

COUNTY OF DUNN



Office of the County Board Chair
Kelly McCullough
Chair, Dunn County Board of Supervisors
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COUNTY OF DUNN MENOMONIE, WISCONSIN NOTICE OF PUBLIC MEETING & PUBLIC HEARING

In accordance with the provisions of Section 19.84, Wisconsin Statutes, notice is hereby given that a public meeting of the **DUNN COUNTY BOARD OF SUPERVISORS** will be held on **Wednesday, April 19, 2023 at 7:00 p.m.** in **Room 54** of the **Dunn County Government Center**, 3001 US Highway 12 East in Menomonie, Wisconsin.

A video recording of the meeting will be available for subsequent viewing on the Dunn County YouTube channel at the following link: <https://www.youtube.com/@dunncounty1854>

Items of business to be discussed or acted upon at this meeting are listed below:

AGENDA

1. Call to order
2. Pledge of Allegiance
3. Call of the roll
4. Approval of the Minutes: February 15, March 15 and March 25, 2023 Meetings
5. Presentation of Petitions, Memorials, and Other Communications: Jeannie Miller Retirement – Health Department – 25 years.
6. Public Comment
7. Appointments
8. Report of County Manager
 - A. Purchase Orders over \$40,000
9. Reports of Departments: Emergency Communication, Emergency Management, Sheriff's Department, Veterans Services
10. Consideration of reports, resolutions, and ordinances to the County Board from the Executive Committee:
 - A. Resolution Adopting FY 2024-2028 Capital Improvements Plan
 - B. Ordinance Amending Chapter 2 of the Code of Ordinances Rules of the Board (First Reading)
[NOTE: Referred back to Committee at March 15, 2023 County Board meeting]
 - C. Ordinance Amending Section 2.18 of the Code of Ordinances – Rules of the Board (First Reading)
 - D. Approval of FY2024 Budget Calendar
 - E. Resolution Approving Elk Creek Solar Joint Development Agreement
 - F. Resolution 2023 Budget Adjustments for Environment Services & Department of Human Services
11. Consideration of Resolutions, Reports, and Ordinances from the Standing Committees
 - A. Planning, Resource and Development Committee: Resolution - Real Estate Transfer Fee

B. Committee on Administration:

1. Resolution – Amend EE Handbook
 2. Resolution – Recognizing Worker’s Memorial Day
12. Announcements: Next County Board - Wednesday, May 17, 2023 at 7:00 p.m.
13. Adjournment

Kelly McCullough, Chairperson

By: Kristin Korpela
County Manager

Upon reasonable notice, the County will make efforts to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County Human Resources Manager at 715-232-2429 (Office), 715-232-1324 (FAX) or 715-231-6406 (TDD) or by writing to the Human Resources Manager, Human Resources Department, 3001 US Hwy 12 E, Suite 225, Menomonie, Wisconsin 54751.

OFFICIAL PROCEEDINGS

Dunn County Board of Supervisors

February 15, 2023 SESSION

DRAFT

The County Board of Supervisors of Dunn County met in person and via teleconference on Wednesday, February 15th, 2023 at 7:00 p.m. The Board was called to order by Chair Kelly McCullough. The Board recited the Pledge of Allegiance to the Flag. The deputy clerk called the roll. Supervisor Calabrese was excused. Supervisors Hagen and Gilbert were absent. All other supervisors were present in person or via zoom.

APPROVAL OF THE MINUTES

Supervisor Stene moved to approve the minutes of the January 18th, 2022 county board meetings, seconded by Supervisor Morehouse. Motion carried by voice vote.

COMMUNICATIONS

There were none.

PUBLIC COMMENTS

There were none.

APPOINTMENTS

Dunn County Economic Development Corporation Board

Term expires January 2026

Reappoint Steve Lindberg

IFLIS Board

Term expires May 2024

Reappoint Pat Eggert

Library Planning Committee

Term expires December 2025

Reappoint Pat Eggert

Zoning Board of Adjustment

Term Expires July 2026

Appoint Jill Noreen, Alternate 1

The appointment above requires board confirmation. Motion to approve made by Supervisor Stene, seconded by Supervisor Witzel. Motion carried by a voice vote.

Nutrition Advisory Council

Term Expires November 2024

Reappoint Maria Butkowski, Carole Kadinger, Gary Stene, Betty Ziehme, Tracy Fischer

Local Emergency Planning Committee

**DUNN COUNTY
LEPC Membership List
Dec. 15, 2022**

Name	Group	Agency/Organization	Term Exp.	Position
Steven Senor	5	Cascades Tissue Group - Wisconsin	12/23	LEPC Chair
Kate Carlson	5	Chubb	12/23	Vice-Chair
Melissa Gilgenbach	2	Dunn County Emergency Management	12/23	COI/CEC
Kristin Bunch	2	Dunn County Emergency Management	12/23	Secretary
Rob Summerfield	1	Wisconsin State Assembly District 67	12/23	Member
Brian Johnson	1	Dunn County Board of Supervisors	4/24	Member
John Calabrese	1	Dunn County Board of Supervisors	4/24	Member
Kevin Bygd	2	Dunn County Sheriff's Office	12/23	Member
Michael Sampson	2	Menomonie Police Department	12/23	Member
Matt Poliak	2	Menomonie Fire Department	12/23	Member
Quentin Popp	2	Sand Creek Fire Department	12/23	Member
Ryan Martin	5	Conagra Brands, Inc.	12/23	Member
Jenny Legaspi	2	American Red Cross - NW Wisconsin Chapter	12/23	Member
Sarah Schaefer	2	Mayo Clinic Health System - Red Cedar	12/23	Member
KT Gallagher	2	Dunn County Health Department	12/23	Member
Jeff Robb	2	Dunn County Health Department	12/23	Member
Dave Schofield	2	City of Menomonie – Public Works	12/23	Member
Tara Verdon	2	Mayo Clinic Health System – Red Cedar	12/23	Member
Dustin Binder	2	Dunn County Public Works Department – Highway Division	12/23	Member
Nicolas Blomstrand	3	IHeart Media	12/23	Member
Dennis Klass	2	Menomonie Fire Department	12/23	Member
Bryan Moris	4	Dunn County ARES/RACES	12/23	Member
Matthew Crowe	5	Cardinal FG Company	12/23	Member
Rod Peterson	5	Phillips Medisize, LLC	12/23	Member
Kristan Essick	5	Phillips Medisize, LLC	6/24	Member
Bradley Luedtke	5	3M Menomonie	12/23	Member
Greg Tandberg	5	Big River Resources	12/23	Member

