



**COUNTY OF DUNN
MENOMONIE, WISCONSIN
NOTICE OF PUBLIC MEETING**

In accordance with the provisions of Section 19.84, Wisconsin Statutes, notice is hereby given that a public meeting of the **DUNN COUNTY BOARD OF SUPERVISORS** will be held on **Wednesday, May 21, 2025 at 7:00 pm. in Room 54** of the **Dunn County Government Center**, 3001 US Highway 12 East in Menomonie, Wisconsin. The building entrance for public meetings is on the lower level of the Government Center and will be open 30 minutes ahead of the meeting start time.

A video recording of the meeting will be available for subsequent viewing on the Dunn County YouTube channel at the following link: <https://www.youtube.com/@dunncounty1854>. Persons wishing to provide public comment may do so at the meeting or may submit written comments by sending an email beforehand to publiccomment@co.dunn.wi.us

Items of business to be discussed or acted upon at this meeting are listed below:

AGENDA – COUNTY BOARD MEETING

1. Call to Order
2. Call of the roll
3. Approval of the Minutes: April 16, 2025 Meeting
4. Presentations of Petitions, Memorials, and Other Communications:
 - A. Retirements: Ruth Juliot (DHS Behavioral Health) 4/15/25; Jane Hansen (Admin Finance) 5/9/25
 - B. Remembrance of Dept of Human Services employee Jennie Haviland's passing on April 19, 2025
5. Public Comment
6. Appointments
7. Report of County Manager
 - A. Purchase Orders Over \$40,000
 - B. 2026 Budget Calendar
 - C. Geothermal/Solar, HVAC and CIP Update – Dan Dunbar
 - D. Latest version of Rules of the Board in county board packets for review.
8. Reports of Departments: County Clerk, Criminal Justice Collaborating Division, Child Support
9. Consideration of Reports, Resolutions, and Ordinances to the County Board from the Executive
10. Committee:
 - A. Joint Development Agreement for Muddy Creek Solar Project
 - B. 2025 Budget Amendments – Sheriff, DHS, & Health.
 - C. Resolution to Add Opioid Defendants
11. Consideration of Reports, Resolutions and Ordinances coming to the County Board from the Standing Committees:
 - A. Planning Resources & Development: Request for Rezone: PA to GA – Hellman
 - B. Highway Committee: Resolution – Highway Traffic Safety Plan
12. Announcements: Next Meeting – June 18, 2025
13. Adjournment

Kelly McCullough, Chairperson

By: Kristin Korpela, County Manager

Upon reasonable notice, the County will make efforts to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County Human Resources Manager at 715-232-2429 (Office), 715-232-1324 (FAX) or 715-231-6406 (TDD) or by writing to the Human Resources Manager, Human Resources Department, 3001 US Hwy 12 E, Suite 225, Menomonie, Wisconsin 54751.

Purchases Over \$40,000

Department	Vendor	Description	Amount	Comment
Human Resources	GovernmentJobs.com Inc	Contractual/Consulti	47,321.96	NeoGov annual Subscription for eForms, governmentjobs.com, onboarding performance reviews)
Health Insurance	Reform Medicine SC	Near Site Clinic	48,734.73	April Membership



Department of Administration

Kris Korpela
County Manager
3001 US Hwy 12, East, Suite 225
Menomonie, WI 54751
715) 232-2429
kkorpela@co.dunn.wi.us

FY 2026 Budget Calendar:

April 9, 2025	CIP Policy and Plan to Executive Committee
April 16, 2025	CIP Policy to the County Board
April 16, 2025	County Board Capital Improvement Plan Workshop
May 14, 2025	FY 2026 Budget Calendar approved by Executive Committee Executive Committee approves FY 2026-2030 Capital Improvements Plan
May 21, 2025	FY 2026 Budget Calendar approved by County Board. County Board approves FY 2026 – 2030 Capital Improvements Plan
May 26, 2025	FY 2026 Budget Guidelines, Calendar, and Forms distributed departments.
May 26-July 11, 2025	Departments develop FY 2026 Budget requests with support from Finance, Human Resources & Information Technology Divisions
July 11, 2025	Departments submit draft FY 2026 Budgets to Department of Administration
July 30, 2025	County Board provided with preliminary FY 2026 budget documents.
August 2025	Department budgets approved by standing committees.
August 27, 2025	County Board workshop on draft FY 2026 budget (evening: time to be determined)
Sept. 10, 2025	County Manager and CFO present preliminary FY 2026 Budget to the Executive Committee
Sept. 17, 2025	County Manager and CFO present a preliminary FY 2026 Budget Summary to the County Board
Sept. 10 – Oct 3, 2025	County Manager and CFO prepare final revisions to FY 2026 Budget
Oct. 8, 2025	Executive Committee recommends final FY 2026 Budget
Oct. 15, 2025	Draft FY 2026 Budget presented to County Board – Board endorses
Oct. 16, 2025	Notice of public hearing for FY 2026 Budget published (15 days' notice)
Nov. 11, 2024	Public Hearing for FY 2026 Budget at County Board meeting. Board adopts balanced FY 2026 Budget

Appendix A

The Board shall establish, by ordinance, committees of the Board and shall designate their purposes and prescribe their duties and manner of reporting. The County Board Chairperson shall appoint committees from the membership of the Board in accordance with these Rules of the Board of Supervisors and the Wisconsin Statutes. Except as otherwise specified, the Chairperson will also appoint the Chair and Vice-Chair of all committees and boards. Unless otherwise specified, committees of the Board shall be composed of County Board members. {05/18/2022}

The Chairperson of the Board shall be an ex officio voting member of all committees. The Chairperson of the Board shall not be counted to determine the number needed for a quorum of any committee, but may be called upon by a committee chair to make a quorum at any committee meeting where necessary. {03/20/2019}

The Chairperson of the Board may appoint such Ad Hoc or Special Committees as are necessary to properly conduct the business of the Board. ~~All special committees shall automatically dissolve 24 months from their creation, unless a different duration is specified and approved by the County Board.~~ All Special Committees shall be automatically dissolved if they do not meet for a period of 24 consecutive months.

This is taken from current ordinance 2.05, 2.055, and 2.056 with noted changes.

Added so there is an end to special committees unless it is otherwise agreed to.

1. The **Executive Committee** shall be comprised of the Chairperson and Vice Chairperson of the Board and the Chairperson of each standing committee. It is responsible for **the creation and amendment of reviewing** the annual budget and proposed tax levy for presentation to County Board; handles all other matters not specifically **the responsibility of delegated to any other committee as determined by the Board Chair** and is a part of the Information Council. (10/15/2014), (01/16/2019), (05/18/2022)

Updated language, clarified duties.

2. The **Committee on Administration** shall consist of five members. It ~~handles all fiscal matters;~~ approves county audit reports; supervises county investments; bids county insurance policies; bonding; supplements the appropriations for a particular office, department, or activity from the contingency fund pursuant to Wis. Stat. § 65.90(5)(b); responsible for examining all the claims against the county; audits all monthly bills from county offices except, Highway, The Neighbors of Dunn County, and Human Services. It is responsible for developing policy and authorizing direction in regard to all of these matters. ~~In addition, the Committee acts as a liaison to the Dunn County Housing Authority.~~

Except as more specifically provided by Dunn County Ordinance or Resolution, the committee has jurisdiction over all county personnel matters and is responsible for negotiations with unions.

The committee serves as the home committee for the Department of Administration, Corporation Counsel, County Clerk, and the County Treasurer. (10/15/2014), (01/17/2018)

3. The **Community Resources and Tourism Committee** The Community Resources and Tourism Committee shall consist of five members; **two of whom are also members of the Planning, Resources, and Development Committee.** It shall be responsible for developing policy and authorizing direction in regard to funding of outside agencies **including libraries**, promotion of tourism in Dunn County, developing and recommending policy to the Board of Supervisors related to broadband infrastructure, developing policy and direction in regard to Dunn County public relations communications and shall serve as the agriculture and extension education committee **consistent with Wis. Stat. § 59.56 (3)(b).** (09/18/2019), (05/17/2023)

Added to reflect current practices.

The Committee serves as the home committee for the University of Wisconsin Madison, Division of Extension Program, **and acts as liaison to economic development organizations for promotion of economic development in Dunn County.** (10/15/2014), (09/18/2019)

Added statutory reference.

Added to reflect current practices.

4. The **Facilities Committee** shall consist of five members. It is responsible for developing policies, authorizing direction, **and acquisition and sale of** all county property and facilities except **those properties managed** by the ~~Public Works~~ Highway Division, and for the recruitment and nomination

Removed outdated language, added to reflect current practices.

to the County Board of citizen members for the Fair Board.

The committee serves as the home committee for the Facilities and Parks ~~Department of Public Works Department~~ and the Fair Board. ~~(10/15/2014)~~

5. The **Health and Human Services Board** shall be composed of five (5) County Board members and three (3) citizen members as provided for in Wis. Stat. § 46.23(4) This body also serves as the Dunn County Board of Health pursuant to Wis. Stat. §251.03(1) and 251.04. It shall possess the powers and duties set forth in Wisc. Stat. 46.23(4) and 251.04 and be responsible for: developing policies and authorizing direction for those Departments for which it serves as home committee, social service and 51.42/51.437 services within the county; review the coordinated plan and budget; set priorities on program operations within the funding mechanisms provided by federal, state, and county governments. For matters not addressed by the statutes cited above, only the five County Board members shall be authorized to vote.

Updated information, legal citation.

The committee serves as the home committee for the Human Services Department, Public Health Department, ~~Home Care Nursing Department~~, and Veteran Service Office. ~~(10/15/2014)~~

6. The **Neighbors of Dunn County Committee** shall consist of five members. It shall be responsible for

developing policies and authorizing direction for The Neighbors of Dunn County. ~~and related properties.~~

The committee serves as the home committee for The Neighbors of Dunn County. ~~(10/15/2014)~~

7. The **Highway Committee** shall consist of five members. It shall be responsible for developing policy and authorizing direction for the Highway ~~Department of the Public Works Department.~~

It shall purchase and sell county road machinery; determine whether each piece of county aid construction shall be let by contract or shall be done by day labor; make necessary arrangements for the proper prosecution of the construction and maintenance of highways; direct the expenditure of highway maintenance funds received from the state or provided by county tax; audit all payrolls and material claims and vouchers resulting from the construction of highways. The Highway Department functions pursuant to Wisc. Stat. ~~Chapters, 83.015(1)(c). and 59.13.~~

The committee serves as the home committee for the Highway ~~Department and approves the budget of the Transit Commission of the Public Works Department.~~ ~~(10/15/2014)~~

8. The **Judiciary and Law Committee** shall consist of five members. It is responsible for developing policy and authorizing direction for those departments responsible to it. It acts as the Emergency

Updated based on statute and removed outdated information.

Updated name and citation added.

~~Government~~ **Management** Committee per Wisc. Stat. 323.14(1)(a)(3).

The committee serves as the home committee to the offices and departments of the Sheriff, District Attorney, Emergency ~~Government~~ **Management**, Clerk of Courts, Child Support, Medical Examiner, Circuit Court, 911 Communications and Emergency Planning. (10/15/2014), (01/17/2018)

- 9, The **Planning Resource and Development Committee** shall consist of five members, ~~two of whom shall be members of the Community Resources and Tourism Committee~~. The committee is designated the planning and zoning agency pursuant to Wis. Stat. § 59.69(2). It shall function as the development, planning, surveying, zoning, and tax deed lands committee, ~~and through oversight of the Solid Waste and Recycling Management Board, the solid waste committee~~. It shall be responsible for updating and revising the zoning ordinance ~~and comprehensive plan,~~ **and** ~~and the supervision of Dunn County Island. It shall promote the development of comprehensive countywide natural resource conservation programs and shall work to halt and reverse the depletion of Dunn County's soils, resources, and the pollution of its waters.~~ The committee is designated as the land conservation committee pursuant to Wis. Stat. § 92.06(1). For issues within the jurisdiction of the land conservation committee, ~~a person engaged in agricultural use as defined under Wis. Stat. § 91.01(2)(a)1-7 the chairperson of the Farm Service Agency or~~

Citation of the law and removed outdated information.

~~authorized designee shall also be a member.~~
(04/21/2020)

The committee serves as the home committee for the Environmental Services Department and the Register of Deeds Office. ~~, and acts as liaison to economic development organizations for promotion of economic development in Dunn County.~~
(10/15/2014)

10. The **Legislative Committee** shall consist of the members of the Executive Committee. The Vice Chairperson of the County Board shall be the Chair of the Legislative Committee. The Chairperson of the County Board shall be the Vice Chair of the Legislative Committee. The Legislative Committee shall be responsible for development of the legislative program and direct its implementation. It shall develop a legislative agenda in consultation with Dunn County departments and committees, review and recommend to the County Board of Supervisors all resolutions that relate to legislative or policy matters in which Dunn County has an interest or that promote the passage of legislation in the best interest of Dunn County. It shall develop a program that could include ~~lobbying activities~~, special legislative meetings, coordination with WCA, other counties, or regions, and other such activities that would serve to promote the legislative agenda. (05/18/2022)

~~2.055~~ Special Committees, Boards and Commissions

(a) Aging and Disability Resource Center Advisory Committee.

1. The Aging and Disability Resource Center Advisory Committee is established, pursuant to Wis. Stat. §46.283 and shall be an advisory committee to the Health and Human Services Board.
2. Definitions.
 - (a.) “ADRC Advisory Committee” means the Aging and Disability Resource Center Advisory Committee.
 - (b.) “ADRC” means the Aging and Disability Resource Center.
3. ADRC Advisory Committee composition, appointment and tenure. The ADRC Advisory Committee shall consist of 11 members appointed by the County Board Chair, subject to confirmation by the County Board. The ADRC Advisory Committee shall reflect the ethnic and economic diversity of the geographic area served by the resource center. At least one half of the committee, or 6 of the members, shall be persons age 60 or older, 3 members shall be persons with physical or developmental disabilities or a mental health or substance abuse issues or their family members, guardians or other advocates. All members shall serve a term of 3 years from the 3rd Tuesday of April until their respective successors are appointed and qualified. No member may serve more than 2 consecutive 3-year terms. No more than 2

members may be elected officials. Any vacancy shall be filled for the unexpired term in the same manner as the original appointment. ~~(10/15/2014)~~

4. Members shall be chosen on the basis of recognized ability and demonstrated interest in services for older persons or persons with physical or developmental disabilities, mental illness and substance abuse or their families. No person shall be appointed who has a conflict of interest as determined by state law or regulations or by county ordinance. No member of the ADRC Advisory Committee may have any direct or indirect financial interest in a managed care organization.
5. The ADRC Advisory Committee shall have the duties as prescribed by Wis. Stat. §46.283 (6)(b) and shall serve as the Commission on Aging under Wis. Stat. §46.82 (4) and shall also serve as the long-term support planning committee under Wis. Stat. §46.27(4). ~~(04/15/2008)~~

(b) Transportation Coordinating Committee.

1. Membership. Membership of the Transportation Coordinating Committee shall be appointed by the County Board Chair, subject to confirmation of the County Board. It shall consist of 5 to 7 members representing at least the following:
 - (a.) County Board;
 - (b.) County ~~Aging Unit~~ **Aging and Disability Resource Center**;

Updated information.

- (c.) County Human Services Department;
- (d.) County Boards created under Wisc. Stat. 52.42 or 51.437;
- (e.) Transportation providers – public, proprietary and non-profit;
- (f.) Elderly and disabled citizen advocates;
- (g.) Consumer and agency advocates.

2. Appointments. Appointments shall be for a term of 3 years, but of the members first appointed, at least 1/3 shall be appointed for 1 year; at least 1/3 for 2 years; and the remaining for 3 years. Vacancies shall be filled for the residue of the unexpired term in the manner that original appointments are made.

3. Organization.

- (a.) The transportation Coordinating Committee shall annually elect a chair and vice chair. Meetings shall be held at such time and such places as the Transportation Coordinating Committee may determine.
- (b.) The Transportation Coordinating Committee shall have the power to adopt, amend and repeal rules and regulations governing its procedures and operations that are not inconsistent with this section.

4. Responsibilities – Duties. It shall be the responsibility of the Transportation Coordinating Committee to act as the coordinator of transportation services for elderly and disabled persons in Dunn County. The Committee shall have at least the duties prescribed in Trans 2.10, Wisconsin Administrative Code. The Committee shall report to the Commission on Aging and the Health and Human Services Board.
{05/16/2007}

(c) Library Planning Committee.

This Committee shall have the powers and duties as prescribed in Wis. Stat. § 43.11. Membership of this Committee shall consist of the Chair of the Community Resources & Tourism Committee, the two (2) representatives of the County Board appointed to the ~~Indianhead Federated Library~~ **IFLS** Board, and the County Board Supervisor appointed to the Boyceville Public Library Board, the Menomonie Public Library Board, the Colfax Public Library and the Clarella Hackett Johnson Library Board. The Chair and Vice-Chair of this Committee shall be appointed by the Chair of the Dunn County Board of Supervisors. {10/15/2014}

Updated name.

(d) Land Information Council.

The Council shall have the powers and duties described in Wis. Stat. § 59.72(3m)(b). The Council shall consist of the Executive Committee of the Board of Supervisors and the Register of Deeds, the Treasurer, the County Land Information Officer, the

County Surveyor, the County Director of Emergency Communication, the County Real Property Lister, and a Dunn County Realtor to be appointed by the Dunn County Board of Supervisors. The Realtor member of the Council shall be appointed to serve for a two-year term, without limitation in successive terms, commencing on the date of appointment. {06/20/2012}, {09/18/2024}

(e) Transit Commission

The Commission shall have the powers and duties as described in Wis. Stat. § 59.58(2). Membership of the Committee shall consist of nine (9) members; the five (5) current members of the Dunn County Highway Committee; two (2) members to be appointed by the City of Menomonie and two (2) members of the public to be appointed by the Dunn County Board Chair. {06/20/2012}

~~(f) Solid Waste and Recycling Management Board.~~

- ~~1. Purpose. The Solid Waste and Recycling Management Board is established pursuant to Chapters 59 and 159 of the Wisconsin Statutes to operate a Solid Waste and Recycling System.~~
- ~~2. Composition; Appointment; Vacancy; Removal~~
 - ~~a. The Solid Waste and Recycling Management Board shall be composed of nine residents of Dunn County who are persons of recognized ability and demonstrated interest in the problems of solid waste and recycling~~

Removal due to being outdated.

management. Three members shall be Dunn County Board Supervisors.

- b. Appointments shall be made by the Chairperson of the Dunn County Board of Supervisors, subject to confirmation of the County Board of Supervisors. All members shall serve staggered terms of 3 years, with 3 terms expiring each year. Vacancies shall be filled for the residue of the unexpired term in the same manner as original appointment. Any member may be removed from office by a two-thirds vote of the Dunn County Board of Supervisors present and voting.

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- 3. Powers. Oversight of the Board shall be by the Planning, Resources and Development Committee. The Board may:

- a. Recommend the employment of a Solid Waste and Recycling Planner and such assistants who are trained and experienced in solid waste and recycling management.

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- b. Develop and institute plans for a solid waste and recycling management system and provide for a public education program regarding solid waste and recycling management.

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- c. Collect, transport, dispose of, destroy or transform waste and recyclables, including without restriction because of enumeration, garbage, ashes or incinerator residue, municipal, domestic, agriculture, industrial

and commercial rubbish, waste, recyclables or refuse material, including explosives, pathological waste, chemical waste, herbicide and pesticide waste.

- d. Recommend the acquisition of lands within the county, by purchase, lease, donation or eminent domain, for use in the Solid Waste and Recycling Management System, and recommend the acquisition of such easements or other limited interests in land as are desired or needed to assure compatible land uses in the environs of any site that is part of the solid waste/recycling system.
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- e. Authorize its employees or agents to enter upon lands to conduct reasonable and necessary investigations and tests to determine the suitability of sites for solid waste and recycling management activities whenever permission is obtained from the property owner.
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- f. Establish operations and methods of solid waste and recycling management as are deemed appropriate.
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- g. Acquire necessary equipment, use equipment and facilities of the county Highway Department with its approval and construct, equip and operate structures to be used in the solid waste and recycling management

system, within the budget set by the Dunn County Board of Supervisors.

- h. Enforce ordinances necessary for the conduct of the solid waste and recycling management system.

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- i. Contract with private collectors and transporters or municipalities to receive and dispose of waste and recyclables.

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- j. Engage in, sponsor or co-sponsor research and demonstration projects intended to improve the techniques of solid waste and recycling management or to increase the extent of reuse or recycling of materials and resources included within the waste. The board may also develop a system for the collection, processing and marketing of all recyclables and also provide for the management of post consumer waste that is not and/or cannot be separated for recycling purposes.

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- k. Accept funds derived from state or federal grants or assistance programs and enter into necessary contracts or agreements.

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- l. Charge or assess reasonable fees, approximately commensurate with the costs of services rendered to the persons using the services of the county solid waste/recycling management system. Fees may include a

~~reasonable charge for depreciation which shall create a reserve for future capital outlays for solid waste or recycling disposal facilities or equipment.~~

- ~~m. Utilize or dispose of by sale or otherwise, any and all products or by products of the solid waste and recycling management system.~~
(10/15/2014)

(f) Housing Authority Commission.

The Dunn County Housing Authority Commission is established by Resolution 76-139, pursuant to Wisc. Stat. 59.53(22). Its purpose, authority, composition, qualification, appointments, vacancies and removal are governed by section 66.1201, Wis. Stats. The Commission shall be comprised of five members appointed by the County Board Chair, and no more than two members shall be Dunn County Board Supervisors. (10/15/2014)

Citation cited and noted its membership.

(g) Nutrition Advisory Council.

1. The Nutrition Advisory Council is established to advise the nutrition director in the Aging and Disability Resource Center (ADRC) on all matters relating to the delivery of nutrition and nutrition supportive services within the program. More than one-half of the Council membership shall consist of adults age 60 and older. Membership will also include persons who are eligible to participate in the meal programs offered in each

of the dining centers and the home-delivered meal program. The home-delivered meal program representative may be a home-delivered meal driver, a home-delivered meal recipient, or a family member, caregiver, or friend of a home-delivered meal recipient. The remaining Council membership should provide for broad representation from public and private agencies who are knowledgeable and interested in the senior dining and home-delivered-meal program.

2. The Council will consist of 9 members, who shall be appointed by the County Board Chair.

Composition of the Council shall be as follows:

- (a.) 1 home-delivered meal program representative.
- (b.) 3 dining center recipients from 3 different dining sites.
- (c.) 2 ADRC citizen members who may participate in congregate meals.
- (d.) A County Board Supervisor who is a member of the ADRC Advisory Committee.
- (e.) An employee of the ADRC.
- (f.) A member of a public or private agency who is knowledgeable and interested in the senior dining and home-delivered meal program. ~~(02/19/2020)~~

3. The County Board Supervisor who is a member of the ADRC Advisory Committee shall serve as the Chair of the Council and will be responsible for reporting back to the ADRC Advisory Committee.

4. The Council shall have the following roles and responsibilities:

(a.) Represent and speak on behalf of the nutrition participants and program.

(b.) Advocate on behalf of older adults with community members, governing agencies, and policy makers as well as local, state and federal legislators and lawmakers.

(c.) Assist in publicizing the nutrition program and outreach to potential new participants.

(d.) Make recommendations to the nutrition director and the aging unit about locations, days and hours of dining center operations.

(e.) Make recommendations to the nutrition director and the aging unit about locations, days and hours of dining center operations.

(f.) Make recommendations to the nutrition director about supportive social services to be conducted at dining centers.

(g.) Give support and assistance to the ongoing development of the nutrition program.

(h.) Conduct yearly on-site reviews of dining center programs, if requested.

5. The Council shall meet as often as is useful and practical, but no less than quarterly. Meetings shall provide opportunity for the Council to address participant grievances and complaints.

6. By-laws and parliamentary procedures should be adopted to govern the conduct of Council business. Meetings shall be open, with notices posted in accordance with the Open Meetings

Law. Minutes shall be kept for all Council meetings. Records shall be maintained for at least three years.

7. Council by-laws should include, without limitation, the following:

- (a.) An article describing responsibilities of the council;
- (b.) Provision for specifying number, election, tenure and qualifications of members;
- (c.) Dates for regular and annual meetings and the manner of giving notice for regular, annual and special meetings;
- (d.) Provision for hearing participant grievances;
- (e.) Provisions for amending and updating the by-laws;

8. Members shall be paid a per diem, and shall be paid mileage at the rate established for County Board members attending meetings for the Board. ~~(06/19/2019)~~

(h) Broadband Taskforce

1. The Dunn County Broadband Taskforce is established to carry out the county's vision for broadband. The vision identified by the Community Resources and Tourism Committee is: All Dunn County citizens should have access to affordable broadband that is reliable, fast, and future proof, to support our seniors, students, businesses, and career professionals to participate in school, work, healthcare, entertainment, and society. Broadband

for All will grow the Dunn County economy, educate students, and lead to a healthy, and more fulfilling life. Members of this taskforce are expected to actively participate in the expansion of broadband in Dunn County. Members will attend regional broadband meetings, communicate with municipalities and service providers, pursue funding opportunities, and work with third parties to develop programs to expand broadband.

2. The Broadband Taskforce will consist of 9 members, who shall be appointed by the County Board Chair. Composition of the Taskforce shall be as follows:

(a.) 1 County Board Supervisor who is a member of the Community Resources and Tourism Committee, who shall serve a two-year term. This member shall serve as the Chair and will be responsible for reporting Taskforce actions and activities to the Community Resources and Tourism Committee.

(b.) 1 representative from a K-12 School District, who shall serve a two-year term.

(c.) 1 representative from Health Care, who shall serve a two-year term.

(d.) 1 representative from Town government, who shall serve a two-year term.

(e.) 5 at-large seats (at-large seats may be filled by county board supervisors or representatives of the other groups), who shall serve one-year terms.

3. Vacancies shall be filled with persons appointed by the County Board Chair to fill the unexpired term.
4. The Taskforce shall have the following roles and responsibilities.
 - (a.) Carry out the Dunn County Broadband plan.
 - (b.) Review and revise the plan at least every 5 years.
 - (c.) Evaluate broadband projects in Dunn County and provide letters of support on behalf of Dunn County for Broadband Grant applicants.
 - (d.) Within the limits of funding appropriated by the Dunn County Board of Supervisors, and pursuant to policy established by the Community Resources and Tourism Committee, approve matching funds for broadband grant applicants.
 - (e.) Engage in, sponsor or co-sponsor projects intended to meet the stated goals of the Broadband Plan.
5. Members shall be paid a per diem and shall be paid mileage at the rate established for County Board Supervisors attending meetings of the Board. ~~(10/18/2023)~~

(i) The **Dunn County Fair Board** is established to plan, organize, and oversee the annual Dunn County Fair and related activities. The Board's responsibilities include coordinating exhibitors and vendors, organizing events, ensuring safety, and making recommendations regarding budgetary needs and improvements to the Facilities Committee. The Board shall operate under the oversight of the **Facilities Committee**. The Dunn County Fair Board shall consist of nine members; eight members who are appointed by the Dunn County Board of Supervisors Chair from the general population of Dunn County and one member from the Dunn County Board of Supervisors. The Dunn County Fair Board recommends citizens to serve and the Facilities Committee, upon approval, forwards nominees to the County Board Chair for appointment. The Board will meet as necessary to fulfill its duties.

Not currently in the Ordinance.

(j) The **Dunn County Board of Adjustment** is established pursuant to Wis. Stat. § 59.694 and consists of five (5) members appointed by the Chair of the County Board, subject to approval by the County Board, who serve a three-year term. The Board operates under the "Dunn County Board of Adjustment Rules and Bylaws." It is authorized to hear and decide appeals concerning alleged errors in any order, requirement, decision, or determination made by an administrative official in the enforcement of Wis. Stat. §§ 59.69, 59.692, 87.30, or 281.31, or any County Zoning Ordinance adopted under these statutes. The Board provides specific guidance on the enforcement of Dunn County Ordinances,

Not currently in the Ordinance.

including Chapter 13 (Comprehensive Zoning Ordinance), Chapter 14 (Shoreland Protection Ordinance), and Chapter 15 (Floodplain Ordinance). The Board is also authorized to hear and decide requests for special exceptions as specified in the Zoning Ordinance and to grant variances upon appeal in certain cases. A variance may be granted when strict enforcement of the Zoning Ordinance would result in unnecessary hardship due to unique circumstances, provided the variance does not conflict with the public interest, respects the spirit of the ordinance, and ensures the public welfare, safety, and justice.

(k) The **Dunn County Traffic Safety Commission** is established pursuant to Wisc. Stat. § 83.013. Membership on the Commission shall at least include the county highway commissioner or a designated representative, the chief county traffic law enforcement officer or a designated representative, the county highway safety coordinator, and a representative designated by the county board chair from each of the disciplines of education, medicine and law and three representatives involved in law enforcement, highways and highway safety designated by the Secretary of Transportation. The Commission shall meet at least quarterly to review accident data from the county and other traffic safety related matters. The purpose of the Commission is to promote the safety of the motoring public on all highways within Dunn County by identifying traffic safety concerns

Not currently in the Ordinance.

and recommending solutions to local and state officials.

Statutorily Required Committees and Legal References.

Legal reference for required committees.

Land information council 59.72(3m) -
See section “(d)” of this Appendix.

Agriculture and extension education committee 59.56 (3)(b) -
See section “3” of this Appendix.

Human service board 46.23(4) -
See section “5” of this Appendix.

Local health board 251.03(1) -
See section “5” of this Appendix.

Emergency Management committee 323.14(1) -
See section “8” of this Appendix.

Planning and zoning 59.69(2) -
See section “9” of this Appendix.

Land Conservation Committee 92.06(1)
See section “9” of this Appendix.

Dunn County Traffic Safety Commission 83.013 -
See section “(k)” of this Appendix.

County Highway Committee 83.015(1)(c) –
See section “7” of this Appendix.

Ethics Inquiry Board (19.59) –
See section “4.14” of Chapter 4 – Code of Ethics.

