



CITY OF MENOMONIE COUNCIL MEETING AGENDA

Menomonie City Hall
800 Wilson Avenue
1st Floor, City Council Chambers
7:00pm
Monday – November 3, 2025

Pledge of Allegiance

1. Roll Call
2. Approval of Minutes
3. Public Comments (other agenda items only).
4. Old Business:
 - a) Review of 2026 Draft General Fund Budget – discussion and possible action.
5. New Business:
 - a) Consider proposed contract with the Dunn County Humane Society to provide animal shelter-related services from January 1, 2026, through December 31, 2026 – discussion and possible action.
 - b) Proposed Ordinance 2025-10, an Ordinance rezoning certain lands along 4th Avenue NE from Limited Multiple Residential District (R-2) to Multiple Residential District (R-3) – discussion, possible introduction, and possible referral to Plan Commission.
 - c) Proposed Ordinance 2025-11, an Ordinance amending portions of Section 14-5-2 relating to Subdivision Improvements – discussion, possible introduction, and possible referral to Plan Commission.
 - d) Proposed Ordinance 2025-12, an Ordinance amending portions of Section 10-4-7 Off Street Parking – discussion, possible introduction, and possible referral to Plan Commission.
 - e) Proposed Ordinance 2025-13, An ordinance creating Section 10-4-11 Site Lighting – discussion, possible introduction, and possible referral to Plan Commission.
 - f) Consider Statement of Qualification for Affordable Housing Development – discussion and possible action.
 - g) Consider Special Event Request Winter Daze Parade, on 10th Avenue East, South Broadway Street, Main Street East, and 4th Street East on December 11, 2025 – discussion and possible action

6. Budget Transfers
7. Mayor's Report
8. Communications and Miscellaneous Business
9. Claims
10. Licenses
 - a) Normal license list – discussion and possible action
11. Adjourn

“PUBLIC ACCESS”

NOTE: Members of the public may view City Council meetings via Zoom Teleconference / Video Conference or over the internet by going to <https://zoom.us/join> (URL for Zoom meeting), or by calling 1 312 626 6799. The Access Code for the meeting is 847 6284 1601. Please note this is for viewing purposes ONLY. If you wish to participate, you must appear in person at the meeting.

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CITY OF MENOMONIE COUNCIL MEETING

STAFF COMMENTS

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2. Approval of Minutes

Draft minutes from the City Council Meeting on October 20, 2025, are enclosed. If the Council concurs, the appropriate motion would be ***Approve the Minutes from the October 20, 2025, City Council Meeting*** (simple majority).

4. Old Business

- a) Enclosed is a copy of the draft 2026 General Fund Budget with updated accounts. City Staff is waiting for additional information from the state to include in the draft budget. The City Administrator and Department Heads will be present at the meeting to answer Council questions.

5. New Business

- a) Enclosed is the proposed agreement between the City of Menomonie and Dunn County Humane Society to provide animal shelter-related services from January 1, 2026, through December 31, 2026. Administrator Atkinson will be on hand to present the agreement and answer any questions that the City Council might have. If the City Council concurs with the agreement, the appropriate motion would be ***Approve the Animal Shelter-Related Agreement with the Dunn County Humane Society for the Period of January 1, 2026, through December 31, 2026, for the Amount of \$36,487.65*** (roll call vote).



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b) Enclosed is a memorandum regarding Proposed Ordinance 2025-10, an Ordinance rezoning certain lands along 4th Avenue NE from Limited Multiple Family Residential District (R-2) to Multiple Family Residential District (R-3). Public Works Director Schofield will be on hand to present the proposed memorandum and answer any questions the City Council might have. If the City Council is willing to consider this Rezoning Ordinance, the appropriate motions would be:

- ***Introduce Proposed Ordinance 2025-10, an Ordinance Rezoning Certain Lands along 4th Avenue NE from Limited Multiple Family Residential District (R-2) to Multiple Family Residential District (R-3)*** (no vote).
- ***Refer Proposed Ordinance 2025-10, an Ordinance Rezoning Certain Lands along 4th Avenue NE from Limited Multiple Family Residential District (R-2) to Multiple Family Residential District (R-3) to the Plan Commission for Review and Recommendation*** (simple majority vote).

c) Enclosed is a memorandum regarding Proposed Ordinance 2025-11, an Ordinance amending portions of Title 14, Chapter 5, Section 2 Subdivision Regulations Streets and Utilities. Public Works Director Schofield will be on-hand to present the memorandum and answer any questions the City Council might have. If the City Council is willing to consider Proposed Ordinance 2025-11, the appropriate motions would be:

- ***Introduce Proposed Ordinance 2025-11, an Ordinance amending portions of Title 14, Chapter 5, Section 2 Subdivision Regulations Streets and Utilities*** (no vote),
- ***Refer Proposed Ordinance 2025-11, an Ordinance amending portions of Title 14, Chapter 5, Section 2 Subdivision Regulations Streets and Utilities, to the Plan Commission for Review and Recommendation*** (simple majority).



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- d) Enclosed is a memorandum regarding Proposed Ordinance 2025-12, an Ordinance amending portions of Title 10, Chapter 4, Section 7 Off Street Parking. Public Works Director Schofield will be on-hand to present the memorandum and answer any questions the City Council might have. If the City Council is willing to consider Proposed Ordinance 2025-12, the appropriate motions would be:
- ***Introduce Proposed Ordinance 2025-12, an Ordinance amending portions of Title 10, Chapter 4, Section 7 Off Street Parking*** (no vote),
 - ***Refer Proposed Ordinance 2025-12, an Ordinance amending portions of Title 10, Chapter 4, Section 7 Off Street Parking, to the Plan Commission for Review and Recommendation*** (simple majority).
- e) Enclosed is a memorandum regarding Proposed Ordinance 2025-13, an Ordinance amending portions of Title 10, Chapter 4, Section 11 Site Lighting. Public Works Director Schofield will be on-hand to present the memorandum and answer any questions the City Council might have. If the City Council is willing to consider Proposed Ordinance 2025-13, the appropriate motions would be:
- ***Introduce Proposed Ordinance 2025-13, an Ordinance creating Title 10, Chapter 4, Section 11 Site Lighting*** (no vote),
 - ***Refer Proposed Ordinance 2025-13, an Ordinance creating Title 10, Chapter 4, Section 11 Site Lighting, to the Plan Commission for Review and Recommendation*** (simple majority).
- f) Enclosed is a memorandum regarding the Affordable Housing Development Request for Statements of Qualification. Public Works Director Schofield will be on-hand to present the memorandum and answer any questions that the City Council might have. If the City Council concurs with revising and reissuing the Request for Statements of Qualification, the appropriate motion would be ***Reject the Affordable Housing Development Statement of Qualification*** (simple majority).



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- g) Enclosed is the Special Event Permit Request from Downtown Menomonie to hold the Winter Daze Parade on 10th Avenue East, South Broadway Street, Main Street East and 4th Avenue East on Thursday December 11, 2025. If the City Council concurs, the appropriate motion would be ***Approve the Special Event Permit for the Winter Daze Parade on 10th Avenue East, South Broadway Street, Main Street East and 4th Avenue East on December 11, 2025, as presented*** (simple majority).

6. Budget Transfers

As of this writing, no budget transfers have been identified. If any budget transfers are identified, a revised list will be distributed before the meeting. In that case, the appropriate motion would be ***Approve the Revised Budget Transfers, as presented*** (roll call vote).

9. Claims

The Claims list is enclosed in the packet. If the City Council supports paying the claims, the appropriate motion would be ***Approve the Claims List, as Presented*** (roll call vote).

If any additional claims are identified, a revised list will be distributed before the meeting. In that case, the appropriate motion would be ***Approve the Revised Claims List as Presented*** (roll call vote).



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10.Licenses

The Normal License List is enclosed in the packet. If the City Council concurs, the appropriate motion would be ***Approve the Normal License List, as presented*** (simple majority).

If any additional license applications are received, a revised list will be distributed before the meeting. In that case, the appropriate motion would be ***Approve the Revised Normal License List, as presented*** (simple majority).



CITY OF MENOMONIE COUNCIL MEETING

OFFICIAL COUNCIL PROCEEDINGS

A regular meeting of the City Council of the City of Menomonie, Dunn County, Wisconsin, was held in open session on October 20, 2025, and called to order by Council President Solberg, at 7:00 p.m. in the City Council Chambers. Council President Solberg announced that she would be retaining her right to vote as the Ward 8 representative. The following members were present: Crowe, Sutherland, Yonko, Pickard, Schwebs, Gentz, Solberg, Brennan, Erdman and Sommerfeld. Luther and Mayor Knaack were absent.

SPECIAL RECOGNITION – A moment of silence was acknowledged for Jacqueline Dotseth who served on City Council from April 1978 to April 1985, including two terms as Council Vice President and one term as Council President.

MOTION made by Erdman, seconded by Brennan, and carried unanimously to approve the minutes of the October 6, 2025, council meeting.

PUBLIC COMMENTS – Darrin Witucki, representing the Menomonie Library Board of Trustees, spoke in support of agenda item 5 (d). Mike Jax, representing ConAgra Foods Swiss Miss, spoke in support of agenda item 5 (a).

MOTION was made to waive the rules to allow Mike Jax to address the Council was made by Erdman, seconded by Brennan and carried unanimously. **MOTION** was made by Brennan, seconded by Schwebs, and carried unanimously on roll call vote to award the ConAgra DAF Construction Contract to R.J. Jurowski Construction at a cost of \$3,388,320.00, contingent upon recording of the land transfer.

MOTION was made by Brennan, seconded by Gentz, and carried unanimously on roll call vote to approve the Engineering Task Order with Cedar Corporation for Heller Road and Oak Avenue Sidewalk at a cost of \$9,750 from TID #14.

MOTION was made by Crowe, seconded by Yonko, and carried unanimously on roll call vote to Approve the Tax Collection Agreement with Dunn County for the period of November 1, 2025, to October 31, 2026.

MOTION was made by Brennan, seconded by Erdman, and carried to approve Resolution 2025-16, regarding Support for Proposed Roof-Mounted Solar Project at Menomonie Public Library.

MOTION was made by Brennan, seconded by Erdman, and carried unanimously approve the Special Event Request for Winterlude Market on City-owned land west of Brewery Nonic on December 6, 2025.

NO ACTION was taken on the 2026 General Fund Draft Budget.

BUDGET TRANSFERS – MOTION was made by Brennan, seconded by Pickard and carried unanimously on roll call vote to Approve the Budget Transfer, as presented.

MAYOR’S REPORT – President Solberg shared the Mayor’s report in his absence and announced that this past week the Mayor spoke at the Boys & Girls Club, visited several nursing homes in the area, and his quartet entertained customers at the 75th Anniversary of Fleet Farm, and reported that Stout Homecoming this weekend.

COMMUNICATIONS AND MISCELLANEOUS BUSINESS – Alderperson Pickard shared that through the Bridge to Hope, Applebee’s will be hosting a “Dying to Donate” fundraiser this Thursday evening. Alderperson Sutherland shared that the high school football playoff games start this Friday and the Mustangs will be playing in Onalaska. Alderperson Crowe shared that Downtown Menomonie is hosting their Fall Frolic downtown at 9am, in conjunction with UW-Stout’s Homecoming Parade. Crowe thanked Stepping Stones of Dunn County and Tanglewood Greens for putting on a great event for the “Empty Bowls” fundraiser. Alderperson Sommerfeld shared that the boat ramp at Point Comfort Park is almost complete. Alderperson Brennan provided an update from the ad-hoc housing committee that they have directed City Staff to work with Legal Counsel to draft a proactive rental inspection ordinance based off of the framework introduced by GROWW, with a few provisions.

CLAIMS – MOTION was made by Erdman, seconded by Brennan, and carried unanimously on roll call vote to approve payment of the following claims:

OCTOBER 20, 2025, 2025 CLAIMS

AMAZON	\$27.99
COLFAX MESSENGER	\$1,096.05
DIGGERS HOTLINE	\$187.70
DIGGERS HOTLINE	\$187.70
FLEET FARM	\$140.56
HALVERSON BROS	\$25.95
INDIANHEAD TRUCK EQUIPMENT	\$165.64
JAMAR COMPANY (BARTINGALE)	\$1,053.75
REALIVING	\$200.00

SITE ONE LANDSCAPE SUPPLY	\$215.02
STERLING WATER INC	\$104.95
US POSTAL SERVICE	\$230.88
US POSTAL SERVICE	\$230.88
US POSTAL SERVICE	\$230.88
US POSTAL SERVICE	\$230.88
US POSTAL SERVICE	\$230.88
WIPFLI LLP	\$34,518.90
WI DEPT OF JUSTICE	\$91.00
TOTAL	\$39,169.61
PARKING UTILITY CLAIMS	
CHURCHILL TIRE & BATTERY INC	\$175.10
CITY TREASURER	\$172.92
CIVICPLUS LLC	\$7,813.31
CLANCY SYSTEMS INTERNATIONAL INC	\$350.00
TOTAL	\$8,511.33

MOTION was made by Pickard, seconded by Gentz, and carried unanimously to approve the following licenses:

LICENSE YEAR – 2025-2026

CHANGE OF AGENT:

Debbie Blodgett – CAPL Retail, LLC, dba Express Lane - 1805 Broadway Street N

TEMPORARY “CLASS B” WINE LICENSE:

Menomonie Public Library Foundation – 600 Wolske Bay Road

- 11/08/2025, Foundation Annual Donor Appreciation Event

MOTION to convene in closed session under Wisconsin Statutes 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to discuss/consider possible offers to purchase for 228 Main Street East, 230 Main Street East, and 244 Main Street East was made by Solberg, seconded by Erdman, and carried unanimously on roll call vote.

MOTION to reconvene in open session under Wisconsin Statutes 19.85(2) was made by Crowe, seconded by Gentz, and carried unanimously on roll call vote.

MOTION to direct City Staff to negotiate the possible purchase of the properties at 228 Main Street East, 230 Main Street East and 244 Main Street East, was made by Brennan, seconded by Gentz. Brennan, Gentz, Solberg, Pickard, and Yonko voted in support; Crowe, Sutherland, Schwebs, Erdman and Sommerfeld voted in opposition. Motion failed on a 5-5 tie.

MOTION to adjourn was made by Gentz, seconded by Brennan, and carried unanimously.

Kate Martin, City Clerk

ADVERTISING PROMOTION**01.56350**

Account	Title	Requested 2026	Current Budget
01.56350.249	CITY WEB SITE (E)	\$13,000	\$12,000
01.56350.252	LAND RENT (E)	\$300	\$300
01.56350.410	OFFICE SUPPLIES (E)	\$150	\$150
01.56350.411	POSTAGE (E)	\$150	\$100
01.56350.412	CUSTOM OFFICE SUPPLIES (E)	\$1,500	\$1,500
01.56350.413	COPIES (E)	0	\$50
01.56350.426	ADVERTISING (E)	\$9,000	\$11,000
		Exp: \$24,100	Exp: \$25,100

Note: The website increase was contractual.

AIRPORT
01. 54530

Account	Title	Requested 2026	Current Budget
01.4445	AIRPORT REVENUE (R)	\$320,000	\$320,000
01.54530.218	AIRPORT MANAGER (E)	\$30,194	\$30,194
01.54530.221	WATER & SEWER (E)	\$1,200	\$1,200
01.54530.222	ELECTRICITY (E)	\$13,000	\$13,000
01.54530.224	GAS/HEATING FUEL (E)	\$3,000	\$3,000
01.54530.225	TELEPHONE (E)	\$2,000	\$2,000
01.54530.226	CONTRACTUAL REPAIRS/SERVICES (E)	\$8,000	\$8,000
01.54530.231	PROPERTY & LIABILITY INS. (E)	\$5,400	\$5,400
01.54530.248	OTHER DEPT. LABOR/EQUIPMENT (E)	\$7,600	\$3,500
01.54530.297	GARBAGE SERVICE/LANDFILL FEE (E)	\$900	\$400
01.54530.410	OFFICE SUPPLIES (E)	\$50	\$50
01.54530.411	POSTAGE (E)	\$50	\$50
01.54530.412	CUSTOM OFFICE SUPPLIES (E)	\$50	\$50
01.54530.413	COPIES (E)	\$0	\$100
01.54530.421	MINUTES/LEGAL PUBLICATIONS (E)	\$0	\$50
01.54530.424	DUES (E)	\$100	\$100
01.54530.426	ADVERTISING (E)	\$200	\$200
01.54530.434	OUT OF TOWN TRAVEL (E)	\$200	\$200
01.54530.439	SCHOOLS & CONFERENCES (E)	\$600	\$600
01.54530.451	VEHICLE FUEL (E)	\$307,800	\$307,800
01.54530.476	MATERIALS/SUPPLIES (E)	\$7,500	\$7,000
01.54530.493	FEES (E)	\$150	\$100
		Rev: \$320,000	Rev: \$320,000
		Exp: \$387,994	Exp: \$382,994

AQUATICS**01.5520**

Account	Title	Requested 2026	Current Budget
01.44622	POOL/BEACH REVENUE (R)	\$160,000	\$150,000
01.55220.111	SALARIES (E)	\$47,415	\$44,673
01.55220.121	WAGES - FULL TIME (E)	\$0	\$0
01.55220.122	OVERTIME - FULL TIME (E)	\$0	\$0
01.55220.123	OTHER DEPARTMENT WAGES (E)	\$0	\$0
01.55220.125	WAGES - PART TIME/SEASONAL (E)	\$180,000	\$131,000
01.55220.126	OVERTIME -PART TIME/SEASONAL (E)	\$0	\$0
01.55220.221	WATER & SEWER (E)	\$5,000	\$5,000
01.55220.222	ELECTRICITY (E)	\$12,000	\$12,000
01.55220.224	GAS/HEATING FUEL (E)	\$15,000	\$15,000
01.55220.225	TELEPHONE (E)	\$525	\$525
01.55220.241	VEHICLE REPAIR (E)	\$0	\$0
01.55220.246	BUILDING REPAIR (E)	\$5,000	\$13,500
01.55220.248	OTHER DEPT. LABOR/EQUIPMENT (E)	\$0	\$0
01.55220.251	LAWN FERTILIZING (E)	\$0	\$0
01.55220.253	BUILDING/OFFICE RENT (E)	\$3,300	\$0
01.55220.254	FACILITY RENT (E)	\$2,500	\$2,500
01.55220.296	LABORATORY SERVICE (E)	\$100	\$100
01.55220.410	OFFICE SUPPLIES (E)	\$200	\$200
01.55220.411	POSTAGE (E)	\$0	\$0
01.55220.412	CUSTOM OFFICE SUPPLIES (E)	\$1,200	\$1,200
01.55220.421	MINUTES/LEGAL PUBLICATIONS (E)	\$0	\$0
01.55220.424	DUES (E)	\$2,500	\$2,500
01.55220.442	FIRST AID SUPPLIES (E)	\$500	\$500
01.55220.445	PROGRAM SUPPLIES (E)	\$750	\$1,000
01.55220.446	UNIFORMS/ACC/PROTECTIVE WEAR (E)	\$3,000	\$3,000
01.55220.448	TRAINING MATERIALS (E)	\$550	\$550
01.55220.454	BUILDING SUPPLIES/MAINT. (E)	\$5,000	\$5,000
01.55220.478	RESCUE EQUIPMENT (E)	\$350	\$350
01.55220.487	CHEMICALS (E)	\$20,000	\$20,000

AQUATICS

01.5520

01.55220.493

FEEES (E)

0

250

Rev: \$160,000

Rev: \$150,000

Exp: \$304,890

Exp: \$258,848

ASSESSMENT OF PROPERTY**01.51520**

Account	Title	Requested 2026	Current Budget
01.51520.121	WAGES - FULL TIME (E)	\$0	\$0
01.51520.125	WAGES - PART TIME/SEASONAL (E)	\$0	\$0
01.51520.140	BOARD OF REVIEW (E)	\$120	\$120
01.51520.210	ASSESSING CONTRACT (E)	\$45,600	\$45,000
01.51520.215	ENGINEERING SERVICES (E)	\$5,000	\$5,000
01.51520.225	TELEPHONE (E)	\$100	\$300
01.51520.410	OFFICE SUPPLIES (E)	\$50	\$50
01.51520.411	POSTAGE (E)	\$25	\$25
01.51520.413	COPIES (E)	\$0	\$50
01.51520.418	BOARD OF REVIEW SUP.& EXP. (E)	\$250	\$250
01.51520.422	SUBSCRIPTIONS (E)	\$125	\$125
01.51520.427	DEED COPIES/TRANSFER NOTICES (E)	\$100	\$100
		Exp: \$51,370	Exp: \$51,020

AUDIT
01.51570

Account	Title	Requested 2026	Current Budget
01.51570.213	ACCOUNTING & AUDITING (E)	\$90,000	\$65,000
01.51570.413	COPIES (E)	\$0	\$25
		Exp: \$90,000	Exp: \$65,025

BOARD OF ZONING
01.56330

Account	Title	Requested 2026	Current Budget
01.56330.445	PROGRAM SUPPLIES (E)	\$750	\$750
		Exp: \$750.00	Exp: \$750.00

CELEBRATIONS AND ENTERTAINMENT

01.55340

Account	Title	Requested 2026	Current Budget
01.55340.122	OVERTIME - FULL TIME (E)	\$0	\$0
01.55340.123	OTHER DEPARTMENT WAGES (E)	\$13,000	\$13,000
01.55340.222	ELECTRICITY (E)	\$0	\$0
01.55340.248	OTHER DEPT. LABOR/EQUIPMENT (E)	\$500	\$500
01.55340.307	BAND CONCERTS (E)	\$0	\$9,000
01.55340.323	GFWC - WOMENS CLUB (E)	\$0	\$0
01.55340.324	MEN AREA CHAMBER-FIREWORKS (E)	\$0	\$0
01.55340.453	PARTS & REPAIR SUPPLIES (E)	\$800	\$800
01.55340.484	PROMOTIONAL PROJECTS (E)	\$52,000	\$1,250
01.55340.790	NEW & REPLACEMENT FLAGS (E)	\$1,600	\$1,600
		Exp: \$67,900	Exp: \$26,150

Note: The increase in Promotional Projects .484 is due to the proposed 2026 grant program for non-profits.

