

**-UNOFFICIAL MINUTES-**

**SCHOOL DISTRICT OF THE MENOMONIE AREA  
MINUTES OF A SPECIAL MEETING OF THE BOARD OF EDUCATION  
ADMINISTRATIVE SERVICE CENTER  
215 PINE AVENUE E, MENOMONIE, WISCONSIN  
MONDAY, SEPTEMBER 22, 2025, 5:45 P.M.**

**I. OPENING ITEMS**

- A. Call to Order–** At 5:45 p.m. on Monday, September 22, 2025, President Rachel Henderson called to order the special meeting of the School District of the Menomonie Area Board of Education, held in the Board Room at the Administrative Service Center, Menomonie, Wisconsin.
- B. Roll Call and Quorum–** A roll call confirmed the presence of eight Board members: Rachel Henderson, Amy Riddle-Swanson, Abe Smith, Emily Hines, Dale Dahlke, Michelle Dupree, and Amber Kersting. Angela Wolf appeared on the phone. Dominique Stewart was absent. President Henderson declared that a quorum was present and verified that the meeting had been properly noticed. Administrators in attendance included Dr. Joe Zydowsky, Samantha Hoyt, Katie Krueger, Tonia Kowieski, Eric Nelson, Brian Seguin, Stacy Lee, Mark Anderson, Mike Kennedy, and Casey Drake. Community members were Josie Pillman, Joyce Uhler, Mike Cooper, and Robert Meisness. Also, in attendance was Recording Secretary Jenny Mikesell.
- C. Pledge of Allegiance and Reading of Mission Statement-** Rachel Henderson led the Pledge of Allegiance and read the district's mission statement.
- D. Agenda Order and Approval/Revision-** The agenda was approved as presented.
- E. Community Communications-** Josie Pillman and Mike Cooper each addressed the Board, speaking for three minutes on their respective topics of concern.

**II. CONSENT AGENDA**

- A. Action to Approve Consent Agenda–** Hines made a motion, seconded by Smith, to approve the following Consent Agenda items, as presented: 1) MHS Safety Drill Report; 2) MMS Safety Drill Report; 3) Oaklawn Safety Drill Report; 4) Knapp Safety Drill Report; and 5) 66.0301 Cooperative Agreement for Special Education Services between Eau Claire School District and the School District of the Menomonie Area for Audiology and Visual Impairment Services. The motion passed unanimously.

**III. PERSONAL CONSENT AGENDA-** No personal consent agenda items were presented for approval.

**IV. ACTION AGENDA**

- A. Action to Approve Payment to Menomonie Transportation-** Smith made a motion, with a second by Dupree to approve the Payment to Menomonie Transportation, as presented. The motion passed unanimously.

**V. DISCUSSION ITEMS/POLICY REVIEW**

- A. Discuss Volunteering in the SDMA-** Director of Human Resources, Samantha Hoyt, provided an overview of the district's volunteer process and reviewed the steps for individuals interested in volunteering. Additional information and the SDMA Volunteer Guidelines are available on the district website.
- B. Student Enrollment Update (Third Friday in September Report)-** Director of Student Services, Tonia Kowieski, presented the preliminary Third Friday enrollment count to the Board, reporting a total of 3,160 students.
- C. Discuss Elementary Attendance Areas- Review Community Demographics-** Dr. Zydowsky presented a report on current capacity levels in SDMA elementary schools, showing overall capacity at 78%. Knapp – 56%, Oaklawn – 91%, River Heights – 82%, and Wakanda – 68%.

The report also included demographic data from the 2025 Dunn County Economic Profile, projecting a 25% decline in school-age population over the next 25 years.

- D. Update from Initial Meeting of the Downsville School Exploratory Committee-** Assistant Superintendent Brian Seguin provided an update on the first meeting of the Downsville School Exploratory Committee, held on September 17. The committee began discussions on potential educational uses for the site and aims to present initial recommendations to the Board by January 2026.
- E. Review of Extracurricular Staff Contract Requests-** The Board reviewed the monthly extracurricular contract requests.
- F. Review Items Related to Next Meeting Dates, Board Committees, and Reports-** Health/Medical Committee Meeting on September 25, 2025, at 3:50 pm, ASC. Homecoming assembly and parade on September 26, 2025. QIC Meeting on October 6, 2025, at 3:50 pm, ASC. No School for Students and Staff on October 10, 2025. No school for Students/Professional Development for Staff on October 13, 2025. Regular Board Meeting on October 13, 2025, at 5:45 pm, ASC. Health/Medical Committee Meeting on October 23, 2025, at 3:50 pm, ASC. Special Board Meeting on October 27, 2025, at 5:45 pm, ASC. WASB Regional Meeting on October 28, 2025, the Florian Gardens, Eau Claire.

## **VI. ADJOURNMENT-**

- A. Action to Adjourn-** At 6:53 pm, Smith made a motion, seconded by Dupree, to adjourn the meeting. The motion passed by unanimous voice vote.

/s/Dominique Stewart

Dominique Stewart, Clerk

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Minutes Approved: