



CITY OF MENOMONIE
COUNCIL MEETING
CITY COUNCIL CHAMBERS
7:00 PM
Monday – April 21, 2025



City of Menomonie
800 Wilson Ave
1st Floor

AGENDA

Pledge of Allegiance

- 1. Roll Call**
- 2. Approval of Minutes**
- 3. Public Comments**
- 4. New Business**

- a. Proposed Resolution 2025-04 providing for the Issuance, Sale and Delivery of \$2,820,000 general obligation promissory notes, Series 2025A, of the City of Menomonie, Wisconsin; Establishing the Terms and Conditions Therefor; Directing their Execution and Delivery; Creating a Debt Service Account Therefor; and Awarding the Sale Thereof – discussion and possible action.
- b. Xcel Energy Carbon Free Progress Update Presentation – discussion only (no action).
- c. Proposed Resolution 2025-05 regarding Tree City USA – discussion and possible action.
- d. Proposed Resolution 2025-06 regarding Bird City Wisconsin – discussion and possible action.
- e. Proposed Resolution 2025-07 regarding Irrigation Restrictions – discussion and possible action.
- f. Special Event Requests – discussion and possible action:
 - i. Menomonie Baseball Association tournaments, Wakanda Park, May 30-June 1, June 6-8, June 13-15, June 20-22, July 25-27, 2025.
 - ii. Ludington Guard Band concerts, Wilson Park, June 3, June 10, June 17, June 24, July 1, July 8, July 15, July 22, July 29, August 5, 2025.
 - iii. Ludington Guard Band cannon, 7th Street East, July 1, 2025.
 - iv. Menomonie Hipnic concert, Wilson Park and Wilson Avenue, June 21, 2025.
- g. Mayoral Appointments to Boards and Commissions – discussion and possible action:
 - i. Board of Review
 1. John Sobota (1-year term to April 2026)
 - ii. Board of Appeals
 1. Larry Feiler (3-year term to April 2028)
 - iii. Business Improvement District (Downtown Menomonie)
 1. Mike Stewart (3-year term to December 2027)
 2. Barbara Bauer-Chen (3-year term to December 2027)
 3. Stacy Erickson (3-year term to December 2027)
 4. Jeff Frawley (3-year term to December 2027)

iv. Tourism Commission

1. Ryan Verdon (1-year term to April 2026)
2. Grady Richartz (1-year term to April 2026)
3. Barbara Bauer-Chen (1-year term to April 2026)

5. Budget Transfers

6. Mayor's Report

7. Communications and Miscellaneous Business

8. Claims

9. Licenses

- a. Normal license list – discussion and possible action.

10. Adjourn

"PUBLIC ACCESS"

NOTE: Members of the public may continue to view City Council meetings via Zoom Teleconference /Video Conference or, over the internet by going to <https://zoom.us/join> (URL for Zoom meeting), or by calling

1 312 626 6799. The Access Code for the meeting is **874 6368 1824**. Please note: this is for viewing purposes **ONLY**. If you wish to participate, you must appear in person at the meeting.

NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. For additional information or to request the service, contact the City Clerk or the City Administrator at 232-2221.

City Council Agenda

Staff Comments

Monday – April 21, 2025



2. Approval of Minutes

Draft minutes from the City Council Meetings on April 7, 2025, and April 15, 2025, are enclosed. If the Council concurs, the appropriate motion would be **Approve the Minutes from the April 7, 2025, and April 15, 2025, City Council Meetings** (simple majority).

4. New Business

- A. A representative from Ehlers will be at the meeting to review the issuance, sale, and delivery of the City's General Obligation Promissory Notes as outlined on the agenda. The 2-year borrowing includes monies for capital projects, including Police Squad Cars, Fire Department Ambulance, Pine Avenue, Two Pickleball Courts, Point Comfort Boat Launch, and the Library Roof. Based on the results received on Monday, April 21, 2025, the bid results will be presented at the meeting. If the Council supports the bid awards as recommended at the meeting, the appropriate motion would be **Approve Resolution 2025-04 providing for the Issuance, Sale and Delivery of \$2,820,000 general obligation promissory notes, Series 2025A, of the City of Menomonie, Wisconsin; Establishing the Terms and Conditions Therefor; Directing their Execution and Delivery; Creating a Debt Service Account Therefor; and Awarding the Sale Thereof** (roll call).
- B. A representative from Xcel Energy will be in attendance to provide a progress update on its progress toward carbon-free electricity. The presentation is for information only; no formal action is needed.
- C. Enclosed is the updated Tree City USA Resolution 2025-05 for your review. If Council concurs, the appropriate motion would be **Approve Resolution 2025-05 regarding Tree City USA, as presented** (simple majority).
- D. Enclosed is the updated Bird City Wisconsin Resolution 2025-06 for your review. If Council concurs, the appropriate motion would be **Approve Resolution 2025-06 regarding Bird City Wisconsin, as presented** (simple majority).

- E. Enclosed is Resolution 2025-07, which enacts alternate side irrigation restrictions until September 1, 2025. If the City Council concurs, the appropriate motion would be **Approve Resolution 2025-07, a Resolution Enacting Alternate Side Lawn Irrigation Restrictions** (simple majority).
- F. Enclosed are four (4) special event requests. City Staff have reviewed and recommend approval with some contingencies. If the City Council concurs, the appropriate motions would be to:
- i. **Approve the Special Event Permits for the Menomonie Baseball Association tournaments in Wakanda Park on May 30-June 1, June 6-8, June 13-15, June 20-22, and July 25-27, 2025, contingent upon receipt of proof of insurance** (simple majority).
 - ii. **Approve the Special Event Permits for the Ludington Guard Band concerts in Wilson Park on June 3, June 10, June 17, June 24, July 1, July 8, July 15, July 22, July 29, and August 5, 2025** (simple majority).
 - iii. **Approve the Special Event Permit for the Ludington Guard Band cannon on 7th Street East on July 1, 2025, contingent upon the use of no more than one-quarter charge of powder, no projectiles, and receipt of proof of insurance that specifically covers the use of cannons** (simple majority).
 - iv. **Approve the Special Event Permit for the Menomonie Hipnic concert in Wilson Park and on Wilson Avenue on June 21, 2025, contingent upon receipt of proof of insurance** (simple majority).
- G. Mayor Knaack recommends the following appointments. All of these are reappointments of current members. If the City Council concurs with these appointments, the appropriate motion would be the **Approve the Mayoral Appointments, as presented** (simple majority).
- i. Board of Review:
 - 1. John Sobota (1-year term to April 2026)
 - ii. Board of Appeals:
 - 1. Larry Feiler (3-year term to April 2028)
 - iii. Business Improvement District
 - 1. Mike Stewart (3-year term to December 2027)
 - 2. Barbara Bauer-Chen (3-year term to December 2027)
 - 3. Stacy Erickson (3-year term to December 2027)
 - 4. Jeff Frawley (3-year term to December 2027)

- iv. Tourism Commission
 - 1. Ryan Verdon (1-year term to April 2026)
 - 2. Grady Richartz (1-year term to April 2026)
 - 3. Barbara Bauer-Chen (1-year term to April 2026)

5. Budget Transfers

The Public Works Director has proposed two intra-fund transfers for replacement computers in the Community Services Department and at the Airport. If City Council concurs, the appropriate motions would be to ***Approve the Budget Transfers, as Presented*** (roll call vote).

If any additional budget transfers are identified, a revised list will be distributed before the meeting. In that case, the appropriate motion would be to ***Approve the Revised Budget Transfers, as Presented*** (roll call vote).

8. Claims

The Claims list is enclosed in the packet. If the City Council supports paying the claims, the appropriate motion would be to ***Approve the Claims List, as Presented*** (roll call vote).

If any additional claims are identified, a revised list will be distributed before the meeting. In that case, the appropriate motion would be to ***Approve the Revised Claims List as Presented*** (roll call vote).

9. Licenses

The Normal License list is enclosed in the packet. If the City Council supports the issuance of licenses, the appropriate motion would be to ***Approve the Normal License List, as presented*** (simple majority).

A revised list will be distributed before the meeting if any license applications are received. In that case, the appropriate motion would be to ***Approve the Revised Normal License List, as presented*** (simple majority).

OFFICIAL COUNCIL PROCEEDINGS

A regular meeting of the City Council of the City of Menomonie, Dunn County, Wisconsin, was held in open session on April 7, 2025 and called to order by Mayor Knaack at 7:00 p.m. in the City Council Chambers.

The following members were present: Luther, Crowe, Sutherland, Yonko, McCullough, Schwebs, Gentz, Solberg, Schlough, Erdman, and Sommerfeld.

MOTION made by Erdman, seconded by Sommerfeld, and carried to approve the minutes of the March 24, 2025 council meeting.

PUBLIC HEARING – None

PUBLIC COMMENTS – Shane Elliot, representing Menomonie Jr. Mustangs Softball, was here in support of agenda item 4(b)(i).

MOTION was made by Schlough, seconded by McCullough, and carried unanimously on roll call vote to approve ConAgra Water Main Repair Phase II Engineering Services Agreement with Cedar Corporation in the amount of \$19,500.

MOTION was made by Schlough, seconded by Erdman, and carried unanimously to approve the Special Event Permits for the following events: the Mustang Stampede softball tournament in Wakanda Park from Friday June 13 to Sunday June 15, 2025; the Mabel's Community Celebration concert on 2nd Street East (Main Street East to 6th Avenue East) on Saturday June 14, 2025, contingent upon receipt of certificate of insurance; the Menomin Meander bike ride on the Lake Menomin Loop Trail on Saturday August 9, 2025; and the Horseless Carriage Club of America 67th Annual Midwest Tour car show on 2nd Street East (Main Street East to 6th Avenue East) on Thursday September 11, contingent upon receipt of certificate of insurance.

MOTION was made by McCullough, seconded by Crowe, and carried unanimously to approve the Mayoral Appointments of Dave Pellett (1-year term) and Martha Stratton (5-year term) to the Police and Fire Commission.

BUDGET TRANSFERS – Motion made by Crowe, seconded by Luther, and carried unanimously on roll call vote to approve the Water Utility internal budget transfer for the water supply service area plan in the amount of \$8,700.

MAYOR'S REPORT – The Mayor reported that the Community Services will be offering spring leaf pick up April 14, 21, & 28, 2025.

COMMUNICATIONS AND MISCELLANEOUS BUSINESS – City Staff commend Chad Schlough and Laura McCullough for their dedicated service on behalf of the City of Menomonie. The Organizational City Council

meeting (with new council) will be held on Tuesday April 15 at 7pm. The next regular City Council meeting (with new council) will be held on Monday April 21 at 7pm. City Staff recently submitted the WisDNR 2024 Recycling Annual Report. Approximately 860 tons of recyclables were collected in 2024 from residential homes (1-4 units), or approximately of 104 pounds per person. The 2025 Arbor Day Celebration will be held on April 25 and 9:30am at the Dunn County Historical Society. Dunn County will be holding the annual Electronics Recycling Event on May 1 from 12pm to 6pm.

CLAIMS - MOTION was made by Luther, seconded by Sutherland, and carried unanimously on roll call vote to approve payment of the following claims:

APRIL 7, 2025 CLAIMS

CORE AND MAIN	\$25, 013.00
TOTAL	\$25,013.00
PARKING TOTAL	\$0.00

APRIL 7, 2025 LICENSES

LICENSE YEAR – 2025

TEMPORARY CLASS “B” BEER LICENSE:

Menomonie Jr. Mustangs Softball – PO Box 850

- 06/13-06/15/2025, Mustang Stampede Youth Softball Tournament, Wakanda Park

MOTION to adjourn was made by Gentz, seconded by Crowe, and carried unanimously.