The appointment above are at the discretion of the Chair.

Farm Drainage Board

Term expires December 2025

Reappoint Bill Hartung

The appointment above is made by the Circuit Court Judge.

REPORT OF COUNTY MANAGER

- A. Kris Korpela reported on the purchase orders over \$40,000 for December of 2022 and January of 2023. There were six purchases orders over \$40,000 totaling \$537,437.67
- B. Kris Korpela provided an update various Dunn County updates
- C. Chief Financial Officer Beata Haug provided an overview of the borrowing process.

REPORTS OF DEPARTMENTS

Dunn County Clerk Andrew Mercil and Dunn County Transit Manager Austin Witt provided their annual reports. Questions were asked from the floor and responded to by each department head.

REPORT & RESOLUTION NO. 08

Supervisor Stene moved to approve resolution No. 08, Budget Adjustments for the CJCC Council and Sheriff's Department, seconded by Supervisor Zons. Chair McCullough asked if there were any questions. There were none. Motion carried by roll call vote.

**RESOLUTION NO. 08
2023 Budget Adjustments**

NOW, THEREFORE, BE IT RESOLVED by the Dunn County Board of Supervisors that, effective with the publication of notices required by law, the budget of the County of Dunn for the year beginning January 1, 2023, is amended by the following amounts to the line item account numbers shown:

CJC Council-Grants

Cost Center # 1110030900, GL # 435000 State Grant Revenue is increased \$99,556 to \$166,577

	<u>Expense</u>	<u>Revenue</u>
511000 – Salary and Wages	\$ 89,055	
513060 – Employee Benefits	\$ 46,560	
533125 – Travel-Conferences	\$ 5,750	
534330 – Operating Supplies	\$ 20,112	
529005 – Contractual/Consulting	\$ 5,100	
435000 – State Grants		\$166,577

Sheriff's Department

	<u>Expense</u>	<u>Revenue</u>
DOJ-Body Cameras – (new grant)		
1270010900 – 534330 – Operating Supplies	\$ 4,578	
1270010900 – 435000 - State Grants		\$4,578
1270010900 – 534330 – Operating Supplies	\$4,516	
1270010900 – 437000 – Local Grants		\$4,516

BE IT FURTHER RESOLVED that the Department of Administration is authorized to enter and maintain the information contained herein in a manner based upon generally accepted accounting standards and that, effective with the publication of the proceedings of this meeting, these changes are, hereby, adopted.

Offered this 15th day of February 2023, at Menomonie, Wisconsin.

Adopted on: February 15, 2023

OFFERED BY THE EXECUTIVE COMMITTEE:
Kelly McCullough, Chair

ATTEST:

Andrew Mercil, County Clerk

Approved as to Form and Execution:
Nicholas P. Lange, Corporation Counsel

Budget Impact: Adoption of the CJC section of this resolution increases the 2023 adopted budget by \$67,011. Adoption of the Sheriff's Department section of this resolution increases the 2023 adopted budget by a net amount of \$9,094.

Adoption of this resolution has no impact upon the current year tax levy.

Background Information: The Executive Committee has considered the justification for these proposed adjustments to the 2023 budget and recommends that the County Board adopt the adjustments as being in the best interest of the County.

The following information was provided by departments requesting action in support of this resolution:

Administration - Criminal Justice Collaboration Division

Is requesting the recognition of State of Wisconsin Department of Justice (DOJ) Treatment Alternatives and Diversion (TAD) grant of \$166,577 awarded to Dunn County Criminal Justice Collaborating Council (DCCJCC).

Funds will be used to support the Dunn County Treatment Opportunity Program (TOP) and pretrial services assessment protocol developed by the DCCJCC. Additional funding was requested to offset rising personnel and program costs, expand program capacity, and offer enhanced supportive services. Total funding award for 2023 is \$166,577 up from \$99,566 that was anticipated.

Specifically, funds will be used to offset a portion of the wages and benefits for the full time Treatment Opportunity Coordinator and Pretrial Services Coordinator. Grant funding will be used to cover travel, training, operating supplies, and contractual services for the Treatment Opportunity Program and pretrial assessment protocol. The CJC Division is the lead on this project with oversight from the DCCJCC. Project funding is from January 1, 2023 through December 31, 2023.

Sheriff's Office

The Sheriff's Office was awarded a DOJ grant to purchase Body worn cameras. There were funds in the budget to purchase two cameras in 2023. With this grant, the Sheriff's Office will be able to purchase two additional cameras. The grant has a cash match requirement and the cash match is going to be the cost of the two cameras that were scheduled to be purchased this year.

