



CITY OF MENOMONIE
COUNCIL MEETING
CITY COUNCIL CHAMBERS
7:00 PM
Monday – February 19, 2024



City of Menomonie
800 Wilson Ave
1st Floor

AGENDA

Pledge of Allegiance

- 1. Roll Call & Special Recognitions**
- 2. Approval of Minutes**
- 3. Public Hearings**
- 4. Public Comments**
- 5. Unfinished Business**
- 6. New Business**
 - a. Proposed Ordinance 2024-03, an Ordinance annexation a portion of 650th Avenue (also known as Eagle Point Road) from the Town of Red Cedar, possible introduction, possible waiver of first reading, possible waiver of second reading and possible adoption
 - b. Proposed Ordinance 2024-04, an Ordinance amending Title 10 Farming regulations, possible introduction and referral to Plan Commission
 - c. Consideration of Cedar Corporation Task Order for Lakebank Trail Feasibility Study – discussion and possible action
 - d. Consideration of Inspections Department purchase of pickup truck with ARPA funds – discussion and possible action
 - e. Consideration of Community Services Department purchase of half-ton pickup truck from Northtown Ford – discussion and possible action
 - f. Consideration of Fire Department purchase of Fitness Equipment with ARPA funds – discussion and possible action
 - g. Consideration Police Department purchase of Flock Camera System with ARPA funds – discussion and possible action
 - h. Menomonie Police Department Annual Report Presentation by Chief Hollister – discussion (no action).
 - i. Special Event Permit for The bEAT (Stepping Stones) – discussion and possible action
 - j. Change Order #8 for Stepping Stones – discussion and possible action
 - k. 2024 Joint Electronics Collection Event Agreement – discussion and possible action
 - l. Resolution Providing for the Prepayment and Redemption of a Portion of the Outstanding \$3,070,000 General Obligation Refunding Bonds, Series 2015B
- 7. Budget Transfers**
- 8. Mayor's Report**
- 9. Communications and Miscellaneous Business**
- 10. Claims**

11. Licenses
 - a. Normal license list
12. Closed
13. Return to Open Session
14. Adjourn

"PUBLIC ACCESS"

NOTE: Members of the public may continue to view City Council meetings via Zoom Teleconference /Video Conference or, over the internet by going to <https://zoom.us/join> (URL for Zoom meeting), or by calling 1 312 626 6799. The Access Code for the meeting is **861 0993 8459**. Please note: this is for viewing purposes **ONLY**. If you wish to participate, you must appear in person at the meeting.

NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. For additional information or to request the service, contact the City Clerk or the City Administrator at 232-2221.

City Council Agenda

Staff Comments

Monday – February 19, 2024



6. New Business

- A. City Staff have been working with the Town of Red Cedar since 2017 to clean up ownership and maintenance of 650th Avenue (also known as Eagle Point Road) between CTH B and Stokke Parkway. Acquisition of the first segment, from CTH B to the second curve, has been completed and can therefore be annexed. Public Works Director Schofield will be available to answer questions. If the City Council concurs with this proposed Annexation the appropriate actions would be: **Introduce Ordinance 2024-03, an ordinance annexing a portion of 650th Avenue from the Town of Red Cedar** (no vote). **Waiver of the first reading of Ordinance 2024-03, an ordinance annexing a portion of 650th Avenue from the Town of Red Cedar** (simple majority). **Waiver of the second reading of Ordinance 2024-03, an ordinance annexing a portion of 650th Avenue from the Town of Red Cedar** (simple majority). **Motion to Approve Ordinance 2024-03, an ordinance annexing a portion of 650th Avenue from the Town of Red Cedar** (requires eight affirmative votes for passage).
- B. City Code allows “farming” as a permitted use or conditional use in several zoning districts. Unfortunately, the term “farming” and the related terms “livestock” and “poultry” are not defined in City Code. Additionally, the wording of City Code 10-4-2-K could be made more clear. City Staff has worked with Atty. Ludeman to prepare Ordinance 2024-04 to update Title 10 of the City Code. Public Works Director Schofield and Atty. Ludeman will be available to answer questions. If the City Council is open to considering these changes, the appropriate motions would be: **Introduce Ordinance 2024-04, an Ordinance amending Title 10 Farming** (no vote), **Refer Ordinance 2024-04, an Ordinance amending Title 10 Farming to the Plan Commission** (simple majority).
- C. There is not currently public access from Downtown Menomonie to Lake Menomin. In order to determine if a new public access could be constructed in a cost effective manner, City Staff requested and received a Task Order from Cedar Corporation to complete the Lakebank Trail Feasibility Study. Public Works Director Schofield will be available to answer questions. If the City Council concurs with proceeding with this feasibility study, the appropriate motion would be: **Approve the Task Order from Cedar Corporation for Lakebank Trail Feasibility Study at a cost of \$18,000** (roll call).

- D. The Inspection Department has proposed to purchase a pickup truck. The existing building inspector's vehicle is a former police department vehicle with over 120,000 miles. City Staff solicited and received three (3) quotes. Building Inspector Kowieski recommends purchasing the 2024 Chevrolet Colorado from Keyes Chevrolet. Building Inspector Kowieski will be available to answer questions. If the City Council concurs with this recommendation, the appropriate motion would be: **Accept the quote from Keyes Chevrolet for a 2024 Chevrolet Colorado pickup truck with ARPA funds at a cost of \$38,000.00** (roll call vote). An alternate motion would be: Accept the quote from Northtown Ford for a 2024 Ford Ranger pickup truck with ARPA funds at a cost of \$37,500.00 (roll call).
- E. The Community Services Department has proposed to purchase a half ton pickup truck. City Staff solicited and received two (2) quotes. City Staff recommends purchasing the 2024 Ford F150 from Northtown Ford. Community Services Superintendent Frank will be available to answer questions. If the City Council concurs with this recommendation, the appropriate motion would be: **Accept the quote from Northtown Ford for a 2024 Ford F150 pickup truck at a cost of \$41,944.00** (roll call).
- F. Enclosed is a quote for the Fire Department to purchase Fitness Equipment for both Fire Stations with ARPA funds. Three (3) quotes were obtained and the recommendation from the Fire Chief is to award the quote to Dynamic Fitness & Strength. This company provided the most equipment and service for the money and has previously been used by the Police Department. Fire Chief Klass will be in attendance to provide additional information or answer questions if needed. If the City Council concurs with this recommendation, the appropriate motion would be: **Approve the purchase of Fitness Equipment from Dynamic Fitness & Strength as presented by the Menomonie Fire Department with ARPA funds for the amount of \$29,923.53** (roll call).
- G. Enclosed is a quote for the Police Department to purchase a Flock Camera System with ARPA funds. Police Chief Hollister will be in attendance to provide any additional information or answer Council questions. If the City Council concurs with this recommendation, the appropriate motion would be: **Approve the purchase of the Flock Camera System as presented by the Menomonie Police Department using ARPA funds for the amount of \$57,900** (roll call).
- H. Police Chief Hollister will be in attendance to present the Police Department's 2023 Annual Report (no action).
- I. Special Event request from Stepping Stones of Dunn County for The bEAT to be held July 6, 2024 at Wilson Park. This event has previously been held with no concerns. A motion to **Approve The bEAT special event permit as presented** (simple majority) would be the appropriate action.
- J. Cedar Falls Building Systems has submitted Stepping Stones Change Order #8 for review and approval. City Staff recommends approval of Change Order #8. Public Works Director Schofield will

be available to answer questions. If the City Council concurs, the appropriate motion would be: **Approve Change Order #8 with Cedar Falls Building Systems for the Stepping Stones Homeless Shelter project for an increase of \$5,072.99** (roll call).

- K. The City of Menomonie is requesting council support to host a joint Electronics collection event with the Town of Red Cedar and the Town of Menomonie, on Thursday April 25, 2024. The collection would be held at the City Community Services Department shop. City Staff, with assistance from Atty. Ludeman have drafted an Agreement detailing responsibilities between the City and the Towns of Red Cedar and Menomonie. Environmental Services Coordinator Hines will be available to answer questions. If the City Council approves of hosting this joint electronics collection, the appropriate motion would be: **Approve hosting a joint electronics collection in 2024 with the Town of Menomonie and Town of Red Cedar and authorize staff to sign the City of Menomonie, Town of Menomonie and Town of Red Cedar 2024 Electronics Collection Cooperative agreement** (simple majority).
- L. City Staff have been working with Ehlers to close out Tax Increment District (TID) #12. One bond issuance, Series 2015B, has debt payments relating to TID #12 in the amount of \$270,000 which extend to 2026. Fortunately, TID #12 has a strong cash position and can afford to prepay these debt payments in 2024 prior to its closure. City Staff recommends approval of the attached Resolution that will allow for this prepayment of debt payments. City Administrator Atkinson will be available to answer questions. If the City Council supports prepayment of TID #12's debts, the appropriate motion would be: **Approve Resolution 2024-___, a Resolution Providing For the Prepayment and Redemption of a Portion of the Outstanding \$3,070,000 General Obligation Refunding Bonds, Series 2015B** (roll call).

7. Budget Transfers

The Police department has requested to transfer funds between two internal accounts to allow for the purchase of additional storage lockers. The total purchase amount will be shared with Dunn County Sheriff's Office to obtain better pricing. The Chief will be available to answer Council questions. A motion to **Approve the Police Department budget transfer for storage lockers as presented** would be the appropriate action.

9. Communications

Black History Month Proclamation

Update on Madison meetings

10. Claims

11. Licenses

OFFICIAL COUNCIL PROCEEDINGS

A regular meeting of the City Council of the City of Menomonie, Dunn County, Wisconsin, was held in open session on February 5, 2024, and called to order by Mayor Knaack at 7:00 p.m. in the City Council Chambers. The following members were present: Luther, Burstad, Sutherland, Yonko, McCullough, Schwebs, Gentz, Solberg, Schlough, Erdman, and Sommerfeld.

MOTION made by Erdman, seconded by McCullough, and carried unanimously to approve the minutes of the January 22, 2024 council meeting.

PUBLIC HEARING – None

PUBLIC COMMENTS – Kris Korpela, Dunn County Manager, spoke in support of agenda item 6 (e). Katherine Frank, UW-Stout Chancellor, spoke in support of agenda item 6 (e). Bob Schultz, representing the Stout Technology & Business Park, spoke in support of agenda item 6 (e). Laurie Reardon, Vice President of the Dunn County Economic Development Corporation, spoke in support of agenda item 6 (e). Dan Lytle, President of the Greater Menomonie Development Corporation, and representing CVTC, spoke in support of agenda item 6 (e).

MOTION made by McCullough, seconded by Yonko, and carried unanimously on a roll call vote to approve the quote from Bobcat Plus for a Bobcat E48-R2 Compact Excavator at a cost of \$84,505.62.

MOTION made by Yonko, seconded by Sutherland, and carried unanimously on a roll call vote to approve the quote from Halverson Brothers Heating & Plumbing for the WWTP Sludge Loadout Bay Make Up Air Unit at a cost of \$31,890.

MOTION made by Schwebs, seconded by Burstad, and carried unanimously on a roll call vote to approve the Task Order from Cedar Corporation for Pine Avenue Design Services at a cost of \$124,500.

MOTION made by Burstad, seconded by Sutherland, and carried unanimously on a roll call vote to approve the Development Agreement with Atlas Holdings, LLC for the former Badger Iron Works site as presented.

MOTION made by McCullough, seconded by Schwebs, and carried unanimously on a roll call vote to approve the Memorandum of Agreement between the City of Menomonie, Dunn County Economic Development Corporation, Greater Menomonie Development Corporation, Stout Technology & Business Park, UW-Stout, and Dunn County as presented, and the authorization of an expenditure of \$27,000 to be made through Tax Increment District 15, with the purpose of creating a Director of Economic Development Position.

MOTION made by Luther, seconded by Erdman, and carried unanimously to authorize city staff to proceed with the Petition of Direct Annexation for a portion of 650th Avenue (also known as Eagle Point Road) from the Town of Red Cedar, as presented.

MOTION made by Erdman, seconded by Sommerfeld, and carried unanimously to approve the Menomonie Area Disc Golf Organization (MADGO) special event permit as presented, subject to proof of insurance.

MOTION made by Schlough, seconded by Erdman, and carried unanimously to approve the Foundations Therapy lease termination agreement dated October 27, 2023, as presented.

MOTION made by Burstad, seconded by Sutherland, and carried unanimously to approve the Foundations Therapy and Thrive Psychological and Consulting Services, LLC lease amendment, as presented.

MOTION made by Solberg, seconded by Sommerfeld, and carried unanimously on roll call vote to approve the purchase of an Ice Rescue Rapid Deployment Craft and accessories from Atlas Outfitters ATR, as presented, by the Menomonie Fire Department using ARPA funds for the amount of \$7,384.50.

MOTION made by Burstad, seconded by Erdman, and carried unanimously on roll call vote to approve the purchase of a 2023 John Deere X730 Signature Series Tractor and accessories, as presented, by the Menomonie Fire Department using ARPA funds for the amount of \$18,729.21.

MOTION made by Yonko, seconded by McCullough, and carried unanimously on roll call vote to approve the purchase of technical rescue equipment from CMC as presented by the Menomonie Fire Department using ARPA funds for the amount of \$5,862.

MOTION made by Burstad, seconded by Solberg, and carried unanimously on roll call vote to approve the purchase of Zoll Monitors, by the Menomonie Fire Department, in the amount of \$201,414.40.

BUDGET TRANSFERS – Motion was made by Solberg, seconded by Sommerfeld, and carried unanimously on roll call vote to approve the Water Department's internal budget transfer in the amount of the \$7,500 to purchase two additional cases of Radio readers for our water meters and a command link for the department to program them in our system. Motion was made by Luther, seconded by Solberg, and carried unanimously on roll call vote to approve the Water Department's internal budget transfer in the amount of \$2,550 in order to cover a portion of the expense of a new mini excavator.

MAYOR'S REPORT – The Mayor and Administrator Atkinson will be spending time in Madison this week to attend a housing conference and to speak with the Governor regarding regional healthcare closures.

COMMUNICATIONS AND MISCELLANEOUS BUSINESS – Administrator Atkinson reported that the Red Cedar Watershed Conference will take place on March 14 at UW-Stout and encouraged council members to attend. Public Works Director Schofield indicated that City Staff continue to work with the manufacturer, contractor, engineer and Wisconsin DNR on the Wastewater Treatment Plant reactive sand filters. The well pump at well #4 has been replaced and hope to put it back in service by the end of this week. Cedar Corporation is nearing completion of the well site investigation for the well #9. First occupancy permits have been issued for Estover Terrace. Two new police officers on the Menomonie Police force, Officer Pawlak and Officer Weiland, introduced themselves to City Council.

CLAIMS - MOTION was made by Solberg, seconded by Erdman and carried unanimously on roll call vote to approve payment of the following claims:

February 5, 2024 Claims

Avenu	\$701.50
Cardmember Services	\$14,003.24
City Treasurer	\$22,742.04
Dunn County Register of Deeds	\$30.00
Masterman	\$112.56
River Valley	\$181.69
Streichers	\$598.00
The Uniform Shop	\$1,733.80
Weld Riley	\$10,131.00
Wisconsin Dept of Transportation	\$5,708.95
Wisconsin Emergency Management	\$615.00
Total	\$56,557.78

2023 Parking Utility Claims

City Treasurer	\$47,302.78
Cardmember Services	\$62.81
IPS Group	\$2,253.41
Parking Total	\$49,619.00

MOTION was made by Burstad, seconded by Sutherland, and carried unanimously to approve the following licenses:

LICENSES – February 5, 2024

TEMPORARY CLASS “B” BEER LICENSE:

Menomonie Youth Hockey Association – 620 17th St. SE

- MYHA Hockey Tournament, 02/24-02/25/2024

LICENSE YEAR – 2024 (expires December 31, 2024)

SECONDHAND ARTICLE:

Game Quest Gaming (Kimberly Lovett – 326 Main St E);

BarbaLynn’s Vintage (Maysa Maraia – 603 Broadway St. S.)

UpCreek Vintage & Home Décor (Kristen Dusek – 632 S. Broadway)

MOTION to adjourn was made by Gentz, seconded by Erdman, and carried unanimously.

Kate Martin, City Clerk



City of Menomonie
David Schofield

Director of Public Works
800 Wilson Avenue
Menomonie, WI 54751
715 232-2221 Ext.1020
dschofield@menomonie-wi.gov

TO: Mayor Knaack & City Council
FROM: David Schofield, Director of Public Works
SUBJECT: Annexation Ordinance for a portion of 650th Avenue (also known as Eagle Point Road) from the Town of Red Cedar
DATE: February 19, 2024 City Council Meeting

City Staff have been working with the Town of Red Cedar since 2017 to clean up ownership and maintenance of 650th Avenue (also known as Eagle Point Road) between CTH B and Stokke Parkway. Acquisition of the first segment, from CTH B to the second curve, has been completed. The first segment can, therefore, be annexed via Direct Annexation by Unanimous Approval as set forth in Wis. Stats 66.0217(2).

City Staff requests City Council to consider introduction and approval of the attached Annexation Ordinance.