Kate Martin, City Clerk

OFFICIAL COUNCIL PROCEEDINGS

The 2025 Organizational meeting of the City Council of the City of Menomonie, Dunn County, Wisconsin, was held in open session on April 15, 2025, and called to order by Mayor Knaack at 7:00 p.m. in the City Council Chambers. The following members were present: Luther, Crowe, Sutherland, Yonko, Pickard, Schwebs, Gentz, Solberg, Brennan, Erdman, and Sommerfeld. Sutherland was absent.

ELECTION - Council President. Sommerfeld nominated Solberg. MOTION to close nominations and cast a unanimous ballot for Solberg was made by Sommerfeld, seconded by Crowe, and carried.

Solberg declared Council President.

Erdman arrived to the meeting at 7:04 p.m.

APPOINTMENTS

Plan Commission (2) - Motion was made by Sommerfeld, seconded by Pickard, and carried to approve the Mayoral appointments of Council members Gentz and Luther to the Plan Commission.

Gentz and Luther declared Council Representatives to the Plan Commission.

Board of Review (2) – Motion made by Solberg, seconded by Gentz, and carried to appoint Sommerfeld and Crowe to the Board of Review.

Sommerfeld and Crowe declared Council Representatives to the Board of Review.

Recreation Advisory Board (1) – Motion was made by Crowe, seconded by Sommerfeld, and carried to appoint Erdman to the Recreation Advisory Board.

Erdman declared Council Representative to the Recreation Advisory Board.

Community Development Commission (1) – Motion made by Gentz, seconded by Sommerfeld, and carried to appoint Erdman to Community Development Commission.

Erdman declared Council Representative to the Community Development Commission.

Redevelopment Authority (1) – Motion made by Erdman, seconded by Sommerfeld, and carried to confirm the Mayor's recommendation to appoint Schwebs to the Redevelopment Authority.

Schwebs declared Council Representative to the Redevelopment Authority.

Community-University Relations Committee (1) – Motion made by Pickard, seconded by Yonko, and carried to appoint Brennan to the Community-University Relations Committee.

Brennan declared Council Representative to the Community-University Relations Committee.

Historic Preservation Commission (1) – Motion made by Gentz, seconded by Brennan, and carried to appoint Erdman to the Historical Preservation Commission.

Erdman declared Council Representative to the Historic Preservation Commission.

Library Board (1) – Motion made by Crowe, seconded by Sommerfeld, and carried to appoint Brennan to the Library Board.

Brennan declared Council Representative to the Library Board.

Mabel Tainter Board (1) – Motion made by Schwebs, and seconded by Luther to appoint nominate Pickard to the Mabel Tainter Board.

Schwebs named Council Representative to the Urban Forestry Board.

Main Street Board ad-hoc member (1) – Motion made by Yonko, seconded by Pickard and carried to appoint Crowe to the Main Street Board.

Crowe declared Council Representative as ad-hoc member to the Main Street Board.

Stout Technology Park Board (2) – Motion made by Erdman, seconded by Sommerfeld and carried to appoint Pickard and Schwebs as ad-hoc members to the Stout Technology Park Board.

Pickard and Schwebs declared Council Representatives as ad-hoc members to the Stout Technology Park Board.

Sister City Commission (1) – Motion made by Brennan, seconded by Crowe, and carried to appoint Yonko to the Sister City Commission.

Yonko declared Council Representative to the Sister City Commission.

Evergreen Cemetery Board ad-hoc member (1) – Motion made by Gentz, seconded by Brennan, and carried to appoint Solberg as the ad-hoc member of Evergreen Cemetery Board ad-hoc member.

Solberg declared Council Representative as an ad-hoc member to the Evergreen Cemetery Board.

MOTION to confirm the Mayor's recommendation and appoint Megen Hines as the Weed Commissioner was made by Solberg, seconded by Erdman, and carried.

MOTION to confirm the Mayor's recommendation and appoint Atkinson as the Health Officer was made by Crowe, seconded by Luther, and carried.

MOTION designating the Colfax Messenger as the official newspaper for the City of Menomonie was made by Schwebs, seconded by Solberg, and carried.

MAYOR'S REPORT – Reminder to council members to be aware of the code of conduct and word of caution regarding compliance with open meetings and open records laws; best practices to avoid a walking quorum; address any topics of concern to the City Administrator or the Mayor. Any actions in the official capacity as a council member is subject to public records.

MOTION to adjourn was made by Gentz, seconded by Crowe, and carried.

Kate Martin, City Clerk



City of Menomonie
David Schofield

Director of Public Works
800 Wilson Avenue
Menomonie, WI 54751
715 232-2221 Ext.1020
dschofield@menomonie-wi.gov

TO: Mayor Knaack & City Council
FROM: David Schofield, Director of Public Works
SUBJECT: Carbon Free Progress
DATE: April 21, 2025 City Council Meeting

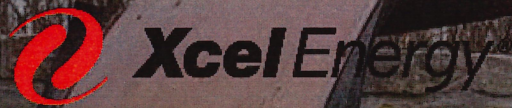
In 2020, the City of Menomonie passed a resolution promoting carbon free electricity. Our success will be largely dependent upon Xcel Energy's progress toward carbon free electricity. As such, City Staff felt it would be prudent to have Xcel Energy provide an update regarding their progress toward carbon free electricity.

Tim Bartels of Xcel Energy will be on hand to present the following information and answer any questions the City Council may have.

No action is needed.

Attachments:

- Xcel Energy Presentation

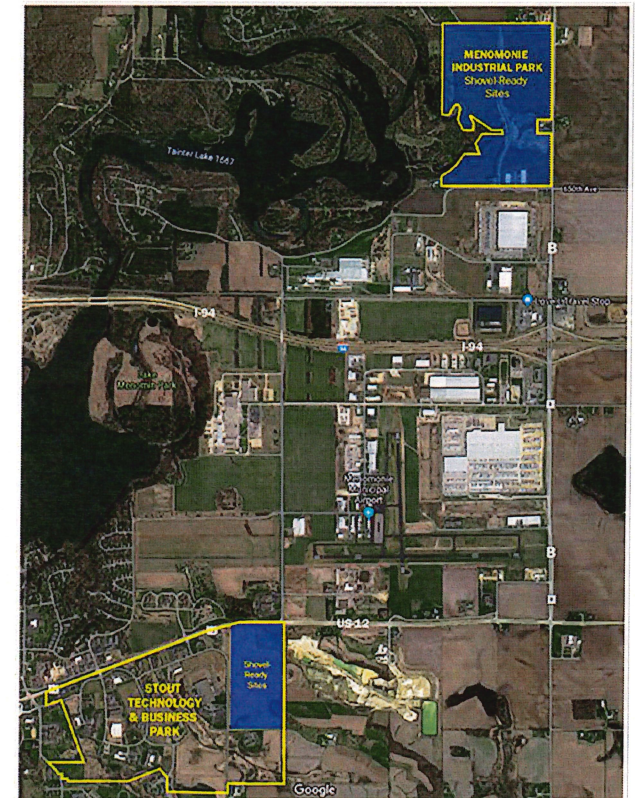
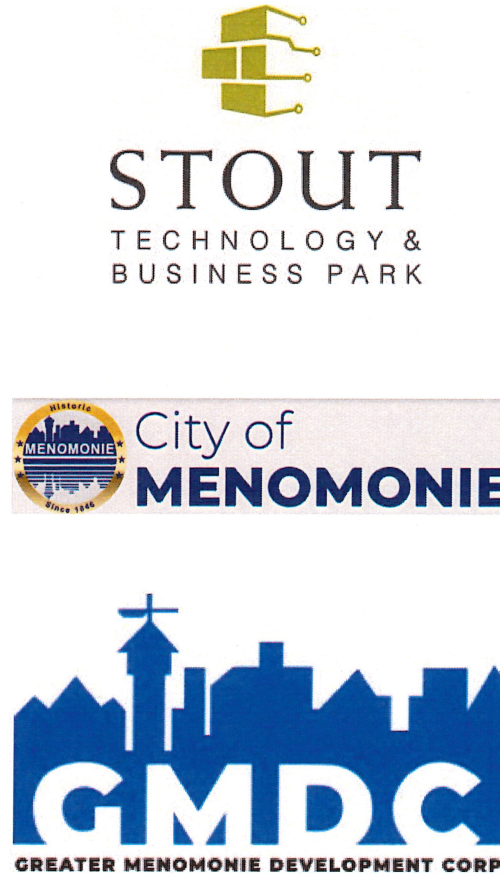
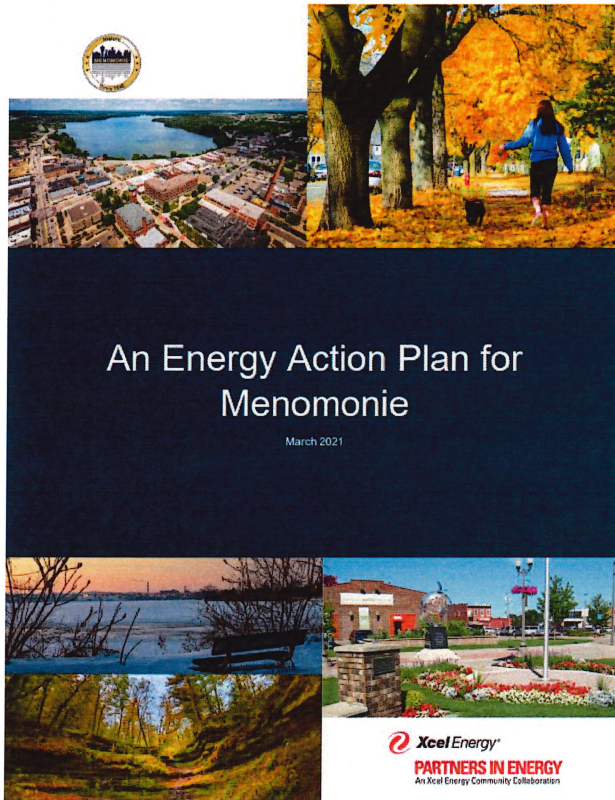


ENERGIZING THE FUTURE

Tim Bartels | Manager, Community Service
City of Menomonie | April 21, 2025



Community Partner



Fully Regulated and Integrated Utility

Four
Operating Companies

Eight
States

3.8 Million
Electric Customers

2.2 Million
Natural Gas Customers

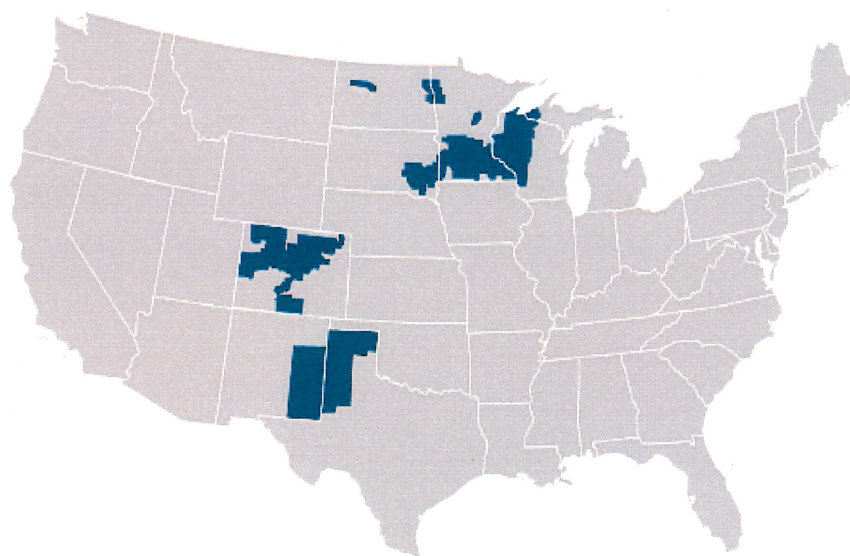
\$42 Billion
2023 Rate Base

21 GW
Owned Gen. Capacity

~11,000
Employees

Northern States Power-Minnesota
(NSPM)