The Sheriff's Office applied for a grant with the Local Rotary club for some fire suppression units. The Sheriff's Office was awarded this grant. These grant funds will be used to purchase four Fire suppression units.

REPORT & RESOLUTION NO. 09

Supervisor Morehouse moved to approve resolution No. 09, Budget Adjustments, seconded by Supervisor Stene. Chair McCullough asked if there were any questions. Questions were asked from the floor and responded to by County Administration. Motion carried by roll call vote.

**RESOLUTION NO. 09
2023 Budget Adjustments**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Dunn, Wisconsin that, effective with the publication of the notices required by law, the budget of the County of Dunn for the year beginning January 1, 2023, is amended as shown:

Revenue:

Department	Adopted	Revised
Administration*	\$7,515,350	\$4,499,182
Highway	\$9,442,502	\$17,674,365
Bridget Petitions	\$14,658,197	\$50,000
The Neighbors*	\$50,000	\$14,989,968
Transit Commission	\$14,989,968	\$580,949
Self-Funded Health Insurance	\$580,949	\$9,442,502
Total	\$47,236,966	\$47,236,966

Appropriation of the expenditures:

Department	Adopted	Revised
Administration*	\$4,764,524	\$4,764,524
Highway	\$9,442,502	\$17,674,365
Bridget Petitions	\$17,674,365	\$50,000
The Neighbors*	\$50,000	\$14,724,626
Transit Commission	\$14,724,626	\$580,949
Self-Funded Health Insurance	\$580,949	\$9,442,502
Total	\$47,236,966	\$47,236,966

- *The Neighbors budgeted surplus of \$265,342 was allocated to Administration*

BE IT FURTHER RESOLVED that the County Board authorizes the Department of Administration to enter and maintain the information contained herein in a manner based upon generally accepted accounting standards and that, effective with the publication of the proceedings of this meeting, the following changes are hereby adopted.

Dated the 15th of February, 2023, at Menomonie, Wisconsin.

Adopted on: February 15, 2023

OFFERED BY THE EXECUTIVE COMMITTEE:
Kelly McCullough, Chair

ATTEST:

Andrew Mercil, County Clerk

Approved as to Form and Execution:
Nicholas P. Lange, Corporation Counsel

REPORT & RESOLUTION NO. 10

Supervisor Stene moved to approve resolution No. 10, Authorizing Grants from ARPA Funds for Qualifying Broadband Projects, seconded by Supervisor Zons. County Manger Korpela provided an overview. Chair McCullough asked if there were any questions. There were none. Motion carried by voice vote.

RESOLUTION NO. 10

Authorizing Grants from ARPA Funds for Qualifying Broadband Projects

NOW, THEREFORE, BE IT RESOLVED that the Dunn County Board of Supervisors hereby designates an amount not to exceed \$100,000 funding received through the American Rescue Plan Act of 2021 to be used for the expansion of rural broadband service within Dunn County for qualifying and approved grant applications received in the 2023 State of Wisconsin grant application cycle; and

BE IT FURTHER RESOLVED Dunn County will provide funds it approves to support rural broadband projects only for projects that are awarded broadband grants by the State of Wisconsin, and if such grants are not approved then these funds will not be expended; and

BE IT FURTHER RESOLVED that the Community Resources and Tourism Committee will continue to review applications to ensure they comply with the requirements for use of ARPA funds for broadband projects; and

BE IT FURTHER RESOLVED that appropriate County staff shall take any and all actions necessary to carry out the directives in this Resolution.

Offered this 15th day of February, 2023, at Menomonie, Wisconsin.

Adopted on: February 15, 2023

ATTEST:

Andrew Mercil, County Clerk

OFFERED BY THE COMMUNITY RESOURCES
AND TOURISM COMMITTEE:

Jim Zons, Chair

Approved as to Form and Execution:
Nicholas P. Lange, Corporation Counsel

Budget Impact: Adoption of this Resolution will result in expenditure of an amount not to exceed \$100,000 in ARPA funds if all grant applications are awarded funds from Dunn County.

Background Information:

Access to high-speed internet has become essential for businesses and residents of Dunn County for such activities as work, health care, education, tourism, business, and economic development. The Community Resources and Tourism Committee and the Planning Resource and Development Committee have been exploring ways to expand broadband services to the residents in rural areas of Dunn County that are not currently served by broadband services.

Dunn County received \$8,812,202 from the federal government under the American Rescue Plan Act of 2021 ("ARPA"). Among other things, one of the permitted uses of ARPA funds is investment into broadband infrastructure, which would help to expand broadband services to the rural areas of Dunn County. The COVID-19 pandemic revealed a lack of reliable broadband service in many parts of Dunn County as people in those areas were not able to connect to work, school or healthcare services through the internet.

In early 2022, Dunn County committed up to \$100,000 of ARPA funds to several local internet service providers (ISP's) who had submitted requests to the state PSC broadband grant program for assistance in funding local broadband expansion projects. Bloomer Telephone, 24-7 Telecom, and Mosaic all submitted applications but only two of the projects were funded expending about \$40,000 of the \$100,000 committed. All three ISP's are submitting grants requests to the PSC again and the deadline for applications in the 2023 grant cycle is February 22, 2023.

The commitment of even a modest amount of ARPA funds by Dunn County for these applications will demonstrate broader community support and raise the competitive score of the application evaluations. Dunn's ARPA funding is currently earning approximately \$30,000 a month in interest with an estimate of over \$250,000 in interest income in 2023. The recommendation is to recommit the unspent \$60,000 of ARPA from 2022 and add an additional \$100,000 to any projects funded in 2023.