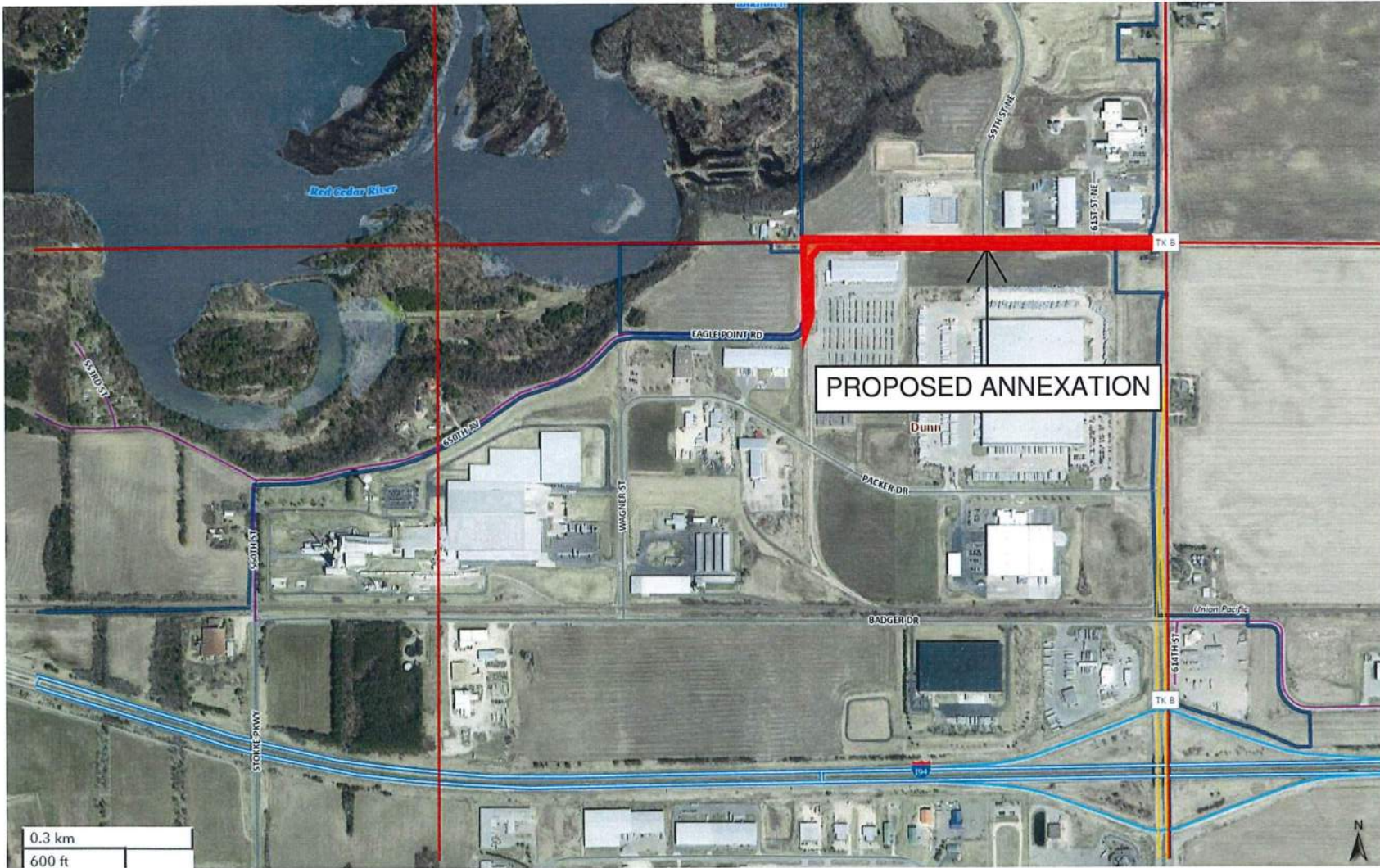
If the City Council concurs with this proposed Annexation the appropriate actions would be:

- Introduce Ordinance 2024-03, an ordinance annexing a portion of 650th Avenue from the Town of Red Cedar.
- Waiver of the first reading of Ordinance 2024-03, an ordinance annexing a portion of 650th Avenue from the Town of Red Cedar.
- Waiver of the second reading of Ordinance 2024-03, an ordinance annexing a portion of 650th Avenue from the Town of Red Cedar.
- Motion to Approve Ordinance 2024-03, an ordinance annexing a portion of 650th Avenue from the Town of Red Cedar.

An annexation ordinance for the annexation of the territory may be enacted by a two-thirds vote of the elected members of the governing body of the City. As the City Council has 11 elected alderpersons, this would require 8 votes in the affirmative regardless of the number of alderpersons attending the meeting.

Attachments:

- Location Map
- Petition of Direct Annexation
- Scale Map
- Ordinance 2024-03




- Survey Search
- Roads
 - I-94
 - US HWY
 - State HWY
 - County HWY
 - Town Roads
 - City/Village Roads
 - Private
 - State Trail
 - Ramps
 - railroads
- Counties_Neighboring
 - Dunn
- Lakes
- Rivers_Streams

PROPOSED ANNEXATION

**PROPOSED ANNEXATION
650TH AVENUE (A/K/A
EAGLE POINT ROAD)**

1/31/2024 DAS

Date created: 1/31/2024
 Last Data Uploaded: 1/31/2024 10:51:18 PM
 Developed by


Petition of Direct Annexation by Unanimous Approval Pursuant to Section 66.0217(2), Wisconsin Statutes

We, the undersigned, constituting all of the owners of the real property in which no electors reside in the following territory of the Town of Red Cedar, Dunn County, Wisconsin, lying contiguous to the City of Menomonie, petition the Common Council of the City of Menomonie, to annex the territory described below and shown on the attached scale map to the City of Menomonie, Dunn County Wisconsin:

Annexation Description:

Parcel A Description:

Located in part of the Southwest quarter of the Southeast quarter and the Southeast quarter of the Southeast quarter of Section 8 and part of the Northwest quarter of the Northeast quarter and the Northeast quarter of the Northeast quarter of Section 17, all in Township 28 North, Range 12 West, City of Menomonie, Dunn County, Wisconsin, more particularly described as follows:

Beginning at the North quarter corner of said Section 17; Thence Northerly 33 feet more or less along the West line of said Southwest quarter of the Southeast quarter to the Northerly right-of-way of 650th Avenue; Thence Easterly 1320 feet more or less along said Northerly right-of-way to the East line of said Southwest quarter of the Southeast quarter; Thence Southerly 33 feet more or less along said East line to the South line of said Southeast quarter of the Southeast quarter; Thence Easterly 10 feet more or less along said South line to West line of the South 33 feet of the East 1310 feet of said Southeast quarter of the Southeast quarter; Thence Northerly 33 feet more or less along said West line to the Northerly right-of-way of 650th Avenue; Thence Easterly 1048 feet more or less along said Northerly right-of-way to the Westerly right-of-way of C.T.H. "B"; Thence Southerly 33 feet more or less along said Westerly right-of-way to the North line of Certified Survey Map No. 900, Volume 3, Page 294, Document No. 386988; Thence Westerly 98 feet more or less along said North line to the West line of said Certified Survey Map; Thence Southerly 33 feet more or less along said West line to the Southerly right-of-way of 650th Avenue; Thence Westerly 2279 feet more or less along said Southerly right-of-way to the West line of said Northwest quarter of the Northeast quarter; Thence Northerly along said West line to the point of beginning.

Said parcel containing 3.4 acres more or less.

and

Parcel B Description:

Located in part of the Northwest quarter of the Northeast quarter of Section 17, Township 28 North, Range 12 West, City of Menomonie, Dunn County, Wisconsin, more particularly described as follows:

Commencing at the North quarter corner of said Section 17; Thence S00°01'56"W 33.01 feet along the West line of the Northeast quarter of said Section 17 to the point of beginning; Thence S00°01'56"W 627.07 feet to the Easterly right-of-way of 650th Avenue; Thence Northerly 101.08 feet along said Easterly right-of-way and the arc of a 138.69 foot radius curve concave Westerly whose chord bears N20°07'27"E 98.86 feet; Thence N00°45'16"W 475.06 feet along said Easterly right-of-way; Thence Northeasterly 92.18 feet along said Easterly right-of-way and the arc of a 58.00 foot radius curve concave Southeasterly whose chord bears N44°46'41"E 82.78 feet; Thence N89°41'22"W 85.72 feet to the point of beginning.

Said parcel containing 19,446 square feet or 0.45 acres more or less.

Population:

The current population of such territory is zero (0).

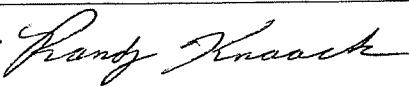
Purpose of the Petition:

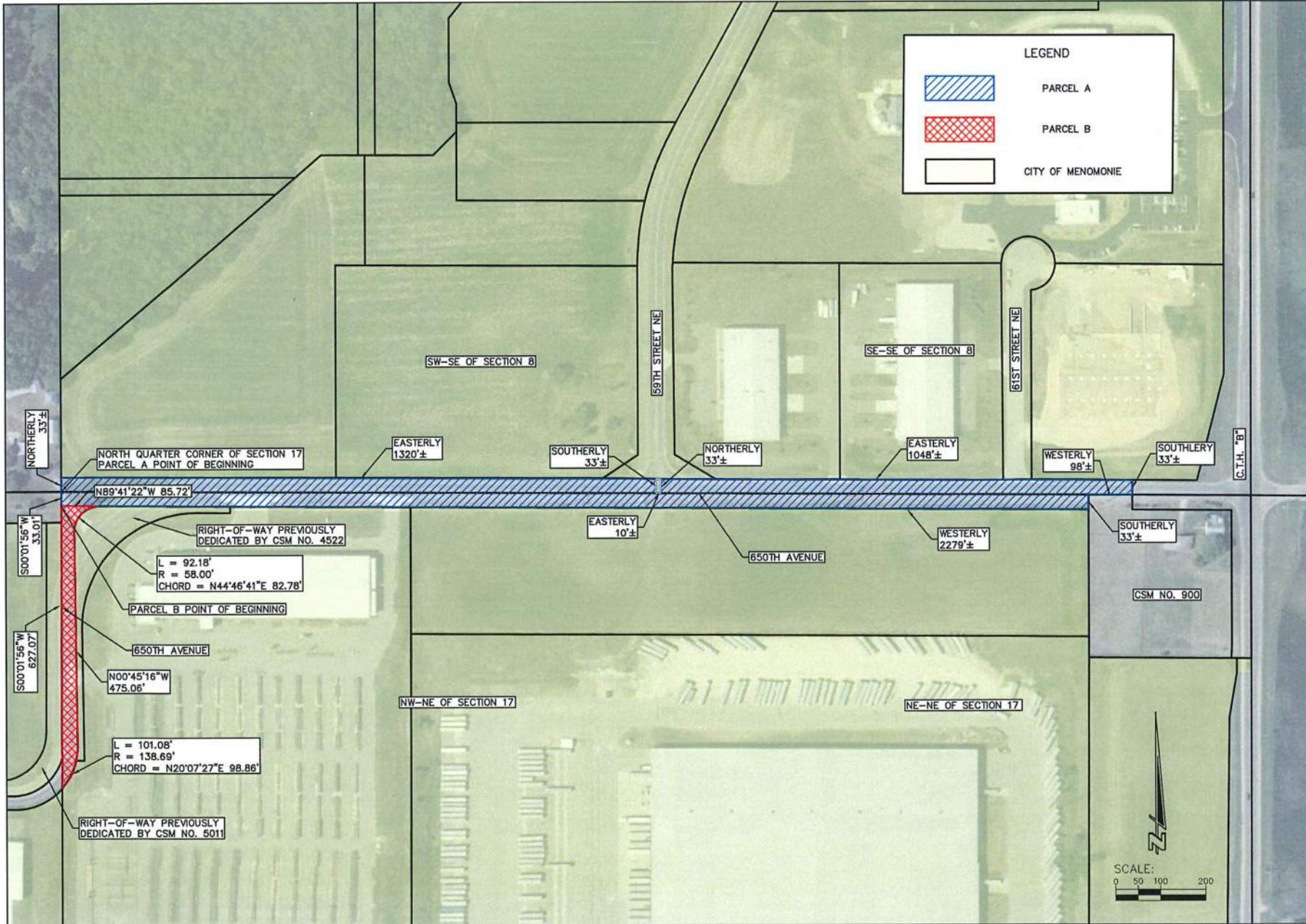
The City of Menomonie proposes to annex the territory described above, which were previously dedicated by the Town of Red Cedar as the 650th Avenue public right-of-way, to simplify the corporate boundary and formalize jurisdictional transfer of the roadway. The territory was included in a jurisdictional transfer resolution in 2017 and a quit claim deed in 2023 from the Town of Red Cedar to the City of Menomonie. The territory will remain public right-of-way.

PIN:

1702422812084300001 and 1725122812171100002

We the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of the annexation, incorporation or consolidation proceedings, if any.

Signature of Petitioner	Date of Signing	Owner	Address or Description of Property
1.  Mayor Randy Knaack	2/6/2024	City of Menomonie 800 Wilson Street Menomonie, WI 54751	See above



LEGEND	
	PARCEL A
	PARCEL B
	CITY OF MENOMONIE

JOB NO.	0055
DRAWN BY	DL
CHECKED BY	DS
DATE	02/15/2024
REVISIONS	
REFERENCE FILE	
DRAWING FILE	

www.cedarcorp.com
800-472-7372

Cedar Corporation
 1625 Madison Street
 2000 1st Avenue
 800-472-7372
 920-222-2222
 FAX 920-222-2222

1625 Madison Street
 2000 1st Avenue
 800-472-7372
 920-222-2222
 FAX 920-222-2222

ANNEXATION EXHIBIT
 650TH AVENUE, TOWN OF RED CEDAR
 DUNN COUNTY, WI

SHEET NO.	1	OF	1
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ORDINANCE 2024 - 03 OF THE ORDINANCES FOR THE CITY OF MENOMONIE FOR 2024.

An ordinance annexing territory to the City of Menomonie.

THE COMMON COUNCIL OF THE CITY OF MENOMONIE DO ORDAIN AS FOLLOWS:

- Section 1. Territory Annexed. In accordance with Section 66.0217(2), Wisconsin Statutes, the petition for direct annexation by unanimous approval filed with the City Clerk on the 7th day of February, 2024, signed by the owners of the land in the territory, the described territory on Exhibit A, attached hereto and incorporated herein by this reference, in the Town of Red Cedar, Dunn County, Wisconsin, is annexed to the City of Menomonie, Wisconsin.
- Section 2. Effect of Annexation. From and after the date of this ordinance, the territory described in Section 1 shall be a part of the City of Menomonie for any and all purposes provided by law and all persons coming or residing within such territory shall be subject to all ordinances, rules and regulations governing the City of Menomonie.
- Section 3. Right-of-Way: The territory annexed to the City of Menomonie described in Section 1 of this Ordinance was previously dedicated as right-of-way to the public as 650th Avenue by the Town of Red Cedar and shall remain as right-of-way. The territory is subject to all provisions of Title 7, City Code.
- Section 4. Ward Designation. The territory described in Section 1 of this ordinance is hereby made a part of the Eleventh (11th) Ward of the City of Menomonie, subject to the ordinances, rules, and regulations of the City.
- Section 5. Payments to Town. As this territory is located in the Town of Red Cedar, the City shall pay the Town of Red Cedar pursuant to Section 66.0217, Wisconsin Statutes, for 5 years, an amount equal to the amount of property taxes that the Town of Red Cedar levied on the annexed territory, as shown by the tax roll under Section 70.65, Wisconsin Statutes, in the year in which the annexation is final.
- Section 6. Severability. If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstance is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or application of this ordinance which can be given effect without the invalid or unconstitutional provisions or applications.
- Section 7. Codification. This ordinance shall not be codified.
- Section 8. This ordinance shall take effect upon the date of publication as provided in Section 62.11(4)(a), Wisconsin Statutes.

INTRODUCED _____

APPROVED THIS 19TH DAY

FIRST READING _____

OF FEBRUARY, 2024

SECOND READING _____

MAYOR, Randy Knaack

PASSED _____

PUBLISHED _____

SUBMITTED BY:

ATTEST _____

CITY CLERK, Catherine Martin

ALDERPERSON

EXHIBIT A

Parcel A:

Located in part of the Southwest quarter of the Southeast quarter and the Southeast quarter of the Southeast quarter of Section 8 and part of the Northwest quarter of the Northeast quarter and the Northeast quarter of the Northeast quarter of Section 17, all in Township 28 North, Range 12 West, Town of Red Cedar, Dunn County, Wisconsin, more particularly described as follows:

Commencing at the North quarter corner of said Section 17, said point being the point of beginning; Thence Northerly 33 feet more or less along the West line of said Southwest quarter of the Southeast quarter to the Northerly right-of-way of 650th Avenue; Thence Easterly 1320 feet more or less along said Northerly right-of-way to the East line of said Southwest quarter of the Southeast quarter; Thence Southerly 33 feet more or less along said East line to the South line of said Southeast quarter of the Southeast quarter; Thence Easterly 10 feet more or less along said South line to West line of the South 33 feet of the East 1310 feet of said Southeast quarter of the Southeast quarter; Thence Northerly 33 feet more or less along said West line to the Northerly right-of-way of 650th Avenue; Thence Easterly 1048 feet more or less along said Northerly right-of-way to the Westerly right-of-way of C.T.H. "B"; Thence Southerly 33 feet more or less along said Westerly right-of-way to the North line of Certified Survey Map No. 900, Volume 3, Page 294, Document No. 386988; Thence Westerly 98 feet more or less along said North line to the West line of said Certified Survey Map; Thence Southerly 33 feet more or less along said West line to the Southerly right-of-way of 650th Avenue; Thence Westerly 2279 feet more or less along said Southerly right-of-way to the West line of said Northwest quarter of the Northeast quarter; Thence Northerly along said West line to the point of beginning.

Said parcel containing 3.4 acres more or less.

AND

Parcel B:

Located in part of the Northwest quarter of the Northeast quarter of Section 17, Township 28 North, Range 12 West, Town of Red Cedar, Dunn County, Wisconsin, more particularly described as follows:

Commencing at the North quarter corner of said Section 17; Thence S00°01'56"W 33.01 feet along the West line of the Northeast quarter of said Section 17 to the point of beginning; Thence S00°01'56"W 627.07 feet to the Easterly right-of-way of 650th Avenue; Thence Northerly 101.08 feet along said Easterly right-of-way and the arc of a 138.69 foot radius curve concave Westerly whose chord bears N20°07'27"E 98.86 feet; Thence N00°45'16"W 475.06 feet along said Easterly right-of-way; Thence Northeasterly 92.18 feet along said Easterly right-of-way and the arc of a 58.00 foot radius curve concave Southeasterly whose chord bears N44°46'41"E 82.78 feet; Thence N89°41'22"W 85.72 feet to the point of beginning.

Said parcel containing 19,446 square feet or 0.45 acres more or less.



City of Menomonie
David Schofield

Director of Public Works
800 Wilson Avenue
Menomonie, WI 54751
715 232-2221 Ext.1020
dschofield@menomonie-wi.gov

TO: Mayor Knaack & City Council
FROM: David Schofield, Director of Public Works
SUBJECT: Farming Code Updates
DATE: February 19, 2024 City Council Meeting

City Code allows “farming” as a permitted use or conditional use in several zoning districts. Unfortunately, the term “farming” and the related terms “livestock” and “poultry” are not defined in City Code. Additionally, the wording of City Code 10-4-2-K could be made more clear.

