

OFFICIAL PROCEEDINGS

Dunn County Board of Supervisors

October 15, 2025 SESSION

The County Board of Supervisors of Dunn County met in person and via teleconference on Wednesday, October 15, 2025, at 7:00 p.m. The Board was called to order by Chair McCullough. The County Clerk called the roll. Supervisors Breslin, Stene, Kneer, and Welsch were excused. Supervisor Vandermeulen joined at 7:25pm. All other supervisors were present in person or online.

APPROVAL OF THE MINUTES

Supervisor Bachand moved to approve the minutes of the September 17, 2025 County Board meetings, seconded by Supervisor Morehouse. Motion carried by a voice vote.

COMMUNICATIONS

Commemoration of Retirements of Mark Sand, Highway Operator after 27 years.

PUBLIC COMMENT

There were none.

APPOINTMENTS

Dunn County Housing Authority

Term expires November 2030

Reappoint Terry Stamm

Dunn County Economic Development Corporation Board

Term expires December 2028

Reappoint Steve Lindberg

Above Chair Appointments need Board Confirmation

None.

Above Appointments are the Chair's

Supervisor Hedlund moved to approve appointments, seconded by Supervisor Morehouse. Motion carried by a voice vote.

REPORT OF COUNTY MANAGER

A. Purchase Orders Over \$40,000 – there were 5 for a total of \$2,222,087.50

B. 2026 Budget Presentation.

REPORTS OF DEPARTMENTS

Dunn County Information Technology, Land Information, Facilities, and Corporation Council provided their annual reports. Questions were asked from the floor and responded to by each department head.

REPORT & ORDINANCE NO. 41

Supervisor Stene moved to approve ordinance No. 41, Amending Chapter 7 Section V of the Dunn County Ordinances, Fund Balance Policy, seconded by Supervisor Hedlund. Chair McCullough stated this was the second reading and asked if there were any questions. Supervisor Bachand moved to amend to change “Committee on Administration” to “Executive Committee”, seconded by Supervisor Morehouse. Chair McCullough asked if there were any questions. There were none. Motion carried by a voice vote. Original motion was carried by a voice vote.

ORDINANCE NO. 41
AMENDING CHAPTER 7 SECTION V OF THE DUNN COUNTY ORDINANCES,
FUND BALANCE POLICY

The Board of Supervisors of the County of Dunn does hereby ordain as follows:

Section 1. Sections 7.5.1 and 7.5.5 of the Dunn County Code of Ordinances are repealed and recreated to read as follows:

7.5.1 Fund Balance

The Dunn County Manager shall develop Dunn County’s fund balance policy and said policy shall be approved first by the Executive Committee and then by the Dunn County Board of Supervisors prior to implementation. It shall be the responsibility of the Dunn County Manager to implement said policy.

Section 1. Resolution No. 2023-42, approved on September 20, 2023, is rescinded.

Section 2. This Ordinance shall become effective upon adoption and publication as required by law. (This section shall not be codified.)

Offered this 17th day of September 2025, at Menomonie, Wisconsin

Enacted on: October 15, 2025
Published on: October 22, 2025

OFFERED BY THE EXECUTIVE COMMITTEE:
Kelly McCullough, Chair

ATTEST:
Andrew Mercil, County Clerk

Approved as to Form and Execution:
Jim McMenomy, Corporation Counsel

REPORT AND RESOLUTION NO. 49

Supervisor Bachand moved to approve resolution No. 49, 2025 A Resolution to Adopt a Fund Balance and Net Working Capital Policy and to Revoke Prior Inconsistent Resolutions, seconded by Supervisor Hagen. Chair McCullough asked if there were any questions. Motion to amend the Fund Balance to modify from “Committee on Administration” to “Executive Committee”, seconded by Supervisor Morehouse. Motion carried by voice vote. Original motion returned to the floor. Original motion carried by a voice vote.

RESOLUTION NO. 49
A RESOLUTION TO ADOPT A FUND BALANCE AND NET WORKING CAPITAL
POLICY AND TO REVOKE PRIOR INCONSISTENT RESOLUTIONS

WHEREAS, the Dunn County Board of Supervisors is committed to ensuring strong fiscal management, financial transparency, and long-term sustainability of County operations; and

WHEREAS, the establishment of a formal Fund Balance and Net Working Policy is essential for maintaining adequate reserves, managing cash flow, and promoting budgetary stability in accordance with governmental accounting standards; and will provide clear guidelines to maintain sufficient short-term assets to meet County obligations, ensuring liquidity and responsible fiscal planning; and

WHEREAS, the Executive Committee has reviewed and recommended the adoption of the Fund Balance and Net Working Capital Policy as best practices for county financial management; and

WHEREAS, in adopting these policies, it is necessary to revoke any prior resolutions or parts thereof that are inconsistent with the policies herein adopted;

NOW, THEREFORE, IT IS RESOLVED by the Dunn County Board of Supervisors as follows:

1. Policy Adoption

The following policies are hereby adopted and approved as official financial policies of Dunn County:

- **Fund Balance and Net Working Capital Policy** (attached as Exhibit A)

2. Revocation of Conflicting Resolutions

Any previously adopted resolutions, policies, or provisions that conflict with or are superseded by the Fund Balance and Net Working Capital Policy are hereby revoked and declared null and void.

