



CITY OF MENOMONIE COUNCIL MEETING AGENDA

Menomonie City Hall
800 Wilson Avenue
1st Floor, City Council Chambers
7:00pm
Monday – December 15, 2025

Pledge of Allegiance

1. Roll Call
2. Approval of Minutes
3. Public Comments (agenda items only).
4. Old Business:
 - a) Proposed Ordinance 2025-12, an Ordinance amending portions of Section 10-4-7 Off Street Parking – discussion, possible waiver of second reading and possible adoption.
 - b) Proposed Ordinance 2025-13, an Ordinance creating Section 10-4-11 Site Lighting – discussion, possible waiver of second reading and possible adoption.
5. New Business:
 - a) Proposed collective bargaining agreement with the MPPA Local 45 and the City of Menomonie for January 1, 2025, through December 31, 2026 – discussion and possible action.
 - b) Proposed 2026 Water Utility operating budget – discussion and possible action.
 - c) Proposed 2026 Wastewater Utility operating budget – discussion and possible action.
 - d) Proposed 2026 Storm Water Utility operating budget – discussion and possible action.
 - e) Proposed 2026 Solid Waste Utility operating budget – discussion and possible action.
 - f) Proposed 2026 Tax Increment Financing Districts operating budgets – discussion and possible action.
 - g) Proposed 2026 Construction Fund capital budget – discussion and possible action.

- h) Resolution 2025-19, a Resolution Setting the Spring 2026 Primary Election date to be Tuesday February 17, 2026 – discussion and possible action.
 - i) Consider Appointment of 2026/2027 Election Inspectors – discussion and possible action.
 - j) Consider Mayoral Appointment of Rebecca Thacker to Bicycle and Pedestrian Advisory Committee – discussion and possible action.
 - k) Update regarding Well #9 Project – discussion only (no action).
- 6. Budget Transfers
 - 7. Mayor’s Report
 - 8. Communications and Miscellaneous Business
 - 9. Claims
 - 10. Licenses
 - a) Normal license list – discussion and possible action
 - 11. Adjourn

“PUBLIC ACCESS”

NOTE: Members of the public may view City Council meetings via Zoom Teleconference / Video Conference or over the internet by going to <https://zoom.us/join> (URL for Zoom meeting), or by calling 1 312 626 6799. The Access Code for the meeting is **882 4550 6096**. Please note this is for viewing purposes ONLY. If you wish to participate, you must appear in person at the meeting.

NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. For additional information or to request the service, contact the City Clerk or the City Administrator at 715-232-2221.



CITY OF MENOMONIE COUNCIL MEETING

STAFF COMMENTS

Monday – December 15, 2025

2. Approval of Minutes

Draft minutes from the City Council Meeting on December 1, 2025, are enclosed. If the Council concurs, the appropriate motion would be ***Approve the Minutes from the December 1, 2025, City Council Meeting*** (simple majority).

4. Old Business

- a) Enclosed is Proposed Ordinance 2025-12, an Ordinance amending portions of Section 10-4-7 Off Street Parking and a memorandum regarding the same. Public Works Director Schofield will be on hand to answer Council questions. If the City Council concurs with the proposed modifications, the appropriate motions would be:
 - i) ***Waive the second reading Proposed Ordinance 2025-12, an Ordinance amending portions of Section 10-4-7 Off Street Parking*** (simple majority).
 - ii) ***Adopt Proposed Ordinance 2025-12, an Ordinance amending portions of Section 10-4-7 Off Street Parking*** (simple majority).
- b) Enclosed is Proposed Ordinance 2025-13, an Ordinance creating Section 10-4-11 Site Lighting and a memorandum regarding the same. Public Works Director Schofield will be on hand to answer Council questions. If the City Council concurs with the proposed modifications, the appropriate motions would be:
 - i) ***Waive the second reading Proposed Ordinance 2025-13, an Ordinance creating Title 10, Chapter 4, Section 11 Site Lighting*** (simple majority)
 - ii) ***Waive the first reading Proposed Ordinance 2025-13, an Ordinance creating Title 10, Chapter 4, Section 11 Site Lighting*** (simple majority).



CITY OF MENOMONIE COUNCIL MEETING

STAFF COMMENTS

Monday – December 15, 2025

5. New Business

- a) Enclosed is the proposed Collective Bargaining Agreement between the MPPA Local 45 and the City of Menomonie for January 1, 2025 through December 31, 2026 and a memorandum regarding the same. Police Chief Hollister will be on hand to answer Council questions. If the City Council concurs, the appropriate motion would be ***Approve the proposed Collective Bargaining Agreement between the MPPA Local 45 and the City of Menomonie for January 1, 2025 through December 31, 2026, as presented*** (roll call vote).
- b) Enclosed is the proposed 2026 Water Utility operating budget. Public Works Director Schofield and Water Utility Superintendent Hoyt will be on hand to answer any Council questions. If the City Council concurs with the proposed budget, the appropriate motion would be ***Approve the Proposed 2026 Water Utility Operating Budget, as presented*** (roll call vote).
- c) Enclosed is the proposed 2026 Wastewater Utility operating budget. Public Works Director Schofield and Water Utility Superintendent Sterk will be on hand to answer any Council questions. If the City Council concurs with the proposed budget, the appropriate motion would be ***Approve the Proposed 2026 Wastewater Utility Operating Budget, as presented*** (roll call vote).
- d) Enclosed is the proposed 2026 Storm Water Utility operating budget. Public Works Director Schofield and Environmental Services Coordinator Hines will be on hand to answer any Council questions. If the City Council concurs with the proposed budget, the appropriate motion would be ***Approve the Proposed 2026 Storm Water Utility Operating Budget, as presented*** (roll call vote).



CITY OF MENOMONIE COUNCIL MEETING

STAFF COMMENTS

Monday – December 15, 2025

- e) Enclosed is the proposed 2026 Solid Waste Utility operating budget. Public Works Director Schofield and Environmental Services Coordinator Hines will be on hand to answer any Council questions. If the City Council concurs with the proposed budget, the appropriate motion would be ***Approve the Proposed 2026 Solid Waste Utility Operating Budget, as presented*** (roll call vote).
- f) Enclosed are the proposed 2026 Tax Increment Financing District operating budgets. City Administrator Atkinson and Public Works Director Schofield will be on hand to answer any Council questions. If the City Council concurs with the proposed budget, the appropriate motion would be ***Approve the Proposed 2026 Tax Increment Financing District operating budgets for TIDs #13, #14, #15, #16, #17, #18 and #19, as presented*** (roll call vote).
- g) Enclosed is the proposed 2026 Construction Fund capital budget. City Administrator Atkinson and Public Works Director Schofield will be on hand to answer any Council questions. If the City Council concurs with the proposed budget, the appropriate motion would be ***Approve the Proposed 2026 Construction Fund capital budget, as presented*** (roll call vote).
- h) Enclosed is proposed Resolution 2025-19, a Resolution setting the Spring 2026 Primary Election date to be Tuesday February 17, 2026. City Clerk Martin will be on hand to answer Council questions. If the City Council concurs, the appropriate motion would be ***Approve Resolution 2025-19, as Resolution Setting the Spring 2026 Primary Election Date to be Tuesday February 17, 2026*** (simple majority).
- i) Enclosed is a memorandum regarding appointment of 2026/2027 Election Inspectors. The proposed list will be distributed at the meeting. City Clerk Martin will be on hand to answer Council questions. If the City Council concurs, the appropriate motion would be ***Approve the appointment of the 2026/2027 Election Inspector list, as presented*** (simple majority).



CITY OF MENOMONIE COUNCIL MEETING

STAFF COMMENTS

Monday – December 15, 2025

- j) Mayor Knaack recommends appointing Rebecca Thacker as a new member to the Bicycle and Pedestrian Advisory Committee. A brief bio is attached. If the City Council concurs, the appropriate motion would be to **Approve the Mayoral Appointment of Rebecca Thacker to the Bicycle and Pedestrian Advisory Committee** (simple majority).
- k) Enclosed is a memorandum regarding the Well #9 Project. Public Works Director Schofield and Water Utility Superintendent Hoyt will be on hand to answer Council questions. This item is for discussion only. No action is needed.

6. Budget Transfers

As of this writing, no budget transfer requests have been received.

If any additional budget transfers are identified, a revised list will be distributed before the meeting. In that case, the appropriate motion would be **Approve the Revised Budget Transfers, as presented** (roll call vote).

8. Communications

A copy of the Press Release regarding the land sale to SPA Properties / Amazon is enclosed.

A Special City Council meeting will be held on Monday December 22, 2025 at 7pm to confer with legal counsel.



CITY OF MENOMONIE COUNCIL MEETING

STAFF COMMENTS

Monday – December 15, 2025

9. Claims

The Claims list is enclosed in the packet. If Council has questions about any particular claim(s), please let City Administrator Atkinson know. If the City Council supports paying the claims, the appropriate motion would be ***Approve the Claims List, as Presented*** (roll call vote).

If any additional claims are identified, a revised list will be distributed before the meeting. In that case, the appropriate motion would be ***Approve the Revised Claims List as Presented*** (roll call vote).

10. Licenses

The Normal License List is enclosed in the packet. If the City Council supports issuance of these licenses, the appropriate motion would be ***Approve the Normal License List, as presented*** (simple majority).

If any additional license applications are received, a revised list will be distributed before the meeting. In that case, the appropriate motion would be ***Approve the Revised Normal License List, as presented*** (simple majority).



CITY OF MENOMONIE COUNCIL MEETING

OFFICIAL COUNCIL PROCEEDINGS

A regular meeting of the City Council of the City of Menomonie, Dunn County, Wisconsin, was held in open session on, December 1, 2025, and called to order by Mayor Knaack at 7:00 p.m. in the City Council Chambers. The following members were present: Luther, Crowe, Sutherland, Yonko, Pickard, Schwebs, Gentz, Solberg, Erdman and Sommerfeld. Brennan was absent.

MOTION made by Erdman, seconded by Pickard, and carried unanimously to approve the minutes of the November 17, 2025, council meeting.

Brennan arrived at 7:04pm.

PUBLIC HEARING – Proposed Ordinance 2025-10 Rezoning. Molly Mooridian, Executive Director of Bridge to Hope, spoke in support of the rezoning.

PUBLIC HEARING – Proposed Ordinance 2025-11 Subdivision Improvements. No comments received.

PUBLIC HEARING – Proposed Ordinance 2025-12 Off Street Parking. No comments received.

PUBLIC HEARING – Proposed Ordinance 2025-12 Site Lighting. No comments received.

PUBLIC COMMENTS – Bruce Trimble spoke in regards to agenda item 6 (a), and suggested that the City should be friendly to development of new industries. Douglas Buck, of Quarles & Brady LLP, representing Balloonist, LLC, spoke in opposition to agenda item 6 (a) and encouraged city council to adopt a resolution authorizing the city staff to reengage with Balloonist in its discussions for a potential development agreement for the data center project.

ORDINANCE – MOTION was made by Brennan, seconded by Erdman, and carried to waive the first reading of Proposed Ordinance 2025-10 an Ordinance rezoning certain lands along 4th Avenue NE from Limited Multiple Family Residential District (R-2) to Multiple Family Residential District (R-3). MOTION was made by Pickard, seconded by Yonko, and carried to waive the second reading of Proposed Ordinance 2025-10. MOTION was made by Brennan, seconded by Crowe, and carried unanimously to ADOPT Ordinance 2025-10.

ORDINANCE – MOTION was made by Brennan, seconded by Erdman, and carried to waive the first reading of Proposed Ordinance 2025-11, an Ordinance amending portions of Section 14-5-2 relating to Subdivision Improvements. MOTION was made by Erdman, seconded by Brennan, and carried to waive the second reading of Proposed Ordinance 2025-11. MOTION was made by Crowe, seconded by Brennan and carried unanimously to ADOPT Ordinance 2025-11.

MOTION was made by Luther, seconded by Sutherland, and carried unanimously to Modify Paragraphs 7, 8 and 9 of Proposed Ordinance 2025-12 to change the threshold to eight (8) parking stalls before paving and curbing is required. MOTION was made by Luther, seconded by Sutherland, and carried unanimously to waive the first reading of Proposed Ordinance 2025-12, an Ordinance amending portions of Section 10-4-7 Off Street Parking.

MOTION was made by Solberg, seconded by Pickard, and carried unanimously to Modify Paragraph A of Proposed Ordinance 2025-13 to add “and have a maximum corrected color temperature of 4,000 Kelvin.” MOTION was made by Pickard, seconded by Sutherland, and carried unanimously to Modify Paragraph E of Proposed Ordinance 2025-13 to add “12. Decorative holiday lighting.” MOTION was made by Crowe, seconded by Sutherland, and carried unanimously to waive the first reading of Proposed Ordinance 2025-13, an Ordinance creating Title 10, Chapter 4, Section 11 Site Lighting.

ORDINANCE – MOTION to INTRODUCE Proposed Ordinance 2026-01, an Ordinance amending portions of Title 10 of the City Code with respect to warehouse definition, data center definition and creation of Data Center Industrial (I-4) District with the following modifications: “10-23-2. C. shall be revised to “. . . there shall be a side yard setback . . .”; 10-23-2. D. shall be revised to “. . . there shall be a rear yard setback . . .” was made by Luther. MOTION was made by Luther, seconded by Pickard, and carried to refer Proposed Ordinance 2026-01, an Ordinance amending portions of Title 10 of the City Code with respect to warehouse definition, data center definition and creation of Data Center Industrial (I-4) District to the Plan Commission for Review and Recommendation. Ayes (10): Luther, Crowe, Yonko, Pickard, Schwebs, Gentz, Solberg, Brennan, Erdman, and Sommerfeld; Noes (1): Sutherland.

MOTION made by Crowe, seconded by Schwebs, and carried unanimously on roll call vote to approve the Proposed Grant Application with Dunn County to Wisconsin Department of Military Affairs for Daily Use Radio Grant Program and the local share not to exceed \$100,000.

BUDGET TRANSFERS – NONE

MAYOR’S REPORT – The Mayor announced that the lights are on at Wolske Bay, and there is space and availability for corporate displays. The Mayor also shared that the Winterdaze Parade will be on December 11, 2025 at 6:30pm.

COMMUNICATIONS AND MISCELLANEOUS BUSINESS – Alderperson Erdman was pleased to see that the Community Services Department was well prepared after the snow storm and had their large snow blowers out clearing the streets downtown. Alderperson Brennan shared that the Winterlude Market will be taking place this weekend, December 7, from 12pm-4:30pm, at Brewery Nonic, and Wakanda Wonderland will be taking place on December 13, from 1pm-7pm

at the Rassbach Museum. Alderperson Brennan also asked that Council members be provided a more detailed claims list going forward. Alderperson Solberg advocated for higher standards of decorum within the City Council, underscoring the vital role of open communication and civil discourse in effective governance.

CLAIMS – MOTION was made by Luther, seconded by Erdman, and carried unanimously on roll call vote to approve payment of the following claims:

DECEMBER 1, 2025 CLAIMS

24-7 TELECOM	\$2,145.06
EO JOHNSON COMPANY	\$1,339.05
HAWKINS	\$4,100.27
PUBLIC SERVICE COMM OF WIS	\$1,995.74
STERLING WATER INC	\$209.90
WELD RILEY	\$16,488.50
WIPFLI LLP	\$371.00
TOTAL	\$26,649.52

PARKING UTILITY CLAIMS

CITY TREASURER	\$99.64
CLANCY SYSTEMS INTERNATIONAL INC	\$350.00
TOTAL	\$449.64

MOTION to adjourn was made by Gentz, seconded by Pickard, and carried unanimously.

Kate Martin, City Clerk



MEMORANDUM

David Schofield, Director of Public Works
dschofield@menomonie-wi.gov
715-232-2221 Ext.1020

TO: Mayor Knaack & City Council

FROM: David Schofield, Director of Public Works

SUBJECT: Proposed Ordinance 2025-12 - Off Street Parking

DATE: December 15, 2025 City Council Meeting

City Code 10-4-7. C. contains antiquated requirements for off street parking. For example, the code refers to "dust free surfacing", a term which is never defined.

The City Council introduced and referred Proposed Ordinance 2025-12 on November 3. The Plan Commission recommended adoption on November 10. The City Council held a public hearing, directed modifications to several paragraphs to adjust the threshold for paving and curbing from three (3) stalls to eight (8) stalls, and waived the first reading on December 1.

If the City Council concurs with the proposed ordinance, the following actions would be appropriate:

- ***Waive the second reading of Proposed Ordinance 2025-12, an Ordinance amending portions of Title 10, Chapter 4, Section 7 Off Street Parking*** (simple majority).
- ***Adopt Proposed Ordinance 2025-12, an Ordinance amending portions of Title 10, Chapter 4, Section 7 Off Street Parking*** (simple majority).

Attachments:

- City Code 10-4-7 Off Street Parking
- Proposed Ordinance 2025-12

10-4-7: OFF STREET PARKING:

Off street automobile parking spaces and truck parking and loading spaces shall be provided in various districts as required below for buildings hereafter erected, converted in use, structurally altered, enlarged or moved, for uses hereafter established.

A. Automobile Parking Spaces: "Employee parking", unless otherwise defined in this section, is meant to be the number of employee positions on the highest staffed shift of operations. Automobile parking spaces shall be provided as follows for buildings and uses:

<u>Type Of Use</u>	<u>Parking Spaces</u>
<u>Type Of Use</u>	<u>Parking Spaces</u>
Bowling alleys	7 spaces for each alley, plus 1 space for each employee at peak employment
Car service drive-in stands	5 spaces for each employee required during periods of capacity patronage
Colleges or universities	1 space for each 8 students, plus 1 space for each employee
Doctor and dentist offices, medical clinics	3 spaces for each doctor or dentist, plus 1 space for each employee
Hospitals, convalescent and nursing homes	1 space for 3 beds, plus 1 space for each employee on the 2 largest shifts combined, plus 1 space for each staff doctor, in addition to spaces required for ambulances and other vehicles for patient delivery and pick up
Lodging or rooming houses	1 space for each occupant of a lodging or rooming house
Motels, hotels, tourist homes and courts	1 space for each guest overnight accommodation, plus 1 space for manager and for each employee
Multiple dwelling	2 spaces for each dwelling unit
Multiple dwellings occupied exclusively by persons 60 years of age or older	1 space for each dwelling unit
One-family and two-family dwellings	2 spaces for each dwelling unit, plus 1 space for each boarder or lodger
Other uses	In applying for permits for buildings and uses not included above, the applicant shall specify the minimum off street parking spaces to be provided, and the zoning administrator shall issue the permit subject to such provisions, and on the condition that spaces for additional need shall be provided, if and when such need occurs
Restaurants, taverns, nightclubs	1 space for each 3 seats provided for customers, plus 1 space for each employee
Retail business and service establishments	1 space for each 350 square feet of gross business floor area
Secondary schools	1 space for each 5 students, plus 1 space for each employee
Service stations	Spaces for all vehicles used in the business, plus 1 space for each employee; 2 spaces for each gas

pump; and 3 spaces for each grease rack and auto wash space

Warehouses, industries

1 space for each 2 employees on the largest shifts combined

B. Truck Parking And Loading: Off street spaces sufficient for all truck loading and truck storage and parking shall be provided in connection with all buildings and uses delivering and receiving goods, materials and supplies by truck and those using trucks in their business or operation.

C. Supplemental Parking And Loading Space Requirements:

1. Each parking space shall be a minimum size of nine feet by eighteen feet (9' x 18') exclusive of aisles, driveways and walks, and shall not include any portion of a street or alley. Access aisles serving perpendicular double loaded parking spaces shall be a minimum of twenty four feet (24') in width.

2. Required parking spaces for dwellings, trailer coaches, mobile homes, motels, autocourts and auto camps shall be located on the same premises as the use served. For other uses, where this would be unreasonable or an unnecessary hardship, the board of appeals may approve the location of a portion of the required stalls on other nearby property.

3. Required parking spaces provided on a lot or in a building shall be kept clear of other uses and obstructions to parking.

4. All parking spaces shall be graded and drained, and parking lots containing three (3) or more spaces shall be given a dust free surfacing.

D. Applicability: The requirements of subsection A of this section shall not be applicable in that portion of the general commercial district described at subsection 10-11-1A of this title. (1975 Code Ch. 18 § IV; amd. Ord. 2008-05, 5-19-2008)

ORDINANCE 2025 - 12 OF THE ORDINANCES FOR THE CITY OF MENOMONIE FOR 2025.

An ordinance amending Title 10, Chapter 4, Section 7 Off Street Parking.

THE COMMON COUNCIL OF THE CITY OF MENOMONIE DO ORDAIN AS FOLLOWS:

Section 1. Section 10-4-7-C of the City Code is hereby amended in its entirety to read as follows:

C. Supplemental Parking And Loading Space Requirements:

1. Each parking space shall be a minimum size of nine feet (9') wide by eighteen feet (18') long exclusive of aisles, driveways, and walks, and shall not include any portion of a street or alley, including its right-of-way.
2. Each parking space shall be directly accessible from an access aisle or from a street or alley.
3. Access aisles shall be a minimum of twenty-four feet (24') wide, shall connect to a street or alley, and shall include a ten foot (10') long turnaround extension at dead ends.
4. Required parking spaces for dwellings, trailer coaches, mobile homes, motels, autocourts, and auto camps shall be located on the same premises as the use served. For other uses, where this would be unreasonable or an unnecessary hardship, the board of appeals may approve the location of a portion of the required stalls on other nearby property.
5. Required parking spaces provided on a lot or in a building shall be kept clear of other uses and obstructions to parking.
6. All parking spaces shall be graded and drained.
7. All parking spaces in parking lots containing eight (8) or more spaces shall be surfaced with concrete or hot mix asphalt.
8. All parking spaces in parking lots containing less than eight (8) parking spaces shall be surfaced with concrete, hot mix asphalt, or crushed aggregate base.
9. All parking lots containing eight (8) or more spaces shall be surrounded by six inch (6") tall barrier curb and gutter except at entrances from a street or alley, curb cuts for walkways, and curb cuts for drainage.

Section 2. This ordinance shall take effect upon the date of publication as provided in Section 62.11(4)(a), Wisconsin Statutes.

INTRODUCED _____

FIRST READING _____

SECOND READING _____

PASSED _____

PUBLISHED _____

ATTEST _____

CITY CLERK, Catherine Martin

APPROVED THIS _____ DAY

OF _____, 2025

MAYOR, Randy Knaack

SUBMITTED BY:

ALDERPERSON



MEMORANDUM

David Schofield, Director of Public Works
dschofield@menomonie-wi.gov
715-232-2221 Ext.1020

TO: Mayor Knaack & City Council

FROM: David Schofield, Director of Public Works

SUBJECT: Proposed Ordinance 2025-13 - Site Lighting

DATE: December 1, 2025 City Council Meeting

City Code does not address site lighting, except in the Neighborhood Office (B-4) District.