**CLERK
01.51411**

Account	Title	Requested 2026	Current Budget
01.43110	LIQUOR & MALT BEVERAGE LIC. (R)	\$43,500	\$29,000
01.43120	OPERATORS LICENSES (R)	\$16,800	\$10,000
01.43160	CIGARETTE LICENSES (R)	\$3,200	\$3,200
01.43420	LICENSE LATE FEES (R)	\$100	\$100
01.43560	BOARD OF ZONING APPEALS (R)	\$2,200	\$2,200
01.44110	CLERK REVENUE (R)	\$300	\$300
01.44130	LICENSE PUBLICATION FEES (R)	\$900	\$900
01.51411.111	SALARIES (E)	\$134,978	\$80,561
01.51411.112	OVERTIME (E)	\$0	\$0
01.51411.121	WAGES - FULL TIME (E)	\$0	\$48,152
01.51411.125	WAGES - PART TIME (E)	\$0	\$0
01.51411.225	TELEPHONE (E)	\$700	\$782
01.51411.243	OFFICE EQUIP. MAINT CONTRACT (E)	\$350	\$300
01.51411.249	COMPUTER PROGRAM (E)	\$740	\$190
01.51411.410	OFFICE SUPPLIES (E)	\$500	\$500
01.51411.411	POSTAGE (E)	\$500	\$500
01.51411.412	CUSTOM OFFICE SUPPLIES (E)	\$360	\$360
01.51411.413	COPIES (E)	\$750	\$500
01.51411.421	MINUTES/LEGAL PUBLICATIONS (E)	\$0	\$0
01.51411.422	SUBSCRIPTIONS (E)	\$0	\$0
01.51411.424	DUES (E)	\$175	\$300
01.51411.432	VEHICLE ALLOWANCE/MILEAGE (E)	\$100	\$100
01.51411.439	SCHOOLS & CONFERENCES (E)	\$3,000	\$3,000
01.51411.490	NOTARY COMMISSION & BOND (E)	\$625	\$0
01.51411.714	COMPUTER PURCHASE/UPDATE (E)	\$2,000	\$0
		Rev: \$67,000	Rev: \$45,700
		Exp: \$144,778	Exp: \$135,245

COMMUNICATIONS
01.51810

Account	Title	Requested 2026	Current Budget
01.51810.111	SALARIES 20% of \$70,409 (E)	\$14,082	\$14,836
01.51810.225	TELEPHONE (E)	\$540	\$540
01.51810.249	COMPUTER PROGRAM (E)	\$3,060	\$900
01.51810.410	OFFICE SUPPLIES (E)	\$50	\$50
01.51810.422	PUBLICATIONS & SUBSCRIPTIONS (E)	\$333	\$0
01.51810.424	DUES (E)	\$180	\$0
01.51810.439	SCHOOLS & CONFERENCES (E)	\$1,400	\$1,200
01.51810.484	PROMOTIONAL PROJECTS (E)	\$907	\$500
		Exp: \$20,552	Exp: \$18,026

Note: The increase in .249 was due to software expenses needed for marketing, web, and social media development.

COMMUNITY SERVICES SUPERVISION

01.54210

Account	Title	Requested 2026	Current Budget
01.54210.111	SALARIES (E)	\$54,115	\$53,422
01.54210.121	WAGES - FULL TIME (E)	\$1,216,106	\$1,161,963
01.54210.122	OVERTIME - FULL TIME (E)	\$20,000	\$20,000
01.54210.125	WAGES - PART TIME/SEASONAL (E)	\$750	\$750
01.54210.126	OVERTIME -PART TIME/SEASONAL (E)	\$0	\$0
01.54210.210	CONTR SERV-MAINT & CLEANING (E)	\$0	\$0
01.54210.225	TELEPHONE (E)	\$5,000	\$5,000
01.54210.243	OFFICE EQUIP. MAINT CONTRACT (E)	\$1,000	\$700
01.54210.266	EMPLOYE EXAMS & TESTING (E)	\$500	\$500
01.54210.297	GARBAGE SERVICE/LANDFILL FEE (E)	\$1,700	\$2,200
01.54210.410	OFFICE SUPPLIES (E)	\$625	\$625
01.54210.411	POSTAGE (E)	\$75	\$75
01.54210.412	CUSTOM OFFICE SUPPLIES (E)	\$200	\$200
01.54210.413	COPIES (E)	\$50	\$50
01.54210.424	DUES (E)	\$0	\$0
01.54210.426	ADVERTISING (E)	\$100	\$400
01.54210.432	VEHICLE ALLOWANCE/MILEAGE (E)	\$30	\$30
01.54210.439	SCHOOLS & CONFERENCES (E)	\$1,000	\$1,000
01.54210.446	UNIFORMS/PROTECTIVE/SHOES (E)	\$9,000	\$9,000
01.54210.714	COMPUTER PURCHASE/UPDATE (E)	\$4,500	\$7,000
		Exp: \$1,314,751	Exp: \$1,262,915

COMPTROLLER
01.51511

Account	Title	Requested 2026	Current Budget
01.43320	DOG LICENSES (R)	\$2,000	\$1,500
01.43321	CAT LICENSES (R)	\$3,000	\$1,000
01.44120	TREASURER/COMPTROLLER REV. (R)	\$8,000	\$35,000
01.51511.111	SALARIES (E)	\$68,420	\$114,764
01.51511.112	OVERTIME (E)	\$0	\$0
01.51511.121	WAGES - FULL TIME (E)	\$0	\$0
01.51511.122	OVERTIME - FULL TIME (E)	\$0	\$0
01.51511.125	WAGES - PART TIME/SEASONAL (E)	\$0	\$0
01.51511.220	CONSULTING SERVICES (E)	\$0	\$28,000
01.51511.225	TELEPHONE (E)	\$2,000	\$2,000
01.51511.243	OFFICE EQUIP. MAINT CONTRACT (E)	\$15,000	\$15,000
01.51511.249	COMPUTER PROGRAM (E)	\$0	\$0
01.51511.410	OFFICE SUPPLIES (E)	\$500	\$500
01.51511.411	POSTAGE (E)	\$500	\$200
01.51511.412	CUSTOM OFFICE SUPPLIES (E)	\$1,000	\$1,000
01.51511.413	COPIES (E)	\$0	\$0
01.51511.414	MACHINE MAINT./REPAIR (E)	\$0	\$100
01.51511.439	SCHOOLS & CONFERENCES (E)	\$3,500	\$3,500
01.51511.714	COMPUTER PURCHASE/UPDATE (E)	\$0	\$0
		Rev: \$13,000	Rev: \$37,500
		Exp: \$90,920	Exp: \$165,064

COUNCIL
01.51110.434

Account	Title	Requested 2026	Current Budget
01.51110.119	COUNCIL SALARIES (E)	\$39,600	\$39,600
01.51110.141	SPECIAL MEETING PAY (E)	\$1,100	\$1,100
01.51110.220	CONSULTING SERVICES (E)	\$0	\$0
01.51110.249	COMPUTER PROGRAM (E)	\$0	\$0
01.51110.410	OFFICE SUPPLIES (E)	\$100	\$100
01.51110.411	POSTAGE (E)	\$150	\$150
01.51110.412	CUSTOM OFFICE SUPPLIES (E)	\$75	\$75
01.51110.413	COPIES (E)	\$500	\$500
01.51110.416	AGENGA PUBLICATION (E)	\$100	\$100
01.51110.421	MINUTES/LEGAL PUBLICATIONS (E)	\$6,500	\$4,000
01.51110.424	DUES (E)	\$6,711	\$6,351
01.51110.434	OUT OF TOWN TRAVEL (E)	\$400	\$400
01.51110.439	SCHOOLS & CONFERENCES (E)	\$400	\$400
01.51110.490	MISCELLANEOUS SUP. & EXP. (E)	\$300	\$300
		Exp: \$55,936	Exp: \$53,076

CURB AND GUTTER
01.54330

Account	Title	Requested 2026	Current Budget
01.54330.125	WAGES - PART TIME/SEASONAL (E)	\$250	\$250
01.54330.121	WAGES - FULL TIME (E)	\$0	\$0
01.54330.247	UTILITY LABOR/EQUIPMENT (E)	\$100	\$100
01.54330.479	SMALL TOOLS/MISC. EXPENSE (E)	\$300	\$300
01.54330.122	OVERTIME - FULL TIME (E)	\$0	\$0
01.54330.476	MATERIALS/SUPPLIES (E)	\$4,000	\$6,000
01.54330.723	FORMS, MIXER ETC. (E)	\$0	\$0
01.54330.226	CONTRACTUAL REPAIRS/SERVICES (E)	\$500	\$1,000
		Exp: \$5,150	Exp: \$7,650

DEBT SERVICE**21.5900**

Account	Title	Requested 2026	Current Budget
21.59110.661	\$7,020 G.O.PROM NOTE 2019A (E)	\$20,000	\$20,000
21.59110.662	\$2.910 G.O.PROM NOTE 2019B (E)	\$320,000	\$150,000
21.59110.665	6/28/21 GO PURP BOND 2021A (E)	\$40,000	\$0
21.59110.666	6/28/21 GO PROM NOTE 2021B (E)	\$30,000	\$0
21.59110.667	\$2.330 G.O.PROM NOTE 2020A (E)	\$170,000	\$170,000
21.59110.684	5/6/25 GO PROM NOTE (E)	\$195,000	\$0
21.59110.692	4/08/15 GO REF BOND \$3.07MIL (E)	\$230,000	\$215,000
21.59110.693	6/9/16 GO CORP PURP BONDS (E)	\$425,000	\$420,000
21.59110.694	5/24/17 GO CORP PURP BONDS (E)	\$145,000	\$140,000
21.59110.695	5/24/17 GO PROM NOTES (E)	\$335,000	\$305,000
21.59110.698	2023 STATE TRUST FUND LOAN (E)	\$17,373	\$15,744
21.59210.664	5/01/19 GO CORP PUR BD 2019A (E)	\$174,450	\$175,050
21.59210.665	5/01/19 GO PROM NOTES 2019B (E)	\$34,775	\$37,775
21.59210.666	4/1/20 GO PROM NOTE 2020A (E)	\$36,340	\$39,230
21.59210.671	6/28/21 G.O. PROM NOTE 2021A (E)	\$46,800	\$47,200
21.59210.672	6/28/21 G.O. PURP BOND 2021B (E)	\$13,075	\$13,180
21.59210.684	5/6/25 GO PROM NOTE (E)	\$150,831	\$0
21.59210.692	4/08/15 GO REF BOND \$3.07MIL (E)	\$3,450	\$13,350
21.59210.693	6/9/16 GO CORP PURP BONDS (E)	\$23,055	\$35,655
21.59210.694	5/24/17 GO CORP PURP BONDS (E)	\$56,588	\$60,787
21.59210.695	5/24/17 GO PROM NOTES (E)	\$21,300	\$30,450
21.59210.696	4/24/23 GO PROM NOTES 2023A (E)	\$57,800	\$57,800
21.59210.697	4/23/23 GO PROM NOTES 2023B (E)	\$79,400	\$81,400
21.59210.698	2023 STATE TRUST FUND LOAN (E)	\$17,373	\$24,026
		Exp: \$2,642,610	Exp: \$2,051,647

ECONOMIC DEVELOPMENT**01.56510**

Account	Title	Requested 2026	Current Budget
01.56510.208	DUNN CO. EC. DEV. CO-ORD. (E)	0	0
01.56510.411	POSTAGE (E)	50	50
01.56510.412	CUSTOM OFFICE SUPPLIES (E)	50	50
01.56510.413	COPIES (E)	0	100
01.56510.426	ADVERTISING (E)	3000	3000
01.56510.434	OUT OF TOWN TRAVEL (E)	4000	4000
01.56510.490	EXPENSE REIMBURSEMENT (E)	6000	6000
		Exp: \$13,100	Exp: \$13,200

ELECTIONS
01.51512

Account	Title	Requested 2026	Current Budget
01.44111	ELECTION REVENUE (R)	\$1,000	\$100
01.51412.112	OVERTIME (E)	\$0	\$0
01.51412.121	WAGES - FULL TIME (E)	\$0	\$0
01.51412.122	OVERTIME - FULL TIME (E)	\$0	\$300
01.51412.125	WAGES - PART TIME/SEASONAL (E)	\$0	\$0
01.51412.143	ELECTION OFFICIALS/RETURNS (E)	\$30,000	\$11,000
01.51412.144	OFFICIALS' INSTRUCTION (E)	\$8,000	\$4,410
01.51412.145	REGISTRARS & VOTING DEPUTIES (E)	\$900	\$900
01.51412.149	VOTING MACHINE CUSTODIAN (E)	\$0	\$0
01.51412.225	TELEPHONE (E)	\$0	\$10
01.51412.243	OFFICE EQUIP. MAINT CONTRACT (E)	\$0	\$0
01.51412.244	VOTING MACHINE MAINT. CONT. (E)	\$4,250	\$3,798
01.51412.246	VOTING HALL RENTAL (E)	\$1,200	\$0
01.51412.248	OTHER DEPT. LABOR/EQUIPMENT (E)	\$1,400	\$1,400
01.51412.249	COMPUTER PROGRAM (E)	\$6,780	\$7,980
01.51412.410	OFFICE SUPPLIES (E)	\$500	\$1,000
01.51412.411	POSTAGE (E)	\$6,000	\$2,200
01.51412.412	CUSTOM OFFICE SUPPLIES (E)	\$6,000	\$3,000
01.51412.413	COPIES (E)	\$500	\$750
01.51412.421	MINUTES/LEGAL PUBLICATIONS (E)	\$300	\$150
01.51412.432	VEHICLE ALLOWANCE/MILEAGE (E)	\$300	\$1,150
01.51412.439	SCHOOLS & CONFERENCES (E)	\$500	\$0
01.51412.453	PARTS & REPAIR SUPPLIES (E)	\$0	\$0
01.51412.714	COMPUTER PURCHASE/UPDATE (E)	\$4,000	\$0
		Rev: \$1,000	Rev: \$100
		Exp: \$70,630	Exp: \$38,048

ENGINEERING**01.54290**

Account	Title	Requested 2026	Current Budget
01.54290.111	SALARIES (E)	\$51,878	\$50,366
01.54290.215	ENGINEERING SERVICES (E)	\$40,000	\$40,000
01.54290.225	TELEPHONE (E)	\$1,100	\$1,100
01.54290.242	RADIO MAINTENANCE CONTRACT (E)	\$100	\$100
01.54290.410	OFFICE SUPPLIES (E)	\$200	\$200
01.54290.411	POSTAGE (E)	\$100	\$100
01.54290.412	CUSTOM OFFICE SUPPLIES (E)	\$400	\$400
01.54290.413	COPIES (E)	\$400	\$400
01.54290.424	DUES (E)	\$350	\$350
01.54290.432	VEHICLE ALLOWANCE/MILEAGE (E)	\$0	\$0
01.54290.439	SCHOOLS & CONFERENCES (E)	\$1,000	\$2,000
01.54290.451	VEHICLE FUEL (E)	\$0	\$750
01.54290.452	VEHICLE MAINTENANCE (E)	\$0	\$500
01.54290.490	MISCELLANEOUS SUP. & EXP. (E)	\$200	\$200
		Exp: \$95,728	Exp: \$96,466

LIBRARY ASSISTANCE

01.55110

Account	Title	Requested 2026	Current Budget
01.55110.302	FIN.ASSIST.- LIBRARY (E)	\$484,100	\$470,000
		Exp: \$484,100	Exp: \$470,000

LICENSE PUBLICATION FEES

01.51413

Account	Title	Requested 2026	Current Budget
01.51413.421	MINUTES/LEGAL PUBLICATIONS (E)	\$500	\$500
		Exp: \$500	Exp: \$500