3. Effective Date

This Resolution shall take effect immediately upon its adoption and publication as provided by law.

Dated the 15th of October, 2025, at Menomonie, Wisconsin.

Adopted on: October 15, 2025

OFFERED BY THE EXECUTIVE COMMITTEE:
Kelly McCullough, Chair

ATTEST:

Andrew Mercil, County Clerk

Approved as to Form and Execution:
Jim McMenomy, Corporation Counsel

Background Information: The Dunn County Board of Supervisors adopted an ordinance which established parameters for fund balance reserves and net working capital requirements. While said ordinance reflected the County's intent to promote sound fiscal practices, it also codified specific financial thresholds and requirements in a manner that has proven inflexible in responding to changing economic conditions, operational needs, and evolving best practices in public financial management.

The **Executive Committee** has conducted a comprehensive review of the County’s financial governance framework and determined that the formal adoption of administrative **policies**, rather than an ordinance, will provide a more effective and adaptable approach to managing the County’s fiscal health. This **Fund Balance** and **Net Working Capital Policy** retain the core principles of fiscal responsibility and stability but allow for timely updates in response to changes in accounting standards, budgetary priorities, or financial conditions.

This shift from ordinance to policy-based governance reflects a broader commitment to modernizing the County’s financial operations and aligning its practices with professional standards and guidance from oversight bodies such as the Government Finance Officers Association (GFOA).

Attachments:

- **Exhibit A – Fund Balance and Net Working Policy**

REPORT AND RESOLUTION NO. 50

Supervisor Stori moved to approve resolution No. 50, 2025 Budget Amendments, seconded by Supervisor Hagen. Chair McCullough asked if there were any questions. There were none. Motion carried by a roll call vote.

**RESOLUTION NO. 50
APPROVING 2025 BUDGET AMENDMENTS**

NOW, THEREFORE, BE IT RESOLVED that effective with the publication of the notices required by law, the budget of the County of Dunn, Wisconsin, for the year beginning January 1, 2025, is amended by the following amounts to the line-item account numbers shown:

<u>2025 Budget Amendment Requests</u>	<u>Expense</u>	<u>Revenue</u>
Health Department - Reproductive Health-Grants		
1510030900 511000 Wages & Fringe	-\$5,353	
1510030900 435000 State Grant – Title X (G151000015.2526)		-\$5,353
Health Department - Woman Infant Child-Grants		
1510040900 511000 Wages & Fringe	\$22,869	
1510040900 435000 State Grant – WIC		22,869
1510040900 539030 Advertising	-\$200	
1510040900 531005 Office Supplies	-\$982	
1510040900 435000 State Grant – Farmer’s Market		-\$1,182
Health Department - Communicable Disease-Grants		
1510060900 511000 Wages & Fringes	\$20	
1510060900 435000 State Grant – G151000017.2526		\$20
Health Department - Health Dunn Right Grants		
1510070900 529005 Contractual Services	\$2,000	
1510070900 437000 Local-Grants Community Foundations (Silos & Stigma)		\$2,000

Human Services – Family & Children-Grants

3120030900	525025	Respite	\$1,500	
3120030900	526075	Supportive Home Care	\$1,500	
3120030900	526130	Recreation	\$2,794	
3120030900	435000	State-Grants (G312000147.2526)		\$5,794
3120030900	526080	Housing/Energy Assistance	\$4,504	
3120030900	435000	State-Grants (G312000135.2425)		\$4,504

Human Services – ADRC-Grants

3120050900	511000	Salaries & Wages	\$2,004	
3120050900	432000	Federal-Grants (G312000068.2425)		\$2,004

Total Budget Amendment Request	\$30,656	\$30,656
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BE IT FURTHER RESOLVED the Board authorizes the Department of Administration to enter and maintain the information contained herein in a manner based upon generally accepted accounting standards and that effective with the publication of the proceedings of this meeting the following changes are, hereby, adopted.

Dated the 15th of October 2025, at Menomonie, Wisconsin.

Adopted on: October 15, 2025

OFFERED BY THE EXECUTIVE COMMITTEE:
Kelly McCullough, Chair

ATTEST:

Andrew Mercil, County Clerk

Approved as to Form and Execution:
Jim McMenomy, Corporation Counsel

Budget Impact: Adoption of this resolution increases the 2025 adopted budget by **\$30,656**. Adoption of this resolution has no impact upon the current year tax levy.

Background Information:

The Executive Committee has considered the justifications for the proposed 2025 Budget Amendment and recommends that the Board adopt the carryforward as being in the best interest of the County. The adoption of this resolution has no impact on the current year's tax levy.