The City Council introduced and referred Proposed Ordinance 2025-13 on November 3. The Plan Commission unanimously recommended adoption, with one recommended revision, on November 10. The City Council held a public hearing, directed modifications to add a maximum corrected color temperature and an exemption for holiday lighting (as recommended by the Plan Commission), and waived the first reading on December 1.

If the City Council concurs with the proposed ordinance, the following actions would be appropriate:

- ***Waive the second reading of Proposed Ordinance 2025-13, an Ordinance creating Title 10, Chapter 4, Section 11 Site Lighting*** (simple majority).
- ***Adopt Proposed Ordinance 2025-13, an Ordinance creating Title 10, Chapter 4, Section 11 Site Lighting*** (simple majority).

Attachments:

- Proposed Ordinance 2025-13

ORDINANCE 2025 - 13 OF THE ORDINANCES FOR THE CITY OF MENOMONIE FOR 2025.

An ordinance creating Title 10, Chapter 4, Section 11, Site Lighting.

THE COMMON COUNCIL OF THE CITY OF MENOMONIE DO ORDAIN AS FOLLOWS:

Section 1. Section 10-4-11 of the City Code is hereby created to read as follows:

10-4-11: SITE LIGHTING:

- A. Site lighting, including pole-mounted, building-mounted, and ground-mounted light fixtures used to illuminate driveways, parking areas, loading areas, walkways and buildings shall be downlit/cut off (horizontal) and have a maximum corrected color temperature of 4,000 Kelvin.
- B. Site lighting light fixtures must be equipped with lenses, hoods, or other devices which concentrate the illumination upon driveways, loading areas, walkways, and buildings.
- C. A photometric plan shall be provided for any project which includes installation of new site lighting or modification of existing site lighting. Photometric plans shall show:
 1. Property lines;
 2. Proposed site conditions including, but not limited to, driveways, parking areas, loading areas, walkways, and buildings;
 3. Proposed light fixtures including model, location, and mounting height; and
 4. Light distribution upon the site and at least ten feet (10') beyond the property line in a grid, and measured by footcandles, rounded to the nearest one-tenth (0.1) of a footcandle.
- D. Light distribution shall not exceed one-half (0.5) footcandle ten feet (10') beyond the property line, except at driveway entrances.
- E. Exemptions: The following are exempt from this Section:
 1. Site lighting on any lot that is zoned for, and used as, one-family or two-family residential.
 2. Site lighting which existed prior to the effective date of this Ordinance, except if the existing site lighting is modified.
 3. Flagpole lighting.
 4. Landscape lighting of less than five hundred (500) lumens per fixture.
 5. Street lighting.
 6. Traffic signals.
 7. Outdoor sport field lighting (including, but not limited to, baseball fields, softball fields, soccer fields, football fields, outdoor pools, basketball courts, tennis courts, and pickleball courts).
 8. Building entrance and/or exit lighting required by Building Code.
 9. Airport lighting.
 10. City-owned security lighting.
 11. Illuminated signs permitted under Title 9, Chapter 6, of the City Code.
 12. Decorative holiday lighting.

F. Applicability: The requirements of this Section shall pertain to all zoning districts, except as specifically exempted above.

Section 2. This ordinance shall take effect upon the date of publication as provided in Section 62.11(4)(a), Wisconsin Statutes.

INTRODUCED _____

FIRST READING _____

SECOND READING _____

PASSED _____

PUBLISHED _____

ATTEST _____

CITY CLERK, Catherine Martin

APPROVED THIS _____ DAY

OF _____, 2025

MAYOR, Randy Knaack

SUBMITTED BY:

ALDERPERSON



Menomonie Police Department

615 Stokke Parkway Suite G200,
Menomonie, WI, 54751
715-232-2198

Memorandum

To: Mayor Randy Knaack & City Council Members
From: Rick Hollister, Chief of Police
Date: 12-09-2025
Subject: 2025-2026 Menomonie Professional Police Association – CBA Ratified
CC: Eric Atkinson, City Administrator

The Menomonie Professional Police Association (MPPA) has ratified the Collective Bargaining Agreement (CBA) for 2025-2026. The ratified CBA essentially offers a 3% wage adjustment for 2025 and 3% wage adjustment for 2026. Also, the uniform allowance was increased \$50.00 in 2025 and 2026. The field training officer was raised to an additional \$1.00 an hour while training new officer recruits.

The Police Department Administration supports this agreement.

Rick Hollister
Chief of Police

Chris King
Commander

Brian Hagen
Commander

AGREEMENT

BETWEEN

THE CITY OF MENOMONIE

AND

MENOMONIE PROFESSIONAL POLICE ASSOCIATION

January 1, 2025 through December 31, 2026

TABLE OF CONTENTS

	<u>Page</u>
ARTICLE 1 - RECOGNITION	3
ARTICLE 2 - REPRESENTATION	4
ARTICLE 3 - GRIEVANCE PROCEDURE	5
ARTICLE 4 - DISCIPLINARY AND DISCHARGE PROCEDURE	6
ARTICLE 5 - SENIORITY	6
ARTICLE 6 - HOURS OF WORK	8
ARTICLE 7 - HOLIDAYS.....	13
ARTICLE 8 - VACATIONS	13
ARTICLE 9 - SICK LEAVE	16
ARTICLE 10 - WORKERS' COMPENSATION SUPPLEMENT	17
ARTICLE 11 - COMMISERATION LEAVE	18
ARTICLE 12 - LEAVES OF ABSENCE.....	18
ARTICLE 13 - INSURANCE	19
ARTICLE 14 - RETIREMENT BENEFITS	19
ARTICLE 15 - WAGES	20
ARTICLE 16 - GENERAL PROVISIONS	21
ARTICLE 17 - OFFICER INCENTIVE PROGRAM.....	21
ARTICLE 18 - ENTIRE MEMORANDUM OF AGREEMENT	24
ARTICLE 19 - DURATION AND EXECUTION.....	24
APPENDIX A.....	26

**CITY OF MENOMONIE
AND
MENOMONIE PROFESSIONAL POLICE ASSOCIATION**

This Agreement, made and entered into by and between the City of Menomonie, Wisconsin, hereinafter referred to as the "City" and the Fraternal Order of Police, for and on behalf of the Menomonie Professional Police Association, hereinafter collectively referred to as the "Association."

WITNESSETH:

ARTICLE 1 - RECOGNITION

Section 1.01 - Bargaining Unit: The City hereby recognizes the Association as the exclusive bargaining agent for all regular full-time law enforcement employees with the power of arrest, including patrol officers, employed by the City of Menomonie Police Department, but excluding supervisory, managerial and confidential employees and all employees without the power of arrest, for the purpose of bargaining collectively in good faith on all matters pertaining to wages, hours and conditions of employment.

Section 1.02 - Scope of Agreement: This Agreement has as its purpose the promotion of harmonious relations between the City and the Association; the establishment of an equitable and peaceful procedure for the resolution of differences; the establishment of rates of pay and fringe benefits, hours of work and other conditions of employment; and the promotion of productivity and efficiency of operation.

Section 1.03 - Membership and Dues Deductions:

A. No employee shall be required to join the bargaining unit who apply consistent with the Association's Constitution and By-Laws. No employee shall be denied membership because of race, creed color, sex or other legally protected class status. The Employer agrees to deduct union dues in the amount certified by the Association from the pay of employees who individually sign a dues deduction authorization form. In addition, the local Association may authorize Local dues which shall be deducted in conjunction with Association dues. The Employer shall deduct the dues amount each month for each employee affirmatively consenting to such deduction and shall remit the total, with a list of employees for whom such sums have been deducted, to the Union at the address provided by the Union in one lump sum not later than the end of the calendar month. The authorization to make dues deductions may be revoked by the individual officer, in writing, to the Employer or to the Association. If to the Employer, the Employer shall promptly provide the Association with a copy. It shall be the Association's responsibility to obtain dues authorization forms from new employees and provide them to the Employer no less than thirty (30) days prior to the date in which dues deductions are to commence. It is

expressly understood and agreed that the Association will refund to the Employer or the employee involved in any dues erroneously deducted by the Employer and paid to the Association. The Association shall indemnify and hold the employer harmless against any and all claims, demands, suits, orders, judgments, or any other forms of liability against Employer which may arise out of Employer's compliance with the Article. Employees who are hired and are sent to recruit school will not be eligible to voluntarily pay union dues until the training is complete.

Section 1.04 - Management Rights: The Association recognizes the rights and responsibilities belonging solely to the City, prominent among which but by no means wholly inclusive are the rights to hire; promote, discharge or discipline for just cause, to transfer or lay-off for economic or other legitimate reasons; to determine the service to be rendered to the citizenry; to determine the location, operation and type of any physical structures or facilities of any division or shift within a division; to plan and schedule service and training programs; to establish reasonable work rules; to determine what constitutes good and efficient City service and all other functions of management and direction not expressly limited by the terms of this Agreement. Such authority shall not be exercised in a manner inconsistent with any of the other provisions of this Agreement.

Section 1.05 - Rights Limited: Nothing contained in this Agreement shall be interpreted as granting to either party hereto authority to unilaterally establish any mandatory subject of collective bargaining absent waiver of necessity pursuant to Wisconsin Statutes unless and until such party shall have met its statutory obligation to bargain, which includes compliance with Section 111.77, where applicable.

ARTICLE 2 - REPRESENTATION

Section 2.01 - Association's Choice: The Association shall be represented in all negotiations with the City by such persons or committee as the Association may deem desirable.

Section 2.02 - City's Choice: The City shall be represented in such negotiations by representative(s) as the City shall designate.

Section 2.03 - Employees' Right to Representation: Employees shall have the right to be represented or accompanied by a steward or Association representative of their choice before any meeting with City representatives regarding disciplinary action. Stewards, officers and grievance members shall be allowed to meet with supervisors, department heads, or the Mayor regarding grievances at reasonable times during the daily schedule of hours without loss of compensation. The City shall not be required to release more than one (1) employee from duty to fulfill this purpose.

A. Employees on the negotiating committee shall be allowed absence with pay from scheduled duty to participate in collective bargaining meetings with the City, provided the absence does not interfere with the efficiency of the department.

ARTICLE 3 - GRIEVANCE PROCEDURE

Section 3.01 - Definition and Steps: A grievance shall be defined as any dispute regarding the interpretation or application of this Agreement. Grievances shall be handled and settled in accordance with the following procedure:

Step 1: Any employee covered by this Agreement who has a grievance shall report his/her grievance to the steward or other representatives of the Association. The steward or other representative shall investigate the grievance thoroughly with the grievant's immediate supervisor. This discussion shall take place within fifteen (15) days after the Association knew or should have known of the incident out of which the grievance arises. As far as can reasonably be expected, in the event of a grievance, the employee shall continue to perform the assigned task and grieve later. The immediate supervisor shall provide a written answer within ten (10) days of this meeting.

Step 2: If the employee(s) or the Association is not satisfied in Step 1, the employee(s) or the Association may, within five (5) days after receiving the supervisor's written answer, set forth the grievance in writing, date it, and give it to the Chief of Police for investigation and written answer within ten (10) work days.

Step 3: In the event the grievance is not satisfactorily settled in Step 2, the Association or the grievant(s) may request a meeting with the Mayor in writing within ten (10) days of the disposition by the Chief of Police. The Mayor shall meet with the Association within thirty (30) days after receipt of the request mentioned above and shall give his/her response in writing to the Association and employee(s) within ten (10) days following said meeting.

Section 3.02 - Arbitration: Any grievance which cannot be settled through the above procedure (3.01) may be submitted to final and binding arbitration. The parties agree to request the WERC to provide a panel of five (5) independent and impartial (non-staff) arbitrators. The parties shall alternately strike names from the WERC furnished list until one remains. The first party to strike shall be determined by lot.

Section 3.03 - Time Limits: It is understood that the time limits set forth in this Article shall be considered as substantive, and failure of the grievant to file and/or process the grievance within the time limits set forth herein shall be deemed a waiver of the grievance. Failure of the City's representatives to respond to a grievance within the time limits shall be considered a denial of such grievance, enabling the Association to proceed to the next step; provided, however, that the Association's action shall not relieve the City's representative from his/her duty to issue said response. Time limits may be extended by mutual agreement. Time limits shall not include days off, holidays, vacations, and other approved absence from work.

Section 3.04 - Arbitration Hearing: The arbitrator shall meet with the parties at a mutually agreeable date and place to review the evidence and hear testimony relating to the grievance. Upon

completion of this hearing, the arbitrator shall render a written decision to both the City and the Association.

Section 3.05 - Costs: Both parties shall share equally the costs and expenses of the arbitration proceedings, including transcript and arbitrator's fees, if any. Each party, however, shall bear its own costs for witnesses and all other out-of-pocket expenses, including possible attorney's fees.

Section 3.06 - Decision of the Arbitrator: The decision of the arbitrator shall be limited to the subject matter of the grievance, and shall be restricted solely to interpretation of the contract. The arbitrator shall not modify, add to or delete from the express term of the Agreement. The arbitrator's decision shall be final and binding upon both parties.

ARTICLE 4 - DISCIPLINARY AND DISCHARGE PROCEDURE

Section 4.01 - Disciplinary Action: No employee shall be disciplined or discharged without just cause. Disciplinary action may only be imposed on an employee for failing to fulfill his/her responsibilities as an employee. Any disciplinary action or measure imposed upon an employee by the Chief may be appealed through the § 62.13(5), Wis. Stats., statutory procedure or the regular grievance procedure, as applicable. If the City has sufficient reason to reprimand an employee, it shall be done in a manner that will not embarrass the employee before other employees or the public.

Section 4.02 - Procedure: The normal procedure for discipline and/or discharge shall be as follows:

- A. Written warning
- B. Suspension
- C. Discharge

provided, however, that where a serious incident of misconduct or dereliction of duty occurs, the full procedure need not be followed. The number of written warnings and length of suspensions shall be determined by the City in accordance with the gravity of the violations, misconduct or dereliction involved, taking into consideration that such steps are intended as corrective measures.

Section 4.03 - Personnel Records: Personnel records including remarks, warnings, and disciplinary measures taken shall be dated. Employees may request to see their own personnel record and reasonable access to the same shall be made available.

ARTICLE 5 - SENIORITY

Section 5.01 - Definition: Seniority means an employee's length of continuous service in the bargaining unit since his/her last date of hire. Seniority shall continue to accrue during layoffs of up to one (1) year and during all forms of approved leaves provided for in this Agreement. The

parties hereto recognize the principle of seniority and agree that the same shall be applied whenever expressly specified in this Agreement; provided, however, that any employees involved in any decision to which the principle of seniority is required by this Agreement to be applied must meet all necessary qualifications.

Section 5.02 - Lay-Off/Recall: In the event a lay-off should occur, employees shall be laid off in the inverse order of seniority and shall be recalled from lay-off according to their seniority. Employees shall be given a minimum of fourteen (14) days notice prior to lay-off. No new employees shall be hired until all employees on lay-off, not exceeding two (2) years, desiring to return to work have been recalled. Employees on lay-off shall be responsible for keeping the City advised of their address. Any employee failing to return to work after having been sent notice of the availability of work for him/her (said notice to be sent by certified mail to the employee's last known address at least fourteen (14) days in advance of the commencement of said work) shall be deemed to have terminated his/her employment with the City.

Section 5.03 - New Employees: New employees are on probation for the first eighteen (18) months of regular, full-time employment or the first eighteen (18) months of regular full-time employment following satisfactory completion of the academy during which time dismissal for cause or generally unsatisfactory performance shall not be subject to the terms of Article 3 (Grievance Procedure). The City shall furnish all new employees with a copy of the Labor Agreement, a copy of the City's work rules, a written job description and a letter furnished by the Association stating the presence of the Fair Share concept and a general welcome. All new employees hired after January 1, 2019 that are sent to the Law Enforcement Academy will have their probation extended the length of time equivalent needed to complete the academy.

Section 5.04 - Temporary Supervisory Assignments: When assigning temporary supervisory responsibilities to members of the bargaining unit, the Employer will assign the most qualified officer and shall give due consideration to seniority.

Section 5.05 - Job Posting: The City agrees that it will cause notice of availability of "special assignments" (i.e. General Investigator, Drug Investigator, YSO, etc.) it elects to fill to be posted, allowing qualified bargaining unit employees to express an interest therein.

A. There shall be an oral interview applicable to the temporary position conducted by a three (3) person panel. The panel shall consist of one (1) Menomonie Staff Officer, one (1) member of an outside law enforcement agency currently working in the special assignment area under consideration; and one (1) outside law enforcement agency Staff Officer who either has in the past or now is supervising in the special assignment area under consideration. For the YSO position, the Menomonie School District Administrator or designee shall be added to the panel. The candidates will be rank ordered based on their composite scores with 25 points given to the top score, 20 given to second place, 15 to third, 10 to fourth, and 5 to the fifth place candidate. The panel members from outside agencies will not be privy to the applicants standing prior to the completion of the interview scoring.

B. There shall be a Menomonie Police Department Staff evaluation board that will rank order the applicants based on the Board's perception of each applicant's fitness for the position. Twenty-five (25) points will be awarded for the top applicant, 20 for second, 15 for third, 10 for fourth, and 5 for 5th place.

C. Seniority shall be worth a maximum of 25 points based on three (3) points awarded for every three (3) years of completed service with the Menomonie Police Department.

The employee receiving the most total points shall be presumed to be transferred to the temporary assignment. In the event of more than one person finishing with the most total points, department seniority shall prevail.

ARTICLE 6 - HOURS OF WORK

Section 6.01 - Schedule of Days On and Days Off: Employees assigned to investigative duties shall be scheduled to work a repeating schedule of five (5) days on and two (2) days off, five (5) days on, three (3) days off followed by four (4) days on and two (2) days off.

Section 6.02 - Special Assignments: Special assignments shall not exceed 2,068 hours annually or eight and one-half (8.5) hours per day. Variations from the above schedules shall be made by mutual agreement between the City and the Association.

Drug Investigator and YSO assignments shall rotate every four (4) years. The General Investigator assignment shall be for up to six (6) years. Bargaining unit members may serve two consecutive special assignment terms at the same position if there are no qualified or interested applicants for the special assignment. The parties agree that any selection by the Chief of Police to a special assignment position is subject to the terms and conditions of Article 3 of this collective bargaining agreement. All officers interested in a special assignment must submit a letter of interest for the position and the employer shall post the position consistent with the provisions of Article 5.05. The Chief of Police or designee shall appoint the most qualified applicant for the vacant special assignment. Any officer who, either voluntarily or involuntarily, leaves a special assignment position and returns to the patrol division shall be assigned to the vacant shift for the remainder of the calendar year.

An officer shall perform work in the patrol division for a minimum of one (1) calendar year before being assigned to another special assignment position. No bargaining unit member shall be allowed to leave their special assignment position prior to the expiration of their four (4) year term with the purpose of posting into another special assignment position that may become vacant.

Section 6.03 - Hours and Shift Rotation: Patrol Officers shall work one of three shifts:

1 st Shift (Days):	6 a.m. – 6 p.m.
2 nd Shift (Nights):	6 p.m. – 6 a.m.

3rd Shift (Afternoons): 3 p.m. – 11 p.m. (Monday - Friday)

By December, shifts shall be selected for the following calendar year (beginning January 1, 2013) with seniority the deciding factor.

Patrol Officers assigned to work the 1st or 2nd shift shall be scheduled to work two (2) days on/two (2) days off/three (3) days on/two (2) days off/two (2) days on/three (3) days off.

The Chief shall have the authority to reassign Junior Patrol Officers on the 3rd shift to the 1st or 2nd shift provided there are no volunteers and provided at least twenty (20) days' notice (except in cases of emergency) is given.

Employees may be permitted to exchange shifts with the approval of the Chief of Police.

Training school attendance by members of the 1st or 2nd shifts shall be considered a complete duty day of 12 hours. No compensation will be made for travel time unless the day is in excess of 12 hours.

Officers shall receive five (5) personal days within a calendar year. Personal days shall be granted as time off consistent with the length of an employee's shift. For example, if the employee works an 8.5-hour shift versus a 10-hour shift. Requests for personal days will be granted only if the request does not require overtime. New employees hired after July 1st in a calendar year are not entitled to personal days until January 1st for the following year. At no time will personal days be paid to the employee.

Patrol Officers assigned to the 1st or 2nd shifts shall receive, at the start of every year, 122 hours of Forced Time Off (FTO). Patrol Officers assigned to the 3rd shift shall receive 12 hours of FTO. This time shall be maintained and accessible in the Workforce Director. Patrol Officers may use FTO as they see fit within each calendar year. Vacation requests are to be given priority over comp time and FTO requests. FTO requests will not be considered with more than 30 days notice. FTO requests may be denied by the Department if the vacancy brings staffing levels below Department guidelines or if the request results in overtime. If due to events beyond the control of Patrol Officers, such as extended manpower shortages on shifts, Patrol Officers will be paid out for any remaining FTO hours on the books at straight time no later than January 30th the following calendar year pending review and approval by the Chief of Police or his/her designee. Requests for payout must be submitted to the Chief of Police or his/her designee no later than November 1st of the year in question. The Chief of Police or his/her designee will provide a response in writing to the requesting patrol officer identifying the hours to be paid out no later than fifteen (15) calendar days of the date of the Patrol Officer's submission. Patrol Officers who leave the force within the year shall have their FTO prorated on the basis of months completed.

Patrol Officers may be required to work an eighteen (18) hour shift unless required to return to work within eight (8) hours.

School Liaison Officers shall have a regular work schedule of Monday through Friday with Saturday and Sunday as rest days. Every third Monday School Liaison Officers shall be taken off or another day within the same period in which the Monday falls. During school breaks, the School Liaison Officer shall work a Monday-Friday day shift schedule, unless otherwise assigned.

Employees assigned to investigative duties shall work a daily schedule of eight and one-half (8.5) hours, normally 8:00 a.m. to 4:30 p.m.; however, the specific hourly schedule may vary in cases of special projects or emergencies.

Employees shall be permitted to exchange shifts upon the approval of the Chief of Police or his designate.