**FIRE DEPARTMENT
01.52310**

Account	Title	Requested 2026	Current Budget
01.42230	FIRE INS. TAX FROM STATE (R)	\$85,000	\$55,000
01.42529	STATE AID/FIREFIGHTER TRAIN (R)	\$10,000	\$10,000
01.42625	STATE AID/MEDICAL TRANSPORT (R)	\$65,000	\$60,000
01.42892	HAZARDOUS MATERIALS GRANT (R)	\$19,000	\$15,000
01.44220	FIRE DEPARTMENT FEES (R)	\$4,100	\$20,000
01.44221	RURAL FIRE DEPARTMENT FEES (R)	\$576,000	\$70,000
01.44230	AMBULANCE (R)	\$1,650,300	\$1,650,000
01.44240	AMBULANCE STANDBY RACE TRACK (R)	\$6,100	\$0
01.52310.111	SALARIES (E)	\$2,745,699	\$2,392,355
01.52310.112	OVERTIME (E)	\$125,000	\$125,000
01.52310.114	FLSA PAYMENTS (E)	\$30,000	\$30,000
01.52310.115	EMS PERFORMANCE PAYMENTS (E)	\$0	\$0
01.52310.117	SUBSTITUTE (E)	\$230,000	\$230,000
01.52310.118	ALERT STATUS (E)	\$0	\$0
01.52310.121	WAGES - FULL TIME (E)	\$0	\$0
01.52310.122	OVERTIME - FULL TIME (E)	\$0	\$0
01.52310.125	WAGES - PART TIME/SEASONAL (E)	\$16,000	\$16,000
01.52310.136	RETIREMENT SEVERANCE (E)	\$0	\$0
01.52310.211	RECRUIT & PROMOTIONAL EXAMS (E)	\$2,000	\$2,000
01.52310.216	LAUNDRY/CARPET/CLNG. SERVICE (E)	\$0	\$0
01.52310.221	WATER & SEWER (E)	\$4,600	\$4,600
01.52310.222	ELECTRICITY (E)	\$24,000	\$24,000
01.52310.224	GAS/HEATING FUEL (E)	\$17,000	\$17,000
01.52310.225	TELEPHONE (E)	\$19,000	\$18,000
01.52310.226	CONTRACTUAL REPAIRS/SERVICES (E)	\$0	\$13,600
01.52310.241	VEH REPAIR/MAINT/SUPPLY-VNDR (E)	\$40,000	\$40,000
01.52310.242	RADIO MAINTENANCE CONTRACT (E)	\$3,000	\$3,000
01.52310.243	OFFICE EQUIP. MAINT CONTRACT (E)	\$2,500	\$1,000
01.52310.248	OTHER DEPT. LABOR/EQUIPMENT (E)	\$0	\$0
01.52310.249	COMPUTER PROGRAM (E)	\$34,015	\$17,000

FIRE DEPARTMENT

01.52310

01.52310.268	MEDICAL DIRECTOR (E)	\$5,500	\$5,500
01.52310.278	AMBULANCE SERV. BILLING (E)	\$75,000	\$75,000
01.52310.297	GARBAGE SERVICE/LANDFILL FEE (E)	\$2,200	\$2,200
01.52310.320	GRANT EXPENSES (E)	\$0	\$0
01.52310.410	OFFICE SUPPLIES (E)	\$4,100	\$2,500
01.52310.411	POSTAGE (E)	\$0	\$500
01.52310.412	CUSTOM OFFICE SUPPLIES (E)	\$0	\$1,000
01.52310.413	COPIES (E)	\$0	\$100
01.52310.414	MACHINE MAINT./REPAIR (E)	\$0	\$500
01.52310.419	PHOTOGRAPHY SUPPLIES (E)	\$0	\$0
01.52310.422	SUBSCRIPTIONS (E)	\$250	\$250
01.52310.423	CODES & MANUALS (E)	\$1,725	\$1,725
01.52310.424	DUES (E)	\$1,600	\$1,600
01.52310.426	ADVERTISING (E)	\$0	\$0
01.52310.430	KITCHEN/LINEN SUPPLIES (E)	\$0	\$650
01.52310.432	VEHICLE ALLOWANCE/MILEAGE (E)	\$1,000	\$1,000
01.52310.433	CELL PHONE ALLOWANCE (E)	\$480	\$300
01.52310.439	SCHOOLS & CONFERENCES (E)	\$15,000	\$15,000
01.52310.440	CHIEF CLOTHING ALLOWANCE (E)	\$300	\$300
01.52310.442	FIRST AID SUPPLIES (E)	\$87,000	\$85,000
01.52310.446	UNIFORMS/ACC/PROTECTIVE WEAR (E)	\$30,000	\$30,000
01.52310.448	TRAINING MATERIALS (E)	\$1,500	\$1,500
01.52310.449	FIRE PREVENTION MATERIAL (E)	\$750	\$750
01.52310.451	VEHICLE FUEL (E)	\$30,000	\$30,000
01.52310.452	VEH REPAIR/MAINT/SUPPLY-MFD (E)	\$7,000	\$4,500
01.52310.453	PARTS & TOOLS SUPPLIES (E)	\$0	\$6,000
01.52310.454	BUILDING SUPPLIES/MAINT. (E)	\$25,150	\$12,000
01.52310.461	FOAM (E)	\$750	\$750
01.52310.463	REGULATORY SIGNS/FORMS/EXP. (E)	\$0	\$0
01.52310.476	MATERIALS/SUPPLIES (E)	\$0	\$5,500
01.52310.490	MISC SUPPLIES & EXPENSES (E)	\$1,000	\$1,000

FIRE DEPARTMENT**01.52310**

01.52310.714	COMPUTER EQUIPMENT (E)	\$7,000	\$9,300
01.52310.723	PROTECTIVE GEAR (E)	\$19,000	\$19,000
01.52310.724	HAZARDOUS MATERIALS EQUIP. (E)	\$13,000	\$16,000
01.52310.765	HOSE (E)	\$2,000	\$2,000
01.52310.767	RADIOS/PAGER SYSTEM (E)	\$1,000	\$1,000
01.52310.781	BUILDINGS & IMPROVEMENTS (E)	\$0	\$0
		Rev: \$2,415,500	Rev: \$1,880,000
		Exp: \$3,625,119	Exp: \$3,265,980

GARAGES AND SHEDS**01.54120**

Account	Title	Requested 2026	Current Budget
01.54120.121	WAGES - FULL TIME (E)	\$0	\$0
01.54120.122	OVERTIME - FULL TIME (E)	\$0	\$0
01.54120.125	WAGES - PART TIME/SEASONAL (E)	\$0	\$0
01.54120.126	OVERTIME -PART TIME/SEASONAL (E)	\$0	\$0
01.54120.216	LAUNDRY/CARPET/CLNG. SERVICE (E)	\$3,800	\$3,800
01.54120.221	WATER & SEWER (E)	\$3,600	\$3,600
01.54120.222	ELECTRICITY (E)	\$21,000	\$23,000
01.54120.224	GAS/HEATING FUEL (E)	\$17,000	\$20,000
01.54120.226	CONTRACTUAL REPAIRS/SERVICES (E)	\$0	\$0
01.54120.240	MECHANICAL SERVICES (E)	\$3,000	\$3,000
01.54120.248	OTHER DEPT. LABOR/EQUIPMENT (E)	\$0	\$0
01.54120.442	FIRST AID SUPPLIES (E)	\$100	\$100
01.54120.451	EQUIPMENT FUEL (E)	\$1,000	\$1,000
01.54120.454	BUILDING SUPPLIES/MAINT. (E)	\$8,000	\$10,000
		Exp: \$57,500	Exp: \$64,500

HALL
01.51710

Account	Title	2026 Request	Current Budget
01.51710.125	WAGES - PT TIME/CONTRACTUAL (E)	\$0	\$0
01.51710.210	CONTR SERV-MAINT & CLEANING (E)	\$85,000	\$75,000
01.51710.216	CARPET CLEANING (E)	\$0	\$0
01.51710.217	PEST CONTROL (E)	\$0	\$0
01.51710.221	WATER & SEWER (E)	\$2,500	\$2,500
01.51710.222	ELECTRICITY (E)	\$36,000	\$36,000
01.51710.224	GAS (E)	\$20,000	\$25,000
01.51710.225	TELEPHONE (E)	\$1,000	\$1,000
01.51710.226	CONTRACTUAL REPAIRS/SERVICES (E)	\$0	\$10,000
01.51710.248	OTHER DEPARTMENT LABOR/EQUIP (E)	\$1,000	\$2,000
01.51710.253	BUILDING/OFFICE RENT (E)	\$0	\$0
01.51710.297	GARBAGE SERVICES (E)	\$1,600	\$1,800
01.51710.450	NEW BLDG REPAIR/EXPENSES (E)	\$0	\$0
01.51710.451	GENERATOR FUEL (E)	\$1,000	\$1,000
01.51710.453	PARTS & REPAIR SUPPLIES (E)	\$0	\$3,000
01.51710.454	BLDG SUPPLIES/COMMODITIES (E)	\$0	\$7,000
01.51710.476	MATERIALS & SUPPLIES (E)	\$0	\$1,000
01.51710.490	MISCELLANEOUS SUP. & EXP. (E)	\$10,000	\$1,000
01.51710.719	COPY MACHINE (E)	\$0	\$0
01.51710.781	BUILDINGS & IMPROVEMENTS (E)	\$0	\$0
		Exp: \$158,100	Exp: \$166,300

HEALTH AND HUMAN SERVICES**01.53430**

Account	Title	Proposed 2026	Current Budget
01.53430.219	VETERINARY SERVICES (E)	0	0
01.53430.222	ELECTRICITY (E)	\$0	\$0
01.53430.241	VEHICLE REPAIR (E)	\$0	\$0
01.53430.242	RADIO MAINTENANCE CONTRACT (E)	\$0	\$0
01.53430.305	FIN ASST-EVERGREEN CEMETERY (E)	\$0	\$3,750
01.53430.316	HUMANE SOCIETY CONTRACT (E)	\$35,716	\$34,676
01.53430.410	OFFICE SUPPLIES (E)	\$0	\$0
01.53430.422	SUBSCRIPTIONS (E)	\$0	\$0
01.53430.435	FOOD/MISC. (E)	\$0	\$0
01.53430.446	UNIFORMS/ACC/PROTECTIVE WEAR (E)	\$0	\$0
01.53430.451	VEHICLE FUEL (E)	\$0	\$0
01.53430.454	BUILDING SUPPLIES/MAINT. (E)	\$0	\$0
		Exp: \$35,716	Exp: \$38,426

HEALTH INSURANCE**01.51973**

Account	Title	Proposed 2026	Current Budget
01.51973.154	HEALTH INSURANCE (E)	\$2,350,000	\$2,350,000
01.51973.160	WELLNESS PROGRAM (E)	\$10,000	\$1,000
01.51973.162	SHOTS/TESTING (E)	\$2,500	\$2,500
01.51973.163	INCOME CONTINUATION INS. (E)	\$0	\$0
01.51973.164	SECTION 125 ADMIN. COST (E)	\$2,000	\$4,000
		Exp: \$2,364,500	Exp: \$2,357,500

ILLEGAL TAXES AND REFUNDS

01.51910

Account	Title	Requested 2026	Current Budget
01.51910.491	ASSESSMENT ADJUSTMENTS (E)	\$2,000	\$2,000
		Exp: \$2,000	Exp: \$2,000

INFORMATION TECHNOLOGY**01.51360**

Account	Title	Requested 2026	Current Budget
01.51360.111	SALARIES (E)	\$40,808	\$39,619
01.51360.225	TELEPHONE (E)	\$1,424	\$1,500
01.51360.226	CONTRACTUAL REPAIRS/SERVICES (E)	\$14,000	\$14,000
01.51360.243	OFFICE EQUIP/MAINT. CONTRACT (E)	\$10,598	\$12,000
01.51360.249	COMPUTER PROGRAMS (E)	\$15,000	\$15,000
01.51360.410	OFFICE SUPPLIES (E)	\$50	\$50
01.51360.432	VEHICLE ALLOWANCE/MILEAGE (E)	\$0	\$0
01.51360.434	OUT OF TOWN TRAVEL (E)	\$0	\$0
01.51360.439	SCHOOLS AND CONFERENCES (E)	\$500	\$500
01.51360.451	VEHICLE FUEL (E)	\$500	\$500
01.51360.452	VEHICLE MAINTENANCE (E)	\$500	\$500
01.51360.476	MATERIALS/SUPPLIES (E)	\$3,500	\$3,500
		Exp: \$86,880	Exp: \$87,169

INSPECTIONS
01.52410

Account	Title	Requested 2026	Current Budget
01.43144	ELECTRICAL CONTR. LICENSES (R)	\$0	\$0
01.43146	HOUSING LICENSES (R)	\$150	\$150
01.43510	BUILDING PERMITS (R)	\$110,000	\$90,000
01.43520	ELECTRICAL PERMITS (R)	\$20,000	\$20,000
01.43530	PLUMBING PERMITS (R)	\$30,000	\$27,000
01.43540	MECHANICAL PERMITS (R)	\$18,000	\$16,000
01.43590	EROSION/STORM WATER PERMITS (R)	\$2,000	\$2,000
01.52410.111	SALARIES (E)	\$205,171	\$230,264
01.52410.121	WAGES - FULL TIME (E)	\$0	\$0
01.52410.122	OVERTIME - FULL TIME (E)	\$0	\$0
01.52410.125	WAGES - PART TIME/SEASONAL (E)	\$0	\$0
01.52410.210	INSPECTION CONTRACT (E)	\$0	\$0
01.52410.215	ENGINEERING SERVICES (E)	\$0	\$0
01.52410.225	TELEPHONE (E)	\$2,500	\$2,500
01.52410.226	CONTRACTUAL SERVICE/INSP (E)	\$15,000	\$13,000
01.52410.242	RADIO MAINTENANCE CONTRACT (E)	\$0	\$0
01.52410.243	OFFICE EQUIP. MAINT CONTRACT (E)	\$5,900	\$6,620
01.52410.410	OFFICE SUPPLIES (E)	\$1,400	\$700
01.52410.411	POSTAGE (E)	\$500	\$500
01.52410.412	CUSTOM OFFICE SUPPLIES (E)	\$0	\$700
01.52410.413	COPIES (E)	\$0	\$0
01.52410.415	PERMITS (E)	\$600	\$600
01.52410.419	PHOTO SUPPLIES & DEED COPIES (E)	\$0	\$0
01.52410.423	CODES & MANUALS (E)	\$1,770	\$1,050
01.52410.424	DUES (E)	\$1,040	\$1,040
01.52410.426	ADVERTISING (E)	\$0	\$500
01.52410.428	TITLE SEARCH/CONDEMNATION (E)	\$100	\$100
01.52410.432	VEHICLE ALLOWANCE/MILEAGE (E)	\$0	\$1,500
01.52410.439	SCHOOLS & CONFERENCES (E)	\$5,000	\$5,000
01.52410.444	BATTERIES (E)	\$0	\$0

INSPECTIONS

01.52410

01.52410.451	VEHICLE FUEL/MAINTENANCE (E)	\$5,000	\$3,500
01.52410.452	VEHICLE MAINTENANCE (E)	\$0	\$0
01.52410.714	COMPUTER PURCHASE/UPDATE (E)	\$0	\$800

Rev: \$180,150

Rev: \$155,150

Exp: \$243,981

Exp: \$268,374

LEGAL COUNSEL**01.51611**

Account	Title	Requested 2026	Current Budget
01.51611.205	PROSECUTION (E)	\$25,000	\$30,000
01.51611.206	LEGAL COUNSEL (E)	\$55,000	\$60,000
01.51611.207	COUNCIL (E)	\$35,000	\$18,000
01.51611.208	REDACTION OF RECORDS (E)	\$0	\$0
01.51611.209	COUNCIL EMAIL CONCERNS (E)	\$0	\$0
01.51611.210	ALCS -REDEV AUTHORITY (E)	\$0	\$0
01.51611.211	REHAB LICENSING (E)	\$0	\$0
01.51611.220	CONSULTING SERVICES (E)	\$0	\$0
01.51611.292	SERVICE FEES (E)	\$0	\$0
01.51611.299	RECODIFICATION SERVICE (E)	\$3,000	\$3,000
		Exp: \$118,000	Exp: \$111,000

LEISURE SERVICES CENTER

01.55130

Account	Title	Requested 2026	Current Budget
01.44613	LEISURE SERVICES REVENUE (R)	\$30,000	\$15,000
01.55130.111	SALARIES (E)	\$36,903	\$36,703
01.55130.121	WAGES - FULL TIME (E)	\$55,446	\$55,474
01.55130.123	OTHER DEPARTMENT WAGES (E)	\$500	\$500
01.55130.125	WAGES - PART TIME/SEASONAL (E)	\$14,000	\$2,000
01.55130.216	LAUNDRY/CARPET/CLNG. SERVICE (E)	\$0	\$400
01.55130.217	PEST CONTROL (E)	\$0	\$0
01.55130.221	WATER & SEWER (E)	\$2,000	\$2,000
01.55130.222	ELECTRICITY (E)	\$13,000	\$13,000
01.55130.224	GAS/HEATING FUEL (E)	\$7,000	\$7,000
01.55130.225	TELEPHONE (E)	\$500	\$500
01.55130.226	CONTRACTUAL REPAIRS/SERVICES (E)	\$1,500	\$1,500
01.55130.246	BUILDING REPAIR (E)	\$8,000	\$8,000
01.55130.251	LAWN FERTILIZING (E)	\$0	\$0
01.55130.297	GARBAGE SERVICE/LANDFILL FEE (E)	\$1,200	\$1,200
01.55130.305	FINANCIAL ASSIST.- DET (E)	\$27,940	\$27,940
01.55130.306	FIN.ASSIST.-SENIOR CENTER (E)	\$0	\$21,750
01.55130.412	CUSTOM OFFICE SUPPLIES (E)	\$0	\$0
01.55130.424	DUES (E)	\$0	\$0
01.55130.446	UNIFORMS/ACC/PROTECTIVE WEAR (E)	\$0	\$0
01.55130.454	BUILDING SUPPLIES/MAINT. (E)	\$7,000	\$5,000
01.55130.483	DAMAGE REPAIR (E)	\$0	\$50
01.55130.495	VENDING MACHINE (E)	\$0	\$0
		Rev: \$30,000	Rev: \$15,000
		Exp: \$174,989	Exp: \$183,017

LIFE INSURANCE
01.51974

Account	Title	Requested 2026	Current Budget
01.51974.155	LIFE INSURANCE (E)	\$14,000	\$14,000
		Exp: \$14,000	Exp: \$14,000

MACHINERY AND EQUIPMENT**01.54110**

Account	Title	Requested 2026	Current Budget
01.44410	MACHINERY & EQUIP. REVENUE (R)	\$1,000	\$1,000
01.54110.121	WAGES - FULL TIME (E)	\$0	\$0
01.54110.122	OVERTIME - FULL TIME (E)	\$0	\$0
01.54110.125	WAGES - PART TIME/SEASONAL (E)	\$0	\$0
01.54110.126	WAGES - OVERTIME SEASONAL (E)	\$0	\$0
01.54110.216	LAUNDRY/CARPET/CLNG. SERVICE (E)	\$700	\$700
01.54110.241	VEHICLE REPAIR (E)	\$20,000	\$22,000
01.54110.242	RADIO MAINTENANCE CONTRACT (E)	\$1,000	\$1,000
01.54110.250	PARTS WASHER CLEANER SERVICE (E)	\$2,500	\$2,500
01.54110.439	SCHOOLS & CONFERENCES (E)	\$1,000	\$1,000
01.54110.450	OIL, GREASE & ANTIFREEZE (E)	\$9,000	\$9,000
01.54110.451	VEHICLE FUEL (E)	\$2,000	\$2,000
01.54110.453	PARTS & REPAIR SUPPLIES (E)	\$60,000	\$60,000
01.54110.455	WELDING SUPPLIES (E)	\$1,000	\$4,000
01.54110.459	CUTTING EDGES (E)	\$8,000	\$8,000
01.54110.479	SMALL TOOLS/MISC. EXPENSE (E)	\$1,000	\$1,000
01.54110.743	ONE TON PICKUP WITH PLOW (E)	\$0	\$0
		Rev: \$1,000	Rev: \$1,000
		Exp: \$106,200	Exp: \$111,200

**MAYOR
01.51320**

Account	Title	Requested 2026	Current Budget
01.51320.111	SALARIES (E)	\$249,455	\$229,406
01.51320.112	OVERTIME (E)	\$0	\$0
01.51320.125	WAGES - PART TIME (E)	\$0	\$0
01.51320.136	RETIREMENT SEVERANCE (E)	\$0	\$0
01.51320.210	Temp. Employee (E)	\$58,240	\$0
01.51320.220	CONSULTING SERVICES (E)	\$20,000	\$7,500
01.51320.225	TELEPHONE (E)	\$4,300	\$3,000
01.51320.243	OFFICE EQUIP. MAINT CONTRACT (E)	\$4,500	\$4,500
01.51320.249	COMPUTER PROGRAM (E)	\$7,500	\$7,500
01.51320.410	OFFICE SUPPLIES (E)	\$2,000	\$700
01.51320.411	POSTAGE (E)	\$100	\$100
01.51320.412	CUSTOM OFFICE SUPPLIES (E)	\$0	\$300
01.51320.413	COPIER SUPPLIES (E)	\$0	\$1,000
01.51320.414	MACHINE MAINT./REPAIR (E)	\$100	\$100
01.51320.421	MINUTES/LEGAL PUBLICATIONS (E)	\$0	\$0
01.51320.422	SUBSCRIPTIONS (E)	\$0	\$1,000
01.51320.424	DUES (E)	\$4,000	\$2,500
01.51320.429	BOOKS (E)	\$0	\$500
01.51320.432	VEHICLE ALLOWANCE/MILEAGE (E)	\$3,000	\$3,000
01.51320.434	OUT OF TOWN TRAVEL (E)	\$0	\$0
01.51320.439	SCHOOLS & CONFERENCES (E)	\$6,000	\$6,000
01.51320.445	SAFETY & ADVISORY COMMITTEE (E)	\$0	\$0
01.51320.473	AWARDS (E)	\$0	\$0
01.51320.490	NOTARY RENEWAL (E)	\$0	\$0
		Exp: \$359,195	Exp: \$267,106

Note: The expenditure increase was due to transitioning a temporary employee from the Finance Department to the Administration Department to serve as the City's operator and front desk receptionist. The City works with Manpower to facilitate the placement of temporary employees. Additionally, the payroll specialist position was moved from the Finance Department to the Administration Department.