City Staff has worked with Atty. Ludeman to prepare Ordinance 2024-04 to update Title 10 of the City Code as follows:

- Define the term “Farming” in City Code 10-1-4 by adopting the definition in Wis. Stats. 91.01(2)(a) except that urban chickens and domestic pets are excluded.
- Define the term “Livestock” in City Code 10-1-4 by adopting the definition in Wis Stats. 97.42(1)(em) except that domestic pets are excluded.
- Define the term “Poultry” in City Code 10-1-4 by adopting the definition in Wis. Stats 97.42(1)(L) except that domestic pets are excluded.
- Update the general farming paragraph of City Code 10-4-2-K.

If the City Council is open to considering these changes, the appropriate motions would be:

- Introduce Ordinance 2024-04, an Ordinance amending Title 10 Farming (no vote)
- Refer Ordinance 2024-04, an Ordinance amending Title 10 Farming to the Plan Commission

If introduced and referred, this will be reviewed at the February 26 Plan Commission and a public hearing will be held at the March 18 City Council meeting.

Attachments:

- Wis. Stats. 91.01(2)(a)
- Wis. Stats 97.42(1)(em)
- Wis. Stats 97.42(1)(L)
- Current City Code 10-4-2-K
- Ordinance 2024-04

Wis. Stats. 91.01(2)(a) defines "Agricultural Use" as:

(a) Any of the following activities conducted for the purpose of producing an income or livelihood:

- 1. Crop or forage production.*
- 2. Keeping livestock.*
- 3. Beekeeping.*
- 4. Nursery, sod, or Christmas tree production.*
- 4m. Floriculture.*
- 5. Aquaculture.*
- 6. Fur farming.*
- 7. Forest management.*
- 8. Enrolling land in a federal agricultural commodity payment program or a federal or state agricultural land conservation payment program.*

Wis. Stats. 97.42(1)(em) defines "Livestock" as:

"cattle, sheep, swine, goats, farm-raised deer, alpacas, llamas, bison, ratites [and] rabbits".

Wis. Stats. 97.42(1)(L) defines "Poultry" as:

"any domesticated birds, including chickens, turkeys, geese, ducks, or guineas, but does not include captive game birds or ratites".

Existing City Code 10-4-2-K:

General farming, except farms operated for the disposal of garbage, rubbish, offal or sewage; provided, that no building shall hereafter be used, erected or structurally altered for a stable except on a farm of five (5) acres or more, and in no case shall a stable, pen or corral be located, or shall any chickens or other fowl, pigs, hogs, swine, cattle, horses, goats, sheep or furbearing animals, be kept or raised within one hundred feet (100') of any property line, and then only on farms of five (5) or more acres, this limitation shall apply only if there is a dwelling on the opposite side of such property line and within one hundred feet (100') thereof; provided, however, that the requirements of this section shall not apply to the owning, harboring, keeping or maintaining of chickens that are regulated by title 3, chapter 21 of this code.

ORDINANCE 2024 - _____ OF THE ORDINANCES FOR THE CITY OF MENOMONIE FOR 2024.

An ordinance amending portions of Title 10 of the City Code regarding farming.

THE COMMON COUNCIL OF THE CITY OF MENOMONIE DO ORDAIN AS FOLLOWS:

Section 1. Section 10-1-4 of the City Code is amended to include the following definitions:

10-1-4: DEFINITIONS:

...

FARMING: Shall have the same meaning as "Agricultural Use" contained in section 91.01(2)(a), Wisconsin statutes, as amended. The keeping or maintaining of chickens in accordance with Title 3, Chapter 21 of this code shall not be considered Farming. The keeping or maintaining of domestic pets in accordance with Title 5, Chapter 3 of this code shall not be considered Farming.

...

LIVESTOCK: Shall have the same meaning as "Livestock" contained in section 97.42(1)(em), Wisconsin statutes, as amended. Domestic pets in accordance with Title 5, Chapter 3 of this code shall not be considered Livestock.

...

POULTRY: Shall have the same meaning as "Poultry" contained in section 97.42(1)(L), Wisconsin statutes, as amended. Domestic pets in accordance with Title 5, Chapter 3 of this code shall not be considered Poultry.

...

Section 2. Section 10-4-2 K. of the City Code regarding general farming is amended as follows:

10-4-2: BUILDING USES:

...

General farming, except farms operated for the disposal of garbage, rubbish, offal, or sewage, may be allowed as a conditional use in any zoning district provided that all of the following conditions are met:

- A. The property shall be at least five (5) acres in size, not including public rights-of-way or highway easements.
- B. Horses, Livestock and Poultry shall be kept; and any stables, pens, corals, enclosures or barns used therefor shall be located; at least one hundred (100) feet from any property line that abuts a residential district, or any other district that allows residential as a permitted use, to protect health and safety.

C. A buffer strip shall be provided between crop farming and any property line that abuts a residential district, or any other district that allows residential as a permitted use, to control sediment.

...

Section 3. This ordinance shall take effect upon the date of publication as provided in Section 62.11(4)(a), Wisconsin Statutes.

INTRODUCED _____

APPROVED THIS ____ DAY

FIRST READING _____

OF _____, 2024

SECOND READING _____

MAYOR, RANDY KNAACK

PASSED _____

PUBLISHED _____

SUBMITTED BY:

ATTEST _____

CITY CLERK, CATHERINE MARTIN

ALDERPERSON



City of Menomonie
David Schofield

Director of Public Works
800 Wilson Avenue
Menomonie, WI 54751
715 232-2221 Ext.1020
dschofield@menomonie-wi.gov

TO: Mayor Knaack & City Council
FROM: David Schofield, Director of Public Works
SUBJECT: Lakebank Trail Feasibility Study
DATE: February 19, 2024 City Council Meeting

There is not currently public access from Downtown Menomonie and Lake Menomin. Many years ago, a public access existed at Cedarama Park. The City previously had an agreement with a business owner to use their private access but that agreement has lapsed. A number of residents have inquired about the possibility of the City constructing a new handicapped accessible public access and a courtesy dock on Lake Menomin.

In order to determine if a new public access would be cost effective, City Staff requested and received a Task Order from Cedar Corporation to complete the Lakebank Trail Feasibility Study. The proposed fee is \$18,000. The proposed schedule is complete by May 2024.

City Staff proposes to fund these services from TID #15 – Lakebank Trail – Engineering Services (# 44.91576.215).

If the City Council concurs with proceeding with this feasibility study, the appropriate motion would be:

- Approve the Task Order from Cedar Corporation for Lakebank Trail Feasibility Study at a cost of \$18,000.

Attachments:

- Preliminary Concept Plan
- Cedar Corporation Task Order

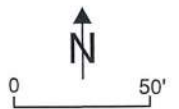
CONCEPT LAYOUT City of Menomonic Lakebank Trail

7/7/23, DAS



SECTION A-A

SECTION B-B



Task Order
Between Cedar Corporation (ENGINEER)
and City of Menomonie (CLIENT)

Authorization to Perform Feasibility Study Services for:
Lakebank Trail Feasibility Study

ENGINEER is hereby authorized to proceed with the Project listed below. The services are to be completed in a timely manner mutually agreeable with the CLIENT and ENGINEER.

Project: Lakebank Trail Feasibility Study

Project Description: The project involves a Trail Boardwalk that would initiate at Crescent Street / USH 12 between 4th Steet East and 6th Street East and descend to Lake Menomin. The Trail will be accessible and is intended to be constructed with minimal disturbance to the existing slope.

Proposed Scope of Work: The following is the proposed scope of work for ENGINEER to provide feasibility services as described below:

Topographic Survey:

- Perform field topographic and data collection surveying and prepare base map in accordance with standard surveying practices, to the extent necessary to complete the preliminary engineering design of the Project described above; including accurately reflect current conditions of the existing bank that may influence the Project design and construction.
- Perform a title search to verify ownership and to determine if there are any existing easements.

Option Analysis:

- Perform an analysis of platform type and span for the proposed pedestrian only design load.

Foundation Analysis:

- Perform an analysis of platform support type. Options to be explored include helical anchors, driven piles and concrete foundations.
- Soil borings will be taken to provide existing soil data. This data will be utilized to determine the most efficient support type.
- Contractors will be contacted to discuss constructability methods and concerns.

Preliminary Design & Concept Layout:

- Perform an analysis of platform members and determine span of platform sections. Support member loading and preliminary sizes of the support members will be determined.
- Preparation of a preliminary concept plan layout showing general alignment and profile.

Preliminary Cost Estimates:

- Preliminary cost estimates will be assembled based on the data assembled to date.

Feasibility Report:

- A feasibility report will be assembled with recommendations of the Lakebank Trail that will include walkway type, support type and preliminary cost estimates.

Method of Compensation: Work will be completed on a “Lump Sum” basis to provide the proposed scope of services, as described above. The following is the engineering cost(s).

<u>Service</u>	<u>Cost</u>
Topographic Survey	\$2,500
Options Analysis	\$1,400
Foundation Options	\$1,400
Preliminary Design & Concept Layout	\$6,200
Preliminary Cost Estimates	\$1,200
Feasibility Report	\$1,800
Soil Borings & Report (Chosen Valley Testing, Inc.)	<u>\$3,500</u>
Total Feasibility Study Design Fee	\$18,000

Payments are due and payable thirty (30) days from the date of the ENGINEER’s invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the rate of one percent (1%) per month from invoice date.

Timetable: Proposed Work Schedule estimated delivery as follows:

- City Council Notice to Proceed February 2024
- Topographic Survey February 2024
- Soil Borings April 2024
- Options & Foundation Analysis April 2024
- Preliminary Design & Cost Estimates May 2024
- Feasibility Report May 2024

Project No. 55-988
Date: 2-9-24

THIS TASK ORDER is hereby approved and executed this ____ day of _____, 2024.

CITY OF MENOMONIE
800 Wilson Avenue
Menomonie, WI 54751

CEDAR CORPORATION
604 Wilson Avenue
Menomonie, WI 54751

By: _____

By: Kevin R. Oium

Name: _____

Name: Kevin R. Oium, P.E.

Title: _____

Title: Professional Engineer



City of Menomonie
David Schofield

Director of Public Works
800 Wilson Avenue
Menomonie, WI 54751
715 232-2221 Ext.1020
dschofield@menomonie-wi.gov

TO: Mayor Knaack & City Council
FROM: David Schofield, Director of Public Works
SUBJECT: Pickup Truck for the Inspection Department
DATE: February 19, 2024 City Council Meeting

The Inspection Department has proposed to purchase a pickup truck. The existing building inspector's vehicle is a former police department vehicle with over 120,000 miles.

City Staff solicited and received three (3) quotes:

<u>Provider</u>	<u>Vehicle</u>	<u>Quote</u>
Northtown Ford	2024 Ford Ranger	\$37,500.00
Keyes Chevrolet	2024 Chevrolet Colorado	\$38,000.00
Markquart	2024 Dodge Ram 1500	\$57,988.00

Dave Kowieski recommends purchasing the 2024 Chevrolet Colorado from Keyes Chevrolet with ARPA funds previously allocated to Inspection – ARPA Inspection Vehicle (# 33.52410.852).

If the City Council concurs with this recommendation, the appropriate motion would be:

- Accept the quote from Keyes Chevrolet for a 2024 Chevrolet Colorado pickup truck with ARPA funds at a cost of \$38,000.00.

An alternate motion would be:

- Accept the quote from Northtown Ford for a 2024 Ford Ranger pickup truck with ARPA funds at a cost of \$37,500.00.

Attachments:

- Northtown Quote with clarifying e-mail
- Keyes Quote

City of Menomonie – Inspection Department
Is Seeking Quotes on the following equipment:
(1) 2024 Chevrolet Colorado 4WD Crew Cab WT or Equal Pickup Truck

Please check or indicate what is offered by each item below:

- | | |
|--|--------------------------------|
| ✓ Four Wheel Drive – 4WD | <u>X</u> <u>yes</u> |
| ✓ Crew Cab | <u>X</u> <u>yes</u> |
| ✓ Standard Box | <u>X</u> <u>yes</u> |
| ✓ Fleet Series Work Truck equipment group | <u>yes</u> <u>2.3 ecoboost</u> |
| ✓ Engine, Turbo max | <u>2.3 Ecoboost</u> |
| Bucket seats, adjustable, <u>power</u> | <u>NO PWR SEAT</u> |
| Safety Package | <u>yes</u> |
| Power mirrors, adjustable | <u>X</u> <u>yes</u> |
| Differential, automatic locking rear | <u>X</u> <u>yes</u> |
| All weather floor liners 1 st and 2 nd row | <u>X</u> <u>yes</u> |
| Remote Starter Kit | <u>yes</u> <u>- ON APP</u> |
| Trailer Package, heavy duty | <u>X</u> <u>yes</u> |
| License plate kit, front | <u>X</u> <u>yes</u> |
| Transmission, 8-speed automatic | <u>10 speed</u> |
| Truck bed spay-in bedliner or equal | <u>X</u> <u>yes</u> |

Grand Total \$ 37,500.

Company Name: Northwestern Ford
 Address: 415 Cedar Ave. W.
 Phone #: 715-232-6353

THE CITY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL QUOTES

Dead line for Quotes: **Date: Wednesday, February 14, 2024 by 12:00 p.m. (noon).**
 Send Sealed Quote to: City Clerk – 2024 Midsize 4WD Pick Truck
 800 Wilson Avenue – Menomonie, WI 54751-2795

QUESTIONS ? Contact: Dave Kowieski email: dkowieskik@menomonie-wi.gov Phone: 715-232-2221 Ext.3



Preview Order 6900 - R4P - Ranger 4x4 Crw Cab XL: Order Summary Time of Preview: 01/29/2024 09:36:24 Receipt: NA

Dealership Name: Northtown Ford, Inc.

Sales Code : F58414

Dealer Rep.	Eric Mickelson	Type	Fleet	Vehicle Line	RangerNA	Order Code	6900
Customer Name	menomonie	Priority Code	D1	Model Year	2024	Price Level	42S

DESCRIPTION	MSRP	DESCRIPTION	MSRP
R4P0 RANGER 4X4 CRW CAB XL	\$3631S	FRONT LICENSE PLATE BRACKET	\$0
.128.7 INCH WHEELBASE	\$0	CARPET FLOORING	\$145
TOTAL BASE VEHICLE	\$3631S	FLR LINERS ALL WEATHER MATS	\$160
OXFORD WHITE	\$0	TRAILER TOW PACKAGE	\$49S
PREMIUM CLOTH SEATS	\$0	BEDLINER-TOUGHBED SPRAY-IN	\$49S
EBONY INTERIOR TRIM	\$0	FORD FLEET SPECIAL ADJUSTMENT	\$0
EQUIPMENT GROUP 100A	\$0	FORD CO-PILOT360	\$625
.XL SERIES	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
.2.3L ECOBOOST ENGINE	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
.10-SPEED AUTO TRANSMISSION	\$0	FUEL CHARGE	\$0
255/70 R17 A/T TIRE	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
3.73 LOCKING DIFFERENTIAL	\$420	PRICED DORA	\$0
STX APPEARANCE PACKAGE	\$0	ADVERTISING ASSESSMENT	\$0
.FOG LAMPS	\$0	DESTINATION & DELIVERY	\$159S
.17" SILVER PAINTED ALUM WHL	\$0		
TOTAL BASE AND OPTIONS			MSRP \$40250
DISCOUNTS			NA
TOTAL			\$40250

ORDERING FIN: QE699 END USER FIN: QE699 PO NUMBER: 2024-00219

Customer Name: _____ Customer Email: _____
Customer Address: _____ Customer Phone: _____

Customer Signature _____ Date _____

This order has not been submitted to the order bank.



David Schofield <dschofield@menomonie-wi.gov>

Bid Clarification

Jason Micek <jason.micek@gmail.com>
To: David Schofield <dschofield@menomonie-wi.gov>

Wed, Feb 14, 2024 at 7:08 PM

David,

I would like to clarify the vehicle quote that was submitted for the Inspection Department on February 14th, 2024.

We provided a bid price of \$37,500 for a 2024 Ford Ranger Crew Cab 4x4 on the bid sheet that was provided by the City of Menomonie. The second sheet that was inadvertently attached to the bid shows all of the options added for that specific vehicle without the final discounts applied. Northtown's final bid price being provided is \$37,500.

Please let me know if this email is sufficient to provide to City Council or if you would prefer I provide it on letterhead.

Thank you for your time and your continued business.

Jason Micek
Sales Manager

Northtown Ford
[415 Cedar Ave. W](#)
Menomonie, WI 54751
Dealer Code 58X414

1-715-232-6353 Ext. 110



Customer Name City Menomonie
 Address 800 Wilson Ave
 Menomonie WI 54751

Date 01/04/2024
 Home Phone (715) 232-2302
 Work Phone (715) 232-2175
 Cell Phone (715) 232-2207

Email Address

Salesperson Jeff Schrelber

Stock# VIN
 Year 2024 Make Chevrolet Model Colorado Trim WT

Trade Information

Proposal Details

Year	Make	Model		
VIN			MSRP	\$ 38,555.00
			Savings	\$ 1,773.50
			Selling Price	\$ 36,781.50
			Rebate	\$
			Trade Allowance	\$
			Accessories	\$ <i>Liner</i> \$699.00
			Subtotal (+ttlf)	\$ 37,480.50
			Total Taxes	\$ 0.00
			Fees	\$ 519.50
			Balance Due	\$ 38,000.00

On approved credit. Payment range based on default terms. Payments are based on average customer rates. Actual payments may vary depending on individual credit history.



Vehicle: [Retail] 2024 Chevrolet Colorado (14C43) 4WD Crew Cab WT (✔ Complete)

Window Sticker

SUMMARY

[Retail] 2024 Chevrolet Colorado (14C43) 4WD Crew Cab WT

MSRP:\$32,800.00

Interior:Jet Black, Cloth seat trim

Exterior 1:Sterling Gray Metallic

Exterior 2:No color has been selected.