If no one signs up for the posted overtime, ordering personnel to work will be based on established "emergency" guidelines:

Management has the right to mandate employees to work during shift shortages and emergencies. This will be at the supervisor's discretion as to whether full staffing must be met. Management will use the following guidelines when ordering patrol employees to work to cover shift shortages:

1. The City may order an officer who is on duty just prior to an open shift and an officer who is due to come in just after the same open shift to fill the open shift on an equal basis.
2. The patrol officer having the least seniority in the union (excluding officers on field training) will be the first ordered to work the vacant shift when management deems it necessary to fill the shift.
3. After having been ordered to work in such a situation, that officer will be exempted from subsequent orders to work until each of the other patrol officers in reverse order of seniority have served an "order to work" shift.
4. If the officer whose turn it is to serve in the "order to work" situation is already scheduled to work on the short shift, the next senior officer will be ordered to work and the officer who missed her/his turn will be assigned the next subsequent "order to work" situation.
5. This rotation cycle will begin anew (with the officer of least seniority) each calendar year.
6. When there is a vacancy in a posted shift and no bargaining unit member signs the posting, the employer may use a staff officer to fill the vacancy. The staff officer shall fill a zone. (The seven day notice rule shall apply).

Pursuant to Section 5.03, probationary employees may be scheduled as needed by the department. The department may assign no more than one (1) probationary employee to a specific shift at a time.

Section 6.04 - Overtime Compensation: Employees shall receive time and one-half (1 ½) for all time worked in excess of scheduled hours of work or compensatory time off. The option of wages or compensatory time credit shall be solely that of the employees. Effective January 1, 2020 compensatory time off is no longer an option for employees. Employees shall be paid a minimum two hours' pay at time and one-half if they are required to report to work outside their normal shift. This minimum does not apply to court appearances which are addressed in Section 6.05. The minimum does not apply to hours which are contiguous to a shift, before or after the regularly scheduled shift.

The following overtime policy is in agreement between the City of Menomonie and the Menomonie Professional Police Association.

- A. The employer shall post a list by seniority of all bargaining unit employees in the patrol division.
- B. Available overtime will be offered on a Seniority basis for all non-holiday patrol shifts.
 - 1. In the case of posted overtime MPPA members may sign the posting. Officers may bump a less senior member by crossing the name out and writing theirs next to it. No bumping may occur within 7 days (168 hours) of the overtime.
- C. Holiday overtime
 - 1. When overtime is posted or offered for Holidays recognized under Article 7, Officers on a day off working the same shift will be offered overtime first on a seniority basis within that day off group. If the most senior person turns it down the next senior person is called. If accepted, that person gets the overtime. The next Holiday posted whether the same holiday or the next in succession shall start with the next senior officer from the one who took the holiday overtime last. It will continue in this rotation until going to the most senior again. It is understood there will be 4 different groups for these postings. A rotation log for Holiday overtime shall be posted at the department or maintained online and shall be constantly available to all staff.
- D. Additional rules

1. All patrol division overtime known of outside seven (7) days or 168 hours shall be posted.
2. Probationary officers on field/patrol training will not be eligible to work overtime associated with shortage.
3. In cases where the available overtime hours are for a special assignment position (General Investigator, Behavioral Health Officer, Drug Investigator or Youth Services Officer) management may fill said opening as it sees fit.
4. In cases of less than 24-hour knowledge of said overtime, management may fill the opening as it sees fit.
5. In offering overtime to patrol division employees, the following procedures shall occur when management has at least seven (7) days or 168 hours of notice:

Any member of the patrol division may post for the shift or hours.

1. 1st preference to patrol division may post for the shift or hours.
2. 2nd preference to patrol division employees who wish to split the shift/hours.
3. 3rd preference is at the open date which is under seven (7) days or 168 hours prior to the overtime shift or overtime hours, is open to anyone in the patrol division, special assignments division, and supervisor division first to sign or post for the overtime shift or hours.

- E. It is understood and agreed that the procedures outlined above shall not restrict the assignment of overtime to employees where necessary for an employee to work beyond his/her regular shift to complete tasks, nor shall it apply in cases of emergency.

Section 6.05 - Court Appearances: Patrol officers who are not on duty shall receive time and one-half (1 ½) pay for all time when required to appear in job-related cases or when specifically requested by the Chief, Office of the District Attorney, or City Attorney. The minimum shall be three (3) hours.

Section 6.06 - Cancellation of Appearances: Cancellation within eight (8) hours of a required off-duty appearance will result in the officer receiving one hour of pay at time and one-half.

Section 6.07 – Reserved.

Section 6.08 - Shift Schedules and Required Training: In the event an officer is required by the Chief of Police, or designee, to attend mandatory training, barring a bona fide emergency, if the employee is scheduled to perform work within an 8.5 hour window prior to the training, the department shall schedule the officer so he/she has a minimum of 8.5 hours between the time his

last regular work shift prior to the mandatory training is completed, and the start time for the mandatory training.

ARTICLE 7 - HOLIDAYS

Employees shall be granted the following holidays, to be paid at two (2) times the regular rate of pay for the following eight (8) holidays, whether scheduled for duty on those days or not:

New Year's Day	Labor Day
Good Friday	Thanksgiving Day
Memorial Day	Christmas Eve Day
July 4th	Christmas Day

Said holidays shall be added to regular pay and calculated at 8.5 hours per day. The wage schedule in Section 15.03 does include the holiday pay effective July 1, 1997.

If a patrol officer works more than eight and one-half (8½) hours on one of the above-listed holidays, the patrol officer shall be paid double-time for all hours worked in excess of eight and one-half (8½) on a holiday.

ARTICLE 8 - VACATIONS

Section 8.01 - Amounts: Officers shall be entitled to take annual paid vacations as follows:

Employees hired before 1/1/03:

1. During the 1st year of employment, employees will earn 3.54 hours of vacation per month, accumulative to 42.5 hours of vacation.
2. During the 2nd through the 6th year of employment, employees will earn 10.63 hours of vacation per month, accumulative to 127.5 hours of vacation.
3. During the 7th through the 11th year of employment, employees will earn 14.17 hours of vacation per month, accumulative to 170.0 hours of vacation.
4. During the 12th through the 14th year of employment, employees will earn 17.71 hours of vacation per month, accumulative to 212.5 hours of vacation.
5. During the 15th through the 18th year of employment, employees will earn 20.19 hours of vacation per month, accumulative to 242.25 hours of vacation.

6. During the 19th year of employment and thereafter, employees will earn 21.25 hours of vacation per month, accumulative to 255.0 hours of vacation.

Employees hired on or after 1/1/03:

1. During the 1st through the 2nd year of employment, employees will earn 7.44 hours of vacation per month, accumulative to 89.25 hours of vacation.
2. During the 3rd through the 5th year of employment, employees will earn 9.56 hours of vacation per month, accumulative to 114.75 hours of vacation.
3. During the 6th through the 10th year of employment, employees will earn 13.28 hours of vacation per month, accumulative to 159.38 hours of vacation.
4. During the 11th through the 15th year of employment, employees will earn 17 hours of vacation per month, accumulative to 204.0 hours of vacation.
5. During the 16th year of employment through the 19th year of employment, employees will earn 20.19 hours of vacation per month, accumulative to 242.25 hours of vacation.
6. During the 20th year of employment and thereafter, employees will earn 21.25 hours of vacation per month, accumulative to 255.0 hours of vacation.

Vacations may be accumulated up to six (6) days (or 51 hours) above the total earned in the current anniversary year.

Any accumulated unused vacation may be sold back to the employer upon employee's request at employee's hourly rate of pay. This will also include an employee's effective rate for longevity. Effective January 1, 2003 employees shall receive two personal days to be used as outlined in Sections 8.02 and 8.03 of the Article.

Personal leave is on a calendar year basis; however, an employee hired on or after July 1 is not entitled to personal leave days during the first calendar year of employment. Personal leave days must be used in the calendar year they are earned.

Section 8.02 - Limitations:

- A. Vacation earning rates and accumulation begins at the date of employment, inclusive of leave of absence and sick leave, but cannot be used by employees with less than six (6) months seniority.
- B. Vacation may be used up to the amount accumulated.

C. Employees entitled to one hundred twenty seven and one-half (127.5) hours or more vacation may take such vacation period as one sustained period of time.

D. Use of vacation must be preceded by thirty (30) days written notice and approval of the Chief of Police or his/her designee. (This language effective until midnight on 12/31/2019.) Effective 01/01/2020 vacation requested with at least thirty (30) days' written notice one officer per shift will be granted vacation. Additional vacation requests will require the approval of the Chief of Police or his/her designee.

E. Use of vacation with less than thirty (30) days' notice must gain approval of the Chief of Police or his designate.

F. Vacation accrual shall be based on continuous years of employment and service with the City.

Section 8.03 - Choice: Choice of vacation time shall be either (1) by department-wide seniority (sworn personnel only) for each individual shift, which shall consist of two distinct selection sequences both to occur prior to February 28 or (2) on a first come, first served basis, for each individual shift, consistent with the following:

1. Immediately after seniority selection of shifts pursuant to Section 6.03 of this Agreement, the first sequence shall occur. In this sequence only six day blocks of vacation days (one continuous week) may be selected by each officer in accordance with the criteria set forth above.
2. In the second sequence, which shall occur prior to February 28, officers again shall select vacation days in accordance with the criteria set forth above, but in this sequence they are not limited to six day blocks.
3. Vacation which is not selected pursuant to 1 and 2 above, but rather, at the employee's option, is held for later selection after February 28, shall, at such later time be approved on a first come, first served basis.
4. Unless the needs of the Department dictate otherwise, more than one patrol officer may be permitted to take vacation per shift. Additional officers on the same shift requesting vacation will have the vacation granted if it is deemed by the Chief of Police or designee that a replacement is not required or, if required, a member of the bargaining unit agrees to work the shift on an overtime basis. An officer who selects a block of vacation on these events: New Year's Day, Stout Graduation, July 4th, Stout Homecoming, or Stout Parents' Day shall have preference over more senior employees seeking single days of vacation during those restricted vacation events. If no bargaining unit member wants a block of vacation during those restricted

events, one officer per shift can select (by seniority) vacation unless the needs of the service dictate otherwise. (This language under #4 is valid until midnight on 12/31/2019.) Effective 01/01/2020 Restricted Dates for Vacation Use: Unless a block of vacation days consisting of four (4) days or more are submitted for prior to February 28th of said calendar year; the following identified dates will not be granted off. Identified restricted dates: New Year's Eve, New Year's Day, UW-Stout Graduation, July 4th, Labor Day weekend and UW-Stout Homecoming. Unrestricted Dates for Vacation Use: Memorial Day weekend, Wisconsin deer hunting gun season, Thanksgiving Day, Christmas Eve and Christmas Day. Unless the needs of the Department dictate otherwise, the Chief of Police or his/her designee may post overtime to meet staffing guidelines. During fully staffed shifts (four [4] officers), two (2) officers will be granted off on the day shift and two (2) officers will be granted off on the night shift. Allowing four (4) officers off on a given day.

Section 8.04 - Termination: Employees, who give at least two (2) weeks written notice of termination of employment, or their heirs in the event of death, shall receive all earned vacation in cash.

ARTICLE 9 - SICK LEAVE

Section 9.01 - Accrual and Maximum: Employees shall accumulate eight and one-half (8.5) sick hours with pay for each month of continuous employment up to a maximum of nine hundred sixty (960) hours; provided, however, that sick leave shall not be available to employees with less than three (3) month's seniority.

Section 9.02 - Compensation and Notice: Sick leave pay shall begin on the first day of absence for illness or injury and notice shall be given by the employee at least two (2) hours prior to his/her starting time, if possible. Failure to give such notice, which is due to the carelessness or negligence of the employee, shall result in a forfeiture of that day's sick leave pay to which such employee would otherwise be entitled.

Section 9.03 - Verification of Health Status: A physician's verification of illness must be presented upon return to work after any sick leave use if requested by the Chief of Police or designee at their discretion and after advising the officer of the reason verification is being requested in the future. If an officer is required to pay out-of-pocket expenses (i.e., not reimbursed by the insurance company), the City agrees to reimburse the officer. In cases where a concern has arisen as to whether an employee may have a contagious condition, the Chief of Police or designee may request, at any time, medical verification that the employee's work duty poses no significant health risk for members of the Department and the public.

Section 9.04 - Termination Compensation: Employees who terminate or who retire after fifteen (15) or more years of service shall receive payment for up to but not exceeding seven

hundred twenty (720) hours of their accumulated sick leave. Such payment shall be applied towards health insurance premiums in the Post Employment Health Plan (PEHP).

Section 9.05 - Line of Duty Death Compensation: In the event an employee is killed in the line of duty, the City shall pay, in cash, 100% of the employee's accumulated sick leave to the employee's survivor(s).

Section 9.06 - Family Emergencies: Sick leave may be used by the employee consistent with the provisions of the State and/or Federal Family Medical Leave Act.

Section 9.07 - Sick Leave Buy Back: Effective January 1, 1996 employees who have accumulated the maximum of nine hundred sixty (960) hours shall receive an incentive payout for any such leave earned in a year but not used above the nine hundred sixty (960) hours as follows:

<u>Number of Years of Service Completed</u>	<u>% Payout Incentive</u>
11 - 15	25%
16 - 19	30%
20 and above	35%

On an annual basis, all sick leave accumulation in excess of the 960 hour contractual cap for active employees shall be placed in the employee's PEHP account pursuant to Section 9.04. Sick leave buy back shall be according to the aforementioned chart in this section.

Section 9.08 – Family and Medical Leave: All members shall get the Family and Medical leave benefits as outlined in Section 5.11 of the City of Menomonie Handbook as revised on January 22, 2024. If Section 5.11 of the Handbook is modified by the City, the members shall receive the benefits outlined in the revised Family and Medical Leave Section. If the City decides to remove the Family and Medical Leave Section from the Handbook, the members will no longer receive this benefit. If the City modifies any portion of the Family and Medical Leave Section from the Handbook that conflicts and/or restricts another portion of this Agreement, that portion of the Handbook policy shall not be followed and the applicable provision in this Agreement shall prevail. The changes to the Handbook described above can be implemented unilaterally by the City without Association approval.

ARTICLE 10 - WORKERS' COMPENSATION SUPPLEMENT

In the event of illness or injury incurred as a result of a service related incident, an employee shall be paid his/her regular salary provided that he/she returns all weekly wage payments from Workers' Compensation, if any, to the City. An employee shall not suffer a loss of accrued sick leave benefits as a result of time off for said service related illness or injury. Said payments shall continue for a period not to exceed thirty (30) weeks. Return to work must be accompanied by written permission of physician.

ARTICLE 11 - COMMISERATION LEAVE

In the event of a death in an employee's immediate family, absence of three (3) days will be allowed without loss of pay where necessary to attend the funeral or make required arrangements in connection with said death. Immediate family means mother, father, child, brother, sister, spouse, mother-in-law, father-in-law, brother-in-law, sister-in-law, and grandparents of employee or employee's spouse. In the event of the death of an aunt, uncle, niece, nephew, or first cousin of the employee or the employee's spouse, an absence of one (1) day will be allowed without loss of pay where necessary to attend the funeral or make required arrangements in connection with said death.

ARTICLE 12 - LEAVES OF ABSENCE

Section 12.01 - Procedure: Leaves of absence without pay may be granted, in writing, to any employee who has completed his/her probationary period, providing such employee does not accept employment elsewhere. Failure to grant leave of absence shall not be subject to the grievance procedure. The employee to whom leave of absence has been granted shall, at the expiration of the time stated on such leave, be entitled to be reinstated to the position in which he/she was employed at the time such leave was granted. The Association shall be provided with a copy of the written leave by the City at the time the leave is granted.

Section 12.02 - Effect on Salary Progression: When a leave of more than thirty (30) days is granted, except for illness or injury, the employee's anniversary date shall be advanced by the amount of time that the leave exceeds thirty (30) days and such time shall not be counted for the purpose of computing salary increments.

Section 12.03 - Military Leave: Employees who are members of the military service shall be granted a leave of absence for their annual two week tour of duty, if any. Employees covered by this section may elect to use compensatory time or vacation for this absence. An employee not using compensatory time or vacation shall continue to accrue seniority, vacation and sick leave benefits but shall reimburse the City for the proportionate cost of life insurance for the leave period. The parties agree also to follow the Uniformed Services Employment & Re-employment Rights Act (USERRA) of 1994.

Section 12.04 - Jury Duty: The parties agree that employee's service on jury duty shall be granted a leave with pay for jury duty performed. However, the fact that the employees work around-the-clock shifts will result in employees on different shifts requiring different treatment.

First and Third Shifts: These employees will be granted a leave with pay for jury duty performed during normally scheduled working hours. Any employee excused from duty before noon on any scheduled day shall promptly report for work.

Second Shift: These employees will report for jury duty when scheduled, which will normally be outside their regularly scheduled shift. If they are not chosen for jury duty they will

be paid their regular straight-time hourly rate for the hours actually spent in court (which shall not count toward overtime) and their regularly scheduled hours and pay will not be affected. If they actually serve as jurors, they will have the option of either continuing to serve on their regularly scheduled shift or requesting that they be replaced. If they continue to serve, they shall retain the compensation they receive for jury duty and the employee shall be relieved from any further responsibility. If they elect to be replaced on their regularly scheduled shift, they shall be granted a leave with pay for jury duty performed during normally scheduled working hours.

Except for the option granted to second and third shift employees to continue on their regular shifts, any per diem pay received by employees for such jury duty shall be signed over to the employer. The employee shall inform his supervisor when he is selected to serve on a jury panel. Further, the employee shall inform his supervisor when notified to report for jury duty.

ARTICLE 13 - INSURANCE

Section 13.01 - Life Insurance: The City shall pay the full premium of the Group Life Insurance for Employees of Wisconsin Public Employers.

Section 13.02 - Health Insurance: Effective July 1, 2006, the City shall pay ninety percent (90%) and the employees shall pay ten percent (10%) of the full monthly single or family coverage premium, for all eligible employees of the health insurance program.

Should both spouses be full-time employees of the City, they shall be entitled to one family plan with the City paying 100% of the premium.

Section 13.03 - Income Continuation: The City will offer State of Wisconsin Income Continuation Insurance. The City will only fund the required .5% of average monthly earnings as reported to the WRS for the previous year for a 180-day elimination period.

ARTICLE 14 - RETIREMENT BENEFITS

Section 14.01 - Health Insurance Continuation: Employees who retire may continue to participate in the group health insurance program until Medicare eligible.

Section 14.02 - Wisconsin Retirement Fund: In 2019, for officers hired before July 1, 2011 the City shall pay the full employee's share of the contribution to the Wisconsin Retirement Fund in addition to the amount contributed by the City. Employees hired on or after July 1, 2011, effective January 1, 2012, shall contribute at the same rate as general municipal employees unless exempted from such contribution by state statute. The City shall pay the remainder. Effective January 1, 2020, officers hired before July 1, 2011, shall contribute 3.5% of wages to the WRS. Effective January 1 2021, officers hired before July 1, 2011 shall contribute the same rate as general municipal employees unless exempted from such contributions by state statute.

Section 14.03 - Post Employment Health Plan: There shall be established a designated Post Employment Health Plan (PEHP) at no administrative cost to the City. Upon mutual agreement of the parties the provider may be changed at any time during the contract term. The City's contribution on behalf of its employees shall be limited to the following: (1) the sick leave payout under Section 9.04 and also Section 9.07 of this Agreement.

ARTICLE 15 - WAGES

Section 15.01 - Payroll: Employees shall be paid semi-monthly.

Section 15.02 - Deductions: The City agrees to deduct from wages amounts authorized by employees for use in the deferred annuity plan.

Section 15.03 - Wage Schedule: The attached schedules "Appendix A" show the hourly wage rates. Annual rates are based on 2,068 hours (including holiday pay). Monthly rates are determined by dividing the annual rates by 12. The City shall show sufficient cause for failure to advance an employee through the preceding step plan.

Section 15.04 - Temporary Supervisory Assignment Pay: Effective 1/1/09 the rate shall change to forty-five dollars (\$45.00) for each duty assignment.

Section 15.05 - Certification Pay: Each member of the bargaining unit shall receive \$100 per certification, on an annual basis to a maximum of four (4), for each law enforcement certification the member may have. Certifications must be credited by the Wisconsin Department of Justice/Division of Training and Standards and approved by the Chief of Police. Samples of an accredited course would be an officer's initial certification, defense arrest tactics, fire arms, intoxilyzer, radar, and etc. Probationary employees shall not be allowed to receive certification pay; however, they shall receive full certification pay in the year they go off probation as will officers in their year of retirement.

Section 15.06 - Per Diem Pay: All patrol officers will receive a \$3.00 per diem for all scheduled 2nd, 3rd, 5th, and 6th shifts excluding overtime or any other pay feature. Effective 1/1/08 the per diem rate shall be \$5.00.

Section 15.07 - Primary Residence Pay: Effective 01/01/2019 officers in the bargaining unit that maintain primary domicile in, as compared to simply owning or renting property in, the City of Menomonie, that bargaining unit employee shall receive an additional \$.50 per hour domicile incentive commencing the next applicable pay period after the domicile is verified by the Chief of Police or his/her designee. It shall be the duty of the bargaining unit employee to advise the Chief of Police of where his/her primary domicile is located.

Section 15.08 - Patrol Training Officers (PTO): Effective 01/01/2025 all certified patrol training officers shall receive \$1.50 per hour while training new hires.

ARTICLE 16 - GENERAL PROVISIONS

Section 16.01 - Body Armor: All new officers will be furnished a ballistic vest upon hire by the City. All existing officers will have their vests replaced by the City pursuant to manufacturer's specifications that the service life has been obtained. The City will require that body armor be worn at all times by officers when on duty except as allowed under the department's policy statement.

Section 16.02 - Uniform Allowance: Effective January 1, 2025, employees who have celebrated their first anniversary of employment on or before February 1, will be provided \$900.00 on an annual basis to purchase their uniform and accessories. Effective January 1, 2026, this amount will increase to \$950.00. Said payment is to be made on or about February 1.

ARTICLE 17 – OFFICER INCENTIVE PROGRAM

The Officer Incentive Program (OIP) is designed to provide financial incentives for patrol officers to engage in activities which will improve the department, the community, and themselves professionally.

In order to participate in the OIP, a patrol officer must have the following minimum requirements:

1. A minimum of five (5) years of service as a full-time officer in the Menomonie Police Department. Officers moving into the department with full-time law enforcement experience in other agencies may, at the Chief's discretion, be granted a waiver of this requirement.
2. The officer shall have not have received a written reprimand and/or suspension for a minimum of one (1) year. Officers who have received written reprimands in that time period may appeal to the Chief whose decision regarding exceptions is final.
3. The officer must meet physical fitness standards established by the department (pushups, sit-ups, and a 1.5 mile run). Physical fitness tests to be administered up to three (3) times per year by Wisconsin Law Enforcement Certified Fitness Trainers.