Department of Health

This budget adjustment reflects updated funding notices for state contracts for WIC, Fit Families and Title X (ten) programming. The larger WIC grant was awarded a higher amount due to consistent increased usage among Dunn County families. Fit Families was funded through SNAP-Ed and was ended at the federal level. Title X funding was reduced at the federal level. Please note that Title X funding was budgeted to support staff time. If funding is not balanced with other funding (grant or public charge for service) a reduction in staff time will be completed. A clerical

error is being addressed with the Communicable Disease and Control state GPR funding adjustment.

The Mental Health and Wellness Action Team within Health Dunn Right received competitive funding from the Community Foundation to support an event that brings mental health practitioners together with the aim of reducing silos and stigma.

Human Services

The Human Services Department received additional funding for the Family First grant in the amount of \$4,504 and the MIPPA grant in the amount of \$2,004. A new grant that supports Foster Parents was also awarded in the amount of \$5,794.

REPORT NO. 51

Supervisor Quinn moved to approve ordinance No. 51, Hetch's LCC Rezone Petition, seconded by Supervisor Wolf. Chair McCullough asked if there were any questions. There were none. Motion carried by a voice vote.

The Planning, Resources and Development Committee respectfully submits the following report on a request received by the Planning and Land Use Control Division from Hetch's LLC, to rezone the following property described in the Town of Weston from General Agriculture (GA) to Light Industrial (IA):

A parcel of land located in the Northwest quarter of the Northwest quarter, Section 6, Township 27 North, Range 14 West, Town of Weston, Dunn County, Wisconsin, including part of Lot 1, Certified Survey Map No. 5170, Volume 27. Page 20, Document No. 678228, more particularly described as follows:

Commencing at the Northwest corner of said Section 6;
Thence N89°59'46"E 468.97 feet along the North line of said Section 6 to a point on the North line of said Lot 1 and the point of beginning;
Thence S00°44'43"E 602.26 feet to the South line of said Lot 1;
Thence N89°17'00"E 167.27 feet to the East line of said Lot 1 and the West line of Lot 2, Certified Survey Map No. 3239, Volume 15, Page 39, Document No. 526656.
Thence N00°00'25"W 600.13 feet along said East and West lines to the North line of said Lot 1;
Thence S89°59'46"W 175.02 feet along said North line to the point of beginning.

AND all of Lot 2, Certified Survey Map No. 3239, Volume 15, Page 39, Document No. 526656, Dunn County, Wisconsin.

FINDINGS OF FACT AND RECOMMENDATION

A Class II notice was published in the Colfax Messenger on September 3 and September 10, 2025, establishing a public hearing on September 17, 2025. Based on the evidence received in the public hearing and the testimony from the petitioner, and in consideration of the factors set forth in Section 13.6.0.06 of the Dunn County Comprehensive Zoning Ordinance, the Committee

concludes and recommends that the request for amendment be approved, for the following reasons: (1) Although the Comprehensive Plan identifies this area for agriculture, the rezoning is appropriate given the parcel's direct adjacency to an existing Light Industrial district; (2) This rezoning allows relocation rather than expansion of industrial zoning, with approval conditioned on the vacated parcel being rezoned to General Agriculture (GA) within five (5) years; and (3) The amendment supports orderly development and the continued operation of a local business while protecting public health, safety, and welfare.

The area containing a total of 7.79 acres.

Dated this 17th day of September 2025, at Menomonie, Wisconsin.

ORDINANCE NO. 51
AMENDING THE COMPREHENSIVE ZONING ORDINANCE,
TOWN OF WESTON

The Dunn County Board of Supervisors does hereby ordain as follows:

The Comprehensive Zoning Ordinance for the County of Dunn, Wisconsin is hereby amended by rezoning the above-described property:

FROM
GENERAL AGRICULTURE (GA)
to
LIGHT INDUSTRIAL (LI)

The official zoning map of the Town of Weston on file in the Environmental Services Department shall be amended in accordance with this ordinance.

This ordinance shall be effective upon passage and publication as provided in Section 59.14 of the Wisconsin Statutes. This ordinance shall not be codified.

Offered this 15th day of October 2025, at Menomonie, Wisconsin.

Adopted on: October 15, 2025
Published on: October 22, 2025

OFFERED BY THE PLANNING, RESOURCES
AND DEVELOPMENT COMMITTEE:
Thomas Quinn, Chair

ATTEST:
Andrew Mercil, County Clerk

COUNTERSIGNED:
Kelly McCullough, Chair
Dunn County Board of Supervisors

Approved as to Form and Execution:
Jim McMenomy, Corporation Counsel

REPORT AND RESOLUTION NO. 52

Supervisor Morehouse moved to approve resolution No. 52, Authorizing Application for Surface Water Grants from the Department of Natural Resources, seconded by Supervisor Hedlund. Chair McCullough asked if there were any questions. There were none. Motion carried by a voice vote.