Engine, TurboMax

Transmission, 8-speed automatic

OPTIONS

CODE	MODEL	MSRP
14C43	[Retail] 2024 Chevrolet Colorado (14C43) 4WD Crew Cab WT	\$32,800.00
OPTIONS		
4WT	Work Truck Preferred Equipment Group	\$0.00
A28	Window, rear-sliding, manual	Inc.
A2X	Seat adjuster, driver 8-way power	Inc.
A50	Seats, front bucket	\$0.00
A91	Tailgate, remote locking, (locks and unlocks with key fob)	Inc.
AL9	Seat adjuster, power driver lumbar control	Inc.
B26	Safety Package	\$505.00
BDR	Locking cylinder Tailgate, keyed cylinder lock	Inc.
BPC	StowFlex Tailgate, storage compartment, lockable	Inc.
C49	Defogger, rear-window electric	Inc.
C59	Air vents, rear	Inc.
C6X	GVWR, 6250 lbs. (2835 kg)	\$0.00
D07	Console, floor	Inc.
DLF	Mirrors, outside heated power-adjustable	Inc.
DP6	Mirror caps, painted	Inc.
FE9	Emissions, Federal requirements	\$0.00
G80	Differential, automatic locking rear	\$325.00
GU6	Rear axle, 3.42 ratio	\$0.00
GXD	Sterling Gray Metallic	\$0.00

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 21375. Data Updated: Jan 2, 2024 6:43:00 PM PST.



Vehicle: [Retail] 2024 Chevrolet Colorado (14C43) 4WD Crew Cab WT (✔ Complete)

H1T	Jet Black, Cloth seat trim		\$0.00
JL1	Trailer brake controller, integrated	Inc.	
K34	Cruise control, electronic, automatic	Inc.	
KW5	Generator, 220 amp		\$150.00
L3B	Engine, TurboMax		\$1,050.00
MFC	Transmission, 8-speed automatic		\$0.00
PCU	WT Convenience Package II		\$545.00
PCY	WT Convenience Package		\$415.00
PPA	Tailgate, EZ-Lift and Lower	Inc.	
RIA	LPO, All-weather Floor Liner, 1st and 2nd rows		\$225.00
RM7	Wheel, spare, 17 x 8" (43.2 cm x 20.3 cm) steel		\$0.00
S6P	LPO, Remote start kit		\$425.00
UD7	Rear Park Assist	Inc.	
UFB	Rear Cross Traffic Braking	Inc.	
UKI	Blind Zone Steering Assist		\$0.00
URL	11.3" diagonal advanced color LCD display with Google built-in		\$0.00
VK3	License plate kit, front		\$40.00
Z82	Trailer Package, heavy-duty		\$480.00
ZAO	Tire, spare 255/65R17 all-season, blackwall	Inc.	

SUBTOTAL	\$36,960.00
Adjustments Total	\$0.00
Destination Charge	\$1,595.00
TOTAL PRICE	\$38,555.00

FUEL ECONOMY

Est City:17 (2023) MPG

Est Highway:21 (2023) MPG

Est Highway Cruising Range:449.40 mi

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 Data Version: 21375. Data Updated: Jan 2, 2024 6:43:00 PM PST.



City of Menomonie
David Schofield

Director of Public Works
800 Wilson Avenue
Menomonie, WI 54751
715 232-2221 Ext.1020
dschofield@menomonie-wi.gov

TO: Mayor Knaack & City Council
FROM: David Schofield, Director of Public Works
SUBJECT: Half Ton Pickup Truck for the Community Services Department
DATE: February 19, 2024 City Council Meeting

The Community Services Department has proposed to purchase a half ton pickup truck. The City Council previously awarded a quote of \$42,250 for a half ton pickup in January 2023. Unfortunately, the previously selected vendor was unable to obtain a 2023 model and was unable to procure a 2024 model at the same price and requested to withdraw their quote. As such, City Staff made the decision to reissue a quote request.

City Staff solicited and received two (2) quotes:

Provider	Vehicle	Quote
Northtown Ford	2024 Ford F150	\$41,944.00
Keyes Chevrolet	2024 Chevrolet Silverado 1500	\$46,297.50

City Staff recommends purchasing the 2024 Ford F150 from Northtown Ford from Machinery & Equipment – 4-Wheel Drive Truck (# 33.54110.733).

If the City Council concurs with this recommendation, the appropriate motion would be:

- Accept the quote from Northtown Ford for a 2024 Ford F150 Half Ton Pickup at a cost of \$41,944.00.

Attachments:

- Northtown Quote

City of Menomonie - Community Services Department

QUOTE DUE: February 14, 2023 at 12:00pm (Noon)

Minimum specifications for one (1) New Full Size, Regular Cab, ½ Ton pickup truck with an 8-foot box.

Please check or indicate what is offered by each item below:

Four Wheel Drive	✓
G.V.W. 8500 Rating	✓
Engine: V-8	✓ 5.0
Heavy duty automatic transmission	✓
139 Inch Wheel base	✓ 141"
Battery: 700 CCA	✓
Alternator: 75 Amp	✓
Power Brakes, Windows, Steering and Mirrors	✓
Cruise Control and Air Conditioning	✓
Tow/Haul Package w/Factory Brake Control	✓
Dual low mount mirrors	✓
Tire Size: All season radials (please state size)	✓
Cab-mounted Cargo Light	✓
AM-FM Stereo Radio	✓
High out-put heater	✓
Intermittent Wipers	✓
Full Instrument gauges	✓
Color: Dark Blue	✓
Undercoated and Rust Proofed	✓
Owner's manual	✓
Two Front Tow Hooks	✓
Black Rubberized Vinyl Floor Coverings	✓
Spray In Bed Liner	✓
Rear View Camera System (highly preferred)	✓
Factory Running Boards	✓
Engine Block Heater	✓
One Complete Set of Filters	✓

Grand Total

\$ 41,944.00

2024 FORD F-150 4x4

Business Name: NORTHTOWN FORD INC.
Address: 415 CEDAR AVE WEST.
Phone #: 715-232-6353 EX. 110

THE CITY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL QUOTES

Quotes to be opened: WEDNESDAY, FEBRUARY 14, 2024 @ 12:00 P.M. (NOON)

Send quote information to: City Clerk - Community Services Department Vehicle Bid
800 Wilson Avenue - Menomonie, WI 54751-2795

QUESTIONS? Contact: Dave Frank email: dfrank@menomonie-wi.gov

Phone: 715-556-1770



Menomonie Fire Department



To: Jayme Schindler, Comptroller
From: Denny Klass, Fire Chief
Re: ARPA Fitness Equipment purchase
Date: February 14, 2024

The fire department requested and was approved to purchase fitness equipment through ARPA funding. The proposed equipment will be placed at both fire stations to allow on-duty members an opportunity to maintain fitness. As we work 24-hour shifts, maintaining a routine at a gym can be difficult especially when members can be required to work 72 straight hours.

We received three quotes for the equipment which are listed below. We would like to proceed with Dynamic Fitness & Strength due to pricing, quality and amount of equipment quoted for that price. Dynamic Fitness also just completed a portion of the fitness room for the Menomonie Police Department resulting in a fantastic workout area the department can take pride in.

Dynamic Fitness & Strength	\$29,923.53	
Johnson Fitness	\$29,988.31	
Rogue Fitness	\$30,996.85	-



Page 1/2
 Quote QTE0030138
 Date 1/29/2024
 Contact
 E-mail

2020 Prairie Lane, Eau Claire, WI 54703
 www.mydynamicfitness.com

BuyBoard Contract 665-22

Bill To: Menomonie Fire DEPT
 116 w. Main Street
 Menomonie WI 54751

Ship To: INSIDE SALES
 Andy Benrud
 116 w. Main Street
 Menomonie WI 54751

Purchase Order No.	Customer ID	Slsprsn ID	Reference	Shipping Method	Payment Terms	Req Ship Date	Install Date
	INSIDE SALES	368			Prepayment		
QTY	Item Number	Description / Color	UOM	Discount	Unit Price	Ext. Price	
3	400012-99	Titan 8' Half Rack	EACH		\$1,516.00	\$4,548.00	
3	RACK-307-99	3 X 3 CHIN UP XMEMBER W/ PULL UP BALLS	EACH		\$160.00	\$480.00	
3	709069-99	Ultra Pro Bolt On Band Pegs (Pair)	EACH		\$88.00	\$264.00	
3	709048-99	Ultra Pro Formed Band Storage Hooks (Pair)	EACH		\$20.00	\$60.00	
2	709088-99	Ultra Pro Dip Attachment	EACH		\$205.00	\$410.00	
2	709137-99	Ultra Pro - Dip Storage (Single Post)	EACH		\$144.00	\$288.00	
1	XM71FP-0008-LOGO-99	71" DOUBLE BAR XMEMBER W/ TRX AND PHYSIO BALL (FRONT PLATE)	EACH		\$415.00	\$415.00	
3	608004-99	Custom Bar - Power - 45LB - 28.5MM Dia - Center Knurl	EACH		\$259.00	\$777.00	
3	SETUP-FEE-BAR-CERAKOT	SETUP FEE - CUSTOM CERAKOTE	EACH		\$25.00	\$75.00	
2	608005	Bar - Solid Hex/Trap - 56"	EACH		\$94.00	\$188.00	
2	TKO-8110B-47C	47" Olympic Curl Bar	EACH		\$73.00	\$146.00	
3	LJC-FLEX-BLK	Lock-Jaw FLEX Aluminum Collar with Magnet - BLACK	EACH		\$42.00	\$126.00	
3	418060SU-99	Titan Stand Up Bench - Adjustable 0-85 Deg Incline Ladder 10"	EACH		\$632.00	\$1,896.00	
3	BSC-418060-PRNT-99	SLIPCOVER PRINTED FPAD-001	EACH		\$60.00	\$180.00	
3	ANX71DKB-99	Annex Dumbbell/Kettlebell Shelf 71"	EACH		\$291.00	\$873.00	
1	ANX71BP-99	Annex Bumper Plate Storage 71"	EACH		\$250.00	\$250.00	
1	712001-99	Ultra Pro Cable Stack Lat/Low Row Combo 8' (Stand Alone) - 3	EACH		\$1,737.00	\$1,737.00	
1	710010-99	Ultra Pro Functional Trainer (Stand Alone)	EACH		\$3,212.00	\$3,212.00	
2	DB-RH-SET-5-50	Dumbbell-Set-Rubber Hex w/Chrome Ergo Handle - 5-50 LB	EACH		\$584.00	\$1,168.00	
2	DB-RH-SET-55-75	Dumbbell-Set-Rubber Hex w/Chrome Ergo Handle - 55-75 LB	EACH		\$690.00	\$1,380.00	
6	PL-BP-10B	Bumper Plate-Blk 17.7"-10LB (Economy) (Black) (Pair)	PAIR		\$23.00	\$138.00	
6	PL-BP-25B	Bumper Plate-Blk 17.7"-25LB (Economy) (Black) (Pair)	PAIR		\$56.00	\$336.00	
14	PL-BP-45B	Bumper Plate-Blk 17.7"-45LB (Economy) (Black) (Pair)	PAIR		\$102.00	\$1,428.00	
6	TKO-803OR-5	Olympic Rubber Dual Grip Plate 5LB	EACH		\$12.00	\$72.00	
6	TKO-803OR-2.5	Olympic Rubber Dual Grip Plate - 2.5lb	EACH		\$6.00	\$36.00	
2	600400	Slam Ball 14" Diameter 10LB	EACH		\$10.00	\$20.00	
2	600401	Slam Ball 14" Diameter 15LB	EACH		\$11.00	\$22.00	
2	600402	Slam Ball 14" Diameter 20LB	EACH		\$13.00	\$26.00	
2	600403	Slam Ball 14" Diameter 25LB	EACH		\$17.00	\$34.00	
2	KB-13	Kettlebell 13LB/6KG	EACH		\$17.00	\$34.00	
2	KB-18	Kettlebell 18LB/8KG	EACH		\$23.00	\$46.00	
2	KB-26	Kettlebell 26LB/12KG	EACH		\$34.00	\$68.00	
2	KB-35	Kettlebell 35LB/16KG	EACH		\$45.00	\$90.00	
2	KB-44	Kettlebell 44LB/20KG	EACH		\$56.00	\$112.00	
2	KB-53	Kettlebell 53LB/24KG	EACH		\$67.00	\$134.00	
2	AF-AIRBIKEPRO	ASSAULT FITNESS AIRBIKE PRO X	EACH		\$800.00	\$1,600.00	
2	CPT2-ROWERG	ROWER - Concept2 Row Erg	EACH		\$990.00	\$1,980.00	
2	PLTFM-HR4-SL	Shok Lok Platform Half Rack 4' x 8'	EACH		\$308.00	\$616.00	
2	409251-99	Titan 3X3 Upright - 8'4" NON NUMBERED	EACH		\$168.00	\$336.00	
2	409285-99	Titan - Freestanding Storage Rig Leg (Top Gusset)	EACH		\$148.79	\$297.58	
1	XMT71-0002-99	Titan - 71" XD Xmember	EACH		\$172.00	\$172.00	



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 Quote QTE0030138
 Date 1/29/2024
 Contact
 E-mail

2020 Prairie Lane, Eau Claire, WI 54703
 www.mydynamiifitness.com

BuyBoard Contract 665-22

Purchase Order No.	Customer ID	Slspn ID	Reference	Shipping Method	Payment Terms	Req Ship Date	Install Date	
	INSIDE SALES	368			Prepayment			
QTY	Item Number	Description / Color			UOM	Discount	Unit Price	Ext. Price
4	ANX71DKB-99	Annex Dumbbell/Kettlebell Shelf 71"			EACH		\$291.00	\$1,164.00
1	608000-99	Custom Bar - Olympic 20KG - Black Zinc - 28.5MM Dia			EACH		\$259.00	\$259.00
2	608011-01	Ultra Pro - Swiss Bar - Straight Handles (Requires Special Ba			EACH		\$325.00	\$650.00
2	LJC-AXL-RED	1.90" Axle Barbell Collar-Red (Pair)			EACH		\$34.00	\$68.00
3	709251-99	Ultra Pro - Receptacle and Landmine Combination			EACH		\$120.00	\$360.00
6	612500	Resistance Band, XX-Light, Red 41" Long, 4.5mm Thick, 1/2" W			EACH		\$7.00	\$42.00
6	612502	Resistance Band, Light, Purple 41" Long, 4.5mm Thick, 1-1/8"			EACH		\$14.00	\$84.00
6	612503	Resistance Band, Medium, Gray 41" Long, 4.5mm Thick, 1-3/4"			EACH		\$21.00	\$126.00
1	609310	Battle Rope Sheathed 2" Diameter 30' Long			EACH		\$57.00	\$57.00
2	600951	Physio (Anti-Burst) Ball 65CM - Black w/White Logo			EACH		\$7.00	\$14.00
1	MF-4081-01-36-REG	GRAY COOK CABLE BAR 01 36" REGULAR			EACH		\$114.00	\$114.00
2	MF-4072-05	TRICEP ROPE			EACH		\$31.00	\$62.00
2	MF-4071-04	REVOLVING STRAIGHT BAR			EACH		\$34.00	\$68.00
1	MF-4071-08	URETHANE GRIP TRICEP PRESS-DOWN BAR			EACH		\$34.95	\$34.95
1	MISC-FITNESS	Sand Bags Combo (2 Units)			EACH		\$160.00	\$160.00

Subtotal	\$29,333.53
Installation	\$0.00
Tax	\$0.00
Estimated Freight	\$590.00
Trade Discount	\$0.00
Total	\$29,923.53

***Sales tax calculation is subject to change based off the jurisdiction where product actually ships.
 ***Custom orders cannot be canceled or returned.
 ***Submission of a PO means you accept our terms & Conditions.
 ***See our terms & conditions at <https://www.mydynamiifitness.com/terms-conditions>

RIGS MUST BE SECURELY FASTENED TO THE FLOOR!

DYNAMIC Fitness and Strength supplies additional materials with all projects to ensure a timely and quality installation. Customer will only be charged for product as quoted. Extra material consumed during installation will be excluded from Invoice. All installation remnants are the property of DYNAMIC Fitness & Strength and will be returned upon project completion.

Quote Expiration Date: 3/10/2024



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 Quote QTE0030138
 Date 1/29/2024
 Contact
 E-mail

2020 Prairie Lane, Eau Claire, WI 54703
 www.mydynamicfitness.com

BuyBoard Contract 665-22

2024 CUSTOMER TERMS AND CONDITIONS

Customization Upcharges	Customization charges may be applied to items including, but not limited to vectorized logos, upright lettering, cross members, connector/wrap logos, bumper plate designs (amount to be determined by color), upholstery colors, and ball target logos.
What Constitutes "Custom"	1) Any product or part that is any color other than Black Texture. 2) Any product or part that contains a printed/laser cut logo or lettering. 3) Any product or part that requires a dimensional change requested by the Customer.
Renders	Renders are for design concept visualization only and do not fully represent the final product ordered. The estimate and purchase order accurately list what will be received and detail product specifics such as color and equipment configuration. Dynamic Fitness & Strength renders are proprietary and are intended solely for the specified customer. Unauthorized sharing of any render is considered a breach of contract.
Product Quotes	Quotes expire in 30 days. Once a quote has expired, a new quote shall be issued before pricing can be honored.
Pricing	Prices are subject to change without notice. If there is a typo on pricing, we have the right to refuse order and shipment.
Flooring Charges	Any damage or additional charges incurred from the removal of existing floors and/or other flooring-related issues are the responsibility of the Customer.
Installation Charges	Dynamic will not be responsible for any installation charges that were not authorized by Dynamic or noted on the purchase order. Any additional charges will need to be approved by submitting an additional labor request form to your Territory Manager and Dynamic's V.P. of Sales.
PO Submission	Purchase orders will be accepted and processed once the following have been submitted: Custom colors and/or dimensional changes are specified and approved by the Customer, and Vector files have been received or created by Dynamic for any items containing a logo. Quoted lead times may be affected by incomplete submissions. By submitting a PO, you are agreeing to all Dynamic terms & conditions as specified in our Customer Terms & Conditions. Instructions provided extraneously by verbal or written communication are non-binding to Dynamic Fitness & Strength unless also included on signed and approved documentation.
Manufacturing	All manufactured Dynamic Fitness & Strength equipment is made to order from raw material. Any changes to the order after the signed PO is submitted may result in additional charges and could delay delivery and fulfillment of the order. Customer is obliged at all times to notify Dynamic Fitness & Strength immediately through proper documentation of any changes in specifications. All lead times are approximate and subject to change. Dynamic Fitness & Strength shall not be liable for loss or damage due to delay in manufacture or delivery resulting from any cause beyond Dynamic Fitness & Strength's control.
Promotion	Dynamic Fitness & Strength reserves the right to photograph and/or capture video of all equipment it manufactures while it is in our facilities and after installation and use customer graphic identity for the expressed purpose of marketing and communications.
Freight Estimates	Because of the continual fluctuations in the transportation industry, Dynamic can only provide a freight estimate, not a quote. Approximately 10 business days prior to shipment of the order, any changes will be provided to the Customer which may include adjustments beyond Dynamic's control.
Cancelling an Order	Cancellations must be authorized by your Territory Manager. A custom order cannot be cancelled once manufacturing has begun.