Once in the OIP, officers need to earn sufficient department, community, and personal development points to qualify for the financial incentives. Points are awarded at the Chief's discretion.

1. Department Development. Officers need to earn a minimum of thirteen (13) points as follows:

Points

- Patrol Officer Interview Panel (prior training required): 1/year
 - Professional Police Association Board Member: 2/year
 - Stout Homecoming 1/year
 - Menomonie High School Homecoming Parade: 1/year
 - Menomonie School Sporting Event: 1/year
 - Department Generated Committees: 1/year
(must participate in at least 75% of the meetings)
 - Quick Response Team: 1/year
 - Community Liaison: 2/year
 - Instructor/Trainer: 2/year per discipline
 - Problem Oriented Policing Committee 1/year
(must participate in at least 75% of the meetings)
 - Patrol Training Officer: 1/trainee
 - Drug Investigator: 2/year
 - Youth Services Officer: 2/year
 - General Investigator: 2/year
 - Regional SWAT Team: 2/year
 - Armorer: 1/year
 - Evidence Technician: 1/year and 2 if the officer responds
to the scene of all call-outs
 - Bike Patrol (must participate in at least one deployment): 1/year
 - Employee Engagement Committee: 1/year
 - Business Watch (must participate in at least one event): 1/year
 - Community Forums: 1/forum
 - Community Presentation (must speak at one event): 1/presentation
 - Child Abduction Response Team: 1/year
(must participate in at least 75% of the meetings per year)
 - Domestic Violence Response Team: 1/year
 - Department Recruitment/Engagement Team: 1/year
(must participate in at least 75% of the meetings per year)
 - Grant Writing: 1/grant written each calendar year
 - Computer Forensic Analyst: 2/year
 - Alcohol Compliance Task Force: 2 for coordinator and
1 for participation/year
 - Internet Crimes Against Children Deployment: 2 for primary investigator
and 1 for assisting
 - Other activities approved by the Chief of Police or his/her designee
2. Community Development. Officers need to earn a minimum of ten (10) points as follows:
- a. Single date events – one (1) point (as long as the officer participates during the full event/activity).

- b. Officers actively involved (more than mere membership) in year-long activities may receive up to two (2) points.
- c. Participation in MPD-sponsored events that require the officer to be in uniform or there is a risk of injury. The officer will earn points as follows:

	<u>Points</u>
• Special Olympics Event:	1
• Back to School Shopping Event:	1
• Shop with a Cop Event:	1
• WinterDaze Event:	1
• Freedom Fest:	1
• Boys and Girls Club:	1 – 2
• National Night Out Event:	1
• Ludington Guard Band Concert:	1
• Music Over Menomin Concert:	1
• Church Boards, Civic Organizations, and Committees:	1 – 2
• Criminal Justice Collaboration Council Workgroups: (must attend 75% of the meetings)	2
• Youth Mentoring:	1 – 2
• Youth Coaching:	1 – 2
• Citizen's Academy:	1 – 2
• Coffee with a Cop:	1
• Self-Defense Class:	2 for primary instructor and 1 for assisting
• Other activities at the discretion of the Chief of Police or his/her designee	

**The activities officers participates in must be in the City of Menomonie.*

3. Officer Development/Professional Growth. Officers need to earn a minimum of six (6) points as follows:

- a. Point Value for Higher Education

	<u>Points</u>
• Associate Degree	2
• Bachelor of Science/Arts Degree	4
• Master of Arts/Science Degree	5

- b. Point Value for Specialized Training

Officers will be able to earn 1 point for every 24 hours of specialized training. It is the responsibility of the officer to seek out and apply for any specialized training. However, the training must meet all of the following requirements:

- All training must be approved by the Chief of Police or his/her designee
- Training must be relevant to law enforcement and must be taught by a reputable source
- Officers may attend the training on their own time and are responsible for all costs associated with the training
- Specialized training received prior to implementing this plan will be considered

c. Mandatory Training for OIP. Officers must complete the following training:

- IS-100: Introduction to Incident Command
- ISO-200b: Incident Command for Single Resources and Initial Action Incidents

These free courses are offered by the FEMA Emergency Management Institute Website (<https://www.firstrespondertraining.gov/frt/npcatalog>)

Officers who qualify in all three areas from January 1, 2025 to December 31, 2025 will receive a five percent (5%) increase over the contractual rate established for 2026. Officers who qualify in all three areas from January 1, 2026 to December 31, 2026 will receive a five (5%) increase over the contractual rate established for 2027. Officers wanting to receive said five (5%) increase shall submit their points by October 31 of each year. The five (5%) increase will be reflected in the Officer's compensation in the year following that in which it was earned.

ARTICLE 18 - ENTIRE MEMORANDUM OF AGREEMENT

This agreement, reached as a result of collective bargaining, represents the full and complete agreement between the parties, and supersedes all previous agreements between the parties. Any supplemental amendments to this agreement or past practices shall not be binding on either party unless executed in writing by the parties hereto. Waiver or any breach of this agreement by either party shall not constitute a waiver of any future breach of this agreement.

ARTICLE 19 - DURATION AND EXECUTION

Section 19.01 - Duration: This Agreement shall be in full force and effect from January 1, 2025, through and including December 31, 2026. In the event a successor agreement is not reached by the expiration date hereof, this Agreement shall continue in effect until a new agreement is reached.

Section 19.02 - Amendments: This Agreement may be amended at any time by mutual consent of the parties hereto. Such amendments shall be in writing, executed and attached to the Agreement and made a part thereof.

Section 19.03 - Negotiations: Negotiations on a new Agreement shall be commenced at least one-hundred twenty (120) days prior to the expiration date of this Agreement. Initial proposals shall be presented to the City by August 1.

Section 19.04 - Execution: In witness whereof, the parties hereto enter into this Agreement this _____ day of _____, 2025.

FOR THE CITY

FOR THE ASSOCIATION

By: _____
Mayor

By: _____
President

By: _____
City Clerk

By: _____
Secretary

APPENDIX A

2025	1/1/2025 3%	OIP 5% (Article 17)
Cadet (attending the academy)	\$28.71	
Prob. (post academy training 0 days through eleven months)	\$31.72	
12 months through 29 months	\$33.39	
30 months through 35 months	\$33.66	
36 months through 47 months	\$34.22	
48 months through 59 months	\$34.51	
60 months through 71 months	\$34.77	\$36.51
72 months through 83 months	\$37.81	\$39.70
84 months through 119 months	\$39.74	\$41.73
120 months through 179 months	\$40.74	\$42.78
180 months +	\$41.74	\$43.83

2026	1/1/2026 3%	OIP 5% (Article 17)
Cadet (attending the academy)	\$29.57	
Prob. (post academy training 0 days through eleven months)	\$32.67	
12 months through 29 months	\$34.39	
30 months through 35 months	\$34.67	
36 months through 47 months	\$35.25	
48 months through 59 months	\$35.55	
60 months through 71 months	\$35.81	\$37.60
72 months through 83 months	\$38.94	\$40.89
84 months through 119 months	\$40.93	\$42.98
120 months through 179 months	\$41.93	\$44.03
180 months +	\$42.93	\$45.08



MEMORANDUM

David Schofield, Director of Public Works
dschofield@menomonie-wi.gov
715-232-2221 Ext.1020

TO: Mayor Knaack & City Council

FROM: David Schofield, Director of Public Works

SUBJECT: 2026 Water Utility Operating Budget

DATE: December 1, 2025 City Council Meeting

Enclosed is a copy of the proposed 2026 Water Utility Operating budget. A rate increase is expected in late 2026 or early 2027.

Notable changes in expenditures include purchase of a new work truck and increased bond costs (due to Series 2025A borrowing).

The Water Utility's primary objectives in 2026 will be maintenance and repairs to our existing facilities, cataloging the City's distribution assets, and construction of Well #9.

Salaries and wages have been increased by 3% in 2025.

**Water Utility
2026**

Account	Title	2026 Proposed	2025
61.41900	INTEREST & DIVIDEND INCOME (R)	\$20,000	\$20,000
61.42500	AMORTIZATION OF DEFERRED CR. (R)	\$79,000	\$79,000
61.46110	METERED - RESIDENTIAL (R)	\$1,030,000	\$812,000
61.46120	METERED - COMMERCIAL (R)	\$315,000	\$430,000
61.46130	METERED - INDUSTRIAL (R)	\$405,000	\$320,000
61.46150	METERED - RUSK (R)	\$9,600	\$9,600
61.46200	PRIVATE FIRE PROT.SERVICE (R)	\$47,000	\$47,000
61.46300	PUBLIC FIRE PROT.SERVICE (R)	\$445,000	\$445,000
61.46400	OTHER SALES TO PUBLIC AUTH. (R)	\$190,000	\$190,000
61.47000	LATE CHARGE (R)	\$7,700	\$7,700
61.47100	MISC. SERVICE REVENUES (R)	\$8,000	\$8,000
61.47200	RENT FROM WATER PROPERTIES (R)	\$24,000	\$24,000
61.47400	OTHER WATER REVENUES (R)	\$20,000	\$20,000
61.62000.111	SALARIES (E)	\$0	\$12,000
61.62300.222	ELECTRICITY (E)	\$160,000	\$160,000
61.62300.224	GAS/HEATING FUEL (E)	\$6,000	\$6,000
61.62400.121	WAGES - FULL TIME (E)	\$10,000	\$10,000
61.62400.122	OVERTIME - FULL TIME (E)	\$3,500	\$3,000
61.62400.456	TRANSPORTATION EXP. (E)	\$1,000	\$1,000
61.62600.222	ELECTRICITY (E)	\$13,000	\$4,600
61.62600.224	GAS/HEATING FUEL (E)	\$10,000	\$5,000
61.63100.121	WAGES - FULL TIME (E)	\$710	\$710
61.63100.122	OVERTIME - FULL TIME (E)	\$130	\$130
61.63100.226	CONTRACTUAL REPAIRS/SERVICES (E)	\$4,500	\$4,500
61.63100.476	MATERIALS/SUPPLIES (E)	\$500	\$500
61.63300.121	WAGES - FULL TIME (E)	\$1,000	\$1,000
61.63300.122	OVERTIME - FULL TIME (E)	\$500	\$500
61.63300.226	CONTRACTUAL REPAIRS/SERVICES (E)	\$85,000	\$80,000
61.63300.450	OIL, GREASE & ANTIFREEZE (E)	\$3,800	\$3,800
61.63300.476	MATERIALS/SUPPLIES (E)	\$2,000	\$2,000
61.63300.771	DEHUMIDIFIERS (E)	\$4,000	\$4,000
61.64000.111	SALARIES (E)	\$15,000	\$15,000
61.64100.438	LAB CHEMICALS & SUPPLIES (E)	\$4,000	\$4,000
61.64100.487	CHEMICALS (E)	\$54,000	\$46,000
61.64200.121	WAGES - FULL TIME (E)	\$15,000	\$15,000
61.64200.122	OVERTIME - FULL TIME (E)	\$4,000	\$4,000
61.64200.221	WATER & SEWER (E)	\$13,500	\$13,500
61.64200.296	LABORATORY SERVICE (E)	\$20,000	\$20,000
61.64200.456	TRANSPORTATION EXP. (E)	\$1,500	\$1,500
61.64300.121	WAGES - FULL TIME (E)	\$5,000	\$5,000
61.64300.226	CONTRACTUAL REPAIRS/SERVICES (E)	\$200	\$200
61.64300.762	SAFETY EQUIPMENT (E)	\$2,700	\$2,700

**Water Utility
2026**

Account	Title	2026 Proposed	2025
61.65000.111	SALARIES (E)	\$19,000	\$18,000
61.65100.121	WAGES - FULL TIME (E)	\$1,000	\$1,000
61.65100.122	OVERTIME - FULL TIME (E)	\$500	\$500
61.65100.226	CONTRACTUAL REPAIRS (E)	\$1,000	\$1,000
61.65100.476	MATERIALS/SUPPLIES (E)	\$400	\$400
61.65200.121	WAGES - FULL TIME (E)	\$3,000	\$3,000
61.65200.122	OVERTIME - FULL TIME (E)	\$500	\$500
61.65200.226	CONTRACTUAL REPAIRS (E)	\$6,300	\$6,300
61.65200.476	MATERIALS/SUPPLIES (E)	\$2,000	\$2,000
61.65200.756	SEWER METER (E)	\$630	\$630
61.65200.769	CHEMICAL PUMPS (E)	\$2,450	\$2,450
61.66000.111	SALARIES (E)	\$21,000	\$16,000
61.66200.116	PAGER PAY (E)	\$28,000	\$26,720
61.66200.121	WAGES - FULL TIME (E)	\$225,000	\$164,000
61.66200.122	OVERTIME - FULL TIME (E)	\$6,000	\$6,000
61.66200.226	CONTRACTUAL REPAIRS/SERVICES (E)	\$2,500	\$2,500
61.66200.456	TRANSPORTATION EXP. (E)	\$7,910	\$7,910
61.66200.476	MATERIALS/SUPPLIES (E)	\$2,500	\$2,500
61.66300.121	WAGES - FULL TIME (E)	\$12,000	\$9,000
61.66300.122	OVERTIME - FULL TIME (E)	\$500	\$500
61.66300.456	TRANSPORTATION EXP. (E)	\$450	\$450
61.66300.476	MATERIALS/SUPPLIES (E)	\$250	\$250
61.66500.446	UNIFORMS/ACC/PROTECTIVE WEAR (E)	\$500	\$500
61.67000.111	SALARIES (E)	\$12,000	\$12,000
61.67200.121	WAGES - FULL TIME (E)	\$2,000	\$1,000
61.67200.122	OVERTIME - FULL TIME (E)	\$500	\$500
61.67200.226	CONTRACTUAL REPAIRS/SERVICES (E)	\$60,000	\$60,000
61.67200.476	MATERIALS/SUPPLIES (E)	\$100	\$100
61.67200.789	WATER TOWER REPAIR (E)	\$10,000	\$10,000
61.67300.121	WAGES - FULL TIME (E)	\$6,000	\$6,000
61.67300.122	OVERTIME - FULL TIME (E)	\$1,650	\$1,650
61.67300.226	CONTRACTUAL REPAIRS/SERVICES (E)	\$10,000	\$10,000
61.67300.456	TRANSPORTATION EXP. (E)	\$1,000	\$1,000
61.67300.476	MATERIALS/SUPPLIES (E)	\$2,500	\$2,500
61.67500.121	WAGES - FULL TIME (E)	\$9,000	\$7,000
61.67500.122	OVERTIME - FULL TIME (E)	\$1,300	\$1,300
61.67500.226	CONTRACTUAL REPAIRS/SERVICES (E)	\$70,000	\$70,000
61.67500.456	TRANSPORTATION EXP. (E)	\$1,500	\$1,500
61.67500.476	MATERIALS/SUPPLIES (E)	\$9,000	\$9,000
61.67600.121	WAGES - FULL TIME (E)	\$7,000	\$7,000
61.67600.122	OVERTIME - FULL TIME (E)	\$2,000	\$2,200
61.67600.226	CONTRACTUAL REPAIRS/SERVICES (E)	\$1,500	\$1,500

**Water Utility
2026**

Account	Title	2026 Proposed	2025
61.67600.456	TRANSPORTATION EXP. (E)	\$1,400	\$1,400
61.67600.476	MATERIALS/SUPPLIES (E)	\$40,000	\$35,000
61.67600.766	WATER METERS (E)	\$60,000	\$50,000
61.67700.121	WAGES - FULL TIME (E)	\$5,000	\$5,000
61.67700.122	OVERTIME - FULL TIME (E)	\$150	\$150
61.67700.226	CONTRACTUAL REPAIRS/SERVICES (E)	\$2,000	\$2,000
61.67700.456	TRANSPORTATION EXP. (E)	\$750	\$750
61.67700.476	MATERIALS/SUPPLIES (E)	\$4,000	\$4,000
61.90100.111	SALARIES (E)	\$3,800	\$3,000
61.90200.244	ANNUAL CONTRACT FEES (E)	\$14,000	\$13,000
61.90300.111	SALARIES (E)	\$32,000	\$32,000
61.90300.121	WAGES - FULL TIME (E)	\$70,000	\$70,000
61.90300.122	OVERTIME - FULL TIME (E)	\$285	\$285
61.90300.204	OTHER OUTSIDE SERVICES (E)	\$6,000	\$6,000
61.90300.243	OFFICE EQUIP. MAINT CONTRACT (E)	\$6,800	\$6,800
61.90300.410	OFFICE SUPPLIES (E)	\$500	\$500
61.90300.411	POSTAGE (E)	\$2,000	\$2,000
61.90300.412	CUSTOM OFFICE SUPPLIES (E)	\$500	\$500
61.90300.456	TRANSPORTATION EXP. (E)	\$500	\$500
61.92000.111	SALARIES (E)	\$95,000	\$95,000
61.92000.121	WAGES-FULL TIME (E)	\$15,000	\$15,000
61.92100.216	LAUNDRY/CARPET/CLNG. SERVICE (E)	\$500	\$500
61.92100.225	TELEPHONE (E)	\$8,500	\$8,500
61.92100.242	RADIO MAINTENANCE CONTRACT (E)	\$800	\$800
61.92100.243	OFFICE EQUIP. MAINT CONTRACT (E)	\$800	\$800
61.92100.249	COMPUTER PROGRAM (E)	\$22,000	\$22,000
61.92100.253	BUILDING/OFFICE RENT (E)	\$17,500	\$17,500
61.92100.410	OFFICE SUPPLIES (E)	\$400	\$400
61.92100.413	COPIES (E)	\$50	\$50
61.92100.714	COMPUTER PURCHASE/UPDATE (E)	\$4,500	\$4,500
61.92300.206	LEGAL COUNSEL (E)	\$500	\$500
61.92300.213	ACCOUNTING & AUDITING (E)	\$30,000	\$30,000
61.92300.215	ENGINEERING SERVICES (E)	\$8,700	\$8,700
61.92300.220	CONSULTING SERVICES (E)	\$10,000	\$10,000
61.92300.249	CITY WEB SITE (E)	\$1,200	\$1,200
61.92400.231	PROPERTY & LIABILITY INS. (E)	\$18,000	\$18,000
61.92500.231	PROPERTY & LIABILITY INS. (E)	\$14,700	\$14,700
61.92630.150	EMPLOYEE BENEFITS (E)	\$286,000	\$286,000
61.92630.266	EMPLOYEE EXAMS & TESTING (E)	\$500	\$500
61.92800.202	REGULATORY COMMISSION EXP. (E)	\$2,500	\$2,500
61.93000.253	BUILDING/OFFICE RENT (E)	\$14,700	\$14,700
61.93000.421	LEGAL PUBLICATIONS (E)	\$5,000	\$5,000

**Water Utility
2026**

Account	Title	2026 Proposed	2025
61.93000.439	SCHOOLS & CONFERENCES (E)	\$2,200	\$2,200
61.93000.493	FEES (E)	\$5,000	\$5,000
61.93300.231	PROPERTY & LIABILITY INS. (E)	\$3,400	\$3,400
61.93300.241	VEHICLE REPAIR (E)	\$2,000	\$2,000
61.93300.451	VEHICLE FUEL (E)	\$7,000	\$7,000
61.93300.452	VEHICLE MAINTENANCE (E)	\$300	\$300
61.93300.733	1/2 TON 4-WHEEL DR TRUCK (E)	\$50,000	\$0
61.93500.451	VEHICLE FUEL (E)	\$100	\$100
61.93500.452	VEHICLE MAINTENANCE (E)	\$250	\$250
61.95000.499	TAXES (E)	\$355,000	\$355,000
61.95000.540	DEPREC. - CIAC (E)	\$188,575	\$188,575
61.95000.541	DEPRECIATION (E)	\$364,000	\$364,000
61.95000.620	INTEREST ON BONDS (E)	\$110,000	\$87,000
	Revenue:	\$2,600,300	\$2,412,300
	Expense:	\$2,885,340	\$2,706,560



MEMORANDUM

David Schofield, Director of Public Works
dschofield@menomonie-wi.gov
715-232-2221 Ext.1020

TO: Mayor Knaack & City Council

FROM: David Schofield, Director of Public Works

SUBJECT: 2026 Wastewater Utility Operating Budget

DATE: December 1, 2025 City Council Meeting

Enclosed is a copy of the proposed 2026 Wastewater Utility Operating budget.

Notable changes in expenditures include elimination of a sludge truck purchase (completed in 2025), purchase of a biological oxygen demand incubator for the laboratory, addition of polymers and chemicals for the ConAgra DAF (to be reimbursed), purchase of a float truck for the ConAgra DAF (to be reimbursed), and purchase of new pumps for the IH 94 lift station

The Wastewater Utility's primary objectives in 2026 will be maintenance and repairs to our existing facilities, and construction of the ConAgra DAF

Salaries and wages have been increased by 3% in 2025.