PARKS
01.55410

Account	Title	Requested 2026	Current Budget
01.44641	PARK REVENUE (R)	\$500	\$500
01.55410.111	SALARIES (E)	\$0	\$0
01.55410.121	WAGES - FULL TIME (E)	\$0	\$0
01.55410.122	OVERTIME - FULL TIME (E)	\$0	\$4,161
01.55410.123	OTHER DEPARTMENT WAGES (E)	\$0	\$0
01.55410.125	WAGES - PART TIME/SEASONAL (E)	\$48,900	\$48,900
01.55410.126	OVERTIME -PART TIME/SEASONAL (E)	\$250	\$250
01.55410.136	RETIREMENT SEVERANCE (E)	\$0	\$0
01.55410.216	LAUNDRY/CARPET/CLNG. SERVICE (E)	\$750	\$750
01.55410.221	WATER & SEWER (E)	\$13,000	\$16,000
01.55410.222	ELECTRICITY (E)	\$13,000	\$14,000
01.55410.224	GAS/HEATING FUEL (E)	\$2,000	\$2,000
01.55410.225	TELEPHONE (E)	\$1,000	\$1,900
01.55410.226	CONTRACTUAL REPAIRS/SERVICES (E)	\$5,000	\$3,500
01.55410.228	SPECIAL ASSESSMENTS (E)	\$0	\$0
01.55410.240	MECHANICAL SERVICES (E)	\$5,000	\$5,000
01.55410.241	VEHICLE REPAIR (E)	\$0	\$0
01.55410.245	TREE REMOVAL/PLANTING (E)	\$0	\$0
01.55410.248	OTHER DEPT. LABOR/EQUIPMENT (E)	\$500	\$500
01.55410.266	EMPLOYEE EXAMS & TESTING (E)	\$0	\$0
01.55410.290	LUMBER SAWING (E)	\$0	\$0
01.55410.297	GARBAGE SERVICE/LANDFILL FEE (E)	\$12,500	\$12,500
01.55410.305	FIN ASST -EVERGREEN CEMETERY (E)	\$0	\$0
01.55410.410	OFFICE SUPPLIES (E)	\$250	\$250
01.55410.412	CUSTOM OFFICE SUPPLIES (E)	\$100	\$100
01.55410.424	DUES (E)	\$152	\$152
01.55410.426	ADVERTISING (E)	\$0	\$0
01.55410.439	SCHOOLS & CONFERENCES (E)	\$1,000	\$1,000
01.55410.446	UNIFORMS/ACC/PROTECTIVE WEAR (E)	\$1,000	\$400
01.55410.451	VEHICLE FUEL (E)	\$10,000	\$10,000

PARKS
01.55410

01.55410.452	VEHICLE MAINTENANCE (E)	\$15,000	\$15,000
01.55410.454	BUILDING SUPPLIES/MAINT. (E)	\$7,000	\$7,000
01.55410.463	REGULATORY SIGNS/FORMS/EXP. (E)	\$0	\$0
01.55410.471	PATCHING/MATL./CRACKFILLER (E)	\$0	\$0
01.55410.476	MATERIALS/SUPPLIES (E)	\$24,000	\$24,000
01.55410.493	FEES (E)	\$0	\$0

Rev: \$500
Exp: \$160,402

Rev: \$500
Exp: \$167,363

PLAN COMMISSION
01.56320

Account	Title	Requested 2026	Current Budget
01.56320.209	W.CENT.WI REGIONAL PLAN COMM (E)	\$0	\$0
01.56320.220	CONSULTING SERVICES (E)	\$25,000	\$35,000
01.56320.304	FIN.ASSIST.-HISTORIC PRES. (E)	\$2,000	\$2,000
01.56320.410	OFFICE SUPPLIES (E)	\$50	\$50
01.56320.411	POSTAGE (E)	\$50	\$50
01.56320.412	CUSTOM OFFICE SUPPLIES (E)	\$50	\$400
01.56320.413	COPIES (E)	\$0	\$300
		Exp: \$27,150	Exp: \$37,800

POLICE
01.52110.111

Account	Title	Requested 2026	Current Budget
01.42540	STATE AID/POLICE TRAINING (R)	\$9,280	\$9,280
01.44209	POLICE DEPT DONATIONS/GRANTS (R)	\$1,000	\$0
01.44210	POLICE DEPARTMENT FEES (R)	\$30,000	\$30,000
01.45420	PAY FOR POLICE SERVICES (R)	\$150,000	\$144,207
01.52110.111	SALARIES (E)	\$2,655,738	\$2,526,307
01.52110.112	OVERTIME (E)	\$235,000	\$235,000
01.52110.121	WAGES - FULL TIME (E)	\$223,175	\$214,781
01.52110.122	OVERTIME - FULL TIME (E)	\$0	\$1,500
01.52110.123	OTHER DEPARTMENT WAGES (E)	\$0	\$0
01.52110.125	WAGES - PART TIME/SEASONAL (E)	\$25,397	\$24,653
01.52110.134	HOLIDAY PAY (E)	\$0	\$0
01.52110.136	RETIREMENT SEVERANCE (E)	\$0	\$0
01.52110.146	HOMECOMING OVERTIME (E)	\$0	\$0
01.52110.180	CASH OVER AND SHORT (E)	\$0	\$0
01.52110.211	RECRUIT & PROMOTIONAL EXAMS (E)	\$3,000	\$3,000
01.52110.214	CRIMINAL HISTORY CHECK (E)	\$500	\$500
01.52110.215	ENGINEERING SERVICES-RANGE (E)	\$0	\$0
01.52110.216	LAUNDRY/CARPET/CLNG. SERVICE (E)	\$0	\$0
01.52110.217	MADISON TRAVEL- CAPITAL (E)	\$0	\$0
01.52110.218	CUSTODIAL CONTRACT (E)	\$0	\$0
01.52110.220	CONSULTING SERVICES (E)	\$0	\$0
01.52110.225	TELEPHONE (E)	\$42,000	\$42,000
01.52110.226	CONTRACTUAL REPAIRS/SERVICES (E)	\$0	\$16,000
01.52110.241	VEH REPAIR/MAINT/SUPPLY-VNDR (E)	\$20,000	\$25,000
01.52110.242	RADIO MAINTENANCE CONTRACT (E)	\$14,000	\$14,000
01.52110.243	OFFICE EQUIP. MAINT CONTRACT (E)	\$71,952	\$33,000
01.52110.249	COMPUTER PROGRAM (E)	\$0	\$0
01.52110.253	BUILDING/OFFICE RENT (E)	\$179,754	\$175,370
01.52110.256	TELETYPE RENT (E)	\$0	\$2,148
01.52110.294	HOMECOMING ASSISTANCE (E)	\$0	\$0

POLICE
01.52110.111

01.52110.298	TRAFFIC VIOLATION PROGRAM (E)	\$0	\$0
01.52110.320	GRANT/DONATION EXPENSES (E)	\$0	\$0
01.52110.410	OFFICE SUPPLIES (E)	\$15,750	\$7,000
01.52110.411	POSTAGE (E)	\$0	\$5,000
01.52110.412	CUSTOM OFFICE SUPPLIES (E)	\$0	\$3,000
01.52110.414	MACHINE MAINT./REPAIR (E)	\$0	\$750
01.52110.417	PARKING TICKETS (E)	\$0	\$0
01.52110.419	PHOTOGRAPHY SUPPLIES (E)	\$0	\$0
01.52110.422	SUBSCRIPTIONS (E)	\$0	\$0
01.52110.424	DUES (E)	\$0	\$2,500
01.52110.426	ADVERTISING (E)	\$0	\$0
01.52110.431	RECRUIT BACKGROUND INVEST. (E)	\$0	\$0
01.52110.432	VEHICLE ALLOWANCE/MILEAGE (E)	\$0	\$0
01.52110.435	FOOD/MISC. (E)	\$0	\$500
01.52110.439	SCHOOLS & CONFERENCES (E)	\$40,000	\$45,000
01.52110.440	TRANSACTION FEES (E)	\$0	\$0
01.52110.441	EVIDENCE/DRUG TESTING SUP. (E)	\$3,500	\$3,500
01.52110.442	FIRST AID SUPPLIES (E)	\$1,500	\$1,500
01.52110.444	BATTERIES (E)	\$0	\$500
01.52110.445	DARE PROGRAM (E)	\$0	\$0
01.52110.446	CRIME PREVENTION SPECIALIST (E)	\$1,000	\$1,000
01.52110.447	RANGE/WEAPON/RIOT CONTROL (E)	\$16,000	\$16,000
01.52110.451	VEHICLE FUEL (E)	\$60,000	\$60,000
01.52110.452	VEH REPAIR/MAINT/SUPPLY-MPD (E)	\$3,500	\$3,500
01.52110.453	PARTS & TOOLS SUPPLIES (E)	\$2,150	\$800
01.52110.454	BUILDING SUPPLIES/MAINT. (E)	\$0	\$750
01.52110.458	K-9 PROGRAM (E)	\$0	\$0
01.52110.459	PROJECT HOPE GRANT EXPENSES (E)	\$25,000	\$25,000
01.52110.460	PD SHOP WITH A COP PROGRAM (E)	\$0	\$0
01.52110.479	OTHER MISCELLANEOUS EXPENSE (E)	\$0	\$600
01.52110.493	FEES (E)	\$16,600	\$13,000

POLICE
01.52110.111

01.52110.498	WITNESS FEES (E)	\$0	\$0
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Rev: \$190,280
Exp: \$3,655,516

Rev: \$183,487
Exp: \$3,503,159

POLICE UNIFORMS

01.52111

Account	Title	Requested 2026	Current Budget
01.52111.216	LAUNDRY/CARPET/CLNG. SERVICE (E)	\$0	\$0
01.52111.443	NEW OFFICER UNIFORMS & ACC. (E)	\$10,000	\$10,000
01.52111.446	UNIFORMS/ACC/PROTECTIVE WEAR (E)	\$37,350	\$34,000
01.52111.723	PROTECTIVE GEAR (E)	\$0	\$0
		Exp: \$47,350	Exp: \$44,000

PROPERTY AND LIABILITY INSURANCE

01.51940

Account	Title	Requested 2026	Current Budget
01.51940.231	PROPERTY & LIABILITY INS. (E)	\$241,920	\$224,000
01.51940.232	DEDUCTIBLE PAYMENTS (E)	\$1,000	\$1,000
		Exp: \$242,920	Exp: \$225,000

PURCHASE OF FUEL
01.54140

Account	Title	Requested 2026	Current Budget
01.54140.457	FUEL (E)	\$200,000	\$240,000
01.54140.493	FEES (E)	\$1,000	\$1,000
		Exp: \$201,000	Exp: \$241,000

RECREATION**01.55210**

Account	Title	Requested 2026	Current Budget
01.44625	RECREATION REVENUE (R)	\$180,000	\$180,000
01.55210.111	SALARIES (E)	\$61,714	\$59,916
01.55210.121	WAGES - FULL TIME (E)	\$0	\$0
01.55210.122	OVERTIME - FULL TIME (E)	\$0	\$0
01.55210.123	OTHER DEPARTMENT WAGES (E)	\$500	\$500
01.55210.125	WAGES - PART TIME/SEASONAL (E)	\$100,000	\$100,000
01.55210.126	OVERTIME -PART TIME/SEASONAL (E)	\$0	\$0
01.55210.180	CASH OVER AND SHORT (E)	\$0	\$0
01.55210.222	ELECTRICITY (E)	\$300	\$300
01.55210.225	TELEPHONE (E)	\$1,500	\$2,500
01.55210.226	CONTRACTUAL REPAIRS/SERVICES (E)	\$1,500	\$1,500
01.55210.231	PROPERTY & LIABILITY INS. (E)	\$0	\$0
01.55210.241	VEHICLE REPAIR (E)	\$1,000	\$1,000
01.55210.243	OFFICE EQUIP. MAINT CONTRACT (E)	\$500	\$500
01.55210.248	OTHER DEPT. LABOR/EQUIPMENT (E)	\$400	\$400
01.55210.253	BUILDING/OFFICE RENT (E)	\$6,700	\$3,500
01.55210.254	FACILITY RENT (E)	\$7,500	\$7,500
01.55210.255	BUS RENTAL (E)	\$0	\$0
01.55210.410	OFFICE SUPPLIES (E)	\$1,100	\$1,100
01.55210.411	POSTAGE (E)	\$500	\$700
01.55210.412	CUSTOM OFFICE SUPPLIES (E)	\$3,500	\$3,500
01.55210.413	COPIES (E)	\$500	\$850
01.55210.414	MACHINE MAINT./REPAIR (E)	\$0	\$0
01.55210.422	SUBSCRIPTIONS (E)	\$1,150	\$1,150
01.55210.424	DUES (E)	\$450	\$450
01.55210.429	BOOKS (E)	\$0	\$135
01.55210.432	VEHICLE ALLOWANCE/MILEAGE (E)	\$500	\$500
01.55210.434	OUT OF TOWN TRAVEL (E)	\$300	\$300
01.55210.439	SCHOOLS & CONFERENCES (E)	\$2,000	\$2,000
01.55210.442	FIRST AID SUPPLIES (E)	\$350	\$350

RECREATION**01.55210**

01.55210.445	PROGRAM SUPPLIES (E)	\$10,000	\$10,000
01.55210.446	UNIFORMS/ACC/PROTECTIVE WEAR (E)	\$1,000	\$1,000
01.55210.448	TRAINING MATERIALS (E)	\$600	\$600
01.55210.451	VEHICLE FUEL (E)	\$500	\$500
01.55210.473	AWARDS (E)	\$1,000	\$1,000
01.55210.480	BALL DIAMOND EQUIPMENT (E)	\$0	\$3,500
01.55210.493	FEES (E)	\$600	\$600
01.55210.494	EQUIPMENT REPAIR (E)	\$7,000	\$3,500
		Rev: \$180,000	Rev: \$180,000
		Exp: \$212,664	Exp: \$209,351

REFUND OF PRIOR YEAR'S REVENUE

01.51980

Account	Title	Requested 2026	Current Budget
01.51980.492	REFUND PRIOR YEARS' REVENUE (E)	\$2,000	\$2,000
		Exp: \$2,000	Exp: \$2,000

RETIREMENT FUND

01.51971

Account	Title	Requested 2026	Current Budget
01.51971.153	RETIREMENT (E)	\$1,300,000	\$980,000
		Exp: \$1,300,000	Exp: \$980,000

SICK LEAVE INCENTIVE
01.51975

Account	Title	Council Approval- FINAL	Current Budget
01.51975.159	SICK LEAVE INCENTIVE (E)	\$12,000	\$12,000
		Exp: \$12,000	Exp: \$12,000

SIDEWALKS
01.54440

Account	Title	Requested 2026	Current Budget
01.54440.121	WAGES - FULL TIME (E)	\$0	\$0
01.54440.125	WAGES - PART TIME/SEASONAL (E)	\$300	\$300
01.54440.226	CONTRACTUAL REPAIRS/SERVICE (E)	\$0	\$0
01.54440.247	UTILITY LABOR/EQUIPMENT (E)	\$100	\$100
01.54440.476	MATERIALS/SUPPLIES (E)	\$6,000	\$6,000
		Exp: \$6,400	Exp: \$6,400

SKATING RINKS**01.55320**

Account	Title	Requested 2026	Current Budget
01.55320.111	SALARIES (E)	\$0	\$0
01.55320.121	WAGES - FULL TIME (E)	\$0	\$0
01.55320.122	OVERTIME - FULL TIME (E)	\$0	\$0
01.55320.125	WAGES - PART TIME/SEASONAL (E)	\$0	\$0
01.55320.241	VEHICLE REPAIR (E)	\$150	\$150
01.55320.451	VEHICLE FUEL (E)	\$500	\$500
01.55320.452	VEHICLE MAINTENANCE (E)	\$400	\$400
01.55320.742	SWEEPER REPLACEMENT/REFILLS (E)	\$1,000	\$1,000
		Exp: \$2,050	Exp: \$2,050

SNOW AND ICE
01.54350

Account	Title	Requested 2026	Current Budget
01.44412	SNOW & ICE CONTROL REVENUE (R)	\$5,500	\$5,500
01.54350.121	WAGES - FULL TIME (E)	\$0	\$0
01.54350.122	OVERTIME - FULL TIME (E)	\$0	\$0
01.54350.125	WAGES - PART TIME/SEASONAL (E)	\$0	\$0
01.54350.247	UTILITY LABOR/EQUIPMENT (E)	\$1,000	\$1,000
01.54350.248	OTHER DEPT. LABOR/EQUIPMENT (E)	\$6,000	\$6,000
01.54350.426	ADVERTISING (E)	\$400	\$400
01.54350.451	VEHICLE FUEL (E)	\$0	\$0
01.54350.482	SAND (E)	\$5,000	\$7,000
01.54350.488	SALT (E)	\$45,000	\$43,000
01.54350.490	MISCELLANEOUS SUP. & EXP. (E)	\$1,000	\$1,000
		Rev: \$5,500	Rev: \$5,500
		Exp: \$58,400	Exp: \$58,400

SOCIAL SECURITY FUND

01.51972

Account	Title	Requested 2026	Current Budget
01.51972.151	SOCIAL SECURITY (E)	\$316,000	\$316,000
01.51972.161	MEDICARE (E)	\$110,000	\$110,000
		Exp: \$426,000	Exp: \$426,000