SUBCOMMITTEES AND ADVISORY BODIES

1. Unless otherwise provided by law, no committee may create subcommittees consisting of committee members for the purpose of subdividing committee work unless approved by the board. (01/16/2019)

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- a. Committees may, with the approval of the board chair, designate advisory committees or workgroups, consisting of county staff or other individuals or organizations, for the purpose of conducting research and analysis, and providing information to a committee to assist a committee in fulfilling its responsibilities. Such advisory bodies may also include members from one or more standing committees but may not include a
- (c.) quorum of any committee's members. Members of such advisory bodies, including county supervisor members, shall not be eligible for per
- (d.) diem pay unless approved by the board chair. (01/16/2019)

Removed from Appendix A but added into 2.04 (C).

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SECTION 1: PURPOSE AND DEFINITIONS

1.01 Purpose.

The Dunn County Board of Supervisors (referred to as the “County Board” or “Board”) recognizes and understands the importance of county government, and the programs and services it provides, to the citizens of Dunn County. The County Board further recognizes County citizens’ rightful expectation that the financial resources provided the County through tax levy and other sources be invested in a wise and deliberate matter. Therefore, in recognition of these principles, the County Board hereby adopts the following County Board Rules (referred to as “Board Rules” or “Rules”) in order to promote orderly and efficient rules of governance for the County Board and all county-related governmental bodies.

1.02 Interpretation.

These Board Rules are not intended to, and shall not, supersede any requirements or provisions in the Wisconsin Statutes. In the event of any conflict between the Wisconsin Statutes and these Board Rules, the Wisconsin Statutes shall take precedence.

1.03 Amendments of Appendices.

The appendix or appendices attached to this ordinance may be amended, revised, or updated by a resolution adopted by a simple majority of the members of the County Board of Supervisors present and voting at any duly called meeting. Such amendments shall not require formal amendment of the ordinance itself and only require one reading, provided the amendments do not conflict with or materially alter the substantive provisions of this ordinance.

SECTION 2 COUNTY BOARD ORGANIZATION

2.01 County Board Meetings.

The two-year period of time between the organizational meetings in Section 2.01(A) hereof shall constitute a session of the County Board, and any business pending and upon which the Board has not acted prior to the close of a session can no longer be acted upon without being reintroduced.

(A) The Organizational Meeting. On the third Tuesday in April in even-numbered years, after each Spring general election at which County Board Members are elected for full terms, the County Board will meet and shall:

1. Organize and transact general business;
2. Elect a member Board Chair to perform the duties set forth in Wis. Stat. § 59.12(1);

3. Elect a member Vice Chair to perform the duties set forth in Wis. Stat. § 59.12(2); and
4. The County Board Chairperson shall appoint committees from the membership of the Board in accordance with these Rules of the Board of Supervisors and Wisconsin Statutes.

The County Clerk shall serve as Chair pro tempore of the Organizational Meeting until such time as the County Board elects the Board Chair. Persons nominated for Board Chair and Board Vice Chair are allowed 10 minutes to speak and answer questions. Voting shall take place by written secret ballot and the County Clerk and Corporation Counsel shall serve as ballot clerks. A majority of votes of the Board Members present shall be necessary to elect the Board Chair and Board Vice Chair.

(B) The Annual Meeting. The County Board will convene for an annual meeting for the purpose of transacting general business on a date established in accordance with Wis. Stat. § 59.11(1)(a). The Annual Meeting may be adjourned from time to time as allowed under the Wisconsin Statutes. The meeting will be held beginning at 7 p.m. on the Tuesday after the second Monday of November unless that date is November 11th, in which case the meeting will be held on November 12th.

(C) Regular Meetings. Except as provided in this section, County Board meetings are held on the third Wednesday of each month beginning at 7:00 p.m. The annual meeting will be held in November, beginning at 7:00 p.m. on the Tuesday after the second Monday. On County Board election years, the April County Board meeting will be held at 7:00 p.m. on the third Tuesday of the month. The July meeting will be held on the last Wednesday of the month beginning at 7:00 p.m. There shall be no regularly scheduled meetings in August or December. The date of the October meeting may be changed by the Executive Committee as may be necessary to accommodate publication and public hearing timeline requirements relating to the budget and levy for the upcoming year.

(D) Special Meetings. Special meetings of the County Board may be called in accordance with Wis. Stat. § 59.11(2) at the request of a majority vote by the board when included on the agenda for a meeting or at the call of the Board Chair. If a meeting is called pursuant to Wis. Stat. § 59.11(2), the written request delivered to the County Clerk shall conform to Wis. Stat. § 59.11(2)(a) and contain the proposed agenda for the meeting. Special meetings for purposes of communication of legislative issues to state legislative officials and the conduct of budget workshops may be scheduled by the Executive Committee. See Appendix B “County Board Supervisor” for a listing of possible duties.

2.02 County Board Meeting Agenda Responsibilities.

(A) The Board Chair, in consultation with the County Clerk and the County Manager, is responsible for the contents of the agenda for any County Board meeting except for a special meeting called pursuant to Wis. Stat. § 59.11(2)(a).

(B) Any member of the Board desiring an item to be placed on the agenda for a board meeting shall either:

1. Request that the Board Chair place the item on the agenda and the Board Chair may grant or refuse the request; or
2. A supervisor with a co-sponsor may submit to the Clerk or the Clerk's staff a written petition to add an agenda item. The Clerk will notify all board members of the petition within seven business days. If the petition is signed by a majority of board members the item will be added to the next board meeting Agenda. The petition must be complete 14 days prior to the date of the board meeting. A petition for a resolution shall include a written version of the resolution. A petition signed by supervisors prior to the organization meeting will not be valid following the election. The Board Chair may choose to send the item to a committee. If the item is sent to a committee it must come back to the board within 2 regular county board meetings of the petition.

(C) The County Clerk, in consultation with the Board Chair, is responsible for providing notice of every meeting of the County Board by posting the agenda in compliance with Wisconsin's Open Meetings Law, Wis. Stat. § 19.81, et seq.

(D) The County Clerk shall distribute the agenda and meeting packet to all County Board Members, the County Manager, and the Corporation Counsel, in addition to any other interested persons identified by the Board Chair. For special meetings, the agenda and meeting packet shall be delivered at least 48 hours in advance of the meeting except in the event of an emergency, in which case the agenda and meeting packet shall be delivered as soon as practical. The agenda and meeting packets shall be delivered in electronic format to the recipient's county email address.

2.03 County Email Addresses.

The County shall provide every Board Member with a county email address. All Board Members shall utilize the county email address for county business and shall not conduct county business on any other email address.

2.04 Committees of the County Board and Other Boards and Commissions – Creation and Existence.

(A) Standing Committees. The County Board has established the standing committees (referred to as "Standing Committees") as designated on Appendix A to these Board Rules. Standing Committees are regular committees of the County Board, shall have the authority, power, duties and responsibilities as set forth in Appendix A and shall operate according to the procedures set forth in Appendix A.

(B) Ad Hoc Committees. The Chairperson of the Board may appoint such Ad

Hoc or Special Committees as are necessary to properly conduct the business of the Board. Any resolution or action creating an Ad Hoc Committee shall specify the name of the committee, the committee's purpose, the number of members of the committee, the appointing authority for committee membership, the duration of the committee and the committee's reporting relationship. Appendix A will be updated by May 1 in even-numbered years to reflect current Ad Hoc Committees and particulars surrounding each particular Ad Hoc Committee's operations. In these Board Rules, Ad Hoc Committees and Standing Committees are together referred to as "Committees."

(C) Other Boards and Commissions. The County may be associated with certain Other Boards and Commissions (referred to as "Other Boards and Commissions"). Appendix A will be updated from time to time to reflect current Other Boards and Commissions and particulars surrounding operations. Unless otherwise provided by law, no committee may create subcommittees consisting of committee members for the purpose of subdividing committee work unless approved by the board. Committees may, with the approval of the board chair, designate advisory committees or workgroups, consisting of county staff or other individuals or organizations, for the purpose of conducting research and analysis, and providing information to a committee to assist a committee in fulfilling its responsibilities. Such advisory bodies may also include members from one or more standing committees but may not include a quorum of any committee's members. Members of such advisory bodies, including county supervisor members, shall not be eligible for per diem pay unless approved by the board chair.

(D) Pursuant to Section 3.01 of these Rules, the Board Chair or, in the absence of the Board Chair, the Vice Chair may serve as a member, with full rights and privileges, of any Committee if there is not otherwise a quorum present at any Committee meeting.

2.05 Committee and Other Boards and Commissions Appointments and Removals.

(A) At the time of the Organizational Meeting or within one (1) week thereafter, the Board Chair shall appoint members of committees and communicate such appointments to all members of the County Board.

(B) At the time of appointments to Standing Committees, the Board Chair shall designate Chairs and Vice Chairs for each Standing Committee.

(C) The Board Chair, in their sole discretion, may remove any member of any Committee at any time for any reason. The Board Chair, in their sole discretion, may remove the designation as Chair or Vice Chair at any time for any reason.

2.06 Committees and Other Boards and Commissions Meeting Agenda Responsibilities.

(A) The Committee Chair shall serve as the Chair of a Committee meeting and, in consultation with the County Clerk and Board Chair, is responsible for the preparation of all Committee meeting agendas.

(B) The County Clerk, in consultation with the Committee Chair, is responsible for providing notice of every meeting of the Committee by posting the agenda in compliance with Wisconsin's Open Meetings Law, Wis. Stat. § 19.81, et seq.

(C) A Committee or Other Board and Commission may request another Committee or Other Board and Commission to attend a future meeting of the requesting body. In such event, each Committee and Other Board and Commission shall prepare an agenda for the joint meeting in the usual manner.

(D) In the first meeting of a Committee following the Organizational Meeting, the Committee shall adopt dates and times for regular Committee meetings and shall make every attempt to schedule such meetings prior to the regular County Board meetings and with due regard to the meeting dates and times of other Committees.

2.07 County Board Member Compensation.

(A) County Board Supervisors shall be paid, pursuant to Wis. Stat. § 59.10(1)(c), a per diem for each meeting attended. The County Board Chairperson may authorize per diem for attendance at other events or organizations or, if the County Board Chairperson cannot be contacted, the County Manager may so authorize. The amount of the per diem shall be set by the County Board. (See Appendix C "Eligibility for Per Diem" for additional details).

(B) County Board Supervisors shall be reimbursed for reasonable and necessary expenses actually incurred in the performance of official duties and for mileage driven in the discharge of their duties or for other authorized travel. If the expenses are not reasonable or approved the County Board Chair may deny them.

(C) Claims for per diem and reimbursement for expenses shall be made in accordance with this section. Reimbursement for expenses, excluding mileage reimbursement, shall be in accordance with Chapter 7, Subchapter III, of the Dunn County Code of Ordinances. Mileage reimbursement shall be set at the rate allowed by the Internal Revenue Service in determining business mileage costs unless the Wisconsin Statutes require a different reimbursement amount.

(D) County Board Supervisors making claims for per diem or reimbursement of expenses shall be required to sign and obtain approval of their claims. Claims of County Board Supervisors shall be approved by the County Board Chair. Claims of the County Board Chair shall be approved by the County Manager.

(E) The claim period shall be defined as the day after a County Board meeting to the date of the next County Board Meeting. All claims for a given claim period shall be submitted no later than the end of the month in which the claim period ends. Claims submitted after the close of the fiscal year shall not be paid.

(F) All payment for per diem and reimbursement for expenses and mileage shall be made by direct deposit.

(G) The County Manager is authorized and directed to develop appropriate

written procedures and forms, to be approved by the Executive Committee and attached to these Rules as an Appendix, and which shall be used by all County Board Supervisors in making claims for per diem and expense reimbursement.

2.08 Meeting Minutes.

(A) Committee, Other Board and Commission Meetings. The County Clerk shall confer with the Chair of any Committee to appoint a person to take and record the minutes of any meeting of the Committee. Any person so appointed shall not be a County Board Member. All approved meeting minutes shall be filed with the County Clerk's office immediately after the meeting at which they are approved.

2.09 County Board Meeting Seating Arrangements.

Except as provided herein, County Board Members shall be seated in order by district number. The Board Chair, County Manager, County Clerk, and Corporation Counsel shall sit at the designated head of the room. There shall be a designated area for members of the public and members of the press. The Board Chair may alter the seating arrangements to meet the needs of individual Board Members or members of the public, or in other special circumstances.

2.10 Board Member Interest Forms.

(A) Within 7 days after County Board Members are elected in the Spring general election, the County Clerk shall distribute a welcome letter to all persons elected to the County Board. The contents of the welcome letter shall include information concerning the schedule for the Organizational Meeting and related matters, the Board Rules and the Board Member Biography form.

(B) Board Members interested in nomination for the position of Board Chair and Vice Chair shall so indicate that interest prior to the Organization Meeting on the County Board Chair/Vice Chair candidate answers form. In addition, such Board Members are encouraged to answer two additional questions (beyond the minimum questions on the Board Member Biography form):

- If you are elected, are there things you will try to change or do differently as County Board Chair/Vice Chair?
- How would you describe the style you will use in working with your fellow Board Members, County Committees, County Administrator and other staff?

All Board Members shall also complete a Committee/Board/Commission Preference form and a Board Member Biography form. The County Clerk will distribute these forms to all County Board Members-elect in advance of the Organizational Meeting.

2.11 Board Relationship with the County Manager and Department Heads.

The County Board serves as the legislative body in County government. As such, the County Board's role is to enact policy. To implement the policy the County Board establishes, the County Board recognizes the role of the County Manager. The County Manager shall perform all duties and have such authority as specified in Wis. Stat. § 59.03, 59.18, 59.19 and 59.51, those outlined in Chapter 5 of Dunn County Ordinance, these Board Rules and as otherwise may be authorized and directed by the County Board from time to time. Department Heads are responsible, and shall report, to the County Manager. County Board Members desiring information or a report from a Department Head or other County staff shall request such information or report either in the context of a County Board or Committee meeting ~~or~~ from the Committee Chair or from the County Manager or Assistant County Manager.

2.12 Vacancies in Office of County Board Member.

(A) Vacancies – How Caused. Vacancies in the office of Dunn County Board Supervisor shall be determined according to Wis. Stat. § 17.03.

(B) Vacancies – How Filled. In the event of a vacancy on the County Board of Supervisors, the Chair of the County Board shall appoint a qualified individual to fill the vacancy. The appointee shall serve until the Organizational Meeting, at which time a successor shall be elected. The appointment must be confirmed by a majority vote of the County Board pursuant to Wis. Stat. §59.10.

2.13 Official Statements by Board Members.

No Board Member other than the Board Chair is authorized to make any official statement or comment on behalf of the County Board. If a Board Member makes a statement or comment, the Board Member shall ensure such statement or comment contains language indicating the statement or comment reflects the personal views of the Board Member and not the views of the County Board.

2.14 Closed Session at Committee Meetings – Attendance.

(A) Committees of the County Board shall limit attendance at closed sessions of their meetings to members of the committee and other individuals necessary to conduct the business of the committee as determined by the Chairperson of the committee.

(B) No County Supervisor who is not a member of a subunit of the County Board (e.g., boards, committees, and commissions) shall be permitted to be present during a closed session of a subunit unless the chair of the subunit gives prior approval.

(C) Discussions held, information presented or obtained, and actions taken during closed sessions are deemed to be confidential information. No person attending a closed session shall divulge any information pertaining to such closed session

without specific authorization to do so. Penalties for violation of the secrecy of a legal closed session include discipline, censure, and/or payment of damages resulting from the breach of confidentiality.

SECTION 3 COUNTY BOARD OFFICERS

3.01 County Board Chair.

(A) The Board Chair shall perform all duties of the chairperson as specified in Wis. Stat. § 59.12(1) and perform such other duties as specified in these Board Rules. In addition, the Board Chair shall perform such other duties as the County Board may authorize from time to time. In presiding over meetings of the County Board, the Board Chair shall decide all questions of order or procedure, subject to appeal to the Board, and at all times preserve order and decorum. The Chairperson of the Board shall be an ex officio voting member of all committees. The Chairperson of the Board shall not be counted to determine the number needed for a quorum of any committee, but may be called upon by a committee chair to make a quorum at any committee meeting where necessary.

(B) The Board Chair, the County Manager, or the Board Chair's designee, shall serve as the spokesperson for the County Board and is authorized to comment to the public or press on any matter of County business provided any such comments are consistent with the County Board's policies or expressed positions.

(C) The Board Chair shall be a member of and the Chair of the Executive Committee.

(D) In the event of a vacancy in the position of Board Chair, the County Board shall hold an election for the position according to the procedure set forth in Section 2.01(A).

3.02 County Board Vice Chair.

(A) The Vice Chair shall assume all duties and responsibilities of the Board Chair in the event of the Chair's incapacity or inability to serve, and shall also perform any additional duties as outlined in these Board Rules. The Vice Chair shall serve as the Chair should the position become vacant. In addition, the Vice Chair shall perform such other duties as the County Board may authorize from time to time.

(B) The Vice Chair shall be a member of the Legislative Committee and the Executive Committee. The Vice Chair shall be the Chair of the Legislative Committee.

(C) In the event of a vacancy in the position of Vice Chair, the County Board shall hold an election for the position according to the procedure set forth in Section 2.01(A).

3.03 Chairs and Vice Chairs of Committees.

The Chair of a Committee shall preside at Committee meetings and otherwise serve as the spokesperson on behalf of the Committee in County Board meetings. The vice chair of a Committee shall assume all duties and responsibilities of the Chair of a Committee in the event of the Chair's incapacity or inability to serve, and shall also perform any additional duties as outlined in these Board Rules. A

“Committee” for the purposes of the Rules shall include all special committees and boards.

SECTION 4 RULES OF PROCEDURE

4.01 Parliamentary Authority.

The latest edition of *Robert’s Rules of Order, Newly Revised* (“RONR”) shall govern the proceedings at all meetings of the County Board and the Committees. The Corporation Counsel shall serve as parliamentarian for all meetings of the County Board and shall consult with the Board Chair on all questions of parliamentary procedure.

4.02 Committee of the Whole.

The County Board may convene as a Committee of the Whole at the Board's discretion, in accordance with Rule 2.01(D).

4.03 Remote Attendance at Meetings.

- (A) Electronic meetings and participation by electronic means are permitted and may be used as necessary for the conduct of governmental business. Members who wish to appear electronically at a meeting shall notify the Board Chair or the County Clerk for Board Meetings, or the Committee Chair for Committee meetings, in advance of the meeting. Members may attend via telephone if they do not have an adequate internet connection that allows for synchronous communication.
- (B) All electronic meetings must comply with the requirements of the Wisconsin Open Meetings Law.
 - (1.) Access by the public to open meetings shall be at the anchor location only, except when a meeting is broadcast live. Live broadcasts shall only be utilized where circumstances interfere with use of county facilities as an anchor location.
 - (2.) Measures shall be taken to ensure that access to documents, exhibits, maps, graphs, charts, or other documents is available to members of the public.
- (C) Members attending electronically shall receive a per diem, but shall not be eligible for mileage reimbursement.
- (D) Members attending electronically shall count as a member present for purposes of determining a quorum as if that member was physically present at the anchor location, and shall be entitled to make, second and vote on all motions and participate in discussion as though physically present at the anchor location. No action shall be invalidated on the grounds that the loss of, or poor quality of, a member’s individual connection prevented participation in the meeting.

If there is a question of whether a member voted, the Clerk may take the member's vote after all other votes have been cast.

- (E) Members appearing electronically shall notify the Chair of their departure from the meeting, whether permanent or temporary, before leaving to ensure that a quorum is maintained.
- (F) If a closed session is on the agenda, all persons who will be included in the closed session and who are participating electronically must ensure that their location is private and others may not overhear the closed session discussion.
- (G) All electronic open meetings of the County Board and Committees shall be recorded. Recordings shall be retained for 120 days after the meeting and shall thereafter be deleted. Closed sessions shall not be recorded.
- (H) Limitations on Electronic Participation. Supervisors are encouraged to always attend meetings in person for the interest of more effective discussion, participation, and voting.
 - (1.) No member of the County Board may attend more than four (4) County Board meetings by electronic means in any calendar year.
 - (2.) No committee member may attend more than four (4) committee meetings in any calendar year via electronic means. This applies separately for each committee assignment. Exceptions may be approved by the Committee Chair for Committee meetings and by the County Board Chair for County Board Meetings in advance for good cause demonstrated by the member.

4.04 Order of Business.

A. County Board Meetings.

The order of business for all meetings of the County Board shall be as follows:

1. Call to Order
2. Pledge of Allegiance
3. Call of the roll
4. Approval of the minutes
5. Presentation of petitions, memorials, and other communications
6. Public comments
7. Appointments
8. Report of the County Manager
9. Reports of Departments
10. Consideration of reports, resolutions and ordinances from the Standing Committees

- B. The order of business may be changed by the Board Chair or by majority vote of the Board. When preparing the agenda for the meeting, where no business is contemplated on an item on this order of business, the item can be omitted.

C. Standing Committee Meetings.

The order of business for all meetings of Standing Committees include at least the following:

1. Call to Order
2. Call of the roll
3. Approval of Minutes of (date of last meeting)
4. Public Comments
5. Staff Reports
6. Items Placed at Request of Chair
7. Consideration of Actions to be Taken by the (name) Committee:
 - A.
 - B.
8. Consideration of Reports, Resolutions and Ordinances to the County Board from the (name) Committee:
 - A.
 - B.
9. Reports from the Standing Committees (Executive Committee only)
10. Adjournment

The order of business may be changed by the committee or other board and commission chair or by majority vote of the committee or other board and commission. When preparing the agenda for the meeting, where no business is contemplated on an item on this order of business, the item can be omitted.

- D. Approval of Minutes. There is no requirement that minutes of a previous meeting be read unless requested by a majority of the County Board or Committee.
- E. Consideration of Resolutions. There is no requirement that resolutions introduced at a meeting be read unless requested by the Board Chair or a majority of the County Board provided such resolution(s) is made available to the Board or Committee members prior to the meeting. Every proposed resolution, report or ordinance submitted to the Board for its consideration shall have endorsed thereon the name of the committee introducing it.

4.05 Personal Electronic Devices.

(A) County Board Members. All County Board Members shall silence their mobile phones and all other personal electronic devices during a meeting of the County Board and of any Committee on which the Board Member serves. This Section 4.05(A) does not preclude the recording of open session portions of any meeting by any person.

(B) Other Meeting Attendees. All other meeting attendees shall silence their mobile phones and other personal electronic devices during a meeting of the County Board and of any Committee. This Section 4.05(B) does not preclude the recording of open session portions of any meeting by any person.

4.06 Recognition, Debate and Voting at County Board Meetings.

(A) Recognition. A Board Member must be recognized by the Board Chair prior to speaking and shall do so by utilizing the electronic voting system or raising a hand either virtually or in-person. The Board Chair is responsible for determining recognition.

(B) Debate. Each Board Member shall be entitled to speak twice for a total of not to exceed 10 minutes per instance on any matter pending before the Board and open for discussion, and no member shall speak a second time until all other members who wish to speak have had the opportunity. Any member may move to limit or extend the floor time of any speaker and such motion shall require 2/3 vote and is not debatable. Discussion and comments should be directed to the Board Chair and not to any individual Board Member, county staff or member of the public. No member shall speak a second time on a question during any meeting until any other member desiring to speak on the same shall have been heard. No member shall speak more than twice on a question at any one time without first obtaining leave of a majority of the members present. Merely asking or answering questions from the Chair shall not be counted as speaking in debate. Each member shall speak only to the merits of the question under consideration, maintain a courteous tone, avoid personalities, refrain from attacking or questioning the motives of any other member and avoid the mention of other members' names in a demeaning or derogatory manner.

(C) Voting. Unless roll call or secret ballot voting is required by the Wisconsin Statutes or these Board Rules, when a question is put to the County Board, the Board Chair shall conduct a voice vote by asking for those in favor and those opposed or utilize the electronic voting system. When conducting roll call votes the use of electronic voting processes is allowed and shall be utilized where possible.

(D) Abstention. All County Board Members are expected to represent their constituents and fully participate in meetings of the County Board, including voting. Nonetheless, there are recognized circumstances where participation in discussion, voting, or both would be inappropriate. A Board Member may abstain from participating in discussion, voting or both. When a Board Member abstains, the Board Chair may provide the Board Member with the opportunity to explain the reason for the abstention and, if a reason is provided, the County Clerk shall record the reason in the meeting minutes.

(E) With the exception of subsection (D), this Section 4.06 does not apply to Committee meetings. Unless otherwise required by the Wisconsin Statutes or these Board Rules, Committee meeting procedure shall be governed by RONR 49:21, *Procedure in Small Boards*.

4.07 Public Decorum and Comment.

(A) Rules of Decorum. All attendees at County Board and Committee meetings are expected to maintain appropriate decorum during the meeting. Talking, shouting, outbursts, clapping and similar gestures are prohibited. Any attendee may be requested to cease any activities, including the use of signs, banners or displays, that unduly disrupt a meeting consistent with applicable law. Citizens in the audience are not to audibly respond to comments being made during a meeting or to make demonstrations either in support of or in opposition to a speaker or idea. The Chair of the meeting is responsible for enforcing meeting decorum.

(B) Rules for Public Comment. The following rules apply to all periods of public comment at County Board and Committee meetings:

1. Any person who wishes to address the County Board during the “Public Comment” portion of the agenda must provide their name and address prior to beginning comment.
2. A commenter may not speak longer than three (3) minutes and may only speak once per meeting.
3. All comments must be germane to an item on the meeting agenda.
4. Comments should be directed to the Board as a whole and not addressed to individual Board Members.
5. A commenter should refrain from asking questions of the Board or any individual Board Member.
6. Commenters should be courteous in their language, avoid personalized remarks and refrain from comments that are rude, obscene, profane, personally attacking, and which demonstrate a lack of respect for others.
7. The Board Chair reserves the right to terminate an individual’s public comments if these rules are violated. As well, the Board Chair has the authority to rule speakers out of order and may call a short recess in disorderly situations.
8. Any public comments submitted online will be disseminated to the Board/Committee Members and will not be read out loud during public comment.
9. Public comment will not be permitted on proposed actions for which a public hearing has previously been held, including amendments of the County zoning ordinance, or for political campaigning. Personnel issues shall not be raised during public comment, but should be directed in writing to the County Manager.

(C) Public Participation at Meetings. Unless specifically requested by the Chair of a meeting, members of the public are not allowed to participate in any meeting. No Board Member or member of a Committee may cede time during discussion of a pending question to a member of the public. This Section 4.07(C) shall not be construed to prohibit County staff from providing information and reports to the County Board or a Committee consistent with the meeting agenda or practice of the County Board or Committee. Should there be an objection to a nonmember speaking; the issue shall be voted upon without debate. A simple majority vote may override such objection and the nonmember may be heard.

(D) Board Member Participation at Committee Meetings of Which They Are Not a Member. Subject to Section 2.14, Board Members are allowed to attend any meeting of a Committee as a member of the public under the same rules as members of the public for that participation. A Board Member may not speak at a Committee meeting except during public comment or upon permission of the Chair of the Committee.

4.08 Reconsideration.

Any County Board Member on the prevailing side of any question determined by the County Board may make a motion to reconsider the question at the same or next succeeding meeting. When the County Board is equally divided on any question before it, the question shall be considered lost, but in that case any County Board Member present at the meeting where the question was considered may move for reconsideration at the same or next meeting.

4.09 Resolutions – Form and Introduction.

(A) Form of Resolutions. A Board Member may request the assistance of administration and staff, together with Corporation Counsel, in drafting any proposed Resolution provided, however, the identity of the Board Member shall not be confidential. Resolutions shall be in form approved by the County Clerk and Corporation Counsel. In addition to any other form requirements, all proposed Resolutions shall include the following:

1. The County Manager or designee is responsible for reviewing the financial impact of any proposed Resolution and providing any comments relating to such financial impact.
2. The Corporation Counsel or designee is responsible for reviewing whether the proposed Resolution is within the scope of the County's authority and otherwise providing any comments relating to the legal impact of the proposed Resolution.
3. A space indicating the identity of the Committee(s) that considered the proposed Resolution, the date of the Committee(s) meeting at which such consideration occurred, the official action of the Committee(s) on

the proposed Resolution and the votes of the Committee(s) members relative to the proposed Resolution.

- B. Introduction of Resolutions. A Resolution may be proposed by an individual Board Member or by a Committee.
- C. Resolutions. Resolutions proposed by an Individual Board Member. If a Resolution is proposed by an individual Board Member, prior to any action by the Board on the proposed Resolution, the Board Chair may refer the proposed Resolution to the appropriate Committee. The County Board may, from time to time, request a report from the Board Chair as to referral of proposed Resolutions. The Committee(s) to which a proposed Resolution is referred shall file the official action on any proposed Resolution with the County Clerk as soon as practicable following the meeting at which such official action occurred, and the act of filing shall serve as a request that the proposed Resolution be placed on the agenda for the next County Board meeting. The requirements of this Section 4.09(B)1 may be waived, in whole or in part, by the Board Chair in his or her discretion.
- D. Resolutions Proposed by a Committee. A Committee may propose a Resolution. Any Committee that recommends County Board adoption of a Resolution proposed by the Committee shall file the official action on the proposed Resolution with the County Clerk as soon as practicable following the meeting at which such official action occurred and the act of filing shall serve as a request that the proposed Resolution be placed on the agenda for the next County Board meeting.
- E. All motions to amend a pending motion shall be reduced to writing and submitted to the Clerk prior to being seconded and subject to debate.
- F. All ordinances introduced to the Board, except amendatory zoning ordinances which change zoning districts, shall have a first reading and be held over to the next ensuing meeting for a second reading and motion for adoption unless a suspension of this rule is granted. Ordinances shall be read by title only, if County Board members have numbered copies thereof.

4.10 Suspension of and Amendment to Rules.

(A) Suspension of Rules. Any rule in these Rules may be suspended by 2/3 vote provided any such suspension does not cause a violation of the Wisconsin Statutes.

(B) Amendment to Rules. The County Board may amend these Rules by 2/3 vote of the members elect provided any proposed amendment is provided in writing to all Board Members in the meeting packet distributed by the County Clerk under Rule 2.02(D). Appendix A relating to committees may be amended at any time by majority vote.

APPENDIX A

The Board shall establish, by ordinance, committees of the Board and shall designate their purposes and prescribe their duties and manner of reporting. The County Board Chairperson shall appoint committees from the membership of the Board in accordance with these Rules of the Board of Supervisors and the Wisconsin Statutes. Except as otherwise specified, the Chairperson will also appoint the Chair and Vice-Chair of all committees and boards. Unless otherwise specified, committees of the Board shall be composed of County Board members.

The Chairperson of the Board shall be an ex officio voting member of all committees. The Chairperson of the Board shall not be counted to determine the number needed for a quorum of any committee, but may be called upon by a committee chair to make a quorum at any committee meeting where necessary.

The Chairperson of the Board may appoint such Ad Hoc or Special Committees as are necessary to properly conduct the business of the Board. All Special Committees shall be automatically dissolved if they do not meet for a period of 24 consecutive months.

1. The **Executive Committee** shall be comprised of the Chairperson and Vice Chairperson of the Board and the Chairperson of each standing committee. It is responsible for the creation and amendment of the annual budget and proposed tax levy for presentation to County Board; handles all other matters not specifically the responsibility of any other committee as determined by the Board Chair and is a part of the Information Council.
2. The **Committee on Administration** shall consist of five members. It approves county audit reports; supervises county investments; bids county insurance policies; bonding; supplements the appropriations for a particular office, department, or activity from the contingency fund pursuant to Wis. Stat. § 65.90(5)(b); responsible for examining all the claims against the county; audits all monthly bills from county offices except, Highway, The Neighbors of Dunn County, and Human Services. It is responsible for developing policy and authorizing direction in regard to all of these matters.

Except as more specifically provided by Dunn County Ordinance or Resolution, the committee has jurisdiction over all county personnel matters and is responsible for negotiations with unions.

The committee serves as the home committee for the Department of Administration, Corporation Counsel, County Clerk, and the County Treasurer.

3. The **Community Resources and Tourism Committee** The Community Resources and Tourism Committee shall consist of five members; two of whom are also members of the Planning, Resources, and Development Committee. It shall be responsible for developing policy and authorizing direction in regard to funding of outside agencies including libraries, promotion of tourism in Dunn County, developing and recommending policy to the Board of Supervisors related to broadband infrastructure, developing policy and direction in regard to Dunn County public relations communications and shall serve as the agriculture and extension education committee consistent with Wis. Stat. § 59.56 (3)(b).

The Committee serves as the home committee for the University of Wisconsin Madison, Division of Extension Program, and acts as liaison to economic development organizations for promotion of economic development in Dunn County.

4. The **Facilities Committee** shall consist of five members. It is responsible for developing policies, authorizing direction, and acquisition and sale of all county property and facilities except those properties managed by the Highway Division, and for the recruitment and nomination to the County Board of citizen members for the Fair Board.

The committee serves as the home committee for the Facilities and Parks Department and the Fair Board.

5. The **Health and Human Services Board** shall be composed of five (5) County Board members and three (3) citizen members as provided for in Wis. Stat. § 46.23(4) This body also serves as the Dunn County Board of Health pursuant to Wis. Stat. §251.03(1) and 251.04. It shall possess the powers and duties set forth in Wisc. Stat. 46.23(4) and 251.04 and be responsible for: developing policies and authorizing direction for those Departments for which it serves as home committee. For matters not addressed by the statutes cited above, only the five County Board members shall be authorized to vote.

The committee serves as the home committee for the Human Services Department, Public Health Department and Veteran Service Office.

6. The **Neighbors of Dunn County Committee** shall consist of five members. It shall be responsible for developing policies and authorizing direction for The Neighbors of Dunn County.

The committee serves as the home committee for The Neighbors of Dunn County.

7. The **Highway Committee** shall consist of five members. It shall be responsible for developing policy and authorizing direction for the Highway Department.

It shall purchase and sell county road machinery; determine whether each piece of county aid construction shall be let by contract or shall be done by day labor; make necessary arrangements for the proper prosecution of the construction and maintenance of highways; direct the expenditure of highway maintenance funds received from the state or provided by county tax; audit all payrolls and material claims and vouchers resulting from the construction of highways. The Highway Department functions pursuant to Wisc. Stat. 83.015(1)(c).

The committee serves as the home committee for the Highway Department and approves the budget of the Transit Commission.

8. The **Judiciary and Law Committee** shall consist of five members. It is responsible for developing policy and authorizing direction for those departments responsible to it. It acts as the Emergency Management Committee per Wisc. Stat. 323.14(1)(a)(3).

The committee serves as the home committee to the offices and departments of the Sheriff, District Attorney, Emergency Management, Clerk of Courts, Child Support, Medical Examiner, Circuit Court, 911 Communications and Emergency Planning.

- 9, The **Planning Resource and Development Committee** shall consist of five members, two of whom shall be members of the Community Resources and Tourism Committee. The committee is designated the planning and zoning agency pursuant to Wis. Stat. § 59.69(2). It shall function as the development, planning, surveying, zoning, and tax deed lands committee. It shall be responsible for updating and revising the zoning ordinance and comprehensive plan.

The committee is designated as the land conservation committee pursuant to Wis. Stat. § 92.06(1). For issues within the jurisdiction of the land conservation committee, a person engaged in agricultural use as defined under Wis. Stat. § 91.01(2)(a)1-7 shall also be a member.

The committee serves as the home committee for the Environmental Services Department and the Register of Deeds Office.

10. The **Legislative Committee** shall consist of the members of the Executive Committee. The Vice Chairperson of the County Board shall be the Chair of the Legislative Committee. The Chairperson of the County Board shall be the Vice Chair of the Legislative Committee. The Legislative Committee shall be responsible for development of the legislative program and direct its implementation. It shall develop a legislative agenda in consultation with Dunn County departments and committees, review and recommend to the County Board of Supervisors all resolutions that relate to legislative or policy matters in which Dunn County has an interest or that promote the passage of legislation in the best interest of Dunn County. It shall develop a program that could include special legislative meetings, coordination with WCA, other counties, or regions, and other such activities that would serve to promote the legislative agenda.

Special Committees, Boards and Commissions

(a) Aging and Disability Resource Center Advisory Committee.

1. The Aging and Disability Resource Center Advisory Committee is established, pursuant to Wis. Stat. §46.283 and shall be an advisory committee to the Health and Human Services Board.
2. Definitions.
 - (a.) “ADRC Advisory Committee” means the Aging and Disability Resource Center Advisory Committee.
 - (b.) “ADRC” means the Aging and Disability Resource Center.
3. ADRC Advisory Committee composition, appointment and tenure. The ADRC Advisory Committee shall consist of 11 members appointed by the County Board Chair, subject to confirmation by the County Board. The ADRC Advisory Committee shall reflect the ethnic and economic diversity of the geographic area served by the resource center. At least one half of the committee, or 6 of the members, shall be persons age 60 or older, 3 members shall be persons with physical or developmental disabilities or a mental health or substance abuse issues or their family members, guardians or other advocates. All members shall

serve a term of 3 years from the 3rd Tuesday of April until their respective successors are appointed and qualified. No member may serve more than 2 consecutive 3-year terms. No more than 2 members may be elected officials. Any vacancy shall be filled for the unexpired term in the same manner as the original appointment.

4. Members shall be chosen on the basis of recognized ability and demonstrated interest in services for older persons or persons with physical or developmental disabilities, mental illness and substance abuse or their families. No person shall be appointed who has a conflict of interest as determined by state law or regulations or by county ordinance. No member of the ADRC Advisory Committee may have any direct or indirect financial interest in a managed care organization.
5. The ADRC Advisory Committee shall have the duties as prescribed by Wis. Stat. §46.283 (6)(b) and shall serve as the Commission on Aging under Wis. Stat. §46.82 (4) and shall also serve as the long-term support planning committee under Wis. Stat. §46.27(4).

(b) Transportation Coordinating Committee.

1. Membership. Membership of the Transportation Coordinating Committee shall be appointed by the County Board Chair, subject to confirmation of the County Board. It shall consist of 5 to 7 members representing at least the following:
 - (a.) County Board;
 - (b.) County Aging and Disability Resource Center;
 - (c.) County Human Services Department;
 - (d.) County Boards created under Wisc. Stat. 52.42 or 51.437;
 - (e.) Transportation providers – public, proprietary and non-profit;
 - (f.) Elderly and disabled citizen advocates;
 - (g.) Consumer and agency advocates.
2. Appointments. Appointments shall be for a term of 3 years, but of the members first appointed, at least 1/3 shall be appointed for 1 year; at least 1/3 for 2 years; and the remaining for 3 years. Vacancies shall be filled for the residue of the unexpired term in the manner that original appointments are made.
3. Organization.
 - (a.) The transportation Coordinating Committee shall annually elect a chair and vice chair. Meetings shall be held at such time and such places as the Transportation Coordinating Committee may determine.
 - (b.) The Transportation Coordinating Committee shall have the power to adopt, amend and repeal rules and regulations governing its procedures and operations that are not inconsistent with this section.
4. Responsibilities – Duties. It shall be the responsibility of the Transportation Coordinating Committee to act as the coordinator of transportation services for elderly and disabled persons in Dunn County. The Committee shall have at least the duties

prescribed in Trans 2.10, Wisconsin Administrative Code. The Committee shall report to the Commission on Aging and the Health and Human Services Board. ~~(05/16/2007)~~

(c) Library Planning Committee.

This Committee shall have the powers and duties as prescribed in Wis. Stat. § 43.11. Membership of this Committee shall consist of the Chair of the Community Resources & Tourism Committee, the two (2) representatives of the County Board appointed to the IFLS Board, and the County Board Supervisor appointed to the Boyceville Public Library Board, the Menomonie Public Library Board, the Colfax Public Library and the Clarella Hackett Johnson Library Board. The Chair and Vice-Chair of this Committee shall be appointed by the Chair of the Dunn County Board of Supervisors.

(d) Land Information Council.

The Council shall have the powers and duties described in Wis. Stat. § 59.72(3m)(b). The Council shall consist of the Executive Committee of the Board of Supervisors and the Register of Deeds, the Treasurer, the County Land Information Officer, the County Surveyor, the County Director of Emergency Communication, the County Real Property Lister, and a Dunn County Realtor to be appointed by the Dunn County Board of Supervisors. The Realtor member of the Council shall be appointed to serve for a two-year term, without limitation in successive terms, commencing on the date of appointment.

(e) Transit Commission

The Commission shall have the powers and duties as described in Wis. Stat. § 59.58(2). Membership of the Committee shall consist of nine (9) members; the five (5) current members of the Dunn County Highway Committee; two (2) members to be appointed by the City of Menomonie and two (2) members of the public to be appointed by the Dunn County Board Chair.

(f) Housing Authority Commission.

The Dunn County Housing Authority Commission is established by Resolution 76-139, pursuant to Wisc. Stat. 59.53(22). Its purpose, authority, composition, qualification, appointments, vacancies and removal are governed by section 66.1201, Wis. Stats. The Commission shall be comprised of five members appointed by the County Board Chair, and ~~no~~ more than two members shall be Dunn County Board Supervisors.

(g) Nutrition Advisory Council.

1. The Nutrition Advisory Council is established to advise the nutrition director in the Aging and Disability Resource Center (ADRC) on all matters relating to the delivery of nutrition and nutrition supportive services within the program. More than one-half of the Council membership shall consist of adults age 60 and older. Membership will also include persons who are eligible to participate in the meal programs offered in each of the dining centers and the home-delivered meal program. The home-delivered meal program representative may be a home-delivered meal driver, a home-delivered

- meal recipient, or a family member, caregiver, or friend of a home-delivered meal recipient. The remaining Council membership should provide for broad representation from public and private agencies who are knowledgeable and interested in the senior dining and home-delivered-meal program.
2. The Council will consist of 9 members, who shall be appointed by the County Board Chair. Composition of the Council shall be as follows:
 - (a.) 1 home-delivered meal program representative.
 - (b.) 3 dining center recipients from 3 different dining sites.
 - (c.) 2 ADRC citizen members who may participate in congregate meals.
 - (d.) A County Board Supervisor who is a member of the ADRC Advisory Committee.
 - (e.) An employee of the ADRC.
 - (f.) A member of a public or private agency who is knowledgeable and interested in the senior dining and home-delivered meal program.
 3. The County Board Supervisor who is a member of the ADRC Advisory Committee shall serve as the Chair of the Council and will be responsible for reporting back to the ADRC Advisory Committee.
 4. The Council shall have the following roles and responsibilities:
 - (a.) Represent and speak on behalf of the nutrition participants and program.
 - (b.) Advocate on behalf of older adults with community members, governing agencies, and policy makers as well as local, state and federal legislators and lawmakers.
 - (c.) Assist in publicizing the nutrition program and outreach to potential new participants.
 - (d.) Make recommendations to the nutrition director and the aging unit about locations, days and hours of dining center operations.
 - (e.) Make recommendations to the nutrition director and the aging unit about locations, days and hours of dining center operations.
 - (f.) Make recommendations to the nutrition director about supportive social services to be conducted at dining centers.
 - (g.) Give support and assistance to the ongoing development of the nutrition program.
 - (h.) Conduct yearly on-site reviews of dining center programs, if requested.
 5. The Council shall meet as often as is useful and practical, but no less than quarterly. Meetings shall provide opportunity for the Council to address participant grievances and complaints.
 6. By-laws and parliamentary procedures should be adopted to govern the conduct of Council business. Meetings shall be open, with notices posted in accordance with the Open Meetings Law. Minutes shall be kept for all Council meetings. Records shall be maintained for at least three years.
 7. Council by-laws should include, without limitation, the following:
 - (a.) An article describing responsibilities of the council;
 - (b.) Provision for specifying number, election, tenure and qualifications of members;
 - (c.) Dates for regular and annual meetings and the manner of giving notice for regular, annual and special meetings;
 - (d.) Provision for hearing participant grievances;
 - (e.) Provisions for amending and updating the by-laws;

8. Members shall be paid a per diem, and shall be paid mileage at the rate established for County Board members attending meetings for the Board.

(h) Broadband Taskforce

1. The Dunn County Broadband Taskforce is established to carry out the county's vision for broadband. The vision identified by the Community Resources and Tourism Committee is: All Dunn County citizens should have access to affordable broadband that is reliable, fast, and future proof, to support our seniors, students, businesses, and career professionals to participate in school, work, healthcare, entertainment, and society. Broadband for All will grow the Dunn County economy, educate students, and lead to a healthy, and more fulfilling life. Members of this taskforce are expected to actively participate in the expansion of broadband in Dunn County. Members will attend regional broadband meetings, communicate with municipalities and service providers, pursue funding opportunities, and work with third parties to develop programs to expand broadband.
2. The Broadband Taskforce will consist of 9 members, who shall be appointed by the County Board Chair. Composition of the Taskforce shall be as follows:
 - (a.) 1 County Board Supervisor who is a member of the Community Resources and Tourism Committee, who shall serve a two-year term. This member shall serve as the Chair and will be responsible for reporting Taskforce actions and activities to the Community Resources and Tourism Committee.
 - (b.) 1 representative from a K-12 School District, who shall serve a two-year term.
 - (c.) 1 representative from Health Care, who shall serve a two-year term.
 - (d.) 1 representative from Town government, who shall serve a two-year term.
 - (e.) 5 at-large seats (at-large seats may be filled by county board supervisors or representatives of the other groups), who shall serve one-year terms.
3. Vacancies shall be filled with persons appointed by the County Board Chair to fill the unexpired term.
4. The Taskforce shall have the following roles and responsibilities.
 - (a.) Carry out the Dunn County Broadband plan.
 - (b.) Review and revise the plan at least every 5 years.
 - (c.) Evaluate broadband projects in Dunn County and provide letters of support on behalf of Dunn County for Broadband Grant applicants.
 - (d.) Within the limits of funding appropriated by the Dunn County Board of Supervisors, and pursuant to policy established by the Community Resources and Tourism Committee, approve matching funds for broadband grant applicants.
 - (e.) Engage in, sponsor or co-sponsor projects intended to meet the stated goals of the Broadband Plan.
5. Members shall be paid a per diem and shall be paid mileage at the rate established for County Board Supervisors attending meetings of the Board.

- (i) The **Dunn County Fair Board** is established to plan, organize, and oversee the annual Dunn County Fair and related activities. The Board's responsibilities include coordinating exhibitors and vendors, organizing events, ensuring safety, and making recommendations regarding budgetary needs and improvements to the Facilities Committee. The Board shall operate under the oversight of the **Facilities Committee**. The Dunn County Fair Board shall consist of nine members; eight members who are appointed by the Dunn County Board of Supervisors Chair from the general population of Dunn County and one member from the Dunn County Board of Supervisors. The Dunn County Fair Board recommends citizens to serve and the Facilities Committee, upon approval, forwards nominees to the County Board Chair for appointment. The Board will meet as necessary to fulfill its duties.
- (j) The **Dunn County Board of Adjustment** is established pursuant to Wis. Stat. § 59.694 and consists of five (5) members appointed by the Chair of the County Board, subject to approval by the County Board, who serve a three-year term. The Board operates under the "Dunn County Board of Adjustment Rules and Bylaws." It is authorized to hear and decide appeals concerning alleged errors in any order, requirement, decision, or determination made by an administrative official in the enforcement of Wis. Stat. §§ 59.69, 59.692, 87.30, or 281.31, or any County Zoning Ordinance adopted under these statutes. The Board provides specific guidance on the enforcement of Dunn County Ordinances, including Chapter 13 (Comprehensive Zoning Ordinance), Chapter 14 (Shoreland Protection Ordinance), and Chapter 15 (Floodplain Ordinance). The Board is also authorized to hear and decide requests for special exceptions as specified in the Zoning Ordinance and to grant variances upon appeal in certain cases. A variance may be granted when strict enforcement of the Zoning Ordinance would result in unnecessary hardship due to unique circumstances, provided the variance does not conflict with the public interest, respects the spirit of the ordinance, and ensures the public welfare, safety, and justice.
- (k) The **Dunn County Traffic Safety Commission** is established pursuant to Wisc. Stat. § 83.013. Membership on the Commission shall at least include the county highway commissioner or a designated representative, the chief county traffic law enforcement officer or a designated representative, the county highway safety coordinator, and a representative designated by the county board chair from each of the disciplines of education, medicine and law and three representatives involved in law enforcement, highways and highway safety designated by the Secretary of Transportation. The Commission shall meet at least quarterly to review accident data from the county and other traffic safety related matters. The purpose of the Commission is to promote the safety of the motoring public on all highways within Dunn County by identifying traffic safety concerns and recommending solutions to local and state officials.

Statutorily Required Committees and Legal References.

Land information council 59.72(3m) -
See section "(d)" of this Appendix.

Agriculture and extension education committee 59.56 (3)(b) -
See section "3" of this Appendix.

Human service board 46.23(4) -
See section “5” of this Appendix.

Local health board 251.03(1) -
See section “5” of this Appendix.

Emergency Management committee 323.14(1) -
See section “8” of this Appendix.

Planning and zoning 59.69(2) -
See section “9” of this Appendix.

Land Conservation Committee 92.06(1) -
See section “9” of this Appendix.

Dunn County Traffic Safety Commission 83.013 -
See section “(k)” of this Appendix.

County Highway Committee 83.015(1)(c) –
See section “7” of this Appendix.

Ethics Inquiry Board (19.59) –
See section “4.14” of Chapter 4 – Code of Ethics.

APPENDIX B

County Board Supervisor

Dunn County is a body corporate of the State of Wisconsin. The County Board of Supervisors is the governing body of Dunn County. Dunn County has twenty-nine districts, and the voters in each district elect one Supervisor to serve on the County Board. The term of office is two years. To be elected as a Supervisor, a candidate must be 18 years of age or older and be a resident of the supervisory district within which they are a candidate at the time election papers are taken out. The duties, powers and responsibilities of the County Board of Supervisors are defined by the laws of the State of Wisconsin and the Rules of the Board, contained in Chapter 2 of the Dunn County Ordinances.

County Supervisors are expected to individually contribute to a collaborative effort to set strategic mission goals and make broad policy decisions that support the strategic mission and advance the priorities of the County. Examples of such activities, include, but are not limited to:

- Taking part in the activities of the Board and serving on one or more Standing Committees or Special Committees, Boards and Commissions enumerated in sections 2.05 and 2.055 of the Rules of the Board, as appointed by the County Board Chairperson;
- Participating in the process of debate and voting on proposed ordinances, resolutions and motions in County Board and Committee meetings;
- Providing oversight and advice to the management of the County regarding delivery of County services while refraining from the delivery, management or administration of daily operations of the County;
- Being responsive to the needs of their constituency through effective communication;
- Establishing priorities for the delivery of County services through the annual budget and tax levy.

Service as a County Supervisor is an honor and a trust which compels the office holder to serve the public through use of his or her judgment for the benefit of the public, and binds him or her to uphold the Constitution of the United States, the Constitution of the State of Wisconsin, and to carry out impartially the laws of the Nation, State and County.

County Supervisors, being representatives drawn from society at large, are recognized to hold different views, values, and loyalties that may result in personal conflict. Personal integrity, courtesy and a willingness to work toward consensus on commonly accepted goals are essential traits as we acknowledge that the County Board of Supervisors' influence and authority comes from collective action and not from individual action.

County Supervisors:

- Are dedicated to the democratic ideals of honesty, openness and accountability in all matters involving County government;
- Are willing to accept responsibility for decision-making that can affect many;
- Understand the County's mission, priorities, challenges, needs and demographics;
- Understand the difference between governance and management and accept that their role is to set policy while management carries out policy;
- Understand the importance of distinguishing between personal opinions and County Board positions when communicating with the public and the media, exert a good faith effort to

communicate the full truth about County matters and avoid structuring information to achieve a personal advantage;

- Are good listeners and will speak to issues, but also recognize when discussion must conclude and a decision must be made;
- Are committed to building community partnerships;
- Actively practice and support stewardship of the County's fiscal and natural resources by supporting public policy for the best use of land, water and air consistent with the public interests, community need and a vision for the future and adopt fiscal policies that promote the most effective, efficient and ethical use of public funds;
- Perform the duties of their office with fairness and impartiality to build public confidence in government;
- Support the principle of equal employment and oppose discrimination in all County operations;
- Strive to seek and consider citizen input; and
- Strive for excellence through continuous learning, seek opportunities to acquire skills and knowledge, and dedicate the time necessary to adequately attend to the assignments and duties of the office.

APPENDIX C

ELIGIBILITY FOR PER DIEM

DUNN COUNTY, WISCONSIN

September 3, 2014, Revision

This pamphlet has been compiled to provide a summary of the ordinance provisions, procedures and a list of conditions under which per diem payments will be authorized, with the objective of making the submission, review and payment of claims effective and consistent. There is a sample per diem voucher on the last page for you to follow in filing your claims.

PER DIEM PROCEDURE

1. There must be a published agenda and a copy of the minutes for the meeting on file in the County Manager's Office before the per diem will be authorized. Dates of meetings for per diem must correspond to minutes and agenda. If they do not correspond, no per diem payment will be made.
2. No more than two claims for per diem can be submitted for any one day.
3. All claims for per diem shall be submitted in the time period specified in section 2.21 of the Dunn County Code of Ordinances, "Rules of the Board."
 - The claim period is the day after a County Board meeting to the date of the next County Board.
 - All claims for a given claim period shall be submitted no later than the end of the month in which the claim period ends.
 - Claims submitted after the claim period deadline will not be paid.
4. All claims shall be countersigned and approved by the County Board Chairperson. Claims of the County Board Chairperson shall be countersigned and approved by the County Manager.
5. All payment for per diem, reimbursement for expenses, mileage shall be made by direct deposit.
6. If there are special programs (such as exhibitions of tree planting equipment, exhibitions of solid waste to energy, etc.) it is recommended that only one person from the committee who is responsible for that area of government attend the function and then report the results of the exhibition to the committee. Supervisors planning to attend events or functions such as this should obtain prior approval from the County Board Chairperson before attendance.

APPROVED COMMITTEES, COMMISSIONS, BOARDS, COUNCILS, ETC.

Eligibility for per diem payments is approved for the committees, commissions, boards, councils and activities listed below. The County Board Chairperson may authorize per diem for attendance at meetings or events of other organizations or, if the County Board Chairperson cannot be contacted, the County Manager may so authorize.

- *Ad Hoc* Committees of the Dunn County Board of Supervisors
- ADRC Advisory Board
- Area Agency on Aging Board of Directors
- Chamber of Commerce
- Civil Service Rating Committee
- Committee on Administration
- Community Resource & Tourism Committee
- Dunn County Economic Development Corporation
- Dunn County Housing Authority
- Elk Creek Lake Protection and Rehabilitation District
- Emergency Medical Services Committee
- Ethics Inquiry Board

- Ethanol Advisory Committee
- Executive Committee
- Facilities Committee
- Fair Board
- Health and Human Services Board
- Highway Committee
- Historical Society Board of Directors
- Indianhead Federated Library System Board
- Inter County Meetings
- Judiciary and Law Committee
- Land Information Council
- Library Boards
- Library Planning Committee
- Local Emergency Planning Committee
- Neighbors of Dunn County Committee
- Planning, Resources and Development Committee
- Solid Waste/Recycling Management Board
- Traffic Safety Commission
- Transit Commission
- Tainter Menomin Lake Improvement Association
- Transportation Coordinating Committee
- Veteran Service Commission
- West CAP Board
- West Central Association of Land Conservation Committees
- Wisconsin Area Agency on Aging Board
- Wisconsin Association of County Extension Committees
- Wisconsin Association of Land Conservation Committees
- WCA (Wisconsin Counties Association) Conferences
- WCA County Ambassador Program
- WCA Steering Committee
- Wisconsin Counties Utility Tax Association
- Workforce County Consortium Board
- Workforce Resource Inc. Board
- Zoning Board of Adjustment

The following are not eligible for per diem:

- Cooperative Extension Planning Advisory Committee [*per Resolution 84-43*].

EXPENSES AND MILEAGE REIMBURSEMENT

1. Claims for reimbursement of expenses are governed Chapter 7, Subchapter III, of the Dunn County Code of Ordinances and subject to the claim period and submission deadlines contained in section 2.21, Rules of the County Board.
2. Claims for mileage reimbursement are subject to the claim period and submission deadlines contained in section 2.21 of the Rules of the Board and shall be at the rate allowed by the Internal Revenue Service in determining business mileage costs unless the Wisconsin Statutes require a different reimbursement amount.

Approved by the Executive Committee on September 3, 2014.

Made an Appendix to the County Board Rules on October 15, 2014.

Dunn County Board of Supervisors/Committee Per Diem and Expense Form

[illegible]

* Not to exceed state rate	Total				
	\$ -				
	\$ -	\$ -	\$ -	\$ -	\$ -

1

Payment issued by:	Payroll	Accounts Payable	\$	-	Payroll
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I, _____, a Dunn County Supervisor, or officially appointed member to a Dunn County Committee, do, on _____, 20____ hereby, swear that this statement of expenses and per diem is correct and true and that the sums charged were actually disbursed to me as stated in the account and that no part of the same has been paid to me.

Signed: _____ Date: _____

Approved by : (Name) _____ (Title) _____ (Date) _____, 20__

Created: 4/28/09 Updated: 11/28/12

SECTION 1: PURPOSE AND DEFINITIONS

1.01 Purpose

The Dunn County Board of Supervisors (referred to as the “County Board” or “Board”) recognizes and understands the importance of county government, and the programs and services it provides, to the citizens of Dunn County. The County Board further recognizes County citizens’ rightful expectation that the financial resources provided the County through tax levy and other sources be invested in a wise and deliberate matter. Therefore, in recognition of these principles, the County Board hereby adopts the following County Board Rules (referred to as “Board Rules” or “Rules”) in order to promote orderly and efficient rules of governance for the County Board and all county-related governmental bodies.

1.02 Interpretation

These Board Rules are not intended to, and shall not, supersede any requirements or provisions in the Wisconsin Statutes. In the event of any conflict between the Wisconsin Statutes and these Board Rules, the Wisconsin Statutes shall take precedence.

1.03 Amendments of Appendices

The appendix or appendices attached to this ordinance may be amended, revised, or updated by a resolution adopted by a simple majority of the members of the County Board of Supervisors present and voting at any duly called meeting. Such amendments shall not require formal amendment of the ordinance itself and only require one reading, provided the amendments do not conflict with or materially alter the substantive provisions of this ordinance.

Added to provide an easier mechanism to make alterations in the appendices.

SECTION 2 COUNTY BOARD ORGANIZATION

2.01 County Board Meetings

The two-year period of time between the organizational meetings in Section 2.01(A) hereof shall constitute a session of the County Board, and any business pending and upon which the Board has not acted prior to the close of a session can no longer be acted upon without being reintroduced.

(A) The Organizational Meeting. On the third Tuesday in April in even-numbered years, after each Spring general election at which County Board Members are elected for full terms, the County Board will meet and shall:

1. Organize and transact general business;
2. Elect a member Board Chair to perform the duties set forth in Wis. Stat. § 59.12(1);
3. Elect a member Vice Chair to perform the duties set forth in Wis. Stat. § 59.12(2); and
4. The County Board Chairperson shall appoint committees from the membership of the Board in accordance with these Rules of the Board of Supervisors and Wisconsin

Statutes.

The County Clerk shall serve as Chair pro tempore of the Organizational Meeting until such time as the County Board elects the Board Chair. Persons nominated for Board Chair and Board Vice Chair are allowed 10 minutes to speak and answer questions. Voting shall take place by written secret ballot and the County Clerk and Corporation Counsel shall serve as ballot clerks. A majority of votes of the Board Members present shall be necessary to elect the Board Chair and Board Vice Chair.

(B) The Annual Meeting. The County Board will convene for an annual meeting for the purpose of transacting general business on a date established in accordance with Wis. Stat. § 59.11(1)(a). The Annual Meeting may be adjourned from time to time as allowed under the Wisconsin Statutes. The meeting will be held beginning at 7 p.m. on the Tuesday after the second Monday of November unless that date is November 11th, in which case the meeting will be held on November 12th.