Sewer Utility (Wastewater)

2026

Account	Title	2026 Proposed	2025
71.62150	SERVICE TO OTHER SYSTEMS (R)	\$36,995	\$36,995
71.62210	MEASURED - RESIDENTIAL (R)	\$1,009,756	\$1,009,756
71.62220	MEASURED - COMMERCIAL (R)	\$615,344	\$615,344
71.62230	MEASURED - INDUSTRIAL (R)	\$1,000,120	\$1,000,120
71.62240	MEASURED - REV.PUBLIC AUTH. (R)	\$278,760	\$278,760
71.62520	EQUALIZATION TANK REVENUE (R)	\$55,998	\$55,998
71.63100	LATE CHARGE (R)	\$8,386	\$8,386
71.63400	RENT FROM SEWER PROPERTIES (R)	\$395	\$395
71.63500	MISC. OPERATING REVENUES (R)	\$488,394	\$488,394
71.66100	INTEREST INCOME (R)	\$34,493	\$34,493
71.82000.111	SALARIES (E)	\$103,000	\$87,709
71.82000.121	WAGES - FULL TIME (E)	\$189,000	\$149,852
71.82000.122	OVERTIME - FULL TIME (E)	\$2,400	\$3,159
71.82100.222	ELECTRICITY (E)	\$250,000	\$250,000
71.82100.457	DIESEL FUEL (E)	\$4,000	\$3,000
71.82200.222	ELECTRICITY (E)	\$30,000	\$30,000
71.82200.224	GAS/HEATING FUEL (E)	\$2,000	\$2,000
71.82500.121	WAGES - FULL TIME (E)	\$38,424	\$38,424
71.82500.122	OVERTIME - FULL TIME (E)	\$1,580	\$1,580
71.82500.221	WATER & SEWER (E)	\$1,000	\$1,000
71.82500.222	ELECTRICITY (E)	\$6,000	\$6,000
71.82500.224	GAS/HEATING FUEL (E)	\$1,700	\$1,500
71.82500.226	CONTRACTUAL REPAIRS (E)	\$72,000	\$72,000
71.82500.241	VEHICLE REPAIR (E)	\$12,000	\$12,000
71.82500.248	OTHER DEPT. LABOR/EQUIP (E)	\$500	\$500
71.82500.451	VEHICLE FUEL (E)	\$6,000	\$6,000
71.82500.452	VEHICLE MAINTENANCE (E)	\$1,700	\$1,700
71.82500.453	PARTS & REPAIR SUPPLIES (E)	\$4,000	\$4,000
71.82500.476	MATERIALS/SUPPLIES (E)	\$500	\$500
71.82500.744	SLUDGE TRUCK (E)	\$0	\$200,000
71.82600.433	POLYMERS (E)	\$35,000	\$35,000
71.82600.487	CHEMICALS (E)	\$200,000	\$200,000
71.82700.216	LAUNDRY/CARPET/CLNG. SERVICE (E)	\$2,000	\$2,000
71.82700.220	CONSULTING SERVICES (E)	\$17,000	\$17,000
71.82700.221	WATER & SEWER (E)	\$40,000	\$16,000
71.82700.224	GAS/HEATING FUEL (E)	\$50,000	\$60,000
71.82700.226	CONTRACTUAL REPAIRS/SERVICES (E)	\$5,100	\$5,100
71.82700.249	CITY WEB SITE (E)	\$2,000	\$0
71.82700.295	INSPECTION FEES (E)	\$5,100	\$5,100
71.82700.297	GARBAGE SERVICE/LANDFILL FEE (E)	\$6,500	\$6,500
71.82700.412	CUSTOM OFFICE SUPPLIES (E)	\$100	\$100
71.82700.467	SAFETY EQUIPMENT (E)	\$7,650	\$7,650

Sewer Utility (Wastewater)

2026

Account	Title	2026 Proposed	2025
71.82700.479	SMALL TOOLS/MISC. EXPENSE (E)	\$3,600	\$3,600
71.82710.121	WAGES - FULL TIME (E)	\$57,000	\$53,793
71.82710.122	OVERTIME - FULL TIME (E)	\$12,000	\$9,872
71.82710.226	CONTRACTUAL REPAIRS (E)	\$1,400	\$1,375
71.82710.237	CERTIFICATION (E)	\$1,200	\$1,000
71.82710.296	LABORATORY SERVICE (E)	\$10,000	\$10,770
71.82710.438	LAB CHEMICALS & SUPPLIES (E)	\$12,000	\$8,000
71.82710.467	SAFETY EQUIPMENT (E)	\$500	\$500
71.82710.476	MATERIALS/SUPPLIES (E)	\$9,000	\$9,000
71.82710.494	EQUIPMENT REPAIR (E)	\$3,000	\$3,000
71.82710.730	BOD INCUBATOR (E)	\$10,000	\$0
71.82720.121	WAGES - FULL TIME (E)	\$600	\$600
71.82720.221	WATER & SEWER (E)	\$600	\$0
71.82720.222	ELECTRICITY (E)	\$16,000	\$16,000
71.82720.226	CONTRACTUAL REPAIRS/SERVICES (E)	\$10,000	\$8,000
71.82720.433	POLYMERS (E)	\$10,000	\$0
71.82720.476	MATERIALS/SUPPLIES (E)	\$18,000	\$18,000
71.82720.487	CHEMICALS (E)	\$50,000	\$0
71.82720.744	FLOAT TRUCK (E)	\$200,000	\$0
71.82800.226	CONTRACTUAL REPAIRS (E)	\$4,000	\$4,000
71.82800.231	PROPERTY & LIABILITY INS. (E)	\$25,000	\$25,000
71.82800.248	OTHER DEPT. LABOR/EQUIPMENT (E)	\$500	\$500
71.82800.450	OIL, GREASE & ANTIFREEZE (E)	\$3,000	\$3,000
71.82800.451	VEHICLE FUEL (E)	\$6,000	\$6,000
71.82800.452	VEHICLE MAINTENANCE (E)	\$1,000	\$1,000
71.83100.116	PAGER PAY (E)	\$15,000	\$28,000
71.83100.121	WAGES - FULL TIME (E)	\$53,793	\$53,793
71.83100.122	OVERTIME - FULL TIME (E)	\$1,000	\$1,974
71.83100.226	CONTRACTUAL REPAIRS (E)	\$25,000	\$25,000
71.83100.241	VEHICLE REPAIR (E)	\$6,000	\$6,000
71.83100.248	OTHER DEPT. LABOR/EQUIPMENT (E)	\$20,000	\$20,000
71.83100.451	VEHICLE FUEL (E)	\$2,000	\$2,000
71.83100.452	VEHICLE MAINTENANCE (E)	\$7,000	\$7,000
71.83100.476	MATERIALS/SUPPLIES (E)	\$6,000	\$6,000
71.83200.116	PAGER PAY (E)	\$14,200	\$28,000
71.83200.121	WAGES - FULL TIME (E)	\$23,054	\$23,054
71.83200.122	OVERTIME - FULL TIME (E)	\$1,900	\$1,580
71.83200.225	TELEPHONE (E)	\$600	\$600
71.83200.226	CONTRACTUAL REPAIRS (E)	\$10,000	\$10,000
71.83200.248	OTHER DEPT. LABOR/EQUIP (E)	\$1,000	\$1,000
71.83200.476	MATERIALS/SUPPLIES (E)	\$12,000	\$12,000
71.83200.770	IH 94 LIFT STATION PUMPS (E)	\$15,000	\$0

Sewer Utility (Wastewater)

2026

Account	Title	2026 Proposed	2025
71.83300.121	WAGES - FULL TIME (E)	\$40,000	\$34,581
71.83300.122	OVERTIME - FULL TIME (E)	\$1,580	\$1,580
71.83300.226	CONTRACTUAL REPAIRS (E)	\$90,000	\$90,000
71.83300.476	MATERIALS/SUPPLIES (E)	\$50,000	\$50,000
71.83400.121	WAGES - FULL TIME (E)	\$19,000	\$30,738
71.83400.226	CONTRACTUAL REPAIRS (E)	\$7,000	\$7,000
71.83400.248	OTHER DEPT. LABOR/EQUIP (E)	\$1,000	\$2,000
71.83400.454	BUILDING SUPPLIES/MAINT. (E)	\$400	\$350
71.83400.476	MATERIALS/SUPPLIES (E)	\$3,000	\$3,000
71.84000.111	SALARIES (E)	\$16,000	\$9,000
71.84000.121	WAGES - FULL TIME (E)	\$23,000	\$30,823
71.84000.204	OTHER OUTSIDE SERVICES (E)	\$2,000	\$3,000
71.84000.243	OFFICE EQUIP. MAINT CONTRACT (E)	\$9,000	\$8,000
71.84000.410	OFFICE SUPPLIES (E)	\$200	\$200
71.84000.411	POSTAGE (E)	\$3,000	\$3,000
71.84000.412	CUSTOM OFFICE SUPPLIES (E)	\$500	\$500
71.84200.203	METER READING EXPENSE (E)	\$171,000	\$140,000
71.84200.244	ANNUAL CONTRACT FEES (E)	\$17,000	\$12,000
71.85000.111	SALARIES (E)	\$90,000	\$83,151
71.85000.121	WAGES-FULL TIME (E)	\$10,000	\$14,269
71.85100.225	TELEPHONE (E)	\$5,700	\$5,700
71.85100.243	OFFICE EQUIP. MAINT CONTRACT (E)	\$350	\$350
71.85100.249	COMPUTER PROGRAM (E)	\$8,000	\$8,000
71.85100.410	OFFICE SUPPLIES (E)	\$600	\$600
71.85100.412	CUSTOM OFFICE SUPPLIES (E)	\$100	\$100
71.85100.413	COPIES (E)	\$100	\$100
71.85100.414	MACHINE MAINT./REPAIR (E)	\$300	\$300
71.85100.714	COMPUTER PURCHASE/UPDATE (E)	\$2,000	\$2,000
71.85200.202	REGULATORY COMMISSION EXP. (E)	\$11,000	\$11,000
71.85200.203	2021 SEWER RATE STUDY (E)	\$10,000	\$10,000
71.85200.206	LEGAL COUNSEL (E)	\$1,000	\$1,000
71.85200.213	ACCOUNTING & AUDITING (E)	\$16,000	\$16,000
71.85200.215	ENGINEERING SERVICES (E)	\$134,000	\$34,000
71.85300.157	CO-INSURANCE (E)	\$250	\$250
71.85300.231	PROPERTY & LIABILITY INS. (E)	\$81,000	\$80,000
71.85400.150	EMPLOYE BENEFITS (E)	\$350,000	\$350,000
71.85600.226	COMPUTER PROGRAM (E)	\$12,000	\$12,000
71.85600.266	EMPLOYE EXAMS & TESTING (E)	\$1,000	\$1,000
71.85600.314	WTR QLTY/EDUCATION-OUTREACH (E)	\$5,000	\$5,000
71.85600.424	DUES (E)	\$3,000	\$3,000
71.85600.426	ADVERTISING (E)	\$300	\$300
71.85600.439	SCHOOLS & CONFERENCES (E)	\$4,700	\$4,700

Sewer Utility (Wastewater)
2026

Account	Title	2026 Proposed	2025
71.85600.490	MISCELLANEOUS SUP. & EXP. (E)	\$100	\$100
71.85600.493	FEES (E)	\$1,500	\$1,300
71.85700.253	BUILDING/OFFICE RENT (E)	\$25,000	\$20,700
71.87000.620	INTEREST ON BONDS (E)	\$8,000	\$9,000
71.87000.646	INT.ON CLEAN WATER FUND LOAN (E)	\$371,000	\$370,000
	Revenue:	\$3,528,641	\$3,528,641
	Expense:	\$3,379,881	\$3,104,077



MEMORANDUM

Megen Hines, Environmental Program Coordinator
mhines@menomonie-wi.gov
715-232-2221 Ext. 1005

TO: Mayor Knaack & City Council

FROM: Megen Hines, Environmental Program Coordinator

SUBJECT: 2026 Stormwater Utility Budget

DATE: December 1, 2025 City Council Meeting

Enclosed is a copy of the proposed 2026 Stormwater Utility budget. **There is no proposed rate increase in 2026.**

Notable changes in expenditures include, increased bond interest expense, increased building/office rent, increased schools and conferences, and an increase in accounting and auditing to cover a stormwater utility rate study.

The City has a Municipal Separate Storm Sewer System (MS4) permit from the Wisconsin Department of Natural Resources (WDNR). This permit requires the City to reduce polluted stormwater runoff by implementing stormwater management programs with best management practices across the following program areas:

- Public Education & Outreach
- Public Involvement & Participation
- Illicit Discharge Detection & Elimination
- Construction Site Pollutant Control
- Post-Construction Stormwater Management
- Pollution Prevention
- TMDL Management

Planned activities in 2026 include a stormwater utility rate study, continuing to fund projects to fulfill our MS4 permit and TMDL requirements, continued inspections of public and private stormwater facilities, staff continuing and hopefully completing the Public Works Management Institute certificate program, supporting the Red Cedar Watershed Annual Conference and being an active participant in the Rain to Rivers stormwater education consortium.

ATTACHMENTS:

- 2026 Proposed Stormwater Utility Budget

**Stormwater
2026**

Account	Title	2026 Proposed	2025
76.62110	RESIDENTIAL(4 PLEX OR LESS) (R)	\$270,000	\$227,000
76.62111	COMMERCIAL (R)	\$360,000	\$400,000
76.62141	INDUSTRIAL (R)	\$84,000	\$84,000
76.62220	MUNICIPAL (R)	\$97,000	\$96,000
76.63100	LATE CHARGE (R)	\$2,500	\$2,500
76.63400	MACHINERY RENTAL INCOME (R)	\$2,000	\$2,000
76.63500	MISC. OPERATING REVENUES (R)	\$3,000	\$5,000
76.63600	POLLUTION PREVENTION REVENUE (R)	\$0	\$0
76.63700	SUBSIDY FROM CITY (R)	\$0	\$0
76.63800	DONATIONS FROM ORG. & INDIVI (R)	\$0	\$0
76.63900	EDUCATION DONATION- TMLIA (R)	\$0	\$0
76.64001	CONTRIBUTIONS - CAP ASSETS (R)	\$25,000	\$25,000
76.66100	INTEREST INCOME (R)	\$7,000	\$5,000
76.66210	GAIN ON SALE OF ASSET (R)	\$0	\$0
76.66220	CHANGE EST.POSTCLOSURE LIAB. (R)	\$0	\$0
76.69999	TRANSFER FROM OTHER FUNDS (R)	\$0	\$0
76.82010.111	SALARIES (E)	\$22,000	\$22,000
76.82010.121	WAGES - FULL TIME (E)	\$7,500	\$7,500
76.82010.122	OVERTIME - FULL TIME (E)	\$1,000	\$1,000
76.82010.123	OTHER DEPARTMENT WAGES (E)	\$1,000	\$1,000
76.82010.125	WAGES - PART TIME/SEASONAL (E)	\$3,000	\$3,000
76.82010.156	WORKERS COMPENSATION (E)	\$4,000	\$4,000
76.82010.221	WATER & SEWER (E)	\$5,000	\$5,000
76.82010.231	PROPERTY & LIABILITY INS. (E)	\$8,500	\$8,500
76.82010.241	VEHICLE REPAIR (E)	\$500	\$500
76.82010.248	OTHER DEPT. LABOR/EQUIPMENT (E)	\$106,980	\$127,500
76.82010.310	OUTREACH;CONFERENCE (E)	\$6,000	\$6,000
76.82010.432	VEHICLE ALLOWANCE/MILEAGE (E)	\$100	\$1,000
76.82010.451	VEHICLE FUEL (E)	\$10,000	\$10,000
76.82010.476	MATERIALS/SUPPLIES (E)	\$24,000	\$24,000
76.82010.494	EQUIPMENT REPAIR (E)	\$14,000	\$14,000
76.82010.713	TABLET & SOFTWARE (E)	\$1,500	\$1,500
76.82020.235	MS4 PERMIT FEES (E)	\$3,000	\$3,000
76.82020.541	DEPRECIATION (E)	\$234,000	\$234,950
76.82020.542	AMORT.OF DEBT DISC.& EXP. (E)	\$1,000	\$1,000
76.82020.620	INTEREST ON BONDS (E)	\$60,000	\$51,000
76.82020.641	INTEREST ON LEASE (E)	\$0	\$0
76.82020.680	DEBT ISSUE EXPENSE (E)	\$15,000	\$15,000
76.83010.123	OTHER DEPARTMENT WAGES (E)	\$0	\$0
76.83010.226	CONTRACTUAL REPAIRS/SERVICES (E)	\$2,000	\$2,000
76.83010.476	MATERIALS/SUPPLIES (E)	\$2,000	\$2,000
76.83010.753	WOLSKE BAY PILOT PROJECT (E)	\$3,000	\$3,000

**Stormwater
2026**

Account	Title	2026 Proposed	2025
76.85010.111	SALARIES (E)	\$99,281	\$91,500
76.85010.121	WAGES - FULL TIME (E)	\$14,389	\$8,600
76.85010.150	EMPLOYEE BENEFITS (E)	\$130,000	\$130,000
76.85010.204	OTHER OUTSIDE SERVICES (E)	\$1,500	\$1,500
76.85010.206	LEGAL COUNSEL (E)	\$1,000	\$1,000
76.85010.213	ACCOUNTING & AUDITING (E)	\$17,000	\$17,000
76.85010.215	ENGINEERING SERVICES (E)	\$25,000	\$25,000
76.85010.225	TELEPHONE (E)	\$300	\$300
76.85010.243	OFFICE EQUIP. MAINT CONTRACT (E)	\$5,000	\$5,000
76.85010.249	COMPUTER PROGRAM (E)	\$5,000	\$5,500
76.85010.253	BUILDING/OFFICE RENT (E)	\$8,000	\$5,600
76.85010.410	OFFICE SUPPLIES (E)	\$200	\$200
76.85010.411	POSTAGE (E)	\$3,500	\$3,000
76.85010.412	CUSTOM OFFICE SUPPLIES (E)	\$500	\$1,000
76.85010.413	COPIES (E)	\$0	\$100
76.85010.424	DUES (E)	\$500	\$500
76.85010.439	SCHOOLS & CONFERENCES (E)	\$4,000	\$2,000
76.85010.440	CLOTHING ALLOWANCE (E)	\$250	\$250
	Revenue:	\$850,500	\$846,500
	Expense:	\$850,500	\$846,500



MEMORANDUM

Megen Hines, Environmental Program Coordinator
mhines@menomonie-wi.gov
715-232-2221 Ext. 1005

TO: Mayor Knaack & City Council

FROM: Megen Hines, Environmental Program Coordinator

SUBJECT: 2026 Solid Waste & Recycling Utility Budget

DATE: December 1, 2025 City Council Meeting

Enclosed is a copy of the proposed 2026 Solid Waste and Recycling budget. **There is no proposed rate increase in 2026.**

Notable budget changes include reduced revenues and expenditures due to not hosting a Clean Sweep Hazardous Waste collection event in 2026. Dunn County has applied for a 2026 Clean Sweep Hazardous Waste grant and will be holding a 2026 county-wide collection, therefore the City will not host a collection event in 2026. Other notable budget changes include increases in expenditures for schools and conferences and recycling and solid waste hauling to account for the increased hauling prices in the new hauling contract with GFL Environmental that begins on January 1, 2026.

Planned activities in 2026 include an environmental newsletter mailed to all City residents, continued landfill monitoring, staff continuing and hopefully completing the Public Works Management Institute certificate program and improvements to the Solid Waste Site including office updates, new signage and additional asphalt.

ATTACHMENTS:

- 2026 Proposed Solid Waste & Recycling Budget

**Solid Waste and Recycling
2026**

Account	Title	2026 Proposed	2025
51.62110	FLAT RATE - RESIDENTIAL (R)	\$336,000	\$334,000
51.63100	LATE CHARGE (R)	\$4,000	\$4,000
51.63400	MACHINERY RENTAL INCOME (R)	\$2,000	\$6,000
51.63500	MISC. OPERATING REVENUES (R)	\$100	\$100
51.63501	DNR RECYCLING GRANT (R)	\$51,000	\$51,000
51.63502	RESIDENTIAL RECYCLING REV. (R)	\$194,000	\$192,000
51.63503	SOLID WASTE SITE FEES (R)	\$37,000	\$35,000
51.63610	HAZARDOUS WASTE COLLECTION (R)	\$0	\$25,000
51.66100	INTEREST INCOME (R)	\$2,500	\$3,900
51.82010.121	WAGES - FULL TIME (E)	\$0	\$0
51.82010.122	OVERTIME - FULL TIME (E)	\$0	\$0
51.82010.125	WAGES - PART TIME/SEASONAL €	\$24,020	\$28,000
51.82010.156	WORKERS COMPENSATION (E)	\$1,250	\$1,250
51.82010.210	CONTRACTUAL SERVICE-MANPOWER (E)	\$0	\$0
51.82010.215	ENGINEERING SERVICES (E)	\$1,000	\$500
51.82010.222	ELECTRICITY (E)	\$1,500	\$1,000
51.82010.228	SOLID WASTE/RECY.ASSESS. (E)	\$0	\$0
51.82010.231	PROPERTY & LIABILITY INS. (E)	\$800	\$800
51.82010.241	VEHICLE REPAIR (E)	\$1,000	\$0
51.82010.248	OTHER DEPT. LABOR/EQUIPMENT (E)	\$24,000	\$24,000
51.82010.266	EMPLOYE EXAMS & TESTING (E)	\$0	\$0
51.82010.293	RECYCLING EXPENSE (E)	\$0	\$0
51.82010.296	LABORATORY SERVICE (E)	\$10,500	\$10,000
51.82010.297	GARBAGE SERVICE/LANDFILL FEE (E)	\$102,000	\$94,000
51.82010.298	CLEAN SWEEP EXPENSE (E)	\$0	\$26,000
51.82010.432	VEHICLE ALLOWANCE/MILEAGE (E)	\$100	\$500
51.82010.438	LAB CHEMICALS & SUPPLIES (E)	\$1,300	\$1,200
51.82010.446	UNIFORMS/ACC/PROTECTIVE WEAR (E)	\$750	\$750
51.82010.451	VEHICLE FUEL (E)	\$600	\$200
51.82010.476	MATERIALS/SUPPLIES (E)	\$1,500	\$1,500
51.82010.494	EQUIPMENT REPAIR (E)	\$5,000	\$5,000
51.82010.781	SITE/BUILDING IMPROVEMENTS (E)	\$7,500	\$7,500
51.82020.235	DNR WASTE MANAGEMENT FUND (E)	\$165	\$165
51.82020.237	CERTIFICATION (E)	\$950	\$900
51.82020.541	DEPRECIATION (E)	\$5,000	\$5,000
51.82020.620	INTEREST ON BONDS (E)	\$2,000	\$2,000
51.82030.111	SALARIES (E)	\$50,500	\$50,500
51.82030.121	WAGES - FULL TIME (E)	\$0	\$4,500
51.82030.125	WAGES - PART TIME/SEASONAL (E)	\$24,020	\$28,000
51.82030.150	EMPLOYE BENEFITS (E)	\$15,000	\$22,000
51.82030.156	WORKERS COMPENSATION (E)	\$0	\$1,250
51.82030.204	OTHER OUTSIDE SERVICES (E)	\$1,000	\$2,000
51.82030.206	LEGAL COUNSEL (E)	\$375	\$1,000

