

**SCHOOL DISTRICT OF THE MENOMONIE AREA  
MINUTES OF A SPECIAL MEETING OF THE BOARD OF EDUCATION  
ADMINISTRATIVE SERVICE CENTER  
215 PINE AVENUE E., MENOMONIE, WISCONSIN  
MONDAY, MAY 22, 2023, 5:45 P.M.**

**I. OPENING ITEMS**

- A. Call to Order** – President Rachel Henderson called the meeting of the Board of Education of the School District of the Menomonie Area to order at 5:45 p.m. on Monday, May 22, 2023, in the Board Room of the Administrative Service Center at 215 Pine Avenue E., Menomonie, Wisconsin.
- B. Roll Call and Quorum** – Roll call showed seven board members present: Dale Dahlke, Rachel Henderson, Amy Riddle-Swanson, Angela Skillings, Abe Smith, Dominique Stewart, and Amber Kersting. Karl Palmer and Mark Hillman were absent. President Henderson declared a quorum and noted that the meeting had been duly noticed. The administrators in attendance were Joe Zydowsky, Brian Seguin, Samantha Hoyt, Leah Theder, Tonia Kowieski, Katie Krueger, Kristin Humphrey, Casey Drake, and Bart Boettcher. Also in attendance were Recording Secretary Jenny Mikesell and videographer Steve Hanson. Electors and others registering attendance included Jen Dickman, Stephanie May, Kim Navarro, Jess Graham, Brad Dalzell, Jodie Olson, Josie Pillman, Dennis Hausman, Lynne Hausman, and Jill Chase.
- C. Pledge of Allegiance and Reading of the Mission Statement** - Henderson led the Pledge of Allegiance and read the district’s mission statement.
- D. Agenda Order and Approval/Revision** – The agenda was approved as presented.
- E. Recommendations and Commendations** - The board recognized nine MHS students for volunteering with the Middle School and High School swim teams.
- F. Community Communications** - Three speakers were present for community communications: Stephanie May, Joyce Uhlir and Josie Pillman. Each had three minutes to address the Board of Education regarding her concerns.

**II. PERSONNEL CONSENT AGENDA**

- A. Action to Approve Personnel Consent Agenda** - Stewart made a motion, seconded by Kersting that the board approves the following personnel actions: 1) Resignation of Seth Stanchik, Physical Education Teacher for Downsville and Knapp Elementary Schools and Environmental Site Coordinator, effective the end of the 2022-2023 school year; 2) Resignation of Jayden Gustafson, Band Teacher at Menomonie Middle School, effective the end of the 2022-2023 school year; 3) Employment of Susan Gallagher, ELL Teacher at Wakanda and Oaklawn Elementary Schools, effective August 15, 2023; and 4) Employment of Kaitlyn Williams, 6th-grade ELA Teacher at Menomonie Middle School, effective August 15, 2023. The motion passed unanimously by electronic vote.

**III. ACTION AGENDA**

- A. Approved Revised Summer School Pay Structure for 2023-2024-** Smith made a motion, seconded by Dahlke, that the board approves the revised summer pay schedule for 2023-2024. The motion passed unanimously by electronic vote.

**IV. DISCUSSION ITEMS/POLICY REVIEW**

- A. SDMA Library Report** - SDMA library media staff updated the SDMA Library Plan, which was presented and approved by the board in December, and to review current practices to ensure they are up to date and in alignment with the expectations of policy 361. Brian Seguin and library staff developed additional guidance documents that will be posted within all SDMA libraries and on the

district website to help communicate and understand current selection practices. These graphics were shared with the board.

- B. Review Student/Parent Handbooks for 2023-2024** - Handbook updates for the 2023-2024 school year were shared with the board. The updates will be brought to the next meeting for approval.
  - C. Review Transportation Contract for 2023-2024** - Leah Theder, Mark Hillman, and Joe Zydowsky met with Kyle and Ryan Howe to discuss the district's transportation contract with Menomonie Transportation. It is recommended that the Board extend the contract for a 5-year agreement with an increase of 5% for 2023-2024. The transportation contract will be brought to the June 12, 2023, meeting for approval. The school district and the bus company will continue to meet annually to discuss the transportation program and the contract agreement.
  - D. Review Preliminary Budget for 2023-2024** - Director of Business Services Leah Theder shared the preliminary 2023-2024 school district budget. The preliminary 2023-2024 budget for all funds shows a deficit of \$6,089,564, but this assumes that all remaining ESSER funding will be needed to balance this year's budget. It also includes the revenue limit per pupil increase of \$200, no per pupil aid increase, increase in fund 27 transfer for additional staffing, fund 46 transfer of \$810,000, contingency of \$250,000, approved wage increases of 8%, transportation contract increase of 5%, and health insurance increase of 11%. This preliminary budget is based on the approved staffing plan and does not include any savings from positions that might not be hired due to lower enrollment (three elementary positions). Some of these assumptions are anticipated to change in the next few weeks as work continues on the preliminary budget before the Board considers it on June 12, 2023.
  - E. Discuss Cash Defeasance of Long Term Debt** - The SDMA administrative team has worked with Baird & Co. to develop a defeasance opportunity for the District's 2017 General Obligation School Improvement Bonds to capture additional interest savings. In 2022-23 the District levied \$2,100,000 in Fund 39 that can be used to prepay debt. Doing so would allow the District to realize an estimated gross savings of \$543,000 in future interest cost reduction.
  - F. Discuss Legislative Advocacy** - The board briefly discussed topics related to Legislative Advocacy.
  - G. Review Extracurricular Staff Contract Requests** - The board reviewed extracurricular staff contract requests from March 7, 2023, through April 19, 2023.
  - H. Review Items Related to Next Meeting Dates, Board Committees, and Reports** - SDMA Diversity Committee Meeting, will be held on April 27, 2023, at 3:50 p.m., ASC. Regular School Board Meeting on May 8, 2023, 5:45 p.m., ASC. A Special School Board Meeting will be held on May 22, 2023, 5:45 p.m., ASC. Retirement Mixer on May 24, 2023, 4:00 p.m., Middle School Commons. MHS Graduation, May 28, 2023. No School for Staff or Students on Memorial Day May 29, 2023.
- V. ADJOURNMENT** - Riddle-Swanson made a motion, seconded by Kersting, to adjourn the meeting. The motion passed unanimously by a voice vote, and the meeting adjourned at 7:03 p.m.

/s/ Dominique Stewart

Dominique Stewart, Clerk

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Minutes Approved: June 12, 2023