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BuyBoard Contract 665-22

Pickup Orders	Orders designated as pickup will be invoiced the day the Customer is notified the order is ready to be picked up. Pickup orders must be picked up by the Customer within 15 days of notification. A storage fee may apply at 5% of the total invoice per month if order is not picked up within the 15-day period.
Partial Shipments	If a partial shipment is requested, each partial shipment will be invoiced separately to the Customer. Invoices for partial orders will be paid according to the terms provided to the Customer.
Scheduled Ship Date	Once the PO has been processed, the ship/pickup date can no longer be changed unless authorized by Dynamic Fitness & Strength. For completed orders held longer than 15 days a 5% storage fee per month will apply. New freight quotes may be applied to any order with a rescheduled ship/pickup date.
Invoicing/Payment Terms	Invoices are generated when the product is ready to ship regardless of delayed ship dates. If credit is established, standard terms are Net 30 unless prior agreement has been made. For all other sales, a 50% down payment will be required before the order is processed and remaining 50% payment is due prior to shipment. A 3% processing fee will be applied to any credit card charges. Dynamic Fitness & Strength reserves the right to require full payment in advance if the financial condition of the Customer suggests such payment is prudent.
Shipping/Delivery	Dynamic shall use its best efforts in the ordinary course of business to ship deliveries to the Purchase Order's specifications. Dynamic will make every effort to notify the Customer of any potentially late shipment. Dynamic will not be liable for any costs that result from failure to meet a delivery date.
Damage During Delivery	Any visible distress or damage incurred during delivery must be immediately documented by photo and shared with the delivery driver and freight company upon receipt. This includes any visible distress on cartons, crates or shrink-wrapping. Any hidden damage must be photographed and reported to Dynamic within 14 days. Dynamic is not responsible for damage that occurs during delivery. Signing a delivery receipt verifies that the merchandise was received in good condition.
Warranty	Contact your Dynamic Fitness & Strength Territory Manager for any specifics regarding product warranties.
Color Variation	Dynamic Fitness & Strength will take every appropriate step to ensure as close a match to color in powder coat finish and upholstery as possible, but finished color may vary slightly to samples. Variation of shade or hue does not invalidate the sale, nor in any way cause for compensation adjustment to Dynamic Fitness & Strength.
Backorders	A Dynamic Representative will contact you with information about the backorder and to discuss available options. The backorder may result in a partial shipment on a separate invoice.
Returns	All return freight charges are the responsibility of the Customer. Customized logo product cannot be returned. Upon authorization only, standard Dynamic product may be returned with a 30% restocking fee. The Customer must contact the Territory Manager or Inside Sales Representative to discuss return options.

By submitting a PO, you are agreeing to all Dynamic Customer Terms & Conditions as specified in this document.



Menomonie Police Department

615 Stokke Parkway Suite G200
Menomonie, WI 54751
715-232-2198
www.menomonie-pd.com

Memorandum

To: Mayor Randy Knaack & City Council
From: Rick Hollister, Chief of Police
Date: 02/01/2024
Subject: American Rescue Plan Act (ARPA) Purchase Order Request-Flock Cameras
CC: City Administrator, Eric Atkinson

The police department is requesting permission for a purchase order from allocated ARPA funding to obtain Flock Safety Cameras. Without ARPA funding, the City of Menomonie Police Department would not be able to purchase Flock Safety Cameras. The purchase order would be created for six Flock Safety Cameras, all mounting equipment, unlimited operator licenses and a three year maintenance package for a total of \$57,900.00. This is a sole sourced quote that was created, due to Flock Safety technology meeting the police department needs and matching area police departments for networking and informational sharing purposes.

The addition of Flock cameras will not only enhance our agency's ability to solve criminal cases and deter criminal activity, but it will also increase our collaboration among other regional law enforcement agencies and continue to benefit our shareholder's and the Menomonie community. If you have any questions or would like more information on the success that other agencies have experienced using Flock cameras, please let me know!

The purchase order title: ARPA Flock Camera. Account # 33.52110.853, Amount \$57,900.00

Thank you for your consideration!

Rick Hollister
Chief of Police

Chris King
Commander

Brian Hagen
Commander

Flock Safety + WI - Menomonie PD

Flock Group Inc.
1170 Howell Mill Rd, Suite 210
Atlanta, GA 30318

MAIN CONTACT:
Kyle Whyte
kyle.whyte@flocksafety.com
6512539350

flock safety

flock safety

EXHIBIT A ORDER FORM

Customer: WI - Menomonic PD
 Legal Entity Name: WI - Menomonic PD
 Accounts Payable Email: hollisterr@menomonic-wi.gov
 Address: 615 Stokke Pkwy Ste G200 Menomonic,
 Wisconsin 54751

Initial Term: 36 Months
 Renewal Term: Months
 Payment Terms: Net 30
 Billing Frequency: Total Contract Billed at Signing
 Retention Period: 30 Days

Hardware and Software Products

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			\$18,000.00
Flock Safety LPR Products			
Flock Safety Falcon ®	Included	6	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			
Flock Safety Professional Services			
Professional Services - Standard Implementation Fee	\$650.00	6	\$3,900.00
		Estimated Tax:	\$0.00
		Contract Total:	\$57,900.00

Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a "Renewal Term") unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.

Billing Schedule

Billing Schedule	Amount (USD)
Total Contract Due at Signing	\$57,900.00

*Tax not included

Product and Services Description

Flock Safety Platform Items	Product Description	Terms
Flock Safety Falcon ®	An infrastructure-free license plate reader camera that utilizes Vehicle Fingerprint® technology to capture vehicular attributes.	The Term shall commence upon first installation and validation of Flock Hardware.

One-Time Fees	Service Description
Installation on existing infrastructure	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.
Professional Services - Standard Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Professional Services - Advanced Implementation Fee	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.

FlockOS Features & Description

Package: Essentials

FlockOS Features	Description
Community Cameras (Full Access)	Access to all privately owned Flock devices within your jurisdiction that have been shared with you.
Unlimited Users	Unlimited users for FlockOS
State Network (LP Lookup Only)	Allows agencies to look up license plates on all cameras opted in to the statewide Flock network.
Nationwide Network (LP Lookup Only)	Allows agencies to look up license plates on all cameras opted in to the nationwide Flock network.
Direct Share - Surrounding Jurisdiction (Full Access)	Access to all Flock devices owned by law enforcement that have been directly shared with you. Have ability to search by vehicle fingerprint, receive hot list alerts, and view devices on the map.
Time & Location Based Search	Search full, partial, and temporary plates by time at particular device locations
License Plate Lookup	Look up specific license plate location history captured on Flock devices
Vehicle Fingerprint Search	Search footage using Vehicle Fingerprint™ technology. Access vehicle type, make, color, license plate state, missing / covered plates, and other unique features like bumper stickers, decals, and roof racks.
Flock Insights/Analytics page	Reporting tool to help administrators manage their LPR program with device performance data, user and network audits, plate read reports, hot list alert reports, event logs, and outcome reports.
ESRI Based Map Interface	Flock Safety's maps are powered by ESRI, which offers the ability for 3D visualization, viewing of floor plans, and layering of external GIS data, such as City infrastructure (i.e., public facilities, transit systems, utilities), Boundary mapping (i.e., precincts, county lines, beat maps), and Interior floor plans (i.e., hospitals, corporate campuses, universities)
Real-Time NCIC Alerts on Flock ALPR Cameras	Alert sent when a vehicle entered into the NCIC crime database passes by a Flock camera
Unlimited Custom Hot Lists	Ability to add a suspect's license plate to a custom list and get alerted when it passes by a Flock camera

By executing this Order Form, Customer represents and warrants that it has read and agrees to all of the terms and conditions contained in the Master Services Agreement attached. The Parties have executed this Agreement as of the dates set forth below.

FLOCK GROUP, INC.

Customer: WI - Menomonie PD

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

PO Number: _____



Annual Report 2023

MENOMONIE POLICE DEPARTMENT



Chief's Welcome

On behalf of the Menomonie Police Department, I'm pleased to present the 2023 Annual Report. As the newly appointed Chief of Police, I want to reassure both the police department personnel and community members that we will continue to utilize community oriented policing strategies, as well as continue existing programs such as the Domestic Violence Response Team, Project Hope, Quick Response Team, Drug Endangered Children, Child Abduction Response Team, Youth Response Team, and the evidence based Botvin training our officers provide to the schools and youth. These programs have proven beneficial and will continue to be supported.

In an effort to provide continued professionalism and the highest level of service to community members, myself and the current administration have made the physical and emotional well-being of the officers and support staff a priority. A new well-being initiative geared towards first responders has been initiated. Current efforts include allowing officers to work out while on duty, peer support training, coaching and mentoring sessions, and the creation of a new wellness room. A lot of time, thought, and work went into the creation of this room and we're very pleased with the result. The room provides a quiet space where officers and staff can take a quick break to debrief, de-stress, and have time to decompress, away from the noise and fast pace of responding to calls. It is meant to be used as needed by staff, in whatever manner they deem necessary, to improve their mental well-being. By doing so, it is this administration's hope that officers and staff will experience a decrease in stress, anxiety and depression while simultaneously improving their sleep habits, decision making, overall job performance, and their interpersonal relationships - both personal and professional.

Looking forward to 2024, the department is excited to be hosting a mental wellness training for area law enforcement, fire fighters, and other emergency personnel. We've partnered with Lexipol and secured Dr. Rachelle Zemlok, a nationally recognized speaker on first responder's mental well-being. I'd like to thank the Cedarbrook Church for providing their larger space as the two sessions of training are expected to be well attended.

Finally, I would like to thank all the incredible officers and support staff for their tireless work day in and day out towards meeting our Mission Vision & Values Statement. I am truly blessed to be surrounded by this group of professionals. Also, I would like to thank the community members for all your support. As the Chief of Police, I have the pleasure to work with a supportive Mayor and City Council. Thank you for your trust and vision in policing today and into the future.

Sincerely,
Rick Hollister
Chief of Police



About Us

WHO WE ARE AND WHAT WE STRIVE FOR

MISSION STATEMENT

The mission of the Menomonie Police Department is to collaborate with the community to provide a safe and peaceful environment while protecting the liberties of all persons.

VISION

The vision of the Menomonie Police Department is to be recognized as a professional law enforcement agency that responds to the dynamic social needs of the public through innovative and collaborative efforts involving all community shareholders.

CHIEF OF POLICE

Rick Hollister

COMMANDERS

Chris King Brian Hagen

LIEUTENANTS

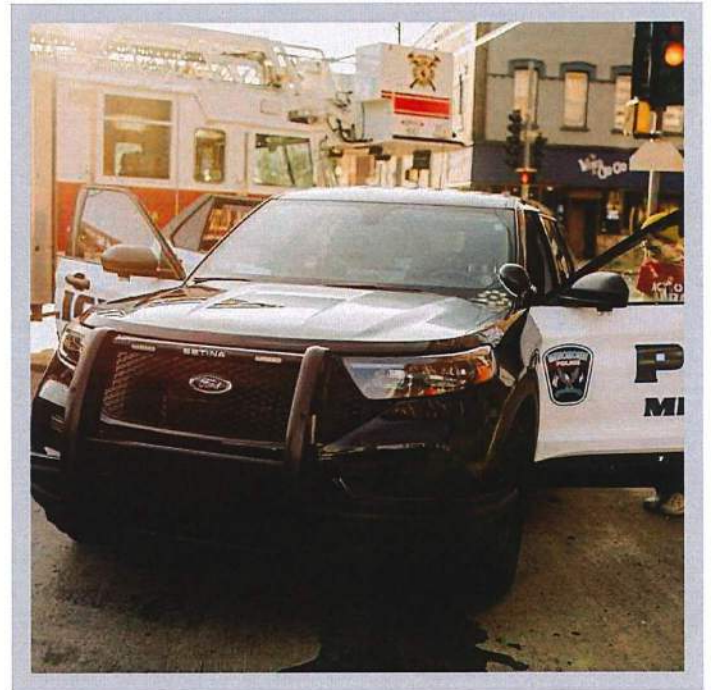
Matt Benrud	Chad Mroczenski	Kelly Pollock
Michael Sampson	Andrew Brutlag	Wade Schilichting

OFFICERS

Aaron Bergh	Joshua Draeger	Scott Hoffman
Jeff Small	Michael Cadalbert	Ben Pawlak
Ryan Gilbertson	Maxwell Gibson	Mark Spaeth
Tyson Kahl	Grantham Curtis	<hr/>
Kayla Tisol	Ben Mayerchak	Starting January 2024:
Tyler Ingebretson	Jordan Wold	Sam Miller
Garrett Hackl	Brandon Scott	Adam Hackbarth
Heather Strathman	Dane Weiland	

CORE VALUES

Honor
Integrity
Innovation
Professionalism



CIVILIAN STAFF

Meghan Cartmill
Katie Harshman
Bethany Hedlund
Becki Marlett
Lori Paulson
Jenn Tack

Goals and Projects

WHAT WE DID IN 2023 AND LOOKING AHEAD TO 2024

A new initiative was put forward with a focus placed on mental health and officer wellbeing. Policing is a rigorous career that can take a toll on officer's physical, as well as emotional and mental well-being. MPD put in a new Zen Room where employees can go to decompress and remove themselves from the triggers of the outside. Other facets of this initiative include the ability to work out while on duty, as well as the introduction of office dogs. These changes have brought a fresh outlook to the police department that we plan to continue in the coming years.

With Rick Hollister's promotion to Chief of Police, Commander King took his place as Operations Commander, in charge of patrol and day-to-day operations such as scheduling, training, special events, and officer deployments. Lieutenant Hagen was promoted to fill the vacancy at the Administration and Investigations Commander position and oversees the civilian staff, as well as investigations. Both commanders had the opportunity to attend the Northwestern School of Police Staff and Command, and Commander Hagen went on to earn a scholarship to attend the Senior Management Institute for Police in Boston, Massachusetts. *Top photograph

Officer Brutlag and Investigator Schlichting were promoted to Patrol Lieutenant. MPD has two nightshift Patrol Lieutenants and two dayshift Patrol Lieutenants.

We continue to benefit from the assistance of our Volunteers in Policing Services (VIPS). Bill Swannack and Jon Oakland conduct squad checks every week. This involves checking fluid levels, making sure the vehicle is mechanically sound, and that all of the lights and sirens are functioning properly. We are grateful for all of their hard work. *Bottom photograph

Looking ahead to 2024 MPD has many goals that we continue to work towards:

- Continuing to hire quality personnel so that our department is fully staffed
- Adopt a new design for our Patrol Squads
- Continuing to digitize all of our historical records to make them more easily accessible and minimize storage space
- Evaluating our practices to ensure our department is evolving with the community we serve



Notable Calls and Investigations

The Investigation Division Consists of:

Commander Hagen

Detective Lieutenant Benrud

Detective Lieutenant Mroczenski

Youth Services Officer Draeger

Youth Services Officer Tisol

West Central Drug Task Force Inv. Schlichting

23-84 - Internet Crimes Against Children (ICAC)

Officers received a tip from the National Center for Missing and Exploited Children about an email account that had potential pornographic images of a child. Multiple Search Warrants were conducted locating numerous illegal images. The suspect was arrested and charged with four counts of Possession of Child Pornography.

23-169 - Robbery and Officer Involved Death

A citizen called reporting someone had broken into their home and was threatening them with, and shooting, a firearm. The suspect stole the homeowner's vehicle and was eventually stopped by law enforcement. During the stop, officers from MPD and the Dunn County Sheriff's Department discharged their weapons, killing the suspect. WI Department of Criminal Investigations investigated the incident, per policy, and the death was deemed justified by their agency.

23-1446 - OWI Crash

A vehicle was seen failing to stop for a flashing red light and was subsequently pulled over. The driver attempted to flee the stop, starting the vehicle again and driving through an intersection, striking a squad car and flipping it on its top. The driver then fled on foot and was apprehended a short distance away. The driver, passenger, and officer in the squad were not harmed in the crash. The driver was issued charges for Operating While under the Influence (OWI), Obstructing an Officer, Possession THC, Causing Injury while Operating under the Influence, as well as numerous traffic citations.

23-1984 - Assault

Officers were dispatched to a call of someone hearing screaming and banging coming from a residence. Upon arrival, officers located a large amount of blood on the ground and followed it to the apartment where they found the victim who had life-threatening injuries. Emergency aid was rendered by officers on scene. Menomonie Fire Department (MFD) personnel, saving the victim's life. The suspect was located a short distance away and after being medically cleared was charged with Aggravated Battery with Intent to Cause Great Bodily Harm, and Mayhem.

23-2348 - Drug

While on patrol, officers noticed a vehicle with open alcohol containers inside. After running the vehicle's information, it was found the vehicle was listed as stolen out of Michigan. A search of the vehicle resulted in the seizure of Methamphetamines and various drug paraphernalia. Three adults were taken into custody for active warrants as well as theft, weapon, and drug charges.

23-2478 - Juvenile Sexual Assault

YSOs were given information regarding a staff member in the Menomonie High School (MHS) having inappropriate and sexual relationships with one or more students. An investigation began immediately and the staff member was arrested and issued charges for Sexual Assault of a Child by a School Staff Person.

23-2863 - Juvenile Protection Case

Investigators partnered with Dunn County Human Services to remove four juveniles and two adults from a residence due to the living conditions of the property. Services continue to be offered to assist the family to get back on track.

Notable Calls and Investigations

Continued

23-358 - Assault and Battery

MPD responded to the MHS Field House after school hours for a report of a physical altercation with many people involved. Initial reports suggested that both juveniles and adults were involved in the altercation. MPD arrived on scene and de-escalated the situation for the time being. The YSO conducted a follow-up into the altercation in the following months. Many juveniles and adults were interviewed, and many hours of cell phone video and MHS camera footage were reviewed. Ultimately, several adults were arrested and charged with violations including Disorderly Conduct, Battery, Substantial Battery, and Child Abuse. Several juveniles also received referrals for Battery and Disorderly Conduct.