Northern States Power-Wisconsin
(NSPW)



Public Service Company of Colorado
(PSCo)

Southwestern Public Service
(SPS)

Wisconsin & Michigan Overview

Electric

~300,000 customers

Natural Gas

~100,000 customers

Communities

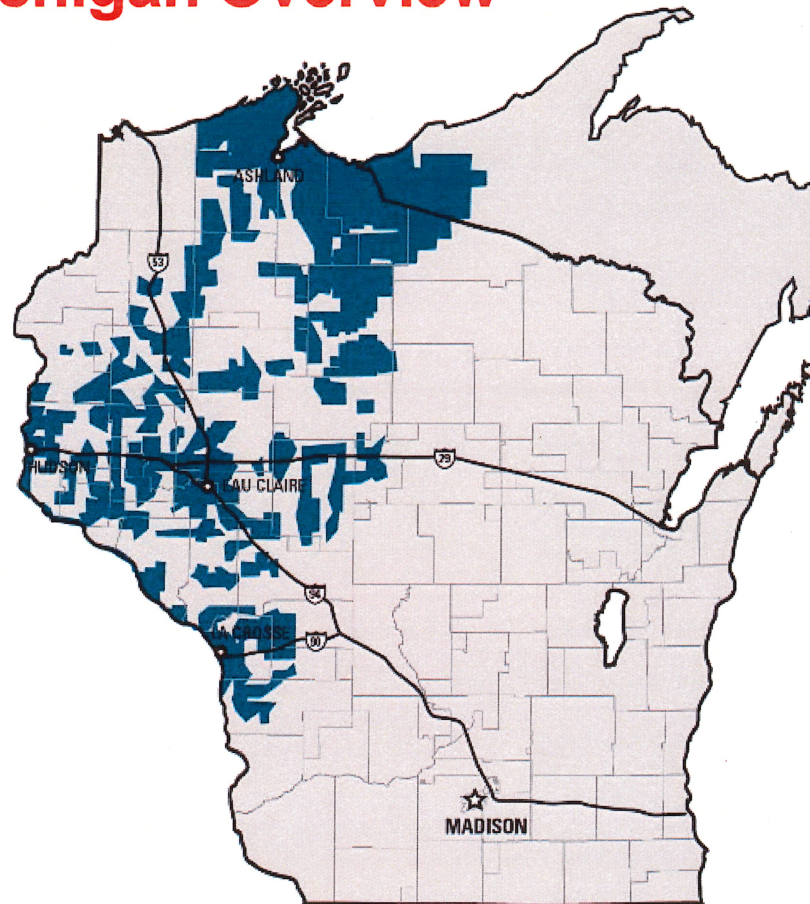
510

Counties

28

Employees

~ 1,000



Generation

19 Hydro

2 Biomass

1 Natural Gas

Solar – Coming Soon

Electric Transmission

12,000 conductor miles

Electric Distribution

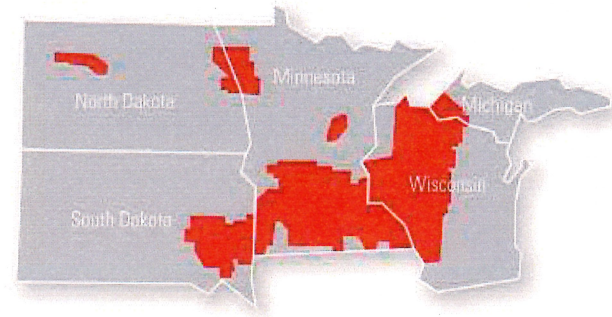
28,000 conductor miles

Natural Gas Distribution

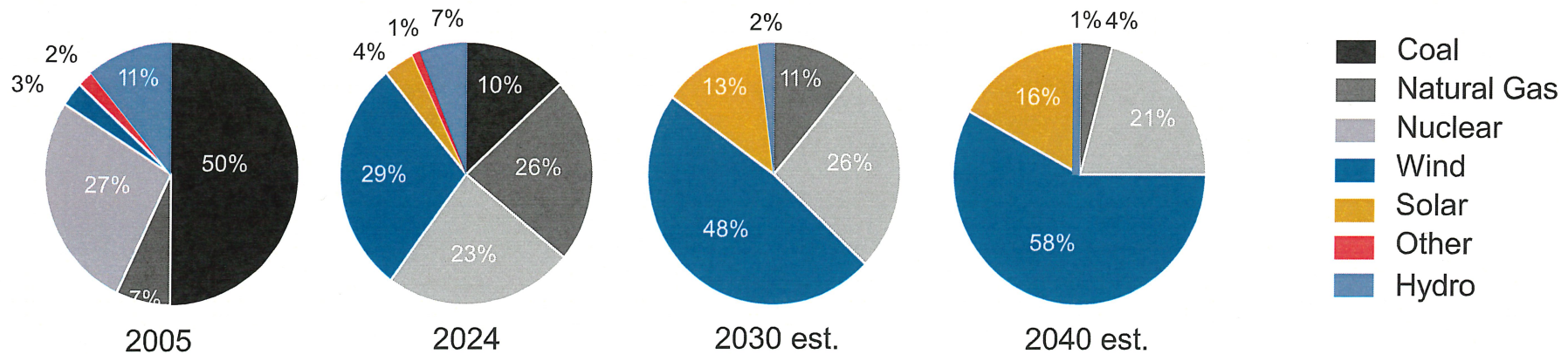
3,000 miles

Xcel Energy Upper Midwest System

Xcel Energy operates and plans its generation and transmission system as a combined system for its five-state Upper Midwest region.



Upper Midwest System Energy Mix



Powering the Energy Future of Wisconsin and Michigan

Key priorities of our investment plan to drive economic growth, prosperity, and sustainability across our communities

1

Modernizing for Safety and Resilience

Modernizing and hardening our grid to withstand increasing extreme weather events and national security threats, while ensuring continued safe operation.

2

Expanding the Grid

Scaling our electrical system to meet growing demands, ensuring our customers have electricity when and where they need it – today, tomorrow and in the decades to come.

3

Accelerating Clean Energy Delivery

Investing in clean energy generation and electrification programs to help create a sustainable future, aligning with customer aspirations and state-level policy goals.

4

Customer-Focused Innovation and Value

Deepening our commitment to serve and support our customers' needs efficiently and through a best-in-class customer experience, while keeping bills as low as possible.

Upcoming Major Western Wisconsin Investments

Western Wisconsin Transmission Connection

In Service: 2029

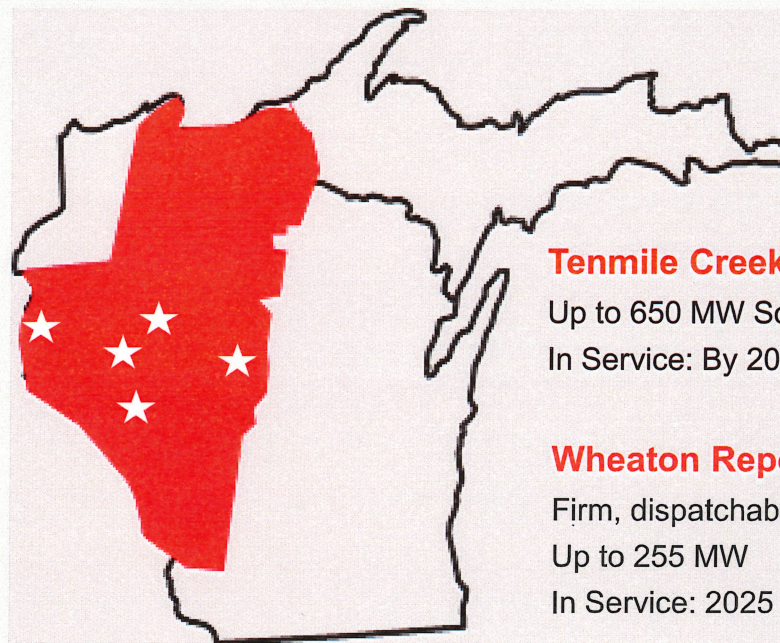
Grid Forward

In Service: 2029

Elk Creek Solar and Battery

300 MW Solar/76 MW BESS

In Service: 2028



Tenmile Creek Solar and King Generation Tie

Up to 650 MW Solar + 15-mile Transmission

In Service: By 2028 & 2031

Wheaton Repowering

Firm, dispatchable units pre-fitted for hydrogen

Up to 255 MW

In Service: 2025

Xcel Energy's Proven Track Record of Delivering for Customers

First major energy company to commit to a carbon-free goal, operating the cleanest large generation portfolio in the nation.

One of the most reliable energy companies in the industry, delivering electric and natural gas service to customers at more than 99.9% reliability.

Keeping costs low for customers, with average electric residential bills in Wisconsin that are below the national average.



MEMO

TO: Mayor & City Council

FROM: Megen Hines, Environmental Program Coordinator

SUBJECT: Tree City USA & Bird City Wisconsin Resolutions

DATE: April 21, 2025 City Council Meeting

The City of Menomonie has been recognized as a Tree City USA by the National Arbor Day Foundation for the last 35 years. The Urban Forestry Board again plans to achieve this recognition for 2025 and is planning to host an Arbor Day Celebration on Friday, April 25, 2025. The Urban Forestry Board and City staff are asking the City Council to support a resolution proclaiming April 25, 2025 as Arbor Day in the City of Menomonie. If the City Council approves of supporting the Arbor Day resolution the appropriate motion would be ***Approve Resolution 2025-05 as presented to proclaim April 25, 2025 as Arbor Day in the City of Menomonie.***

The City of Menomonie has been recognized as a Bird City Wisconsin by the Bird City Wisconsin Foundation. The Urban Forestry Board plans to achieve this recognition for 2025 and plans to incorporate bird education during the Arbor Day Celebration on Friday, April 25, 2025. The Urban Forestry Board and City staff are asking the City Council to support a resolution proclaiming April 25, 2025 as International Migratory Bird Day in the City of Menomonie. If the City Council approves of supporting the International Migratory Bird Day Resolution, the appropriate motion would be ***Approve Resolution 2025-06 as presented to proclaim April 25, 2025 as International Migratory Bird Day in the City of Menomonie.***

Attachments:

- Arbor Day Resolution
- International Migratory Bird Day Resolution

RESOLUTION NO. 2025-05
City of Menomonie

A RESOLUTION RECOGNIZING ARBOR DAY

WHEREAS, Arbor Day was first proposed in 1872 by J. Sterling Morton and led to the planting of over one million trees in Nebraska, and;

WHEREAS, Arbor Day is now celebrated across the nation and globally, and;

WHEREAS, Trees improve air and water quality, reduce energy costs, prevent erosion, support wildlife, and provide valuable resources, and;

WHEREAS, Trees enhance property values, support economic vitality, and improve quality of life in urban areas, and;

WHEREAS, Menomonie has been recognized as a Tree City USA and remains committed to sustaining and growing its urban forest;

NOW, THEREFORE, BE IT RESOLVED, the City of Menomonie recognizes April 25, 2025, as Arbor Day in the City of Menomonie, and encourages residents to support tree care and planting efforts in our community.