**Solid Waste and Recycling
2026**

Account	Title	2026 Proposed	2025
51.82030.210	CONTRACTUAL SERVICE-MANPOWER (E)	\$0	\$0
51.82030.213	ACCOUNTING & AUDITING (E)	\$4,800	\$4,800
51.82030.215	ENGINEERING SERVICES (E)	\$500	\$500
51.82030.222	ELECTRICITY (E)	\$1,200	\$1,200
51.82030.225	TELEPHONE (E)	\$900	\$1,000
51.82030.231	PROPERTY & LIABILITY INS. (E)	\$800	\$800
51.82030.241	VEHICLE REPAIR (E)	\$1,000	\$250
51.82030.243	OFFICE EQUIP. MAINT CONTRACT (E)	\$7,000	\$7,000
51.82030.248	OTHER DEPT. LABOR/EQUIPMENT (E)	\$24,000	\$24,000
51.82030.253	BUILDING/OFFICE RENT (E)	\$2,200	\$2,200
51.82030.293	RECYCLING HAULING (E)	\$175,000	\$165,000
51.82030.410	OFFICE SUPPLIES (E)	\$200	\$200
51.82030.411	POSTAGE (E)	\$4,000	\$4,000
51.82030.412	CUSTOM OFFICE SUPPLIES (E)	\$1,000	\$1,000
51.82030.413	COPIES (E)	\$0	\$200
51.82030.424	DUES (E)	\$170	\$170
51.82030.426	ADVERTISING (E)	\$900	\$750
51.82030.432	VEHICLE ALLOWANCE/MILEAGE (E)	\$100	\$500
51.82030.439	SCHOOLS & CONFERENCES (E)	\$1,000	\$600
51.82030.446	UNIFORMS/ACC/PROTECTIVE WEAR (E)	\$750	\$750
51.82030.451	VEHICLE FUEL (E)	\$600	\$200
51.82030.476	MATERIALS/SUPPLIES (E)	\$5,000	\$3,000
51.82030.494	EQUIPMENT REPAIR (E)	\$1,500	\$1,500
51.82030.714	COMPUTER PURCHASE/UPDATE (E)	\$0	\$800
51.82030.781	SITE/BUILDING IMPROVEMENTS (E)	\$8,000	\$7,500
51.83010.476	MATERIALS/SUPPLIES (E)	\$500	\$500
51.85010.111	SALARIES (E)	\$50,500	\$50,500
51.85010.121	WAGES - FULL TIME (E)	\$7,348	\$4,200
51.85010.122	OVERTIME - FULL TIME (E)	\$0	\$0
51.85010.150	EMPLOYEE BENEFITS (E)	\$15,000	\$20,000
51.85010.204	OTHER OUTSIDE SERVICES (E)	\$5,000	\$3,500
51.85010.206	LEGAL COUNSEL (E)	\$375	\$1,000
51.85010.213	ACCOUNTING & AUDITING (E)	\$4,800	\$4,800
51.85010.215	ENGINEERING SERVICES (E)	\$1,000	\$500
51.85010.225	TELEPHONE (E)	\$1,000	\$1,000
51.85010.243	OFFICE EQUIP. MAINT CONTRACT (E)	\$5,500	\$7,000
51.85010.249	COMPUTER PROGRAM (E)	\$3,500	\$3,000
51.85010.253	BUILDING/OFFICE RENT (E)	\$3,400	\$2,200
51.85010.410	OFFICE SUPPLIES (E)	\$215	\$200
51.85010.411	POSTAGE (E)	\$3,500	\$3,500
51.85010.412	CUSTOM OFFICE SUPPLIES (E)	\$800	\$1,000
51.85010.413	COPIES (E)	\$0	\$100
51.85010.426	ADVERTISING (E)	\$900	\$750

**Solid Waste and Recycling
2026**

Account	Title	2026 Proposed	2025
51.85010.439	SCHOOLS & CONFERENCES (E)	\$800	\$600
	Revenue:	\$626,600	\$651,000
	Expense:	\$626,588	\$651,785



MEMORANDUM

David Schofield, Director of Public Works
dschofield@menomonie-wi.gov
715-232-2221 Ext.1020

TO: Mayor Knaack & City Council

FROM: David Schofield, Director of Public Works

SUBJECT: 2026 Tax Increment Financing Districts Operating Budgets

DATE: December 15, 2025 City Council Meeting

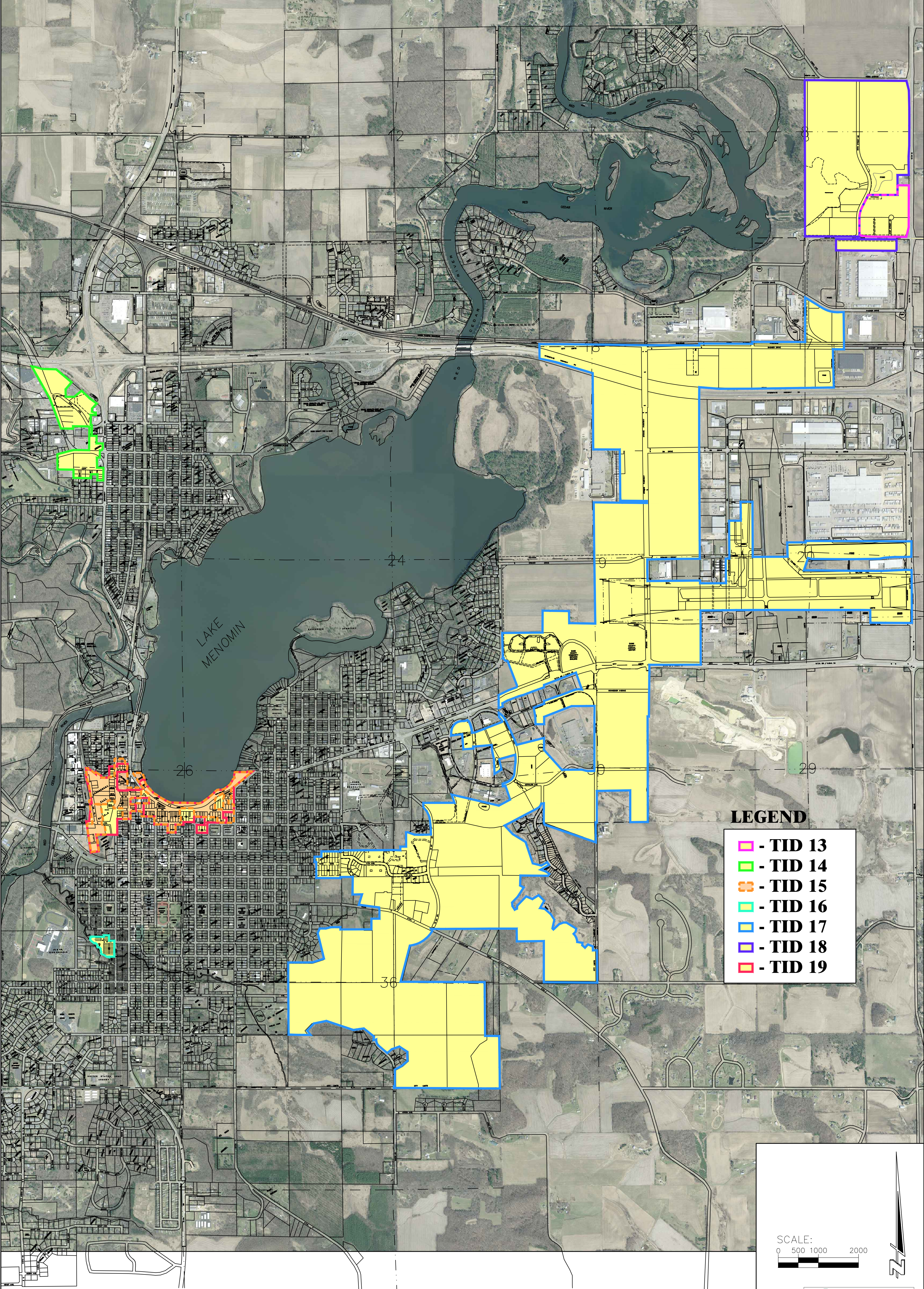
Enclosed are copies of the proposed 2026 Tax Increment Financing District Operating Budgets for:

- TID #13 (North Industrial Park)
- TID #14 (Oak Avenue West and Pine Avenue West)
- TID #15 (Downtown)
- TID #16 (The Heights)
- TID #17 (Stokke Parkway and Stout Technology Park)
- TID #18 (North Industrial Park)
- TID #19 (Downtown Overlay)

Also enclosed is a map of the Tax Increment Financing Districts.

Please note the following:

- A deficit is shown in TID #14. This is for the Heller / Oak project. TID #14 can cover the deficit with its healthy fund balance.
- Funding for subsidies to Downtown Menomonie and the Mabel Tainter Theater are included in TID #15.
- Funding for design of the State Highway Improvements through downtown are included in TID #15.
- A deficit is shown in TID #16. This is for The Heights incentive payment. TID #16 can cover the deficit with its healthy fund balance.
- The Amazon Last Mile Delivery Station will be constructed in TID #18. TID Revenue won't be generated until 2028 (build 2026, value 2027, revenue 2028).
- TID #19 is a new district.



LEGEND

- - TID 13
- - TID 14
- - TID 15
- - TID 16
- - TID 17
- - TID 18
- - TID 19

SCALE:
0 500 1000 2000



**Tax Increment District #13
2026**

Account	Title	2026 Proposed	Current Budget
42.41110	GENERAL PROPERTY TAX (R)	\$333,000	\$294,878
42.42570	STATE AID/EXEMPT COMPUTERS (R)	\$1,200	\$1,173
42.42571	STATE AID/PERSONAL PROP TAX (R)	\$18,869	\$0
42.48290	MISCELLANEOUS RENTS (R)	\$10,000	\$10,000
42.51570.213	ACCOUNTING & AUDITING (E)	\$10,000	\$2,000
42.51611.206	LEGAL COUNSEL (E)	\$5,000	\$5,000
42.56321.215	ENGINEERING SERVICES (E)	\$2,000	\$2,000
42.56441.365	CONSTRUCTION FUND OUTLAY (E)	\$50,000	\$50,000
42.59900.698	TRANSFER OF FUNDS (E)	\$0	\$15,025
	Revenue:	\$363,069	\$306,051
	Expense:	\$67,000	\$74,025

**Tax Increment District 14
2026**

Account	Title	2026 Proposed	2025
43.41110	GENERAL PROPERTY TAX (R)	\$176,000	\$167,147
43.42570	STATE AID/EXEMPT COMPUTERS (R)	\$600	\$559
43.42571	STATE AID/PERSONAL PROP TAX (R)	\$10,630	\$2,000
43.51570.213	ACCOUNTING & AUDITING (E)	\$2,500	\$2,500
43.51611.206	LEGAL COUNSEL (E)	\$1,000	\$1,000
43.56321.215	ENGINEERING SERVICES (E)	\$1,500	\$1,500
43.56441.370	ECO DEV PARTNERSHIP (E)	\$22,000	\$20,000
43.59900.698	TRANSFER OF FUNDS (E)	\$61,000	\$62,900
43.91550.215	ENGINEERING SERVICES (E)	\$39,000	\$50,000
43.91550.365	CONSTRUCTION FUND OUTLAY (E)	\$255,000	\$0
43.92550.215	ENGINEERING SERVICES (E)	\$135,000	\$0
	Revenue:	\$187,230	\$169,706
	Expense:	\$517,000	\$137,900

**Tax Increment District 15
2026**

Account	Title	2026 Proposed	2025
44.41110	GENERAL PROPERTY TAX (R)	\$521,038	\$467,865
44.42570	STATE AID/EXEMPT COMPUTERS (R)	\$3,500	\$1,421
44.42571	STATE AID/PERSONAL PROP TAX (R)	\$22,521	\$4,000
44.43691	WISDOT CARBON REDUCT GRANT (R)	\$0	\$70,000
44.51570.213	ACCOUNTING & AUDITING (E)	\$3,000	\$3,000
44.51611.206	LEGAL COUNSEL (E)	\$5,000	\$5,000
44.56321.215	ENGINEERING SERVICES (E)	\$2,500	\$2,500
44.56441.325	MAIN ST MENOMONIE ASSIST (E)	\$25,000	\$25,000
44.56441.326	MABEL TAINTER ASSIST (E)	\$30,000	\$45,000
44.56441.370	ECO DEV PARTNERSHIP (E)	\$16,000	\$15,000
44.59900.698	TRANSFER OF FUNDS (E)	\$0	\$117,899
44.91564.215	ENGINEERING SERVICES (E)	\$84,000	\$25,000
44.91565.215	ENGINEERING SERVICES (E)	\$73,000	\$25,000
44.91566.215	ENGINEERING SERVICES (E)	\$127,000	\$25,000
44.91571.365	CONSTRUCTION FUND OUTLAY (E)	\$40,000	\$0
44.91575.365	CONSTRUCTION FUND OUTLAY (E)	\$10,000	\$100,000
	Revenue:	\$547,059	\$543,287
	Expense:	\$415,500	\$388,399

**Tax Increment District 16
2026**

Account	Title	2026 Proposed	2025
34.41110	GENERAL PROPERTY TAX (R)	\$140,402	\$124,907
34.42570	STATE AID/EXEMPT COMPUTERS (R)	\$0	\$380
34.51570.213	ACCOUNTING & AUDITING (E)	\$2,000	\$2,000
34.51611.206	LEGAL COUNSEL (E)	\$1,000	\$1,000
34.56321.215	ENGINEERING SERVICES (E)	\$1,000	\$1,000
34.59900.698	TRANSFER OF FUNDS (E)	\$93,973	\$0
34.91570.365	CONTRUCTION OUTLAY (E)	\$50,000	\$50,000
	Revenue:	\$140,402	\$125,286
	Expense:	\$147,973	\$54,000

**Tax Increment District 17
2026**

Account	Title	2026 Proposed	Current Budget
45.41110	GENERAL PROPERTY TAX (R)	\$334,181	\$0
45.51570.213	ACCOUNTING & AUDITING (E)	\$5,000	\$5,000
45.51611.206	LEGAL COUNSEL (E)	\$3,000	\$3,000
45.56321.215	ENGINEERING SERVICES (E)	\$2,500	\$15,000
45.56441.215	ENGINEERING SERVICES (E)	\$50,000	\$50,000
45.56441.370	ECO DEV PARTNERSHIP (E)	\$11,000	\$10,000
45.56442.215	ENGINEERING SERVICES (E)	\$0	\$50,000
45.56442.365	CONSTRUCTION FUND OUTLAY (E)	\$99,000	\$0
45.59110.610	STF LOAN \$500,000 '23 SERIES (E)	\$17,373	\$0
45.59210.610	STF LOAN \$500,000 '23 SERIES (E)	\$24,423	\$0
45.59410.680	GO CORP PURP BOND (E)	\$0	\$50,000
45.59900.698	TRANSFER OF FUNDS (E)	\$0	\$39,770
	Revenue:	\$334,181	\$0
	Expense:	\$212,296	\$222,770

**Tax Increment District 18
2026**

Account	Title	2026 Proposed	2025
46.41110	GENERAL PROPERTY TAX (R)	\$95,850	\$0
46.51570.213	ACCOUNTING & AUDITING (E)	\$5,000	\$5,000
46.51611.206	LEGAL COUNSEL (E)	\$3,000	\$3,000
46.56321.215	ENGINEERING SERVICES (E)	\$2,500	\$50,000
46.56441.370	ECO DEV PARTNERSHIP (E)	\$11,000	\$10,000
	Revenue:	\$95,850	\$0
	Expense:	\$21,500	\$68,000

**Tax Increment District 19
2026**

Account	Title	2026 Proposed	2025
36.41110	GENERAL PROPERTY TAX (R)	\$0	\$0
36.42570	STATE AID/EXEMPT COMPUTERS (R)	\$0	\$0
36.42641	TEA GRANT (R)	\$0	\$0
36.44460	CHG. FOR RAILROAD SPUR REV. (R)	\$0	\$0
36.46370	PARKWAY DR S/A REV. (R)	\$0	\$0
36.47910	REFUND OF PRIOR YEARS EXP. (R)	\$0	\$0
36.48111	INTEREST ON INVESTMENTS (R)	\$0	\$0
36.48290	MISCELLANEOUS RENTS (R)	\$0	\$0
36.48670	SALE OF OTHER EQUIP./PROP. (R)	\$0	\$0
36.49210	LONG TERM DEBT PROCEEDS (R)	\$0	\$0
36.49900	TRANSFER FROM OTHER FUNDS (R)	\$0	\$0
36.51611.206	LEGAL COUNSEL (E)	\$1,000	\$0
36.51980.492	REFUND OF PRIOR YEARS' REV. (E)	\$0	\$0
36.56321.215	ENGINEERING SERVICES (E)	\$1,000	\$0
36.56441.215	ENGINEERING SERVICES (E)	\$0	\$0
36.59900.698	TRANSFER OF FUNDS (E)	\$0	\$0
36.59910.698	TRANSFER OF FUNDS (E)	\$0	\$0
36.91551.320	DOWNTOWN DEV GRANTS (E)	\$0	\$0
	Revenue:	\$0	\$0
	Expense:	\$2,000	\$0



MEMORANDUM

David Schofield, Director of Public Works
dschofield@menomonie-wi.gov
715-232-2221 Ext.1020

TO: Mayor Knaack & City Council

FROM: David Schofield, Director of Public Works

SUBJECT: 2026 Construction Fund Capital Budget

DATE: December 15, 2025 City Council Meeting

Enclosed is the proposed 2026 Construction Fund Capital.

Because the City has typically borrowed on a 2-year cycle, the 2026 Construction Fund Capital Budget is mainly the closeout of previously funded and initiated expenditures. For example, Pine Avenue (Fund # 33.91537.365) is nearing completion, with only closeout funds carried over into 2026.

**Capital Improvement Funding
2026**

Account	Title	2026	2025	Notes:
33.42641	STATE LRIP REIMBURSEMENT (R)	\$400,000	\$414,000	
33.42740	DNR PAYMENT/GRANT (R)	\$164,800	\$240,000	
33.44217	COSSUP- 2024-2027 GRANT (R)	\$333,333	\$0	
33.48500	PRIVATE GRANTS AND DONATIONS (R)	\$32,108	\$0	
33.51110.851	ARPA GRANT EXPENSE (E)	\$14,672	\$14,672	
33.51360.713	NETWORK REPLACEMENT SWITCHES (E)	\$5,382	\$28,000	
33.51570.213	ACCOUNTING & AUDITING (E)	\$15,000	\$15,000	
33.52110.704	COMPUTER/EQUIP REPLACEMENT (E)	\$8,068	\$35,000	
33.52110.709	COSSAP 2024-2027 GRANT (E)	\$333,333	\$0	
33.52110.730	VEHICLES/RADIOS/CHANGEOVER (E)	\$210,000	\$210,000	
33.52110.759	RADIO COMMUNICATIONS (E)	\$20,000	\$20,000	
33.52110.780	SQUAD/BODY CAMERA'S (E)	\$56,016	\$90,000	
33.52310.730	AMBULANCE/FIRE TRUCK (E)	\$320,000	\$200,000	
33.52310.733	FIRE UTILITY VEHICLE (E)	\$61,539	\$120,000	
33.54110.797	SIGN MACHINE (E)	\$30,000	\$30,000	
33.54110.800	LAWN MOWER (E)	\$30,000	\$30,000	
33.54420.778	LIGHTS & POLES (E)	\$58,814	\$67,540	
33.54530.215	ENGINEERING SERVICES (E)	\$20,000	\$20,000	Airport AWOS/Crackfill
33.54530.789	GROUNDS & IMPROVEMENTS (E)	\$45,000	\$0	Airport AWOS/Crackfill
33.55230.215	ENGINEERING SERVICES (E)	\$15,000	\$30,000	Wakanda Waterpark Closeout
33.55230.365	CONSTRUCTION FUND OUTLAY (E)	\$389,803	\$1,250,625	Wakanda Waterpark Closeout
33.55410.795	PICKLEBALL COURTS (E)	\$69,065	\$75,000	
33.55410.852	ARPA SHEDS (E)	\$28,621	\$50,000	
33.55410.855	ARPA BASKETBALL (E)	\$32,611	\$115,000	
33.55410.856	ARPA BATTING CAGE (E)	\$10,626	\$29,000	
33.91318.215	ENGINEERING SERVICES (E)	\$9,674	\$10,000	USH 12
33.91318.365	CONSTRUCTION FUND OUTLAY (E)	\$47,382	\$50,000	USH 12
33.91330.215	ENGINEERING SERVICES (E)	\$6,000	\$6,000	STH 25
33.91332.215	ENGINEERING SERVICES (E)	\$2,000	\$2,000	STH 25
33.91334.215	ENGINEERING SERVICES (E)	\$0	\$0	
33.91344.215	ENGINEERING SERVICES (E)	\$2,000	\$2,000	STH 29
33.91461.215	ENGINEERING SERVICES (E)	\$13,108	\$50,000	
33.91461.365	CONSTRUCTION FUND OUTLAY (E)	\$287,635	\$550,000	Point Comfort Park Closeout
33.91537.215	ENGINEERING SERVICES (E)	\$22,841	\$160,000	Pine Avenue Closeout
33.91537.365	CONSTRUCTION FUND OUTLAY (E)	\$72,838	\$1,400,000	Pine Avenue Closeout
Revenue:		\$930,241	\$654,000	
Expense:		\$2,237,038	\$4,659,837	

RESOLUTION NO. 2025 - 19

OFFERED BY ALDERPERSON _____

RESOLVED by the Common Council of the City of Menomonie:

THAT the City Clerk is directed to conduct a primary election in the City of Menomonie on February 17, 2026:

- 1) If there are Four (4) or more candidates for the office of Alderperson for Ward Two, Four, Six, Eight or Ten; or
- 2) If there are Three (3) or more candidates for the office of Mayor (if a mayoral primary is required, include any alderperson races where three (3) or more candidates have filed); or
- 3) If there are Three (3) or more candidates in any of the above offices and if a primary is required for a county-wide office.

Approved this 15 day of
December, 2025.

Attest: _____
Catherine Martin, City Clerk

Randy Knaack, Mayor



MEMORANDUM

Kate Martin, City Clerk
clerk@menomonie-wi.gov
715-232-2221 Ext. 1006

TO: City Council & Mayor Knaack

FROM: Kate Martin, City Clerk

SUBJECT: Appointment of 2026/2027 Election Inspectors

DATE: December 15, 2025 City Council Meeting

ATTACHMENTS: None (to be handed out at meeting)

Wis, Stats 7.30(4)(a) requires that the City Council must appoint election inspectors no later than December 31 of an odd-numbered year, The two major political parties have nominated slates of election inspectors. I am in the process of verifying that the nominated individuals are willing to serve, Additionally, I have nominated a slate of unaffiliated election inspectors,

Appointed election inspectors will serve from January 1, 2026 through December 31, 2027,

If the City Council concurs, the appropriate motion would be:

Approve the appointment 2026/2027 election inspectors, as presented.



David Schofield <dschofield@menomonie-wi.gov>

Bike/Pedestrian Committee

Rebecca Thacker <reb.thacker@gmail.com>

Fri, Dec 5, 2025 at 11:12
AM

To: David Schofield <dschofield@menomonie-wi.gov>

Hi David,

Here's my bio...