STREET LIGHTING**01.54420**

Account	Title	Requested 2026	Current Budget
01.44415	STREET LIGHTING REVENUE (R)	\$1,000	\$1,000
01.54420.121	WAGES - FULL TIME (E)	\$0	\$0
01.54420.122	OVERTIME - FULL TIME (E)	\$0	\$0
01.54420.125	WAGES - PART TIME/SEASONAL (E)	\$0	\$0
01.54420.222	ELECTRICITY (E)	\$130,000	\$130,000
01.54420.227	NEW LIGHTS (E)	\$1,000	\$1,000
01.54420.236	REPAIR/CITY OWNED LIGHTS (E)	\$1,000	\$1,000
01.54420.453	PARTS & REPAIR SUPPLIES (E)	\$15,000	\$15,000
01.54420.479	SMALL TOOLS/MISC. EXPENSE (E)	\$1,000	\$1,000
		Rev: \$1,000	Rev: \$1,000
		Exp: \$148,000	Exp: \$148,000

STREET MAINTENANCE**01.54310**

Account	Title	Requested 2026	Current Budget
01.44411	STREET MAINTENANCE REVENUE (R)	\$50,000	\$50,000
01.54310.121	WAGES - FULL TIME (E)	\$0	\$0
01.54310.122	OVERTIME - FULL TIME (E)	\$0	\$0
01.54310.125	WAGES - PART TIME/SEASONAL (E)	\$16,000	\$16,000
01.54310.126	OVERTIME -PART TIME/SEASONAL (E)	\$50	\$50
01.54310.226	CONTRACTUAL REPAIRS/SERVICE (E)	\$3,000	\$3,000
01.54310.233	ROCK CRUSHING (E)	\$0	\$0
01.54310.247	UTILITY LABOR/EQUIPMENT (E)	\$500	\$500
01.54310.248	OTHER DEPT. LABOR/EQUIPMENT (E)	\$0	\$0
01.54310.424	DUES (E)	\$850	\$850
01.54310.439	SCHOOLS & CONFERENCES (E)	\$1,000	\$1,000
01.54310.451	VEHICLE FUEL (E)	\$90,000	\$90,000
01.54310.462	WARNING LIGHT REPAIR (E)	\$0	\$0
01.54310.470	PROPANE/BURNER FUEL (E)	\$250	\$250
01.54310.471	PATCHING/MATL./CRACKFILLER (E)	\$63,000	\$63,000
01.54310.474	CULVERT & BRIDGE REPAIR (E)	\$1,500	\$1,500
01.54310.475	GUARDRAIL/POST MAINTENANCE (E)	\$0	\$0
01.54310.479	SMALL TOOLS/MISC. EXPENSE (E)	\$1,250	\$1,250
01.54310.489	BOULEVARD REPAIR (E)	\$250	\$250
		Rev: \$50,000	Rev: \$50,000
		Exp: \$177,650	Exp: \$177,650

STREET OILING**01.54311**

Account	Title	Requested 2026	Current Budget
01.44418	STREET OILING REVENUE (R)	\$500	\$500
01.54311.121	WAGES - FULL TIME (E)	\$0	\$0
01.54311.122	OVERTIME - FULL TIME (E)	\$0	\$0
01.54311.125	WAGES - PART TIME/SEASONAL (E)	\$1,000	\$1,000
01.54311.126	OVERTIME -PART TIME/SEASONAL (E)	\$0	\$0
01.54311.233	DUNN CO./OILING (E)	\$150,000	\$140,000
01.54311.234	FREIGHT FOR TRAP ROCK (E)	\$0	\$0
01.54311.451	VEHICLE FUEL (E)	\$0	\$0
01.54311.470	PROPANE/BURNER FUEL (E)	\$100	\$100
01.54311.472	TRAP ROCK (E)	\$10,000	\$20,000
01.54311.487	TAR REMOVER (E)	\$0	\$0
		Rev: \$500	Rev: \$500
		Exp: \$161,100	Exp: \$161,100

STREET SIGNS AND MARKINGS**01.54410**

Account	Title	Requested 2026	Current Budget
01.44417	STREET SIGN REVENUE (R)	\$1,000	\$1,000
01.54410.121	WAGES - FULL TIME (E)	\$0	\$0
01.54410.122	OVERTIME - FULL TIME (E)	\$0	\$0
01.54410.125	WAGES - PART TIME/SEASONAL (E)	\$5,000	\$5,000
01.54410.126	OVERTIME -PART TIME/SEASONAL (E)	\$0	\$0
01.54410.226	CONTRACTUAL SERVICES (E)	\$2,000	\$2,000
01.54410.463	REGULATORY SIGNS/FORMS/EXP. (E)	\$12,000	\$7,000
01.54410.464	SIGN POSTS/BRACKETS/PAINT (E)	\$5,000	\$4,000
01.54410.468	STREET MARKING PAINT (E)	\$32,000	\$32,000
01.54410.479	SMALL TOOLS/MISC. EXPENSE (E)	\$500	\$500
		Rev: \$1,000	Rev: \$1,000
		Exp: \$56,500	Exp: \$50,500

TRAFFIC CONTROL
01.54411

Account	Title	Requested 2026	Current Budget
01.44419	TRAFFIC CONTROL REVENUE (R)	\$2,000	\$2,000
01.54411.121	WAGES - FULL TIME (E)	\$0	\$0
01.54411.122	OVERTIME - FULL TIME (E)	\$0	\$0
01.54411.125	WAGES - PART TIME/SEASONAL (E)	\$0	\$0
01.54411.222	ELECTRICITY (E)	\$12,000	\$12,000
01.54411.225	TELEPHONE (E)	\$800	\$800
01.54411.264	EQUIPMENT MAINTENANCE (E)	\$1,500	\$1,500
01.54411.439	SCHOOLS & CONFERENCES (E)	\$0	\$200
01.54411.453	PARTS & REPAIR SUPPLIES (E)	\$4,000	\$4,000
		Rev: \$2,000	Rev: \$2,000
		Exp: \$18,300	Exp: \$18,500

TREASURER
01.51540

Account	Title	Requested 2026	Current Budget
01.51540.111	SALARIES (E)	\$29,323	\$28,469
01.51540.112	OVERTIME (E)	\$0	\$0
01.51540.121	WAGES - FULL TIME (E)	\$50,357	\$56,742
01.51540.122	OVERTIME - FULL TIME (E)	\$700	\$700
01.51540.125	WAGES - PART TIME/SEASONAL (E)	\$0	\$0
01.51540.180	CASH OVER AND SHORT (E)	\$0	\$0
01.51540.210	CONTRACTUAL SERVICE-MANPOWER (E)	\$0	\$0
01.51540.220	CONSULTING SERVICES (E)	\$0	\$0
01.51540.225	TELEPHONE (E)	\$1,500	\$2,000
01.51540.243	OFFICE EQUIP. MAINT CONTRACT (E)	\$2,500	\$3,000
01.51540.267	DUNN CO TAX COLLECTING (E)	\$12,000	\$12,000
01.51540.410	OFFICE SUPPLIES (E)	\$1,000	\$1,000
01.51540.411	POSTAGE (E)	\$1,500	\$1,000
01.51540.412	CUSTOM OFFICE SUPPLIES (E)	\$1,000	\$1,000
01.51540.413	COPIES (E)	\$20	\$20
01.51540.424	DUES (E)	\$500	\$500
01.51540.426	ADVERTISING (E)	\$50	\$50
01.51540.432	VEHICLE ALLOWANCE/MILEAGE (E)	\$400	\$400
01.51540.439	SCHOOLS & CONFERENCES (E)	\$3,000	\$3,000
01.51540.706	CHAIRS (E)	0	0
01.51540.714	COMPUTER PURCHASE/UPDATE (E)	0	0
		Exp: \$103,850	Exp: \$109,881

TREE AND BRUSH CONTROL**01.54430**

Account	Title	Requested 2026	Current Budget
01.54430.111	SALARIES (E)	\$0	\$0
01.54430.121	WAGES - FULL TIME (E)	\$0	\$0
01.54430.122	OVERTIME - FULL TIME (E)	\$0	\$0
01.54430.125	WAGES - PART TIME/SEASONAL (E)	\$4,000	\$3,000
01.54430.126	OVERTIME - PART TIME/SEASONA (E)	\$0	\$0
01.54430.226	CONTRACTUAL REPAIRS/SERVICES (E)	\$2,000	\$0
01.54430.233	MOWING,BRUSHING ETC. (E)	\$0	\$0
01.54430.244	STUMP REMOVAL (E)	\$5,500	\$2,700
01.54430.245	TREE REMOVAL (E)	\$1,500	\$0
01.54430.248	OTHER DEPT LABOR/EQUIP (E)	\$250	\$0
01.54430.320	FORESTRY EXPENSES (E)	\$5,000	\$5,000
01.54430.321	GRANT EXPENSES (E)	\$0	\$0
01.54430.410	OFFICE SUPPLIES (E)	\$100	\$0
01.54430.421	LEGAL PUBLICATIONS (E)	\$200	\$0
01.54430.439	SCHOOLS & CONFERENCES (E)	\$2,000	\$2,000
01.54430.446	UNIFORMS/ACC/PROTECTIVE WEAR (E)	\$500	\$500
01.54430.453	PARTS & REPAIR SUPPLIES (E)	\$500	\$500
01.54430.463	REGULATORY SIGNS/FORMS/EXP. (E)	\$100	\$100
01.54430.479	SMALL TOOLS/MISC. EXPENSE (E)	\$1,040	\$1,000
01.54430.496	REPLACEMENT TREES (E)	\$15,000	\$0
		Exp: \$37,690	Exp: \$14,800

UNCLASSIFIED
01.51979

Account	Title	Requested 2026	Current Budget
01.51979.490	MISCELLANEOUS SUP. & EXP. (E)	\$200	\$200
		Exp: \$200	Exp: \$200

WEATHER WARNING SYSTEM**01.54570**

Account	Title	Requested 2026	Current Budget
01.54570.121	WAGES - FULL TIME (E)	\$0	\$0
01.54570.122	OVERTIME - FULL TIME (E)	\$0	\$0
01.54570.222	ELECTRICITY (E)	\$100	\$100
01.54570.226	CONTRACTUAL REPAIRS/SERVICES (E)	\$2,250	\$2,250
01.54570.248	OTHER DEPT. LABOR/EQUIPMENT (E)	\$0	\$0
01.54570.476	MATERIALS/SUPPLIES (E)	\$200	\$200
		Exp: \$2,550	Exp: \$2,550

WEED CONTROL**01.56130**

Account	Title	Requested 2026	Current Budget
01.44713	WEED CONTROL REVENUE (R)	\$0	\$0
01.56130.111	SALARIES (E)	\$0	\$0
01.56130.121	WAGES - FULL TIME (E)	\$0	\$0
01.56130.122	OVERTIME - FULL TIME (E)	\$0	\$0
01.56130.125	WAGES - PART TIME/SEASONAL (E)	\$0	\$0
01.56130.241	VEHICLE REPAIR (E)	\$100	\$100
01.56130.421	LEGAL PUBLICATIONS (E)	\$250	\$250
01.56130.451	VEHICLE FUEL (E)	\$100	\$100
01.56130.452	VEHICLE MAINTENANCE (E)	\$400	\$400
01.56130.476	MATERIALS/SUPPLIES (E)	\$2,000	\$2,000
		Exp: \$2,850	Exp: \$2,850

WEIGHTS AND MEASURES

01.52460

Account	Title	Requested 2026	Current Budget
01.52460.295	INSPECTION FEES (E)	\$6,750	\$6,750
		Exp: \$6,750	Exp: \$6,750

WORKERS COMPENSATION
01.51960

Account	Title	Requested 2026	Current Budget
01.51960.156	WORKERS COMPENSATION (E)	\$193,537	\$176,000
01.51960.157	CO-INSURANCE (E)	\$1,000	\$1,000
		Exp: \$194,537	Exp: \$177,000



MEMORANDUM

Eric M. Atkinson, Administrator
atkinsone@menomonie-wi.gov
715-232-2221 Ext. 1001

TO: Mayor Knaack and City Council

FROM: Eric Atkinson, Administrator

SUBJECT: Humane Society Services Agreement

DATE: October 29, 2025

ATTACHMENTS: Dunn County Humane Society Services Agreement

Included in your packet for consideration is the annual agreement for animal control services between the Dunn County Humane Society and the City of Menomonie for services between January 1, 2026, through December 31, 2026. The contract rate is \$2.15 per capita for the City of Menomonie. The Department of Administration informed the City of Menomonie that its population was estimated at 16,971. Thus, the City could reasonably expect the cost of services would be \$36,487.65.

The City of Menomonie is required to provide animal control services and has enjoyed a longstanding partnership with the Dunn County Humane Society. City Staff recommends approving the agreement as presented. If the Council supports the agreement, the appropriate action is a ***Motion to Approve the Animal Shelter-Related Agreement with the Dunn County Humane Society for the Period of January 1, 2026, through December 31, 2026, for the Amount of \$36,487.65.*** (roll call vote)



Dunn County Humane Society

♥ promoting the humane treatment of animals ♥

302 Brickyard Road, Menomonie, WI 54751
(715) 232-9790 ♥ www.dunncountyhumanesociety.org

October 19, 2025

Shelter Manager

Harvey Weidman
they/them

Kennel Manager

Jamie Wagner

Volunteer Coordinator

Robyn Larson

**Social Media
Coordinator**

Becca Styer

Board of Directors

Jo Hayes
President

Michele Register
Vice President

Stephanie Kazmarek
Treasurer

Megan Kelly
Secretary

Vicki Cole

Jane Pierzina

Nicole Vandermoss

Rachel Carlsrud

Kat Jones

Nicole Anderson

Nakkiah Stampfli
they/them

To the Board of the City of Menomonie:

Thank you for your continued collaboration with the Dunn County Humane Society's mission to enhance the well-being of all lives in our community. Your partnership ensures we can continue to offer animal stray and impound services, low-cost microchipping, a free Community Pet Pantry, and Trap-Neuter-Return (TNR) programs to your municipality and residents.

Our organization is mission-driven, but the services we provide to municipalities are not solely charitable; they are professional and essential services that support public health and reduce the risks associated with unvaccinated, stray animals. So far this year, we have impounded over 560 lost and stray pets in Dunn County (with a projected yearly total of over 700), cared for 156 surrendered local pets, vaccinated/treated/spayed/neutered/released 175 Community Cats, and reunited 121 lost pets with their original families—including 182 stray/lost pets from your municipality. We ensure these animals are safely housed, medically treated, held for their legal impound period, and reunited with their owners or placed in adoptive homes. As a no-kill shelter, we believe that every animal deserves the chance to receive care, rehabilitation, and the opportunity to find their forever family.

I write to share our updated contract for 2026, running from January 1, 2026 through December 31, 2026. Our per capita rates reflect a slight increase from \$2.09 in 2025 to \$2.15 in 2026, a 3% difference owed to inflation and the rising costs of veterinary care and sheltering services. We remain committed to maximizing every dollar to best serve the interests of both the animals in our care and the residents of Dunn County.

Please find included the 2026 contract for review. To avoid any disruptions to your community services, we kindly ask the signed contract be returned by **December 1, 2025**. If you have any questions, feel free to reach out to me directly.

Thank you again for your ongoing partnership. Together, we are making a lasting impact on the lives of animals and families in your district, and I look forward to continuing this meaningful work with your support in the coming year.

Sincerely,

Harvey Weidman

Shelter Manager

director@dunncountyhumanesociety.org



Dunn County Humane Society

302 Brickyard Road
Menomonie, WI 54751
715-232-9790

City of Menomonie Municipality Contract

January 1, 2026 through December 31, 2026

Agreement

This agreement, made and entered into this First day of January 2026 by and between the **City of Menomonie**, a municipal corporation hereinafter referred to as the "municipality", and the Dunn County Humane Society, Inc., a nonprofit corporation hereinafter referred to as "the society".

Witnesseth

Whereas, the municipality by its council deem it advisable and in the best interest of their citizens to turn over and designate to the society the care, sheltering, and placement of dogs and cats found stray within the boundaries of the municipality. The society will be responsible for the management and operation of a licensed animal shelter and the enforcement of state and local animal laws, as permitted by state laws and local ordinances.

Now, therefore, in consideration of these premises it is mutually agreed between the parties hereto as follows:

Article I. Responsibilities of the Dunn County Humane Society Inc.

The society is hereby designated, employed, assigned, authorized, delegated and empowered to impound all lost, stray or homeless dogs and cats coming into its control as a result of violations of the animal regulations and to place or humanely dispose of such animals. In the furtherance of these obligations, the society shall:

Section 1.01 Manage and Operate an Animal Shelter

- (a) The society will furnish a state-licensed animal shelter facility located at 302 Brickyard Road in the city of Menomonie, Wisconsin.
- (b) The society will maintain proper and legal housing for dogs and cats which come into its custody. The society will service and impound dogs and cats that are potentially adoptable. The society will serve as a referral agency if possible, for animals not mentioned above.
- (c) The society will maintain suitable office hours at the animal shelter for the purpose of transacting business in connection with the duties under this contract and for the purpose of receiving animals or for accepting applications for the redemption of impounded animals.
- (d) The society shall appoint competent and qualified agents for the carrying out of the responsibilities under this contract who shall be responsible to the elected officers of the society's board of directors.
- (e) The society shall provide proper food, water, shelter and other humane treatment for such animals while they are in the society's possession and until adopted or otherwise humanely disposed of.
- (f) The society will cooperate with the appropriate health department or law enforcement officers by following procedures required by any ordinance concerning persons or animals bitten by an animal at the society's shelter.

- (g) The society will serve as a centralized animal "lost and found" facility for persons within Dunn County.
- (h) The society shall retain all fees for animals reclaimed by their owners during impoundment and shall retain all fees for animals adopted by patrons. This includes, but is not limited to, all fees provided for in Chapter 174 of Wisconsin Statutes.

Section 1.02 Medical Attention

- (a) The society shall provide an animal with immediate veterinary medical attention if necessary. Each animal is veterinarian inspected as soon as possible and/or as applicable by law, vaccinated, tested for common diseases, de-wormed and spayed or neutered if age and health appropriate. If the animal's owner is able to be identified all expenses incurred for daily boarding and veterinary medical care shall be the responsibility of the pet owner.

Section 1.03 Rabies Quarantine

- (a) The society will not accept animals requiring quarantine where the owner is known at time of impound (aka seized animals or animals-at-large that are identified at time of capture). All animals where the owner is known, requiring quarantine shall be referred to an appropriate veterinary clinic. The known owner will be responsible for all charges with said veterinary clinic.
- (b) The society will accept animals requiring quarantine where the owner is not known at time of impound (aka strays or animals-at-large that are not identified at time of capture). The society will make appropriate arrangements to complete the legal observation period and be responsible for all charges associated with the quarantine that are not covered by other appropriate agencies.
 - (i) If an owner comes forward during the quarantine period, the animal will need to be claimed, fees paid by the owner, and the quarantine completed at an appropriate veterinary clinic. The society will work with law enforcement to ensure this transition occurs and proper documentation and procedures are followed.
 - (ii) If no owner comes forward during the quarantine period, The society will complete the entire quarantine period and work with law enforcement and the health department to ensure a complete and accurate documentation of the incident per applicable laws.
- (c) The society will cooperate with all appropriate agencies by following procedures required by any ordinance concerning persons or animals bitten by animals in the municipality. This includes notification, documentation, and record-keeping to the health department.