RESOLUTION NO. 52

**AUTHORIZING APPLICATION FOR SURFACE WATER GRANTS FROM THE
DEPARTMENT OF NATURAL RESOURCES**

NOW, THEREFORE, BE IT RESOLVED, that Dunn County Land & Water Conservation Division be the “Governmental Unit Applying” under the Wisconsin Department of Natural Resources Surface Water Grant Program.

BE IT FURTHER RESOLVED, that the County Conservationist is authorized to act as the “Responsible Government Official & Authorized Signatory” on behalf of Dunn County for the purposes of Surface Water Grant Applications.

BE IT FURTHER RESOLVED, that Dunn County shall comply with federal, state and local rules and procedures, perform force account work, submit required reports and reimbursement requests, and meet the financial obligations of such grants.

BE IT FURTHER RESOLVED, that Dunn County is authorized to enter into agreements with partner agencies, organizations, and cooperating landowners clarifying procedures and ensuring compliance with grant requirements.

Offered this 15th day of October, 2025, at Menomonie, Wisconsin.

Adopted on: October 15, 2025

ATTEST:

Andrew Mercil, County Clerk

OFFERED BY THE PLANNING, RESOURCES
AND DEVELOPMENT COMMITTEE:

Thomas Quinn, Chair

Approved as to Form and Execution:
Jim McMenomy, Corporation Counsel

Budget Impact: If the grant is awarded, the 2026 ENS-Land and Water Conservation Division Budget would need to be amended to reflect additional revenue and expenditures. All costs to Dunn County related to the project would be reimbursed by the grant.

Background Information: In 2025, the Land and Water Conservation Division (LWCD) has been working with partner organizations, such as the Tainter Lake Rehabilitation District and the Eau Galle Sportsman Club on surface water related projects on the Red Cedar River and Lake Eau Galle, respectively. Additionally, the LWCD is eligible to apply for Surface Water Grants from the DNR for these types of projects. Cooperation with the landowner is necessary and they have agreed to move forward with a Surface Water Planning Grant Application to complete the required engineering for an eroding bank on the Red Cedar River. A separate project adjacent to Lake Eau Galle is being pursued through a Surface Water Restoration Grant to complete a project to reduce erosion into Lake Eau Galle. This project would also be constructed on private land, and this landowner has also agreed to cooperate if this grant is to be awarded.

REPORT AND RESOLUTION NO. 53

Supervisor Wolf moved to approve resolution No. 53, Adopting 2026 Pay Schedules, Wage Increases and Other Pay-Related Items, seconded by Supervisor Hedlund. Chair

McCullough asked if there were any questions. There were none. Motion carried by a voice vote.

RESOLUTION NO. 53
ADOPTING 2026 PAY SCHEDULES, WAGE INCREASES
AND OTHER PAY-RELATED ITEMS

NOW, THEREFORE, BE IT RESOLVED that the wage schedules for General Non-Union employees and employees of The Neighbors of Dunn County are hereby adopted, effective with the payroll period that includes January 1, 2026; and

BE IT FURTHER RESOLVED that, for calendar year 2026, except for employees represented by a collective bargaining agreement and those hired after September 15, 2025, employee pay shall be adjusted as follows based on the performance rating assigned during the October 2025 performance assessment:

- Employees rated “Needs Improvement”: No increase.
- Employees rated “Meets Expectations”: 2.75% increase above their 2025 base rate of pay.
- Employees rated “Exceeds Expectations”: 3.25% increase above their 2025 base rate of pay.
 - Employees rated “Exceeds Expectations” who are already compensated at the maximum of their pay grade shall receive, in lieu of a base wage adjustment, a lump-sum payment equal to the difference between the adjusted maximum rate of pay and 3.25%. This payment shall be issued in the payroll period including January 1, 2026.

BE IT FURTHER RESOLVED that, for calendar year 2026, except for employees represented by a collective bargaining agreement, the payment in lieu of fringe benefits for eligible employees shall be increased by 2.25%, resulting in a rate of \$2.61 per hour; and

BE IT FINALLY RESOLVED that the Department of Administration is directed to take any and all actions necessary for the implementation of this Resolution.

Offered the 15th day of October, 2025, at Menomonie, Wisconsin.

Adopted on: October 15, 2025

ATTEST:

Andrew Mercil, County Clerk

OFFERED BY THE COMMITTEE ON
ADMINISTRATION:
Thomas Quinn, Chair

Approved as to Form and Execution:
Jim McMenomy, Corporation Counsel

Budget Impact: Funding to implement this Resolution is included in the draft 2026 budget, which is scheduled for consideration by the Board of Supervisors in October and November 2025.

Background Information: This Resolution establishes the 2026 wage schedules by position title and outlines the employee wage increase plan, including adjustments to the payment in lieu of fringe benefits.