23-2711 - Theft

An ATM belonging to WestConsin Credit Union was broken into and a large amount of cash was stolen from inside of the machine. Surveillance footage was reviewed and gave investigators an image of the suspects and their vehicle. The investigation remains ongoing.

23-129 and 23-264 - Burglary to a Business

Officers were dispatched to Dick's Fresh Market for reports of security alarms being activated. In both cases, two subjects had entered the business after hours and stolen merchandise. Surveillance video was reviewed and the suspects were identified as being high school students. Each juvenile received charges relating to their actions in this case, including criminal damage, burglary, and theft.

M23-1046 and M23-1237 - ICAC

MPD received a report of a male who was allegedly using the publicly accessible computers at the Work Force Resource Center to view inappropriate pictures of young girls on the internet. A staff member had taken a video of the male viewing the pictures and showed the video to officers. Officers made contact with the male and interviewed him about the content on the computer. A preview of the websites that the male had been browsing showed at least two images that could be counted as Child Pornography. The subject was ultimately arrested and charged with two counts of Possession of Child Pornography and a Probation Hold as he had previous convictions of this nature.

Approximately three weeks later, MPD received a CyberTip from the National Center for Missing and Exploited Children in regards to Child Pornography that was located on a Dropbox account belonging to the subject from the earlier case. The CyberTip revealed that the Dropbox account had been accessed by the subject at the Work Force Resource Center. MPD issued a search warrant to Dropbox for the content on the account. Dropbox honored the search warrant, which revealed several hundred images of suspected Child Sexual Abuse Material. The subject was charged with an additional 10 counts of Possession of Child Pornography.

NIBRS

NATIONAL INCIDENT BASED REPORTING SYSTEM

Group A Offense Arrests	2013 10 Years Prior	2018 5 Years Prior	2022 1 Year Prior	2023
Murder	0	1	0	0
Rape	4	6	1	2
Robbery	2	1	0	1
Aggravated Assault	18	20	30	43
Simple Assault	68	63	40	31
Burglary	61	28	12	15
Theft	359	270	201	153
Motor Vehicle Theft	13	17	10	5
Arson	1	1	0	1

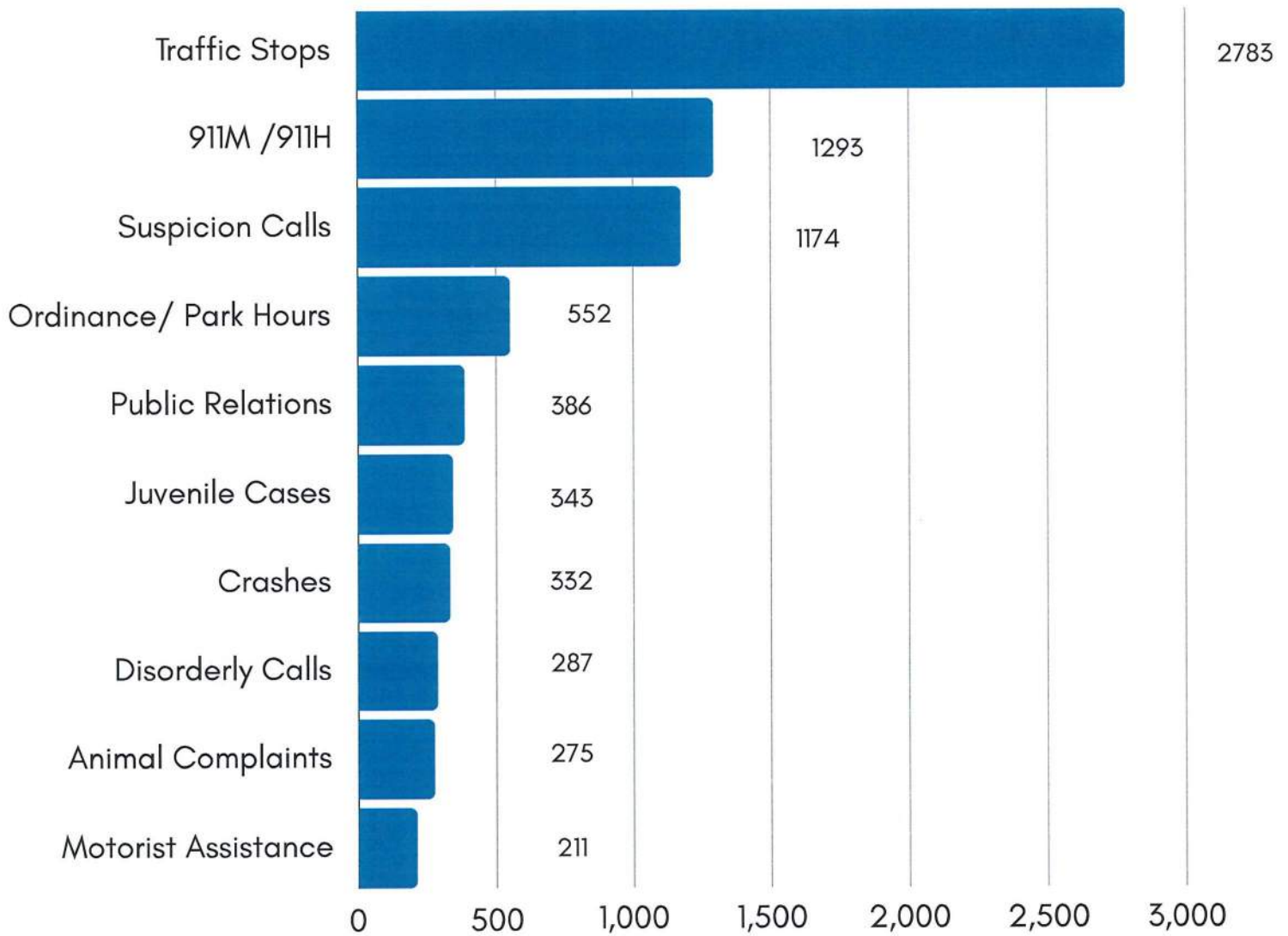
Group B Offense Arrests	2013 10 Years Prior	2018 5 Years Prior	2022 1 Year Prior	2023
Disorderly Conduct	NA*	140	78	56
Driving Under the Influence	80	71	71	79
Liquor Law Violation	NA*	182	147	86
All Other Offenses	NA*	353	240	229

*In 2013 MPD used UCR Reporting, which calculated this data differently, making it unavailable for this report.

Call Data

CFS - CALL FOR SERVICE

Officers responded to a total of 11,435 calls for service in 2023. The top 10 call for service types were as follows:



CFS are generated by citizens calling into the Dunn County Communications Center (Dispatch), who then dispatch an officer to the call. Officers can also call in an incident over the radio. Depending on the type of call, a case number will be assigned and the officer will investigate or handle the call. If the case could require significant resources, the Investigations Bureau will then take on the case.

Throughout the process, resources can be offered to individuals, depending on the level of assistance that may be needed. MPD is fortunate to have positive partnerships with many local organizations, such as Stepping Stones, the Bridge to Hope, Arbor Place, and many more that can step in and help community members as well.

Traffic Data

TRAFFIC STOPS, DOWI'S, CRASHES

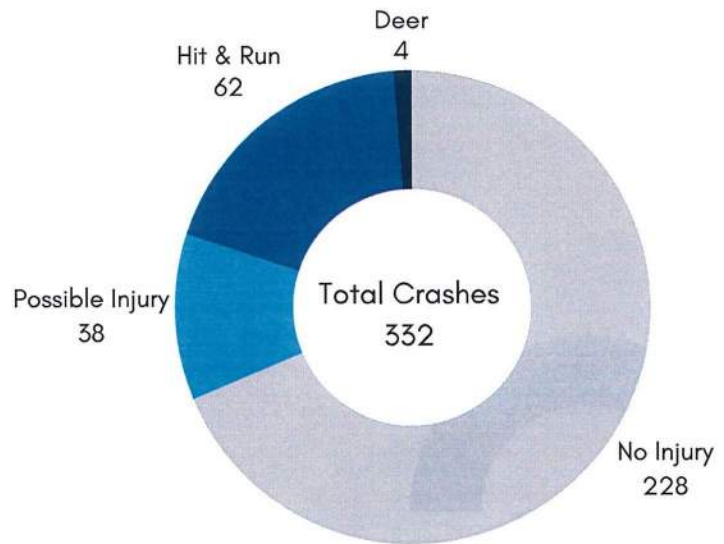
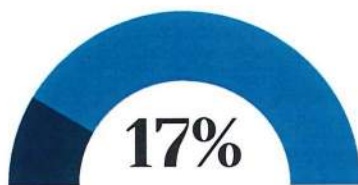
Traffic stops make up the majority of calls that MPD handles and traffic-related incidents account for over 11,435 of the annual calls for service.



Traffic Crashes



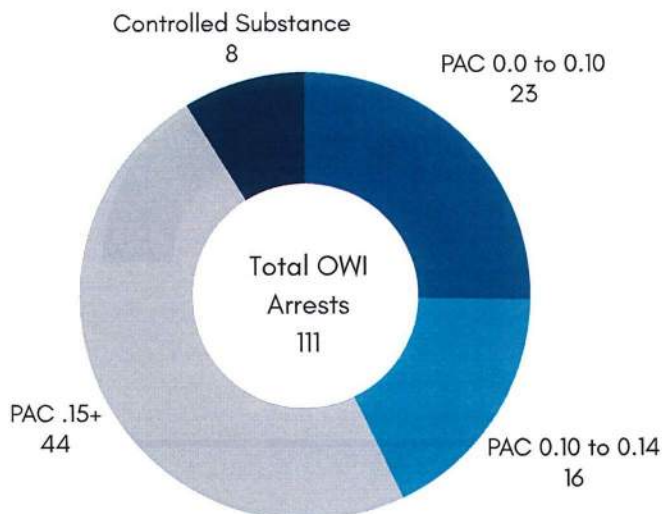
6 Pedestrian Involved Crashes



Driving Under the Influence



6 drivers were under 21
1 driver was a juvenile (under 18)



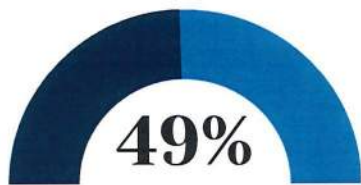
*Not all blood results have come back from the lab as of January. These are not included in the PAC data

Recurrence	Drivers	With Passenger under 16
OWI 1st	69	2
OWI 2nd	20	1
OWI 3rd	6	
OWI 4th	9	
OWI 5th or 6th	2	
OWI 7th, 8th, or 9th	1	
OWI 10th +	1	

Crime Data

DRUG CASES, DOMESTIC CASES, THEFT CALLS

Domestic Disorderly Conduct



Domestic Cases With Charges
195 Cases
95 Ended in Arrest

Number of Domestic Cases per Year

2020	2021	2022	2023
166	184	177	195



53 Cases listed at least one child present

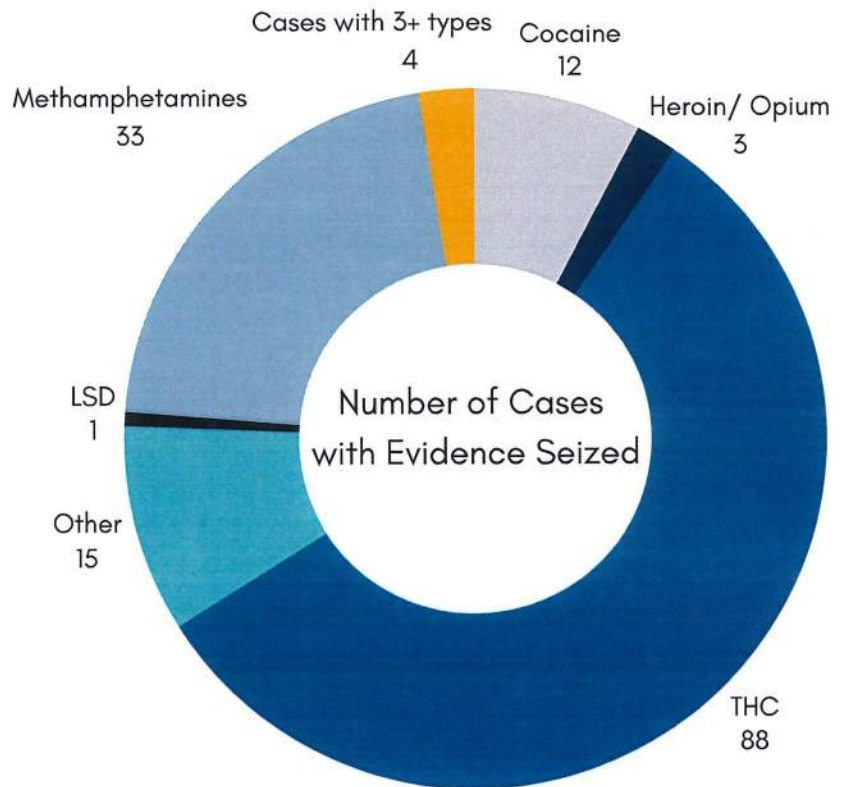
Drug Related Cases



15 Calls for Service
involving an overdose



3 Calls for Service where
Officers administered Narcan



Property Crime Data

CRIMINAL DAMAGE, BURGLARY CASES, THEFT CALLS

Total number of cases in 2023 by property loss type

Theft	Motor Vehicle Theft	Burglary	Robbery	Fraud	Criminal Damage
194	5	16	1	77	49

Total Value of Property Stolen in 2023 \$309,414.56

Total Value of Property Recovered in 2023 \$19,142.50

Total Value of Property Damaged in 2023 \$113,793.49

Data Quality Analysis

PARTNERSHIP WITH THE CENTER FOR POLICING EQUITY

Over the course of 2022 and 2023, MPD Records Technician Meghan Cartmill partnered with the Center for Policing Equity (CPE) to analyze the data that we collect and retain. Collecting accurate and accessible data is essential to ensuring we understand the needs of the community we serve.

During the process, our department was able to pinpoint areas to focus on for improvement in our data retention. We were able to make procedural changes to reporting and reviewing Use of Force incidents to make data trend analysis available to command staff.

The analysts at CPE were very knowledgeable about data in the field of policing and we hope to use what we learned in our partnership to maximize our efforts in the city.

Involving Community Youth

INSPIRING THE NEXT GENERATION OF LAW ENFORCEMENT

Botvin LifeSkills Training

Since the 2020-2021 school year, MPD has been teaching Botvin LifeSkills Training to the 6th grade students at MHS. Botvin LifeSkills Training (Botvin) is an evidence-based substance abuse and violence prevention program used in schools and communities throughout the US and in 39 countries around the world. Botvin has been extensively tested and proven to reduce tobacco, alcohol, and illicit drug use by as much as 80%. Botvin is taught by sworn officers who are employed by MPD, including patrol officers, investigators, and supervisors. Each officer has completed specific training to teach the topics and the program is funded by Project Hope. In 2023, MPD taught 223 students.



Junior Police Program

MPD hosts a Junior Police Program each summer. The program allows youth in the community to get a closer look at what a career in law enforcement looks like. Participants have the opportunity to be formally interviewed by a panel consisting of patrol officers, investigators, and supervisors. They receive hands-on demonstrations of K-9 handlers, traffic stops, defensive tactics, SWAT, and first aid. The participants also attend presentations by the Investigations Bureau, MFD, and Dispatch.

Based on the participants' performance and age, they can be invited to attend the Advanced Junior Police Program. The advanced program allows participants to experience hands-on training for tasers, less lethal (bean bag or impact rounds), firearms, high-risk traffic stops, vehicle searches, and emergency vehicle operation courses (EVOC).

Project Hope

A GROWING EFFORT

Project Hope is an initiative that began with the City of Menomonie in 2020 as an effort to interrupt the negative and harmful impacts that substance use disorders have on individuals and the community. The initial phase of the program was targeted at youth in the community, and has grown to the programs and efforts being done by MPD's Youth Service Officers and the School District of the Menomonie Area. The second phase of the program began in 2022, and was intended to target the adult population. Through federal funding, the Menomonie Police Department partnered with several other organizations to develop two efforts, the Angels of Red Cedar (ARC) and the Quick Response Team (QRT), that are designed to engage individuals struggling with substance use disorders, and link them to services and resources in the community. Shortly before the launch of these two efforts, the Dunn County Sheriff's Office joined in Project Hope.

These two efforts were officially launched in February of 2023. While the ARC (self-referral) program has not attracted many participants, the QRT (active outreach) has engaged with numerous individuals. From the official launch through the end of 2023, QRT identified 72 individuals using law enforcement or EMS calls for service to reach out to. Of the individuals identified, 53 were contacted and engaged. Over the course of the year, over 400 interactions, or attempts to interact, were made by QRT. During these interactions, over 100 referrals or connections to services and/or treatment were made.

The next steps for Project Hope are to develop and implement an Officer-Led Diversion Program. The program will target individuals who commit minor criminal or ordinance violations, and the violation can be linked to the individual's substance use disorder. The program will hold the potential charge in abeyance while the individual works through requirements. Requirements may include an AODA assessment, paying restitution, connection to a peer support organization, an online class, and/or a connection to community organization. If successful, no charges will be issued and the case will be closed. The intent is to offer a quick connection to resources, and prevent the potential negative impacts that involvement in the criminal justice system can sometimes create.



Giving Back to the Community



Through MPD's Cops 4 Kids, the Shop with a Cop Program took place again this year with two events: Back to School and Christmas. We had a great turnout and hope to continue to grow the program, which was started in 2016. MPD is grateful for the donors and volunteers who helped make this program possible.



National Night Out is a Nationwide annual community-building campaign that promotes partnerships and camaraderie. This is MPD's 10th annual event which occurs every August. This is a chance for the officers to meet new people and interact with youth in the community.



Cop on a Rooftop is a fundraiser put on by Dunkin' Donuts to help raise money for Special Olympics. Officers braved the morning chill and were happy to help. Officers were also able to go and cheer on some of the athletes at their bowling event.



