

OFFICIAL PROCEEDINGS
Dunn County Board of Supervisors
June 18, 2025, SESSION

The County Board of Supervisors of Dunn County met in person and via teleconference on Wednesday, June 18, 2025, at 7:00 p.m. The Board was called to order by Chair McCullough. The County Clerk called the roll. Supervisors Wilsey and Berndt were excused. All the other supervisors were present in person or online.

APPROVAL OF THE MINUTES

Supervisor Morehouse moved to approve the minutes of the May 21, 2025 County Board meeting, seconded by Supervisor Wolf. Motion carried by a voice vote.

COMMUNICATIONS

There were none.

PUBLIC COMMENT

There were none.

APPOINTMENTS

Zoning Board of Adjustment

Terms expires July 2028

Reappoint Crystal Halvorson & David Bartlett

Term expires July 2027

Appoint Tim Lienau to replace Gerald Porter

Above Chair Appointments need Board Confirmation

Dunn County Safety Committee

Term expires April 2026

Appoint Diane Morehouse to replace Tim Lienau

Above Appointments are the Chair's

Supervisor Stene moved to approve appointments, seconded by Supervisor Morehouse. Motion carried by a voice vote.

REPORT OF COUNTY MANAGER

A. Purchase Orders Over \$40,000 – there were 1 for a total of \$179,336.74.

B. Report on geothermal/solar, HVAC and Highway changes/prioritization.

REPORTS OF DEPARTMENTS

Dunn County Environmental Services, Health Department, and UW Extension all provided their annual reports. Questions were asked from the floor and responded to by each department head.

REPORT & RESOLUTION NO. 26

Supervisor Morehouse moved to approve Report No. 26, Adopting a FY 2026-203 Capital Improvement Plan, seconded by Supervisor Quinn. Chair McCullough asked if there were any questions. There were none. Motion carried by a voice vote.

RESOLUTION NO. 26
ADOPTING A FY 2026- 2030 CAPITAL IMPROVEMENTS PLAN

NOW, THEREFORE, BE IT RESOLVED that the Dunn County Board of Supervisors hereby adopts the attached FY 2026 – 2030 Capital Improvements Plan & Funding

Offered this 18th day of June 2025, at Menomonie, Wisconsin.

Adopted on: June 18, 2025

OFFERED BY THE EXECUTIVE COMMITTEE:
Kelly McCullough, Chair

ATTEST:

Andrew Mercil, County Clerk

Approved as to Form and Execution:
Jim McMenomy, Corporation Counsel

Budget Impact

Approval of this resolution will have no impact on the adopted 2025 budget. The capital projects planned for 2026 and approved for 2026 and associated funding sources will be incorporated into the FY 2026 budget.

Background Information

Capital Improvement Plan

In March 2020, the Dunn County Board of Supervisors approved a policy of adopting a rolling five-year Capital Improvement Program (CIP), to be reviewed, evaluated, prioritized, and updated on an annual basis in conjunction with the operating budget cycle. The CIP includes a schedule of capital improvement projects, including the estimated total cost and potential funding sources for each project.

Capital projects typically involve construction, improvement, or repair of buildings and equipment, and purchase of large assets, but can include non-recurring projects that enhance the services available to the community and/or improve service delivery. Capital projects do not include regular operational costs or salaries.

Projects within the CIP are subject to change or removal as priorities and needs change, and project dynamics, such as cost, availability, and available technology change.

Review and Planning Process

The CIP Review and Planning Process begins with a request to county departments for modifications, updates, additions, or deletions from the previous CIP in advance of the budget process. Department heads are responsible for identifying and submitting capital projects for consideration for inclusion in the CIP. Each project must identify funding source(s) available for the project. The Finance Division works with departments during the submission process to assist with planning and confirm the accuracy of costing and prioritization of projects.

The Finance Division incorporates the identified capital projects into an annual five-year capital improvement plan, which is then presented and discussed by the County Board of Supervisors at a workshop meeting held each year in March or April. The County Board of Supervisors reviews and prioritizes projects and funding sources and gives direction to the Finance Division for the preparation of a five-year CIP plan to be subsequently submitted to the County Board for final approval. The County Board of Supervisors adopts the five-year capital improvement plan each year by resolution.

REPORT & RESOLUTION NO. 27

Supervisor Stene moved to approve resolution No. 27, Approving 2025 Budget Amendments, seconded by Supervisor Hagen. Chair McCullough asked if there were any questions. There were none. Motion carried by a roll call vote.