Hello, I am Rebecca Thacker. I have been a resident of the City of Menomonie for ten years. I previously worked at UW-Stout and am now a stay at home parent. I have previously worked on the Red Cedar Watershed Conference and have served on numerous committees at UW-Stout. I am an avid bicyclist and hiker and think that I can add a perspective that would be helpful to the Bicycle and Pedestrian Advisory Committee.

Thanks!

[Quoted text hidden]



MEMORANDUM

David Schofield, Director of Public Works
dschofield@menomonie-wi.gov
715-232-2221 Ext.1020

TO: Mayor Knaack & City Council

FROM: David Schofield, Director of Public Works

SUBJECT: Update Regarding Well #9 Project

DATE: December 15, 2025 City Council Meeting

I wanted to take this opportunity to provide an update on the Well #9 project.

To recap historical events:

1. In 1994, the City constructed its last “new” well, Well #6. For comparison, the population of Menomonie was approximately 14,000 in 1994 and is approximately 17,000 in 2025.
2. In 2023, the City completed a Water System Evaluation which recommended developing additional source capacity (i.e. wells) to accommodate peak demands, which usually occur during summer due to turf irrigation.
3. In 2024, the City retained an engineering firm and drilled two test wells, one in Wakanda Park (near Diamond #7) and one in Phelan Park (near the Community Garden).
4. On March 24, 2025, the City Council approved the recommendation to proceed with final design of Well #9 on the Wakanda Park site.
5. On July 29, 2025, the City applied for Wisconsin Department of Natural Resources (WisDNR) Safe Drinking Water Loan Program (SDWLP) funding.
6. On November 6, 2025, WisDNR released the SDWLP funding list which indicated the City of Menomonie will receive up to \$1.6M principal forgiveness (i.e. grant) and the remainder of the project cost in low interest (<2%) loan for Phase I.
7. On November 25, 2025, Wisconsin Public Service Commission (PSC) approved the Construction Authorization for Phase I and Phase II.
8. On November 26, 2025, the City submitted construction permits applications to WisDNR.

I have enclosed excerpts from the construction plans. Phase I, which includes the well, site improvements, generator and wellhouse, is estimated to cost \$6.6M. Phase II, which will be bid later and include the treatment equipment, is estimated to cost \$2.0M



MEMORANDUM

David Schofield, Director of Public Works
dschofield@menomonie-wi.gov
715-232-2221 Ext.1020

City Staff anticipate the following upcoming schedule:

9. Receive Phase I bids on January 21, 2026.
10. Request Council consideration of Phase I bids on February 2, 2026.
11. If awarded, start Phase I construction in Spring 2026.
12. Apply for Wisconsin Department of Administration (WisDOA) Community Development Block Grant for Public Facilities (CDBG-PF) for up to \$1M in May 2026.
13. If awarded, approve CDBG-PF grant contract in Summer 2026.
14. Apply for WisDNR SDWLP for Phase II in June 2026.
15. Await 2026 SDWLP funding list in Fall 2026.
16. Receive Phase II bids in Fall/Winter 2026.
17. Request Council consideration of Phase II bids in Fall/Winter 2026.
18. If awarded, start Phase II construction in Spring 2027.
19. Complete Phase I and Phase II Construction in Spring 2028.

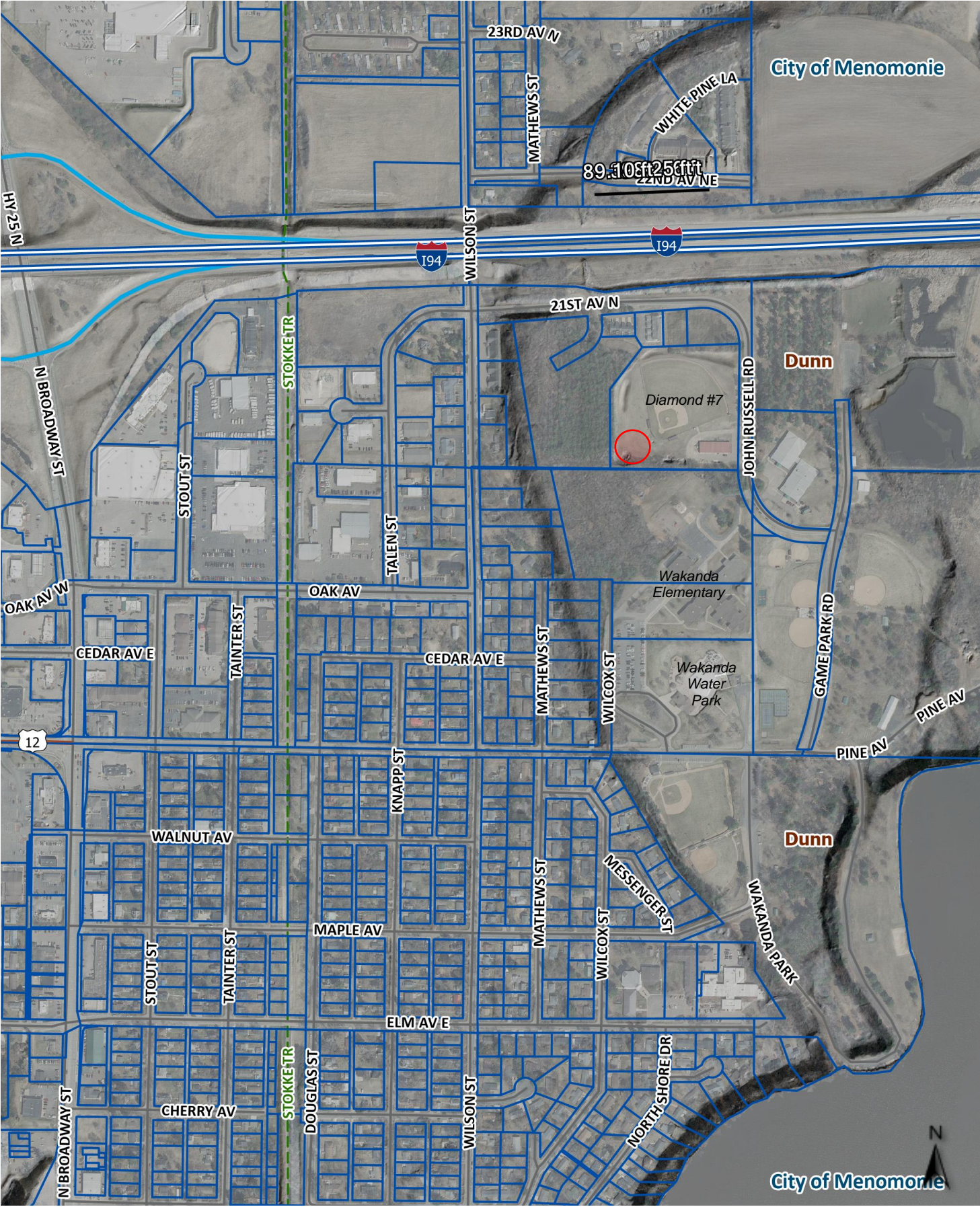
No action is needed at this time.

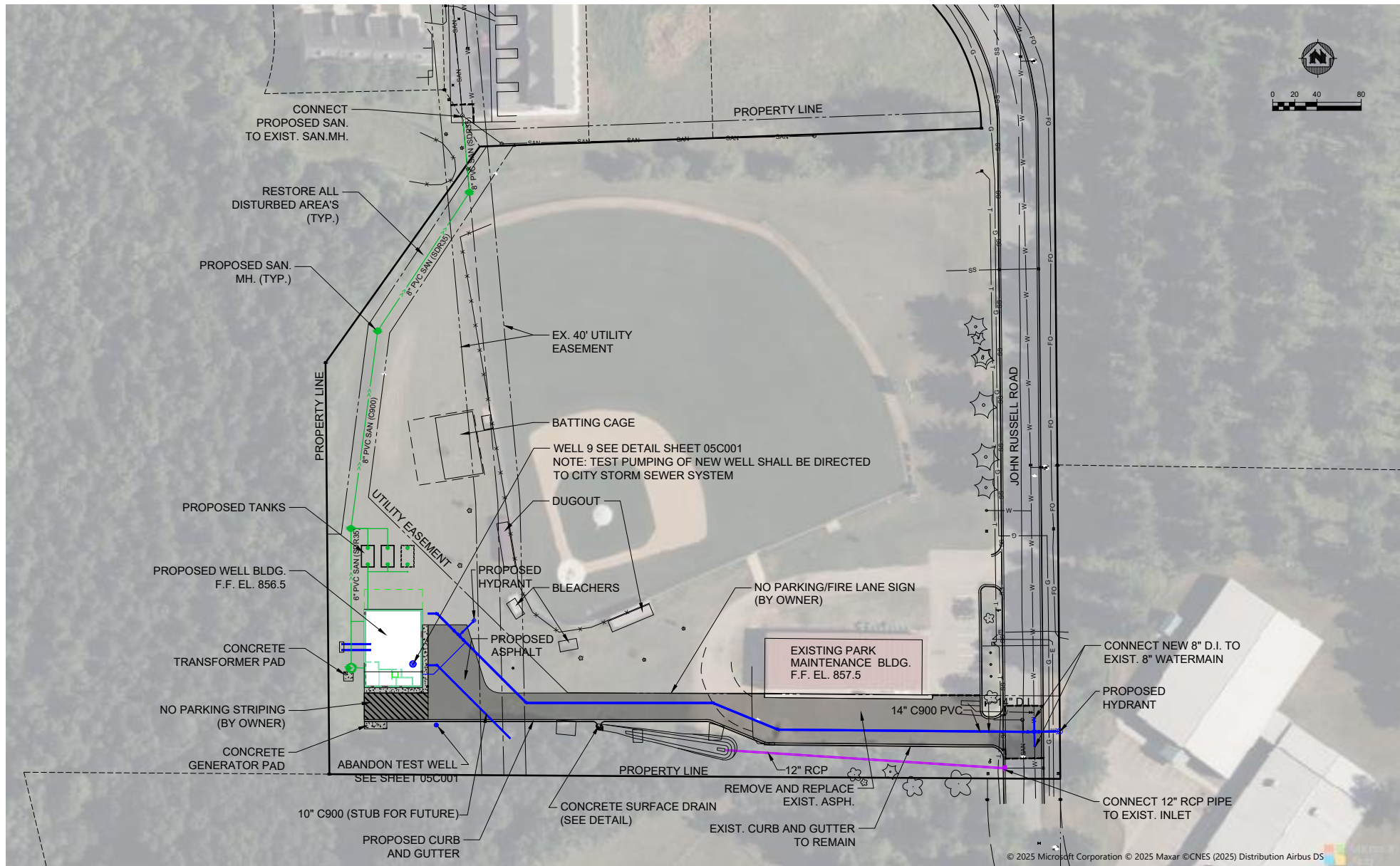
Attachments:

- Location Map
- Site Plan (C101)
- Building Elevations (A201 and A202)
- Building Sections (A302)
- Interior Floor Plan (M101)

Well #9 Location

Created by: DAS





PROJECT DATE: NOV 21, 2025	DRAWN BY: JH	NO.	DATE	REVISION	BY
	DESIGNED BY: EE	-	-	-	-
	CHECKED BY: EE	-	-	-	-
PLOT DATE: 11/21/2025 11:07 AM. G:\05\0532\0532\3007\CADD\Construction Documents\05323007 OVERALL PLAN.dwg					



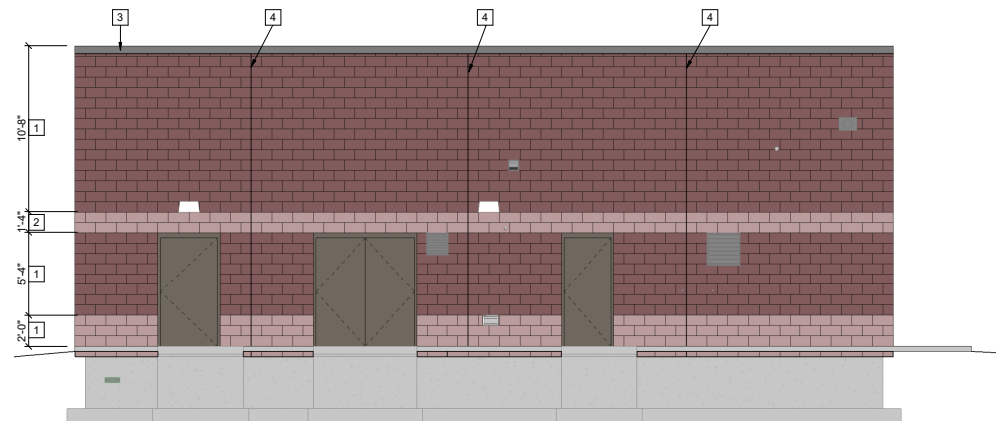
ENGINEERING | ARCHITECTURE | SURVEYING
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1230 South Boulevard, Baraboo WI 53913
(608) 356-2773 | www.msa-gs.com
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WELL #9 WATER TREATMENT FACILITY - PHASE 1
CITY OF MENOMONIE
DUNN COUNTY, WISCONSIN

SITE CIVIL
OVERALL SITE PLAN

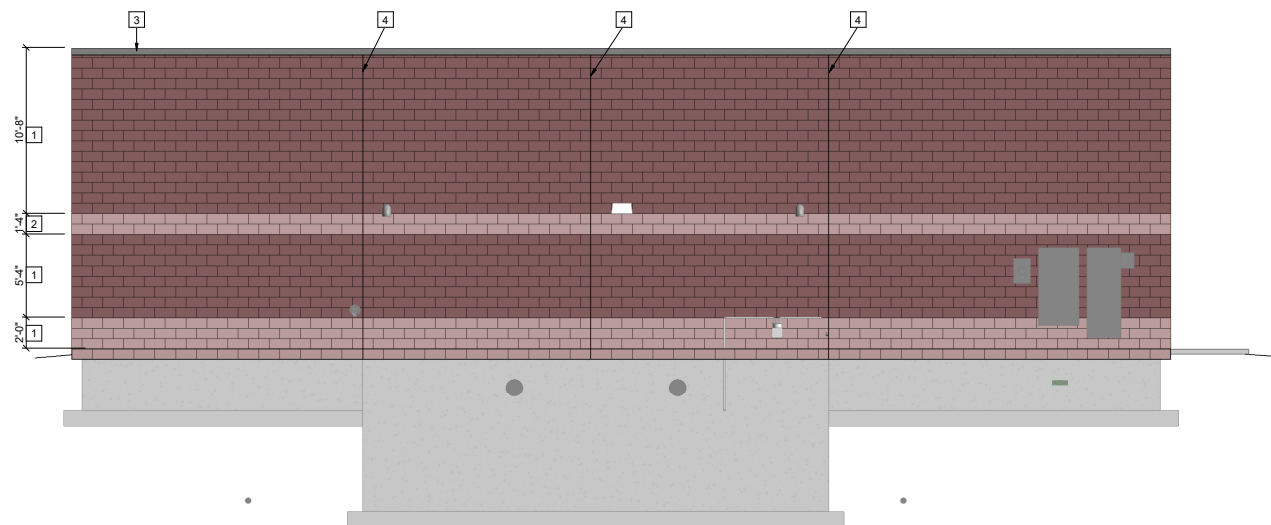
PROJECT NO.
05323007.1
SHEET
05C101

1 DECORATIVE CMU - SPLIT FACE - COLOR 1
2 DECORATIVE CMU - SMOOTH SPLIT FACE - COLOR 2
3 PREFINISHED ALUMINUM GRAVEL STOP
4 CONTROL JOINT, TYP



1 SOUTH EXTERIOR BUILDING ELEVATION

95A201 $\frac{1}{4}" = 1'-0"$ (22"x34")
 $\frac{1}{8}" = 1'-0"$ (11"x17")



WEST EXTERIOR BUILDING ELEVATION

		No	DATE	REVISIONS	BY
PROJECT DATE:	NOV 21, 2025	DRAWN BY:	CKW		
		DESIGNED BY:	JL		
		CHECKED BY:	CWJ		



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FUNDING | PLANNING | ENVIRONMENTAL
1230 South Boulevard, Baraboo WI 53913
(608) 356-2771 www.msa-ps.com
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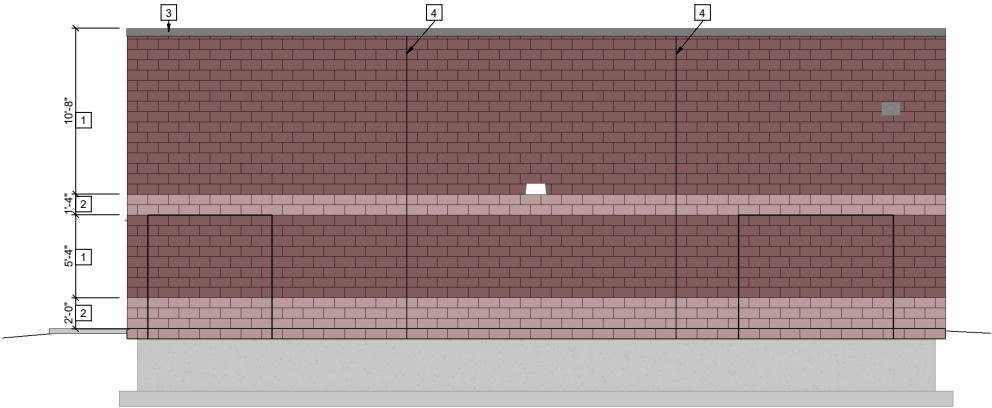
WELL #9 WATER TREATMENT FACILITY - PHASE 1
CITY OF MENOMONIE
DUNN COUNTY, WI

WELL AND BUILDING EXTERIOR ELEVATIONS

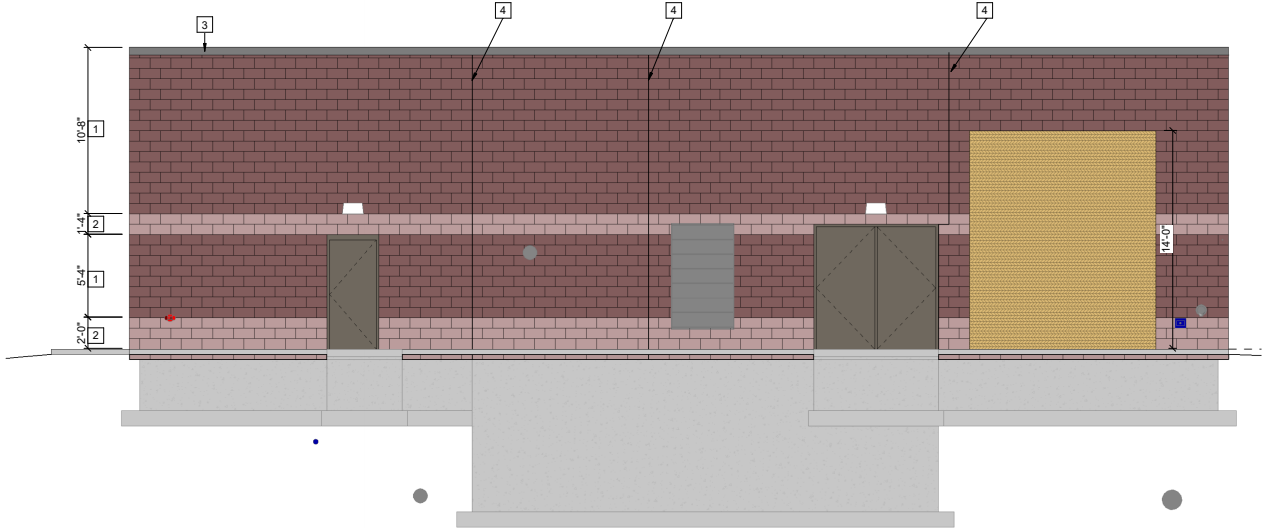
PROJECT NO. 05323007.1
SHEET 95A201

KEY NOTES

- 1 DECORATIVE CMU - SPLIT FACE - COLOR 1
2 DECORATIVE CMU - SMOOTH SPLIT FACE - COLOR 2
3 PREFINISHED ALUMINUM GRAVEL STOP
4 CONTROL JOINT, TYP



1 NORTH EXTERIOR BUILDING ELEVATION
95A202 1/4" = 1'-0" (22"x34") 0 2 4 8
1/8" = 1'-0" (11"x17")



2 EAST EXTERIOR BUILDING ELEVATION
95A202 1/4" = 1'-0" (22"x34") 0 2 4 8
1/8" = 1'-0" (11"x17")

PROJECT DATE:	NOV 21, 2025	DRAWN BY:	CHK	DATE	REVISIONS	BY
		DESIGNED BY:	JK			
		CHECKED BY:	CJW			



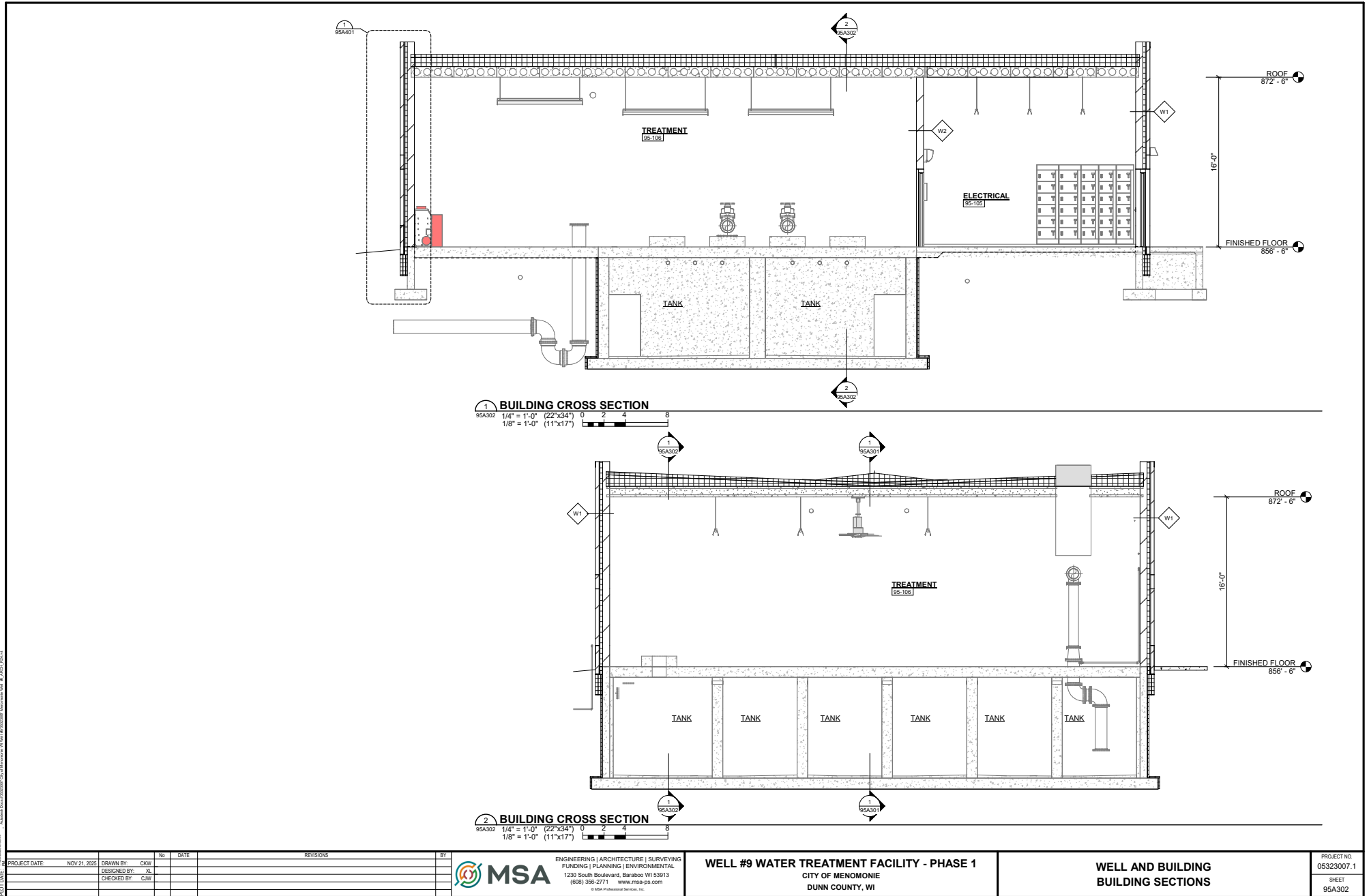
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WELL #9 WATER TREATMENT FACILITY - PHASE 1
CITY OF MENOMONIE
DUNN COUNTY, WI