DUNN COUNTY 2026 WAGE SCHEDULE - GENERAL COUNTY NON-UNION

GRADE	JOB TITLE	DEPARTMENT	MIN	MAX
A			\$15.11 \$31,429	\$19.84 \$41,267
B			\$16.07 \$33,426	\$21.08 \$43,846
C			\$17.09 \$35,547	\$22.41 \$46,613
D	Administrative Clerk Administrative Clerk Custodian Driver (Non-CDL) Meal Site Coordinator	County Clerk Treasurer Facilities, Parks & Transit Facilities, Parks & Transit Human Services	\$18.16 \$37,773	\$23.81 \$49,525
E	Administrative Assistant Administrative Assistant Administrative Assistant Administrative Assistant CDL Driver Dispatcher Peer Counselor	Administration Child Support District Attorney Human Services Facilities, Parks & Transit Facilities, Parks & Transit Health	\$19.33 \$40,206	\$25.35 \$52,728
F	Accounting Assistant Administrative Specialist Administrative Specialist Administrative Specialist Administrative Specialist Administrative Specialist Facilities Worker Program Assistant Program Assistant Transport Officer	Administration Administration Health Highway Human Services Sheriff Facilities, Parks & Transit Emergency Communications & Mgmt Veteran's Service Sheriff	\$20.58 \$42,806	\$26.99 \$56,139
G	Court & Civil Process Specialist Legal Secretary Survey Technician	Sheriff Child Support Environmental Services	\$21.92 \$45,594	\$28.75 \$59,800
H	Accounting Specialist Medical Biller Program Assistant Program Assistant Program Assistant	Administration Administration Child Support Environmental Services Human Services	\$23.38	\$30.66

	Service Desk Technician Stock Clerk Victim Witness Assistant	Administration Highway District Attorney	\$48,630	\$63,773
I	Deputy Clerk Deputy County Clerk Deputy Register of Deeds Economic Support Specialist Facilities Technician Highway Operator Judicial Assistant Legal Secretary Legal Secretary Medical Claims Specialist Public Health Educator Real Property Lister Zoning Specialist	Circuit Court Clerk County Clerk Register of Deeds Human Services Facilities, Parks & Transit Highway Circuit Court Clerk Corporation Counsel District Attorney Administration Health Administration Environmental Services	\$24.91	\$32.69
			\$51,813	\$67,995
J	Correctional Officer Deputy Treasurer Dietetic Technician Emergency Management Coordinator Maintenance Specialist Mechanic/Welder Office Coordinator Payroll Specialist Sign Coordinator Telecommunicator	Sheriff Treasurer Health Emergency Communications & Mgm Facilities, Parks & Transit Highway Sheriff Administration Highway Emergency Communications & Mgmt	\$26.59	\$34.87
			\$55,307	\$72,530
K	Case Worker Child Support Specialist Dementia Care Specialist Education & Employment Specialist (Non-Licensed) Environmental Health Specialist Lead Specialist - Accounting Lead Specialist - Economic Support Pretrial Service Coordinator Substance Use Counselor Technical Support Specialist Veterans Specialist Victim Witness Coordinator	Human Services Child Support Human Services Human Services Health Administration Human Services Administration Sheriff Administration Veteran's Service District Attorney	\$28.41	\$37.24
			\$59,093	\$77,459
L	Case Worker, MFT/Case Worker, LPC Chief Deputy Medical Examiner Conservation Planner Correctional Officer/Program Director Crew Supervisor Digital Media & Communications Specialist	Human Services Medical Examiner Environmental Services Sheriff Highway Administration	\$30.33	\$39.80

	Education & Employment Specialist (Licensed)	Human Services		
	Emergency Communication Supervisor	Emergency Communications & Mgmt		
	Engineering Technician	Highway		
	Human Resources Advisor	Administration		
	Office Manager	Circuit Court Clerk		
	Office Manager	District Attorney		
	Office Manager	Human Services		
	Operations Supervisor	Facilities, Parks & Transit		
	Register in Probate/Probate Registrar	Circuit Court Clerk		
	Service Coordinator/Special Education Teacher	Human Services		
	Social Worker	Human Services		
	Staff Nurse	Human Services		
	Staff Registered Nurse	Health		
	Systems Analyst	Administration		
	Treatment Court Coordinator	Administration		
	Treatment Opportunity Coordinator	Administration	\$63,086	\$82,784
M	Deferred Prosecution Coordinator	District Attorney		
	Jail Sergeant	Sheriff		
	Professional Land Surveyor	Environmental Services	\$32.44	\$42.56
	Public Health Manager - Environmental	Health		
	Public Health Manager - Nutrition	Health		
	Systems Engineer	Administration	\$67,475	\$88,525
N	Accounting Manager	Administration		
	Aging & Transportation Programs Manager	Human Services		
	Benefits & Safety Coordinator	Administration		
	Clinical Mental Health Therapist	Human Services		
	Enforcement Officer/Planner	Environmental Services	\$34.69	\$45.51
	Lead Technology Engineer	Administration		
	Lead Service Coordinator/Spec. Ed. Teacher	Human Services		
	Program Lead	Human Services		
	Service Desk Supervisor	Administration		
	Veterans Service Officer	Veterans Service	\$72,155	\$94,661
O	County Surveyor	Environmental Services		
	Economic Support Services Manager	Human Services		
	Licensed Therapist	Human Services		
	Medical Examiner	Medical Examiner		
	Occupational Therapist	Human Services		
	Physical Therapist	Human Services	\$37.11	\$48.67
	Patrol Superintendent	Highway		
	Public Health Nurse Manager	Health		
	Sergeant	Sheriff		
	Shop Superintendent	Highway		
	Speech & Language Pathologist	Human Services	\$77,189	\$101,234