The county may consider the merits of additional ARPA allocations in the future as opportunities are presented. However, this specific opportunity will be lost if funds are not committed by the February 22, 2023 deadline.

REPORT & RESOLUTION NO. 11

Supervisor Bauer moved to approve resolution No. 11, Amending the Wage Grid, seconded by Supervisor Lienau. Supervisor Hedlund provided an overview. Chair McCullough asked if there were any questions. There were none. Motion carried by voice vote.

RESOLUTION NO. 11 AMENDING THE WAGE GRID

NOW, THEREFORE, BE IT RESOLVED, that due to evaluation of the Veterans Specialist position, the wage grid adopted by the Dunn County Board of Supervisors is amended retroactively to the pay period that includes January 1, 2023 as follows, and will remain in force until such time as a subsequent action of the Board amends or nullifies this action:

<i>Change: Veterans Specialist from Pay Grade J to Pay Grade K</i>
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FURTHER, BE IT RESOLVED, that the Department of Administration is authorized and directed to implement this resolution.

Offered this 15th day of February, 2023 at Menomonie, Wisconsin.

Adopted on: February 15, 2023

ATTEST:

Andrew Mercil, County Clerk

OFFERED BY THE COMMITTEE ON
ADMINISTRATION:

Vaughn Hedlund, Chair

Approved as to Form and Execution:

Nicholas P. Lange, Corporation Counsel

ANNOUNCEMENTS

Announcements were made from the floor. The Chair declared the meeting adjourned at 8:35pm.

Respectfully submitted,
ANDREW MERCIL,
DUNN COUNTY CLERK

OFFICIAL PROCEEDINGS

Dunn County Board of Supervisors

March 15, 2023 SESSION

DRAFT

The County Board of Supervisors of Dunn County met in person and via teleconference on Wednesday, March 15th, 2023 at 7:00 p.m. The Board was called to order by Chair Kelly McCullough. The Board recited the Pledge of Allegiance to the Flag. The County Clerk called the roll. Supervisors Wilsey & Robinson were excused. Supervisor Sean Breslin was absent. All other supervisors were present in person or via zoom.

APPROVAL OF THE MINUTES

Supervisor Stene moved to approve the minutes of the February 6, 2023 County Board meetings, seconded by Supervisor Morehouse. Motion carried by voice vote.

COMMUNICATIONS

There were none.

PUBLIC COMMENTS

Brian Westrate from Congressman Van Orden's office did an introduction and encouraged people to contact the office with any issues they might have.

APPOINTMENTS

There were none.

REPORT OF COUNTY MANAGER

- A. Kris Korpela reported on the purchase orders over \$40,000 for February 2023. There were five purchases orders over \$40,000 totaling \$2,407,358.59.
- B. Kris Korpela provided an update on the Wisconsin Counties Association Legislative Exchange conference and those Supervisors in attendance provided their feedback on the conference.
- C. Kris Korpela made a presentation on levy limits and net new construction.

REPORTS OF DEPARTMENTS

The Dunn County Criminal Justice Collaboration Council annual report was presented by Director Sarah Benedict, Judge Peterson, and Judge Meyer. Dunn County Register of Deeds Heather Kuhn provided their annual report. Questions were asked from the floor and responded to by each department head.

REPORT & RESOLUTION NO. 12

Supervisor Morehouse moved to approve resolution No. 12, Approving FY 2022 Carry-Forwards and FY 2023 Budget Adjustments, seconded by Supervisor Bauer. Chair McCullough asked if there were any questions. There were none. Motion carried by roll call vote.

RESOLUTION NO. 12

APPROVING FY2022 CARRY-FORWARDS AND FY 2023 BUDGET ADJUSTMENTS

NOW, THEREFORE, BE IT RESOLVED that effective with the publication of the notices required by law, the budget of the County of Dunn, Wisconsin, for the year beginning January 1, 2023, is amended by the following amounts to the line item account numbers shown:

2022 Carryforward into 2023 Requests

			<u>Expense</u>	<u>Revenue</u>
Department of Administration				
Finance Services-Grant				
1110040900	581500	Asset-Machinery & Equipment	\$50,000	
1110040900	435000	State-Grants		\$50,000
Human Resources				
1110010010	539035	Job-Related Education	\$24,257	
1110010010	493000	Fund Balances Applied		\$24,257
CJC Division - Council Grants				
1110030900	511000	Salaries & Wages	\$70,741	
1110030900	513060	Employee Benefits	\$54,104	
1110030900	533125	Travel-Conferences & Seminars	\$6,763	
1110030900	534330	Operating Supplies	\$16,070	
1110030900	435000	State Grants G111000016.2223		\$147,678
1110030900	511000	Salaries & Wages	\$36,555	
1110030900	513060	Employee Benefits	\$31,178	
1110030900	529005	Contractual/Consulting Services	\$3,974	
1110030900	533125	Travel-Conferences & Seminars	\$24,310	
1110030900	534330	Operating Supplies	\$2,325	
1110030900	435000	State Grants G111000013.2223		\$98,342
Information Technology				
Land Information Modernization				
1110060025	529005	Contractual/Consulting Services	\$43,068	
1110060025	461055	PCS-Land Records Modernization		\$3,421
1110060025	493000	Fund Balances Applied		\$39,647
IT Operations				
1110060040	521075	Maintenance Contracts	\$26,233	
1110060040	411100	Taxes-General Property		\$26,233
IT Internal Operations - Department Cost Allocation				
1110060060	534350	IT Equipment	\$297,060	
1110060060	411100	Taxes-General Property		\$161,105
1110060060	493000	Fund Balances Applied		\$135,955
Capital Projects Fund – 2019 Capital Projects				
1110990030	581310	Asset-Bldg Improvements	\$427,491	
1110990030	493000	Fund Balances Applied		\$427,491
County Clerk				
Elections				
1140010030	531030	Printing & Duplication	\$3,132	
1140010030	532005	Publications	\$5,842	
1140010030	461100	PCS-Election Revenue		\$3,367
1140010030	493000	Fund Balances Applied		\$5,607
Emergency Communications				
Emergency Communications				
1250030010	539075	Donations-Expense	\$13,260	