Officers took part in many different events throughout the city this year including:



- Coffee with a Cop
- Citizen's Academy
- Winterdaze Parade
- Community Cookout
- MHS Homecoming Parade and school sporting events
- Trunk-or-Treat
- Leadership Menomonie
- Lions Club - Giving for Christmas
- May Day Bike Event, and so many more.



When you see us out at various events, please come say hello!

City of Menomonie

City Clerk's Office
800 Wilson Ave., Menomonie, WI 54751
Phone: 715-232-2221; E-mail: kmartin@menomonie-wi.gov

Special Event

Instructions: Complete all questions, indicating N/A where non-applicable. Return to the City Clerk at the above address at least 60 days prior to the event.

Are you representing an organization sponsoring the event? <input type="checkbox"/> No <input type="checkbox"/> Yes, (list information below)		Is the organization non-profit? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
Organization's Name:	Stepping Stones of Dunn County		
Organization's Address:	1602 Stout Rd, Menomonie, WI 54751		
Organization's Phone:	715-235-2920	(Fax) 715-235-5741	(E-mail) a.metoxen@steppingstonesdc.org
Purpose of Event: Community Event/Fundraiser	Type of Event: Live music, Food Trucks, Food Drive		

Event Organizer's Name:	Autumn Metoxen
Event Organizer's Address:	1602 Stout Rd, Menomonie, WI 54751
Event Organizer's Phone:	(home) _____ (work) 715-235-2920 (E-mail) a.metoxen@steppingstonesdc.org

Name of Event: The bEAT		Type of Event: Community Event/Fundraiser	
Location of Event: Wilson Park		Date of Event: 07/06/2024	Rain date:
Time of Event:	Start: 5pm	Finish: 8pm	
Time on Site:	Start: 2pm	Finish: 9pm (include set-up and clean-up time)	
Total Number of Anticipated Attendees: (include event organizers, staff, volunteers and spectators) 250-300	City of Menomonie Support Staff Requested? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		
	Police:	<input type="checkbox"/> No <input type="checkbox"/> Yes	Number:
	Roads:	<input type="checkbox"/> No <input type="checkbox"/> Yes	Number:
	Other: (Specify)	<input type="checkbox"/> No <input type="checkbox"/> Yes	Number:

Are street(s) to be closed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, if so list <i>(If less than entire length, indicate by street number where to begin and end)</i>	Entire length? <input type="checkbox"/> Yes <input type="checkbox"/> No Check here if City Road <input type="checkbox"/> <i>(attach approval from City of Menomonie)</i>	1.
	Entire length? <input type="checkbox"/> Yes <input type="checkbox"/> No Check here if County Road <input type="checkbox"/> <i>(attach approval from Dunn County)</i>	2.

What provisions are being made for traffic and parking? (Be sure to note traffic flow and parking sites on your site plan) Attach additional sheets if necessary.

Parking would be similar to Farmers Market

What provisions are being made for crowd control and security? Attach additional sheets if necessary.

Attendance would be similar to Farmers Market and Ludington Band events.

What provisions are being made for First Aid and Fire Emergency? (Be sure to show locations of emergency services on your site plan.)

Stepping Stones will have first aid supplies on site.

What provisions are being made for additional restrooms, port-a-potty facilities? (Be sure to show locations of restrooms and port-a-potty facilities on your site plan.)

No additional restrooms required.

What provisions are being made for collection and removal of litter and recycling generated by the event? (Be sure garbage /recycling receptacles or dumpsters are shown on your site plan.)

Stepping Stones will provide additional receptacles for garbage and recycling.

Will vendors, information tables, or volunteer groups be part of your event? No Yes If yes, please explain.

Food trucks

Certificate of Insurance or Surety Bond Information No Yes, attach a copy

The applicant is responsible for obtaining any additional permits required by the municipality in conjunction with this event. Contact individual departments to obtain applications.

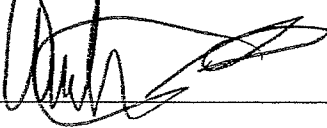
APPROVED PERMITS MUST BE INCLUDED WITH THIS APPLICATION FOR SPECIAL EVENTS, OR THE SPECIAL EVENT APPLICATION WILL BE DENIED.

Check all that apply:

CITY CLERK PERMITS 715-232-2180	PARK AND RECREATION PERMITS 715-232-1664	FIRE DEPARTMENT PERMITS 715-232-2414
<input checked="" type="checkbox"/> Temporary Beer/Wine <input checked="" type="checkbox"/> Amplified Sound Permit <input type="checkbox"/> _____	<input checked="" type="checkbox"/> Park Facility Use <input checked="" type="checkbox"/> Shelter Reservations <input type="checkbox"/> Beer Keg Permit	<input type="checkbox"/> Fireworks/Pyrotechnics <input type="checkbox"/> Grills/Open Burning <input type="checkbox"/> Tents (900 sq.ft. or greater or anything less with sides requires permit)

POLICE DEPARTMENT PERMITS 715-232-2198	DUNN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT 715-232-2388	PUBLIC WORKS
<input type="checkbox"/> Traffic Control Officers <input type="checkbox"/> Criminal History Check	<input type="checkbox"/> Temporary Food Permit	<input type="checkbox"/> Race/Map Review

By signing this application, applicant acknowledges that the issuance of a special event permit does not obligate or require the City of Menomonie to provide City services, equipment or personnel in support of the event.

Signature: 

Print Name: Autumn Metoxen

Affiliation with Applicant (if applicable): Community Connections Manager

Date: 01/29/2024



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 1/30/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement.

PRODUCER: Bremer Insurance Agencies, Inc. 1500 Broadway Street N Menomonie, WI 54751
CONTACT NAME: Tina Anderson
PHONE (A/C, No, Ext): (701) 352-5561
FAX (A/C, No): (701) 352-0228
E-MAIL ADDRESS: TMAnderson2@bremer.com
INSURER(S) AFFORDING COVERAGE: INSURER A: Alliance of Nonprofits for Insurance (ANI) NAIC #: 10023
INSURER B: Society Insurance NAIC #: 15261

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSD, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include Commercial General Liability, Automobile Liability, Umbrella Liab, Workers Compensation and Employers' Liability, Liquor Liability, and Event Liability.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER: Informational Certificate Only
CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
AUTHORIZED REPRESENTATIVE: Brian McAlpine

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

Application Date: 01/29/2024

Town Village City of Menomonie

County of Dunn

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 07/06/2024 and ending 07/06/2024 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

Bona fide Club

Church

Lodge/Society

Veteran's Organization

Fair Association or Agricultural Society

Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Stepping Stones of Dunn County

(b) Address 1602 Stout Rd

(Street)

Town

Village

City

(c) Date organized 07/06/2024

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Barbara Fagan 1602 Stout Rd, Menomonie WI

Vice President Jerry Porter, 1602 Stout Rd, Menomonie WI

Secretary Nichole Manson, 1602 Stout Rd, Menomonie WI

Treasurer George Brewes, 1602 Stout Rd, Menomonie WI

(g) Name and address of manager or person in charge of affair: Autumn Meloxen, Community Connections Manager, 1602 Stout Rd, Menomonie WI

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 800 Wilson Ave, STE 51 (Wilson Park)

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event The bEAT Concert

(b) Dates of event 07/06/2024

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer



1-29-24
(Signature / Date)

Stepping Stones of Dunn County

(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Additional Information

May be Granted and Issued only to (secs. 125.26(6), and 125.51(10), Wis. Stats.):

- (1) Bona fide clubs.
- (2) State, county, or local fair associations, or agricultural societies.
- (3) Churches, lodges, or societies that have been in existence for at least 6 months prior to the date of application.
- (4) Posts of veterans organizations.
- (5) Chambers of commerce or similar civic or trade organizations organized under ch. 181, Wis. Stats.

Application:

- (1) Filing: In writing, for each event, on Form AT-315.
- (2) The local licensing authority may act on application or authorize an official or body of the municipality to issue the license. (secs. 125.26(1) and 125.51(10), Wis. Stats.)
- (3) The written application shall be filed with the clerk of the municipality in which premises are located:

Class "B" (Beer):

- a. The governing body shall establish any waiting period before granting of a license for events lasting less than 4 days (sec. 125.04(3)(f), Wis. Stats.)
- b. At least 15 days prior to the granting of the license for events lasting 4 or more days.

"Class B" (Wine):

The application shall be filed with the clerk of the local municipality in which the event will be held at least 15 days prior to the granting of the license.

- (4) Seller's Permit: (sec. 77.54 (7m), Wis. Stats.), provides an exemption from Wisconsin sales and use taxes relating to certain sales by a nonprofit organization. Check the box if your organization qualifies for the exemption and therefore is not required to hold a seller's permit.
- (5) Publication: Not required. (sec. 125.04(3)(g), Wis. Stats.)

Fee: Determined by the municipality, but may not exceed \$10. (Exception: No additional fee may be charged if organization is applying for both a Temporary Class "B" and a Temporary "Class B" license for the same event.) (secs. 125.26(6) and 125.51(10), Wis. Stats.)

Duration: The day, or consecutive days, that the specified event is in progress. A municipality may issue up to 20 licenses to the same licensee for a single event, if each license is issued for the same date and time. (sec. 125.51(10)(b), Wis. Stats.)

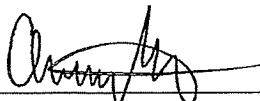
Restrictions:

- (1) License may not be issued to individuals. (secs. 125.02 (14), 125.26(6), 125.51(10), Wis. Stats.)
- (2) Licenses to organizations, other than ex-servicemen's organizations, can be issued only for a picnic or similar gathering. (secs. 125.26(6) and 125.51(10), Wis. Stats.)
- (3) License may cover either a specified area or the entire picnic grounds. (secs. 125.26(6) and 125.51(10), Wis. Stats.)
- (4) License issued to a county or district fair must cover the entire fairgrounds (secs. 125.26(6) and 125.51(10), Wis. Stats.)
- (5) No license to clubs having any indebtedness to any wholesaler for more than 15 days for beer (sec. 125.33(7), Wis. Stats.) and 30 days for wine (s. 125.69(4)(b), Wis. Stats.)
- (6) Licensed operator(s) must be present at all times (secs. 125.17, 125.26(6), 125.32(2) - Beer; 125.17, 125.51(10), 125.68(2) - Wine; Wis. Stats.)
- (7) The licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class "B"/"Class B" licensed picnic area. (sec. 125.32(6), Wis. Stats.)
- (8) Not more than 2 wine licenses may be issued to any club, county or local fair association, agricultural association, church, lodge, society, chamber of commerce or similar civic or trade organization or veterans' post in any 12 month period. A municipality may issue up to 20 wine licenses to the same licensee if: 1) each license is issued for the same date and times, 2) the licensee is the sponsor of an event held at multiple locations within the municipality on this date and at these times, 3) an admission fee is charged for participation in the event and no additional fee is charged for service of alcohol beverages at the event, and 4) within the immediately preceding 12-month period, the municipality has issued these multiple licenses for fewer than 2 events. In addition, each event for which multiple licenses are issued shall count as one license toward the 2-license limit. (sec. 125.51(10), Wis. Stats.)
- (9) Licensed organizations must purchase their alcohol beverages only from permitted Wisconsin wholesalers, breweries and brewpubs. (secs. 125.33(6), and 125.69(6), Wis. Stats.)

CITY OF MENOMONIE
SOUND AMPLIFYING EQUIPMENT REGISTRATION STATEMENT & PERMIT

1. Name and home address of applicant: Steppng Stones of Dunn County
Phone number: Home () _____; Work () _____
Email address of applicant: a.metoxen@steppngstonesdc.org (715-235-2920)
2. Address of place of business of applicant: 1602 Stout Rd
3. Name and address of the person who owns the sound amplifying equipment: Padriag Gallagher
1602 Stout Rd, Menomonie, WI 54751
4. Names and address of the person having direct charge of the sound amplifying equipment: Same as above
5. Names and addresses of all persons who will use or operate the sound amplifying equipment: Same as above
6. The purpose for which the sound amplifying equipment will be used: Music
7. Name of city park and area within the city park to be used: Wilson Park, Menomonie
8. The proposed days and hours of operation of the sound amplifying equipment:
(Only permitted from 10:00 a.m. to 10:00 p.m.) July 6th 6pm-9pm
9. A general description of the sound amplifying equipment to be used: _____
Amplifiers, monitors, sound boards/mixing equipment, along with additional lighting
10. I agree to comply with the following sound restriction: The sound pressure level cannot exceed 95db at a distance of 35 meters from the source, using the "A" weighting scale.

Fee: \$15.00 per day
Receipt # _____
Account #01.43410



Signature of Applicant

I, Catherine Martin, Clerk of the City of Menomonie do hereby certify that the above is a true and correct copy of the sound amplifying equipment registration statement on file in my office in accordance with Title 7, Chapter 4, Section 2 of the City Code and a permit is hereby issued for same.

Authorized area:	Date:
------------------	-------

Dated this _____ day of _____, 20_____.

Catherine Martin, City Clerk



City of Menomonie
David Schofield

Director of Public Works
800 Wilson Avenue
Menomonie, WI 54751
715 232-2221 Ext.1020
dschofield@menomonie-wi.gov

TO: City Council & Mayor
FROM: David Schofield, Director of Public Works
SUBJECT: Stepping Stones Change Order #8
DATE: February 19, 2024 City Council Meeting

Cedar Falls Building Systems and their subcontractors are nearing completion of the Stepping Stones Project.

For grant purposes, the City is the contract owner. As such, the City must approve changes to the contract even though the cost of the changes will be borne by the grant or Stepping Stones.

Cedar Falls Building Systems has submitted Change Order #8 for review and approval. Change Order #8 includes several additions and subtractions and results in a net increase of \$5,072.99.

We have been assured by Cedar Falls Building Systems, Inc. and Stepping Stones of Dunn County, Inc. that this is the final Change Order for this project.

City Staff recommends approval of Change Order #8.

If the City Council concurs, the appropriate motion would be:

Approve Change Order #8 with Cedar Falls Building Systems for the Stepping Stones Homeless Shelter project for an increase of \$5,072.99.

Attachments:

- CFBSI E-mail RE: Change Order #8.
- Change Order #8



David Schofield <dschofield@menomonie-wi.gov>

Pay app 11 and Change order 8

Mark Lewis <markl@cfbsi.com>

Thu, Jan 25, 2024 at 10:30 AM

To: Padraig Gallagher <p.gallagher@steppingstonesdc.org>, David Schofield <dschofield@menomonie-wi.gov>

Cc: Craig Johnson <cjohnson@wcrpc.org>

For a little more color on the CO below are my thoughts:

The slide bar add of \$6,666.00

-This is required ADA hardware as part of the tile shower solution. It was included in the original budget for the shower decision.

-It was not part of the base bid as the fiberglass shower units were substituted for tile showers.

Shower return credit of -\$3,193.00

-This is net credit from the fiberglass shower supplier provided for the return of the units. Cost was refunded less restocking and shipping.

--It was not part of the base bid as the fiberglass shower units substituted for tile showers.

Additional wash and dryer connection - \$1,600.00

-The right quantity of washers and driers and driers were shown on the architectural plans. The plumbing and HVAC plans from Apex were short two connections for driers and two connections for washers. The electrical plans were correct. The error was discovered prior to sheetrock so no rework was required. The charge covers the labor and material not included in the base bid.

MARK LEWIS | PRESIDENT

CEDAR FALLS BUILDING SYSTEMS, INC.



5455 Freitag Drive, Menomonie, WI 54751

Office: 715-235-3541 | Cell: 715-308-0949

[Quoted text hidden]



AIA Document G701[®] – 2017

Change Order

PROJECT: *(Name and address)*
Stepping Stones Homeless Shelter
1620 Stout Road
Menomonie, WI 54751

CONTRACT INFORMATION:
Contract For: Construction Management
Date: October 11, 2022

CHANGE ORDER INFORMATION:
Change Order Number: 008
Date: 1/18/2024

OWNER: *(Name and address)*
Stepping Stones of Dunn County, Inc.
1602 Stout Road
Menomonie, WI 54751

ARCHITECT: *(Name and address)*
Lien & Peterson Architects, Inc.
4675 Royal Drive
Eau Claire, WI 54701

CONTRACTOR: *(Name and address)*
Cedar Falls Building Systems, Inc.
5455 Freitag Drive
Menomonie, WI 54751

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Add slide bar and handheld = \$6,666.00
Add additional washers and dryers = \$1,600.00
Shower return = (\$3,193.01)

The original Contract Sum was	\$	<u>1,592,230.89</u>
The net change by previously authorized Change Orders	\$	<u>72,830.47</u>
The Contract Sum prior to this Change Order was	\$	<u>1,665,061.36</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>5,072.99</u>
The new Contract Sum including this Change Order will be	\$	<u>1,670,134.35</u>

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT <i>(Firm name)</i>	Cedar Falls Building Systems, Inc CONTRACTOR <i>(Firm name)</i>	OWNER <i>(Firm name)</i>
SIGNATURE	SIGNATURE	SIGNATURE
PRINTED NAME AND TITLE	Mark Lewis - President PRINTED NAME AND TITLE	Mike Gunderson PRINTED NAME AND TITLE
DATE	1/22/2024 DATE	1/22/2024 DATE

AIA Document G701S - 2017

Change Order, Contractor-Subcontractor Version

PROJECT: (name and address) Stepping Stones Homeless Shelter 1620 Stout Road Menomonie, WI 54751	SUBCONTRACT INFORMATION: Contract For: 22-248-22A Date: 3/2/2023	CHANGE ORDER INFORMATION: Change Order Number: 001 Date: 12/27/2023
--	---	--

CONTRACTOR: (name and address) Cedar Falls Building Systems, Inc. 5455 Freitag Drive Menomonie, WI 54751	SUBCONTRACTOR: (name and address) Halverson Brothers, Inc. 1020 North Broadway Menomonie, WI 54751
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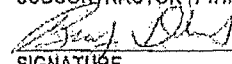
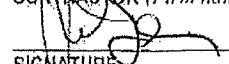
THE CONTRACT IS CHANGED AS FOLLOWS:
 Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Add slide bar and handheld = \$6,666.00	\$	193,723.00
Add additional washers and dryers = \$1,600.00		\$
Shower return = (\$3,193.01)		0.00
The original Subcontract Sum was	\$	193,723.00
The net change by previously authorized Change Orders	\$	0.00
The Subcontract Sum prior to this Change Order was	\$	193,723.00
The Subcontract Sum will be increased by this Change Order in the amount of	\$	5,072.99
The new Subcontract Sum including this Change Order will be	\$	198,795.99

The Subcontract Time will be increased by Zero (0) days.
 The date of Substantial Completion as of the date of this Change Order therefore is

NOTE: This Change Order does not include adjustments to the Subcontract Sum or Guaranteed Maximum Price, or the Subcontract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE SUBCONTRACTOR AND CONTRACTOR.

