

**MINUTES OF A SPECIAL MEETING  
OF THE OF THE BOARD OF EDUCATION  
OF THE SCHOOL DISTRICT OF THE MENOMONIE AREA  
MENOMONIE, WISCONSIN  
JULY 23, 2018**

**I. OPENING ITEMS**

- A. Call to Order** – President Dan Paulson called the meeting of the Board of Education of the School District of the Menomonie Area to order at 5:30 p.m. on Monday, July 23, 2018, in the boardroom of the Administrative Service Center at 215 Pine Avenue NE in Menomonie, Wisconsin.
- B. Roll Call and Quorum** – Roll call showed nine board members present: Penny Burstad, Tanya Husby, Heather Klanderman, Daniel Paulson, John Sobota, David Styer, Amy Riddle-Swanson, James Swanson, and Tricia Thompson. President Paulson declared a quorum and noted that the meeting had been duly noticed. Administrators in attendance were Joe Zydowsky, Leah Theder, Samantha Hoyt, Tonia Kowieski, Brian Seguin, Katie Krueger, David Muñoz, Bart Boettcher, Susan Mommsen, Lori Smith, Kristin Humphrey, and Mary Begley. Also in attendance were Recording Secretary Jamie Krista, and reporters Laura Giammattei for the Dunn County News and Ben Rueter for the Leader Telegram. Electors and/or others registering attendance included Charles Huff, Katie Huff, Steve Hanson, and Margaret Breisch.
- C. Agenda Order and Approval/Revision** – President Paulson requested to remove the closed session item from the agenda. The agenda was then approved as presented.
- D. Community Communications** - Margaret Breisch addressed the Board with concerns related to the use of the community service fund for a second community service officer.
- E. Board Member/Superintendent Communications** – Board members reported on their participation in recent board- and community-related activities. District Administrator Zydowsky congratulated Brian Seguin, Tera Ellison, Michelle Dupree and other staff members on receiving a \$20,000 Peer-Mentoring Grant from the DPI. Dr. Zydowsky shared some recent articles with board members from other Wisconsin school districts currently looking for ways to handle their post-employment benefits and other districts working on obtaining additional security services.

**II. CONSENT AGENDA**

**Action to Approve Consent Agenda** – Styer made a motion, seconded by Burstad, that the board approve the following consent agenda items, as presented: 1) SDMA Education for Employment Plan; 2) Year-End Budget Transfers totaling \$1.75 million into Fund 73 (Post-Employment Benefit Trust); and 3) 66:0301 Special Education Cooperative Agreement between SDMA and the Eau Claire Area School District. The motion carried by unanimous electronic vote.

**III. DISCUSSION ITEMS/POLICY REVIEW**

- A. Report from the 2018 Model Schools Conference** – Board members received a comprehensive report including session descriptions and key takeaways from members of the SDMA delegation in attendance. The following conference participants in attendance at the meeting to share their appreciation and key takeaways included: Jacob Schutte, Wakanda fifth-grade teacher, Susan Mommsen, Wakanda Principal, David Muñoz, High School Principal, Mary Begley, Downs ville Principal, Lori Smith, Oaklawn Principal, Kristin Humphrey, Knapp Principal, Bart Boettcher, Middle School Principal, Laura Garfield, Knapp second-grade teacher, Katie Krueger, Director of Technology, Brian Seguin, Assistant Superintendent of Instruction and Curriculum, and Dr. Zydowsky, District Administrator.
- B. Discuss Youth Services Officer Agreement with the City of Menomonie** – Board members reviewed the proposal for an additional Youth Services Officer. Menomonie Police Chief, Eric Atkinson, shared information on the proposal and answered board member questions. Board members directed Dr. Zydowsky to draft an agreement for an additional Youth Service Officer that would continue the 60/40 funding split

with the City of Menomonie. Dr. Zydowsky will bring the proposed agreement to the next board meeting for consideration.

- C. **Discuss Strategic Planning in the SDMA** - The Board was provided an update of several items related to the district's strategic planning process. Board members were asked for suggestions of community groups to be included on the focus group meetings invitation list and ideas for locations outside of school buildings to house these meetings. The Board indicated interest having their own focus group meeting, and Board member Riddle-Swanson asked for some clarification on how the survey data comments will be used.
- D. **Discuss Elementary Programming in the SDMA** - Assistant Superintendent of Instruction and Curriculum, Brian Seguin provided the Board with a Elementary Curriculum and Resource Report. Mr. Seguin gave an overview of daily schedules and instruction time. This report, as well as more detailed elementary curriculum information, will be available on the curriculum page on the SDMA website in August of 2018.
- E. **Policy 527 - Acceptable Use By Staff of District Internet/Technology Resources (First Reading)** - SDMA Director of Technology Katie Krueger recommended several policy and rule updates to better align school district expectations for staff members' use of technology with state regulations and the recommendations received from the Wisconsin Association of School Boards. Ms. Krueger noted the most significant change is that this policy only addresses staff members. Expectations for students have been removed from this policy to eliminate duplication with the separate acceptable use policy for students. The recommended policy revision will be brought back to the next meeting for consideration.
- F. **Review Policy 527 Rule (1) - Information and Technology Resources Acceptable Use Code of Conduct** - Revisions to Policy 527 Rule (1) reflect recommendations provided by WASB.
- G. **Review Policy 527 Exhibit(1) - SDMA Laptop Program Employee Responsibilities** - Changes to this Policy 537 Exhibit(1) reflect the diversity of devices assigned to staff members.
- H. **Review Rule 362 - Guidelines for Acceptable Internet and Technology Use** - SDMA Director of Technology Katie Krueger explained that the change to this rule would remove student access to the guest network during the school day.
- I. **Review Policy 185, Board Committees** - The board reviewed Policy 185, and discussed possible changes to better align with current meeting formats. Some board members felt that the agenda for some meetings need to more closely follow current policy or that the policy needs to be updated. Dr. Zydowsky and Dan Paulson research this topic and bring suggestions for updates to a future meeting.
- J. **Review Items Related to Next Meeting Dates, Board Committees, and Reports** – Regular Board Meeting - August 13, 2018, at 5:30 p.m., Special board meeting August 27, 2018 at 5:00 p.m., in the MHS Library followed by the Annual Meeting and Budget Hearing at 6:00 p.m. in the Tiered Lecture Hall. Regular Board Meeting - September 10, 2018 at 5:30 p.m., and Special Board Meeting September 24, at 5:30 p.m.

#### IV. ADJOURNMENT

**Action to Adjourn** – Styer made a motion, seconded by Thompson to adjourn the meeting at 7:49 p.m. The motion carried on a unanimous voice vote.

/s/ James Swanson

Jim Swanson, Clerk

jlk

Minutes Approved: August 13, 2018