1250030010	485000	Contributions Private Orgs.		\$13,260
ECM - CAPEX				
1250990010	581540	Asset-LVA: IT Software	\$296,000	
1250990010	490000	Other Financing Sources		\$218,000
1250990010	493000	Fund Balances Applied		\$78,000
Sheriff's Department				
Patrol				
1270010010	539045	K-9 Donation Expenses	\$8,461	
1270010010	485010	Misc.-Donations-Cash		\$8,461
Emergency First Response				
1270010020	539075	Donations-Expense	\$3,450	
1270010020	485000	Contributions Private Orgs.		\$3,450
Patrol-Grant				
1270010900	529005	Contractual/Consulting Services	\$68,059	
1270010900	435000	State Grant G127000002.2223		\$68,059
Extension				
Extension				
1420010010	511115	Compensated Absences	\$8,110	
1420010010	493000	Fund Balances Applied		\$8,110
External				
External Organizations				
1430020010	529005	Contractual/Consulting Services	\$9,000	
1430020010	493000	Fund Balances Applied		\$9,000
Public Health Department				
Public Health Administration				
1510010010	51****	Wages and Benefits Accounts	(\$43,494)	
1510010010	411100	Taxes-General Property		(\$43,494)
Reproductive Health-Grant				
1510030900	51****	Wages and Benefits Accounts	\$8,619	
1510030900	529005	Contractual/Consulting Services	\$4,000	
1510030900	435000	State Grant G15100048.2223		\$12,619
Maternal Child-Grant				
1510050900	539075	Donations-Expense	\$4,634	
1510050900	437000	Local-Grants G151000028.2223		\$4,634
Communicable Disease-Grant				
1510060900	529005	Contractual/Consulting Services	\$10,000	
1510060900	531005	Office Supplies	\$3,000	
1510060900	534015	Medical Supplies/Drugs	\$5,000	
1510060900	534330	Operating Supplies	\$884	
1510060900	435000	State Grant G151000040.2323		\$18,884
1510060900	529005	Contractual/Consulting Services	\$200,000	
1510060900	534015	Medical Supplies/Drugs	\$50,000	
1510060900	534330	Operating Supplies	\$3,853	

1510060900	435000	State Grant G151000039.2222		\$253,853
1510060900	51****	Wages and Benefits Accounts	\$13,660	
1510060900	435000	State Grant G151000041.2323		\$13,660
1510060900	51****	Wages and Benefits Accounts	\$21,215	
1510060900	529005	Contractual/Consulting Services	\$4,000	
1510060900	531005	Office Supplies	\$2,700	
1510060900	435000	State Grant G151000047.2323		\$27,915
1510060900	511000	Salaries & Wages	\$18,737	
1510060900	435000	State Grant G151000045.2222		\$18,737

Veteran Services

Veterans Relief

1520010020	539075	Donations-Expense	\$972	
1520010020	485010	Misc.-Donations-Cash		\$972

Health Insurance Fund

1910010010	551090	Wellness Initiatives	\$51,599	
1910010010	493000	Fund Balances Applied		\$51,599

Environmental Services

Land & Water

2100010020	524030	Ground & Grounds Improvement	\$12,747	
2100010020	493000	Fund Balances Applied		\$12,747
2100010020	524050	Repair & Maint-Grounds	\$10,406	
2100010020	460010	PCS-Program Revenue		\$10,406

Environmental Services Grants

2100010900	524030	Ground & Grounds Improvement	\$32,232	
2100010900	435000	State Grants G210000003.2222		\$32,232
2100010900	524030	Ground & Grounds Improvement	\$2,656	
2100010900	435000	State Grants G210000004.2222		\$2,656
2100010900	524030	Ground & Grounds Improvement	\$2,325	
2100010900	435000	State Grants G210000020.2222		\$2,325
2100010900	524030	Ground & Grounds Improvement	\$2,325	
2100010900	493000	Fund Balance Applied		\$2,325
2100010900	524030	Ground & Grounds Improvement	\$7,718	
2100010900	529005	Contractual/Consulting Services	\$343	
2100010900	534260	Educational Supplies	\$410	
2100010900	435000	State Grants G210000028.2222		\$8,471
2100010900	529025	General Construction Costs	\$125,913	
2100010900	435000	State Grants G210000040.2223		\$125,913

Environmental Services CAPEX

2100990010	581400	Asset-Vehicles & Equipment	\$28,000	
2100990010	490000	Other Financing Sources		\$28,000