Section 1.04 Collection of Fees & Record-keeping

- (a) The society will collect all impoundment, boarding and adoption fees and shall keep proper financial records to account for same. The society will permit the municipality, at all reasonable times, to inspect and audit such records and shall make such reports of monies available when requested in writing.
- (b) The society shall keep full and accurate records of all animals taken into custody and impoundment, showing the date, place, reason, and manner whereby animals were

brought into custody with a description of the animal and a record of its final disposition and shall make such reports of such records available when requested in writing.

Section 1.05 Assume Responsibility for Owner and Agent Acts

- (a) The society shall at its own cost and expense, carry insurance for the benefit of and to protect itself against all claims, demands, causes of action or judgments, and from all expenses that may be incurred in investigating or resisting the same. The society shall, at its own cost and expense, cause to be bonded, all its agents, who in the exercise of their duties, collect and have custody of public monies.

Section 1.06 Contract Not Assignable

- (a) The society shall not have the right, authority, or power to sell, mortgage, or assign this contract or the powers granted to it without the prior consent of the municipality.

Article II. Responsibilities of the Municipality In compliance with the terms and conditions of this contract, the municipality shall:

Section 2.01 Supply all Licenses

- (a) The municipality shall purchase and supply to the public all such pet licenses, certificates, numbered (metallic) tags, and receipt forms as shall be required by the state or county in carrying out of its responsibility under law.

Section 2.02 Animal Control and Rescue of Animals

- (a) The municipality is responsible for animal control training and services within their boundaries as specified in Chapter 174 of Wisconsin Statutes.
- (b) The municipality shall be responsible for the search and rescue of any covered injured animal or any covered animal which is trapped or is otherwise unnaturally restrained. The municipality shall be responsible for transporting such animals to the society's shelter in a humane manner.
- (c) The municipality shall be responsible for transporting all lost, stray, or homeless dogs and cats found within their jurisdiction to the society.
- (d) In the event of an owner arrest involving an animal within municipal jurisdiction, law enforcement for the municipality shall provide clear documentation regarding the animal and its owner, including a clear timeline for the expected claim of the animal. The law enforcement agency responsible for the owner arrest shall coordinate directly with the owner for the timely claim of that animal. If the owner cannot reclaim the animal within five (5) days, the law enforcement agency responsible for the arrest shall liaise with the owner to ensure completion of a legal surrender. Due to limited resources, all potential surrenders must be approved by the society prior to any promises or agreements being made to the owner.
- (e) Any seizure of animals in excess of quantity of 10 shall be construed as a large scale influx, and shall not be the sole financial and physical responsibility of the shelter. The municipality will be required to assist in the financial and medical care and placement of the animals.
- (f) If municipality officials must deliver animals to the society outside of regular business hours, the municipality agrees that no member of the public shall be allowed access to the shelter facility without approval by society staff.

- (g) The municipality further agrees to never release or distribute the personal contact information of any society personnel to the public and agrees to protect the privacy and safety of society personnel.

Section 2.03 Issuance of Fines

- (a) The municipality is responsible for the issuance of fines within their jurisdiction and the collection thereof.

Section 2.04 Method of Payment, How Computed

- (a) The one-year contract payment shall be computed on a per capita rate based on the human population estimated in the municipality to be served.
- (b) The one-year contract shall be computed at a rate of \$2.15 per capita for 2026.
- (c) It is understood and agreed that the contract sum shall be paid annually or quarterly with payments due upon receipt of the society's statement.

Estimated 2026 cost to the municipality:

Contract rate of **\$2.15** per capita of **16,754*** City of Menomonie residents = *yearly total of \$36,021.10* or quarterly total of **\$9,005.28**

**population total subject to change per October 2025 final estimates from The Wisconsin Department of Administration*

Article III. Contract Length

Section 3.01 It is mutually understood and agreed by the parties hereto that this agreement shall continue in effect for one year from the date hereof. However, it is fully agreed that during the contract period, this contract may be terminated by either party upon 90 days written notice to the other of an intention to terminate this agreement or enter into a new agreement.

Section 3.02 It is mutually understood and agreed to by the parties hereto that the municipality will defend this contract with all due and proper diligence should it be challenged by any action in law.

In witness whereof, the parties hereto have signed these presents and affixed their seals the day and year first above written.

City of Menomonie Representative

Date



10/14/2025

Shelter Manager, Dunn County Humane Society

Date



MEMORANDUM

David Schofield, Director of Public Works
dschofield@menomonie-wi.gov
715-232-2221 Ext.1020

TO: Mayor Knaack & City Council

FROM: David Schofield, Director of Public Works

SUBJECT: Proposed Ordinance 2025-10 – Rezoning of Certain Lands Along 4th Avenue NE

DATE: November 3, 2025 City Council Meeting

Bridge to Hope, Inc. has submitted the attached Request for Rezoning from Limited Multiple Family Residential District (R-2) to Multiple Family Residential District (R-3) for lands along 4th Avenue NE.

Bridge to Hope, Inc. has proposed to construct a new ground mounted solar panel system. City Staff determined that the existing Bridge to Hope campus is spread across two parcels in two different zoning districts. To address this discrepancy, Bridge to Hope has submitted the attached Request for Rezone and a certified survey map.

City Staff and Atty. Ludeman have prepared Proposed Ordinance 2025-10 which, if adopted, would complete the proposed rezoning. If the City Council is willing to consider this Rezoning Ordinance, the appropriate motions would be:

- ***Introduce Proposed Ordinance 2025-10, an Ordinance Rezoning Certain Lands along 4th Avenue NE from Limited Multiple Family Residential District (R-2) to Multiple Family Residential District (R-3) (no vote).***
- ***Refer Proposed Ordinance 2025-10, an Ordinance Rezoning Certain Lands along 4th Avenue NE from Limited Multiple Family Residential District (R-2) to Multiple Family Residential District (R-3) to the Plan Commission for Review and Recommendation (simple majority vote).***

If these motions are approved, this matter would be reviewed at the November 10, 2025 Plan Commission meeting and brought back to the December 1, 2025 City Council meeting, during which a public hearing will be held.

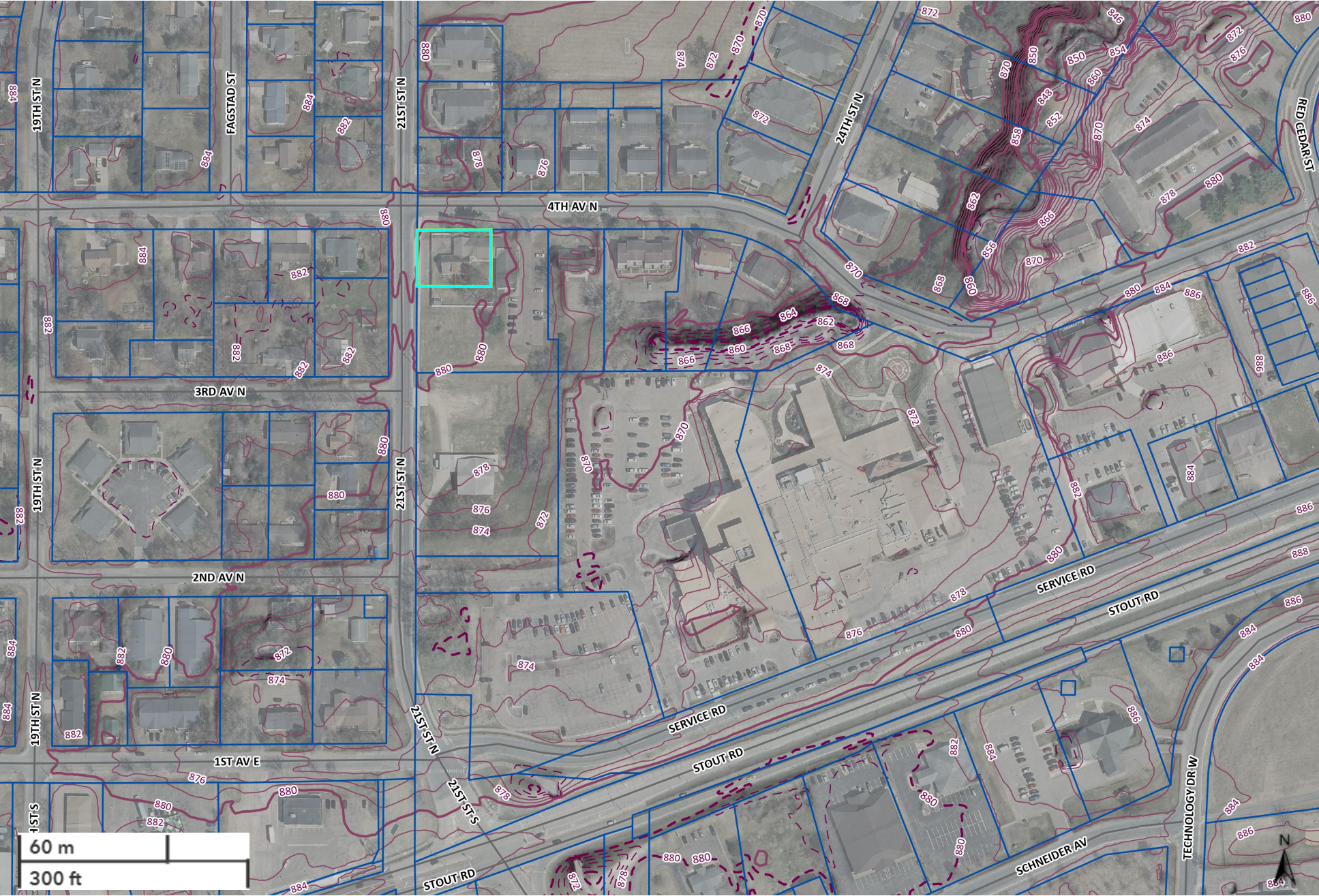
Attachments:

- Location Map
- Request for Rezoning
- Proposed Ordinance 2025-10

Bridge to Hope Rezone

4th Avenue NE

Created by: DAS



The Bridge to Hope Inc

2110 4th Ave N

Menomonie, WI 54751

mollym@thebridgetohope.org

(715) 235-9074

10-23-2025

David Schofield

Director of Public Works

City of Menomonie

800 Wilson Ave

Menomonie, WI 54751

Subject: Rezoning Application for Parcel # 1725122813251200003

Dear City of Menomonie,

I am writing to formally request consideration for the rezoning of the property located at Parcel # 1725122813251200003 from R-2 zoning to R-3 zoning. This request is intended to unify the zoning for The Bridge to Hope's parcels

Enclosed with this letter are the completed Request for Rezoning Application, \$250 Application Fee, Legal Description of Rezone Parcel and Exhibit showing rezone parcel to assist in your review. I welcome the opportunity to discuss this proposal further and address any questions during the review process.

Sincerely,

The Bridge to Hope

DATE: 10/23/2025

REQUEST FOR REZONING



NAME: The Bridge to Hope Inc

ADDRESS: 2110 4th Ave N, Menomonie, WI 54751

TELEPHONE NUMBER: (715) 235-9074

EMAIL ADDRESS: mollym@thebridgetohope.org

PROPERTY OWNER IF DIFFERENT THAN ABOVE: n/a

LOCATION OF PROPERTY YOU ARE REQUESTING TO BE REZONED (ATTACH MAP):

Parcel # 1725122813251200003

EXACT LEGAL DESCRIPTION OF PROPERTY:

See Attached

CURRENT ZONING: R-2

PROPOSED ZONING: R-3

PROPOSED USE OF PROPERTY (ATTACH SITE PLAN):

Continue existing use. The request to rezone is to have the entire campus under the same zoning.

Emily Patterson
Applicant's Signature

NON-REFUNDABLE FEE: \$250

Receipt # _____ Account - 01.44733 (02)

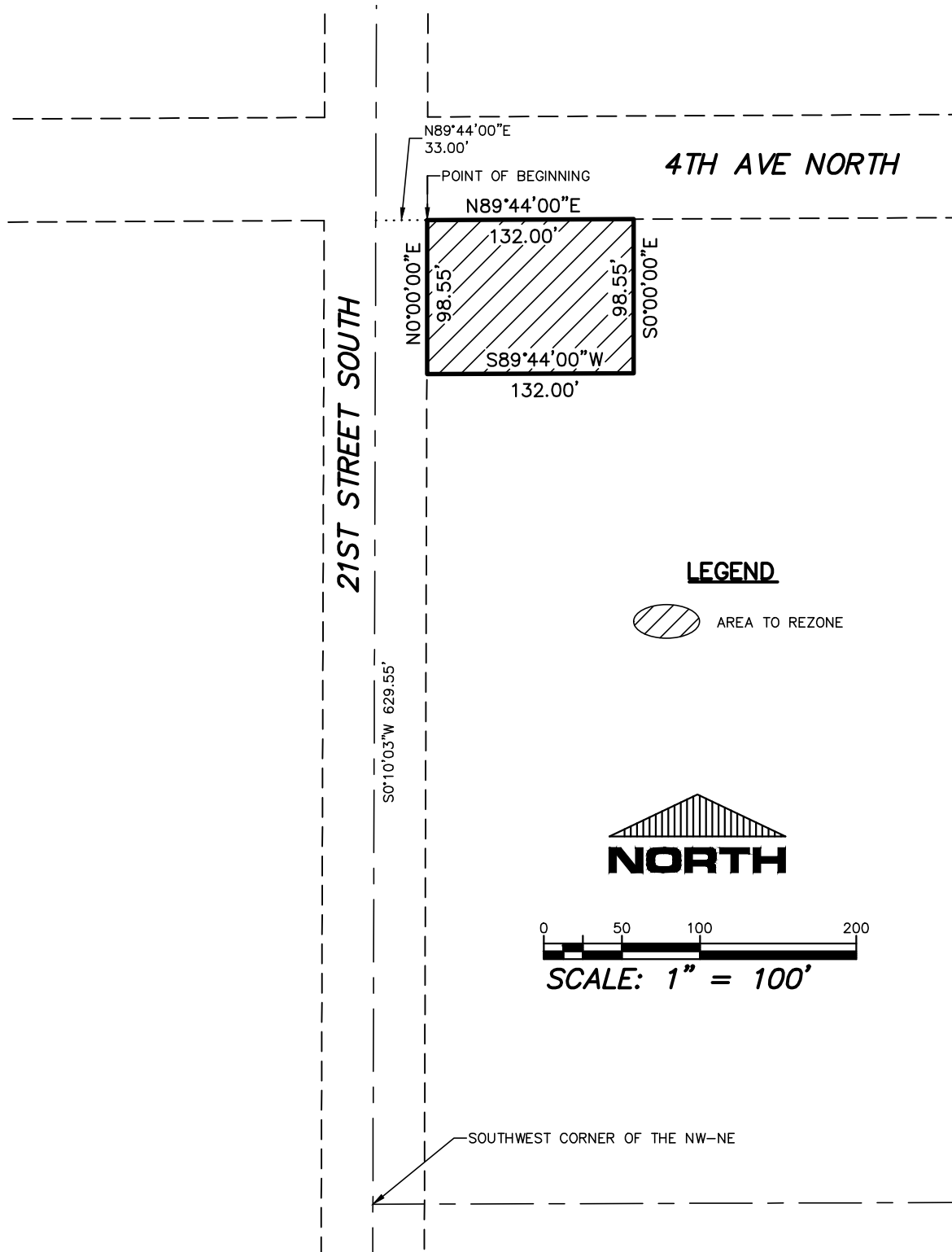
To City Council: _____

To Plan Commission: _____

Publication Dates: _____

Real Property Description:

A part of the Northwest Quarter (NW ¼) of the Northeast Quarter (NE ¼) of Section Twenty-five (25), Township Twenty-eight (28) North, Range Thirteen (13) West, City of Menomonie, Dunn County, Wisconsin, being further described as follows: Commencing at the Southwest corner of said Northwest Quarter (NW ¼) of Northeast Quarter (NE ¼); thence North along the West line thereof, 629.55 feet; thence North 89°44' East, 33.0 feet to the point of beginning of the parcel hereby described; thence continuing North 89° 44' West, 132 feet; thence South 98.55 feet; thence South 89° 44' West, 132 feet; thence North 98.55 feet to the point of beginning.



REZONE EXHIBIT

2110 4TH AVENUE NORTH
MENOMONIE, WI 54751

1725122813251200004

4TH AV N

2110

1725122813251200003

2202

1725122813251200019

1725122813251200002

1725122813251200001

21ST ST N

ORDINANCE 2025-10 OF THE ORDINANCES FOR THE CITY OF MENOMONIE FOR 2025.

An ordinance changing the boundaries of certain districts under the Zoning Ordinance of the City of Menomonie.

THE COMMON COUNCIL OF THE CITY OF MENOMONIE DO ORDAIN AS FOLLOWS:

Section 1. The district boundaries as shown on "District Map, City of Menomonie, Wisconsin," dated April 5, 1971, as amended, are hereby amended and changed as follows:

A part of the Northwest Quarter (NW ¼) of the Northeast Quarter (NE ¼) of Section Twenty-five (25), Township Twenty-eight (28) North, Range Thirteen (13) West, City of Menomonie, Dunn County, Wisconsin, being further described as follows:

Commencing at the Southwest corner of said Northwest Quarter (NW ¼) of Northeast Quarter (NE ¼); thence North along the West line thereof, 629.55 feet; thence North 89°44' East, 33.0 feet to the point of beginning of the parcel hereby described; thence continuing North 89° 44' West, 132 feet; thence South 98.55 feet; thence South 89° 44' West, 132 feet; thence North 98.55 feet to the point of beginning.

Be and hereby is changed from **Limited Multiple Family Residential District (R-2)** to **Multiple Family Residential District (R-3)**.

Section 2. This ordinance shall take effect upon the date of publication as provided in Section 62.11(4)(a), Wisconsin Statutes.

INTRODUCED _____	APPROVED THIS _____ DAY
FIRST READING _____	OF _____, 2025
SECOND READING _____	_____
	MAYOR, Randy Knaack
PASSED _____	
PUBLISHED _____	SUBMITTED BY:
ATTEST _____	_____
CITY CLERK, Catherine Martin	ALDERPERSON



MEMORANDUM

David Schofield, Director of Public Works
dschofield@menomonie-wi.gov
715-232-2221 Ext.1020

TO: Mayor Knaack & City Council

FROM: David Schofield, Director of Public Works

SUBJECT: Subdivision Improvements Ordinance Amendment

DATE: November 3, 2025 City Council Meeting

City Staff recently noted that the City Code 14-5-2-C-5 contains antiquated requirements for street improvements in new subdivisions which conflict with other portions of City Code.

City Staff recommend amending City Code 14-5-2-C-5 to:

5. Streets: Streets shall be a minimum of thirty-two (32) feet wide (as measured from the face of curb to the face of curb), with twelve (12) inches of granular subbase, eight (8) inches of crushed aggregate base, three (3) inches of hot mix asphalt pavement, and twenty-four (24) inch wide mountable or barrier curb and gutter. Ribbon curbs with roadside ditches are not acceptable.

If the City Council is willing to consider Proposed Ordinance 2025-11, the appropriate motions would be:

- ***Introduce Proposed Ordinance 2025-11, an Ordinance amending portions of Title 14, Chapter 5, Section 2 Subdivision Regulations Streets and Utilities*** (no vote),
- ***Refer Proposed Ordinance 2025-11, an Ordinance amending portions of Title 14, Chapter 5, Section 2 Subdivision Regulations Streets and Utilities, to the Plan Commission for Review and Recommendation*** (simple majority).