Adopted this 21ST day of April, 2025.

I hereby certify that the foregoing resolution was duly adopted by the City of Menomonie City Council at a legal meeting on the 21st day of April, 2025.

Randy Knaack, Mayor

Catherine Martin, City Clerk

RESOLUTION NO. 2025-06
City of Menomonie

A RESOLUTION RECOGNIZING INTERNATIONAL MIGRATORY BIRD DAY

WHEREAS, migratory birds are a visible and valued part of our environment, welcomed by many as signs of spring;

WHEREAS, they contribute to local ecosystems by controlling pests and supporting recreation and tourism;

WHEREAS, these species face increasing threats along their migration routes and in their habitats;

WHEREAS, public awareness and engagement are key to successful conservation efforts;

WHEREAS, International Migratory Bird Day (IMBD), celebrated since 1993, highlights the importance of protecting the nearly 350 migratory bird species that travel across the Americas;

WHEREAS, communities across the country use IMBD to promote bird conservation through education and community events;

NOW, THEREFORE, BE IT RESOLVED, the City of Menomonie recognizes April 25, 2025, as International Migratory Bird Day and encourages residents to support efforts that protect migratory birds and their habitats.

Adopted this 21ST day of April, 2025.

I hereby certify that the foregoing resolution was duly adopted by the City of Menomonie City Council at a legal meeting on the 21st day of April, 2025.

Randy Knaack, Mayor

Catherine Martin, City Clerk



City of Menomonie
David Schofield

Director of Public Works
800 Wilson Avenue
Menomonie, WI 54751
715 232-2221 Ext.1020
dschofield@menomonie-wi.gov

TO: Mayor Knaack & City Council
FROM: David Schofield, Director of Public Works
SUBJECT: Resolution 2025-07, Alternate Side Irrigation Restrictions
DATE: April 21, 2025 City Council Meeting

The City Council enacted Alternate Side Irrigation Restrictions in 2023 and 2024 due to the lack of sufficient well capacity to keep up with peak demand driven by lawn irrigation. Residents and Businesses seemed to adapt to the regulations by adjusting their irrigation practices.

City Staff recommend enacting Alternate Side Irrigation Restrictions for 2025 now before most irrigation systems are started up for the summer. The restrictions will end on September 1, 2025.

If the City Council concurs, the appropriate motion would be ***Approve Resolution 2025-07 a Resolution Enacting Alternate Side Lawn Irrigation Restrictions*** (simple majority).

Attachments:

- Resolution 2025-07

RESOLUTION NO. 2025-07
STATE OF WISCONSIN
City of Menomonie
Dunn County

A RESOLUTION ENACTING ALTERNATE SIDE LAWN IRRIGATION RESTRICTIONS

WHEREAS, the City of Menomonie operates a water system that consists of three municipal wells and three elevated water towers; and

WHEREAS, the peak demand on the water system occurs during the summer months and is driven in large part by lawn irrigation; and

WHEREAS, during peak demand periods, the municipal wells run for excessive times which increases wear and tear on the wells and reduces their ability to recharge; and

WHEREAS, during sustained peak demand periods, the elevated water towers can be drawn down sufficiently to reduce the Fire Department's ability to fight fires; and

WHEREAS, the City has begun the planning process to construct a new municipal well but it will be several years until the new well is completed and must take other steps to reduce peak demand in the meantime.

NOW, THEREFORE, BE IT RESOLVED that the City of Menomonie Common Council hereby establishes Alternate Side Lawn Irrigation Restrictions until September 1, 2025.

BE IT FURTHER RESOLVED, that properties with even number addresses (i.e. 620 11th Avenue West) may only irrigate turf grass areas on even numbered days (i.e. June 2, June 4, June 6...).

BE IT FURTHER RESOLVED, that properties with odd number addresses (i.e. 621 11th Avenue West) may only irrigate turf grass areas on odd numbered days (i.e. June 1, June 3, June 5...).

BE IT FURTHER RESOLVED, that the City of Menomonie Common Council directs staff to issue written warnings to properties that do not comply with Alternate Side Lawn Irrigation Restrictions and, if continued non-compliance occurs, impose forfeitures.

Adopted this 21st day of April, 2025.

Mayor

Attest: _____
Deputy City Clerk

City of Menomonie

City Clerk's Office

800 Wilson Ave., Menomonie, WI 54751

Phone: 715-232-2221; E-mail: kmartin@menomonie-wi.gov

Special Event

Instructions: Complete all questions, indicating N/A where non-applicable. Return to the City Clerk at the above address at least 60 days prior to the event.

Are you representing an organization sponsoring the event? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, (list information below)		Is the organization non-profit? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
Organization's Name:	Menomonie Baseball Association		
Organization's Address:	1412 6th St. E, Menomonie, WI 54751		
Organization's Phone:	(Fax)	(E-mail)	welchlu@uwstout.edu
Purpose of Event: Youth Baseball Tournament		Type of Event: Tournament	

Event Organizer's Name:	Same as above		
Event Organizer's Address:			
Event Organizer's Phone:	(home)	(work)	(E-mail)

Name of Event: 13uAAA/14uAA		Type of Event: baseball	
Location of Event: Wakanda Park		Date of Event: 5/30/2025 — 6/01/2025	Rain date:
Time of Event:	Start: 7:00 am	Finish: 7:00pm	
Time on Site:	Start: 7:00 am	Finish: (include set-up and clean-up time)	
Total Number of Anticipated Attendees: (include event organizers, staff, volunteers and spectators) 500+ _____	City of Menomonie Support Staff Requested? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		
	Police: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number:	
	Roads: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number:	
	Other: (Specify) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number:	

Are street(s) to be closed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, if so list (If less than entire length, indicate by street number where to begin and end)	Entire length? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Check here if City Road <input type="checkbox"/> (attach approval from City of Menomonie)	1.
	Entire length? <input type="checkbox"/> Yes <input type="checkbox"/> No Check here if County Road <input type="checkbox"/> (attach approval from Dunn County)	2.

What provisions are being made for traffic and parking? (Be sure to note traffic flow and parking sites on your site plan)
Attach additional sheets if necessary.

Sufficient parking on site

What provisions are being made for crowd control and security? Attach additional sheets if necessary.

Tournament director to monitor

What provisions are being made for First Aid and Fire Emergency? (Be sure to show locations of emergency services on your site plan.)

First Aid kits on site

What provisions are being made for additional restrooms, port-a-potty facilities? (Be sure to show locations of restrooms and port-a-potty facilities on your site plan.)

Sufficient restrooms on site

What provisions are being made for collection and removal of litter and recycling generated by the event? (Be sure garbage /recycling receptacles or dumpsters are shown on your site plan.)

Additional garbage dumpsters to be delivered prior to event start

Will vendors, information tables, or volunteer groups be part of your event? ☒ No ☐ Yes If yes, please explain.

Certificate of Insurance or Surety Bond Information ☐ No ☒ Yes, attach a copy Copy held at Rec Dept

The applicant is responsible for obtaining any additional permits required by the municipality in conjunction with this event. Contact individual departments to obtain applications.
**APPROVED PERMITS MUST BE INCLUDED WITH THIS APPLICATION FOR SPECIAL EVENTS, OR
THE SPECIAL EVENT APPLICATION WILL BE DENIED.**

Check all that apply:

CITY CLERK PERMITS 715-232-2221	PARK AND RECREATION PERMITS 715-232-1664	FIRE DEPARTMENT PERMITS 715-232-2414
<input checked="" type="checkbox"/> Temporary Beer/Wine <input type="checkbox"/> Amplified Sound Permit <input type="checkbox"/> Mobile Food Truck Establishment <input type="checkbox"/> _____	<input type="checkbox"/> Park Facility Use <input type="checkbox"/> Shelter Reservations <input type="checkbox"/> Beer Keg Permit	<input type="checkbox"/> Fireworks/Pyrotechnics <input type="checkbox"/> Grills/Open Burning <input type="checkbox"/> Tents (900 sq.ft. or greater or anything less with sides requires permit)

POLICE DEPARTMENT PERMITS 715-232-2198	DUNN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT 715-232-2388	PUBLIC WORKS
<input type="checkbox"/> Traffic Control Officers <input type="checkbox"/> Criminal History Check	<input type="checkbox"/> Temporary Food Permit	<input type="checkbox"/> Race/Map Review

By signing this application, applicant acknowledges that the issuance of a special event permit does not obligate or require the City of Menomonie to provide City services, equipment or personnel in support of the event.

Signature: LUKE WELCH

Print Name: LUKE WELCH

Affiliation with Applicant (if applicable): MBA

Date: 3/29/25

City of Menomonie

City Clerk's Office
800 Wilson Ave., Menomonie, WI 54751
Phone: 715-232-2221; E-mail: kmartin@menomonie-wi.gov

Special Event

Instructions: Complete all questions, indicating N/A where non-applicable. Return to the City Clerk at the above address at least 60 days prior to the event.

Are you representing an organization sponsoring the event? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, (list information below)		Is the organization non-profit? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
Organization's Name:	Menomonie Baseball Association		
Organization's Address:	1412 6th St. E, Menomonie, WI 54751		
Organization's Phone:	(Fax)	(E-mail)	welchlu@uwstout.edu
Purpose of Event: Youth Baseball Tournament		Type of Event: Tournament	

Event Organizer's Name:	Same as above		
Event Organizer's Address:			
Event Organizer's Phone:	(home)	(work)	(E-mail)

Name of Event: 12uAAA/14uAAA		Type of Event: baseball	
Location of Event: Wakanda Park		Date of Event: 6/06/2025 —	Rain date:
Time of Event:	Start: 7:00 am	Finish: 7:00pm	6/08/2025
Time on Site:	Start: 7:00 am	Finish: (include set-up and clean-up time)	
Total Number of Anticipated Attendees: (include event organizers, staff, volunteers and spectators) 500+ _____	City of Menomonie Support Staff Requested? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		
	Police: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number:	
	Roads: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number:	
	Other: (Specify) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number:	

Are street(s) to be closed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, if so list (If less than entire length, indicate by street number where to begin and end)	Entire length? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Check here if City Road <input type="checkbox"/> (attach approval from City of Menomonie)	1.
	Entire length? <input type="checkbox"/> Yes <input type="checkbox"/> No Check here if County Road <input type="checkbox"/> (attach approval from Dunn County)	2.

What provisions are being made for traffic and parking? (Be sure to note traffic flow and parking sites on your site plan)
Attach additional sheets if necessary.

Sufficient parking on site

What provisions are being made for crowd control and security? Attach additional sheets if necessary.

Tournament director to monitor

What provisions are being made for First Aid and Fire Emergency? (Be sure to show locations of emergency services on your site plan.)

First Aid kits on site

What provisions are being made for additional restrooms, port-a-potty facilities? (Be sure to show locations of restrooms and port-a-potty facilities on your site plan.)

Sufficient restrooms on site

What provisions are being made for collection and removal of litter and recycling generated by the event? (Be sure garbage /recycling receptacles or dumpsters are shown on your site plan.)

Additional garbage dumpsters to be delivered prior to event start

Will vendors, information tables, or volunteer groups be part of your event? ☒ No ☐ Yes If yes, please explain.