P	ADRC Manager	Human Services		
	Assistant Finance Director	Administration		
	Assistant Highway Commissioner	Highway		
	Behavioral Health Services Manager	Human Services		
	Child Support Director	Child Support	\$39.70	\$52.10
	Criminal Justice Director	Administration		
	Family & Children Services Manager	Human Services		
	Human Resources Manager	Administration		
	Jail Captain	Sheriff		
	Planner/Zoning Administrator	Environmental Services	\$82,576	\$108,368
Q	County Conservationist	Environmental Services		
	Field Services Captain	Sheriff	\$42.52	\$55.77
	Land Information Officer	Administration		
	Licensed Behavioral Health Manager	Human Services	\$88,442	\$116,002
R	Assistant Corporation Counsel	Corporation Counsel		
	Director/Health Officer	Health	\$45.50	\$59.68
	Emergency Management Director	Emergency Communications & Mgm		
	Human Services Deputy Director	Human Services	\$94,640	\$124,134
S	Chief Deputy	Sheriff		
	Facilities, Parks & Transit Director	Facilities, Parks & Transit	\$48.70	\$63.88
	Information Technology Director	Administration	\$101,296	\$132,870
T	Chief Financial Officer	Administration		
	Highway Commissioner	Highway	\$52.16	\$68.41
	Human Resources Director	Administration	\$108,493	\$142,293
U	Corporation Counsel	Corporation Counsel	\$55.88	\$73.30
	Human Services Director	Human Services	\$116,230	\$152,464
V			\$59.89	\$78.56
			\$124,571	\$163,405
W			\$64.17	\$84.16
			\$133,474	\$175,053

****Casual (Unclassified) Position Salary Schedule**

**Election Worker	County Clerk	\$12.00
**Board of Canvasser		
**Deputy Medical Examiner	Medical Examiner	\$15.34
**Tax Collection Assistant	Treasurer	\$15.00
**Election Worker	County Clerk	
**Jury Bailiff	Circuit Court Clerk	
**Seasonal Worker	Highway, Facilities & Parks	\$18.00
**Contact Tracer	Health	\$23.60

Part time In Lieu of Fringe Compensation Rate

\$2.61

REPORT AND RESOLUTION NO. 54

Supervisor Bachand moved to approve resolution No. 54, Adopting 2026 Health & Dental Benefit Premiums, seconded by Supervisor Bauer. Chair McCullough asked if there were any questions. There were none. Motion carried by a voice vote.

RESOLUTION NO. 54
ADOPTING 2026 HEALTH & DENTAL BENEFIT PREMIUMS

NOW, THEREFORE BE IT RESOLVED, that employee premium contribution rates and for health and dental insurance for all non-represented employees shall be established as described in the Department of Administration open enrollment documentation provided to employees in October of 2025 and incorporated herein this Resolution; and

BE IT FURTHER RESOLVED that the Department of Administration is directed to take any and all actions necessary for the implementation of this Resolution.

Offered the 15th day of October, 2025, at Menomonie, Wisconsin.

Adopted on: October 15, 2025

ATTEST:

Andrew Mercil, County Clerk

OFFERED BY THE COMMITTEE ON
ADMINISTRATION:
Thomas Quinn, Chair

Approved as to Form and Execution:
Jim McMenomy, Corporation Counsel

Budget Impact: Funding sufficient to implement this Resolution is included in the draft 2026 budget being proposed to the Board of Supervisors.

Information:

The County's self-insured health plan has been recommended to increase premium funding by 13% for 2026. The estimated increase factors in the rate of healthcare inflation as well as the history of claims of the group health plan, and increased renewal rates for stop loss insurance and administrative services. This proposal includes the 13% increase applied to the County premium contribution, with no increase to the employee premium contributions.

The proposed 2026 health insurance premium rates and allocations are outlined below:

HEALTH INSURANCE Coverage Type	2026 % Employee Contribution	2026 Employee \$ Contribution (monthly)	2026 % County Contribution (monthly)	2026 County \$ Contribution (monthly)	2026 Total Premium (monthly)
HSA Eligible \$2,500 Deductible – (Single)	8%	\$89.68	92%	\$1,036.44	\$1,126.12
HSA Eligible \$5,000 Deductible – (Family)	7%	\$215.26	93%	\$2,825.28	\$3,040.54

High HSA Eligible \$3,500 Deductible – (Single)	4%	\$45.14	96%	\$975.30	\$1,020.44
High HSA Eligible \$7,000 Deductible– (Family)	4%	\$97.52	96%	\$2,657.68	\$2,755.20

Part-time employees that voluntarily elect health insurance would pay the total monthly premium cost. Separated employees that elect for continued coverage would pay the total monthly premium cost with applicable administrative fees.