(C) Regular Meetings. Except as provided in this section, County Board meetings are held on the third Wednesday of each month beginning at 7:00 p.m. The annual meeting will be held in November, beginning at 7:00 p.m. on the Tuesday after the second Monday. On County Board election years, the April County Board meeting will be held at 7:00 p.m. on the third Tuesday of the month. The July meeting will be held on the last Wednesday of the month beginning at 7:00 p.m. There shall be no regularly scheduled meetings in August or December. The date of the October meeting may be changed by the

Executive Committee as may be necessary to accommodate publication and public hearing timeline requirements relating to the budget and levy for the upcoming year.

(D) Special Meetings. Special meetings of the County Board may be called in accordance with Wis. Stat. § 59.11(2) at the request of a majority vote by the board when included on the agenda for a meeting or at the call of the Board Chair. If a meeting is called pursuant to Wis. Stat. § 59.11(2), the written request delivered to the County Clerk shall conform to Wis. Stat. § 59.11(2)(a) and contain the proposed agenda for the meeting. Special meetings for purposes of communication of legislative issues to state legislative officials and the conduct of budget workshops may be scheduled by the Executive Committee. See Appendix B “County Board Supervisor” for a listing of possible duties.

2.02 County Board Meeting Agenda Responsibilities

(A) The Board Chair, in consultation with the County Clerk and the County Manager, is responsible for the contents of the agenda for any County Board meeting except for a special meeting called pursuant to Wis. Stat. § 59.11(2)(a).

(B) Any member of the Board desiring an item to be placed on the agenda for a board meeting shall either:

1. Request that the Board Chair place the item on the agenda and the Board Chair may grant or refuse the request; or
2. A supervisor with a co-sponsor may submit to the Clerk **or the Clerk's staff** a written petition to add an agenda item. The Clerk will notify all board members of the petition **within seven business days**. If the petition is signed by a majority of board members the item will be added to the next board meeting Agenda. The petition must be complete 14 days prior to the date of the board meeting. A petition for a resolution shall include a written version of the resolution. A petition signed by supervisors prior to the organization meeting will not be valid following the election. The Board Chair may choose to send the item to a committee. If the item is

Edits per my notes adding in a timeframe and in and for situations where the Clerk is not available.

sent to a committee it must come back to the board within 2 regular county board meetings of the petition.

(C) The County Clerk, in consultation with the Board Chair, is responsible for providing notice of every meeting of the County Board by posting the agenda in compliance with Wisconsin's Open Meetings Law, Wis. Stat. § 19.81, et seq.

(D) The County Clerk shall distribute the agenda and meeting packet to all County Board Members, the County Manager, and the Corporation Counsel, in addition to any other interested persons identified by the Board Chair. For special meetings, the agenda and meeting packet shall be delivered at least 48 hours in advance of the meeting except in the event of an emergency, in which case the agenda and meeting packet shall be delivered as soon as practical. The agenda and meeting packets shall be delivered in electronic format to the recipient's county email address.

2.03 County Email Addresses

The County shall provide every Board Member with a county email address. All Board Members shall utilize the county email address for county business and shall not conduct county business on any other email address.

2.04 Committees of the County Board and Other Boards and Commissions – Creation and Existence

(A) Standing Committees. The County Board has established the standing committees (referred to as “Standing Committees”) as designated on Appendix A to these Board Rules. Standing Committees are regular committees of the County Board, shall have the authority, power, duties and responsibilities as set forth in Appendix A and shall operate according to the procedures set forth in Appendix A.

(B) Ad Hoc Committees. The Chairperson of the Board may appoint such Ad Hoc or Special Committees as are necessary to properly conduct the business of the Board. Any resolution or action creating an Ad Hoc Committee shall specify the name of the committee, the committee’s purpose, the number of members of the committee, the appointing authority for committee membership, the duration of the committee and the committee’s reporting relationship. Appendix A will be updated by May 1 in even-numbered years to reflect current Ad Hoc Committees and particulars surrounding each particular Ad Hoc Committee’s operations. In these Board Rules, Ad Hoc Committees and Standing Committees are together referred to as “Committees.”

(C) Other Boards and Commissions. The County may be associated with certain Other Boards and Commissions (referred to as “Other Boards and Commissions”). Appendix A will be updated from time to time to reflect current Other Boards and Commissions and particulars surrounding operations.

Unless otherwise provided by law, no committee may create subcommittees consisting of committee members for the purpose of subdividing committee work unless approved by the board. Committees may, with the approval of the board chair, designate advisory committees or workgroups, consisting of county staff or other individuals or organizations, for the purpose of conducting research and analysis, and providing information to a committee to assist a committee in fulfilling its responsibilities. Such advisory bodies may also include members from one or more standing committees but may not include a quorum of any committee’s members. Members of such advisory bodies, including county supervisor members, shall not be eligible for per diem pay unless approved by the board chair.

(D) Pursuant to Section 3.01 of these Rules, the Board Chair or, in the absence of the Board Chair, the Vice Chair may serve as a member, with full rights and privileges, of any Committee if there is not otherwise a quorum present at any Committee meeting.

Currently 2.056. removing it from Attachment A and adding it in here.

Consistent with Section 3.01 of these Rules, the Board Chair, or in the absence of the Board Chair, the Vice Chair, may serve as a member of any Committee where a quorum is otherwise not present. However, neither the Board Chair nor the Vice Chair shall cast a vote on any matters under consideration during that Committee meeting. (We would have to alter language in 3.01 if this option were chosen.)

OR

Delete the paragraph as outdated.

OR

Keep it as is.

2.05 Committee and Other Boards and Commissions Appointments and Removals

(A) At the time of the Organizational Meeting or within one (1) week thereafter, the Board Chair shall appoint members of committees and communicate such appointments to all members of the County Board.

(B) At the time of appointments to Standing Committees, the Board Chair shall designate Chairs and Vice Chairs for each Standing Committee.

(C) The Board Chair, in their sole discretion, may remove any member of any Committee at any time for any reason. The Board Chair, in their sole discretion, may remove the designation as Chair or Vice Chair at any time for any reason.

2.06 Committees and Other Boards and Commissions Meeting Agenda Responsibilities

(A) The Committee Chair shall serve as the Chair of a Committee meeting and, in consultation with the County Clerk and Board Chair, is responsible for the preparation of all Committee meeting agendas.

(B) The County Clerk, in consultation with the Committee Chair, is responsible for providing notice of every meeting of the Committee by posting the agenda in compliance with Wisconsin's Open Meetings Law, Wis. Stat. § 19.81, et seq.

(C) A Committee or Other Board and Commission may request another Committee or Other Board and Commission to attend a future meeting of the requesting body. In such event, each Committee and Other Board and Commission shall prepare an agenda for the joint meeting in the usual manner.

(D) In the first meeting of a Committee following the Organizational Meeting, the Committee shall adopt dates and times for regular Committee meetings and shall make every attempt to schedule such meetings prior to the regular County Board meetings and with due regard to the meeting dates and times of other Committees.

2.07 County Board Member Compensation

(A) County Board Supervisors shall be paid, pursuant to Wis. Stat. § 59.10(1)(c), a per diem for each meeting attended. The County Board Chairperson may authorize per diem for attendance at other events or organizations or, if the County Board Chairperson cannot be contacted, the County Manager may so authorize. The amount of the per diem shall be set by the County Board. (See Appendix C “Eligibility for Per Diem” for additional details).

(B) County Board Supervisors shall be reimbursed for reasonable and necessary expenses actually incurred in the performance of official duties and for mileage driven in the discharge of their duties or for other authorized travel. If the expenses are not reasonable or approved the County Board Chair may deny them.

(C) Claims for per diem and reimbursement for expenses shall be made in accordance with this section. Reimbursement for expenses, excluding mileage reimbursement, shall be in accordance with Chapter 7, Subchapter III, of the Dunn County Code of Ordinances. Mileage reimbursement shall be set at the rate allowed by the Internal Revenue Service in determining business mileage costs unless the Wisconsin Statutes require a different reimbursement amount.

(D) County Board Supervisors making claims for per diem or reimbursement of expenses shall be required to sign and obtain approval of their claims. Claims of County Board Supervisors shall be approved by the County Board Chair. Claims of the

County Board Chair shall be approved by the County Manager.

(E) The claim period shall be defined as the day after a County Board meeting to the date of the next County Board Meeting. All claims for a given claim period shall be submitted no later than the end of the month in which the claim period ends. Claims submitted after the close of the fiscal year shall not be paid.

(F) All payment for per diem and reimbursement for expenses and mileage shall be made by direct deposit.

(G) The County Manager is authorized and directed to develop appropriate written procedures and forms, to be approved by the Executive Committee and attached to these Rules as an Appendix, and which shall be used by all County Board Supervisors in making claims for per diem and expense reimbursement.

2.08 Meeting Minutes

(A) Committee, Other Board and Commission Meetings. The County Clerk shall confer with the Chair of any Committee to appoint a person to take and record the minutes of any meeting of the Committee. Any person so appointed shall not be a County Board Member. All approved meeting minutes shall be filed with the County Clerk's office immediately after the meeting at which they are approved.

2.09 County Board Meeting Seating Arrangements

Except as provided herein, County Board Members shall be seated in order by district number. The Board Chair, County ~~Administrator~~ **Manager**, County Clerk, and Corporation Counsel shall sit at the designated head of the room. There shall be a designated area for members of the public and members of the press. The Board Chair may alter the seating arrangements to meet the needs of individual Board Members or members of the public, or in other special circumstances.

Edit per Paula Winter.

2.10 Board Member Interest Forms

(A) Within 7 days after County Board Members are elected in the Spring general election, the County Clerk shall distribute a welcome letter to all persons elected to the County Board. The contents of the welcome letter shall include information concerning the schedule for the Organizational Meeting and related matters, the Board Rules and the Board Member Biography form.

(B) Board Members interested in nomination for the position of Board Chair and Vice Chair shall so indicate that interest prior to the Organization Meeting on the County Board Chair/Vice Chair candidate answers form. In addition, such Board Members are encouraged to answer two additional questions (beyond the minimum questions on the Board Member Biography form):

- If you are elected, are there things you will try to change or do differently as County Board Chair/Vice Chair?
- How would you describe the style you will use in working with your fellow Board Members, County Committees, County Administrator and other staff?

All Board Members shall also complete a Committee/Board/Commission Preference form and

a Board Member Biography form. The County Clerk will distribute these forms to all County Board Members-elect in advance of the Organizational Meeting.

2.11 Board Relationship with the County Manager and Department Heads

The County Board serves as the legislative body in County government. As such, the County Board's role is to enact policy. To implement the policy the County Board establishes, the County Board recognizes the role of the County Manager ~~as chief executive officer of the County~~. The County Manager shall perform all duties and have such authority as specified in Wis. Stat. § 59.03, 59.18, 59.19 and 59.51, those outlined in Chapter 5 of Dunn County Ordinance, these Board Rules and as otherwise may be authorized and directed by the County Board from time to time. Department Heads are responsible, and shall report, to the County Manager. County Board Members desiring information or a report from a Department Head or other County staff shall request such information or report either in the context of a County Board or Committee meeting ~~or~~ from the Committee Chair **or from the County Manager or Assistant County Manager.**

Edit so County Manager isn't the CEO of the County.

Edit per feedback from Executive Committee.

2.12 Vacancies in Office of County Board Member

(A) Vacancies – How Caused. Vacancies in the office of Dunn County Board Supervisor shall be determined according to Wis. Stat. § 17.03.

(B) Vacancies – How Filled. In the event of a vacancy on the County Board of Supervisors, the Chair of the County Board shall appoint a qualified individual to fill the vacancy. The appointee shall serve until the ~~next general election~~ **Organizational Meeting**, at which time a successor shall be elected. The appointment must be confirmed by a majority vote of the County Board pursuant to Wis. Stat. §59.10.

Edit per Andrew.

2.13 Official Statements by Board Members

No Board Member other than the Board Chair is authorized to make any official statement or comment on behalf of the County Board. If a Board Member makes a statement or comment, the Board Member shall ensure such statement or comment contains language indicating the statement or comment reflects the personal views of the Board Member and not the views of the County Board.

2.14 Closed Session at Committee Meetings - Attendance

(A) Committees of the County Board shall limit attendance at closed sessions of their meetings to members of the committee and other individuals necessary to conduct the business of the committee as determined by the Chairperson of the committee.

(B) No County Supervisor who is not a member of a subunit of the County Board (e.g., boards, committees, and commissions) shall be permitted to be present during a closed session of a subunit unless the chair of the subunit gives prior approval.

(C) Discussions held, information presented or obtained, and actions taken during closed sessions are deemed to be confidential information. No person attending a closed session shall divulge any information pertaining to such closed session without specific authorization to do so. Penalties for violation of the secrecy of a legal closed session include discipline, censure, and/or payment of damages resulting from the breach of confidentiality.

SECTION 3 COUNTY BOARD OFFICERS

3.01 County Board Chair

(A) The Board Chair shall perform all duties of the chairperson as specified in Wis. Stat. § 59.12(1) and perform such other duties as specified in these Board Rules. In addition, the Board Chair shall perform such other duties as the County Board may authorize from time to time. In presiding over meetings of the County Board, the Board Chair shall decide all questions of order or procedure, subject to appeal to the Board, and at all times preserve order and decorum. The Chairperson of the Board shall be an ex officio voting member of all committees. The Chairperson of the Board shall not be counted to determine the number needed for a quorum of any committee, but may be called upon by a committee chair to make a quorum at any committee meeting where necessary.

(B) The Board Chair, the County Manager, or the Board Chair's designee, shall serve as the spokesperson for the County Board and is authorized to comment to the public or press on any matter of County business provided any such comments are consistent with the County Board's policies or expressed positions.

(C) The Board Chair shall be a member of and the Chair of the Executive Committee. ~~The~~

~~Board Chair shall be the Chair of [*the NAME*
Committee].~~

(D) In the event of a vacancy in the position of Board Chair, the County Board shall hold an election for the position according to the procedure set forth in Section 2.01(A).

3.02 County Board Vice Chair

(A) The Vice Chair shall assume all duties and responsibilities of the Board Chair in the event of the Chair's incapacity or inability to serve, and shall also perform any additional duties as outlined in these Board Rules. ~~The Vice Chair shall perform all duties of the Board Chair in the absence or disability of the Board Chair and perform such other duties as specified in these Board Rules.~~ The Vice Chair shall serve as the Chair should the position become vacant. In addition, the Vice Chair shall perform such other duties as the County Board may authorize from time to time.

(B) The Vice Chair shall be a member of the Legislative Committee and the Executive Committee. The Vice Chair shall be the Chair of the Legislative Committee.

(C) In the event of a vacancy in the position of Vice Chair, the County Board shall hold an election for the position according to the procedure set forth in Section 2.01(A).

3.03 Chairs and Vice Chairs of Committees.

The Chair of a Committee shall preside at Committee meetings and otherwise serve as the spokesperson on behalf of the Committee in County Board meetings. ~~The Committee vice chair shall assume the responsibilities of the Committee chair in the Chair's absence.~~ The vice chair of a Committee shall assume all duties and responsibilities of the Chair of a Committee in the event of the Chair's incapacity or inability to serve, and shall also perform any additional duties as outlined in these Board Rules. A "Committee" for the purposes of the Rules shall include all special committees and boards.

SECTION 4 RULES OF PROCEDURE

4.01 Parliamentary Authority

The latest edition of *Robert's Rules of Order, Newly Revised* ("RONR") shall govern the proceedings at all meetings of the County Board and the Committees. The Corporation Counsel shall serve as parliamentarian for all meetings of the County Board and shall consult with the Board Chair on all questions of parliamentary procedure.

4.02 Committee of the Whole

~~The County Board may convene as the committee of the whole at the call of the Board Chair provided the public is provided notice of any such meeting in accordance with Wisconsin's Open Meetings Law, Wis. Stat. § 19.81, et seq. The Board Vice Chair shall be the chair of any committee of the whole.~~ The County Board may convene as a Committee of the Whole at the Board's discretion, in accordance with Rule 2.01(D).

4.03 Remote Attendance at Meetings

- (A) Electronic meetings and participation by electronic means are permitted and may be used as necessary for the conduct of governmental business. Members who wish to appear electronically at a meeting shall notify the Board Chair or the County Clerk for Board Meetings, or the Committee Chair for Committee meetings, in advance of the meeting. Members may attend via telephone if they do not have an adequate internet connection that allows for synchronous communication.
- (B) All electronic meetings must comply with the requirements of the Wisconsin Open Meetings Law.
 - (1.) Access by the public to open meetings shall be at the anchor location only, except when a meeting is broadcast live. Live broadcasts shall only be utilized where circumstances interfere with use of county facilities as an anchor location.
 - (2.) Measures shall be taken to ensure that access to documents, exhibits, maps, graphs, charts, or other documents is available to members of the public.
- (C) Members attending electronically shall receive a per diem, but shall not be eligible for mileage reimbursement.
- (D) Members attending electronically shall count as a member present for purposes of determining a quorum as if that member was

physically present at the anchor location, and shall be entitled to make, second and vote on all motions and participate in discussion as though physically present at the anchor location. No action shall be invalidated on the grounds that the loss of, or poor quality of, a member's individual connection prevented participation in the meeting. If there is a question of whether a member voted, the Clerk may take the member's vote after all other votes have been cast.

- (E) Members appearing electronically shall notify the Chair of their departure from the meeting, whether permanent or temporary, before leaving to ensure that a quorum is maintained.
- (F) If a closed session is on the agenda, all persons who will be included in the closed session and who are participating electronically must ensure that their location is private and others may not overhear the closed session discussion.
- (G) All electronic open meetings of the County Board and Committees shall be recorded. Recordings shall be retained for 120 days after the meeting and shall thereafter be deleted. Closed sessions shall not be recorded.
- (H) Limitations on Electronic Participation. Supervisors are encouraged to always attend meetings in person for the interest of more

effective discussion, participation, and voting.

(1.) No member of the County Board may attend more than four (4) County Board meetings by electronic means in any calendar year.

(2.) No committee member may attend more than four (4) committee meetings in any calendar year via electronic means. This applies separately for each committee assignment. Exceptions may be approved by the Committee Chair for Committee meetings and by the County Board Chair for County Board Meetings in advance for good cause demonstrated by the member.

~~(A) Remote Attendance at Meetings. Board Members shall make every attempt to attend County Board and Committee meetings in person. A Board Member authorized under these Board Rules to attend a meeting by remote communication (telephonic or videoconference technology) shall be considered present for a meeting with full rights to participate and vote. Any Board Member attending a Board or Committee meeting remotely shall keep the camera on for the entirety of their attendance if attending by video and shall be excused from any closed session part of a meeting unless granted permission to remain in the meeting~~

~~by the Board Chair or Committee Chair. No person may serve as Chair of a County Board meeting if the person is attending the meeting by remote communication unless the entire meeting is held by remote communication as provided in Section 4.03(B). In the physical absence of the Board Chair and Vice Chair, the County Board shall appoint a Board Member to serve as Chair pro tempore of the meeting. The Executive and Finance Committee may, from time to time, establish policies governing the conduct of meetings where persons attend remotely and Board Members shall abide by any such policies.~~

~~(B) Fully Remote Meetings. If in-person meetings are not advised or not possible due to an emergency situation, as declared by the appropriate authority under Wis. Stat. Chap. 323 or otherwise determined by the Board Chair, meetings of the County Board and Committees may be conducted via teleconference, video conference or other such methods, provided that members of the public can access the meeting in accordance with Wis. Stat. § 19.89, Wisconsin's Open Meetings Law.~~

4.04 Order of Business

A. County Board Meetings.

The order of business for all meetings of the County Board shall be as follows:

1. Call to Order
2. ~~Roll Call~~ Pledge of Allegiance
3. ~~Pledge of Allegiance~~ Call of the roll
4. ~~[County Clerk Verification of Open Meetings Law Compliance]~~ Approval of the minutes
5. ~~[Approve Agenda]~~ Presentation of petitions, memorials, and other communications
6. ~~Approve Minutes of Previous Meeting(s)~~ Public comments
7. ~~[Public Comment]~~ Appointments
8. ~~Special Orders of Business/Recognitions~~ Report of the County Manager
9. ~~Public Hearings~~ Reports of Departments
10. ~~Resolutions Reports of committees~~
11. ~~Ordinances and Ordinance Amendments~~ Consideration of reports, resolutions and ordinances from the Standing Committees
12. ~~Reports~~
 - a. ~~[Executive/Administrator/Administrative Coordinator]'s~~ Report
13. ~~Announcements~~
14. ~~Correspondence~~ Adjournment
15. ~~Future Agenda Items~~
16. ~~Closed Session (if any)~~

16. ~~Adjourn~~

- B. The order of business may be changed by the Board Chair or by majority vote of the Board. When preparing the agenda for the meeting, where no business is contemplated on an item on this order of business, the item can be omitted.

C. Standing Committee Meetings.

The order of business for all meetings of Standing Committees ~~shall be as follows:~~ include at least the following:

1. Call to Order
2. ~~Roll Call~~ Call of the roll
3. ~~[Verification of Open Meetings Law Compliance]~~ Approval of Minutes of (date of last meeting)
4. ~~[Approve Agenda]~~ Public Comments
5. ~~Approve Minutes from Previous Meeting(s)~~ Staff Reports
6. ~~Public Comment~~ Items Placed at Request of Chair
7. ~~Public Hearing~~ Consideration of Actions to be Taken by the (name) Committee:
 - A.
 - B.
8. ~~Reports~~ Consideration of Reports, Resolutions and Ordinances to the County Board from the (name) Committee:
 - A.
 - B.

9. ~~Contract Approvals~~ Reports from the Standing Committees (Executive Committee only)
10. ~~Resolutions~~ Adjournment
11. ~~Ordinances~~ and ~~Ordinance~~ Amendments
12. Correspondence
13. ~~Future Agenda Items~~
14. ~~Closed Session (if any)~~
15. Adjourn

The order of business may be changed by the committee or other board and commission chair or by majority vote of the committee or other board and commission. When preparing the agenda for the meeting, where no business is contemplated on an item on this order of business, the item can be omitted.

- D. Approval of Minutes. There is no requirement that minutes of a previous meeting be read unless requested by a majority of the County Board or Committee.
- E. Consideration of Resolutions. There is no requirement that resolutions introduced at a meeting be read unless requested by the Board Chair or a majority of the County Board provided such resolution(s) is made available to the Board or Committee members prior to the meeting. Every proposed resolution, report or ordinance submitted to the Board for its consideration shall have endorsed thereon the name of the committee introducing it.

4.05 Personal Electronic Devices

(A) County Board Members. All County Board Members shall silence their mobile phones and all other personal electronic devices during a meeting of the County Board and of any Committee on which the Board Member serves. ~~Such devices may not be used during any such meeting except in the event of an emergency or with permission of the Chair of the meeting.~~ This Section 4.05(A) does not preclude the recording of open session portions of any meeting by any person.

(B) Other Meeting Attendees. All other meeting attendees shall silence their mobile phones and other personal electronic devices during a meeting of the County Board and of any Committee. This Section 4.05(B) does not preclude the recording of open session portions of any meeting by any person.

4.06 Recognition, Debate and Voting at County Board Meetings

(A) Recognition. A Board Member must be recognized by the Board Chair prior to speaking and shall do so by utilizing the electronic voting system or raising a hand either virtually or in-person. The Board Chair is responsible for determining recognition.

(B) Debate. Each Board Member shall be entitled to speak twice for a total of not to exceed 10 minutes per instance on any matter pending before the Board and open for discussion, and no member shall speak a second time until all other members who wish to speak have had the opportunity. Any member may move to limit or extend the floor time of any speaker and such motion shall require 2/3 vote and is not debatable. Discussion and comments should be directed to the Board Chair and not to any individual Board Member, county staff or member of the public. No member shall speak a second time on a question during any meeting until any other member desiring to speak on the same shall have been heard. No member shall speak more than twice on a question at any one time without first obtaining leave of a majority of the members present. Merely asking or answering questions from the Chair shall not be counted as speaking in debate. Each member shall

speak only to the merits of the question under consideration, maintain a courteous tone, avoid personalities, refrain from attacking or questioning the motives of any other member and avoid the mention of other members' names in a demeaning or derogatory manner. ~~All Board Member comments shall be germane to the business currently pending before the Board. Board Members shall maintain and exercise proper decorum at all times when discussing any matter before the Board.~~

(C) Voting. Unless roll call or secret ballot voting is required by the Wisconsin Statutes or these Board Rules, when a question is put to the County Board, the Board Chair shall conduct a voice vote by asking for those in favor and those opposed or utilize the electronic voting system. When conducting roll call votes ~~the County Clerk shall call the roll in numeric order according to supervisory district and each succeeding roll call vote at the same meeting shall start with the next succeeding name that completed the last preceding roll call vote.~~ the use of electronic voting processes is allowed and shall be utilized where possible.

(D) Abstention. All County Board Members are expected to represent their constituents and fully participate in meetings of the County Board, including voting. Nonetheless, there are recognized circumstances where

participation in discussion, voting, or both would be inappropriate. A Board Member may abstain from participating in discussion, voting or both. When a Board Member abstains, the Board Chair may provide the Board Member with the opportunity to explain the reason for the abstention and, if a reason is provided, the County Clerk shall record the reason in the meeting minutes.

- (E) With the exception of subsection (D), this Section 4.06 does not apply to Committee meetings. Unless otherwise required by the Wisconsin Statutes or these Board Rules, Committee meeting procedure shall be governed by RONR 49:21, *Procedure in Small Boards*.

4.07 Public Decorum and Comment

(A) Rules of Decorum. All attendees at County Board and Committee meetings are expected to maintain appropriate decorum during the meeting. Talking, shouting, outbursts, clapping and similar gestures are prohibited. Any attendee may be requested to cease any activities, including the use of signs, banners or displays, that unduly disrupt a meeting consistent with applicable law. Citizens in the audience are not to audibly respond to comments being made during a meeting or to make demonstrations either in support of or in opposition to a speaker or idea. The Chair of the meeting is responsible for enforcing meeting decorum.

(B) Rules for Public Comment. The following rules apply to all periods of public comment at County Board and Committee meetings:

1. Any person who wishes to address the County Board during the “Public Comment” portion of the agenda must provide their name and address prior to beginning comment.
2. A commenter may not speak longer than three (3) minutes and may only speak once per meeting.

3. All comments must be germane to an item on the meeting agenda.
4. Comments should be directed to the Board as a whole and not addressed to individual Board Members.
5. A commenter should refrain from asking questions of the Board or any individual Board Member.
6. Commenters should be courteous in their language, avoid personalized remarks and refrain from comments that are rude, obscene, profane, personally attacking, and which demonstrate a lack of respect for others.
7. The Board Chair reserves the right to terminate an individual's public comments if these rules are violated. As well, the Board Chair has the authority to rule speakers out of order and may call a short recess in disorderly situations.
8. Any public comments submitted online will be disseminated to the Board/Committee Members and

will not be read out loud during public comment.

9. Public comment will not be permitted on proposed actions for which a public hearing has previously been held, including amendments of the County zoning ordinance, or for political campaigning. Personnel issues shall not be raised during public comment, but should be directed in writing to the County Manager.

(C) Public Participation at Meetings. Unless specifically requested by the Chair of a meeting, members of the public are not allowed to participate in any meeting. No Board Member or member of a Committee may cede time during discussion of a pending question to a member of the public. This Section 4.07(C) shall not be construed to prohibit County staff from providing information and reports to the County Board or a Committee consistent with the meeting agenda or practice of the County Board or Committee. Should there be an objection to a nonmember speaking; the issue shall be voted upon without debate. A simple majority vote may override such objection and the nonmember may be heard.

(D) Board Member Participation at Committee Meetings of Which They Are Not a Member. Subject to Section 2.14, Board Members are allowed to attend any meeting of a Committee as a member of the public under the same rules as members of the public for that participation. A Board Member may not speak at a Committee meeting except during public comment or upon permission of the Chair of the Committee.

4.08 Reconsideration

Any County Board Member on the prevailing side of any question determined by the County Board may make a motion to reconsider the question at the same or next succeeding meeting. When the County Board is equally divided on any question before it, the question shall be considered lost, but in that case any County Board Member present at the meeting where the question was considered may move for reconsideration at the same or next meeting.

4.09 Resolutions – Form and Introduction

(A) Form of Resolutions. A Board Member may request the assistance of administration and staff, together with Corporation Counsel, in drafting any proposed Resolution provided, however, the identity of the Board Member shall not be confidential. Resolutions shall be in form approved by the County Clerk and Corporation Counsel. In addition to any other form requirements, all proposed Resolutions shall include the following:

1. The County Manager or designee is responsible for reviewing the financial impact of any proposed Resolution and providing any comments relating to such financial impact.
2. The Corporation Counsel or designee is responsible for reviewing whether the proposed Resolution is within the scope of the County's authority and otherwise providing any comments relating to the legal impact of the proposed Resolution.
3. A space indicating the identity of the Committee(s) that considered the

proposed Resolution, the date of the Committee(s) meeting at which such consideration occurred, the official action of the Committee(s) on the proposed Resolution and the votes of the Committee(s) members relative to the proposed Resolution.

- B. Introduction of Resolutions. A Resolution may be proposed by an individual Board Member or by a Committee.
- C. Resolutions. Resolutions proposed by an Individual Board Member. If a Resolution is proposed by an individual Board Member, prior to any action by the Board on the proposed Resolution, the Board Chair may refer the proposed Resolution to the appropriate Committee. The County Board may, from time to time, request a report from the Board Chair as to referral of proposed Resolutions. The Committee(s) to which a proposed Resolution is referred shall file the official action on any proposed Resolution with the County Clerk as soon as practicable following the meeting at which such official action occurred, and the act of filing shall serve as a request that the proposed Resolution be placed on the agenda for the next County Board meeting. The requirements of this Section 4.09(B)1 may be waived, in whole or in part, by the Board Chair in his or her discretion.