Human Services

Aging & Disability

3120050020	539075	Donations-Expense	\$3,020	
3120050020	485000	Contributions Private Orgs.		\$2,500
3120050020	480000	Miscellaneous Revenues		\$520
Behavioral Health				
3120020010	525040	Counseling & Therapeutic	\$8,000	
3120020010	411100	Taxes-General Property		\$8,000
Behavioral Health-Grant				
Neighbors of Dunn County				
East Neighborhood				
4110010010	581400	Asset-Vehicles & Equipment	\$4,421	
4110990010	485010	Misc.-Donations-Cash		\$4,421
Central Neighborhood				
4120010010	581400	Asset-Vehicles & Equipment	\$4,421	
4120990010	485010	Misc.-Donations-Cash		\$4,421
West Neighborhood				
4130010010	581400	Asset-Vehicles & Equipment	\$4,421	
4130990010	485010	Misc.-Donations-Cash		\$4,421
East Neighborhood				
4110010010	581400	Asset-Vehicles & Equipment	\$18,333	
4110990010	485010	Misc.-Donations-Cash		\$18,333
Central Neighborhood				
4120010010	581400	Asset-Vehicles & Equipment	\$18,333	
4120990010	485010	Misc.-Donations-Cash		\$18,333
West Neighborhood				
4130010010	581400	Asset-Vehicles & Equipment	\$18,334	
4130990010	485010	Misc.-Donations-Cash		\$18,334
Facilities				
Plant Operations				
5101010080	581300	Asset-Building	\$578,220	
5101010080	490000	Other Financing Sources		\$578,220
Plant Operations CAPEX				
5101990010	581300	Asset-Building	\$299,560	
5101990010	493000	Fund Balances Applied		\$299,560
Highway				
County Construction				
5110040020	537005	Highway Road Materials	\$602,838	
5110010010	411100	Taxes-General Property		\$602,838
Transit Department				
Capital Projects Fund – 2021 Capital Projects				
6100990010	581400	Asset-Vehicles & Equipment	\$607,733	
6100990010	493000	Fund Balances Applied		\$607,733

2023 Budget Adjustments Requests

CJC Division - Council Grants

1110030900	511000	Salaries & Wages	\$28,762	
1110030900	513060	Employee Benefits	\$17,653	
1110030900	529005	Contractual/Consulting Services	\$5,100	
1110030900	533120	Travel-Program Related	\$4,250	
1110030900	534330	Operating Supplies	\$11,246	
1110030900	435000	State Grants		\$67,011

Sheriff

Patrol-Grant

1270010900	534330	Operating Supplies	\$4,578	
1270010900	435000	State-Grants		\$4,578
1270010900	534330	Operating Supplies	\$4,516	
1270010900	437000	Local-Grants		\$4,516

Environmental Services

Land & Water

2100010020	524050	Repair & Maint-Grounds	\$15,264	
2100010020	460010	PCS-Program Revenue		\$15,264
2100010020	51****	Wages and Benefits Accounts	(\$7,433)	
2100010020	411100	Taxes-General Property		(\$7,433)

Environmental Services Grants

2100010900	524030	Ground & Grounds Improvement	\$2,275	
2100010900	435000	State Grants G210000010.2223		\$1,515
2100010900	435000	State Grants G210000010.2324		\$760
2100010900	51****	Wages and Benefits Accounts	\$7,433	
2100010900	435000	State Grants G210000016.2323		\$7,433
2100010900	524030	Ground & Grounds Improvement	\$796,150	
2100010900	435000	State-Grants		\$796,150
2100010900	521180	Processing Fee	\$162,000	
2100010900	539080	Freight & Shipping	\$12,652	
2100010900	432000	Federal-Grants		\$174,652

Facilities

County Parks-Grand

5102010900	581300	Asset-Building	\$5,000	
5102010900	437000	Local-Grant		\$5,000

Highway

County Winter Maintenance

5110050020	51****	Wages and Benefits Accounts	\$100,914	
5110050020	537005	Highway Road Materials	(\$100,914)	

State Winter Maintenance

5110070010	51****	Wages and Benefits Accounts	(\$100,914)	
5110070010	472010	ICS-State-Snow & Ice Removal		(\$100,914)
County Construction				
5110040020	51****	Wages and Benefits Accounts	\$122,800	
5110040020	537005	Highway Road Materials	(\$122,800)	
State Maintenance				
5110060010	51****	Wages and Benefits Accounts	(\$110,440)	
5110060010	472005	ICS-State-Routine Maintenance		-\$106,700
5110060010	472015	ICS-State-Unclassified Maintenance		-\$113,740
5110060010	472045	ICS-State-Patrol Superintendent		\$110,000
State Roadway Maintenance				
5110060020	51****	Wages and Benefits Accounts	(\$12,360)	
5110060020	472005	ICS-State-Routine Maintenance		(\$12,360)
Grand Total Carry Forward & Budget Adjustments			\$5,127,263	\$5,127,263

BE IT FURTHER RESOLVED the Board authorizes the Department of Administration to enter and maintain the information contained herein in a manner based upon generally accepted accounting standards and that effective with the publication of the proceedings of this meeting the following changes are, hereby, adopted.

Dated the 15th day of March 2023, at Menomonie, Wisconsin.

Adopted on: February 15, 2023

OFFERED BY THE EXECUTIVE COMMITTEE:
Kelly McCullough, Chair

ATTEST:

Andrew Mercil, County Clerk

Approved as to Form and Execution:
Nicholas P. Lange, Corporation Counsel

Budget Impact: Adoption of this resolution increases the 2023 adopted budget by **\$5,127,263**. Adoption of this resolution has a **\$7,443** decrease to the current year's tax levy.

2022 Carryforward Requests

Department of Administration

Finance: The department is requesting to carry forward the \$50,000 Local Assistance and Tribal Consistency Fund (LATCF) fund to be spent in 2023 for government purposes.

Human Resources: Human Resources is requesting to carry forward \$24,257 to provide County-wide training programs aimed at enhancing the leadership skills of supervisory staff in the County. The proposed leadership-training program will focus on areas such as communication, coaching, feedback, conflict resolution, and performance management. The requested funds will cover the costs of training materials and facilitator fees. The goal of these training efforts is to enhance the leadership skills and competencies of those in management roles, which will contribute toward building a positive and productive workplace culture.