If these motions are approved, Proposed Ordinance 2025-11 would be reviewed at the November 10 Plan Commission meeting and the December 1 City Council meeting, which will include a public hearing.

Attachments:

- Proposed Ordinance 2025-11

14-3-4: FINAL PLAT:

A. General Requirements:

1. The final plat shall conform, as applicable, to the approved preliminary plat, to sections 236.20 and 236.21, Wisconsin statutes, and to other applicable ordinances and state laws.
2. The plat shall be submitted for certification of those agencies having the authority to object to the plat, as provided in section 236.12, Wisconsin statutes.
3. Three (3) copies of the final plat and other required information shall be submitted to the city plan commission within six (6) months of preliminary plat approval, unless this requirement is waived by the plan commission.
4. The plan commission shall refer the final plat with its recommendations to the common council within thirty (30) days of its submission, unless this time is extended by the common council.
5. Final plats shall be accompanied by additional information required by the city including construction plans of all improvements to be installed by the subdivider.
6. Information shall be submitted at least ten (10) workdays prior to the regular meeting of the common council at which they may be considered.
7. The common council shall approve or reject the final plat within sixty (60) days of its submission, unless the time is extended by agreement with the subdivider.
8. Following approval, final plats shall be recorded in accordance with the requirements of section 236.25, Wisconsin statutes.

B. Methods Of Financing:

1. No final plat for the subdivision of land in the city, or within an area for which an annexation petition has been filed, shall be approved by the common council until the subdivider has made arrangements to install required improvements, as provided under subsection B2 of this section. In this section, "required improvements" means street improvements, including curb and gutter, water facilities, sanitary sewer facilities and storm drainage facilities.

2. Required improvements may be provided in one of the following ways at the discretion of the city:

a. By entering into a developer's agreement, suitable for recording in the office of the Dunn County register of deeds, with the city before the final plat is submitted for approval, whereby subdivider agrees to install the required improvements. The subdivider shall file with said agreement a bond meeting the approval of the city attorney or a certified check or letter of credit, the choice of the guarantee being at the discretion of the city, in an amount equal to the estimate of cost of said improvements as prepared by the city engineer. Such bond, check or letter of credit shall constitute a guarantee that such improvements will be completed by the subdivider not later than three (3) years from the date of recording of the plat. It shall constitute a further guarantee that all obligations to subcontractors for work on the development are satisfied. The agreement will provide for the subdivider to install the improvements, including engineering and inspection costs reimbursed to the city by the subdivider, the same to be guaranteed as provided herein.

All contractors and subcontractors who are to be engaged in construction or improvements on dedicated street rights of way shall be designated as qualified for such work by the city engineer.

b. Installation by the city subject to payments by the subdivider as provided in subsections B2b(1), B2b(2) and B2b(3) of this section. The city may choose this option if the developer demonstrates to the common council the financial ability to reimburse the city for the installation of improvements by providing to the city sufficient financial guarantee, marketing plan, feasibility study,

14-5-2: STREETS AND UTILITIES:

A. Installation Procedure: Before the final plat of a subdivision located within the city limits or within an area for which an annexation petition has been filed will be approved, the subdivider shall complete one of the following alternative procedures with respect to the installation of water facilities, sanitary sewers, street grading and surfacing, and other required improvements:

1. Install such street grading, surfacing and utility improvements in accordance with plans developed by the city and pay the cost of engineering, legal, administration and inspection by the city prior to approval of the subdivision.
2. Enter into a contract with the city agreeing to install such improvements within a time schedule set by the plan commission and either file a bond or deposit a certified check with the city clerk, to guarantee such installations within such time. Such bond or certified check must be approved by the city attorney and shall be in an amount equal to the total estimated cost of the improvements, including inspection charges. The construction shall conform to a time schedule which shall not exceed five (5) years. The installation shall be in accordance with plans developed by the city. The developer shall pay the costs of engineering, legal, administration and inspection.
3. Petition the city clerk for installation of required improvements in accordance with the applicable city special assessment policy for installation of improvements and waive rights to notice and hearing for special assessments. This procedure for installation of improvements may be used only when approved by the common council following recommendation of the plan commission.

When special assessment procedure is used, the subdivider shall furnish evidence and security as required by the city to ensure payment of levied assessments including deposits and/or bonds.

B. Improvement Cost Sharing:

1. If any improvement is installed which benefits lands beyond the boundaries of the subdivision, the city may make provision for causing a portion of the cost of the improvement, representing the benefit to lands beyond the boundaries of the subdivision, to be assessed against the same and such portions of the whole cost of said improvements as will represent the benefit to the property within the subdivision.
2. When the proposed subdivision is not adjacent to existing utilities, the developer may request that the connecting utilities be installed by the city with costs assessed to benefitted properties. If the area between the subdivision and existing utilities is not developed, the city may require the installation of connecting utilities as part of required improvements in the subdivision with no participation by other properties. If assessment of benefits is not currently determined feasible, the subdivider may enter into an agreement with the city stating that the assessable costs of the utilities be refunded to the subdivider when benefitted properties are subdivided or connected to utilities. The agreement shall be consistent with the rules of the Wisconsin public service commission.

C. Improvements Required:

1. Water Supply: When a proposed subdivision is located adjacent to or reasonably near the existing service area of a public water system, water lines shall be extended and service connections shall be stubbed to the property line of each lot. Fire hydrants shall also be provided. The city shall determine whether public water supply to the subdivision is feasible.
2. Sanitary Sewer: When a subdivision is located in an area which can be served by public sewer, sanitary sewer mains and laterals shall be installed so that each lot is adequately served. The city shall determine whether the subdivision can be served by public sewer.
3. Storm Drainage: A drainage system that will adequately drain surface water runoff within the subdivision shall be provided including ditches, culverts, easements and piping if required.
4. Utilities:

a. The subdivider shall make necessary arrangements and pay assessable costs and fees for the installation of adequate electrical power and telephone within the subdivision. A copy of agreements for utility installation shall be submitted to the city for approval.

b. Electric distribution lines, telephone and telegraph lines, community antenna television cables, and services constructed within the subdivision shall be buried underground, unless the common council shall specifically find after study and recommendation by the plan commission that the placing of utilities underground would not be compatible or feasible within the subdivision.

5. Streets: Streets shall be graded to full width and roadways graded to subgrade according to plans developed by the city. After installation of water and sewer facilities, roadways shall be surfaced with six inches (6") of three-fourths inch ($3/4$ ") maximum size crushed gravel or lime rock and an asphalt seal coat in accordance with city specifications.

6. Public Access: Public access to waterways shall be graded and surfaced as a public street.

7. Streetlights:

a. The subdivider shall make necessary arrangements and pay costs and fees for the installation of adequate street lighting within the subdivision. Streetlights shall be installed at street intersections and at other locations designated by the city. Streetlight wires shall be consistent with electrical distribution wiring in the subdivision. Where underground wiring is installed the streetlight wires shall be underground.

b. The type of pole and fixture shall comply with standards set by the city. Fixtures shall be high pressure sodium or mercury vapor and provide a minimum of six thousand (6,000) mean lumens. Fixture height shall be approximately thirty feet (30').

c. Ornamental lighting may be installed if approved by the city.

D. Improvements Required; Extraterritorial Area: Improvements shall be installed as required by applicable city and county ordinances and regulations. (1975 Code Ch. 22 § VI)

ORDINANCE 2025 - 11 OF THE ORDINANCES FOR THE CITY OF MENOMONIE FOR 2025.

An ordinance amending Title 14, Chapter 5, Section 2. C. 5. of the City Code.

THE COMMON COUNCIL OF THE CITY OF MENOMONIE DO ORDAIN AS FOLLOWS:

Section 1. Section 14-5-2 C. 5. of the City Code is hereby amended in its entirety to read as follows:

5. Streets: Streets shall be a minimum of thirty-two feet (32') wide (as measured from the face of curb to the face of curb), with twelve inches (12") of granular subbase, eight inches (8") of crushed aggregate base, three inches (3") of hot mix asphalt pavement, and twenty-four inch (24") wide mountable or barrier curb and gutter. Ribbon curbs with roadside ditches are prohibited.

Section 2. This ordinance shall take effect upon the date of publication as provided in Section 62.11(4)(a), Wisconsin Statutes.

INTRODUCED _____

APPROVED THIS _____ DAY

FIRST READING _____

OF _____, 2025

SECOND READING _____

MAYOR, Randy Knaack

PASSED _____

PUBLISHED _____

SUBMITTED BY:

ATTEST _____

CITY CLERK, Catherine Martin

ALDERPERSON



MEMORANDUM

David Schofield, Director of Public Works
dschofield@menomonie-wi.gov
715-232-2221 Ext.1020

TO: Mayor Knaack & City Council

FROM: David Schofield, Director of Public Works

SUBJECT: Off Street Parking Ordinance Amendment

DATE: November 3, 2025 City Council Meeting

City Staff recently noted that the City Code 10-4-7-C contains antiquated requirements for off street parking. For example, the code refers to “dust free surfacing”, a term which is never defined.

City Staff recommend amending City Code 10-4-7-C as shown in Proposed Ordinance 2025-12.

If the City Council is willing to consider Proposed Ordinance 2025-12, the appropriate motions would be:

- ***Introduce Proposed Ordinance 2025-12, an Ordinance amending portions of Title 10, Chapter 4, Section 7 Off Street Parking*** (no vote),
- ***Refer Proposed Ordinance 2025-12, an Ordinance amending portions of Title 10, Chapter 4, Section 7 Off Street Parking, to the Plan Commission for Review and Recommendation*** (simple majority).

If these motions are approved, Proposed Ordinance 2025-12 would be reviewed at the November 10 Plan Commission meeting and the December 1 City Council meeting, which will include a public hearing.

Attachments:

- Proposed Ordinance 2025-12

ORDINANCE 2025 - 12 OF THE ORDINANCES FOR THE CITY OF MENOMONIE FOR 2025.

An ordinance amending Title 10, Chapter 4, Section 7 Off Street Parking.

THE COMMON COUNCIL OF THE CITY OF MENOMONIE DO ORDAIN AS FOLLOWS:

Section 1. Section 10-4-7-C of the City Code is hereby amended in its entirety to read as follows:

C. Supplemental Parking And Loading Space Requirements:

1. Each parking space shall be a minimum size of nine feet (9') wide by eighteen feet (18') long exclusive of aisles, driveways, and walks, and shall not include any portion of a street or alley, including its right-of-way.
2. Each parking space shall be directly accessible from an access aisle or from a street or alley.
3. Access aisles shall be a minimum of twenty-four feet (24') wide, shall connect to a street or alley, and shall include a ten foot (10') long turnaround extension at dead ends.
4. Required parking spaces for dwellings, trailer coaches, mobile homes, motels, autocourts, and auto camps shall be located on the same premises as the use served. For other uses, where this would be unreasonable or an unnecessary hardship, the board of appeals may approve the location of a portion of the required stalls on other nearby property.
5. Required parking spaces provided on a lot or in a building shall be kept clear of other uses and obstructions to parking.
6. All parking spaces shall be graded and drained.
7. All parking spaces in parking lots containing three (3) or more spaces shall be surfaced with concrete or hot mix asphalt.
8. All parking spaces in parking lots containing less than three (3) parking spaces shall be surfaced with concrete, hot mix asphalt, or crushed aggregate base.
9. All parking lots containing three (3) or more spaces shall be surrounded by six inch (6") tall barrier curb and gutter except at entrances from a street or alley, curb cuts for walkways, and curb cuts for drainage.

Section 2. This ordinance shall take effect upon the date of publication as provided in Section 62.11(4)(a), Wisconsin Statutes.

INTRODUCED _____

FIRST READING _____

SECOND READING _____

PASSED _____

PUBLISHED _____

ATTEST _____

CITY CLERK, Catherine Martin

APPROVED THIS _____ DAY

OF _____, 2025

MAYOR, Randy Knaack

SUBMITTED BY:

ALDERPERSON



MEMORANDUM

David Schofield, Director of Public Works
dschofield@menomonie-wi.gov
715-232-2221 Ext.1020

TO: Mayor Knaack & City Council

FROM: David Schofield, Director of Public Works

SUBJECT: Site Lighting Ordinance Creation

DATE: November 3, 2025 City Council Meeting

City Staff recently noted that the City Code does not address site lighting, except in the Neighborhood Office (B-4) District.

City Staff recommend creating City Code 10-4-11 Site Lighting as shown in Proposed Ordinance 2025-13.

If the City Council is willing to consider Proposed Ordinance 2025-13, the appropriate motions would be:

- ***Introduce Proposed Ordinance 2025-13, an Ordinance creating Title 10, Chapter 4, Section 11 Site Lighting*** (no vote),
- ***Refer Proposed Ordinance 2025-13, an Ordinance creating Title 10, Chapter 4, Section 11 Site Lighting, to the Plan Commission for Review and Recommendation*** (simple majority).

If these motions are approved, Proposed Ordinance 2025-13 would be reviewed at the November 10 Plan Commission meeting and the December 1 City Council meeting, which will include a public hearing.

Attachments:

- Proposed Ordinance 2025-13

ORDINANCE 2025 - 13 OF THE ORDINANCES FOR THE CITY OF MENOMONIE FOR 2025.

An ordinance creating Title 10, Chapter 4, Section 11, Site Lighting.

THE COMMON COUNCIL OF THE CITY OF MENOMONIE DO ORDAIN AS FOLLOWS:

Section 1. Section 10-4-11 of the City Code is hereby created to read as follows:

10-4-11: SITE LIGHTING:

- A. Site lighting, including pole-mounted, building-mounted, and ground-mounted light fixtures used to illuminate driveways, parking areas, loading areas, walkways and buildings shall be downlit/cut off (horizontal).
- B. Site lighting light fixtures must be equipped with lenses, hoods, or other devices which concentrate the illumination upon driveways, loading areas, walkways, and buildings.
- C. A photometric plan shall be provided for any project which includes installation of new site lighting or modification of existing site lighting. Photometric plans shall show:
 1. Property lines;
 2. Proposed site conditions including, but not limited to, driveways, parking areas, loading areas, walkways, and buildings;
 3. Proposed light fixtures including model, location, and mounting height; and
 4. Light distribution upon the site and at least ten feet (10') beyond the property line in a grid, and measured by footcandles, rounded to the nearest one-tenth (0.1) of a footcandle.
- D. Light distribution shall not exceed one-half (0.5) footcandle ten feet (10') beyond the property line, except at driveway entrances.
- E. Exemptions: The following are exempt from this Section:
 1. Site lighting on any lot that is zoned for, and used as, one-family or two-family residential.
 2. Site lighting which existed prior to the effective date of this Ordinance, except if the existing site lighting is modified.
 3. Flagpole lighting.
 4. Landscape lighting of less than five hundred (500) lumens per fixture.
 5. Street lighting.
 6. Traffic signals.
 7. Outdoor sport field lighting (including, but not limited to, baseball fields, softball fields, soccer fields, football fields, outdoor pools, basketball courts, tennis courts, and pickleball courts).
 8. Building entrance and/or exit lighting required by Building Code.
 9. Airport lighting.
 10. City-owned security lighting.
 11. Illuminated signs permitted under Title 9, Chapter 6, of the City Code.
- F. Applicability: The requirements of this Section shall pertain to all zoning districts, except as specifically exempted above.

Section 2. This ordinance shall take effect upon the date of publication as provided in Section 62.11(4)(a), Wisconsin Statutes.

INTRODUCED _____

FIRST READING _____

SECOND READING _____

PASSED _____

PUBLISHED _____

ATTEST _____

CITY CLERK, Catherine Martin

APPROVED THIS _____ DAY

OF _____, 2025

MAYOR, Randy Knaack

SUBMITTED BY:

ALDERPERSON



MEMORANDUM

David Schofield, Director of Public Works
dschofield@menomonie-wi.gov
715-232-2221 Ext.1020

TO: Mayor Knaack & City Council

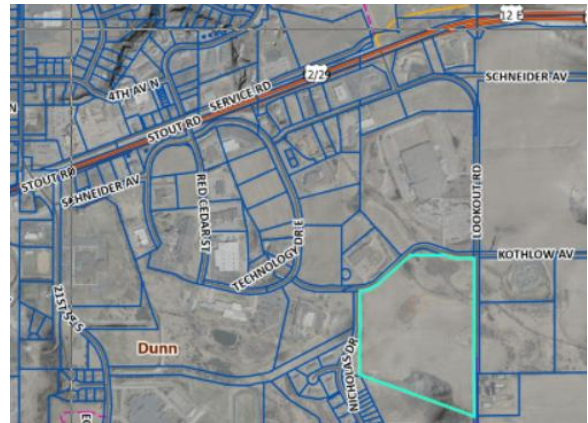
FROM: David Schofield, Director of Public Works

SUBJECT: Affordable Housing RFSOQ

DATE: November 3, 2025 City Council Meeting

The City of Menomonie owns a 41 acre parcel bounded by Nicholas Drive, Kothlow Avenue and Lookout Road near the Stout Technology Park as shown on the map to the right.

On August 18, the City Council approved release of a Request for Statements of Qualifications (RFSOQ) for an Affordable Housing Development upon the property. The RFSOQ was sent to ten (10) local developers on August 21 and noticed in the newspaper on September 3 and September 10.



On October 3, the City received one (1) Statement of Qualification (SOQ), from team of C&M Home Builders & Real Estate (C&M) and Capital Investment Partners, LLC (CapVest). This team recently delivered the Estover Terrace subdivision on 11th Avenue E. and 18th Street SE. A copy of their SOQ is attached hereto.

Due to the limited response, City Staff spoke with two of the non-responding developers to see what changes would entice them to respond. They both indicated that they would prefer to develop multiple-family rental units rather than single family homes for sale.

City staff recommend revising and reissuing the Affordable Housing Development RFSOQ at a later date. If the City Council concurs, the appropriate motion would be to **Reject the Affordable Housing Development Statement of Qualification** (simple majority).

STATEMENT OF QUALIFICATIONS

Affordable Housing Development – City of Menomonie, WI

C&M Home Builders & Real Estate • Capital Investment Partners, LLC

October 3, 2025

1. Cover Letter

David Schofield, P.E.
Director of Public Works
City of Menomonie
800 Wilson Avenue
Menomonie, WI 54751

Dear Mr. Schofield and Members of the Ad Hoc Housing Committee,

On behalf of C&M Home Builders & Real Estate (C&M) and Capital Investment Partners, LLC (CIP), we are pleased to submit our Statement of Qualifications for the Affordable Housing Development opportunity located on Lot 1 of Certified Survey Map #4967.

Both of our organizations share the City of Menomonie's vision: to create a high-quality, sustainable, affordable owner-occupied and multifamily housing community that fosters neighborhood character, community amenities, and long-term homeowner investment. With decades of combined experience in Western Wisconsin—and a proven track record of working with the City of Menomonie—we are uniquely positioned to bring this project from vision to reality.

We welcome the opportunity to partner with the City on this community that will not only deliver affordability, but will also establish a model for sustainable, community-oriented homeownership in the Chippewa Valley.

Sincerely,

Cody Filipczak & Molly Reijo – Principals, C&M Home Builders & Real Estate
Bill Albright, Trevor Bohland, & Paul Madsen – Principals, Capital Investment Partners, LLC

2. Developer Team & Key Principals

C&M Home Builders & Real Estate

Founded in 2005 by Cody Filipczak and Molly Reijo, C&M has built over 1,500 single-family and twin homes across the Chippewa Valley, including 39 units in Menomonie since 2021. C&M is recognized for delivering quality, affordable homes with durable construction and modern layouts.