WELL AND BUILDING
EXTERIOR ELEVATIONS

PROJECT NO.
05323007.1
SHEET
95A202

PROJECT DATE: NOV 21, 2025
DRAWN BY: CKW
DESIGNED BY: JLS
CHECKED BY: C/JW



PROJECT DATE:	NOV 21, 2025	DRAWN BY:	CKW	DATE	REVISIONS	BY
		DESIGNED BY:	JLS			
		CHECKED BY:	C/JW			

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WELL #9 WATER TREATMENT FACILITY - PHASE 1
CITY OF MENOMONIE
DUNN COUNTY, WI

**WELL AND BUILDING
BUILDING SECTIONS**

PROJECT NO.	05323007.1
SHEET	95A302

KEYNOTES

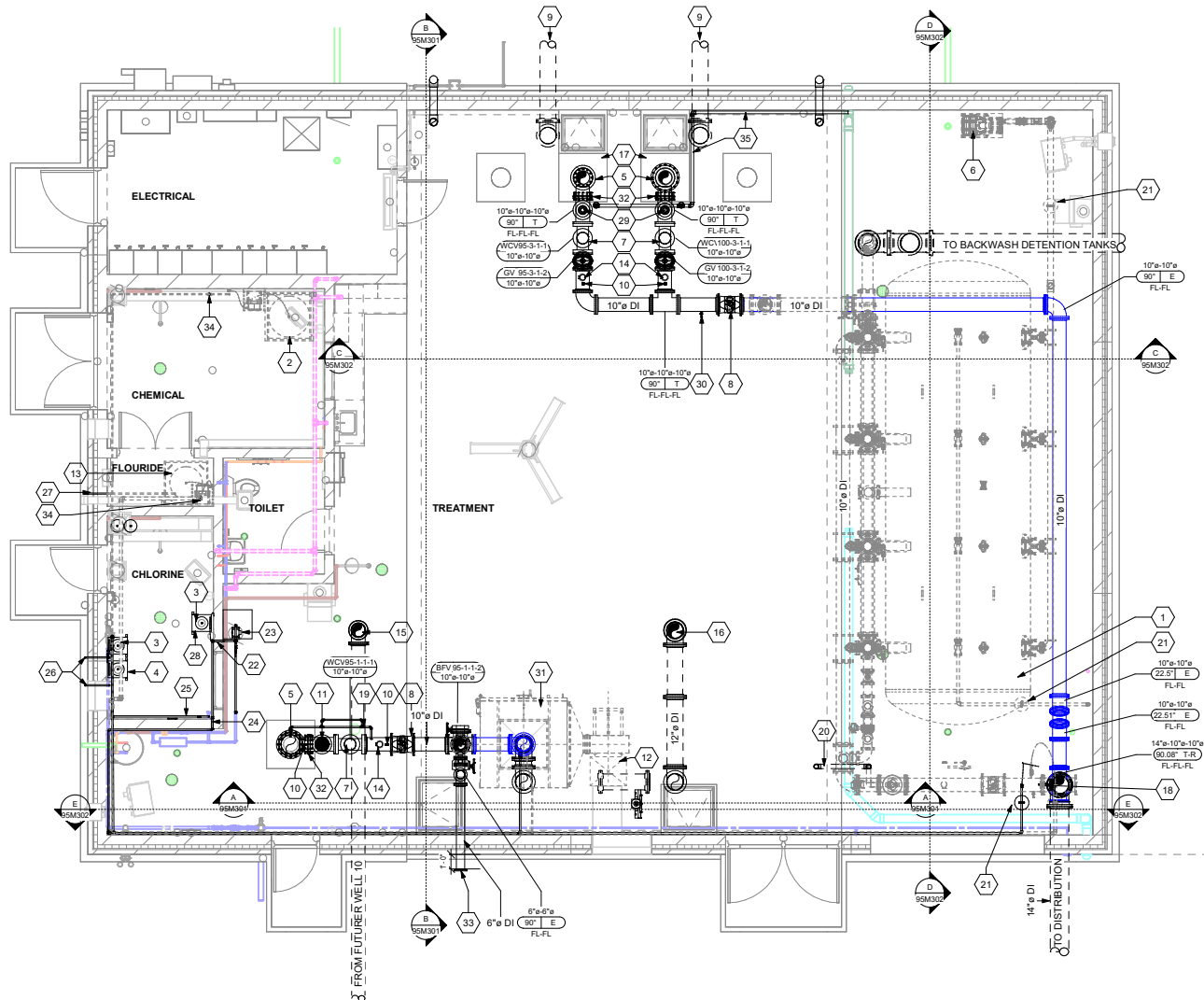
- 10'-0" DIA X 32'-0" LONG. 4 CELL HORIZONTAL PRESSURE FILTER BY MANUFACTURER AND MECH PIPING. TO BE INSTALLED IN PHASE 2
- POTASSIUM PERMANGANATE CHEMICAL TANK, SCALE, MIXER, AND CONTAINMENT BASIN. TO BE INSTALLED IN PHASE 2
- 150-LB GAS CHLORINE CHEMICAL CYLINDER. SECURE TO WALL WITH CHAIN (TYP)
- DUAL CYLINDER SCALE WITH SOLO DIGITAL INDICATOR FOR PRE GAS CHLORINE SYSTEM
- VERTICAL TURBINE PUMP MOTOR
- AIRWASH BLOWER SYSTEM. TO BE INSTALLED IN PHASE 2
- 10" FLANGED FLEX CHECK VALVE W/ POSITION INDICATOR
- 10-INCH FLGFLG BI-DIRECTIONAL MAG METER W/ ZERO UPSTREAM/DOWNSTREAM LAY LENGTH
- 12-INCH DETENTION TANK OVERFLOW PIPING. SEE SITE/CIVIL. FOR DAYLIGHT
- PRESSURE GAUGE. 1/2-INCH TAP. SS PIPE. & ISOLATION VALVE
- 2" WELL SERVICE AIR VALVE. INCLUDING 2" RISER AND ISOLATION VALVE. AND 2" DISCHARGE PIPING TERMINATING 24" ABOVE FLOOR WITH 24-MESH SCREEN. ROUTE TO HUB DRAIN
- AIR INTAKE HOOD. TO BE INSTALLED IN PHASE 2
- FLUORIDE CHEMICAL TANK, SCALE, AND CONTAINMENT BASIN. TO BE INSTALLED IN PHASE 2
- FLOW SWITCH - SEE DIV 26
- 10-INCH STUB FOR FUTURE WELL #10 RAW WATER. TERMINATE 3-FT ABOVE FF W/ BLIND FLANGE
- 12-INCH STUB FOR FUTURE WELL #10 AERATOR DISCHARGE. EXTEND APPROX 3-FT ABOVE FF AND CAP
- HIGH LIFT PUMP ISOLATION PAD (TYP). SEE DETAIL 6/95M503
- POST-CHLORINE INJECTION TAP. SEE DETAIL 1/95M503
- PRELUBE ASSEMBLY. SEE DETAIL 1/95M503
- ROUTE 3-INCH 90-DEG BEND AND PIPE THROUGH DETENTION TANK WALL AND UP THROUGH FLOOR. TERMINATE 3-INCH ABOVE FF WITH MECHANICAL CAP. HAVE 24-MESH SCREEN ON 90-DEG BEND TERMINATING DOWNWARD IN DETENTION TANK
- PIPE SUPPORT
- 1-1/2-INCH PIPE SLEEVE FOR 1-INCH WATER SERVICE TO CHLORINE ROOM. PIPE PENETRATION SHALL BE PROTECTED USING UL 3-HR OR ABOVE RATED ASSEMBLY
- POST-CHLORINE BOOSTER PUMP AND ASSEMBLY. SEE DETAIL 1/95M502
- 1-INCH SCH 80 PVC CHEMICAL CONDUIT PIPING FOR CHLORINE SYSTEMS. RUN ALONG WALL. SECURE W/ BRACKETS & HANGERS. PIPE PENETRATIONS SHALL BE PROTECTED USING UL 3-HR OR ABOVE RATED ASSEMBLY
- WATER SERVICE AND WATER INLET ASSEMBLY FOR PRE-CHLORINATION SYSTEM. SEE DETAIL 1/95M501
- 3/4-INCH PVC SCH 80 VENT PIPE - CONNECT TO REGULATOR WITH TUBING. TERMINATE WITH DOWNWARD 90 DEG BEND AND 24-MESH CORROSION RESISTANT SCREEN (TYP) (2 REQ'D, 1 FOR PRE CHLORINE SYSTEM, 1 FOR POST CHLORINE SYSTEM)
- ROUTE 1-INCH CHEMICAL TANK VENT CONDUIT THROUGH WALL. TERMINATE WITH DOWNWARD 90 DEG BEND AND 24-MESH CORROSION RESISTANT SCREEN A MIN. OF 5-FEET ABOVE GRADE
- SOLO CYLINDER SCALE WITH SOLO DIGITAL INDICATOR FOR POST CHLORINE SYSTEM
- 1-INCH WELL SERVICE AIR VALVE. INCLUDING 1" RISER AND ISOLATION VALVE. AND 1" DISCHARGE PIPING TERMINATING 24" ABOVE FLOOR WITH 24-MESH SCREEN
- 1/2-INCH SMOOTH END SAMPLE TAP
- 6'-0" X 6'-0" SQUARE FORCED DRAFT AERATOR. BLOWER, & AIR INTAKE HOOD, BY MANUFACTURER. TO BE INSTALLED IN PHASE 2
- 10-INCH RESTRAINED FLANGE ADAPTER (MEGA FLANGE OR EQUAL)
- 6-INCH FLANGE TO 4.5-INCH NH CONNECTION W/ LOCKABLE CAP
- PIPE SLEEVE AND PENETRATION FOR FUTURE CHEMICAL. CAP ONE END, PIPE PENETRATION SHALL BE PROTECTED USING UL 3-HR OR ABOVE RATED ASSEMBLY
- 2-INCH SCH 80 PVC WITH 2-INCH X 4-INCH ECCENTRIC REDUCER. BRACE VERTICAL TO UNI-STRUT. ROUTE ALONG FF, PUMP ISOLATION PAD, ACCESS HATCH CURB, AND WEST WALL TO NEAREST FLOOR DRAIN

LEGEND

- PERMANENT PROCESS EQUIPMENT TO BE INSTALLED IN PHASE 1
- PERMANENT BELOW-SLAB PROCESS EQUIPMENT TO BE INSTALLED IN PHASE 1
- TEMPORARY PROCESS EQUIPMENT TO BE INSTALLED IN PHASE 1
- PROCESS EQUIPMENT TO BE INSTALLED IN PHASE 2

GENERAL NOTES

A. NOTE ALL OTHER COLORED LINEWORK ON PROCESS SHEETS IS APPLICABLE TO OTHER DIVISIONS AND NOT SPECIFICALLY RELATED TO PROCESS MECHANICAL



FLOOR PLAN

1/4" = 1'-0" (22"x34")
1/8" = 1'-0" (11"x17")



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WELL #9 WATER TREATMENT FACILITY - PHASE 1

CITY OF MENOMONIE
DUNN COUNTY, WISCONSIN

WELL AND BUILDING PROCESS PLAN VIEW

PROJECT NO.
05323007.1

SHEET
95M101

PROJECT DATE: NOV 21, 2025
DRAWN BY: JMS
DESIGNED BY: BUS
CHECKED BY: EDE

NO.	DATE	REVISIONS	BY
1			
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Press Release

For Immediate Release

Contact Information:

City Hall Administration
communications@menomonie-wi.gov
715-232-2221

Amazon Last Mile Delivery Station to be built in Menomonie, Wisconsin

The City of Menomonie has closed on the sale of 29 acres in the North Industrial Park to Amazon.com Services, LLC for the construction of a last mile delivery station at 3521 59th Street Northeast.

The North Industrial Park was developed by the City of Menomonie in 2007 and is currently home to Ellsworth Cooperative Creamery, Hurlburt Heating and Plumbing, EXA Sports, Trelleborg, Brown Strauss Steel and others.

The Common Council approved a Purchase and Sale Agreement with SPA Properties, LLC on January 21, 2025 and a Certified Survey Map in September. SPA Properties, LLC assigned their interest to Amazon.com Services, LLC shortly before closing.

Amazon has indicated that they intend to start construction on the last mile delivery station in the near future and start delivering packages from it by the end of 2026.

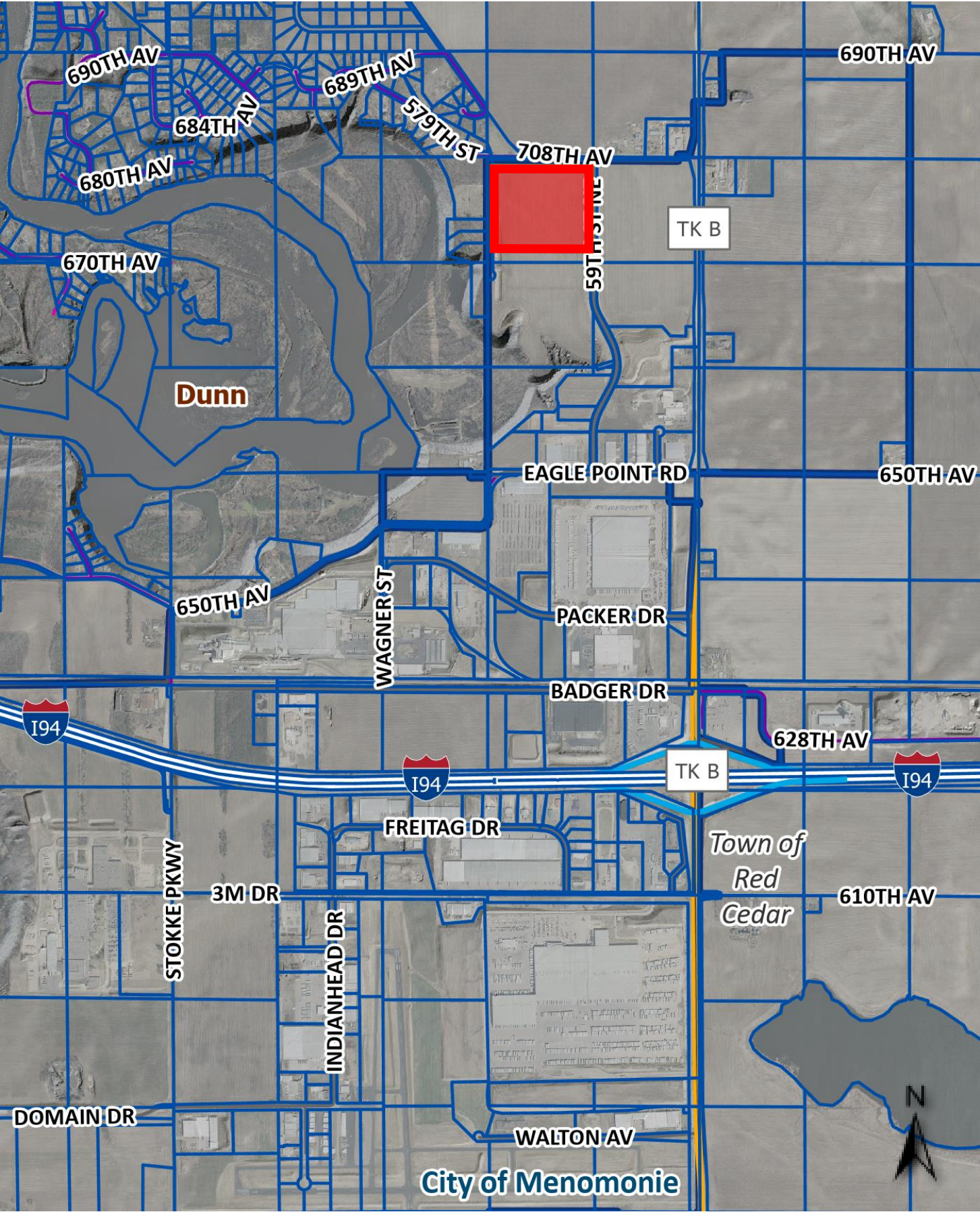
“We appreciate and welcome Amazon’s investment in the City of Menomonie.” – Mayor Randy Knaack

For City of Menomonie related inquiries, please contact communications@menomonie-wi.gov.

For Amazon related inquiries, please contact Amazon-PR@amazon.com

Amazon Site

Created by: DAS



DEC 15, 2025 COUNCIL CLAIMS

<u>2025 Claims</u>	<u>Description</u>	<u>Total Invoice</u>	<u>Amt Overdrawn</u>
AMAZON	POLICE UNIFORMS - NEW OFFICER	\$304.00	\$304.00
CCP DIRECT	SEWER - LAB OPER. CHEMICALS & SUPPLIES	\$451.62	\$451.62 **
CADY BUSINESS TECHNOLOGIES INC	MAYOR/WATER - TELEPHONE	\$2,034.83	\$196.26
CLAREY'S SAFETY EQUIPMENT	FIRE - HAZARDOUS MATERIALS EQUIP	\$342.63	\$342.36
COLFAX MESSENGER	COUNCIL - MINUTES/LEGAL PUBLICATIONS	\$588.04	\$588.04
DASTON CORPORATION	FIRE - DUES	\$429.00	\$429.00
DELL TECHNOLOGIES	FIRE - OFFICE SUPPLIES	\$1,573.92	\$40.11
DIGGERS HOTLINE INC	SEWER - FEES/STREET MAINTENANCE- DUES	\$227.40	\$151.60
GRANITE TELECOMMUNICATIONS	SEWER - OFFICE SUPPLIES & EXPENSE/TELEPHONE	\$212.25	\$212.25
GUARDIAN SUPPLY	POLICE - NEW OFFICER UNIFORMS	\$679.96	\$679.96 **
JAMAR COMPANY	LSC - BUILDING REPAIR	\$1,113.05	\$1,113.05 **
KWA AIRSOFT	POLICE - RANGE/WEAPON/RIOT CONTROL	\$31.50	\$31.50
NFPA	INSPECTION - DUES	\$225.00	\$225.00
STAPLES ADVANTAGE	MAYOR - COPIER SUPPLIES	\$417.44	\$280.41
STERLING WATER	LSC - CONTRACTUAL REPAIRS/SERVICES	\$104.95	\$104.95 **
STREICHERS INC	POLICE - NEW OFFICER UNIFORMS	\$30.98	\$30.98 **
TDS	MAYOR/WATER/SEWER - TELEPHONE	\$69.99	\$13.46
TOWN OF MENOMONIE	STORM WATER - ADMIN. & GEN OTHER OUTSIDE SERVICES	\$1,450.00	\$1,118.82 **
US POSTAL SERVICE	CLERK/TREASURER/ELECTIONS/WATER UTILITY - POSTAGE	\$292.18	\$99.32
VERIZON WIRELESS	MAYOR/WATER - TELEPHONE	\$3,324.83	\$412.24
WALMART	SEWER UTILITY - LAB CHEMICALS & SUPPLIES	\$49.32	\$49.32
WI DEPT OF JUSTICE	POLICE - CRIMINAL HISTORY CHECK	\$14.00	\$14.00
WISCONSIN PUMP WORKS	SEWER UTILITY -FLOW EQUALIZATION/MATERIALS/SUPPLIES	\$14,522.08	\$13,131.83
WISCONSIN STATE LAB OF HYGIENE	SOLID WASTE & RECYCLING - OPERATING EXP LABORATORY SERVICE	\$685.00	\$122.88

<u>Total</u>	\$29,173.97	\$20,142.96
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<u>Parking Utility Claims 2025</u>	<u>Description</u>	<u>Total Invoice</u>	
CITY TREASURER	SALES TAX EXPENSE	\$382.64	\$382.64 **
IPS GROUP INC	COMPUTER/SOFTWARE EXPENSE	\$837.49	\$837.49

<u>Total</u>	\$1,220.13	\$1,220.13
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**Revised

12/11/2025



CITY OF MENOMONIE COUNCIL MEETING

LICENSES – December 15, 2025

LICENSE YEAR – 2025-2026

CHANGE OF AGENT:

Lucas Chase – Mabel Tainter Literary, Library, and Educational Society (Mabel Tainter Theater) –
205 Main Street E

TEMPORARY CLASS “B” BEER & “CLASS B” WINE LICENSE:

Menomonie Sunrise Rotary Club – 620 17th Street SE

- Rotary Fest, 04/18/2026

TEMPORARY CLASS “B” BEER LICENSE:

Menomonie Sunrise Rotary Club – 620 17th Street SE

- Sadsistic Century, 08/15/2026