Health Insurance Fund: The department is requesting to carry forward the unused \$51,599 Health Insurance Fund for the County Employee Wellness Initiatives.

CJC Division: The department is requesting to carry forward a total of \$246,020. A \$147,678 remaining funds on an awarded grant from August 1, 2022, through July 31, 2023, for Law Enforcement Deflection. The remaining funds will support the Dunn County Sheriff's Department to develop and implement a collaborative law enforcement deflection and diversion program. \$98,342

remaining funds on an awarded grant from April 1, 2022, through September 30, 2023, for Treatment in Jail. The remaining funds will support the Dunn County Sheriff's Department to develop and implement a medication-assisted treatment program and evidence-based treatment services for incarcerated jail inmates with reentry support into the community.

Information Technology: The department is requesting to carry forward \$366,362. \$43,068 for statutory land records modernization use per WI Statutes 59.72. \$26,233 for network switch replacement, \$161,105 for department cost allocation for 2022, and \$135,955 for 2021 computer replacement costs.

DOA Capital Project: The department is requesting to carry forward \$427,491 to replace the EMS towers and simulcast system on the Dunn Fire/EMS Frequency. The 2019 ongoing project may include the possible construction of the Tower in Northern Dunn County. The project is estimated to be completed in the early summer of 2023.

County Clerk

The department is requesting to carry forward \$8,974 to purchase an electronic poll book, called Badger Books, for use in the County elections. The Badger Book is the only electronic poll book authorized for use in Wisconsin and is the only e-poll book application with indirect WisVote integration. The Badger Books will be used to check in voters, process Election Day Registrations (EDRs) per Wis. Stat. 6.79(2)(c), and record absentee participation.

Emergency Communications

The department is requesting to carry forward \$309,260. Carry forward \$78,000 for the purchase/installation of the WISCOM radio project budgeted in 2019 but still needs to be completed, \$218,000 is a Law Enforcement radio repeater replacement at three different sites with the County. The fund will also include the replacement of the generator at the Menomonie Tower Site. Currently, there is a 1-2 year wait for generators. \$13,260 are donation funds from Dunn Energy for replacing the back-up power system in the 911 center.

Sheriff's Office

The department is requesting to carry forward \$79,970. The department has \$8,461 of unused donations for the K-9 program at the end of 2022 and \$3,450 unused donations for the First Responders, totaling \$12,211. \$68,059 of unspent Law Enforcement Grant to be spent on contractual and consulting services for Sheriff's patrol.

Extension

The department is requesting to carry forward \$8,110. The \$8,110 is to cover the leave balance payout for a support specialist position whose last day was December 30, 2022. The leave balance payout was processed in January 2023 pay period; thus reflecting the 2023 budget.

External Organizations

The department is requesting to carry forward \$9,000 to complete the Explore Dunn County website, and maintenance for the Rural Tourism not completed in 2022.

Public Health

The department is requesting to carry forward \$306,808 from grants and donations. The request includes a tax levy reduction of \$43,494 for wage benefits due to grant increases in 2022. Donation of \$4,634 for the Reproductive Health program to cover clinic supplies. The request includes the Reproductive Health Grant of \$12,619, and the Communicable Disease grants of \$333,049 to cover contractual expenses, operating and medical expenses, and wages.

Veteran Services

The department is requesting to carry forward \$972 of donations toward the intended veteran's relief program.

Environmental Services – Land & Water

The department is requesting to carry forward \$225,075. \$32,232 of remaining DATCP funds to complete the conservation practices that were unable to be completed in 2022 due to weather conditions and unavailability of contractors and materials. Remaining DATCP and DNR grants to complete the following project not completed in 2022: (a) \$2,656 for the Nutrient Management Plans (DATCP), (b) \$4,650 for pollinator habitat projects (DNR), and (c) \$125,913 for the re-route and 1 new snowmobile bridge (DNR). \$8,471 to complete unfinished conservation practices in the Red Cedar watershed through the Farmer-Led Watershed Group (DATCP). \$12,747 for an uncompleted project in 2022 to repair the access road and crossing to Dunn County Island in anticipation of a planned timber sale on the island. \$10,406 unspent funds received in 2022 from municipalities to reduce phosphorus in the Red Cedar and Lower Chippewa Basins. The buffer program was unable to be completed in 2022. \$28,000 for the replacement of the 2006 Dodge Durango due to the unavailability of vehicles at the dealerships and high prices; thus was unable to replace in 2022.

Human Services

The department is requesting to carry forward \$11,020. \$520 private donations that were unspent in 2022. \$2,500 donations towards the Breakfast for the Brain activities set up through the ADRC. The remaining \$8,000 will be used to purchase and install video/electronic equipment for the Forensic Interview Room/Counseling/Therapy Room and purchase a conference table, chairs, interview chairs, and supplies.

Neighbors of Dunn County

The department is requesting to carry forward \$68,263. In 2022, the Neighbors of Dunn County collected donations through various fundraisings and donors to purchase the NDC bus for resident transportation and activities. There needed to be more funds in 2022 to purchase the bus; therefore, the \$55,000 is requested to be carried forward into 2023. \$13,263 are carried forward from 2021 to be used towards the purchase of the bus in 2023.

Facilities

The department is requesting to carry forward \$877,780. \$300,000 for the replacement of the HVAC Management System and \$250,000 for the Emergency Generator at the Judicial Center not completed in 2022. \$327,780 remaining funds from savings on the Government Center abatement project, the steal roof of the laundry room will offset any prices increase for the adopted 2023 Capital Improvement Plan projects.