The County's dental benefit has been fully insured through Delta Dental of Wisconsin since January 1, 2023. The proposed 2026 renewal of the dental plans through Delta Dental includes a 11% increase to the overall premium rates. Historically, the County has contributed \$50 per month towards the monthly premium of each elected plan. It is proposed for the County to continue with the contribution of \$50 per month, which results in an increase to the employee contributions for each plan. The proposed 2026 dental insurance premium rates and allocations are outlined below:

Delta Dental Insurance Coverage Type	Employee Contribution	County Contribution	Total Premium
High Plan – Employee Only	\$26.94	\$50.00	\$76.94
High Plan – Employee + Spouse	\$103.88	\$50.00	\$153.88
High Plan – Employee + Children	\$157.00	\$50.00	\$207.00
High Plan – Employee + Family	\$245.88	\$50.00	\$295.88
Low Plan – Employee Only	\$6.32	\$50.00	\$56.32
Low Plan – Employee + Spouse	\$62.66	\$50.00	\$112.66
Low Plan – Employee + Children	\$92.52	\$50.00	\$142.52
Low Plan – Employee + Family	\$155.26	\$50.00	\$205.26
Part Time AND Retired/Resigned Participants – See TOTAL Premiums as Listed above.			

REPORT AND ORDINANCE NO. 47

Supervisor Wilsey moved to approve ordinance No. 47, Amending Chapter 7 Section VI of Dunn County Ordinances, Fees 7.6.01 Sheriff's Office, seconded by Supervisor Gjestson. Chair McCullough stated this was the second reading. Chair McCullough asked if there were any questions. There were none. Motion carried by a voice vote.

ORDINANCE NO. 47 AN ORDINANCE TO REPEAL AND RECREATE SECTION 7.6.01 OF THE DUNN COUNTY CODE OF ORDINANCES

The Board of Supervisors for the County of Dunn does hereby ordain as follows:

WHEREAS, the County Board of Supervisors of Dunn County finds it necessary and appropriate to update and revise Section 7.6.01 of the Code of Ordinances; and

WHEREAS, the revised Section 7.6.01 has been reviewed and approved by the appropriate committee and legal counsel;

NOW, THEREFORE BE IT RESOLVED, the County Board of Supervisors of Dunn County does hereby ordain as follows:

SECTION 1. 7.6.01(A) of the Dunn County Code of Ordinances is hereby modified as follows:

- A. **Service of Process.** The fee for each service or attempted service by the Sheriff of a summons or any other process for commencement of an action, writ, an order of injunction, subpoena, or any other order shall be **\$100/per person or entity served. Fee includes three attempts, mileage & return postage. \$25 for service to additional party if: at the same address, involving the same case, served at the same time as original service. Each additional attempt over 3 ,(if requested) \$25. Prepayment required \$45, plus travel reimbursement at the current IRS rate.**

SECTION 2. 7.06.01(C)(s) of the Dunn County Code of Ordinances is hereby repealed and replaced with:

~~The booking fee shall not be charged except to criminal defendants who have been convicted of the charges relating to the period of incarceration.~~

- (2) **Subjects assessed booking fee that are acquitted of charges may apply for reimbursement of booking fee.**

SECTION 3. 7.06.01(E) is hereby modified as follows:

- B. **Execution on Judgment.** The fee for service by the Sheriff of an execution on a judgment demanding payment thereof or other writ not provided for shall be ~~\$45, \$100.00 plus travel reimbursement at the current IRS rate.~~ If the attendance of a Sheriff's Deputy is required, other than for service, there shall be a fee of ~~\$55~~ **\$75.00 for each hour in excess of the first hour** or any part thereof. (07/25/2018)

SECTION 4. 7.06.01(F) is hereby modified as follows:

- C. **Sheriff Sales.** ~~The fee for posting of Sheriff's sales shall be \$75. The fee for conducting Sheriff's sales shall be \$75. (07/18/2007) (06/19/2019)~~ **The fee for posting & sale is \$150.00. Pre-payment is required, and the fee is non-refundable.**

BE IT FURTHER RESOLVED, any and all ordinances, resolutions, or parts thereof in conflict with this ordinance are hereby repealed to the extent of such conflict.

BE IT FURTHER RESOLVED, this ordinance shall take effect upon passage and publication as provided by law..