Certificate of Insurance or Surety Bond Information ☐ No ☒ Yes, attach a copy Copy held at Rec Dept

The applicant is responsible for obtaining any additional permits required by the municipality in conjunction with this event. Contact individual departments to obtain applications.
**APPROVED PERMITS MUST BE INCLUDED WITH THIS APPLICATION FOR SPECIAL EVENTS, OR
THE SPECIAL EVENT APPLICATION WILL BE DENIED.**

Check all that apply:

CITY CLERK PERMITS 715-232-2221	PARK AND RECREATION PERMITS 715-232-1664	FIRE DEPARTMENT PERMITS 715-232-2414
<input checked="" type="checkbox"/> Temporary Beer/Wine <input type="checkbox"/> Amplified Sound Permit <input type="checkbox"/> Mobile Food Truck Establishment <input type="checkbox"/> _____	<input type="checkbox"/> Park Facility Use <input type="checkbox"/> Shelter Reservations <input type="checkbox"/> Beer Keg Permit	<input type="checkbox"/> Fireworks/Pyrotechnics <input type="checkbox"/> Grills/Open Burning <input type="checkbox"/> Tents (900 sq.ft. or greater or anything less with sides requires permit)

POLICE DEPARTMENT PERMITS 715-232-2198	DUNN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT 715-232-2388	PUBLIC WORKS
<input type="checkbox"/> Traffic Control Officers <input type="checkbox"/> Criminal History Check	<input type="checkbox"/> Temporary Food Permit	<input type="checkbox"/> Race/Map Review

By signing this application, applicant acknowledges that the issuance of a special event permit does not obligate or require the City of Menomonie to provide City services, equipment or personnel in support of the event.

Signature: LUKE WELCH

Print Name: LUKE WELCH

Affiliation with Applicant (if applicable): MBA

Date: 3/29/25

City of Menomonie

City Clerk's Office

800 Wilson Ave., Menomonie, WI 54751

Phone: 715-232-2221; E-mail: kmartin@menomonie-wi.gov

Special Event

Instructions: Complete all questions, indicating N/A where non-applicable. Return to the City Clerk at the above address at least 60 days prior to the event.

Are you representing an organization sponsoring the event? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, (list information below)		Is the organization non-profit? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
Organization's Name:	Menomonie Baseball Association		
Organization's Address:	1412 6th St. E, Menomonie, WI 54751		
Organization's Phone:	(Fax)	(E-mail)	welchlu@uwstout.edu
Purpose of Event: Youth Baseball Tournament		Type of Event: Tournament	

Event Organizer's Name:	Same as above		
Event Organizer's Address:			
Event Organizer's Phone:	(home)	(work)	(E-mail)

Name of Event: Jr. Legion Tournament		Type of Event: baseball	
Location of Event: Wakanda Park		Date of Event: 6/13/2025-6/15/2025	Rain date:
Time of Event:	Start: 8:00 am	Finish: 7:00pm	
Time on Site:	Start: 8:00 am	Finish: (include set-up and clean-up time)	
Total Number of Anticipated Attendees: (include event organizers, staff, volunteers and spectators) 500+ _____	City of Menomonie Support Staff Requested? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		
	Police: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number: _____	
	Roads: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number: _____	
	Other: (Specify) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number: _____	

Are street(s) to be closed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, if so list (If less than entire length, indicate by street number where to begin and end)	Entire length? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Check here if City Road <input type="checkbox"/> (attach approval from City of Menomonie)	1.
	Entire length? <input type="checkbox"/> Yes <input type="checkbox"/> No Check here if County Road <input type="checkbox"/> (attach approval from Dunn County)	2.

What provisions are being made for traffic and parking? (Be sure to note traffic flow and parking sites on your site plan)
Attach additional sheets if necessary.

Sufficient parking on site

What provisions are being made for crowd control and security? Attach additional sheets if necessary.

Tournament director to monitor

What provisions are being made for First Aid and Fire Emergency? (Be sure to show locations of emergency services on your site plan.)

First Aid kits on site

What provisions are being made for additional restrooms, port-a-potty facilities? (Be sure to show locations of restrooms and port-a-potty facilities on your site plan.)

Sufficient restrooms on site

What provisions are being made for collection and removal of litter and recycling generated by the event? (Be sure garbage /recycling receptacles or dumpsters are shown on your site plan.)

Additional garbage dumpsters to be delivered prior to event start

Will vendors, information tables, or volunteer groups be part of your event? ☒ No ☐ Yes If yes, please explain.

Certificate of Insurance or Surety Bond Information ☐ No ☒ Yes, attach a copy Copy held at Rec Dept


The applicant is responsible for obtaining any additional permits required by the municipality in conjunction with this event. Contact individual departments to obtain applications.
**APPROVED PERMITS MUST BE INCLUDED WITH THIS APPLICATION FOR SPECIAL EVENTS, OR
THE SPECIAL EVENT APPLICATION WILL BE DENIED.**

Check all that apply:

CITY CLERK PERMITS 715-232-2221	PARK AND RECREATION PERMITS 715-232-1664	FIRE DEPARTMENT PERMITS 715-232-2414
<input checked="" type="checkbox"/> Temporary Beer/Wine <input type="checkbox"/> Amplified Sound Permit <input type="checkbox"/> Mobile Food Truck Establishment <input type="checkbox"/> _____	<input type="checkbox"/> Park Facility Use <input type="checkbox"/> Shelter Reservations <input type="checkbox"/> Beer Keg Permit	<input type="checkbox"/> Fireworks/Pyrotechnics <input type="checkbox"/> Grills/Open Burning <input type="checkbox"/> Tents (900 sq.ft. or greater or anything less with sides requires permit)

POLICE DEPARTMENT PERMITS 715-232-2198	DUNN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT 715-232-2388	PUBLIC WORKS
<input type="checkbox"/> Traffic Control Officers <input type="checkbox"/> Criminal History Check	<input type="checkbox"/> Temporary Food Permit	<input type="checkbox"/> Race/Map Review

By signing this application, applicant acknowledges that the issuance of a special event permit does not obligate or require the City of Menomonie to provide City services, equipment or personnel in support of the event.

Signature: 

Print Name: LUKE WELCH

Affiliation with Applicant (if applicable): MBA

Date: 3/29/2025

City of Menomonie

City Clerk's Office

800 Wilson Ave., Menomonie, WI 54751

Phone: 715-232-2221; E-mail: kmartin@menomonie-wi.gov

Special Event

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Are you representing an organization sponsoring the event? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, (list information below)		Is the organization non-profit? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
Organization's Name:	Menomonie Baseball Association		
Organization's Address:	1412 6th St. E, Menomonie, WI 54751		
Organization's Phone:	(Fax)	(E-mail)	welchlu@uwstout.edu
Purpose of Event: Youth Baseball Tournament		Type of Event: Tournament	

Event Organizer's Name:	Same as above		
Event Organizer's Address:			
Event Organizer's Phone:	(home)	(work)	(E-mail)

Name of Event: 11uAA/12uAA & Sr. Legion Tournament		Type of Event: baseball	
Location of Event: Wakanda Park		Date of Event: 6/20/2025-6/22/2025	Rain date:
Time of Event:	Start: 8:00 am	Finish: 7:00pm	
Time on Site:	Start: 8:00 am	Finish: (include set-up and clean-up time)	
Total Number of Anticipated Attendees: (include event organizers, staff, volunteers and spectators) 500+ _____	City of Menomonie Support Staff Requested? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		
	Police: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number: _____	
	Roads: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number: _____	
	Other: (Specify) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number: _____	

Are street(s) to be closed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, if so list (If less than entire length, indicate by street number where to begin and end)	Entire length? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Check here if City Road <input type="checkbox"/> (attach approval from City of Menomonie)	1.
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What provisions are being made for traffic and parking? (Be sure to note traffic flow and parking sites on your site plan)
Attach additional sheets if necessary.

Sufficient parking on site

What provisions are being made for crowd control and security? Attach additional sheets if necessary.

Tournament director to monitor

What provisions are being made for First Aid and Fire Emergency? (Be sure to show locations of emergency services on your site plan.)

First Aid kits on site

What provisions are being made for additional restrooms, port-a-potty facilities? (Be sure to show locations of restrooms and port-a-potty facilities on your site plan.)

Sufficient restrooms on site

What provisions are being made for collection and removal of litter and recycling generated by the event? (Be sure garbage /recycling receptacles or dumpsters are shown on your site plan.)

Additional garbage dumpsters to be delivered prior to event start

Will vendors, information tables, or volunteer groups be part of your event? ☒ No ☐ Yes If yes, please explain.

Certificate of Insurance or Surety Bond Information ☐ No ☒ Yes, attach a copy Copy held at Rec Dept

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**APPROVED PERMITS MUST BE INCLUDED WITH THIS APPLICATION FOR SPECIAL EVENTS, OR
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CITY CLERK PERMITS 715-232-2221	PARK AND RECREATION PERMITS 715-232-1664	FIRE DEPARTMENT PERMITS 715-232-2414
<input checked="" type="checkbox"/> Temporary Beer/Wine <input type="checkbox"/> Amplified Sound Permit <input type="checkbox"/> Mobile Food Truck Establishment <input type="checkbox"/> _____	<input type="checkbox"/> Park Facility Use <input type="checkbox"/> Shelter Reservations <input type="checkbox"/> Beer Keg Permit	<input type="checkbox"/> Fireworks/Pyrotechnics <input type="checkbox"/> Grills/Open Burning <input type="checkbox"/> Tents (900 sq.ft. or greater or anything less with sides requires permit)

POLICE DEPARTMENT PERMITS 715-232-2198	DUNN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT 715-232-2388	PUBLIC WORKS
<input type="checkbox"/> Traffic Control Officers <input type="checkbox"/> Criminal History Check	<input type="checkbox"/> Temporary Food Permit	<input type="checkbox"/> Race/Map Review

By signing this application, applicant acknowledges that the issuance of a special event permit does not obligate or require the City of Menomonie to provide City services, equipment or personnel in support of the event.

Signature: Luke Welch

Print Name: LUKE WELCH

Affiliation with Applicant (if applicable): MBA

Date: 3/29/2025

City of Menomonie

City Clerk's Office

800 Wilson Ave., Menomonie, WI 54751

Phone: 715-232-2221; E-mail: kmartin@menomonie-wi.gov

Special Event

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Are you representing an organization sponsoring the event? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, (list information below)		Is the organization non-profit? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
Organization's Name:	Menomonie Baseball Association		
Organization's Address:	1412 6th St. E, Menomonie, WI 54751		
Organization's Phone:	(Fax)	(E-mail)	welchlu@uwstout.edu
Purpose of Event: Youth Baseball Tournament		Type of Event: Tournament	

Event Organizer's Name:	Same as above		
Event Organizer's Address:			
Event Organizer's Phone:	(home)	(work)	(E-mail)

Name of Event: 9u/10u Tournament		Type of Event: baseball	
Location of Event: Wakanda Park		Date of Event: 7/25/2025-7/27/2025	Rain date:
Time of Event:	Start: 8:00 am	Finish: 7:00pm	
Time on Site:	Start: 8:00 am	Finish: (include set-up and clean-up time)	
Total Number of Anticipated Attendees: (include event organizers, staff, volunteers and spectators) 500+ _____	City of Menomonie Support Staff Requested? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		
	Police: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number: _____	
	Roads: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number: _____	
	Other: (Specify) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number: _____	

Are street(s) to be closed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, if so list (If less than entire length, indicate by street number where to begin and end)	Entire length? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Check here if City Road <input type="checkbox"/> (attach approval from City of Menomonie)	1.
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What provisions are being made for traffic and parking? (Be sure to note traffic flow and parking sites on your site plan)
Attach additional sheets if necessary.

Sufficient parking on site

What provisions are being made for crowd control and security? Attach additional sheets if necessary.

Tournament director to monitor

What provisions are being made for First Aid and Fire Emergency? (Be sure to show locations of emergency services on your site plan.)