RESOLUTION NO. 27 APPROVING 2025 BUDGET AMENDMENT

NOW, THEREFORE, BE IT RESOLVED that effective with the publication of the notices required by law, the budget of the County of Dunn, Wisconsin, for the year beginning January 1, 2025, is amended by the following amounts to the line item account numbers shown:

<u>2025 Budget Amendment Requests</u>	<u>Expense</u>	<u>Revenue</u>
Environmental Services – Grant		
2100010900 524030 Grounds & Grounds Improvements	\$880,473	
2100010900 435000 State-Grants (New Grant)		\$880,473
Department of Health – Health Dunn Rights Grant		
1510070900 511000 Salary/Wages	\$2,644	
1510070900 534330 Operating Supplies	\$2,700	
1510070900 437000 Northwoods Coalition SOR		\$5,144
1510040900 437000 P.E.O. Donation		\$200
Human Services – Behavioral Health- Grant		
3120020900 526050 CBRF	\$49,054	
3120020900 435000 State Grant G312000115.2525		\$49,054
Grant Total Carryforward & Budget Adjustment Request	\$934,871	\$934,871

BE IT FURTHER RESOLVED the Board authorizes the Department of Administration to enter and maintain the information contained herein in a manner based upon generally accepted accounting standards and that effective with the publication of the proceedings of this meeting the following changes are, hereby, adopted.

Dated the 18th of June 2025, at Menomonie, Wisconsin.

Adopted on: June 18, 2025

OFFERED BY THE EXECUTIVE COMMITTEE:
Kelly McCullough, Chair

ATTEST:

Andrew Mercil, County Clerk

Approved as to Form and Execution:
Jim McMenomy, Corporation Counsel

Budget Impact: Adoption of this resolution increases the 2025 adopted budget by \$934,871. Adoption of this resolution has no impact upon the current year tax levy.

Background Information:

The Executive Committee has considered the justifications for the proposed 2025 Budget Amendment and recommends that the Board adopt the carryforward as being in the best interest of the County. The adoption of this resolution has no impact on the current year's tax levy.

Environmental Services

The Land & Water Conservation Division (LWCD) has been working with Triple A Farms to address discharge from stored manure and feed to waters of the state. A new waste storage structure is needed to address resource concerns from feed leachate and runoff. These concerns are not in compliance with Dunn County Ordinance Chapter 10, Environmental Protection and Management, Subchapter I – Agricultural Performance Standards and Manure Storage and Management, and the State Agricultural Performance Standards and Prohibitions within Chapter NR 151 of the Wisconsin Administrative Code. For facilities that were in noncompliance prior to the adoption of the specific Ch. NR 151 standard or prohibition for that type of facility, the state cannot force compliance without extending an offer of cost-share. Notice of Discharge Grants are one type of cost-share option offered by the State to assist in bringing facilities into compliance with Ch. NR 151. These grants are applied for and administered by local governmental entities.

Department of Health

The Health Department was awarded a semi-competitive grant through the Northwoods Coalition to support continued harm reduction education and outreach. The local Menomonie chapter of P.E.O. International was contacted by a staff member requesting a small amount of dedicated funding to support families without access to lice abatement.

Human Services

The Human Services Department received additional funding for the Room & Board (RSUD) Opioid Settlement grant. The Room & Board RSUD (Residential Substance Use Disorder) Opioid Settlement is a targeted initiative in Wisconsin aimed at enhancing access to residential treatment for Medicaid members struggling with opioid use disorder (OUD). This program specifically addresses a significant barrier: the cost of room and board during residential treatment, which Medicaid does not cover due to federal restrictions.

REPORT & ORDINANCE NO. 28

Supervisor Morehouse moved to approve ordinance No. 28, Ordinance To Repeal and Recreate Chapter 2 of the Dunn County Code of Ordinances, seconded by Supervisor Stene. Chair McCullough stated this is a first reading and would be brought back at the next meeting. Chair McCullough asked if there were any questions. Questions were asked from the floor and responded to by County Administration.

ORDINANCE NO. 28
AN ORDINANCE TO REPEAL AND RECREATE CHAPTER 2
OF THE DUNN COUNTY CODE OF ORDINANCES

The Board of Supervisors for the County of Dunn does hereby ordain as follows:

WHEREAS, the County Board of Supervisors of Dunn County finds it necessary and appropriate to update and revise Chapter 2 of the Code of Ordinances; and

WHEREAS, the revised Chapter 2 has been reviewed and approved by the appropriate committee and legal counsel;

NOW, THEREFORE, the County Board of Supervisors of Dunn County does hereby ordain as follows:

SECTION 1. Chapter 2 of the Dunn County Code of Ordinances is hereby repealed in its entirety.