In 2024, Cody launched The Cove, an 87-lot manufactured housing community in Eau Claire. Though successful, it revealed financing barriers for HUD homes without land ownership. This experience led C&M to pivot toward CrossMod housing to combine affordability with financing accessibility.

Capital Investment Partners, LLC

Capital Investment Partners, LLC was founded in 2007 by William (Bill) Albright and Paul Madsen, and joined by Trevor Bohland in 2019. The company has developed, constructed, and managed over 300 housing units in Menomonie. Projects include the downtown Cobblestone Hotel and Estover Terrace, both supported by City partnerships through TIF. CapVest manages over 1,400 multifamily units and constructs an average of 100 new units annually.

The leadership team brings broad expertise:

- Bill Albright: 23+ years in construction/real estate, oversight of more than \$475 million in projects nationally.
- Trevor Bohland: CEO with 24 years in banking, former President/CEO of United Bank.
- Paul Madsen: Co-founder, entrepreneur, and President of RainMaster Lawn Systems.

3. Experience in Menomonie & Western Wisconsin

C&M has delivered 39 homes in Menomonie since 2021. CapVest has completed several Menomonie projects, including the Cobblestone Hotel and Estover Terrace, both involving successful partnerships with the City. Together, the team has extensive experience with the region's housing needs, municipal processes, and affordability challenges.

4. Experience with Project Pillars

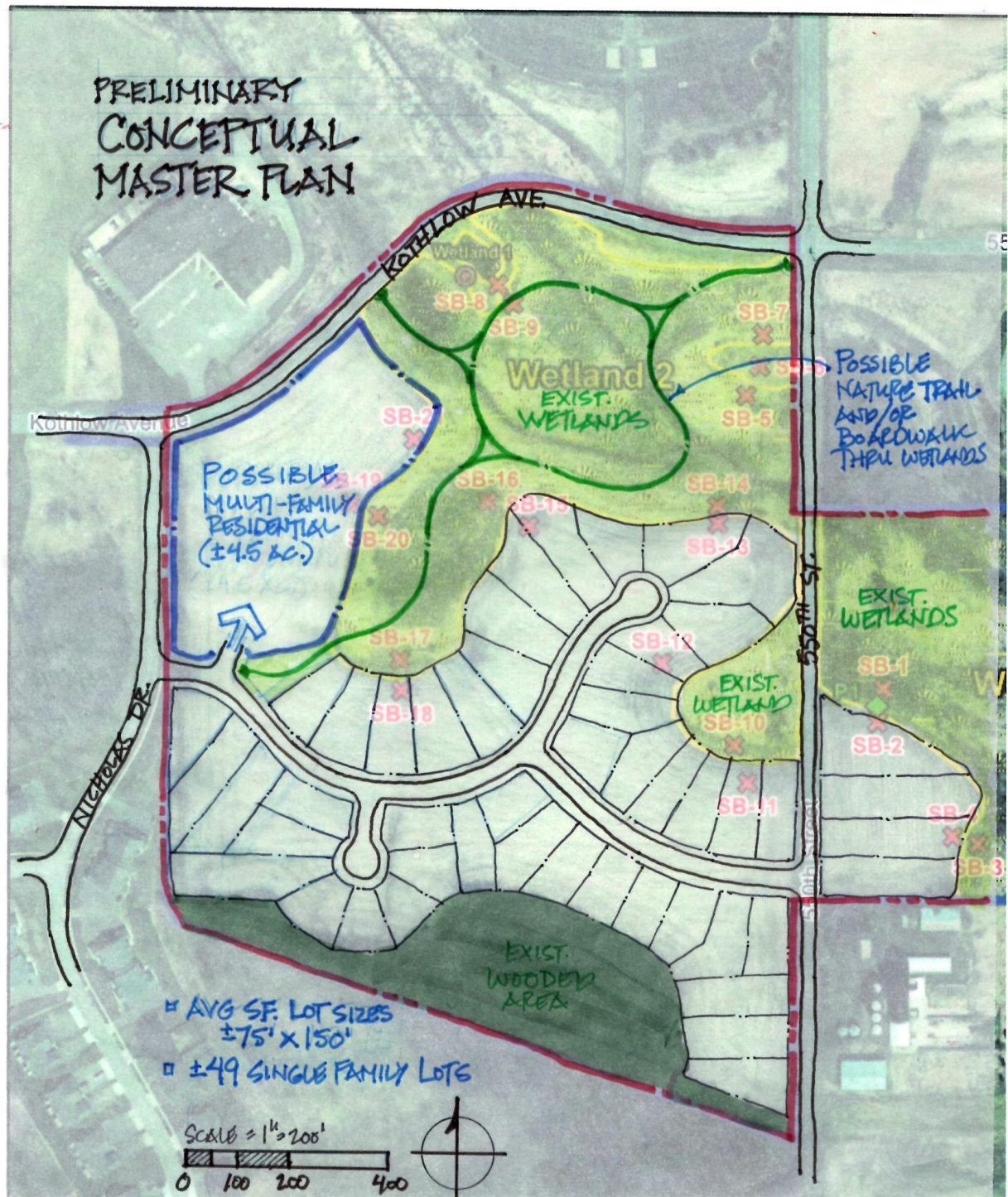
Affordable: C&M has consistently delivered homes targeted to workforce and first-time buyers. Our CrossMod strategy maintains affordability while enabling conventional mortgage financing.

Community-Oriented: Past projects emphasize walkability, streetscapes, porches, and trails. The proposed plan includes trails, tree-lined streets, and green space.

Sustainable: Both companies have experience with HOA structures, restrictive covenants, and energy-efficient construction practices.

Owner-Occupied: C&M specializes in owner-occupied models. The CrossMod approach ensures permanence, mortgage financing access, and long-term neighborhood stability.

5. Conceptual Layout (Preliminary)



Our Preliminary Conceptual Master Plan illustrates an early vision for Lot 1 of CSM #4967. This plan is conceptual only and will be refined in collaboration with the City of Menomonie.

The current plan features:

- Approximately 49 single-family lots, each averaging 75' x 150'.
- Approximately 4.5 acres of multi-family residential.
- Tree-lined streets, sidewalks, and front-porch design elements.
- Preservation of wetlands and wooded areas, with walking trails and the potential for a nature trail or boardwalk.
- Homes priced for households at or below 80% of Area Median Income.

This preliminary concept reflects the City's Project Pillars while maintaining flexibility for final design and permitting.

6. Development Timeline & Readiness

The development team is prepared to meet the City's outlined schedule:

- Option agreement by December 31, 2025.
- Land sale and start of construction by September 1, 2026.
- Completion of all residential units will be subject to market demand & absorption.

C&M and Capital Investment Partners have the organizational capacity, financial strength, and established trade partners to deliver this project on schedule.

7. Conclusion & Contacts

The partnership of C&M and Capital Investment Partners combines proven local development experience, financial capacity, and a commitment to affordability and sustainability. Together, we are ready to partner with the City of Menomonie to deliver a transformative new housing community.

Primary Contacts:

- C&M Home Builders & Real Estate — Cody Filipczak & Molly Reijo
- Capital Investment Partners, LLC — Bill Albright / Trevor Bohland / Paul Madsen

Appendix – Project Portfolio

Briar Hill – Eau Claire, WI (2015–2019)



29 single-family home development, urban setting in Eau Claire with wooded lots and shared greenspace.

Trillium – Eau Claire, WI (2016–2020)



42 single-family and commercial development, semi-rural south of Eau Claire with wooded lots, a community park, and walking trails.

ClubView – Altoona, WI (2013–2022)



149 single-family and twin home development with walking trails and shared greenspace.

Hillcrest - Altoona, WI (2019-2025)



122 single-family, multi-family, and commercial development with community parks, walking trails, and an HOA.

Creekside – Fall Creek, WI (2023–Present)



87 single-family and twin home development featuring community greenspace and owner-occupied housing starting under \$300,000.

CapVest Project Portfolio



- The first units became available in September 2022
- 88 units in total
- Central playground and dog park

- Mix of 1 & 2 bedroom units
- Garages available
- Amenities include fitness center, dog wash, bike maintenance station, and more





West Fifth Townhomes

New Richmond, WI

- The first units became available in April 2023
- 48 units in total
- Mix of 1, 2 & 3 bedroom units with attached garages





Estover Terrace

Menomonie, WI

30-acre development
Features 6 single family homes,
14 twin homes, 136 multi-family units
and a 6+ acre community park

Becca to fwd insurance closer to event date

City of Menomonie

City Clerk's Office

800 Wilson Ave., Menomonie, WI 54751

(Phone: 715-232-2187; Fax: 715-235-0888; E-mail: clauersdorf@menomonie-wi.gov)

Special Event

Instructions: Complete all questions, indicating N/A where non-applicable. Return to the City Clerk at the above address at least 60 days prior to the event.

Are you representing an organization sponsoring the event? No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> (list information below)		Is the organization non-profit? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
Organization's Name:	Downtown Menomonie		
Organization's Address:	503 Broadway Street S. STE #20, Menomonie, WI		
Organization's Phone:	(715)279-8502 (Fax)	(E-mail)	director@downtownmenomonie.org
Purpose of Event: Holiday Parade		Type of Event: Parade	

Event Organizer's Name:	Becca Schoenborn		
Event Organizer's Address:	503 Broadway Street S. STE #20, Menomonie, WI		
Event Organizer's Phone:	(home)	(work)	(715)279-8502 (E-mail) director@downtownmenomonie.org

Name of Event: Winter Daze Parade		Type of Event: Parade	
Location of Event: Downtown Menomonie		Date of Event: 12/11/25	Rain date: N/A
Time of Event:	Start: 4:00PM	Finish: 8:00PM	
Time on Site:	Start: Noon	Finish: (include set-up and clean-up time) 9:00PM	
Total Number of Anticipated Attendees: (include event organizers, staff, volunteers and spectators) 7000	City of Menomonie Support Staff Requested? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes		
	Police: <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Number: 5	
	Roads: <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Number: 3	
	Other: (Specify) <input type="checkbox"/> No <input type="checkbox"/> Yes	Number:	

Are street(s) to be closed? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, if so list (If less than entire length, indicate by street number where to begin and end)	Entire length? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Check here if City Road <input type="checkbox"/> (attach approval from City of Menomonie)	1. 4th Street E (Wilson Ave to Main) Main Street E (4th St. E to Broadway) Broadway (Main St to 10th Ave during parade) 10th Ave E (Broadway St to 6th St. E)
	Entire length? <input type="checkbox"/> Yes <input type="checkbox"/> No Check here if County Road <input type="checkbox"/> (attach approval from Dunn County)	2.

What provisions are being made for traffic and parking? (Be sure to note traffic flow and parking sites on your site plan) Attach additional sheets if necessary.

Downtown Menomonie will work with parking enforcement to notify cars in advance and tow as needed.
Traffic will be rerouted to Crescent.

What provisions are being made for crowd control and security? Attach additional sheets if necessary.

Downtown Menomonie works closely with Menomonie Police Department for this event to provide security and crowd control throughout event. Officers will be on-site during the event as well.

What provisions are being made for First Aid and Fire Emergency? (Be sure to show locations of emergency services on your site plan.)

First aid kit available on-site + Fire Station one block away.

What provisions are being made for additional restrooms, port-a-potty facilities? (Be sure to show locations of restrooms and port-a-potty facilities on your site plan.)

Port-a-potties will be rented and placed throughout event area.

What provisions are being made for collection and removal of litter and recycling generated by the event? (Be sure garbage /recycling receptacles or dumpsters are shown on your site plan.)

Volunteers will clean up following event and we have a relationship with the City of Menomonie for trash removal and UW-Stout for recycling removal.

Are vendors, information tables, or volunteer groups a part of your event? ☐ No ☒ Yes If yes, please explain.

Volunteers are utilized for cleanup after the parade.

Certificate of Insurance or Surety Bond Information ☐ No ☒ Yes, attach a copy

The applicant is responsible for obtaining any additional permits required by the municipality in conjunction with this event. Contact individual departments to obtain applications.

Check all that apply:

CITY CLERK PERMITS 715-232-2180	PARK AND RECREATION PERMITS 715-232-1664	FIRE DEPARTMENT PERMITS 715-232-2414
<input type="checkbox"/> Temporary Beer/Wine <input type="checkbox"/> Amplified Sound Permit <input type="checkbox"/> _____	<input type="checkbox"/> Park Facility Use <input type="checkbox"/> Shelter Reservations <input type="checkbox"/> Beer Keg Permit	<input checked="" type="checkbox"/> Fireworks/Pyrotechnics <input checked="" type="checkbox"/> Grills/Open Burning <input type="checkbox"/> Tents (900 sq.ft. or greater or anything less with sides requires permit)

POLICE DEPARTMENT PERMITS 715-232-2198	DUNN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT 715-232-2388	PUBLIC WORKS
<input checked="" type="checkbox"/> Traffic Control Officers <input type="checkbox"/> Criminal History Check	<input type="checkbox"/> Temporary Food Permit	<input type="checkbox"/> Race/Map Review

By signing this application, applicant acknowledges that the issuance of a special event permit does not obligate or require the City of Menomonie to provide City services, equipment or personnel in support of the event.

Signature:

Becca Schoenborn

Print Name:

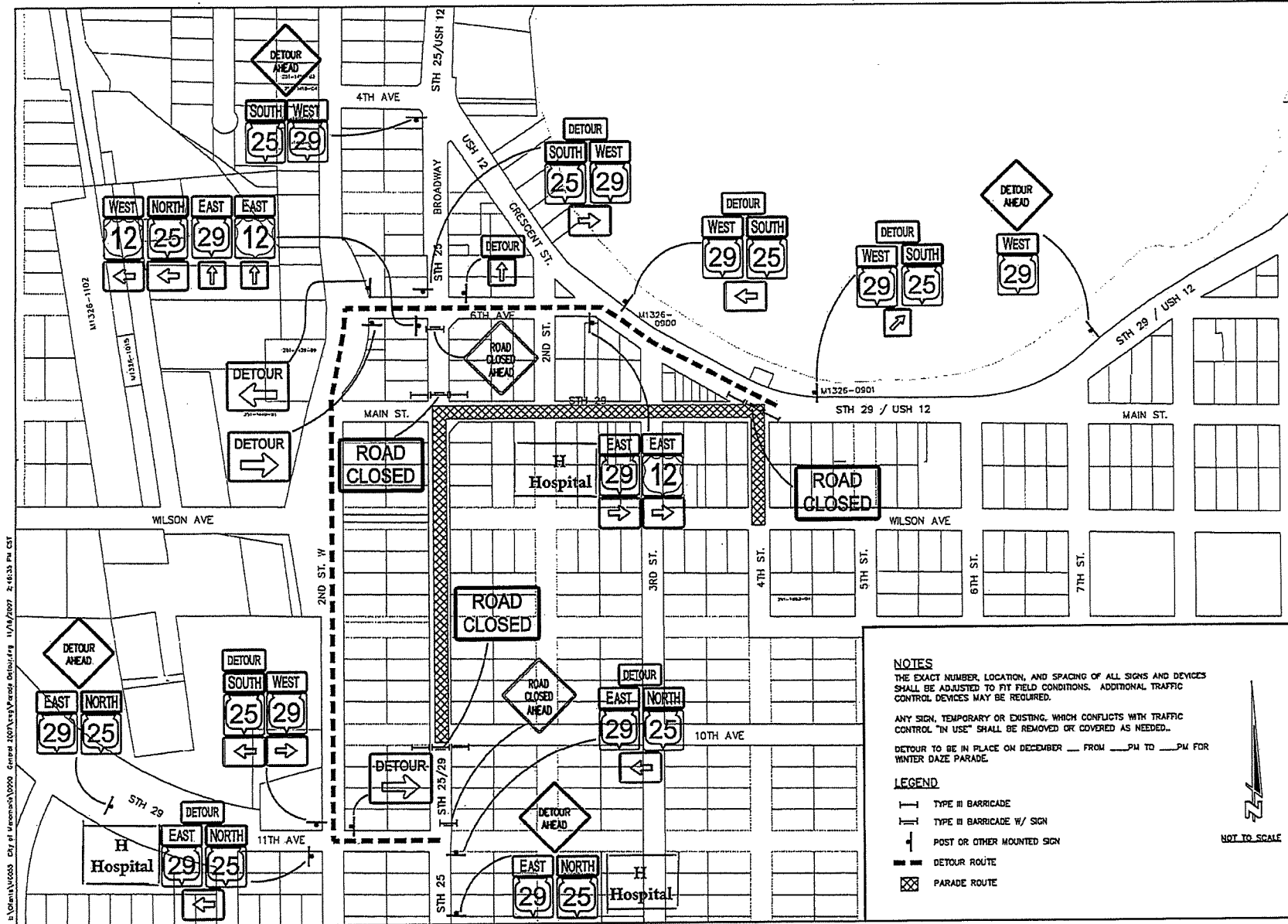
Becca Schoenborn

Affiliation with Applicant (if applicable):

Executive Director of Downtown Menomonie

Date:

10/22/25



JOB NO. W0055-000	
SHEET NO.	
DRAWN BY B.M.	
CHECKED BY B.M.	
DATE NOVEMBER 2007	
REVISIONS	
NOTED BY menobase.dwg	
DRAWING FILE Parade Detour.dwg	

Cedar Corporation <small>201 Wilson Avenue Menomonie, Wisconsin 54751</small>	CITY OF MENOMONIE WINTER DAZE PARADE MENOMONIE, WISCONSIN TRAFFIC CONTROL DETOUR SHEET NO. <div style="text-align: center; font-size: 1.2em;">1 of 1</div>
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I:\Users\W0055 - City of Menomonie\W0055 - Central 1007\City\Parade Detour.dwg 11/14/2007 2:43:38 PM CST

NOV 3, 2025 COUNCIL CLAIMS

<u>2025 Claims</u>	<u>Description</u>	<u>Total Invoice</u>	<u>Amt Overdrawn</u>
24-7 TELCOM	MAYOR - TELEPHONE	\$2,122.73	\$27.89
CITY TREASURER	SEWER UTILITY - WATER & SEWER	\$39,126.02	\$7,582.32
EO JOHNSON	FIRE - OFFICE EQUIP. MAINT CONTRACT	\$63.00	\$63.00
PRIMADATA	WATER UTILITY - POSTAGE	\$556.51	\$139.12
MACQUEEN EQUIPMENT INC	SEWER UTILITY - MAINT OF COL SYSTEM - MATERIALS/SUPPLIES	\$425.28	\$195.79
NCL OF WISCONSIN INC	SEWER UTILITY - LAB OPER. SUPPLIES & EXPENSE - LAB CHEMICALS & SUP	\$571.94	\$571.94
WELD RILEY	ATTORNEY - LEGAL COUNSEL; MAYOR- CONSULTING SERVICES	\$22,586.00	\$4,050.00

Total \$65,451.48 \$12,630.06

<u>Parking Utility Claims 2025</u>	<u>Description</u>	<u>Total Invoice</u>	
CITY TREASURER	PARKING-WATER & SEWER CHGS	\$39,126.02	\$468.75

Total \$39,126.02 \$468.75

**Revised

10/28/2025



CITY OF MENOMONIE COUNCIL MEETING

LICENSES – November 3, 2025

LICENSE YEAR – 2025-2026

TEMPORARY CLASS “B” BEER LICENSE & “CLASS B” WINE LICENSE:

Menomonie Public Library Foundation – 600 Wolske Bay Road

- 11/08/2025, Foundation Annual Donor Appreciation Event