

**SCHOOL DISTRICT OF THE MENOMONIE AREA  
MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION  
ADMINISTRATIVE SERVICE CENTER  
215 PINE AVENUE E., MENOMONIE, WISCONSIN  
MONDAY, JUNE 13, 2022, 5:45 P.M.**

**I. OPENING ITEMS**

- A. Call to Order** – President Charlie Schneider called the meeting of the Board of Education of the School District of the Menomonie Area to order at 5:45 p.m. on Monday, June 13, 2022, in the Board Room of the Administrative Service Center at 215 Pine Avenue E., Menomonie, Wisconsin.
- B. Roll Call and Quorum** – Roll call showed 6 board members present: Rachel Henderson, Karl Palmer, Amy Riddle-Swanson, Charlie Schneider, Angie Skillings, and Dominique Stewart. Mark Hillman and Tanya Husby were absent. President Schneider declared a quorum and noted that the meeting had been duly noticed. Abe Smith arrived at 5:48 p.m. Administrators in attendance were Dr. Joe Zydowsky, Brian Seguin, Sam Hoyt, Katie Krueger, Leah Theder, Keila Drouot and Casey Drake. Also in attendance was Recording Secretary Jenny Mikesell, and videographer Steve Hanson. Electors and/or others registering attendance included Lois Shackleton, Josie Pillman, Suzette Nieman, Jodie Olson and Mike Cooper.
- C. Pledge of Allegiance Reading of Mission Statement** - Schneider led the Pledge of Allegiance and read the district’s mission statement.
- D. Agenda Order and Approval/Revision** – The agenda was approved as presented. The board agreed to read the following statement before community communications: “The opinions, beliefs and viewpoints expressed by the speakers during community communications do not necessarily reflect the opinions, beliefs and viewpoints of individual board members, the board as a whole, or the School District of the Menomonie Area nor do they reflect the official policies of the School District of the Menomonie Area.”
- E. Recommendations and Commendations** - There were no recommendations or commendations.
- F. Community Communications** - Community communications in attendance included Josie Pillman, Suzette Nieman, and Mike Cooper. Each speaker had three minutes to address the Board of Education regarding their topic of concern.
- G. Revenue and Expenditure Reports for the Month Ended May 2022** - The board reviewed the monthly expenses by function, expenses by object, and revenue reports for May 2022.
- H. Monthly Employment Report (May 2022)** - The board reviewed the monthly non-certified staff employment report for May 2022.

**II. CONSENT AGENDA**

- A. Action to Approve Consent Agenda** - Skillings made a motion, seconded by Smith, that the board approve the following consent agenda items: 1) Minutes from the Regular Board Meeting of May 9, 2022; and Special Board Meeting of May 23, 2022; 2) Financial Reports for May 2022; and 3) Donations exceeding \$1,000 for May, 2022; 4) WIAA Renewal Membership, as presented. The motion passed by an electronic vote 6-0-1, with Palmer abstaining.

**III. PERSONNEL CONSENT AGENDA**

- A. Action to Approve Personnel Consent Agenda** – Skillings made a motion, seconded by Stewart, that the board approve the following personnel actions: 1) Resignation of James Aerts, Band Teacher at Menomonie Middle School, effective the end of the 2021-2022 school year; 2) Resignation of Jaclyn

Arnold, Title I Reading Interventionist at River Heights Elementary, effective the end of the 2021-2022 school year; 3) Resignation of Amanda Repinski, 3rd Grade Teacher at Downsview Elementary, effective the end of the 2021-2022 school year; 4) Resignation of Amy Webb, Title I Reading Interventionist at Menomonie Middle School, effective June 28, 2022; 5) Resignation of Ashton Keene, Spanish Teacher at Menomonie High School, effective June 9, 2022; 6) Employment of Rebecca Seichter, Math Teacher at Menomonie High School, effective August 23, 2022; 7) Employment of Natalie Wayne, 4th Grade Teacher at Oaklawn Elementary, effective August 23, 2022; 8) Employment of Lane Webster, Physical Education & Health Teacher at Menomonie High School, effective August 16, 2022; 9) Expanded employment of Rebecca Workman, Special Education Teacher and Transition Coordinator at Menomonie Middle School, effective August 23, 2022; and 10) Employment of Jennifer Pulk, Social Worker for River Heights and Wakanda Elementary, effective August 16, 2022. The motion passed 7-0 by electronic vote.