First Aid kits on site

What provisions are being made for additional restrooms, port-a-potty facilities? (Be sure to show locations of restrooms and port-a-potty facilities on your site plan.)

Sufficient restrooms on site

What provisions are being made for collection and removal of litter and recycling generated by the event? (Be sure garbage /recycling receptacles or dumpsters are shown on your site plan.)

Additional garbage dumpsters to be delivered prior to event start

Will vendors, information tables, or volunteer groups be part of your event? ☒ No ☐ Yes If yes, please explain.

Certificate of Insurance or Surety Bond Information ☐ No ☒ Yes, attach a copy Copy held at Rec Dept

The applicant is responsible for obtaining any additional permits required by the municipality in conjunction with this event. Contact individual departments to obtain applications.

**APPROVED PERMITS MUST BE INCLUDED WITH THIS APPLICATION FOR SPECIAL EVENTS, OR
THE SPECIAL EVENT APPLICATION WILL BE DENIED.**

Check all that apply:

CITY CLERK PERMITS 715-232-2221	PARK AND RECREATION PERMITS 715-232-1664	FIRE DEPARTMENT PERMITS 715-232-2414
<input checked="" type="checkbox"/> Temporary Beer/Wine <input type="checkbox"/> Amplified Sound Permit <input type="checkbox"/> Mobile Food Truck Establishment <input type="checkbox"/> _____	<input type="checkbox"/> Park Facility Use <input type="checkbox"/> Shelter Reservations <input type="checkbox"/> Beer Keg Permit	<input type="checkbox"/> Fireworks/Pyrotechnics <input type="checkbox"/> Grills/Open Burning <input type="checkbox"/> Tents (900 sq.ft. or greater or anything less with sides requires permit)

POLICE DEPARTMENT PERMITS 715-232-2198	DUNN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT 715-232-2388	PUBLIC WORKS
<input type="checkbox"/> Traffic Control Officers <input type="checkbox"/> Criminal History Check	<input type="checkbox"/> Temporary Food Permit	<input type="checkbox"/> Race/Map Review

By signing this application, applicant acknowledges that the issuance of a special event permit does not obligate or require the City of Menomonie to provide City services, equipment or personnel in support of the event.

Signature: Luke Welch

Print Name: LUKE WELCH

Affiliation with Applicant (if applicable): MBA

Date: 3/29/2025

City of Menomonie

City Clerk's Office

800 Wilson Ave., Menomonie, WI 54751

(Phone: 715-232-2187; Fax: 715-235-0888; E-mail: clauersdorf@menomonie-wi.gov)

Special Event

Instructions: Complete all questions, indicating N/A where non-applicable. Return to the City Clerk at the above address at least 60 days prior to the event.

Are you representing an organization sponsoring the event? No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> (list information below)		Is the organization non-profit? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
Organization's Name:	Ludington Guard Band		
Organization's Address:			
Organization's Phone:	715-505-0069 (Fax)	(E-mail) lgbpresident@gmail.com	
Purpose of Event: Community Event		Type of Event: Weekly Summer Concert	

Event Organizer's Name:	Anita Keeler		
Event Organizer's Address:	1307 Tainter St, Menomonie WI 547511		
Event Organizer's Phone:	(home) 715-505-0069	(work)	(E-mail) akeeler@wwt.net

Name of Event: Ludington Guard Band Summer Concert Series		Type of Event: Concert in the park	
Location of Event: Wilson Park Band Shell		Date of Event: Every Tuesday, Jun3-Aug5, 2025	Rain date: N/A
Time of Event:	Start: 7:30pm	Finish: 9:00pm	
Time on Site:	Start: 6:00pm	Finish: 10:00 pm (include set-up and clean-up time)	
Total Number of Anticipated Attendees: (include event organizers, staff, volunteers and spectators) 500-1000	City of Menomonie Support Staff Requested? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		
	Police: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number:	
	Roads: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number:	
	Other: (Specify) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number:	

Are street(s) to be closed? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, if so list (If less than entire length, indicate by street number where to begin and end)	Entire length? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Check here if City Road <input type="checkbox"/> (attach approval from City of Menomonie)	1. July 1st only - requesting 7th St to be closed between Wilson Ave & 9th Ave E.
	Entire length? <input type="checkbox"/> Yes <input type="checkbox"/> No Check here if County Road <input type="checkbox"/> (attach approval from Dunn County)	2.

What provisions are being made for traffic and parking? (Be sure to note traffic flow and parking sites on your site plan) Attach additional sheets if necessary.

-Same as in previous years - on street parking, nearby parking lots, etc.

What provisions are being made for crowd control and security? Attach additional sheets if necessary.

-Same as in previous years- no crowd control needed.

What provisions are being made for First Aid and Fire Emergency? (Be sure to show locations of emergency services on your site plan.)

-Same as in previous years - no EMS support required.

What provisions are being made for additional restrooms, port-a-potty facilities? (Be sure to show locations of restrooms and port-a-potty facilities on your site plan.)

-Same as in previous years - bathrooms at the Band Shell will be used.

What provisions are being made for collection and removal of litter and recycling generated by the event? (Be sure garbage /recycling receptacles or dumpsters are shown on your site plan.)

-Same as in previous years - No collection/removal.

Are vendors, information tables, or volunteer groups a part of your event? ☐ No ☒ Yes If yes, please explain.

-Same as in previous years - local non-profit groups will collect donations for pie & ice cream and popcorn.

Certificate of Insurance or Surety Bond Information ☐ No Yes, attach a copy

Copy to be emailed to Clerk

The applicant is responsible for obtaining any additional permits required by the municipality in conjunction with this event. Contact individual departments to obtain applications.

Check all that apply:

CITY CLERK PERMITS 715-232-2180	PARK AND RECREATION PERMITS 715-232-1664	FIRE DEPARTMENT PERMITS 715-232-2414
<input type="checkbox"/> Temporary Beer/Wine	<input type="checkbox"/> Park Facility Use	<input type="checkbox"/> Fireworks/Pyrotechnics
<input checked="" type="checkbox"/> Amplified Sound Permit	<input type="checkbox"/> Shelter Reservations	<input type="checkbox"/> Grills/Open Burning
<input type="checkbox"/> _____	<input type="checkbox"/> Beer Keg Permit	<input type="checkbox"/> Tents (500 sq.ft. or greater or anything less with sides requires permit)

POLICE DEPARTMENT PERMITS 715-232-2198	DUNN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT 715-232-2388	PUBLIC WORKS
<input type="checkbox"/> Traffic Control Officers	<input type="checkbox"/> Temporary Food Permit	<input type="checkbox"/> Race/Map Review
<input type="checkbox"/> Criminal History Check		

By signing this application, applicant acknowledges that the issuance of a special event permit does not obligate or require the City of Dunn to provide City services, equipment or personnel in support of the event.

Signature:

/s/ Anita Keeler

Print Name:

Anita Keeler

Affiliation with Applicant (if applicable):

President, Ludington Guard Band

Date:

26 Mar 2025

Auto-Owners Ins. Co.

Issued 11-27-2024

AGENCY ANSAY & ASSOCIATES LLC
23-0086-00 MKT TERR 028Company POLICY NUMBER 064623-61672394-25
Bill 61-46-WI-0601

INSURED LUDINGTON GUARD BAND

Term 01-11-2025 to 01-11-2026

55040 (11-87)

COMMERCIAL GENERAL LIABILITY COVERAGE

COVERAGE	LIMITS OF INSURANCE
General Aggregate (Other Than Products-Completed Operations)	\$1,000,000
Products-Completed Operations Aggregate	\$1,000,000
Personal And Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000
Damage to Premises Rented to You (Fire Damage)	\$50,000 Any One Premises
Medical Payments	\$5,000 Any One Person

Twice the "General Aggregate Limit", shown above, is provided at no additional charge for each 12 month period in accordance with form 55885.

AUDIT TYPE: Non-Audited

Forms that apply to this coverage:

55405 (07-08)	59350 (01-15)	IL0017 (11-85)	55146 (06-04)	IL0021 (07-02)
55712 (08-15)	CG2106 (05-14)	CG2002 (11-85)	CG0001 (04-13)	55513 (05-17)
CG2109 (06-15)	55029 (05-17)	CG2196 (03-05)	CG2132 (05-09)	CG2147 (12-07)
55885 (05-17)	59325 (12-19)	IL0283 (11-18)	59390 (11-20)	

LOCATION 0001 - BUILDING 0001

Location: 1119 Stout St, Menomonie, WI 54751-1554

Territory: 003

County: Dunn

CLASSIFICATION	CODE	SUBLINE	PREMIUM BASIS	RATE	PREMIUM
Clubs - Civic, Service Or Social - No Buildings Or Premises Owned Or Leased Except For Office Purposes (Not-For Profit)	41670	Prem/Op Prod/Comp Op	Members 50 50	Each 1 1.664 .088	

COMMERCIAL GENERAL LIABILITY COVERAGE - LOCATION 0001 SUMMARY

TERRORISM - CERTIFIED ACTS SEE FORM: 59350, 55405, 59390

LOCATION 0001

COMMERCIAL INLAND MARINE COVERAGE**COVERAGES PROVIDED**

Insurance applies to covered property for which a limit of insurance is shown.

Forms that apply to Inland Marine:

16379 (07-08)	59350 (01-15)	16080 (07-13)	16209 (08-15)	59325 (11-20)
16859 (07-19)	16197 (09-98)	60233 (08-22)	59390 (11-20)	

INSURANCE COMPANY
6101 ANACAPRI BLVD., LANSING, MI 48917-3999

AGENCY ANSAY & ASSOCIATES LLC
23-0086-00 MKT TERR 028 715-924-3410

INSURED LUDINGTON GUARD BAND
C/O BARB BURNTVEDT

ADDRESS 2805 CEDAR CIR NE
MENOMONIE WI 54751-9580

TAILORED PROTECTION POLICY DECLARATIONS

Reissue Effective 01-11-2025

POLICY NUMBER 064623-61672394-25

Company Use 61-46-WI-0601

Company
Bill

Policy Term

12:01 a.m. to 12:01 a.m.
01-11-2025 to 01-11-2026

55039 (11-87)

COMMON POLICY INFORMATION

Business Description: Township Band

Entity: Not For Profit

Program: Special

THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE PART(S):

COMMERCIAL GENERAL LIABILITY COVERAGE
MINIMUM PREMIUM ADJUSTMENT (GL)
COMMERCIAL INLAND MARINE COVERAGE

PREMIUM

TOTAL

THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

Paid in Full Discount applies.

The Paid in Full Discount does not apply to fixed fees, statutory charges or minimum premiums.

Forms that apply to all coverage part(s) shown above (except garage liability, dealer's blanket, commercial automo
IL0017 (11-85) 55000 (07-12) 59390 (11-20)

A merit rating plan factor of 0.95 applies.

Countersigned By: _____

Auto-Owners Ins. Co.