SECTION 2. Chapter 2 of the Dunn County Code of Ordinances is hereby recreated to read as set forth in the “Dunn County Board Rules” which is attached hereto as “Attachment A” and incorporated herein by reference.

SECTION 3. Any and all ordinances, resolutions, or parts thereof in conflict with this ordinance are hereby repealed to the extent of such conflict.

SECTION 4. This ordinance shall take effect upon passage and publication as provided by law.

Offered this 18th day of June, 2025, in Menomonie, Wisconsin

Adopted on:

OFFERED BY THE EXECUTIVE COMMITTEE:
Kelly McCullough, Chair

ATTEST:

Andrew Mercil, County Clerk

Approved as to Form and Execution:
Jim McMenomy, Corporation Counsel

REPORT & RESOLUTION NO. 29

Supervisor Bachand moved to postpone to the following meeting resolution No. 29, Adopting Appendices A, B, and C of the Dunn County Code of Ordinances, seconded by Supervisor Wolf. Chair McCullough asked if there were any questions. There were none. Motion carried by a voice vote.

RESOLUTION NO. 29
ADOPTING APPENDICES A, B, AND C FOR CHAPTER 2
OF THE DUNN COUNTY CODE OF ORDINANCES

WHEREAS Chapter 2 of the Dunn County Code of Ordinances governs the organizational structure, authority, and procedures of the Dunn County Board of Supervisors and its committees; and

WHEREAS Appendices A, B, and C have been drafted to provide supplemental and clarifying detail regarding:

- **Appendix A:** Committee, Board, and Commission Structure and Membership;
- **Appendix B:** County Board Supervisor; and
- **Appendix C:** Eligibility for Per Diem; and

WHEREAS the Executive Committee has reviewed and recommended the adoption of Appendices A, B, and C to accompany and support Chapter 2 of the Code of Ordinances; and

WHEREAS these appendices are intended to promote transparency, consistency, and effective governance in the operation of Dunn County government;

NOW, THEREFORE, BE IT RESOLVED that the Dunn County Board of Supervisors hereby approves and adopts Appendices A, B, and C, attached hereto and incorporated herein by reference, as official appendices to Chapter 2 of the Dunn County Code of Ordinances.

BE IT FURTHER RESOLVED that the County Clerk is authorized and directed to publish and maintain these appendices in conjunction with the Dunn County Code of Ordinances and to ensure their availability to the public.

Offered this 18th day of June 2025, at Menomonie, Wisconsin

Adopted on:

OFFERED BY THE EXECUTIVE COMMITTEE:
Kelly McCullough, Chair

ATTEST:

Andrew Mercil, County Clerk

Approved as to Form and Execution:
Jim McMenomy, Corporation Counsel

REPORT & RESOLUTION NO. 30

Supervisor Larry Bjork moved to approve resolution No. 30, Appointing Dan Dunbar as County Manager Effective July 7, 2025 and Authorizing the County Board Chair to Execute an Employment Contract, seconded by Supervisor Hedlund. Chair McCullough asked if there were any questions. There were none. Motion carried by a voice vote.

RESOLUTION NO. 30

APPOINTING DANIEL DUNBAR AS COUNTY MANAGER EFFECTIVE JULY 7, 2025 AND AUTHORIZING THE COUNTY BOARD CHAIR TO EXECUTE AN EMPLOYMENT CONTRACT

NOW, THEREFORE, BE IT RESOLVED that the Dunn County Board of Supervisors appoints Daniel Dunbar as the County Manager effective July 7, 2025.

BE IT FURTHER RESOLVED that County Board Chair is authorized to execute an employment contract with Daniel Dunbar on behalf of Dunn County.

Offered this 18th day of June, 2025, at Menomonie, Wisconsin.

Adopted on: June 18, 2025

OFFERED BY THE EXECUTIVE COMMITTEE:
Kelly McCullough, Chair

ATTEST:

Andrew Mercil, County Clerk

Approved as to Form and Execution:
Jim McMenomy, Corporation Counsel

Budget Impact: Salary and benefits for the County Manager are in the budget for the Department of Administration.

Background Information: In March of 2025, the Executive Committee directed the Human Resources Division of the Department of Administration to conduct a recruitment search to replace retiring County Manager Kristin Korpela. After conducting candidate interviews on May 14, 2025, the Executive Committee voted to offer the position to Daniel Dunbar, who is the current Dunn County Assistant County Manager and CIO, and has negotiated terms of an employment contract with Daniel Dunbar.

Announcements were made from the floor. The Chair declared the meeting adjourned at 8:59pm.

Respectfully submitted,
ANDREW MERCIL,
DUNN COUNTY CLERK