

SCHOOL DISTRICT OF THE MENOMONIE AREA

343.1

CLASS SIZE

"Class size" is defined as the number of pupils under the jurisdiction of one classroom teacher.

In making class assignments, the administrative staff will carefully consider the needs of individual students and the total availability of instructional personnel in the building, including teaching support personnel and building paraeducators. Class size shall be determined by the District Administrator to maximize students' educational experience by providing quality instruction, an appropriate learning environment, and attention to the individual needs of students and staff.

Because the appropriateness of a specific class size may vary in relation to other factors, no prescriptive class size is set forth. The suggested class size guidelines are intended as targets for planning purposes. Every effort will be made to keep class sizes at reasonable levels, recognizing that there will be a range among subject areas that may vary significantly. Additional instructional support may be provided through the assignment of paraeducators, splitting of classrooms, or team teaching. In determining staffing, the administrative staff and School Board must balance the desire for small class sizes with the fiscal and space limitations of the District, as well as the wellbeing of district staff.

If, during the registration process or school year, class size exceeds the class size targets, the following considerations noted below may be utilized for making a recommendation to the district administrator. When the thresholds noted below are met or exceeded, the building principal may present a recommended proposal, with rationale, concerning additions, deletions or maintaining staffing at their respective sites.

GRADE LEVEL:	GUIDELINES:
K, 1, 2	18-26
3, 4, 5	19-27
6-8	20-29
9-12	20-30

Class size guidelines at the middle school and high school will vary based upon lab space and content area. In scheduling classes at all levels, the administrative staff shall consider the following:

1. Available classroom space
2. Enrollment
3. Legal requirements
4. Amount and extent of intervention and enrichment anticipated
5. Attendance areas and boundary restrictions
6. Laboratories/curriculum or program design
7. Board of Education planning guidelines and budgetary considerations

Exceptions to a minimum of 15 for all classes will be made for those classes required by the Department of Public Instruction or specifically authorized by the Board of Education.

OPEN ENROLLMENT

Decisions on non-resident open enrollment applications will be based on the following criteria:

Whether there is space available for non-resident transfer students. The Board of Education shall determine during a regular meeting each January the anticipated seats available for the next school year in the schools, programs, classes, and grades of the District. In determining the amount of seats available, the District will count resident students, tuition waiver students under 121.84 Wis. Stats., and may include in its counted occupied seats, students and siblings of students who have applied under Section 118.51(3)(a) and are already attending public school in the District.

The district does not guarantee preference into the elementary school of choice. Placement of open-enrolled students into a specific school is a district decision.

In determining seats available for students who have been identified as students with a disability and who have Individual Education Plans (IEPs), the Board of Education will use the caseload factoring formula to determine space available.

LEGAL REF.: Section 118.43 Wisconsin Statutes

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/s/ Dominique Stewart
Clerk