- D. Resolutions Proposed by a Committee. A Committee may propose a Resolution. Any Committee that recommends County Board adoption of a Resolution proposed by the Committee shall file the official action on the proposed Resolution with the County Clerk as soon as practicable following the meeting at which such official action occurred and the act of filing shall serve as a request that the proposed Resolution be placed on the agenda for the next County Board meeting.
- E. All motions to amend a pending motion shall be reduced to writing and submitted to the Clerk prior to being seconded and subject to debate.
- F. All ordinances introduced to the Board, except amendatory zoning ordinances which change zoning districts, shall have a first reading and be held over to the next ensuing meeting for a second reading and motion for adoption unless a suspension of this rule is granted. Ordinances shall be read by title only, if County Board members have numbered copies thereof.

Current rule 2.145.

4.10 Suspension of and Amendment to Rules

(A) Suspension of Rules. Any rule in these Rules may be suspended by 2/3 vote provided any such suspension does not cause a violation of the Wisconsin Statutes.

(B) Amendment to Rules. The County Board may amend these Rules by 2/3 vote of the members elect provided any proposed amendment is provided in writing to all Board Members in the meeting packet distributed by the County Clerk under Rule 2.02(D). Appendix A relating to committees may be amended at any time by majority vote.

DUNN COUNTY, WISCONSIN
ORDINANCE NO. _____

**An Ordinance to Repeal and Recreate Chapter 2
Of the Dunn County Code of Ordinances**

The Board of Supervisors for the County of Dunn does hereby ordain as follows:

WHEREAS, the County Board of Supervisors of Dunn County finds it necessary and appropriate to update and revise Chapter 2 of the Code of Ordinances; and

WHEREAS, the revised Chapter 2 has been reviewed and approved by the appropriate committee and legal counsel;

NOW, THEREFORE, the County Board of Supervisors of Dunn County does hereby ordain as follows:

SECTION 1. Chapter 2 of the Dunn County Code of Ordinances is hereby repealed in its entirety.

SECTION 2. Chapter 2 of the Dunn County Code of Ordinances is hereby recreated to read as set forth in the “Dunn County Board Rules” which is attached hereto as “Attachment A” and incorporated herein by reference.

SECTION 3. Any and all ordinances, resolutions, or parts thereof in conflict with this ordinance are hereby repealed to the extent of such conflict.

SECTION 4. This ordinance shall take effect upon passage and publication as provided by law.

Enacted on: _____

OFFERED BY THE EXECUTIVE
COMMITTEE:

Published on: _____

Kelly McCullouch, Chair

ATTEST:

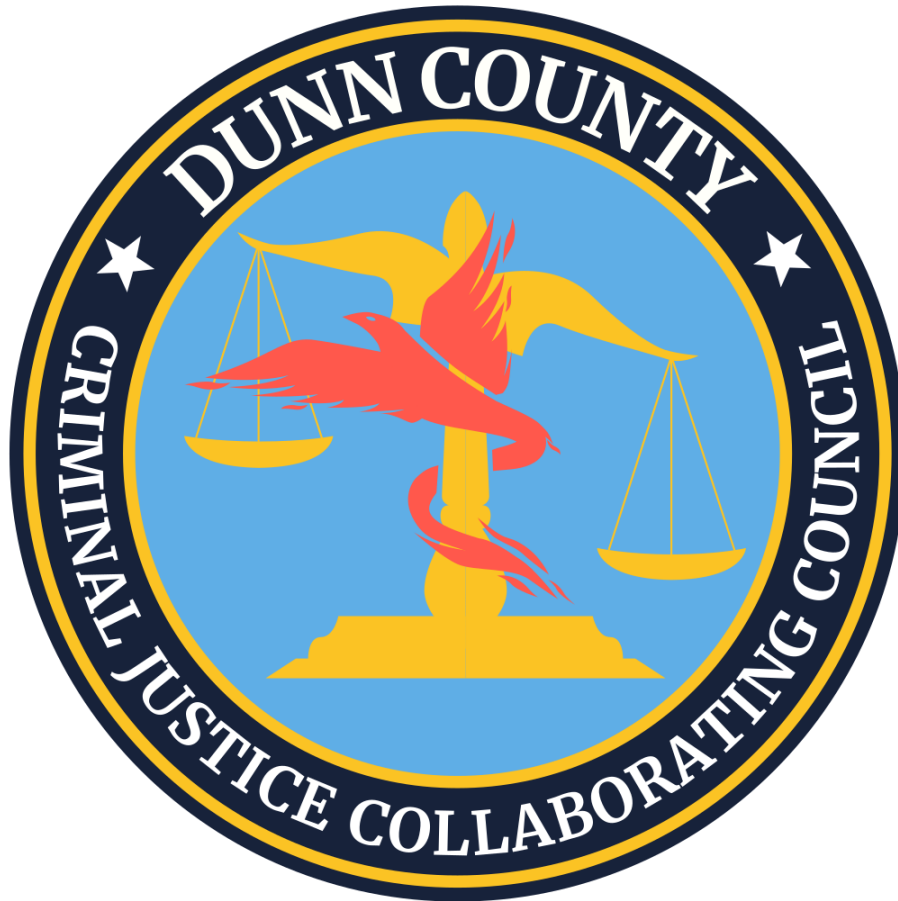
Andrew Mercil, County Clerk

COUNTERSIGNED:

Approved as to Form and Execution:

James McMenomy, Corporation Counsel

Kelly McCullouch, Chair
Dunn County Board of Supervisors



2024 Annual Report

Dunn County Criminal Justice Collaborating Council



Dunn County Criminal Justice Collaborating Council



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CJCC Purpose, Mission, and Vision

The Dunn County Criminal Justice Collaboration Council (DCCJCC) was officially created by the County Board of Supervisors in 2008. The Council was formed in response to Dunn County's need to assess the effectiveness of the criminal justice system in the county and explore ways to improve community safety, reduce recidivism by offenders, and reduce systemic costs.

The mission of the Dunn County Criminal Justice Collaborating Council (CJCC) is to collaborate between stakeholders to improve the effectiveness of Dunn County's criminal justice system.

The vision is to improve the criminal justice system for all Dunn County residents.

2024 CJCC Leadership

The CJCC is led by a chair and vice chair that are elected by the full Council to serve one two-year term. For the 2023-2024 period, the Council is chaired by District Attorney Andrea Nodolf and vice chaired by Judge Christina Mayer.

CJCC Overarching Goals and Strategies

As a result of our collaborative efforts, the overarching goals of the Dunn County Criminal Justice Collaborating Council are to see that:

- Community safety is improved
- Recidivism is reduced
- Systemic costs are reduced
- Individual, family, and community loss and harm are reduced

Strategies to achieve these goals include:

- Use of evidence-based decision making (EBDM) to identify and change and system improvements



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- Maximize the use of evidence-based practices and programs across the system
- Operate collaboratively
- Continually learn and improve the system based on the collection, analysis, and use of local data
- Enhance community and stakeholder communication and knowledge

2024 CJCC Highlights

January 2024 Year 8 of State Treatment Alternatives and Diversion (TAD) Grant

January 2024 Family Treatment Court grant Technical Assistance Liaison support

January 2024 Family Treatment Court federal grant enhancements begin with increased peer support, mental health, and treatment on the team

March 2024 Implemented new electronic case management system for programs

April 2024 Family Treatment Court (FTC) team received Putting Families First award

April 2024 Treatment Court and Family Treatment Court teams attended the Wisconsin Association of Treatment Court Professionals (WATCP) Annual State Training Conference

May 2024 CJCC trained on the administration of Narcan opioid overdose reversal

June 2024 FTC and Treatment Court team members attend national All Rise training

July 2024 Year 2 State Grant for Medication-Assisted Treatment (MAT) in Jail

September 2024 New Treatment Court Coordinator joins CJCC Division, Kayla Johnson

September 2024 End of COSSAP State DOJ Grants for Law Enforcement Deflection & Diversion and Treatment in Jail services



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October 2024 Awarded new State DOJ JAG Grant for Law Enforcement Deflection & Diversion

October 2024 Awarded DOJ Residential Substance Abuse Treatment (RSAT) Grant for Jail Treatment

October 2024 Year 2 of 3 year federal Family Treatment Court enhancement grant

November 2024 Notified of 2025 TAD grant of \$100,000 to enhance Treatment Court

November 2024 Annual CJCC Program Recidivism report released

December 2024 CJCC Survey to inform 2025 goals

2024 CJCC Goals and Accomplishments

Maintain and sustain programs and grants in general, specific consensus goals are to:

1. Sustain the Treatment / Medication Assisted Treatment (MAT) in Jail program
 - ✓ Successfully secured Residential Substance Abuse Treatment (RSAT) grant to sustain the substance use counselor position and to establish at Therapeutic Community (TC) in jail
 - ✓ Secured local opioid settlement funding to provide 25% match to RSAT grant
 - ✓ Full time licensed substance use counselor working in the jail
 - ✓ Evidenced-based treatment programming implemented
 - ✓ Vivitrol MAT provided in the jail with care coordination post release
2. Fully implement the Law Enforcement Deflection and Diversion Initiative
 - ✓ Dunn County Dylan Crist transition into role as Behavioral Health Officer
 - ✓ Secured \$250,000 DHS Law Enforcement Opioid Abatement grant to support law enforcement deflection and diversion efforts focused on treatment in lieu of arrest



Dunn County Criminal Justice Collaborating Council



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- ✓ Established contracts for Kaleidoscope peer support center hours expansion
- 3. Focus on continued professional development
 - ✓ Ongoing professional development at all CJCC meetings
 - ✓ Community partner presentations from Stepping Stones, Arbor Place, Project Hope, Local Opioid Settlement, Bridge to Hope, Truancy Court, DHS Youth Services, Kaleidoscope Center and Roundtable Revival
 - ✓ Training conferences opportunities for agency staff to attend together to further professional knowledge and foster relationships
- 4. Expand and enhance Family Treatment Court (FTC)
 - ✓ Federal grant Technical Advisor Liaison monthly meetings held
 - ✓ Peer Support Liaison added to the FTC team as an enhancement
 - ✓ Increased Treatment Provider time on the FTC team as an enhancement
 - ✓ Increased Mental Health Provider time on the FTC team as an enhancement
 - ✓ Team training opportunities with federal grant for state and national conferences

2024 CJCC Composition

The Council consists of both voting and non-voting members. Members participate in quarterly CJCC meetings, bi-monthly Executive Committee meetings, and monthly Operational Committee meetings.

2024 CJCC Voting Members

All CJCC voting members listed below, except the citizen members, are permanent members of this Council. Voting members of the Council are specified in the Council's bylaws. The twenty-two (22) voting members of the Council include:

- All Circuit Court Judges of Dunn County (3)
 - *Judge Jim Peterson, Judge Christina Mayer, Judge Luke Wagner*



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- County Manager - *Kris Korpela*
- Sheriff - *Kevin Bygd*
- Chief of Police Menomonie Police Department - *Chief Rick Hollister*
- Law enforcement from an outlying district - *Chief Jason Spetz, UW-Stout; Chief Greg Kalosis*
- Chair, County Board of Supervisors - *Supervisor Kelly McCullough*
- Chair, County Board Judiciary & Law Committee - *Supervisor John Calabrese*
- Clerk of Courts - *Katie Schalley*
- Wisconsin Department of Corrections, Division of Community Corrections Supervisor for Dunn County - *Michelle Bero*
- District Attorney - *Andrea Nodolf*
- Defense Attorney - *Assistant State Public Defender Jonathan Lundeen*
- City of Menomonie Attorney - *Allyson Moore*
- Director, Department of Human Services - *Paula Winter*
- Victim/Witness Coordinator - *Jamie Krause; Maria Herdahl*
- Child Support Director - *Josie LaLiberty*
- Public Health Director - *KT Gallagher*
- City of Menomonie Administrator - *Eric Atkinson*
- City of Menomonie Mayor - *Randy Knaack*
- Two (2) Dunn County Resident Citizen members
 - *Jamie Dardine, Bridge to Hope Legal Advocate*
 - *Colleen Etzbach, UW-Stout Professor of Rehabilitation and Criminal Justice*

2024 CJCC Structure

The CJCC has one standing committee, one special committee, and utilizes a work group team structure to focus on specific topic areas. The full Council, committees, and teams have a designated chair. The CJCC is staffed by 1.0 FTE Criminal Justice Director Sara Benedict. The CJCC structure provides flexibility and focus as the Council deems necessary. Director Benedict manages the Criminal Justice Collaboration Division of the Department of Administration and manages CJCC programs and grants.



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CJCC Executive Committee

The Executive Committee acts as the steering committee for the CJCC and various work groups. Standing members include the CJCC Chair and Vice Chair, County Manager, County Board Chair, Presiding Judge, District Attorney, and Sheriff.

2024 Executive Committee members include CJCC Chair District Attorney Andrea Nodolf, Vice Chair Christina Mayer, Presiding Judge James Peterson, County Board Chair Kelly McCullough, County Manager Kris Korpela, and Sheriff Kevin Bygd.

The Executive Committee provides oversight to the CJCC, is a forum to vet ideas, prioritize issues, and collaborate on grant funding opportunities. The Executive Committee has responsibility for overall direction of CJCC (agendas, bylaws, membership, structure, priorities); ensuring progress is being made towards identified goals; annual report to the County Board; propose work groups and committees; CJCC appointments and nominations; and review and propose budget recommendations.

CJCC Operations Committee

The Dunn County Criminal Justice Collaborating Council's Operations Committee purpose is to monitor ongoing operations; identify critical issues and priority areas; provide oversight to collaborative programs and grants; gather and evaluate information; consider and recommend actions, and propose policies to the Council.

2024 Operations Committee members include: CJCC Chair District Attorney Andrea Nodolf, CJCC Vice Chair Christina Mayer, Judge James Peterson, Judge Luke Wagner, County Board Chair Kelly McCullough, County Manager Kris Korpela, Sheriff Kevin Bygd, Menomonie Police Chief Rick Hollister; Clerk of Court Katie Schalley, Probation Area Supervisor Michelle Bero, Defense Attorney Jonathan Lundeen, with Criminal Justice Director Sara Benedict.

The Operations Committee which is convened monthly focusing on ongoing operations, oversight of existing programs, examining effective strategies, collaborate



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on shared programs, identify trends, opportunities, and priority areas for collaboration.

Criminal Justice Data

Data is collected and reported on Law Enforcement Proxy data and other key measures of our criminal justice system. Monthly dashboards were started in 2016 and combined into yearly Smashboards examining key criminal justice system indicators. The Criminal Justice Data Smashboards are published annually.

The ongoing data collection is from Dunn County Human Services, Department of Corrections Probation, District Attorney's Office, Menomonie Police Department, Sheriff's Department, Jail, Pretrial Services, and Criminal Justice Collaboration Division.

Annually, the CJCC programs are examined to measure impacts and outcomes over time. The annual CJCC Programs Recidivism study examines the re-offense rates of individuals who participate in CJCC programs at one and three-years post program. These annual studies are collaborative undertakings examining hundreds of program participants since the beginning of the various CJCC programs including Treatment Court, Family Treatment Court, Treatment Opportunity Program, and Pre-Charge Diversion. Findings continue to validate Dunn County CJCC programs are effective in reducing recidivism as expected by implementing evidence-based programs and following evidence-based decision-making research principles.

Overview of CJCC Program Grants

Grants	2024 Awards
State DOJ Treatment Alternatives and Diversion (TAD) grant	\$165,577 \$55,526 25% local match
State COSSAP DOJ MAT in Jail grant	\$150,000



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State DHS MAT in Jail grant	\$103,000
State DOJ RSAT in Jail grant	\$80,000 \$26,757 25% local match
State DOJ LEDD grant	\$150,000
State DHS Law Enforcement Opioid Abatement grant	\$250,000
Federal Family Treatment Court grant	\$849,999 over 3 years \$283,332 25% match \$377,777 per year
Battered Women's Justice Project	\$5,000 donation

CJCC Collaborative Programs and Staff

- Pretrial Services – Pretrial Service Coordinator Sandy Frigo, CJC Division
- Treatment Opportunity Program (TOP) – TOP Coordinator Jenae Brantner, CJC Division
- Treatment Court – Treatment Court Coordinator Kayla Johnson, CJC Division



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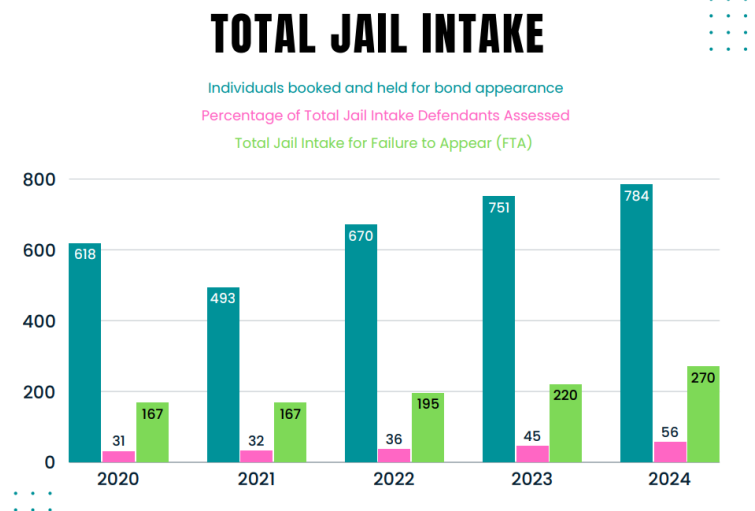


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- Family Treatment Court – Family Treatment Court Coordinator Melisa Berg, DHS
- Treatment and Medication Assisted Treatment (MAT) in Jail – Dunn County Jail Substance Use Counselor Sheli Jo Metzger
- Law Enforcement Diversion and Deflection – Dunn County Sheriff's Office Behavioral Health Officer (BHO) Dylan Crist and Menomonie Police Department BHO Aaron Bergh

Dunn County Pretrial Services

2024 was Dunn County's 8th year of the state DOJ Treatment Alternatives and Diversion (TAD) implementation grant. TAD funding supports a full time Pretrial Services Coordinator position to provide front-end systemic assessment of offenders' risk, needs, and responsivity factors to inform decisions, provide referral services with the goal to reduce recidivism. Treatment needs are identified early in the criminal justice process for appropriate referral to CJCC treatment programs and community-based services.





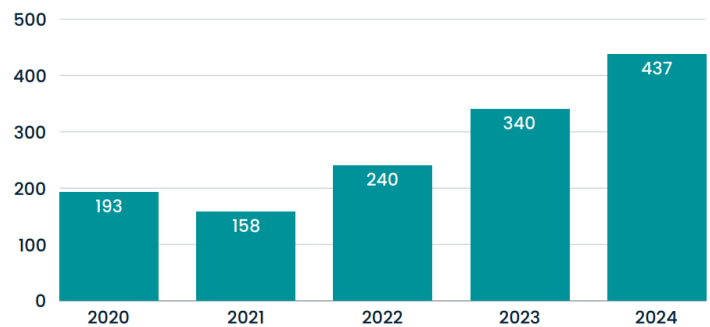
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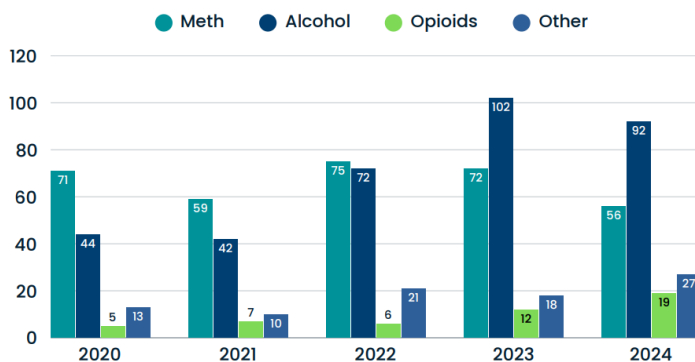
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In 2023, the Pretrial Risk Assessment (PSA) tool was implemented. In 2024, 437 public safety assessments were completed. The evidence-based PSA uses nine risk factors to assess the risk of new criminal arrest, new violent criminal arrest, and failure to appear (FTA) pending case disposition. In 2024, of the 784 individuals who were booked and held in jail for a bond hearing the next day, 34% were for failure to appear (FTA) to a scheduled court hearing.

PRETRIAL RISK ASSESSMENTS COMPLETED



MOST PROBLEMATIC SUBSTANCE REPORTED



With the Pretrial Assessment Protocol, screeners for substance use and mental health are administered in jail on a voluntary basis. In 2024, 39% of the 235 screened individuals, alcohol was identified as the most problematic substance with an average severity level of severe. 24% of those assessed identified methamphetamine as most problematic and 8% of assessed inmates indicated opioids use as problematic. The severity level was

also severe for methamphetamine and opioids. This is the second year that alcohol has surpassed methamphetamine as being the most problematic substance and this is also consistent with the nationwide trend of alcohol being the most abused substance.

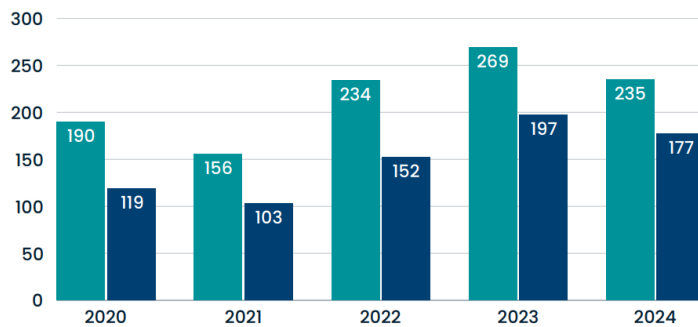


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MENTAL HEALTH SCREENERS COMPLETED (GAIN-SS) HIGH SEVERITY LEVEL



2024 mental health screening data shows 75% of individuals assessed were identified as “high probability” for a mental health diagnosis; this is 2% higher than the previous year.

Pretrial Assessment Protocol for Bond Appearances								
Started in 3/2017- State DOJ TAD Grant Funded with 25% county match								
	2024	2023	2022	2021	2020	2019	2018	2017 Mar-Dec
Total Pretrial Risk Assessments (PSA) Completed	437	340	240	158**	193**	374	424	425
Total Jail Intake (booked and held for bond appearance)	784	751	670	493	618	837	883	757
% of Total Jail Intake Defendants Assessed	56% (437)	45% (340)	36%	32%	31%	45%	48%	56%
% of Total Jail Intake for Failures to Appear (FTA)	34% (270)	30% (220)	30% (195)	34% (167)	27% (167)	30% (248)	35% (313)	30% (226)
Total Mental Health Screeners Completed (GAIN-SS)	235	269	234	156	190	368	420	424
High Severity Level (high probability of diagnosis)	75% (177)	73% (197)	65% (152)	66% (103)	63% (119)	61% (225)	61% (255)	53% (224)
Total Drug/Alcohol Screeners Completed (TCU-V)	235	267	239	156	193	370	424	498
Most Problematic Drug (self-identified):								
Meth - average severity: severe	24% (56)	27% (72)	31% (75)	38% (59)	37% (71)	35% (131)	33% (138)	33% (163)
Alcohol - average severity: severe	39% (92)	38% (102)	30% (72)	27% (42)	23% (44)	21% (78)	25% (107)	21% (103)
Marijuana - average severity: mild	7% (16)	4% (10)	6% (14)	4% (7)	4% (8)	8% (28)	8% (33)	12% (58)
Heroin/Opioids - avg. severity: severe	8% (19)	5% (12)	3% (6)	4% (7)	3% (5)	5% (19)	2% (10)	4% (20)
All Other Drugs (Rx, Cocaine, Delta)	5% (11)	3% (8)	3% (7)	2% (3)	3% (5)	<1% (2)	1% (5)	3% (13)
None	17% (41)	24% (63)	27% (65)	27% (42)	31% (60)	30% (110)	30% (128)	28% (137)

Notes: The Public Safety Assessment (PSA) was implemented June 1, 2023, replacing the COMPAS Pretrial Risk Assessment.

**Due to COVID-19, the pretrial assessment and screening tools were not completed when jail access was limited for safety precautions.

Dunn County Treatment Opportunity Program (TOP)

State TAD grant funds, and a local match, support Dunn County’s Treatment Opportunity Program (TOP) to divert individuals with underlying drug/alcohol issues into programming with comprehensive case management, treatment, and drug testing services. In partnership with the District Attorney’s Office and the Department of Corrections (DOC), programming is offered to divert individuals from the typical criminal justice response of criminal charges, jail, or prison time. TOP is a 6–12-month



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long program requiring a minimum of 6 months monitored sobriety, engagement in treatment, and the expectation to remain crime-free. Upon completion of the program, and full satisfaction of a Deferred Acceptance of a Guilty Plea (DAGP) agreement, jail time can be averted with criminal charges ultimately being reduced or dismissed. For DOC participants, jail, prison, and probation revocation can be avoided with this treatment-based alternative.

In 2024 the TOP program continued to complete outreach to referral sources, assess individuals referred to programming, offer case management and testing services, complete referrals to community-based programs, monitor treatment compliance/adherence, and assist individuals with personal goals using individualized case plans. Community outreach/education also continued through the collaboration of staff and outside agencies. A pilot contingency management (CM) program was established and began in 2024. This is an evidence-based approach shown to have great outcomes for those with a Stimulant Use Disorder.

The Wisconsin Statewide Pre-Charge and Post-Charge Diversion Program Outcome and Performance Measures were released in November of 2024. This document assists agencies with how to track, monitor, and assess effective diversion programs. The Criminal Justice Director and TOP Coordinator were co-authors of this document with other statewide partners. The TOP Coordinator also worked with the State Evidence-Based Program Manager to develop a bi-monthly Community of Practice meeting that allows for enhancement of diversion programs through ongoing training and networking.

In 2024 there were 65 individuals referred to TOP. Through the year, 64 individuals were served; 19 graduated, 14 were terminated, 7 were generally discharged, and 24 remained active in programming into 2025. Overall, the program has seen a 60% completion rate. Individuals are supervised in the program based on their assessed risk level to reoffend. Of the individuals that participated in 2024, 38% were low risk, 28% were medium risk, and 34% were high risk. The primary substance for participants was 72% methamphetamine, 11% marijuana, 9% opioids, and 8% alcohol.



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Recidivism is measured quarterly for graduates of the TOP program. As of December 31, 2024: 86% of graduates have had no new convictions 1 year post program; 83% of program graduates had no new convictions 2 years post program; 76% of program graduates had no new convictions 3 years post program.

Wisconsin DOJ released a TAD program evaluation for TAD funded programs operating between 2019–2023. This document showed that for every \$1 invested into diversion programs, there is a benefit between \$8.18–\$9.12 to the criminal justice system through averted incarceration and reduction in crime.

Treatment Opportunity Program (TOP) Started in Jan 2017 – State TAD Grant Funded 6 to 12-to-18-month program (treatment, case management, drug testing)								
	2024	2023	2022	2021	2020	2019	2018	2017
Active carry-over number of participants from previous year – continuing to serve	26	20	16	16	23	20	25	-
YTD Referrals	65	95	77	51	71	117	126	111
Number Started Program in Year	38	35	28	29	24	48	30	35
Number Ended Program in Year	40	29	25	30	29	34	39	10
Total Served in Year (active carryover + new)	66	55	44	45	47	68	55	35
YTD Completion Rate	19 of 33	13 of 22	15 of 25	17 of 30	18 of 29	24 of 34	22 of 39	5 of 10
% Completed Successfully	56%	59%	60%	57%	62%	71%	56%	50%
Program to Date (PTD) Completion Rate	135 of 225	116 of 192	103 of 169	88 of 144	71 of 114	51 of 83	27 of 49	5 of 10
% Completed Successfully	60%	60%	61%	61%	63%	62%	55%	50%
Note: TAD Grant enhancements implemented in 2023 with additional funding for a full time TOP program coordinator, program incentives, and basic needs.								

Dunn County Treatment Court

The mission of Dunn County Treatment Court is to empower individuals to establish and maintain recovery while enhancing community safety. The treatment court model is an evidence-based program for individuals assessed as high risk to reoffend and in high need for substance use disorder treatment. Dunn County Treatment Court is a 14–17-month program which provides a community-based alternative to incarceration. The Treatment Court pairs judicial monitoring with intensive supervision, case management, treatment, and drug testing services, while matching these services to each participant’s unique and individualized needs.



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In 2024 the Dunn County Treatment Court Team had several changes amongst team members. The first half of 2024 the Dunn County Treatment Court Team included Circuit Court Judge James Peterson*, Assistant District Attorney Megan Kelly*, Public Defender Jonathan Lundeen, Chief Deputy Sheriff Marshall Multhauf, Menomonie Police Department Commander Chris King, DOC Probation Officer Paul Gilbertson, Arbor Place Licensed Therapist Tonny Strong, DHS Therapist Jennie Haviland*, Criminal Justice Director Sara Benedict, and Treatment Court Coordinator Kimberly Kitzberger*.

Dunn County Treatment Court Team changes (*) include Treatment Court Coordinator Kayla Johnson starting with the team September 2024. At the end of 2024, Judge Peterson transitioned out of Treatment Court and in 2025 Judge Luke Wagner began presiding over Dunn County Treatment Court.

In 2024 there was a decrease in the number of referrals made to the Treatment Court from the previous year. Twenty-three individuals were referred to and assessed for program eligibility with nine of those individuals being eligible to the program in 2024. The number of individuals served by the Treatment Court remained steadily over the course of the year. Over the first quarter, the Treatment Court maintained a program population average of seventeen participants. By the last quarter, the Treatment Court was serving an average of thirteen participants. Treatment Court has a maximum program capacity of twenty-four individuals.

Twenty-eight individuals were served by the Treatment Court in 2024. 71% of these participants are male, 29% female. Methamphetamine remains the primary substance bringing participants into the justice system. 79% of Treatment Court participants were diagnosed with a methamphetamine related substance use disorder. Opiate related, including heroin, substance use disorders impacted 11% of Treatment Court participants. Alcohol related substance use disorders were diagnosed for nearly 10% of program participants.

In 2024, ten participants successfully graduated from the Treatment Court. Four individuals were terminated from the program. Thirteen individuals remained active in the Treatment Court beyond calendar year 2024. Overall, the program maintains a 51%



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successful completion rate, demonstrating a success rate just above the national averages.

The last CJCC Data Recidivism Study completed for Treatment Court was in November of 2024. Since program inception in 2008, 79% of Treatment Court graduates had no new convictions 1-year post program, 45% of graduates had no convictions 3-years post program, and 46% of Treatment Court graduates had no new convictions 5-year post program. These recidivism rates remain on par with national averages.