Issued 11-27-2024

AGENCY ANSAY & ASSOCIATES LLC
23-0086-00 MKT TERR 028Company POLICY NUMBER 064623-61672394-25
Bill 61-46-WI-0601

INSURED LUDINGTON GUARD BAND

Term 01-11-2025 to 01-11-2026

LOCATION 0001 - BUILDING 0001**Location:** 1119 Stout St, Menomonie, WI 54751-1554

COVERAGE	COINSURANCE	DEDUCTIBLE	LIMIT	RATE	PREMIUM
OTHER 8562 Sched-On File-Musical TOTAL FOR THIS COVERAGE:		\$250	\$196,667		

COMMERCIAL INLAND MARINE COVERAGE - LOCATION 0001 SUMMARY

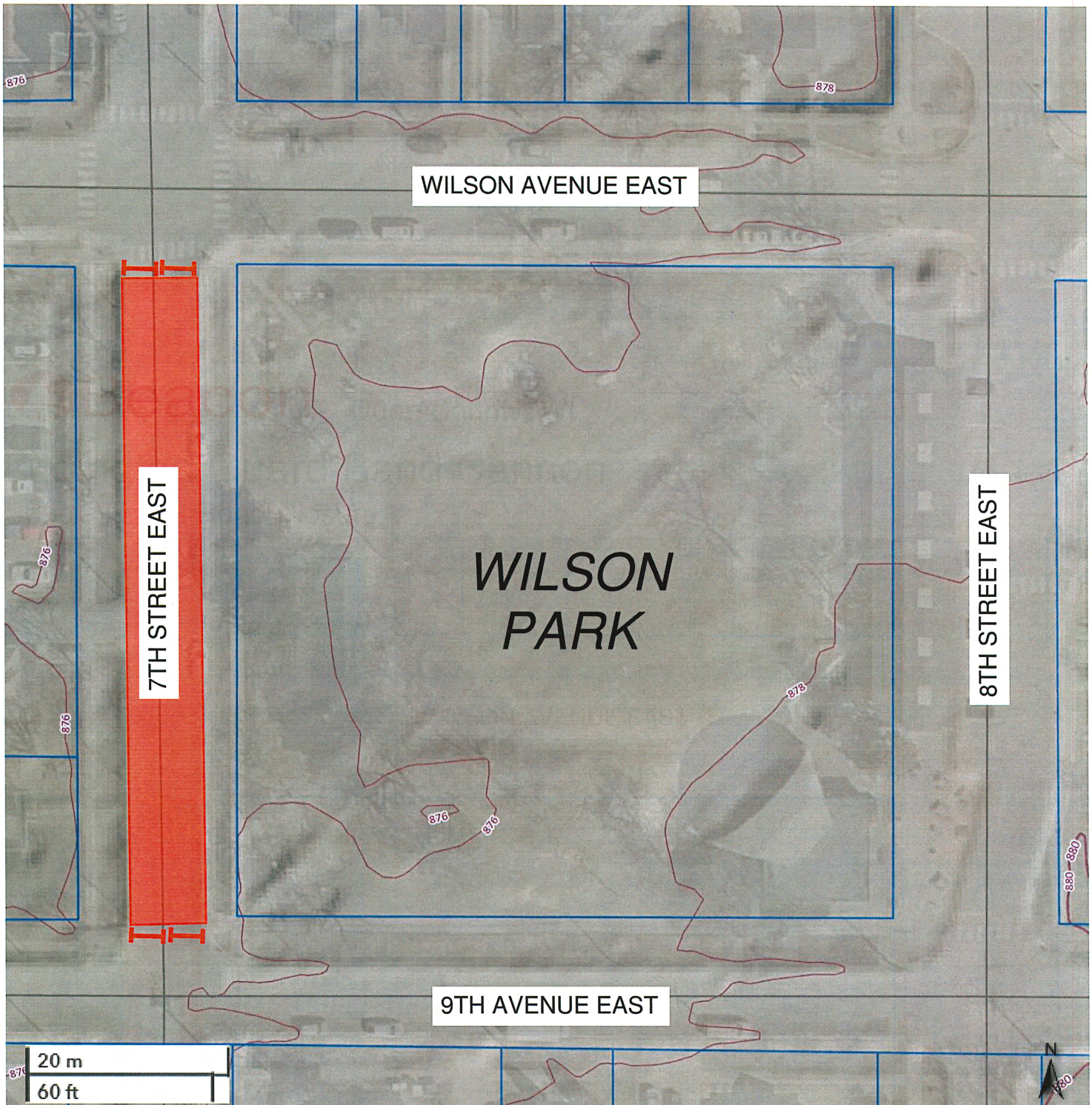
TERRORISM - CERTIFIED ACTS SEE FORM: 59350, 16379, 59390

LOCATION 0001

A single deductible applies per claim. If more than one item is involved in a claim, the single highest applicable deductible is used.

Ludington Guard Band Cannon Special Event Road Closure

Created by:



This map shows the approximate relative location of property boundaries but was not prepared by a professional land surveyor. This map is provided for informational purposes only and may not be sufficient or appropriate for legal, engineering, or surveying purposes. This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

Date created: 4/16/2025

Last Data Uploaded: 4/15/2025 11:33:36 PM

Developed by

City of Menomonie

City Clerk's Office

800 Wilson Ave., Menomonie, WI 54751

Phone: 715-232-2221; E-mail: kmartin@menomonie-wi.gov

Special Event

Instructions: Complete all questions, indicating N/A where non-applicable. Return to the City Clerk at the above address at least 60 days prior to the event.

Are you representing an organization sponsoring the event? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, (list information below)		Is the organization non-profit? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
Organization's Name:	'One Love Revival'	
Organization's Address:	1808 Folsom St, Eau Claire, Wi 54703	
Organization's Phone:	(Fax)	(E-mail) peaceandunityec@gmail.com
Purpose of Event: Expand Community, Love and Joy		Type of Event: Music, Arts and Food Festival

Event Organizer's Name:	Faith Freedlund		
Event Organizer's Address:	10749 Wild Rose Dr, Eau Claire, Wi 54703		
Event Organizer's Phone:	(home)	(work) (715)-451-4947	(E-mail) Faithfreedlund@gmail.com

Name of Event: The Menomonie Hipnic		Type of Event: Music, Arts and Food Festival	
Location of Event: Wilson Park Bandshell , Menomonie		Date of Event: June 21,2025	Rain date: July 5, 2025
Time of Event:	Start: 1pm	Finish: 9pm (3-8:30pm event time)	
Time on Site:	Start: 1pm	Finish: (include set-up and clean-up time)	
Total Number of Anticipated Attendees: (include event organizers, staff, volunteers and spectators) 1,300	City of Menomonie Support Staff Requested? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes		
	Police: <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Number: 1-2	
	Roads: <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Number:	
	Other: (Specify) <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Number: 1 First Aid/Medical Staff	

Are street(s) to be closed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, if so list (If less than entire length, indicate by street number where to begin and end)	Entire length? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Check here if City Road <input type="checkbox"/> (attach approval from City of Menomonie)	1. Wilson Avenue, Crosswalk to crosswalk , West of bandshell
	Entire length? <input type="checkbox"/> Yes <input type="checkbox"/> No Check here if County Road <input type="checkbox"/> (attach approval from Dunn County)	2.

What provisions are being made for traffic and parking? (Be sure to note traffic flow and parking sites on your site plan)
Attach additional sheets if necessary.

See attached page please

What provisions are being made for crowd control and security? Attach additional sheets if necessary.

See attached additional page

What provisions are being made for First Aid and Fire Emergency? (Be sure to show locations of emergency services on your site plan.)

- Onsite police officer and/or medical professional
- Communication of emergencies and/or safety measures through PA system on stage

What provisions are being made for additional restrooms, port-a-potty facilities? (Be sure to show locations of restrooms and port-a-potty facilities on your site plan.)

Cesspool Cleaner Company (3 port-a-potty rentals)
Handwashing Station.

What provisions are being made for collection and removal of litter and recycling generated by the event? (Be sure garbage /recycling receptacles or dumpsters are shown on your site plan.)

Waste Management 'Residential Garbage and Recycling Bins (7)
Volunteers cleaning up post event

Will vendors, information tables, or volunteer groups be part of your event? ☐ No ☒ Yes If yes, please explain.

Food and Drink vendors, artist booths, 'One Love Revival' Community information booth, Volunteers from One Love Revival

Certificate of Insurance or Surety Bond Information ☐ No ☒ Yes, attach a copy (Can confirm 1,000,000 insurance coverage after city approval)

The applicant is responsible for obtaining any additional permits required by the municipality in conjunction with this event. Contact individual departments to obtain applications.

**APPROVED PERMITS MUST BE INCLUDED WITH THIS APPLICATION FOR SPECIAL EVENTS, OR
THE SPECIAL EVENT APPLICATION WILL BE DENIED.**

Check all that apply:

CITY CLERK PERMITS 715-232-2221	PARK AND RECREATION PERMITS 715-232-1664	FIRE DEPARTMENT PERMITS 715-232-2414
<input type="checkbox"/> Temporary Beer/Wine <input checked="" type="checkbox"/> Amplified Sound Permit <input checked="" type="checkbox"/> Mobile Food Truck Establishment <input type="checkbox"/> _____	<input checked="" type="checkbox"/> Park Facility Use <input checked="" type="checkbox"/> Shelter Reservations <input type="checkbox"/> Beer Keg Permit Pavilion Usage and Bandshell	<input type="checkbox"/> Fireworks/Pyrotechnics <input type="checkbox"/> Grills/Open Burning <input type="checkbox"/> Tents (900 sq.ft. or greater or anything less with sides requires permit)

POLICE DEPARTMENT PERMITS 715-232-2198	DUNN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT 715-232-2388	PUBLIC WORKS
<input type="checkbox"/> Traffic Control Officers <input type="checkbox"/> Criminal History Check	<input checked="" type="checkbox"/> Temporary Food Permit	<input type="checkbox"/> Race/Map Review

<p>By signing this application, applicant acknowledges that the issuance of a special event permit does not obligate or require the City of Menomonie to provide City services, equipment or personnel in support of the event.</p>	
Signature:	<u>Faith Ellen Freedlund</u>
Print Name:	<u>Faith Freedlund</u>
Affiliation with Applicant (if applicable):	<u>'One Love Revival' Director/Event Coordinator</u>
Date:	<u>4/16/2025</u>

Traffic & Parking Provisions

Parking:

- Utilize existing free parking areas
 - ~ North of Wilson Avenue
 - ~ City lot 6 (excluding permit-only spaces)

Traffic Control Plan

The goal is to collaborate with city staff to create a traffic management plan tailored to festival needs and flow.

- ~ Temporary signage and signals to reduce congestion and guide vehicles
- ~ Street Closure. A small portion of Wilson Avenue, west of the bandshell. Street closure provided for food trucks and drink vendors.

Crowd Control and Security

Police Presence: Coordinate with the Menomonie Police Dept for uniformed officers to deter criminal activity and respond to emergencies

Directional Signage: Clear signage for exits, restrooms, safe space

Designated safe, sacred space: Providing a supervised area with yoga mats, meditation music, cushions, picnic blankets, creative activities to relax and de stress. A quiet area (pavilion) for guests who need a break.

