

SCHOOL DISTRICT OF THE MENOMONIE AREA

2018-19 BUDGETING PLAN

November	Share budgeting action plan with the Board Early estimate review with District Administrator
November/ December And ongoing	Early estimate review/discussion with Lead Team
December/ January	Budget builders to sites and departments
January 8	Mid-year budget hearing
January 15	Deadline for early retirement notification
January 31	Deadline for administration contract extensions
February	Early estimate and five year forecasting output to Board
March	Staffing proposals to Board for discussion
April	Board action on staffing proposals
April 30	Deadline for preliminary layoff and non-renewal notices
May 15	Deadline for final notice of layoffs and non-renewals Teacher contracts issued
May	Board discussion of 2018-19 preliminary budget
June	Board action on 2018-19 preliminary budget Schedule annual meeting date
August	Annual meeting/budget hearing
October	Approve 2018-19 original budget and set levy
November	Certify tax levy to municipalities