

**SCHOOL DISTRICT OF THE MENOMONIE AREA
MINUTES OF A SPECIAL MEETING OF THE BOARD OF EDUCATION
ADMINISTRATIVE SERVICE CENTER
215 PINE AVENUE E., MENOMONIE, WISCONSIN
MONDAY, JUNE 24, 2024, 5:45 P.M.**

I. OPENING ITEMS

- A. Call to Order**– President Rachel Henderson called the meeting of the Board of Education of the School District of the Menomonie Area to order at 5:45 p.m. on Monday, JUNE 24, 2024, in the Administrative Service Center Board Room, 215 Pine Avenue E., Menomonie, Wisconsin.
- B. Roll Call and Quorum**– Roll call showed nine board members present: Dale Dahlke, Rachel Henderson, Amy Riddle-Swanson, Abe Smith, Dominique Stewart, Emily Hines, Angela Wolf, Michelle Dupree, and Amber Kersting. President Henderson declared a quorum and noted that the meeting had been duly noticed. The administrators in attendance were Joe Zydowsky, Samantha Hoyt, Brian Seguin, Katherine Krueger, Leah Theder, Bart Boettcher, Stacy Lee, and Casey Drake. Also, in attendance were recording secretary Jenny Mikesell and videographer Steve Hanson. Electors and others registering attendance included Ruth Reneson, Josie Pillman, Ray Martenson, and James Stewart.
- C. Pledge of Allegiance and Reading of Mission Statement**- Henderson led the Pledge of Allegiance and read the district’s mission statement.
- D. Agenda Order and Approval/Revision**- The agenda was approved as presented.
- E. Community Communications**- Josie Pillman was present for community communications. She had three minutes to address her concerns to the Board of Education.

II. PERSONNEL CONSENT AGENDA

- A. Action to Approve Personnel Consent Agenda**– Hines made a motion, seconded by Stewart, to approve the following personal consent agenda items as presented: The resignation of Amy Hastings, a 4th-grade teacher at River Heights Elementary School, effective June 30, 2024. The resignation of Rebekah Garin, a Kindergarten teacher at Oaklawn Elementary School, effective June 13, 2024. The employment of Kelsey Kobeska, a Kindergarten teacher at Oaklawn Elementary School, effective August 13, 2024. The motion passed 9-0 by electronic vote.

III. DISCUSSION ITEMS/POLICY REVIEW

- A. Report on Summer Maintenance**- Director of Buildings and Grounds Kevin Tomaszewski reported on summer maintenance projects. The more extensive projects include replacing light fixtures in the high school gym and mezzanine with new LED fixtures; replacing six exterior doors and frames in the gym and cafeteria at River Heights; applying a new finish to gym floors at the high school, River Heights and Wakanda; replacing damaged bleachers at the middle school; and sealing cracks and painting lines at the middle school and high school.
- B. Presentation of CTE Program Review**- MHS Teacher and CTE Coordinator Ryan Sterry and Brian Seguin, SDMA Assistant Superintendent for Curriculum and Instruction, shared results from this year’s Career and Technical Education Program Review.
- C. Review SDMA Education for Employment Plan**- MHS Teacher and CTE Coordinator Ryan Sterry and Brian Seguin, SDMA Assistant Superintendent for Curriculum and Instruction, provided the Board with an annual review of the district’s Education for Employment (E4E) Plan. The SDMA E4E Plan includes background information on Academic and Career Planning within the SDMA, E4E, and local labor markets for review. Staff within the SDMA have completed this work for the upcoming year. The updated plan will be posted on the SDMA website once the Board approves it.

- D. Human Resources Report-** Director of Human Resources Samantha Hoyt shared her annual Human Resources Report. The report includes staffing statistics for the 2023-2024 school year. The SDMA has 458 regular employees- 17 are administrators, 257 teachers/specialists, 23 custodial/maintenance staff, 27 school nutrition workers, 75 paraeducators, five health assistants, nine supervisory aides, 31 clerical, nine directors/IT, and five educational support specialists. 49% have worked for the SDMA for five years or less, and 30% have worked for the SDMA for ten or more years. Hoyt also shared exiting staff data and a substitute staff report.
- E. Review Strategic Planning Goals and Major Activities for 2023-2024-** The board conducted a final review of the District work plan for the 2023-2024 school year.
- F. Discuss Strategic Planning Goals and Major Activities for 2024-2025-** The board provided input on items they want to be included in next year's plan. The Administrative team will work on the plan during the summer and bring it to the board for consideration at a later date.
- G. Board Member Update on Community Engagement Sessions and Referendum Exploration-** The board shared feedback from recent community engagement sessions.
- H. Review Extracurricular Staff Contract Requests-** The board reviewed extracurricular staff contract requests from April 18, 2024, through June 19, 2024.
- I. Review Items Related to Next Meeting Dates, Board Committees, and Reports-** July 4, 2024- Holiday, ASC Closed. July 6, 2024, Community Listening Session at Farmers Market, 8-10 am. July 8, 2024, Regular Board Meeting at ASC, 5:45 pm. July 10, 2024, Community Listening Session at Brewery Nonic, 5-7 pm. July 13, 2024, Community Listening Session at Farmers Market, 8-10 am. July 20, 2024, Community Listening Session at Farmers Market, 8-10 am. July 22, 2024, Special Board Meeting at ASC, 5:45 pm. July 24, 2024, Community Listening Session at Brewery Nonic, 5-7 pm. July 27, 2024, Community Listening Session at Farmers Market, 10 am - Noon. August 12, 2024, Regular Board Meeting at ASC, 5:45 pm. New Teacher Orientation on August 13-15, 2024. Professional Development for all staff August 20-22, 2024. Professional Development for staff and Annual Meeting, 6:00 pm, Menomonie High School on August 26, 2024. Meet & Greet day on August 27, 2024. First Day with bussing on August 28, 2024.

IV. CLOSED SESSION-

- A. Action to move to closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, pursuant to Section 19.85(1)(c), Wisconsin Statutes, and for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, pursuant to Section 19.85(1)(e), Wisconsin Statutes.** The board took a five-minute recess at 7:21 pm before moving into a closed session.
- B. Approve Closed Session Meeting Minutes from April 22, 2024**
- C. Review Insurance Bids**
- D. Review Proposals for Benefits Broker Services**
- E. Discuss Evaluation of the District Administrator**

V. RECONVENE TO OPEN SESSION

- A. Action to Reconvene in Open Session for the purpose of taking action, as deemed necessary or appropriate, on any matter discussed or deliberated upon in closed session.** The board convened in open session at 8:11 pm.

VI. ACTION AGENDA

- A. Approve Meal Prices for 2024-2025-** Smith made a motion, seconded by Hines, to approve the meal prices for 2024-2025, as presented. Motion carried 9-0.
- B. Approve Proposal for Business Insurances-** Dahlke made a motion, seconded by Smith, to approve the proposal for Business Insurances, as presented. Motion passed 9-0.

C. Approve Proposal for Benefits Broker- Dupree made a motion, seconded by Wolf, to approve proposal for benefits broker as presented. The motion passed unanimously.

VII. ADJOURNMENT- Following the action agenda, Riddle-Swanson made a motion to adjourn the meeting at 8:15 pm. The motion passed unanimously by voice vote.

 /s/ Dominique Stewart

Dominique Stewart, Clerk

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Minutes Approved: July 8, 2024