Other applaudable benefits of the Treatment Court include harm reduction and cost avoidance savings. On average, Dunn County Treatment Court graduates had 9 criminal case filings per graduate charged pre-Treatment Court admission. Comparatively, graduates with charges filed post-Treatment Court graduation maintained an average of two case filings. This illustrates a harm reduction effect amongst high-risk offenders who participate in this evidence-based alternative to incarceration. Additionally, a State CJCC analysis of the benefits-cost ratio for Treatment Courts show, for every \$1 invested in Treatment Court programs, the criminal justice system yields a \$5.92 benefit through averted incarceration and reduced crime.

In 2024 a grant application was submitted for Wisconsin's TAD-Post-Charge Diversion/Hybrid Court Program grant for 2025 program enhancements to offer supportive services to help bridge the gap and needs of the participants. The Treatment Alternatives and Diversion Program (TAD) was established by the 2005 Wisconsin Act 25 to support efforts to provide treatment and diversion programming to non-violent adult justice involved individuals for who substance abuse was a contributing factor in their criminal activity. The Dunn County Treatment Court team was awarded the grant with funding beginning January 2025.



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Treatment Court Started in 2008 18-24 month program (High Risk/High Need)	2024	2023	2022	2021	2020	2019	2018	Program to Date (PTD) 2008-2024
Carryover Active Participants from previous year	20	8	9	10	15	15	16	-
Number Referred in Year	23	61	33	28	23	33	38	-
Started Program in Year	8	20	10	12	6	12	13	-
Graduated (in Year of total ended) % Successful - Graduation Rate	10 of 14 71%	3 of 7 43%	3 of 8 38%	6 of 10 60%	4 of 12 33%	6 of 12 50%	6 of 14 43%	71 of 138 51%
Terminated (in Year of total ended) % Unsuccessful - Termination Rate	4 of 14 29%	4 of 7 57%	5 of 8 62%	4 of 10 40%	8 of 12 66%	6 50%	8 57%	67 of 138 49%
General Discharge (<i>neutral discharge</i>)	2	1	3	3	0	0	0	10 of 148 7%
YTD Total Served PTD All Discharge Types	28	28	19	22	21	27	29	148

Dunn County Family Treatment Court

The mission of Dunn County's Family Treatment Court (FTC) is to improve child welfare system outcomes for families impacted by parental substance use through evidence-based wrap-around programming, collaborative case management, and intensive judicial monitoring.

The 2024 Dunn County Family Treatment Court Team included Judge Christina Mayer, Assistant District Attorney Andrew Maki (Jan-Nov), Arbor Place Clinical Substance Abuse Counselor Tonny Strong, Criminal Justice Director Sara Benedict, DHS Family and Children's Services Manager Lori Radcliffe, Child Protective Services Social Workers Loretta Olson and John Welch, Licensed Clinical Therapists Jennie Haviland (Jan-Nov) and Stacy Plumer (Nov-present), Certified Peer Support Hope Remus and Family Treatment Court Coordinator Melisa Berg.

In 2024, Family Treatment Court served 17 total individuals with open child protective service cases assessed to be in need for substance use treatment. In 2024, eight participants graduated from the program, four were terminated, with five active participants carried over into 2025. Overall, 27 children were impacted by parental participation.

Dunn County Family Treatment Court continued to utilize the OJJDP Federal grant in 2024 to add a certified peer support and licensed therapist to the team. In addition, The



Dunn County Criminal Justice Collaborating Council

2024 Annual Report

Family Treatment Court Team attended the Wisconsin Association of Treatment Court Professionals Conference in WI Dells in April. Three team members attended the All Rise 2024 Conference in Anaheim, CA in May and an in-house training session occurred in October which included interdisciplinary education which included substance use, medication assisted treatment and drug trends.

In April 2024, The Dunn County Family Treatment Court received the 2024 Secretary's Putting Families First Award for the program's transformative efforts in transitioning the child welfare system to become more family-focused and collaborative while working diligently to provide services so children can remain in their homes.



April 23, 2024 – The Family Treatment Court Team receiving the 2024 Secretary's Putting Families First Award.

Family Treatment Court (FTC) Started in Aug 2019 15-24-month program	2024	2023	2022	2021	2020	2019	Program to Date (PTD) 2019-2024
Carryover Active Participants from previous year	9	7	7	6	9	0	-
Number Referred in Year	24	12	27	19	6	11	99
Started Program in Year / Program to Date (PTD)	7	9	10	8	2	10	46
Number of Children Impacted by Parental Participation	27	39	29	10	5	21	131
Graduated <i>% Successful - Graduation Rate</i>	8 of 12 66%	4 of 9 44%	3 of 5 60%	4 of 6 66%	2 of 4 50%	0 0%	21 of 36 58%
Terminated <i>% Unsuccessful - Termination Rate</i>	4 of 12 33%	5 of 9 56%	2 of 5 40%	2 of 6 33%	2 of 4 50%	0 0%	15 of 36 42%
General Discharge	0	0	3	2	1	0	6 of 42 14%
YTD Total Served PTD Discharges (all types)	16	16	18	14	11	10	42
Note: State grant received to establish a new FTC in 2018. Federal FTC expansion grant received in 2023 to implement enhancements in 2024.							



Dunn County Criminal Justice Collaborating Council



2024 Annual Report

Treatment in Jail Services – Medication-Assisted Treatment (MAT) in Jail

The Medication Assisted Treatment (MAT) in Jail program includes substance use screening, assessment, evidence-based programming, MAT medications, transition planning, and care coordination. The Jail Substance Use Counselor in partnership with Jail Programs Director and the contracted Jail Medical staff deliver medication assisted treatment (MAT) and evidence-based cognitive behavioral therapy (CBT) programming to address substance use disorders in the jail setting.

In 2024, 95 incarcerated individuals were referred to the Jail MAT program with 23 found medically eligible and enrolled in the program. The most problematic substances of MAT participants were 61% alcohol and 39% opioids.

Ongoing CJCC grants with the state Department of Justice (DOJ) and Department of Health Services (DHS) fund the full time jail substance use counselor, MAT medications, program materials, training, and operating supplies. A portion of our local opioid settlement funds are used as a grant match. A new grant received in late 2024 is to establish a residential substance abuse treatment (RSAT) therapeutic community (TC) in jail to open in 2025.

The Dunn County Jail staff have been able to visually see and hear the improvement of the incarcerated persons health and mental health from those participants being active the MAT Program. The MAT Program has shown that the medication has reduced the return to use of substances upon release from the jail setting.

Medication Assisted Treatment (MAT) in Jail Started in October 2022 – COSSAP MAT Grant/State DHS MAT Grants/Local Opioid Settlement Voluntary Program (assessment, eligibility, medications, evidence-based jail programming, care coordination)			
	2024	2023	2022
Total Referrals for MAT	95	67	29
Total Number Assessed	95	67	29
Total MAT Enrollment	23	33	14
MAT Problematic Substances	61% alcohol 39% opioids	61% alcohol 33% opioids 6% both	57% alcohol 42% opioids
Note: The Treatment in Jail grant funded program was expanded in October 2023 to serve anyone in jail with a substance use disorder providing access to evidence based programming, substance use counseling, and care coordination in addition to MAT.			



Dunn County Criminal Justice Collaborating Council



2024 Annual Report

Law Enforcement Deflection and Diversion (LEDD) – Project Hope Dunn County Sheriff's Behavioral Health Officer, Dylan Crist

In 2022, Dunn County CJCC received a state DOJ grant of \$150,000 to plan and implement a law enforcement led-deflection program within the Sheriff's Office. In 2023, the funding increased to \$250,000 to develop pathways to avoid the criminal justice system and to support individuals in need of treatment. In 2024 to 2025 the CJCC received \$390,000 to continue efforts to combat substance use with law enforcement led deflection. Funds support the Sheriff's Office full time Behavioral Health Officer (BHO) position Dylan Crist. The BHO works closely with counterpart at Menomonie Police Department, BHO Aaron Bergh to develop, implement, and deliver countywide deflection and diversion pathways at the law enforcement level as part of Project Hope.



Dunn County
Deputy Sheriff
Behavioral
Health Officer
Dylan Crist

Referrals continue to grow in 2024. Law Enforcement referrals mean either Dunn County Sheriff Deputies or Menomonie Police Officers are contacting the BHOs, through our department computer system, phone or email, regarding someone they came into contact with or arrested and thought they could use help for substance use/mental health. BHOs then go out and meet with these individuals at their home or place of choice and try to problem solve with them on what they are struggling with. BHOs answer questions, connect with available county resources, treatment, detox, and help individuals prioritize what needs to happen to get them progressing out of their crisis situation. Quick Response Team Deployments occur when a team meet with the struggling community member right away. If the BHO is meeting with the community member later, it would fall under BHO interventions. After the first meeting with the community members, the BHOs continue to follow up either on a regular basis or as needed to help coordinate and connect with resources. In these efforts to provide options the hope is that it lowers their contacts with Law Enforcement and criminal justice system as they navigate their substance use recovery.



Dunn County Criminal Justice Collaborating Council



2024 Annual Report

Law Enforcement Deflection and Diversion (LEDD) Project Hope with Menomonie Police Department Dunn County Sheriff's Office Behavioral Health Officer (BHO) began Jan 2023 – COSSAP, JAG, and LEOA Grants Behavioral Health Officers (BHOs)/Angles of Red Cedar/ QRT/ Deflection/Diversion (youth and adults)			
	2024	2023	2022
Law Enforcement Referrals	73	69	-
Quick Response Team (QRT) Deployments	13*	33	5
Behavioral Health Officer (BHO) Interventions	153	58	-
BHO Referrals to Treatment	42	60	-
Number of Individuals that Accessed Treatment (difficult to track)	17	18	2
Angels of Red Cedar: Drug/paraphernalia drop off amnesty with linkage to Treatment	0	1	-
Notes: COSSAP grant funds received by the CJCC in 2022 to implement <u>county-wide</u> law enforcement deflection and diversion program. Project Hope is a collaborative effort of the Dunn County Sheriff's Office with the City of Menomonie Police Department. *QRTs are no longer done			

Program statistics for treatment are difficult to track as there is confidentiality, so even if BHOs help coordinate they told if they show up to their appointments or not and if they left in-patient treatment. Due to this, the BHOs believe the treatment numbers are higher than reported. We have been as of lately trying to make an effort to ask community members as we complete follow up about treatment and note appropriately in our tracking system. We are also having them sign a release of information form to allow us to track their treatment if they voluntarily agree. However, hospitals or treatment facilities are not required to notify us regarding treatment issues or progress.

Both Dunn County Sheriff Office and Menomonie Police Department grants help fund our community peer support organization Kaleidoscope. This resource is again growing in use by many in the substance use recovery community. This organization is made up of community members with former substance use problems that now help connect struggling community members with resources, groups, and options to start their recovery. The Kaleidoscope Center at City Hall is open 11am-7pm Monday – Saturday. It is set up to allow community members to come in and connect for the day or a few minutes depending on their need. They make it an inviting environment to connect the person with peer support, shelter, food, community resources, groups, available computers, WIFI, and other activities to promote community/involvement.



Dunn County Criminal Justice Collaborating Council



2024 Annual Report

Collaborations and Affiliations

Dunn County CJCC staff are actively involved in a number of organizations, including:

- Wisconsin County's Association (WCA) Judicial & Public Safety Committee
- National Association of Counties (NACo) Justice and Public Safety Committee
- State of Wisconsin CJCC TAD Subcommittee
- National Treatment Court Association
- National Pretrial Services Agencies Association
- Wisconsin Deflection and Diversion Standards and Performance Measures Work Group
- Wisconsin Association of Treatment Court Professionals
- UW Stout Chancellor's Coalition
- Dunn County Partnership for Youth
- Public Health Dunn Right Coalition

Respectfully Submitted,

Sara Benedict, Criminal Justice Director

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Phone: (715) 231-6686

Email: sbenedict@co.dunn.wi.us

Website: <http://www.co.dunn.wi.us/cjcc>



CHILD SUPPORT AGENCY

ANNUAL REPORT

2024

JOSIE LALIBERTY, DIRECTOR

Dunn County Child Support Agency

615 Stokke Parkway, Suite 1600

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jlaliberty@co.dunn.wi.us

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AGENCY STAFF AND LONGEVITY

As of December 31, 2024:

<i>Title</i>	<i>Name</i>	<i>Length of Service</i>
<i>Director</i>	Josie LaLiberty	4.3 years
<i>Administrative Assistant</i>	Alexis McGrath	4.5 months
<i>Legal Secretary</i>	(Vacant)	----
<i>Program Assistant</i>	Sarah Gaudes	3.4 years
<i>Child Support Specialists</i>	Tracey Gumness	23 years
	Amanda Leach	8.2 years
	Kendall Wold	7.5 years
	Kari Miller	2.3 years



Back Row: Kendall Wold, Amanda Leach, Sarah Gaudes, Kari Miller, Tracey Gumness

Front Row: Alexis McGrath, Josie LaLiberty

CHILD SUPPORT (IV-D) PROGRAM SUMMARY

The United States Congress established the Child Support Enforcement and Paternity Establishment Program in 1975 under Title IV-D (pronounced four-D) of the Social Security Act as a way to reimburse the government for welfare expenditures. Today, the IV-D Program is one of the most effective anti-poverty programs in the nation. The federal Office of Child Support Services (OCSS) partners with state, tribal, and local child support agencies to implement and administer the IV-D Program to encourage parental responsibility so children receive financial, emotional, and medical support from both parents – even when living in separate households.

Under contract with the Wisconsin Department of Children and Families, the Dunn County Child Support Agency (CSA) administers the IV-D Program at the local level. Some of the specific services provided by the CSA include:

- Establishing paternity (legal fatherhood) on behalf of the children of unwed parents
- Establishing court orders requiring financial support be paid in accordance with Wisconsin Administrative Code DCF 150
- Establishing court orders for both parents to provide dependent health insurance when available through their employment at a reasonable cost
- Locating absent parents and any assets necessary to establish, review, enforce, and collect child support and health insurance obligations
- Collecting and distributing child support payments
- Enforcing child support and health insurance orders through various methods, such as administrative, civil, and interstate actions or criminal non-support referrals

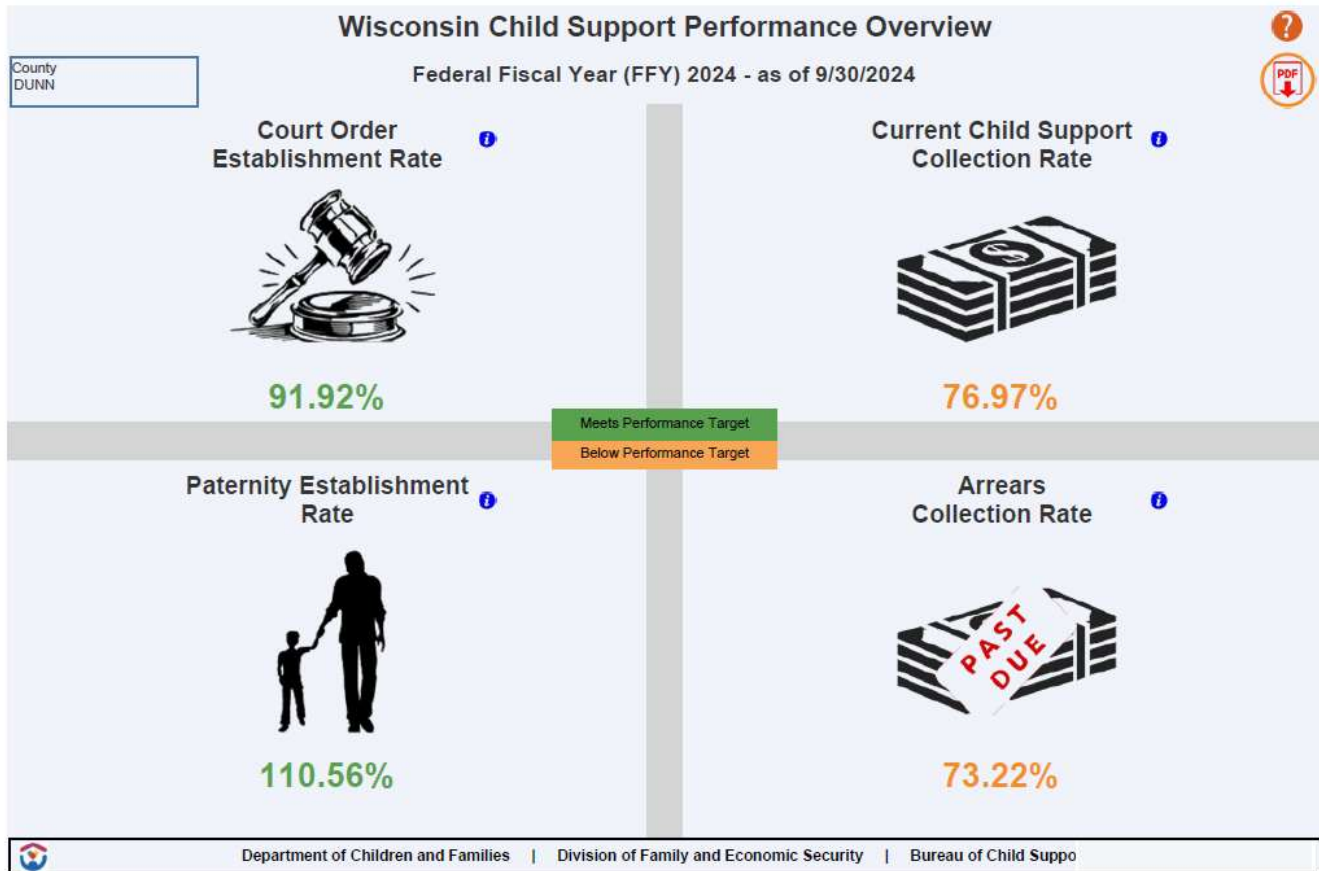
The Dunn County CSA is funded with a combination of federal, state, and county dollars. Federal administrative cost reimbursement is the principal funding source for the CSA. Presently, the federal reimbursement rate for qualifying IV-D Program expenditures is 66%.

Child support agencies also earn federal performance incentive payments in the areas of Paternity Establishment, Court Order Establishment, Current Support Collections, and Arrears (debt) Cases with Collection during the Federal Fiscal Year (FFY) which runs from October 1st through September 30th.

Federal Incentive Measure	Agency Target	Dunn County FFY 2022	Dunn County FFY 2023	Dunn County FFY 2024
Paternity Establishment	90% or greater*	108.64%	106.84%	110.56%
Court Order Establishment	80% or greater	91.27%	89.14%	91.92%
Current Support Collections	80% or greater	76.61%	77.45%	76.97%
Arrears Cases with Collection	80% or greater	74.12%	71.85%	73.22%

* Measure compares the percentage of children with paternity established in the current Federal Fiscal Year (FFY) against the number of children needing paternity established at the end of the prior FFY. As a result, this percentage may exceed 100%.

PERFORMANCE – END OF FEDERAL FISCAL YEAR 2024



STATE AVERAGES AS OF 09/30/2024:

- Court Order Establishment Rate = 83.82%
- Current Support Collection Rate = 74.38%
- Paternity Establishment Rate = 98.95%
- Arrears Collection Rate = 67.78%

2024 IMPACT ON COUNTY LEVY

(\$3,949.00)	- Levy Used (\$77,466 Budgeted - \$3,949 used = \$73,517 Under Budget)
\$56,558.02	+ Cooperative Agreement Revenues Obtained and Transferred
\$52,609.02	= Positive Levy Impact

2024 FINANCIALS: JANUARY – DECEMBER

Child Support Agency: Financials Jan - Dec 2024

Acct Type	Total 2023 Actuals	Total 2024 Budget	YTD 2024 Actuals	Total 2024 Projected*
Revenue: Levy	(105,185)	(77,466)	(77,466)	(77,466)
Revenue: State Grant	(552,329)	(676,779)	(698,006)	(698,006)
Revenue: ARPA Federal	(80,000)	-	-	-
Revenue: Public Charges	(5,566)	(5,500)	(5,702)	(5,702)
Revenue: Misc	(210)	(350)	(245)	(245)
Revenue: Fund Balance	(674)	-	-	-
Expense: S&F	574,251	716,562	671,439	671,439
Expense: Operating	37,497	43,533	36,463	36,463
Expense: CIP	34,735	-	-	-
Grand Total	(97,481)	-	(73,517)	(73,517)
Revenue	743,965	760,095	781,420	781,420
Expenses	646,484	760,095	707,902	707,902
Net	97,481	-	73,517	73,517

*Surplus/(Deficit)

PROJECTION METHODOLOGY:

1. Wages are projected based on 26 pay periods and health benefits are based on 12 months.
2. Expenses and Revenues are projected based on year-to-date less than one month. It may not be applicable for fixed funding sources (i.e., grants & levy).

COOPERATIVE AGREEMENTS

During 2024, the Dunn County Child Support Agency entered into three (3) Cooperative Agreements with other partner agencies within Dunn County: the Corporation Counsel's office, the Clerk of Courts office, and the Family Court Commissioner. These agreements allow non-CSA staff to track their time when doing IV-D work. The CSA then reports those time submissions for 66% federal match reimbursement based upon the non-staff member's hourly productive rate (i.e. salary + fringe benefits).

The CSA receives the federal 66% matching dollars and then transfers those funds back to the cooperative agency's budget as a revenue to them at year's end.

Cooperative Agency	2023 Revenue Transfer	IV-D Hours (2023)	2024 Revenue Transfer	IV-D Hours (2024)
Family Court Commissioner	\$4,515.90	34	\$5,136.13	43
Clerk of Courts Office	\$37,493.15	1411	\$35,240.75	1309
Corporation Counsel's Office	\$20,096.77	440	\$16,181.13	324
TOTAL:	\$62,105.82	1885	\$56,558.02	1676

CHILD SUPPORT PROGRAM MONITORING & IRS FTI SAFEGUARDS REVIEW

At least once every three years, the Wisconsin Department of Children and Families (DCF) will monitor each local CSA's general compliance and adherence with the State-County Child Support Services Contract. The monitoring process promotes effective programming by ensuring that contractual and programmatic requirements are carried out, best practices are identified and shared, program deficiencies are identified early, and corrective action plans are established and implemented when necessary.

The full program review uses a comprehensive monitoring tool focusing on nine specific areas: Program Performance and Improvement, Agency Data, Case Management, Customer Service and Administrative Complaints, Civil Rights Postings and Interpretation Services, Collaboration and Resources, Cooperative Agreements, Best Practices, & Training and Technical Assistance. An Internal Revenue Service (IRS) Federal Tax Information (FTI) Safeguards Review is also conducted alongside the full program review but uses a separate IRS FTI Safeguarding tool.

Dunn County completed both triennial reviews satisfactorily in 2024 having received no findings related to the IRS FTI Safeguards Review and a single finding of non-compliance identified from the Program Monitoring Review.

WHAT'S THE DIFFERENCE BETWEEN IV-D AND NON IV-D?

It is a common misconception that the Child Support Agency is involved in every family court action filed in the state. In reality, the agency's involvement is limited to cases where the State of Wisconsin is a party of interest to the court case. For the State to become a party, the CSA needs a referral occurring in one of three ways:

- **IV-A** referrals are received through an interface with the Department of Human Services, Economic Support Division, when a referable type of public assistance benefit is being expended on behalf of a child(ren), such as daycare or medical assistance (BadgerCare) benefits.
- **IV-D** referrals are the result of a direct application from a parent or guardian requesting child support services. There is no charge for an applicant to apply for IV-D / CSA services.
- **IV-E** referrals are received through an interface with the Department of Human Services, Family and Children's Services Unit, when a child(ren) is removed from a parent or guardian's home and placed into a licensed foster home or a kinship (relative) placement.

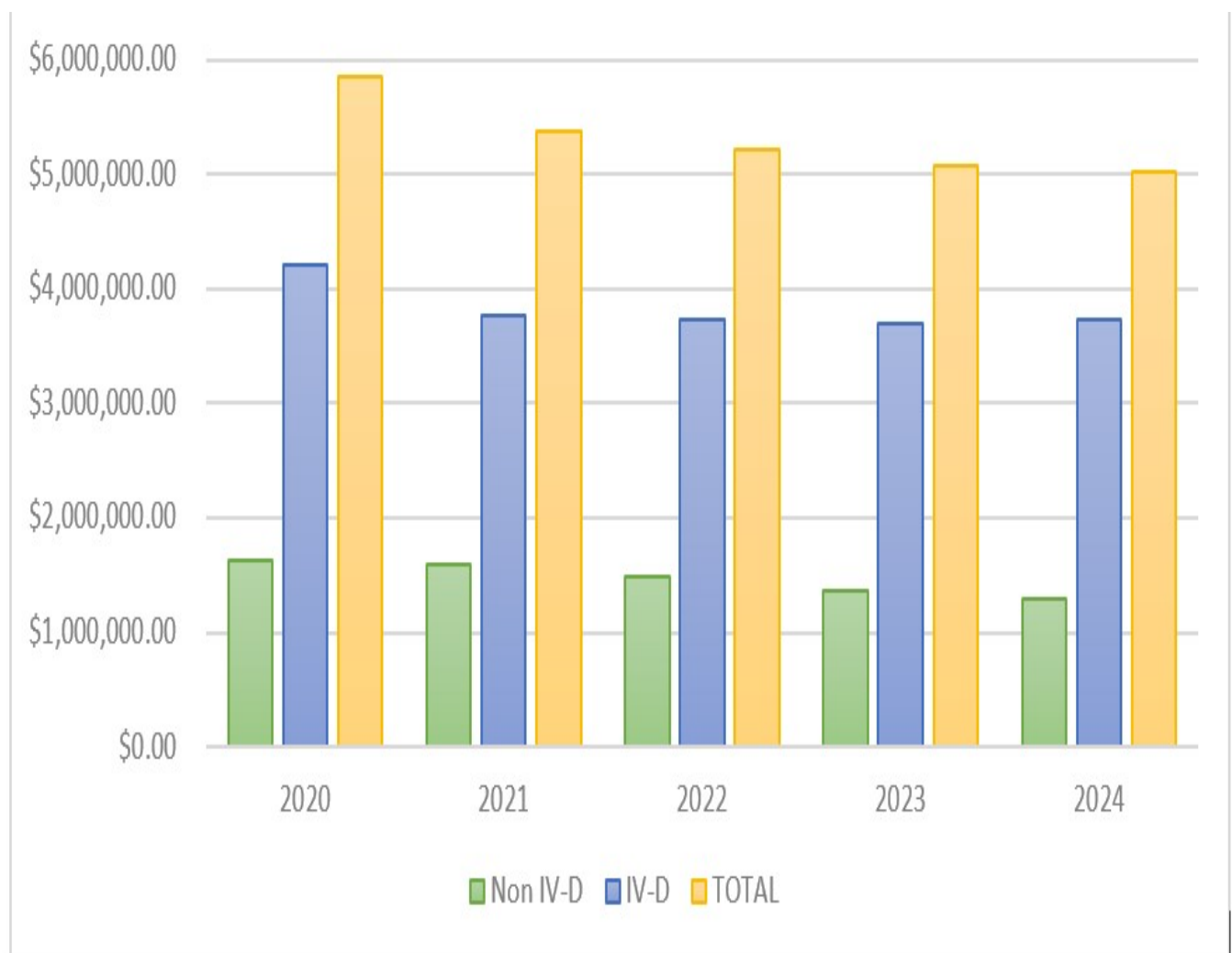
In Dunn County, just over two-thirds of all family cases are receiving active IV-D services through the Child Support Agency. The other one-third are Non IV-D, meaning these cases may have a financial support order running, but the State of Wisconsin is a non-party to the court action. In these situations, the CSA's Program Assistant will load the provisions of the Non IV-D order into the Kids Information Data System (KIDS) and payments will still pass through the Wisconsin Support Collections Trust Fund (WI SCTF) for receipt and distribution, but no other case management services are provided by the CSA. The Child Support Agency's only involvement in Non IV-D cases is financial record keeping.

Non IV-D case participants with child support obligations can convert their case to IV-D at any time by applying for child support services, whereas spousal-support-only cases (also known as alimony or maintenance) are ineligible for any IV-D services.

Pursuant to the Non IV-D Fee Ordinance passed in Dunn County in November 2021, a \$35 fee is charged to Non IV-D case participants requesting non-qualifying service from the Child Support Agency but who did not wish to receive or were ineligible for IV-D services. Non-qualifying services (e.g. income withholding), are those tasks that when performed on a Non IV-D case, the worker's time is not fully eligible for 66% federal match reimbursement.

A total of \$245 in Non IV-D fees were collected in all of 2024.

CALENDAR YEAR COLLECTIONS COMPARISON



	2020	2021	2022	2023	2024
Non IV-D	\$ 1,633,791.55	\$ 1,595,270.21	\$ 1,491,971.07	\$ 1,365,219.64	\$ 1,296,732.71
IV-D	\$ 4,214,354.52	\$ 3,776,653.41	\$ 3,731,719.72	\$ 3,703,989.90	\$ 3,730,719.45
TOTAL	\$ 5,848,146.07	\$ 5,371,923.62	\$ 5,223,690.79	\$ 5,069,209.54	\$ 5,027,452.16

WISCONSIN CHILD SUPPORT INFOGRAPHIC

WISCONSIN CHILD SUPPORT 2023 MORE MONEY FOR FAMILIES

COLLECTIONS*

In FY2023, the child support program collected **\$841 million**



The child support program served
341,000 children
statewide, 12.7 million nationwide



COST-EFFECTIVENESS

One of the most cost-effective government programs

\$5.63
collected by the child support program
for every **\$1.00** spent



HOW IT HELPS PARENTS



Automated

Payments can be automatically taken from the parent's paycheck instead of making manual payments.



Neutral party

The child support program sets the amount based on income and other guidelines so the payment is fair.



Accurate recordkeeping

The program keeps records of every payment.

* Includes IV-D and non-IV-D payments.