#### IV. ACTION AGENDA

- A. **Approve Preliminary Budget for 2022-2023** - Skillings made a motion, seconded by Palmer, to approve the preliminary budget for 2022-2023, as presented. The motion passed by unanimous 7-0 electronic vote.
- B. **Approve Changes to the Employee Handbook for 2022-2023** - Skillings made a motion, seconded by Riddle-Swanson, to approve the changes to the Employee Handbook for 2022-2023, as presented. The motion passed by unanimous electronic vote.
- C. **Approve Student/Parent Handbooks for 2022-2023** - Smith made a motion, seconded by Skillings, to approve student/parent handbooks for 2022-2023. The motion passed by unanimous electronic vote.
- D. **Approve Revision to Policy 163.1, School Board Memberships** - Skillings made a motion to approve revisions to Policy 163.1, School Board Memberships, as presented. There was no second so the motion was rejected.

#### V. DISCUSSION ITEMS/POLICY REVIEW

- A. **Annual Energy Report** – Energy Manager Justin Scheunemann reported energy use decreased by 17% for the 2021-2022 school year. The reduction came from both electricity and natural gas by optimizing equipment schedules along with preventative maintenance for efficiency. Future initiatives include, LED fixture installation at all district buildings; solar PV installation at select schools, building envelope improvements, and district coil cleaning. Justin also reported that the solar project at Menomonie Middle School is set to begin this summer.
- B. **Human Resources Report** - Director of Human Resources, Samantha Hoyt, reported that the district's regular staff in 2021-2022 totaled 443 persons, with 46% having worked in the district for five years or less, and 33% having worked for ten years or more. She also provided staffing statistics for the 2021-2022 school year; as follows: 17 administrators; 254 teachers and specialists, 73% of whom have obtained a master's degree; 26 custodial/maintenance staff; 23 school nutrition workers; 67 paraeducators; 10 supervisory aides; 31 clerical staff; 10 directors/coordinators/ISS staff; and 5 educational support specialist. Also provided was a breakdown of staffing years of experience for 2021-2022 and exiting staff statistics.
- C. **Review SDMA Education for Employment Plan** - Brian Seguin, Assistant Superintendent for Curriculum and Instruction along with Ryan Sterry, Career and Technical Education Coordinator, reported on the SDMA education for employment plan. During the 2020-2021 school year the SDMA/CVTC Business Management Dual Credit Academy was launched providing the opportunity for MHS students to earn an associate degree in partnership with CVTC while completing their High School graduation requirements. Cohort III of this Academy begins in the fall of 2022. The E4E process requires an annual review, and updates as needed, to the district plan. Staff within the SDMA has completed this work for the upcoming year, and the updated plan will be posted to the SDMA website once approved by the Board. The SDMA E4E Plan includes background

information on Academic and Career Planning within the SDMA, E4E and local labor markets for review. This item is aligned with Pillar 1 - Career, College, and Life Ready Graduates, of the district's strategic plan.

- D. Review Policy 345.6, Graduation Requirements (First Reading)** - The board discussed policy 345.6. The policy states May 1 as the deadline for students to notify the district of their intent to graduate early the following year. Occasionally, unforeseen extenuating circumstances make it necessary for the high school principal to make an exception to the deadline. The policy change providing the high school principal with the authority to make exceptions is recommended to better align policy with current practice and will be brought to the next meeting for approval.
- E. Review SDMA Covid-19 Plan** - The board reviewed the SDMA Covid-19 plan currently in place for summer school.
- F. Review 2021-2022 Work Plan** - The board reviewed progress made on the 2021-2022 District Work Plan.
- G. Strategic Planning in the SDMA** - The board reviewed and discussed the strategic plan and agreed to a timeline. The board will review the 2021-2022 scorecard at the June 27th meeting and discuss desired changes, actions and measurable goals at that time.
- H. Discuss Development of 2022-2023 Work Plan** - The board agreed on a timeline and process for developing the 2022-2023 district work plan. The board will discuss the work plan and measurable goals at the July 11th meeting.
- I. Items Related to Next Meeting Dates, Board Committees, and Reports** – Special School Board Meeting, June 27, 2022, 5:45 p.m. at ASC. Regular School Board Meeting, July 11, 2022, 5:45 p.m. at ASC; and Special School Board Meeting, July 25, 2022, 5:45 p.m. at ASC. Regular School Board Meeting, August 8, 2022 at 5:45 p.m., ASC. Special School Board Meeting, August 22, 2022, 5:15 p.m., at Menomonie High School Library; and Annual Meeting, August 22, 2022, 5:45 p.m., at Menomonie High School Tiered Lecture Hall.

## **VI. CLOSED SESSION**

- A. Action to move into closed session, for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, pursuant to Section 19.85(1)(c), Wisconsin Statutes.** The board took a short recess at 8:07 p.m. and convened into closed session at 8:10 p.m.

## **VII. ADJOURNMENT** – Following discussion during the closed session, the meeting adjourned at 8:33 p.m.

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Abe Smith, Clerk

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Minutes Approved: July 11, 2022