<u>Halverson Bros.</u> SUBCONTRACTOR (Firm name)	<u>Cedar Falls Building Systems, Inc.</u> CONTRACTOR (Firm name)
 SIGNATURE	 SIGNATURE
<u>Brad Dahms Pres.</u> PRINTED NAME AND TITLE	<u>Mark Lewis - President</u> PRINTED NAME AND TITLE
<u>1/30/24</u> DATE	<u>1/31/2024</u> DATE

Halverson Bros. Inc

Since 1945
PLUMBING & HEATING

Menomonie, WI
(715) 235-0651

Residential & Commercial

1020 North Broadway
Menomonie, WI 54751
www.halversonbrothers.com
Fax (715) 235-8503

October 10, 2023

CFBSI

5455 Freitag Drive

Menomonie, WI 54751

RE: Stepping stones

Cost to add slide bar and handheld

18-Slide/grab bar kits	\$3,780.00
Labor	\$2,280.00
10% profit	<u>\$606.00</u>
Total:	\$6,666.00

Brady Dahms

Halverson Bros., Inc.

Halverson Bros. Inc


PLUMBING & HEATING

Menomonie, WI
(715) 235-0651

Residential & Commercial

1020 North Broadway
Menomonie, WI 54751
www.halversonbrothers.com
Fax (715) 235-8503

December 15, 2023

Cedar Falls Building Systems Inc
5455 Freitag Drive
Menomonie, WI 54751

RE: Stepping stones
CB#1

Add for additional washer/dryers

2-Washer boxes

2-Dryer vents

Pipe/Fittings

Labor

Total: \$1,600.00

Brady Dahms
Halverson Bros., Inc

Halverson Bros. Inc



PLUMBING & HEATING

Menomonie, WI
(715) 235-0651

Residential & Commercial

1020 North Broadway
Menomonie, WI 54751
www.halversonbrothers.com
Fax (715) 235-8503

August 2, 2023

CFBSI

ATTN: Mark

5455 Freitag Dr

Menomonie, WI 54751

RE: Stepping stones

Showers

Deduct

18-SH-2s \$465.89= \$8386.02 50% restock \$4,193.01

Trucking to restock -\$1,000.00

TOTAL DEDUCT \$3,193.01

~~ADD ADA SHOWERS~~

~~18-OPS-3636 base model 842.48 EA~~

~~TOTAL \$15,164.64~~

Brady Dahms

Halverson Bros., Inc.



MEMO

TO: Mayor & City Council
FROM: Megen Hines, Environmental Program Coordinator
SUBJECT: 2024 Joint Electronics Collection Event
DATE: February 19, 2024 City Council Meeting

The City of Menomonie is requesting council support to host a joint Electronics collection event in Menomonie, in partnership with the Town of Red Cedar and the Town of Menomonie, on Thursday April 25, 2024. The collection would be held at the City Community Services Department shop.

City Staff, with assistance from Atty. Ludeman have drafted an Agreement detailing responsibilities between the City and the Towns of Red Cedar and Menomonie. The City will plan the event and provide the location, a forklift and staff to help unload vehicles. The Towns will each provide two volunteers to help unload vehicles and will help distribute marketing materials for the event. The Town Boards approved the Agreement on February 12 and February 13.

The City is planning to partner again with Dynamic Lifecycle Innovation to provide the labor, transportation and recycling of the electronics for this event. Dynamic Lifecycle Innovation provided the same services at last year's electronics collection.

If the City Council approves of hosting this joint electronics collection, the appropriate motion would be ***Approve hosting a joint electronics collection in 2024 with the Town of Menomonie and Town of Red Cedar and authorize staff to sign the City of Menomonie, Town of Menomonie and Town of Red Cedar 2024 Electronics Collection Cooperative agreement.***

Attachments:

- Electronics Collection Cooperative Agreement

CITY OF MENOMONIE, TOWN OF MENOMONIE & TOWN OF RED CEDAR 2024
ELECTRONICS COLLECTION COOPERATIVE AGREEMENT

This is an agreement between the City of Menomonie (hereinafter “City”), Town of Menomonie and Town of Red Cedar.

RECITALS

The City, Town of Menomonie and Town of Red Cedar desire to enter into a cooperative agreement to authorize and permit Town of Menomonie and Town of Red Cedar residents to attend the City electronics collection event.

The parties mutually desire to reach an understanding that will result in holding an electronics collection event for residents of the City, Town of Menomonie and Town of Red Cedar.

NOW, THEREFORE, in consideration of the terms and conditions contained herein, the parties agree as follows:

1. Term. The term of this agreement shall begin when all parties hereto have signed this agreement (the “Effective Date”) and shall end December 31, 2024.
2. Town of Menomonie & Town of Red Cedar Duties and Responsibilities. Town of Menomonie & Town of Red Cedar shall:
 - A. Provide information to its residents about the electronics collection event regarding time, place, acceptable and non-acceptable materials, and other pertinent information as specified by the City.
 - B. Each provide at least two able-bodied volunteers to work the electronics collection event helping to unload vehicles.
3. City Duties and Responsibilities. The City shall:
 - A. Accept, manage and dispose of or recycle electronic devices and other acceptable materials brought by Town of Menomonie and Town of Red Cedar residents to the City’s electronics collection event.
 - B. Coordinate, communicate and schedule vendor to come on-site to recycle electronic devices.
 - C. Create and distribute marketing materials such as press releases, social media posts, and flyers to the public and towns for distribution.
4. Insurance. Each party to this agreement shall maintain its own liability insurance sufficient to insure against the risks arising from each party’s responsibilities under this agreement.
5. Termination. Either party shall have the right to withdraw from and terminate this agreement, with or without cause, by giving the other parties at least sixty (60) days’ written notice of termination.

6. Notice. Any notices required by this Agreement shall be sent as follows: City of Menomonie, Attn: Megen Hines, 800 Wilson Ave, Menomonie, WI 54751; and, Town of Menomonie, Attn: Charisse Sutliff, E4055 550th Ave, Menomonie, WI 54751; and, Town of Red Cedar, Attn: Cheryl Miller, E6990 720th Ave, Menomonie, WI 54751.
7. Severability. If any section or provision of this agreement is deemed null and void, invalid or unenforceable, that provision will be severed, and the remainder of this agreement shall remain in full force and effect as if the severed provision or portion of the provision were not part of this agreement.
8. Wisconsin Law; Venue. The terms, conditions, rights and duties of this agreement shall be governed and interpreted under the laws of the State of Wisconsin. Venue for any action under this contract shall be in the circuit court of Dunn County, Wisconsin.
9. Authorization for Agreement Among Municipalities. This agreement is authorized with respect to the participating municipalities and the State of Wisconsin under Wis. Stat. §§ 66.0301 and 59.70(2)(i) as an intergovernmental agreement.
10. Indemnification and Hold Harmless. To the extent permitted by Wis. Stat. § 893.80, each party agrees to defend, indemnify, and save any other party to the agreement harmless against all damages, liabilities, penalties, costs, expenses, claims, actions, or proceedings for injury to persons, including death, or damage to property, arising from the exercise of, or the failure to exercise, the rights, terms and conditions described herein by that party, its employees, agents, invitees, or those under its control.
11. Modification. There shall be no modification of this agreement except as mutually agreed upon by and between the parties, reduced to writing and executed with the same formalities as this agreement.
12. Merger. This agreement constitutes the entire agreement of the parties regarding the subject matter hereof, and supersedes all previous agreements, proposals, and understandings, whether written or oral, relating to such subject matter.
13. Authorized Representatives. The representative of each party executing this agreement, as evidenced by the signatures below, has the authority to do so.

[signature page to follow]

The parties hereto have entered into this agreement as of the Effective Date.

City of Menomonie
By: Eric Atkinson, City Administrator

Date

Town of Menomonie
By: Kent Jackson, Town Board Chair

Date

Town of Red Cedar
By: Bob Cook, Town Board Chair

Date



City of Menomonie
David Schofield

Director of Public Works
800 Wilson Avenue
Menomonie, WI 54751
715 232-2221 Ext.1020
dschofield@menomonie-wi.gov

TO: Mayor Knaack & City Council
FROM: David Schofield, Director of Public Works
SUBJECT: Resolution Providing for Prepayment and Redemption for General Obligation Refunding Bonds, Series 2015B
DATE: February 19, 2024 City Council Meeting

City Staff have been working with Ehlers to close out Tax Increment District (TID) #12. One bond issuance, Series 2015B, has debt payments relating to TID #12 in the amount of \$270,000 which extend to 2026.

Fortunately, TID #12 has a strong cash position and can afford to prepay these debt payments in 2024 prior to its closure. This prepayment will save approximately \$11,000 in interest costs.

City Staff recommends approval of the attached Resolution that will allow for this prepayment of debt payments.

If the City Council supports prepayment of TID #12's debts, the appropriate motion would be:

- Approve Resolution 2024-___, a Resolution Providing For the Prepayment and Redemption of a Portion of the Outstanding \$3,070,000 General Obligation Refunding Bonds, Series 2015B.

Attachments:

- Resolution 2024-___, a Resolution Providing For the Prepayment and Redemption of a Portion of the Outstanding \$3,070,000 General Obligation Refunding Bonds, Series 2015B.

RESOLUTION NO. _____

RESOLUTION PROVIDING FOR THE PREPAYMENT AND REDEMPTION OF A PORTION OF THE OUTSTANDING \$3,070,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015B

BE IT RESOLVED, by the Common Council (the "Council") of the City of Menomonie, Dunn County, Wisconsin (the "City"), as follows:

Section 1. Purpose and Authorization.

1.01 The City has previously issued its \$3,070,000 General Obligation Refunding Bonds, Series 2015B, dated April 8, 2015 (the "2015B Bonds"). The proceeds of the 2015B Bonds were used to refinance certain outstanding indebtedness of the City. The 2015B Bonds were issued pursuant to a resolution adopted on March 16, 2015 (the "2015B Bond Resolution").

1.02 The Council hereby determines to prepay and redeem \$85,000 of the December 1, 2024 maturity, \$90,000 of the December 1, 2025 maturity and \$95,000 of the June 1, 2026 maturity of the 2015B Bonds (the "Refunded Obligations") on June 1, 2024 (the "Redemption Date").

1.03 The City has \$270,000 of tax increment revenue from the City's Tax Increment Financing District No. 12 ("TID #12") and hereby determines to use such revenues to prepay the Refunded Obligations on the Redemption Date.

Section 2. Refundings.

2.01 Findings; Redemption of the Refunded Obligations. It is hereby found and determined that the funds available and appropriated will be sufficient to pay all of the interest on the Refunded Obligations on the Redemption Date, and to redeem and prepay the Refunded Obligations on the Redemption Date.

2.02 Notices of Call for Redemption. The City Clerk or her designee is hereby authorized and directed to send the Notice of Partial Call for Redemption (Exhibit A) to the applicable holders of the Refunded Obligations to be redeemed in accordance with their terms and in accordance with the Representation Letter.

2.03 Material Event Notices. The City Clerk or her designee is hereby authorized and directed to cause to be provided material event notice regarding the Refunded Obligations in accordance with the Continuing Disclosure Certificate for the Series 2015B Bonds.

2.04 Tax Levy. Pursuant to Section 5.02A of the 2015B Bond Resolution, the City levied a direct, annual irrevocable tax in the years and in such amounts as are sufficient to meet the principal and interest payments when due; such levy is hereby amended to reflect the prepayment and redemption on the Refunded Obligations; said tax levy is hereby amended and revised in the years and in the amounts shown on Exhibit B hereto, which is incorporated by reference as though fully set forth herein.

Adopted: February 19, 2024

Mayor

Attest:

City Clerk

M:\DOCS\110491\000049\ROL\1CN7998.DOCX

**EXHIBIT A
NOTICE OF PARTIAL CALL FOR REDEMPTION**

**CITY OF MENOMONIE, DUNN COUNTY, WISCONSIN
\$3,070,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015B
DATED APRIL 8, 2015**

<u>Maturity Date</u>	<u>CUSIP</u>	<u>Original Principal Amount</u>	<u>Prerefunded Amount</u>	<u>Unrefunded Amount</u>
12/1/2024	587091 TE9	\$295,000	\$85,000	\$210,000
12/1/2025	587091 TF6	\$305,000	\$90,000	\$215,000
6/1/2026	587091 TG4	\$325,000	\$95,000	\$230,000

NOTICE IS HEREBY GIVEN, by the Common Council of the City of Menomonie, Wisconsin (the "City") to the registered owners of all of the General Obligation Refunding Bonds, Series 2015B, dated April 8, 2015 (the "Bonds") maturing on December 1, 2024; December 1, 2025 and June 1, 2026 and in the amount set forth above and listed above as prerefunded (the "Prerefunded Bonds"). The Prerefunded Bonds are being called at a price of par plus accrued interest on June 1, 2024, on which date they will cease to bear interest.

Important Notice: In compliance with the Economic Growth and Tax Relief Reconciliation Act of 2001, federal backup withholding tax will be withheld at the applicable backup withholding rate in effect at the time the payment by the redeeming institutions if they are not provided with your social security number or federal employer identification number, properly certified. This requirement is fulfilled by submitting a W-9 Form, which may be obtained at a bank or other financial institution.

* Indicates full call of stated maturity.

** Neither the City nor the Paying Agent shall be responsible for the selection of or use of the CUSIP number, and no representation is made as to its correctness indicated in the Notice of Call for Redemption. CUSIP numbers are included solely for the convenience of the Holders.

BY ORDER OF THE COMMON COUNCIL
CITY OF MENOMONIE, WISCONSIN

EXHIBIT B

**AMENDED TAX LEVY SCHEDULE FOR
\$3,070,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2015B
DATED APRIL 8, 2015**

Levy Year/Collect Year	Tax Levy
2024/2025	\$228,350.00
2025/2026	\$233,450.00



Menomonie Police Department

615 Stokke Parkway Suite G200
Menomonie, WI 54751
715-232-2198
www.menomonie-pd.com

Memorandum

To: Mayor Randy Knaack & City Council
From: Rick Hollister, Chief of Police
Date: 02/07/2024
Subject: Budget Transfer Request
CC: City Administrator, Eric Atkinson

The Police Department is requesting a budget transfer for ordering more storage lockers to house officers uniforms and equipment. Both the Dunn County Sheriff's Office (DUSO) and the police department have outgrown space needs in the locker room area. By partnering with DUSO to purchase more lockers, we will receive better pricing by purchasing a bigger quantity of lockers. Six lockers would be purchased with DUSO and we would split the cost, being \$1500.00 per department. Also, the Judicial Center custodian staff will assemble and install the lockers for no cost. We are asking for the budget transfer request of \$1500.00 to come from Lexipol (budgeted from .243 office maintenance & contracts) and go to building maintenance .454. Lexipol expenditures were recently covered by switching to the new insurance carrier Community Insurance.

Thank you for your consideration!

Rick Hollister
Chief of Police

Chris King
Commander

Brian Hagen
Commander

BUDGET TRANSFER REQUEST FORM

TRANSFER TO:

AMOUNT \$ 1,500

ACCOUNT TITLE AND NUMBER 01.52110.454

LINE ITEM NAME AND EXTENSION Building Maintenance

TRANSFER FROM:

ACCOUNT TITLE AND NUMBER 01.52110.243

LINE ITEM NAME AND EXTENSION Office Equipment Maintenance Contracts

REASON: (This does not mean "budget overdrawn." It means why the proposed budget overdraft is necessary!)

Lexipol (budgeted from .243) is now being paid for via the CoM's new insurance carrier, leaving some funds in this budget line.

MPD is fully staffed and has outgrown the rented space in the Judicial Center. More lockers are needed to house the officers uniforms and equipment. With Dunn County Sheriff's Department, we have a quote to install six additional lockers, which would total about \$1500 per department. We'd like a budget transfer to pay for the locker purchase and installation.

Authorized Signature

Date

MAYOR'S PROCLAMATION

Black History Month

Menomonie, Wisconsin

February 2024

WHEREAS, each year, February is designated as Black History Month, a time for honoring and exploring the culture and history of African Americans and recognizing that our society's rich diversity is one of our greatest strengths; and

WHEREAS, the origins of Black History Month date back to 1915 when Dr. Carter G. Woodson founded the organization known today as the Association for the Study of African American Life and History; and

WHEREAS, as we celebrate the history of Black Citizens – brilliant African American artists, talented musicians and successful business and industry leaders – may we also recognize the barriers they have overcome; and

WHEREAS, observing Black History Month provides opportunities to gain a deeper understanding of African American history and acknowledge the centuries of struggles for equality and freedom; and,

WHEREAS, Black History Month also celebrates the achievements and contributions that African Americans have made in shaping our country and communities; and

WHEREAS, we must not forget the men and women who worked tirelessly for freedom, civil rights and equality for all people and whose deeds helped to broaden and enrich American culture; and

NOW, THEREFORE, I, Randy Knaack, Mayor of the City of Menomonie do hereby proclaim February 2024 as Black History Month and urge all citizens to join in this celebration.

Mayor Randy Knaack

Date

2023 Claims

5-Feb-24

AT&T
MSA
Pomps

Description

Waste Water - Phone
Engineering Services
Machinery & Equipment Vehicle Repair

<u>Total Invoice</u>	<u>Amt Overdrawn</u>
\$627.72	\$627.72
\$2,489.02	\$2,489.02
\$1,835.65	\$1,835.65

**

Total	\$4,952.39	\$4,952.39
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2023 Parking Utility Claims

Description

Total Invoice

Parking	
Total	\$0.00

2/15/24

2024 Claims

15-Feb-24

Description

Total Invoice Amt Overdrawn

Total \$0.00 \$0.00

2024 Parking Utility Claims

City Treasurer

Description

Jan 2024 Sales Tax

Total Invoice

\$506.67

Parking
Total \$506.67

2/15/24

No license list as of 2/15/24.

Updated license list, if any, will be distributed on 2/19/24.