Source: [Office of Child Support Services](#)



ADMINISTERED FOR
CHILDREN & FAMILIES
Office of Child Support Services

Office of Child Support Services
330 C Street, SW, Washington, DC 20201
<https://www.acf.hhs.gov/css>

2024 YEAR IN REVIEW

- Dunn County had 1,882 IV-D cases and 830 Non IV-D cases as of December 31, 2024
- \$5,027,452.16 in financial support was collected and distributed
- Assistant Corporation Counsel attended 430 court hearings and reviewed 2,000+ documents
- 64 new court actions were filed: 36 Support and Maintenance (i.e. family), 24 Paternity, 1 Administrative Paternity, and 3 Interstate
- 38 Voluntary Paternity Acknowledgment (VPA) forms were forwarded to state Vital Records offices to adjudicate legal fatherhood and add a father's name to a child's birth record without court involvement
- 81 genetic tests were administered
- 213 payments totaling \$80,061.54 were paid electronically via Dunn County CSA's AllPaid site
- \$49,834.95 in support was collected and reimbursed to the Department of Human Services to offset the cost of out-of-home placements, such as Foster Care and Kinship Care (IV-E)
- CSA staff referred forty-nine (49) case participants to Workforce Resources Inc. (WRI) for assistance with their employment and job training needs
- Director LaLiberty served on both the Wisconsin Child Support Enforcement Association's (WCSEA) Bulletin Review Committee and the Awards and Nominations Committee
- Director LaLiberty completed her second year serving on the Policy Advisory Committee (PAC) as a Member-at-Large, appointed by the Bureau of Child Support Director to a two-year term (2023-2024)
- Director LaLiberty attended the National Child Support Engagement Association (NCSEA) Leadership Symposium in Detroit, MI
- Four CSA staff and one Assistant Corporation Counsel attended the WCSEA 2024 Fall Conference in Wisconsin Dells, WI
- Dunn County CSA co-hosted its 3rd annual WCSEA Western Region Roundtable with Eau Claire, Chippewa, and St. Croix Counties
- One CSA staff member serves on the Child Support Training Advisory Committee (CSTAC)
- One CSA staff member serves on the Dunn County Employee Relations committee
- Director LaLiberty serves on the Dunn County Wellness Ambassadors & Picnic Planning committees, as well as the Budget Pit-lead for the ERP replacement project

Respectfully submitted on this 21st day of May 2025 to the Dunn County Board of Supervisors.

Josie LaLiberty

Child Support Director
Dunn County

JOINT AGREEMENT

This Joint Agreement (Agreement) is made by, among and between Muddy Creek Solar, LLC; the Town of Spring Brook, Wisconsin (Spring Brook or Town) and Dunn County, Wisconsin (County) (Spring Brook and the County are referred to herein as the Local Governments), on this ____ day of _____, 2025 (Effective Date). Spring Brook, the County, and Muddy Creek Solar, LLC are referred to individually as a Party and collectively referred to as the Parties.

RECITALS

1. Muddy Creek Solar, LLC desires to develop, construct and operate a 300-megawatt alternating current (MWAC) (at the point of interconnection) solar photovoltaic electrical generating facility with necessary associated facilities such as a new substation, power collection lines, an operations and maintenance facility, a battery energy storage system, and access roads in the Town and County (Project). The size of the Project components may sum to up to approximately 357.8 MWAC to allow for commercial delivery of no more than 300 MWAC to the transmission system. In order to build the Project, Muddy Creek Solar, LLC must apply for and receive a Certificate of Public Convenience and Necessity (CPCN) from the Public Service Commission of Wisconsin (PSCW).
2. The Parties agree that it is in the best interests of each to memorialize the rights, obligations, and responsibilities of the Parties with respect to the Project's use of, among other things, Town and County roads, rights-of-way, and drainage systems during construction, operation, and decommissioning of the Project.
3. The Parties agree that the Project is under the jurisdiction of the PSCW.
4. The Parties further agree that this Agreement is the product of joint negotiations and its primary purpose is to foster cooperation and good faith dealing.
5. Any amendment to this Agreement must be negotiated among the Parties and agreed to by mutual consent of all Parties, which shall be in writing and signed by all Parties.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises, covenants, and agreements contained herein, the Parties to this Agreement hereby stipulate and agree as follows:

1. **Planning.** The Parties understand and agree that approval of the Project is solely under the jurisdiction of the PSCW and that the Project's preliminary site plans are subject to approval from the PSCW for substantive site design changes. The Project is generally consistent with Local Governments' land use plans and zoning codes. The Local Governments further agree that the Local Governments may not require changes to the Project. Muddy Creek Solar, LLC recognizes the benefits of sharing information with the Local Governments with the goals of minimizing detrimental

impacts to existing infrastructure, managing costs, promoting good working relationships, and protecting non-participating property owners. Each Party agrees to fully support the Project CPCN application through the PSCW CPCN review process and any related appeal.

- a. At least thirty (30) days prior to the start of construction, Muddy Creek Solar, LLC will hold an on-site meeting inviting local emergency responders to discuss the construction site specific emergency action plan, emergency response information such as meeting points and locations of emergency equipment, and construction plans. As available, written copies of emergency action plans and site maps will be provided to local emergency responders.
- b. At least thirty (30) days prior to the start of construction, Muddy Creek Solar, LLC shall provide the construction target start date to the Local Governments.
- c. At least thirty (30) days prior to the start of construction, representatives of Muddy Creek Solar, LLC shall meet virtually or in person with the Local Government officials¹ responsible for roads and drainage and local emergency responders to present final plans for use of public roads (including all Town and County roads anticipated to be used during construction), public road crossings, driveway/entrance locations, location of equipment laydown yards, finalize construction scheduling and discuss safety practices and further coordinate local emergency response capabilities (such meeting, the Pre-Construction Meeting). At the Pre-Construction Meeting, the Parties shall identify safety concerns and structural issues of any road or structure, if applicable, and propose mutually acceptable alternative routes or remediation methods for alleviating such concerns and issues.
- d. No later than the date of the Pre-Construction Meeting, Muddy Creek Solar, LLC shall provide the contact person for each Local Government with copies of any glare, sound, electromagnetic frequency, and storm water studies which were previously submitted in conjunction with the PSCW's CPCN review process.
- e. No later than one hundred and twenty (120) days after the commercial operation date (COD), Muddy Creek Solar, LLC will schedule an on-site meeting inviting local emergency responders to discuss the operation's site-specific emergency action plan, emergency response information such as meeting points, locations of emergency equipment, and operation plans. No later than one (1) year after the COD, an emergency response drill will be scheduled by Muddy Creek Solar, LLC, at which local emergency responders will be invited to participate.

2. Project's Use of Roads and Road Repair Obligations.

- a. Muddy Creek Solar, LLC will construct twelve to twenty (12-20) foot wide Project site roads to provide access to public roadways and on-site equipment for

¹ Local Government representatives under this provision shall be designated by each Local Government entity.

construction and operation. The roads will be constructed primarily at grade to maintain the site drainage characteristics. Muddy Creek Solar, LLC may install culverts in areas of confined/preferential flow to maintain surface water flow under the constructed access roads. Muddy Creek Solar, LLC will begin construction of the internal site roads by removing the topsoil and organic material, then compact and construct the subgrade per civil design requirements, before adding and compacting a layer of road base. Muddy Creek Solar, LLC shall use commercially reasonable efforts to (i) minimize traffic in the Project area and (ii) ensure pedestrian safety from such traffic during the Project's construction, operation, and decommissioning. As part of these efforts, Muddy Creek Solar, LLC shall comply with applicable laws, regulations, and local ordinances regulating traffic.

- b. The Parties agree that the Project may use public roads, and that this Agreement expressly provides for such use to the extent approval is required by the Town or County, and that no additional Town or County permits are required for the use of public roads jurisdictional to the Town or County. Additionally, the Parties acknowledge that in connection with construction, operation and maintenance of electric collection lines, communications cables and other equipment (collectively, the Facilities), that Muddy Creek Solar, LLC may, when necessary, operate vehicles, build and use new Project driveways and entrances, and place underground Project Facilities within road rights-of-way, cross roads, and drainage systems without the need for additional approval from the Town or County. Notwithstanding the foregoing, Muddy Creek Solar, LLC shall seek and obtain from the Local Governments any driveway permits required under applicable Local Government ordinances.
- c. Muddy Creek Solar, LLC shall commission a report prepared by a mutually agreed-upon subject matter expert to record the pre-construction condition of the portions of the Local Government roads anticipated to be used during construction (the "Public Roads" constituting the "Construction Route") and provide such report to the Local Governments. This report will include video documentation and will be provided forty-five (45) days prior to the start of construction. The Public Roads are 790th Street, 810th Street, 850th Street, 890th Street, 260th Street, 270th Street, 290th Street, 370th Avenue, County Highway B, County Highway C, County Highway E, County Highway EE, and County Highway H. The Construction Route and roads constituting the Public Roads may be modified as provided in Sections 1.c and 2.g. Muddy Creek Solar, LLC shall comply with any County road weight restrictions during the period of March 1 through April 15.
- d. Muddy Creek Solar, LLC shall reasonably maintain the road infrastructure of the Construction Route and Project site access points in safe conditions consistent with Town and County standards for such Public Roads throughout the construction.
- e. In instances where a utility line for the Project must cross a Public Road, Muddy Creek Solar, LLC shall use directional boring under the roadway instead of open cuts for trenches that affect the roadway surface. All underground borings shall commence and terminate outside of the right-of-way, unless otherwise approved by the applicable permitting entity. Limited exceptions may be requested from the

appropriate Local Government, which the appropriate Local Government will consider in good faith.

- f. For purposes of this Section 2.f, the “Commercial Operation Date” shall be the date designated by Muddy Creek Solar, LLC in its written notice to the Local Governments declaring that commercial operation of the Project has commenced. Promptly after the Commercial Operation Date, Muddy Creek Solar, LLC shall commission a report prepared by a mutually agreed upon subject matter expert to document the post- construction condition of the Construction Route and compare it to previously documented pre-construction conditions. The subject matter expert’s report shall be submitted to the Local Governments no more than ninety (90) days after the Commercial Operation Date. To the extent any damage (excluding normal wear and tear, unrelated to the Project) has occurred as a direct result of the Project’s construction, and unless waived by the Local Government with jurisdiction over the road, Muddy Creek Solar, LLC shall return those portions of any Public Road affected by the Project to a level comparable to their pre-construction conditions, or alternatively, if approved by the appropriate Local Governments, compensate the jurisdictional Local Governments to repair said roadways to a level comparable to their pre-construction level within forty-five (45) days following receipt of the subject matter expert’s report.
- g. The Public Roads identified in this Section will be the exclusive Town and County roads authorized to be used by construction vehicles (excluding vehicles used primarily for transporting construction employees) for the Project. If Muddy Creek Solar, LLC needs to use Town or County roads not listed herein by construction vehicles, Muddy Creek Solar, LLC shall negotiate such use with the applicable Local Governments, as provided for in Section 1.c. Local Governments shall not unreasonably deny requests by Muddy Creek Solar, LLC to use additional Town or County roads.
- h. As affected by the maintenance and operational activities of the Project, Muddy Creek Solar, LLC shall reasonably maintain the road infrastructure of the Construction Route and Project site access points, in safe conditions consistent with County and Town standards throughout the Project operational period.
- i. No less than ninety (90) days prior to the start of decommissioning, Muddy Creek Solar, LLC and Local Governments shall coordinate, and where appropriate make necessary binding commitments, to ensure that all decommissioning activities have no unreasonable impacts on County and Town roads.

3. Project’s Drainage Repair Obligations.

- a. Muddy Creek Solar, LLC shall develop a Stormwater Pollution Prevention Plan and Erosion Control Plan for the Project (Erosion Plan) or similar plan as required by the PSCW. Muddy Creek Solar, LLC shall provide these documents to the contact person for each Local Government thirty (30) days prior to the start of construction.

- b. Prior to the commencement of construction, Muddy Creek Solar, LLC will consult with the Dunn County Land and Water Conservation Division for review and comment of the Erosion Plan. At its discretion, Muddy Creek Solar, LLC shall modify its Erosion Plan as a result of such consultation for any reasonable recommendations made by the Land and Water Conservation Division.
- c. If not provided in the Erosion Plan, Muddy Creek Solar, LLC shall have ninety (90) days from the completion of Project construction to provide the applicable Local Government with a plan in which to (a) remedy damage to public drainage infrastructure, if any, within the Project footprint, caused by construction activities that negatively impact drainage systems, and if applicable (b) compensate the applicable Local Government to repair such public drainage infrastructure to a level comparable to the pre-construction level. Muddy Creek Solar, LLC shall complete all relevant drainage infrastructure repairs within sixty (60) days of the Local Government's approval of the drainage infrastructure repair plan.
- d. Muddy Creek Solar, LLC agrees to maintain all drainage systems on the Project site to the extent necessary for proper drainage on the Project site and to prevent unreasonable drainage onto public property and roads, including rights of way, and other private property from the Project site, all in accordance with the Project's CPCN. Failures of the Project's drainage system to prevent unreasonable drainage onto public property and roads as well as other private property from the Project site will be corrected in a timely manner. This includes during construction, throughout the life of the Project's operations, during decommissioning and at the completion of decommissioning.

4. Utility Shared Revenue Payments.

- a. The Parties acknowledge that commercial operation of the Project will result in the payment to the Local Governments of annual license fee under Wisconsin Statutes §§ 76.28 or 76.29 (Annual License Fee) upon commercial operation of the Project. Pursuant to Wisconsin Statutes § 79.04, the Wisconsin Department of Administration is required to distribute a certain amount of the Annual License Fee to certain counties and municipalities (Utility Shared Revenue Payment). The Parties estimate that the Project will generate annually over its useful life \$1,785,000.00 in Utility Shared Revenue Payments.² The Local Governments hereby agree among themselves that the Utility Shared Revenue Payment may be distributed by the State of Wisconsin as follows, subject to any necessary approval from the State of Wisconsin:

- 1) \$ 773, 500 annually for Spring Brook
- 2) \$ 1,011,500 annually for the County

² The total amount of Utility Shared Revenue Payments and allocation of the same are based on current Project design as of the time of execution of this Agreement. These amounts and recipients may change based upon final Project design and construction. Additional payments from the State of Wisconsin may also be made, as provided for under state law.

- b. Neither Muddy Creek Solar, LLC nor its direct or indirect owners or affiliates shall take any affirmative action to directly interfere, impede, eliminate, or reduce the Utility Shared Revenue Payments that result from operation of the Project, provided that the foregoing prohibition shall not apply to any action taken in order to obtain or maintain rate recovery for the project(s) subject to the Utility Shared Revenue program.

5. Assurances in Support of Decommissioning.

- a. Subject to Section 5.b:
 - 1) Within ninety (90) days prior to starting construction, Muddy Creek Solar, LLC shall provide the County with cash, a bond, or a letter of credit (collectively and individually, Financial Assurance) to cover ten (10) percent of the estimated costs of the decommissioning plan filed with the PSCW, net of any salvage value if not otherwise accounted for in the decommissioning plan costs.
 - 2) On or before the fifth anniversary of the Project's COD, Muddy Creek Solar, LLC shall provide the County with Financial Assurance to cover fifty (50) percent of the estimated costs of the decommissioning plan filed with the PSCW, net of any salvage value if not otherwise accounted for in the decommissioning plan costs.
 - 3) On or before the tenth anniversary of the Project's COD, Muddy Creek Solar, LLC shall provide the County with Financial Assurance to cover one hundred (100) percent of the estimated costs of the decommissioning plan filed with the PSCW, net of any salvage value if not otherwise accounted for in the decommissioning plan costs.
- b. If Muddy Creek Solar, LLC, or substantially all of the assets thereof, is acquired by a utility or cooperative with service territory in Wisconsin, no Financial Assurance shall be required. Any other acquiring entity shall maintain the Financial Assurance and decommissioning requirements set forth in this Agreement and the decommissioning plan filed with the PSCW.
- c. The decommissioning plan filed with the PSCW (the Decommissioning Plan) shall be provided to the Local Governments. The Decommissioning Plan shall be reviewed and updated, including the net cost estimates for decommissioning, in the twentieth (20th) year of the Project's operations and every subsequent five (5) years, unless the requirement to complete the update is waived by all Parties to this Agreement. The updated Decommissioning Plan may not be less restrictive with respect to decommissioning requirements than the initial Decommissioning Plan.
- d. The Financial Assurance set forth herein and the Decommissioning Plan filed with the PSCW shall survive the termination of this Agreement until decommissioning is complete as determined by the PSCW.

6. Setbacks, Equipment Height, Vegetation, Fencing, Aesthetics and Sound Impacts.

- a. Project Setbacks. The Project design shall incorporate a minimum fifty (50) foot setback to all above ground Project components from the property boundary of each non-participating residential property abutting the Project property (excluding fences and access roads) and existing at the time of Project CPCN application submission to the PSCW. There shall also be a two hundred and fifty (250) foot setback from residential structures of non-participating landowners. All applicable requirements of the Dunn County Shoreland Zoning Ordinance shall be met when determining setbacks for structures and other Project components.
- b. Equipment Height. The height of the Project's equipment shall be no higher than twenty (20) feet (with the exception of the Project substation, utility switching station, line tap, and, if necessary, above-ground collection line structures).
- c. Vegetation Management. Muddy Creek Solar, LLC shall comply with the vegetation management plan filed with and approved by the PSCW. To control potential invasive and/or noxious weed species that have the potential to impact neighboring properties, Muddy Creek Solar, LLC will implement a vegetation management regimen that will consist of mowing and selective practices sufficient to control noxious weeds, including but not limited to the use of approved herbicides. All applicable requirements of the Dunn County Shoreland Zoning Ordinance shall be met regarding restrictions on removing vegetation.
- d. Fencing.
 - 1) Muddy Creek Solar, LLC shall install deer fencing around the solar equipment at the height of eight (8) feet or a height mandated by the PSCW to mitigate changes to the aesthetics of agricultural landscape and to prevent larger animals from gaining access to solar equipment. In the event of a conflict between a height of eight (8) feet or a height mandated by the PSCW, the height mandated by the PSCW shall control.
 - 2) The Project's substation fence may utilize chain link and barbed wire, as required by electrical code.
 - 3) No fence shall cross a "navigable" waterway as defined by the Wisconsin Department of Natural Resources.
 - 4) No fencing shall be placed within the right-of-way of any road or highway maintained by the Local Governments.
- e. Aesthetics. Muddy Creek Solar, LLC shall maintain all facilities in a manner to preserve the aesthetics of all facilities including, but not limited to, not allowing equipment or fencing to deteriorate or remain in a state of disrepair within view of

the public or adjoining landowners. For non-participating landowners whose primary residence abuts the Project, Muddy Creek Solar, LLC shall make a good faith effort to address aesthetic concerns raised by such landowners. Good faith efforts shall include meeting with the landowner to discuss, and where appropriate, implement, reasonable mitigation.

- f. Sound Impacts. The Project's inverters, substations, motors and other noise emitting equipment shall not exceed the maximum sound level mandated by the PSCW.
7. **Assignment of Interest.** Muddy Creek Solar, LLC shall have the sole and exclusive right to sell, assign, or lease any or all portions of its Project to any non-Party entity at any time. In such event, such non-Party entity shall, with Muddy Creek Solar, LLC or, in the event of total sale, assignment or lease, in lieu of Muddy Creek Solar, LLC, have the same rights and obligations as Muddy Creek Solar, LLC as set forth in this Agreement, to operate the Project in, along, under, and across the same road rights-of-way and drainage systems. Muddy Creek Solar, LLC shall also have the sole and exclusive right (without consent from the Local Governments required) to collaterally assign its interest in this Agreement to any parties providing debt, equity, or other financing for the Project to Muddy Creek Solar, LLC or any of its affiliates. For the avoidance of doubt, no direct or indirect change in control of the ownership interests of Muddy Creek Solar, LLC, or any sale of direct or indirect ownership interests in Muddy Creek Solar, LLC (including any tax equity investment or passive investment) shall constitute an assignment requiring the consent of the Local Governments under this Agreement.
8. **Cooperation.** Muddy Creek Solar, LLC and the Local Governments shall communicate and cooperate in good faith concerning the safe construction and operation of the Project and preventing or correcting any adverse conditions that may be created by the Project. If, at any time after the Project's COD, Muddy Creek Solar, LLC brings forth a new permit application to the PSCW related to the Project, then Muddy Creek Solar, LLC shall provide the Local Governments with sixty (60) days' prior notice of such action and the Parties shall work together in good faith to develop and implement appropriate modifications to this Agreement to account for such action.
9. **Compliance and Complaint Process.** Muddy Creek Solar, LLC shall identify to the contact person for each Local Government a Project contact for compliance and complaints, if any (Project Contact). During construction, the construction site manager of the engineering, procurement, and construction firm selected by Muddy Creek Solar, LLC will be designated as the Project Contact. After construction completion, at least one member of Muddy Creek Solar, LLC full-time operations team will be its Project Contact. Complaints shall be submitted in writing via electronic mail at an address provided by Muddy Creek Solar, LLC.
10. **Indemnification.** Muddy Creek Solar, LLC agrees to defend, indemnify, and hold harmless each Local Government and its supervisors, trustees, administrators,

employees, and representatives (collectively the Indemnified Parties) against any and all losses, damages, claims, expenses, including reasonable attorneys' fees, and liabilities for physical damage to the property of the Local Government and for physical injury to any person, to the extent the same is a result of any activities or operations of Muddy Creek Solar, LLC, its agents and employees, or the performance or non-performance of its duties pursuant to this Agreement, except to the extent caused by the negligence or intentional misconduct of one or more of the Indemnified Parties.

Furthermore, Muddy Creek Solar, LLC agrees to defend, indemnify, and hold harmless the Indemnified Parties from any third party claims arising out of performance or non-performance of any of the terms and conditions of this Agreement, except to the extent that such claims are caused by the negligence or intentional misconduct of one or more of the Indemnified Parties. This indemnification obligation shall survive the termination of this Agreement.

- 11. Insurance.** Muddy Creek Solar, LLC shall at all times during construction, operation and decommissioning of the Project maintain Commercial General Liability insurance policy commensurate with industry standards. The Local Governments shall be named as additional insureds on the policy and the certificates of insurance will be provided to the Local Governments upon initial purchase and each renewal, as well as notifications of policy cancellation.
- 12. Compliance with Laws.** Muddy Creek Solar, LLC shall at all times comply in all material respects with all federal, state and local laws, statutes, ordinances, rules, regulations, judgments, and other valid orders of any government authority with respect to its activities associated with the Project and shall obtain all material permits, licenses, and orders required to conduct any and all such activities unless such approvals are otherwise preempted by Muddy Creek Solar, LLC's receipt of a CPCN.
- 13. Entire Agreement.** This Agreement, including all other documents and agreements referenced herein, constitutes the entire Agreement among the Parties hereto in respect to the Project. However, this Agreement shall be deemed and read to include and incorporate any related approvals of the Local Governments if not preempted by the grant of the CPCN or if agreed to by Muddy Creek Solar, LLC in this Agreement. In the event of a conflict between this Agreement, any related approvals by the Local Governments, or the requirements of the PSCW, the PSCW's requirements shall be deemed controlling. A conflict is that situation where a PSCW requirement and a requirement of either this Agreement or Local Government approval as described and limited in this Section are mutually exclusive – it is impossible to satisfy both. No modification, waiver, amendment, or change of this Agreement shall be valid unless the same is in writing and signed by the Parties.
- 14. Relevant Law.** Any and all disputes arising under this Agreement and/or relating to the actual development and/or construction of the Project shall be resolved pursuant to the laws of the State of Wisconsin.

15. Disputes. Muddy Creek Solar, LLC will have sixty (60) days from the time in which a Local Government notifies it of any dispute related to this Agreement to: 1) make a determination of its validity, and if so determined to be valid, 2) provide a plan in which to reasonably remedy such complaint. In the event such a dispute cannot be resolved after steps 1) or 2) above, the Local Government shall provide written notice of said dispute to Muddy Creek Solar, LLC within thirty (30) days after the occurrence of steps 1) or 2) (Notice of Dispute). The Notice of Dispute shall include a description of the nature of the dispute and the remedy sought by the Local Government. The Parties shall endeavor to resolve the Dispute by mediation with a mediator mutually acceptable to the Parties. The administration of the mediation shall be as mutually agreed by the Parties. The mediation shall be convened within thirty (30) days, or as soon thereafter as possible, of the issuance of a Notice of Dispute. The costs of the mediator shall be equally shared by the Parties. All Disputes which are not resolved by good faith discussions or mediation may be resolved by any other process provided by law. This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin. Any claim, action, or proceeding arising out of or relating to this Agreement shall be brought exclusively in the courts located in Dunn County, Wisconsin, and each party hereby consents to the jurisdiction and venue of such courts.

16. Severability. In the event that any provision of this Agreement is unenforceable or held to be unenforceable, the Parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby. The Parties shall, however, use their best endeavors to agree on the replacement of the void, illegal or unenforceable provision(s) with legally acceptable clauses which correspond as closely as possible to the sense and purpose of the affected provision and this Agreement as a whole.

17. Term. The term of this Agreement shall commence on the Effective Date and, other than as described in Sections 5(d) and 10 of this Agreement, shall continue for the duration of the Project's commercial operation, unless terminated by mutual agreement of the Parties.

18. Notices. Notices, requests, demands, and other communications shall be sent to the following addresses:

If to Muddy Creek Solar, LLC:

Amber Miller
Director, Permitting
8400 Normandale Lake Boulevard, Suite 1200
Bloomington, MN 55437

If to Dunn County:

Kristin Korpela
Dunn County Manager
3001 UW Hwy 12 East, Suite 225
Menomonie, WI 54751

and

Dunn County Office of Corporation Counsel
3001 US Hwy 12 East, Suite 263
Menomonie, WI 54751

If to the Town of Spring Brook:

Mary L. Strand
Town of Spring Brook Clerk
N2616 County Road H
Elk Mound, WI 54739-9402

All notices shall be in writing. Any notice shall be deemed to be sufficiently given (i) on the date, if delivered in person; (ii) five (5) days after being sent by United States registered or certified mail, postage prepaid, return receipt requested; or (iii) on the next business day if sent by overnight delivery service (e.g., Federal Express) to the notified Party at its address set forth above. These addresses shall remain in effect unless another address is substituted by written notice.

Notices may be also sent via email transmission to the email addresses provided below, however, notice sent via email shall be followed by notice delivered by personal service or by registered or certified mail, return receipt requested, or by overnight delivery.

If to Muddy Creek Solar, LLC:

NAME: Amber Miller
TITLE: Director, Permitting
EMAIL: amiller@nationalgridrenewables.com

If to Dunn County:

NAME: Kristin Korpela
TITLE: Dunn County Manager
EMAIL: kkorpela@co.dun.nwi.us

NAME: James L. McMenomy
TITLE: Corporation Counsel
EMAIL: jmcmenomy@co.dunn.wi.us

If to the Town of Spring Brook:

NAME: Mary L. Strand
TITLE: Town of Spring Brook Clerk
EMAIL: clerk@tn.springbrook.wi.gov

MUDDY CREEK SOLAR, LLC:

By: Amber Miller, Authorized Signatory

Approved this _____ day of _____, 2025.

By: _____

DUNN COUNTY:

By: Kristin Korpela, Authorized Signatory

Approved this _____ day of _____, 2025.

By: _____

TOWN OF SPRING BROOK:

By: Mary Strand, Authorized Signatory

Approved this _____ day of _____, 2025.

By: _____

DUNN COUNTY, WISCONSIN

RESOLUTION NO. _____

APPROVING 2025 BUDGET AMENDMENT

NOW, THEREFORE, BE IT RESOLVED that effective with the publication of the notices required by law, the budget of the County of Dunn, Wisconsin, for the year beginning January 1, 2025, is amended by the following amounts to the line item account numbers shown:

<u>2025 Budget Amendment Requests</u>			<u>Expense</u>	<u>Revenue</u>
Sheriff's Office – First Responder Grants				
1270010900	527075	State Grant-1 st Responder	\$12,398	
1270010900	435000	State-Grants G111000018.2223		\$12,398
Department of Health – Environmental Grants				
1510020900	51000	Salary/Wages	\$5,000	
1510020900	533125	Travel-Conferences & Seminars	\$3,500	
1510020900	437000	Local Grants G151000054.2525		\$8,500
Human Services – Family & Child				
3120030010	539075	Donation-Expense	\$450	
3120030010	485000	Misc-Donations & Contributions		\$450
3120030900	527000	Agency Contracts	\$3,000	
3120030900	435000	State Grant G312000132.2525		\$3,000
Grant Total Carryforward & Budget Adjustment Request			\$24,348	\$24,348

BE IT FURTHER RESOLVED the Board authorizes the Department of Administration to enter and maintain the information contained herein in a manner based upon generally accepted accounting standards and that effective with the publication of the proceedings of this meeting the following changes are, hereby, adopted.

Dated the 21st of May 2025, at Menomonie, Wisconsin.

OFFERED BY THE EXECUTIVE
COMMITTEE:

Kelly McCullough, Chair

ADOPTED ON: _____

ATTEST:

Approved as to Form and Execution:

Andrew Mercil, County Clerk

James McMenomy, Corporation Counsel

Budget Impact: Adoption of this resolution increases the 2025 adopted budget by **\$24,348**. Adoption of this resolution has no impact upon the current year tax levy.

Background Information:

The Executive Committee has considered the justifications for the proposed 2025 Budget Amendment and recommends that the Board adopt the carryforward as being in the best interest of the County. The adoption of this resolution has no impact on the current year's tax levy.

Sheriff's Office

The Sheriff's Office is requesting a \$12,989.08 budget amendment. The budget amendment is based on a grant awarded by the Wisconsin Department of Health Services for Emergency Medical Services Funding Assistance.

Department of Health

Our Environmental Health team wrote for a competitive grant from the National Environmental Health Association and received \$8,500. Some funding will support staff time to work on bringing our Retail Food Inspection program in better alignment with the FDA Voluntary Retail Food Standards. The remaining funding will be used to reimburse staff to attend the WEHA/NEHA Region 4 Conference/FDA Regional Seminar in La Crosse September 17-19, 2025.