Offered this 15th day of October, 2025, in Menomonie, Wisconsin

Enacted on: October 15, 2025
Published on: October 22, 2025

OFFERED BY THE JUDICIARY AND LAW
COMMITTEE:
Luke Wilsey, Chair

ATTEST:
Andrew Mercil, County Clerk

Approved as to Form and Execution:
Jim McMenomy, Corporation Counsel

COUNTERSIGNED:
Kelly McCullough, Chair
Dunn County Board of Supervisors

REPORT AND ORDINANCE NO. 48

Supervisor Gjestson moved to approve ordinance No. 48, Amending Chapter 26 Section VI Maintenance and Board of Prisoners, seconded by Supervisor Wisley. Motion to amend Section 26.07 to state “A county boarding its prisoners at the Jail shall pay the sum of \$60.00 per day for each such prisoner. The Sheriff and the County Manager may agree to enter into a contract which deviates from the regularly established daily rate above. In the event that the Sheriff and County Manager deviate from the daily rate established above, they shall report such to the next Judiciary & Law Committee Meeting.”, made by Supervisor Berndt, seconded by Supervisor Bachand. Motion carried by a voice vote. Original motion returned to the floor. Original motion carried by a voice vote.

AN ORDINANCE TO AMEND CHAPTER 26 OF THE DUNN COUNTY CODE OF ORDINANCES

The Board of Supervisors for the County of Dunn does hereby ordain as follows:

WHEREAS, the County Board of Supervisors of Dunn County finds it necessary and appropriate to update and revise Chapter 26 of the Code of Ordinances; and

WHEREAS, the revised Chapter 26 has been reviewed and approved by the appropriate committee and legal counsel;

NOW, THEREFORE BE IT RESOLVED, the County Board of Supervisors of Dunn County does hereby ordain as follows:

SECTION 1. 26.03 is hereby modified as follows:

26.03 Huber Law Prisoner.

Each Huber prisoner sentenced in Dunn County who is confined in the jail shall be liable for the cost of his or her maintenance and board in the amount of **\$30.00 for first day and \$20.00 per day afterwards** for the period during which he or she is so confined. The rate shall be reduced to ~~\$5.00~~ **\$15.00** per day for prisoners who are unemployed and seeking employment. Each Huber prisoner sentenced in other jurisdictions who is confined in the jail shall be liable for the cost of his or her

maintenance and board in the amount of **\$30.00 for first day and** \$25.00 per day for the period during which he or she is so confined. All Huber prisoners monitored with a GPS tracking device while on Huber release shall be liable for an additional charge of \$5.00 per day. (10/18/2017) **plus a one time \$35.00 initial set up fee.**

A non-refundable one-time processing fee for out of county Huber transfers shall be \$100.

SECTION 2. 26.035 is hereby modified as follows:

26.035 Non-Huber Law Prisoners.

Each Non-Huber prisoner sentenced in Dunn County who is confined in the jail shall be liable for the cost of his or her maintenance and board in the amount of ~~\$5.00~~ **\$30.00 for first day and \$15.00 per day afterwards** for the period for which he or she is so confined. (02/16/2011)

SECTION 3. 26.04 is hereby modified as follows:

26.04 Home Detention Participants.

Any prisoner who is under the supervision of the Dunn County Sheriff's ~~Office~~ **Department** by means of electronic monitoring shall pay the sum of ~~\$25.00~~ **\$30.00** per day, together with a one-time processing fee, per incident, of ~~\$25.00.~~ **\$35.00** (10/18/2017)

SECTION 4. 26.05 is hereby modified as follows:

26.05 Community Service Participants.

Any person sentenced in Dunn County who is under the supervision of the Dunn County Sheriff's ~~Department~~ **Office** for court ordered community service shall be charged \$1.00 per hour of work, together with a one-time processing fee of \$25.00. (11/10/2009)

SECTION 5. 26.07 is hereby modified as follows:

26.07 Other County Prisoners.

A county boarding its prisoners at the Jail shall pay the sum of \$60.00 per day for each such prisoner, ~~unless otherwise authorized by the Dunn County Board of Supervisors.~~ The Sheriff and the ~~Administrative Coordinator~~ **County Manager** may agree to enter into a contract which deviates from the regularly established daily rate above. ~~In the event that the Sheriff and Administrative Coordinator deviate from the daily rate established above, they shall report such deviation at the next regular meeting of the Dunn County Board of Supervisors in which the Board shall either accept or reject the daily rate deviation.~~

BE IT FURTHER RESOLVED, any and all ordinances, resolutions, or parts thereof in conflict with this ordinance are hereby repealed to the extent of such conflict.

BE IT FURTHER RESOLVED, this ordinance shall take effect upon passage and publication as provided by law..

Offered this 15th day of October, 2025, in Menomonie, Wisconsin

Enacted on: October 15, 2025
Published on: October 22, 2025

ATTEST:

Andrew Mercil, County Clerk

Approved as to Form and Execution:
Jim McMenomy, Corporation Counsel

OFFERED BY THE JUDICIARY AND LAW
COMMITTEE:
Luke Wilsey, Chair

COUNTERSIGNED:

Kelly McCullough, Chair
Dunn County Board of Supervisors

Announcements were made from the floor. The Chair declared the meeting adjourned at 8:40 pm.

Respectfully submitted,
ANDREW MERCIL,
DUNN COUNTY CLERK