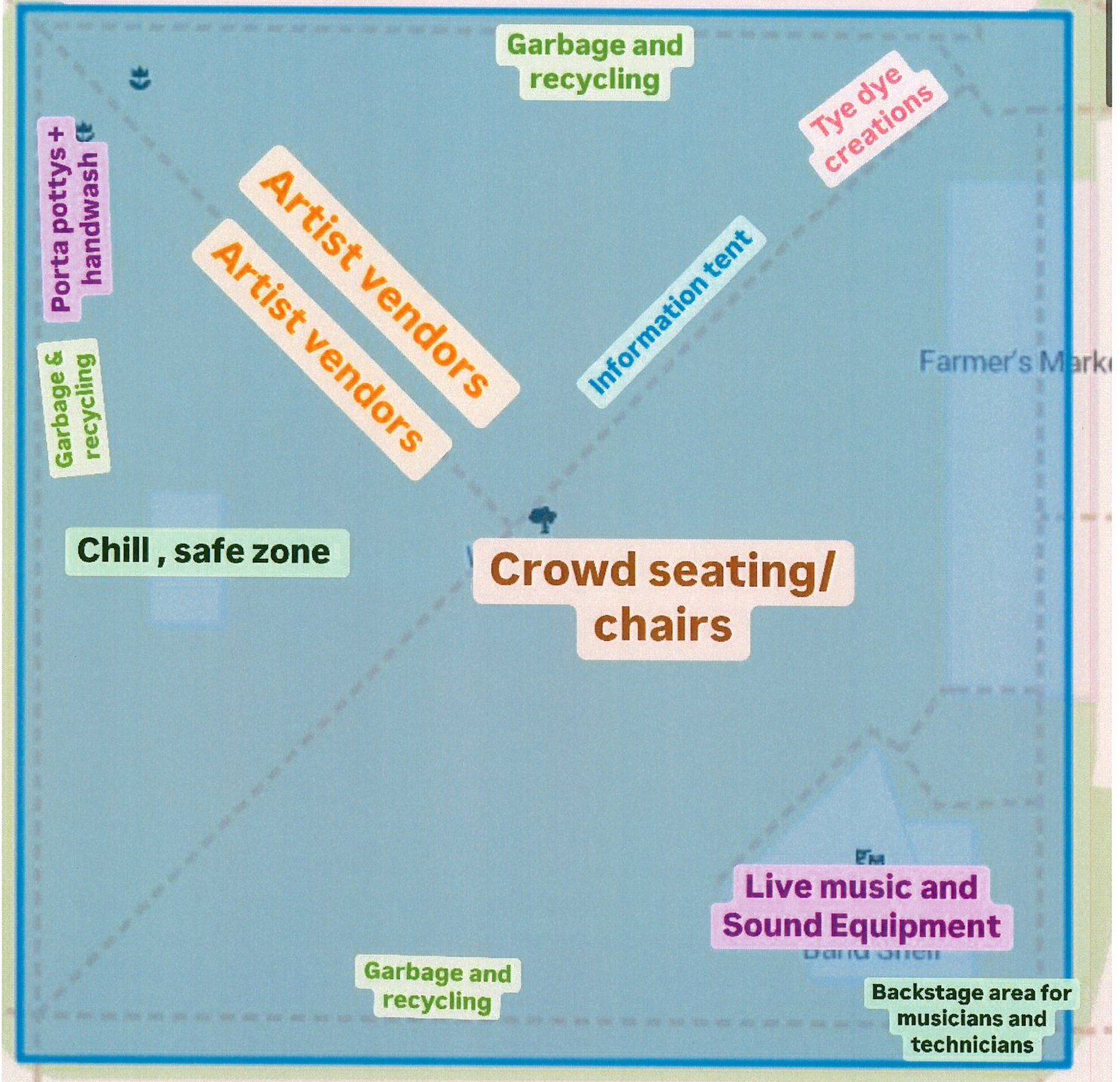
Communication with attendees: Using social media (Facebook + Instagram) to communicate with guests in case of emergency/closure.

As well as using a microphone on stage with PA system for widespread messages during event

Incident log and post event review: Keep records of security issues and crowd control notes to assess improvements for future events.

Walkie Talkies: I plan to use walkie talkies with main event directors (myself, police, lights and sound, and a few OLR volunteers for fast and efficient communication.)

Food Trucks and Drink Vendors





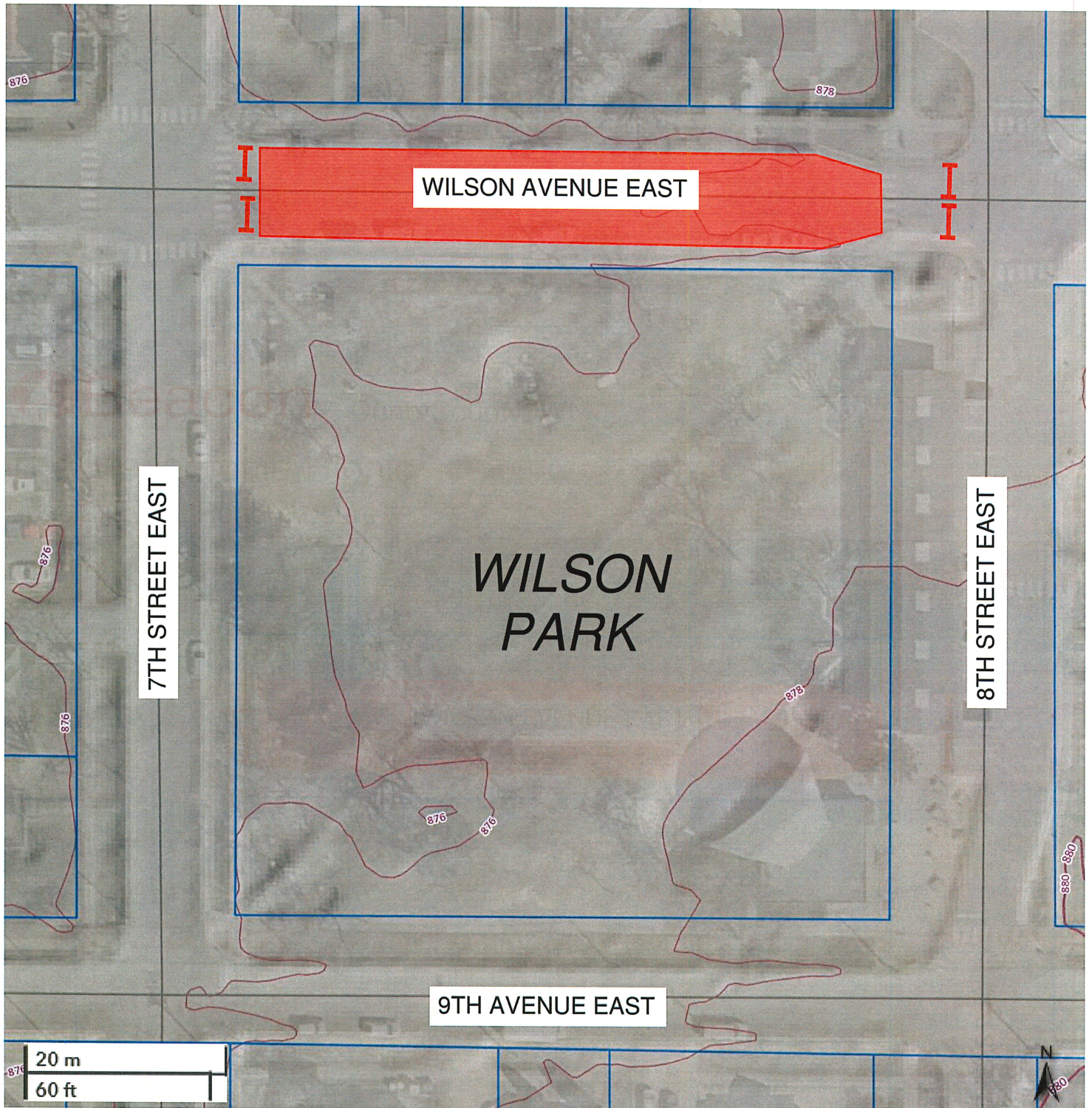
BeaconTM

Dunn County, WI

The Menomonie Hipnic

Special Event Road Closure

Created by:



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Developed by





City of **MENOMONIE**

treasurer@menomonie-wi.gov
(715) 232-2221
800 Wilson Avenue
Menomonie, WI 54751

Budget Transfer Request Form

Transfer To:

Amount \$ 7,000

Account Title & Number: 01.54210.714

Line Item Name & Extension: Community Services Supervision - Computers

Transfer From:

Account Title & Number: 01.54310.471

Line Item Name & Extension: Street Maintenance - Asphalt

Reason:

Six (6) computers in the Community Services are using the Windows 10 operating system which is approaching End Of Life. The Community Services Superintendent has proposed to replace with four desktops and two laptops. One laptop will be used by the electrical worker to maintain meters and traffic signals. One laptop will be used by the parks and public property foreman, who offices out of the Parks Building in the summer and the Community Services building in the winter.

David Schofield
Digitally signed by David Schofield
DN: G=US, E=dschofield@menomonie-wi.gov, O=City of
Menomonie, CN=David Schofield
Reason: I am approving this document
Date: 2025.04.08 14:12:10-05'00'

Authorized Signature

4/8/25

Date

Date of Approval by City Council



City of **MENOMONIE**

treasurer@menomonie-wi.gov
(715) 232-2221
800 Wilson Avenue
Menomonie, WI 54751

Budget Transfer Request Form

Transfer To:

Amount \$ 2,200

Account Title & Number: 01.54530.714 (New)

Line Item Name & Extension: Airport - Computers

Transfer From:

Account Title & Number: 01.54530.451

Line Item Name & Extension: Airport - Fuel

Reason:

Two (2) computers at the Airport are using the Windows 10 operating system which is approaching End Of Life. The Public Works Director has proposed to replace with two desktops. One desktop will be used by the Airport Manager to operate the fuel system. One desktop will be used by the pilots for flight planning purposes.

Airport Fuel purchases are trending slightly below projections 2025 YTD.

David Schofield

Digitally signed by David Schofield
DN: C=US, E=dschofield@menomonie-wi.gov, O=City of
Menomonie, CN=David Schofield
Reason: I am approving this document
Date: 2025.04.09 07:39:09-05'00'

Authorized Signature

4/9/25

Date

Date of Approval by City Council

2025 Claims

Realiving
USPS

21-Apr-25

Description
Health & Wellness: EAP Counseling
Elections: Postage

Total Invoice	Amt Overdrawn
\$200.00	\$200.00
\$1,081.79	\$405.38

Total	\$1,281.79	\$605.38
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2025 Parking Utility Claims

Rydin

Description
2025-2026 Parking Permits

Total Invoice
\$2,433.73

Parking Total	\$2,433.73
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4/16/25

LICENSES – April 21, 2025

LICENSE YEAR – 2025

TEMPORARY CLASS “B” BEER LICENSE:

Red Cedar Racing Association, Weekly Wisconsin Sanction Racing - 620 17th St SE

04/18/2025	04/25/2025	05/02/2025	05/16/2025	05/23/2025
05/30/2025	06/04/2025	06/06/2025	06/13/2025	06/20/2025
06/27/2025	07/11/2025	07/18/2025	08/15/2025	08/22/2025

Menomonie Baseball Association – 1412 6th St. E

- Jr./Sr. Legion Baseball Tournaments, Wakanda Park
05/30/2025-06/01/2025, 06/06/2025-06/08/2025, 06/13/2025-06/15/2025, 06/20/2025-06/22/2025,
07/25/2025-07/27/2025
- Jr./Sr. Legion Baseball, Wakanda Park
06/09/2025, 06/12/2025, 06/17/2025, 06/23/2025, 06/30/2025, 07/15/2025
- Eagles Baseball Tournaments, Wakanda Park
05/10/2025, 05/17/2025, 06/04/2025, 06/25/2025, 07/13/2025, 07/16/2025
- Leinie Legends +35 Baseball Tournament, Wakanda Park, 07/17/2025 & 07/30/2025

TEMPORARY CLASS “B” BEER & “CLASS B” WINE LICENSE:

Red Cedar Racing Association, Weekly Wisconsin Sanction Racing - 620 17th St SE

5/09/2025

07/24/2025-07/27/2025

08/08/2025

9/18/2025 – 9/21/2025, Punky Manor

MASSAGE THERAPY FACILITY:

Kyle Vaughn, 1555 County Rd F, Eau Claire, WI 54703 – Unbroken, LLC, 390 Red Cedar Street, Suite 112

4-17-25