Human Services

The Human Services Department received the Youth Justice Innovation grant and it was awarded for an additional \$3,000 over what was budgeted. A \$450 donation was awarded from Marshfield Clinic to be used for youth justice gardening.

**DUNN COUNTY, WISCONSIN
RESOLUTION NO. _____**

***Confirming and Ratifying the Authority of Counsel for Dunn County to Add Additional
Defendants to Opioid Litigation, Including in MDL 2804***

WHEREAS, the Dunn County Board of Supervisors previously authorized the County to enter into an engagement agreement with von Briesen & Roper, s.c., Crueger Dickinson LLC and Simmons Hanly Conroy LLC (the “Law Firms”) to pursue litigation against manufacturers, distributors, and retailers, among others, of opioid pharmaceuticals (the “Opioid Defendants”) in an effort to hold the Opioid Defendants responsible for the opioid epidemic in the County’s community;

WHEREAS, on behalf of the County, the Law Firms filed a lawsuit against the Opioid Defendants;

WHEREAS, the Law Firms filed similar lawsuits on behalf of 66 other Wisconsin counties and all Wisconsin cases were coordinated with thousands of other lawsuits filed against the same or substantially similar parties as the Opioid Defendants in the Northern District of Ohio, captioned *In re: Opioid Litigation*, MDL 2804 (the “Litigation”);

WHEREAS, four (4) additional Wisconsin counties (Milwaukee, Dane, Waukesha, and Walworth) hired separate counsel and joined the Litigation;

WHEREAS, since the inception of the Litigation, the Law Firms have coordinated with counsel from around the country (including counsel for Milwaukee, Dane, Waukesha, and Walworth Counties) to prepare the County’s case for trial and engage in settlement discussions with the Opioid Defendants;

WHEREAS, to date, through nationwide settlements, the Law Firms have achieved considerable success on behalf of the County in holding the Opioid Defendants responsible for their role in creating or maintaining the opioid epidemic;

WHEREAS, through the course of ongoing discovery and investigation concerning the opioid epidemic and parties potentially responsible therefor, it was determined that meritorious opioid-related claims exist against additional parties, including but not limited to the entities listed on Exhibit A hereto, and that they should be added as defendants in the Litigation;

WHEREAS, the engagement agreement with the Law Firms provides “depending upon the results of initial investigations of the facts and circumstances surrounding the potential claim(s), there may be additional parties sought to be made responsible;”

WHEREAS, while the County believes the engagement agreement with the Law Firms provided the Law Firms with adequate authority to add additional parties to be held responsible, the County understands that recently those parties questioned that authority, and therefore, for the avoidance of doubt, the County is adopting this Resolution confirming and ratifying the Law

Firms' authority to add additional parties, including but not limited to the entities listed on Exhibit A, as defendants in the Litigation;

WHEREAS, to avoid any confusion surrounding the County's authorization to the Law Firms to amend the pleadings in the Litigation to include additional parties, including but not limited to the entities listed on Exhibit A as named defendants in MDL 2804, this Resolution is intended to serve as confirmation and ratification of such authorization; and

WHEREAS, the County, by this Resolution, intends to confirm and ratify the authority of the Law Firms to amend the pleadings in the Litigation to add additional parties, including but not limited to the entities listed on Exhibit A as defendants in MDL 2804, or to commence appropriate federal or state court proceedings against such entities, and further intends to authorize Corporation Counsel to execute and deliver any and all other and further documents necessary to effectuate the intent of this Resolution;

NOW, THEREFORE, BE IT RESOLVED: the Dunn County Board of Supervisors hereby confirms and ratifies the authority of:

1. The Law Firms to file appropriate pleadings in MDL 2804 or appropriate federal or state court proceedings to add additional parties, including but not limited to the entities listed on Exhibit A as defendants.
2. The Corporation Counsel, Board Chair or other authorized official to execute and deliver any and all other and further documents necessary to effectuate the intent of this Resolution.

BE IT FURTHER RESOLVED that all actions heretofore taken by the Board of Supervisors and other appropriate public officers and agents of the County with respect to the matters contemplated under this Resolution are hereby ratified, confirmed, and approved.

OFFERED BY THE EXECUTIVE COMMITTEE

Adopted on: _____

Kelly McCullough, Chair

Approved as to Form and Execution:

ATTEST:

Andrew Mercil, County Clerk

James McMenomy, Corporation Counsel

Budget Impact: This Resolution will not have an impact on the budget.

Background Information: Dunn County is a member of a class action filed against several pharmaceutical companies relating to opioid manufacturers, distributors, and retailers relating to litigation filed due to the opioid epidemic. Dunn County is represented by von Briesen & Roper, s.c., Crueger Dickinson LLC and Simmons Hanly Conroy LLC based on previous Resolutions passed by this Board. The purpose of this Resolution is to close a loophole in the litigation whereby newly added defendants are claiming that the law firms representing the plaintiffs have never been approved to represent the class against newly added defendants.

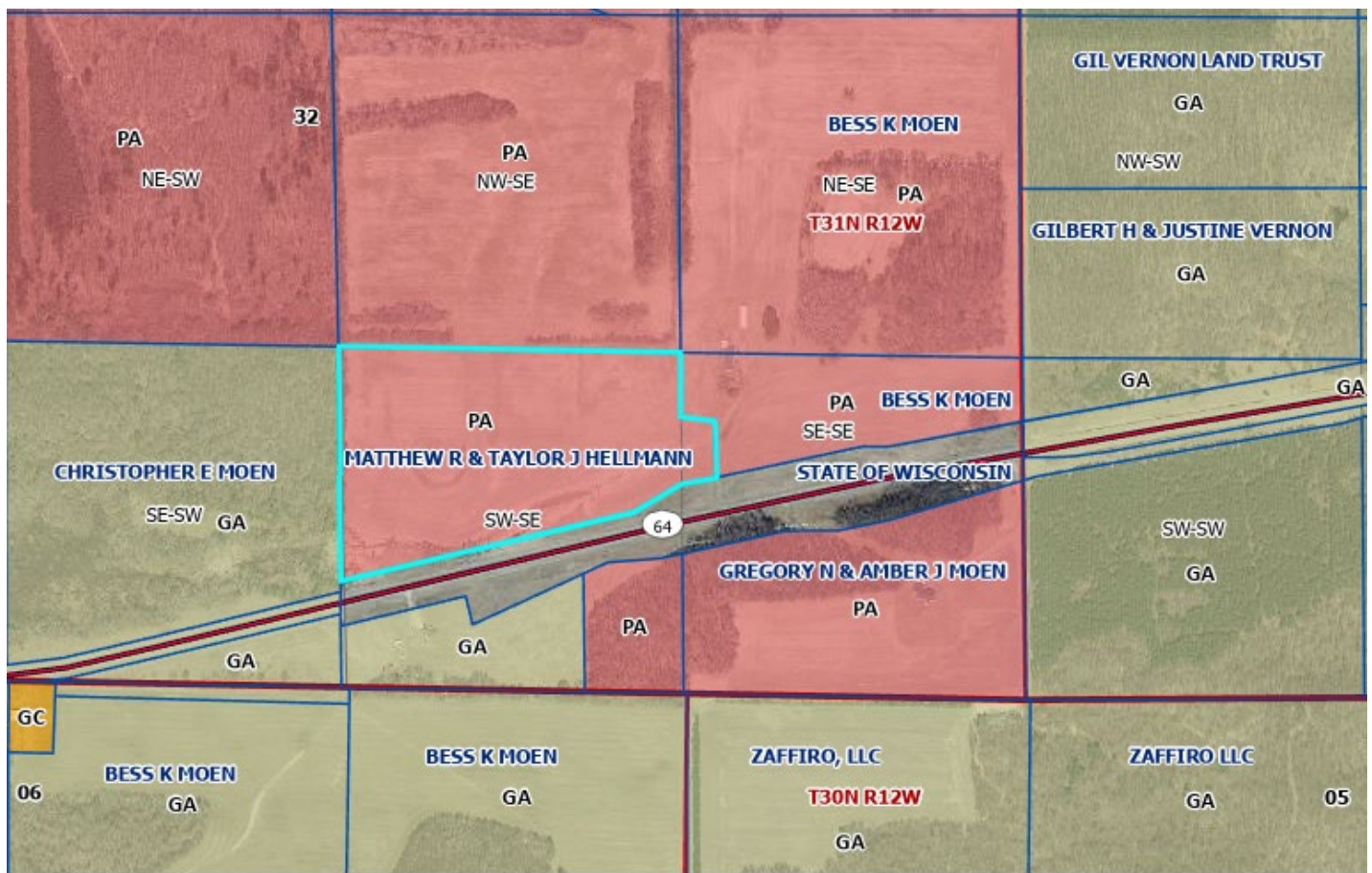
**Exhibit A – Non-Inclusive List of Potential Defendants
(Including all Related Entities of Each Listed)**

Abbot Laboratories, Inc.	Sackler, Beverly
Albertsons LLC	Sackler, David A.
Allergan, Inc.	Sackler, Mortimer D.A.
Alvogen, Inc.	Sackler, Theresa
Amerisource Bergen	Sandoz, Inc.
Amneal Pharmaceuticals, Inc.	Smith Drug Company
Associated Pharmacies, Inc.	Smith's Food & Drug Centers, Inc.
Auburn Pharmaceuticals	Sun Pharmaceutical
Aurolife Pharma LLC	Supervalu, Inc. d/b/a Advantage Logistics
Baker, Stuart	Target Corporation
Cardinal Health	Teva Pharmaceuticals
Costco Wholesale Corporation	The Kroger Co.
CVS Health Corporation	Thrifty Payless, Inc.
Dakota Drug, Inc.	Top Rx, Inc.
Discount Drug Mart	Tris Pharma, Inc.
Eckerd Corp.	Walgreens Boots Alliance
Eveready Wholesale Drugs	Walmart Inc.
Express Scripts Inc.	Warner Chilcott Company, LLC
Henry Shein, Inc.	West-Ward Pharmaceuticals Corp. n/k/a
Hy-Vee, Inc.	Hikma Pharmaceuticals, Inc.
Indivior Inc.	Winn-Dixie
Janssen Pharmaceuticals	Zydus Pharmaceuticals (USA), Inc.
K-VA-T/Ahold Delhaize	
KVK-Tec, Inc.	
Louisiana Wholesale Drug Co., Inc.	
Lupin Pharmaceuticals, Inc.	
McKesson	
Miami-Luken, Inc.	
Morris & Dickson Co., LLC	
Mylan Pharmaceuticals, Inc.	
North Carolina Mutual Wholesale Drug Co.	
Omnicare Distribution Center	
OptumRx, Inc.	
Pharmacy Buying Association Inc.	
Prescription Supply, Inc.	
Publix Super Markets, Inc.	
Purdue Pharma	
Raymond Sacker Trust	
RiteAid of Maryland, Inc.	
Sacker, Kathe A.	
Sacker, Richard S.	
Sackler Defendants	
Sackler Lefcourt, Ilene	

BACKGROUND

FROM: Tammy Traxler, Zoning & Planning Administrator

AGENDA ITEM: Report and Ordinance
 Ordinance to amend the Dunn County Comprehensive Zoning Ordinance – Section 32, Township 31 North, Range 12 West, Town of Wilson, to Rezone 23.09 acres from the Primary Agriculture District to the General Agriculture District



REPORT AND ORDINANCE
MATTHEW AND TAYLOR HELLMANN REZONE PETITION
DUNN COUNTY, WISCONSIN
REPORT NO. _____

The Planning, Resources and Development Committee respectfully submits the following report on a request received by the Planning and Land Use Control Division from Matthew and Taylor Hellmann, owners, to rezone the following property described in the Town of Wilson from Primary Agriculture (PA) to General Agriculture (GA):

A parcel of land located in part of the Southwest 1/4 of the Southeast 1/4 and part of the Southeast 1/4 of the Southeast 1/4 of Section 32, Township 31 North, Range 12 West, Town of Wilson, Dunn County, Wisconsin. The parcel is more particularly described as follows:

COMMENCING at a found 3.5" diameter aluminum monument at the South 1/4 Corner of said Section 32; thence, N00°29'18"W, 409.11 feet to a set 1" outside diameter (o.d.) iron pipe at the POINT OF BEGINNING; thence, N00°29'18"W along the West Line of the Southwest 1/4 of the Southeast 1/4 (SW 1/4 - SE 1/4), 907.31 feet to a set 1" o.d. iron pipe; thence, S89°07'17"E along the North Line of said SW 1/4 of the SE 1/4, 1325.60 feet to a set 1" o.d. iron pipe; thence, S00°30'22"E along the East Line of said SW 1/4 of the SE 1/4, 250.00 feet to a set 1" o.d. iron pipe; thence, S83°14'07"E, 127.98 feet to a set 1" o.d. iron pipe; thence, S02°43'59"E, 218.66 feet to a set mag nail; thence, along the Northerly right-of-way line of State Highway 64, Southwesterly, 146.11 feet along the arc of a curve to the left, having a radius of 34,517.46 feet and a long chord which bears S77°34'23"W for a distance of 146.11 feet to a set 1" o.d. iron pipe; thence, continuing along said right-of-way line S59°54'54"W, 200.89 feet to a set 1" o.d. iron pipe; thence, continuing along said right-of-way line, Southwesterly, 363.86 feet along the arc of a curve to the left, having a radius of 34,457.47 feet and a long chord which bears S76°49'51"W for a distance of 363.86 feet to a set 1" o.d. iron pipe; thence, continuing along said right-of-way line S76°31'42"W, 808.89 feet to the POINT OF BEGINNING. Said parcel contains 1,005,688 square feet or 23.09 acres. Being subject to any easements or reservations of record.

FINDINGS OF FACT AND RECOMMENDATION

A Class II notice was published in the Colfax Messenger on April 2 and April 9, 2025, establishing a public hearing on April 16, 2025. Based on the evidence received in the public hearing and the testimony from the petitioner, and in consideration of the factors set forth in Section 13.2.7.07 of the Dunn County Comprehensive Zoning Ordinance the committee concluded to recommend to the County Board of Supervisors said request for amendment be approved, for the following reasons: (1) The proposal fits the rural character of the area; (2) It is not detrimental to wetlands, floodplain, or the County's Farmland Preservation Plan; and (3) The rezoning and proposed use is consistent with Dunn County's Comprehensive Plan.

The area of the parcel is 23.09 acres.

Dated this 16th day of April 2025, at Menomonie, Wisconsin.

ORDINANCE NO. _____
AMENDING THE COMPREHENSIVE ZONING ORDINANCE,
TOWN OF WILSON

The Dunn County Board of Supervisors does hereby ordain as follows:

The Comprehensive Zoning Ordinance for the County of Dunn, Wisconsin is hereby amended by rezoning the above-described property:

FROM
PRIMARY AGRICULTURE (PA)
to
GENERAL AGRICULTURE (GA)

The official zoning map of the Town of Wilson on file in the Environmental Services Department shall be amended in accordance with this ordinance.

This ordinance shall be effective upon passage and publication as provided in Section 59.14 of the Wisconsin Statutes. This ordinance shall not be codified.

Offered this 16th day of April 2025, at Menomonie, Wisconsin.

Adopted on: _____

OFFERED BY THE PLANNING, RESOURCES
AND DEVELOPMENT COMMITTEE:

Published on: _____

Thomas Quinn, Chair

ATTEST:

COUNTERSIGNED:

Andrew Mercil, County Clerk

Approved as to Form and Execution:

Kelly McCullough, Chair
Dunn County Board of Supervisors

James McMenomy, Corporation Counsel

DUNN COUNTY, WISCONSIN

RESOLUTION NO. _____

ADOPTING THE DUNN COUNTY SAFETY ACTION PLAN

WHEREAS the Infrastructure Investment and Jobs Act (IIJA), signed into law in 2021, authorized and appropriated funds for the Safe Streets and Roads for All (SS4A) Discretionary Grant Program the purpose of which is to improve roadway safety by significantly reducing or eliminating roadway fatalities and serious injuries through safety action plan development and implementation focused on all users; and

WHEREAS Dunn County applied for and successfully received planning funds from the Safe Streets for All (SS4A) program to develop a Safety Action Plan to improve safety on roadways within Dunn County; and

WHEREAS the development of a Safety Action Plan meeting United States Department of Transportation (USDOT) requirements, would enable the County to subsequently qualify for consideration of USDOT SS4A Implementation Discretionary Grants; and

WHEREAS the Safety Action Plan used a data driven approach and best practices to outline specific steps in planning, engineering, policy, enforcement, engagement, and education to reach interim steps toward zero traffic deaths; and

WHEREAS the development of the Safety Action Plan has involved the public and interested stakeholders in an open and transparent process.

WHEREAS the Highway Committee consists of five members and is responsible for developing policy and authorizing direction for the Highway Department;

NOW, THEREFORE, BE IT RESOLVED that the Highway Committee of the Dunn County Board at its regular meeting on May 14, 2025 adopts the Dunn County Safety Action Plan and commits to a vision of zero traffic deaths and serious injuries on county roads with a specific goal to reduce traffic deaths and serious injuries by 50% by 2040.

OFFERED BY THE HIGHWAY COMMITTEE:

Adopted on: _____

Randy Prochnow, Chair

ATTEST:

Approved as to Form and Execution:

Andrew Mercil, County Clerk

James McMenomy, Corporation Counsel

Budget Impact: The SS4A grant is a 20% match which was allocated in the 2025 Highway budget. No additional fund request is anticipated for the 2025 budget.

Background Information: In 2023 the Dunn County Highway Department along with St. Croix & Eau Claire Counties were awarded a federally funded Safe Streets For All Grant (SS4A) to complete a comprehensive traffic safety action plan in each respective county. Historical data, analytics and community support helped determine high crash injury networks of intersections, curves and segments of county roadways within Dunn County. This information was compiled into a safety action plan to identify these high crash areas and provide low-cost effective solutions to improve overall safety. The goal of the safety action plan is to reduce injuries and fatalities on Dunn County highways by 50% by 2040. This highway safety action plan will provide the Highway Department with vital data for long-term planning for infrastructure safety improvements and provide support for future funding & grant opportunities.

OFFICIAL PROCEEDINGS

Dunn County Board of Supervisors

April 16, 2025, SESSION

The County Board of Supervisors of Dunn County met in person and via teleconference on Wednesday, April 16, 2025, at 5:30 p.m. for a Capital Improvements Workshop. The Board was called to order by Chair McCullough. The County Clerk called the roll. Supervisor Gilbert was absent. Supervisor Breslin joined at 6:15pm. Supervisor Lauffer joined at 6:25pm. All the other supervisors were present in person or online.

REPORT NO. 17

County Administration presented the Capital Improvements Plan 2026-2030 for review and discussion. Questions were asked from the floor and responded to by County Administration.

The Chair declared the Capital Improvements Workshop meeting adjourned at 6:40p.m.

The County Board of Supervisors of Dunn County met in person and via teleconference on Wednesday, April 16, 2025 at 6:55p.m. The Board was called to order by Chair McCullough. The Board recited the Pledge of Allegiance to the Flag. The County Clerk called the roll. All supervisors were present in person or online.

APPROVAL OF THE MINUTES

Supervisor Stene moved to approve the minutes of the March 19, 2025 County Board meeting, seconded by Supervisor Morehouse. County Clerk Andrew Mercil clarified the modification needed. Motion carried by a voice vote.

COMMUNICATIONS

County Clerk Andrew Mercil recognized the retiring Dunn County Municipal Clerks: Karen Myers (Town of Colfax – 7 years), Carolyn Loechler (Town of Elk Mound – 16 years), and Pat Pickerign (Town of Weston – 30 years) and thanked them for their services to the people and voters of Dunn County.

PUBLIC COMMENT

Mike Rosenow from Ramaker & Associates, Inc. reported on the Muddy Creek Solar project that is being proposed.

APPOINTMENTS

ADRC Advisory Committee

Term expires April 2028

Reappoint Christian M. Olson, representing 60 and older

Dunn County Board of Supervisors – District 14

Term expires April 2025

Appoint Agnes Welsch to replace John Calabrese

Transportation Coordinating Committee

Term expires May 2028

Reappoint Tracy Fischer, representing ADRC

Zoning Board of Adjustment

Term expires July 2027

Appoint Chase Potter to replace Steve Rasmussen

Above Chair Appointments need Board Confirmation

There were none.

Above Appointments are the Chair's

Supervisor Stene moved to approve the appointments, seconded by Supervisor Berndt. Motion carried by a voice vote. County Clerk Andrew Mercil administered the oath of office to Supervisor Agnes Welsch and Supervisor Welsch was seated as the District 14 chair.

REPORT OF COUNTY MANAGER

A. Purchase Orders Over \$40,000 – there were 11 for a total of \$2,707,637.86

B. ERP Update

C. Gold Certification as Family Friendly Workplace

D. Fire & emergency Medical Services (EMS) Planning Grant – Dan Dunbar

REPORTS OF DEPARTMENTS

Dunn County Register of Deeds, the Dunn County Housing Authority, and Dunn County Veterans Services all provided their annual reports. Questions were asked from the floor and responded to by each department head.

REPORT & RESOLUTION NO. 18

Supervisor Bauer moved to approve resolution No. 18, 2025 Budget Adjustments, seconded by Supervisor Morehouse. Chair McCullough asked if there were any questions. There were none. Motion carried by a roll call vote.

**RESOLUTION NO. 18
2025 BUDGET ADJUSTMENTS**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Dunn, Wisconsin that, effective with the publication of the notices required by law, the budget of the County of Dunn for the year beginning January 1, 2025 is amended by the following amounts to the line-item account numbers shown:

<u>BUDGET ADJUSTMENTS</u>	<u>Expense</u>	<u>Revenue</u>
<u>Department of Health</u>		
1510070900 – 534330 Operating Supplies	\$5,500	

1510070900 – 437000 Northwoods Coalition G151000052.2525	\$5,500
1510070900 – 534330 Operating Supplies	\$1,000
1510070900 – 437000 Community Foundation G151000051.2525	\$1,000

Environmental Services Department

State Grants – Nitrogen Optimization Pilot Program (new grant)

2100010900 – 524030 – Grounds and Grounds Improvement	\$80,000
2100010900 – 435000 – State-Grants	\$80,000

BE IT FURTHER RESOLVED that the County Board authorizes the Department of Administration to enter and maintain the information contained herein in a manner based upon generally accepted accounting standards and that, effective with the publication of the proceedings of this meeting, the following changes are hereby adopted.

Dated the 16th day of April 2025, at Menomonie, Wisconsin.

Adopted on: April 16, 2025

OFFERED BY THE EXECUTIVE COMMITTEE:
Kelly McCullough, Chair

ATTEST:

Andrew Mercil, County Clerk

Approved as to Form and Execution:
Jim McMenomy, Corporation Counsel

Budget Impact: The Adoption of this resolution increases the 2025 adopted budget by **\$86,500**. The adoption of this resolution has no impact upon the current year's tax levy.

Background Information:

The Executive Committee has considered the justifications for the proposed 2025 budget amendments and recommends that the Board adopt the amendments as being in the best interest of the County.

Department of Health

The Northwoods Coalition (NWC) was formed through a partnership between Marshfield Clinic Health System and several community coalitions in 1995. NWC is the largest and oldest network of coalitions dedicated to substance use prevention in Wisconsin, servicing 34 counties and 11 Wisconsin Tribal Nations (<https://www.northwoodscoalition.org/>). NWC releases a few semi-competitive grants a year to eligible coalitions, like Health Dunn Right. The Dunn County Health Department was awarded \$5500.00 in funding to prevent opioid overdoses using evidence-based harm-reduction strategies. The funding will be used in partnership with Dunn County Transit to provide Naloxboxes (<https://naloxbox.org/pages/naloxbox-faqs>) in public spaces frequented by transit consumers and staff. This will remove barriers to access nasal Narcan in the case of a medical emergency.

The Community Foundation of Dunn County (CFDC) awarded the Health Department \$1000.00 in a competitive grant award to provide books for children. We are appreciative that we have received children's books from the Menomonie Women's Group in English for dissemination in

WIC. This grant from the CFDC will allow us to provide materials to families that do not speak English in the home or would like to learn a new language with their child.

Environmental Services Department

The Environment Services Department, Land and Water Conservation Division (LWCD), received and will administer a Commercial Nitrogen Optimization Pilot Program (NOPP) Grant for the Red Cedar Conservation Farmers Producer-led Watershed group through the Department of Agriculture, Trade and Consumer Protection (DATCP) in 2025-2026. Grant funds will support on-farm research for agricultural trials on private land owned by Red Cedar Conservation Farmer Producer-led Watershed (RCCF) group participants.

REPORT & RESOLUTION NO. 19

Supervisor Quinn moved to approve resolution No. 19, Support for Increasing Base Funding for County Conservation Staffing to \$20.2 Million, seconded by Supervisor Gjestson. Chair McCullough asked if there were any questions. There were none. Motion carried by a roll call vote.

RESOLUTION NO. 19 SUPPORT FOR INCREASING BASE FUNDING FOR COUNTY CONSERVATION STAFFING TO \$20.2 MILLION

NOW, THEREFORE, BE IT RESOLVED that the Dunn County Board of Supervisors does hereby urge the Wisconsin State Legislature to strengthen the viability of the State's County Land and Water Conservation Staffing program by increasing base funding for the program by \$11,035,900 on an annual basis to a total of \$20.2 million annually.

BE IT FURTHER RESOLVED that a copy of the resolution be sent to the WI Land Water Conservation Association, all State Legislators, the Governor, DATCP Secretary, DNR Secretary, DOA Secretary, the Wisconsin Counties Association, and the Wisconsin Towns Association.

Offered this 16th day of April, 2025 at Menomonie, Wisconsin.

Adopted on: April 16, 2025

ATTEST:

Andrew Mercil, County Clerk

OFFERED BY THE LEGISLATIVE
COMMITTEE:

Gary Stene, Chair

Approved as to Form and Execution:
Jim McMenomy, Corporation Counsel

Budget Impact:

The Land and Water Conservation Staffing Grant supplements the overall County budget in support of the Land and Water Conservation Division (LWCD). Increases to the state grant allocation would augment the County levy and increase the capacity of the LWCD to deliver the services to residents of the County.

Background Information:

County Land and Water Conservation Departments (LWCDs) in Wisconsin play a key role in implementing state agricultural and resource management programs. These programs reduce pollution, preserve farmland, manage forests, prevent aquatic invasive species, and address flooding.

LWCDs assist farmers by supporting watershed groups, developing nutrient management plans, engineering manure storage, and promoting conservation practices that improve soil health and profitability. Their work benefits water quality by preventing soil erosion, protecting drinking water, enhancing groundwater infiltration, and restoring native habitats.

As trusted advisors, LWCD staff help landowners achieve their land management goals by offering project planning, engineering, quality control, and securing cost-share funding to reduce project costs. Building long-term relationships with landowners is vital for success.

By leveraging cost-share funding from federal and private sources, LWCDs generate a 2:1 return on state investments, boosting local economies in agriculture, construction, tourism, forestry, and recreation.

Wisconsin law (Wis. Stats Chap. 92) mandates LWCDs to meet specific funding goals, but since its inception, the state has failed to meet these goals, with base funding decreasing by 24% from 2006 to 2024. County LWCDs remain a top priority for conservation, environmental, and local government groups.

REPORT & RESOLUTION NO. 20

Supervisor Gary Bjork moved to approve resolution No. 14, Designating the Week of April 21-25 as Work Zone Awareness Week, seconded by Supervisor Larry Bjork. Chair McCullough asked if there were any questions. Motion carried by a voice vote.

RESOLUTION NO. 20

DESIGNATING THE WEEK OF APRIL 21-25 AS WORK ZONE AWARENESS WEEK

NOW, THEREFORE, BE IT RESOLVED by the Dunn County Board of Supervisors that the week of April 21-25, 2025, be designated as Work Zone Awareness Week in Dunn County.

Offered this 16th day of April 2025, at Menomonie, Wisconsin.

Adopted on: April 16, 2025

ATTEST:

Andrew Mercil, County Clerk

OFFERED BY THE HIGHWAY
COMMITTEE:

Randy Prochnow, Chair

Approved as to Form and Execution:

Jim McMenomy, Corporation Counsel

Budget Impact: Adoption of the resolution will have no impact on the 2025 budget.

Background Information: Construction and maintenance activities on our streets and highways periodically require that work zones be established. Work zones play a critical role in the preservation and enhancement of our nation's roadways. They separate construction and maintenance activities from traffic, providing a safe route for all road users (motorists, pedestrians, and bicyclists) and a safe area for workers, all while maintaining typical traffic volume.

However, work zone-related changes in lane width, pavement, speeds, traffic patterns and rights of way, combined with the presence of highway workers and the frequent movement of work vehicles, make them hazardous for both highway workers and motorists. In 2023 there were over 2100 crashes, 700 injuries, 9 fatalities recorded in work zones in the State of Wisconsin. On average there are 2136 work zone car crashes per year, which accounts for a crash every 4 hours in a work zone in Wisconsin.

In 1999, the Federal Highway Administration (FHWA) partnered with the American Association of State Highway Transportation Officials (AASHTO) to create the National Work Zone Awareness Week campaign, which is held annually in April prior to the highway and road construction season beginning in much of the nation. This program provides support for awareness and outreach on the dangers that exist in work zones to both motorists and workers. The week of April 21-25 has been designated as National Work Zone Awareness Week for 2025. The theme for 2025 is "Respect the Zone, So We All Get Home."

The Wisconsin County Highway Association is requesting all seventy-two counties in the State of Wisconsin to unite and kick off "Work Zone Safety Awareness Week" with a resolution and campaign to raise awareness for its workers, the travelling public, public safety workers, and the many highway contractors performing work for the counties.

Providing local support for this initiative will help remind everyone to slow down, pay attention, drive with caution, and be prepared for dynamic changes in highway and road construction work zones. Through their enforcement activities and other participation, the Dunn County Sheriff's Office, Wisconsin State Patrol, and Dunn County Highway Department are committed to working together in 2025 to make Work Zone Awareness Week a success.

Announcements were made from the floor. The Chair declared the meeting adjourned at 8:12p.m.

Respectfully submitted,
ANDREW MERCIL,
DUNN COUNTY CLERK