Highway

The department is requesting to carry forward \$602,838 for the County Construction Project County CTH-Q and CTH-W projects postponed until 2023.

Transit

The department is requesting to carry forward \$607,733 to purchase three electric buses; including a wall box and dual chargers budgeted in 2022.

2023 Budget Adjustment Requests

CJC Division

Is requesting the recognition of State of Wisconsin Department of Justice (DOJ) Treatment Alternatives and Diversion (TAD) grant of \$166,577 awarded to Dunn County Criminal Justice Collaborating Council (DCCJCC). Funds will be used to support the Dunn County Treatment Opportunity Program (TOP) and pretrial services assessment protocol developed by the DCCJCC. Additional funding was requested to offset rising personnel and program costs, expand program capacity, and offer enhanced supportive services. Total funding award for 2023 is \$166,577 up from

\$99,566 that was anticipated. Specifically, funds will be used to offset a portion of the wages and benefits for the full time Treatment Opportunity Coordinator and Pretrial Services Coordinator. Grant funding will be used to cover travel, training, operating supplies, and contractual services for the Treatment Opportunity Program and pretrial assessment protocol. The CJC Division is the lead on this project with oversight from the DCCJCC. Project funding is from January 1, 2023, through December 31, 2023.

Sheriff

The Sheriff’s Department was awarded a DOJ grant to purchase Body-worn cameras. These funds were in the budget to purchase two cameras in 2023. With this grant, the Sheriff’s department will be able to purchase two additional cameras. The grant has a cash match requirement, and the cash match is going to be the cost of the two cameras that were scheduled to be purchased in 2022. The Sheriff’s Office applied for a grant with the Local Rotary club for some fire suppression units. The Sheriff’s Office was awarded this grant. These grant funds will be used to purchase four fire suppression units.

Environmental Services – Land & Water

The department is requesting a budget adjustment of \$988,341. A budget adjustment of \$15,264 additional Multi-Discharge Variance (MDV) funds for DNR programs in 2023. \$2,275 DNR Snowmobile Trail Aid Grant for additional trail miles, \$7,433 DATCP SWRM Grant for staff. \$796,150 of DNR WI Notice of Discharge Program (NOD) grant for BMP Practices to address discharge from stored manure and feed into the state’s water. \$174,652 for ARPA funds allocated by the County Board to provide well-monitoring programs.

Facilities

The department is requesting a budget adjustment of \$5,000. The Facilities and Parks Department received a check from the Sunrise Rotary Club of Menomonie to do necessary repairs to Caddie Woodlawn Park.

Highway

The department is requesting a budget adjustment of \$-223,714 (negative). The 2023 budget included expenses and revenue based on the historical Wisconsin Department of Transportation (DOT) Routine Maintenance Agreement, as 2023 was unavailable. On November 2022, the Wisconsin DOT provided the 2023 Routine Maintenance Agreement, which resulted in a decrease of \$223,714 from the 2022 Routine Maintenance Agreement.

REPORT & RESOLUTION NO. 13

Supervisor Stene moved to approve resolution No. 13, Budget Adjustments, seconded by Supervisor Hagen. Chair McCullough asked if there were any questions. There were none. Motion carried by roll call vote.

**RESOLUTION NO. 13
2023 Budget Adjustments**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Dunn, Wisconsin that, effective with the publication of the notices required by law, the budget of the County of Dunn for the year beginning January 1, 2023 is amended by the following amounts to the line item account numbers shown:

Revenue:

<u>Department of Health</u>	<u>Expense</u>	<u>Revenue</u>
1510060900 – Salary/Fringe	\$9,000	
1510060900 – Supplies		\$1,000
1510060900- 435000 State Grant – TB-Ukraine		\$10,000

1510020900 – 511000 Personnel Costs	\$ 9,500	
1510020900 – 543230 Supplies	\$ 3,000	
1510020900 – 437000 Local Grant -NEHA		\$12,500
1510020900 – 534330-Operating Supplies	\$3,000	
1510020900 – 529005 – Contractual/Consulting	\$1,000	
1510020900 – 511000 Salaries	\$8,000	
1510020900 – 435000 State Grant -Water Testing Child Care Facilities		\$12,000
1510070900 – 511000 Salary/Fringe	\$8,000	
1510070900 – 534330 – Operating Supplies	\$2,000	
1510070900 – 437000 Local Grant – Northwoods Coalition		\$10,000
	\$44,500	\$44,500

Human Services Department

	<u>Expense</u>	<u>Revenue</u>
3120020900 – 527055 Agency Contracts – Supported Services (72.2323)	(\$ 412)	
3120020900 – 435000 State Grants (G312000072.2323)		(\$ 412)
3120020900 – 527055 Agency Contracts – Supported Services (73.2323)	(\$ 498)	
3120020900 – 435000 State Grants (G312000073.2323)		(\$ 498)
3120040900 – 513080 PEHP Expense (G312000007.2323)	\$482	
3120040900 – 435000 State Grants (G312000007.2323)		\$482
3120040900 – 527005 Agency Contracts-Admin (G312000007.2323)	\$3	
3120040900 – 435000 State Grants (G312000007.2323)		\$3
3120050900 – 527060 Agency Cntrcts-Trvl&Subst (G312000056.2323)	\$39,840	
3120050900 – 435000 State Grants (G312000056.2323)		\$39,840
3120050900 – 511000 Salaries & Wages (G312000042.2223)	\$ 521	
3120050900 – 435000 State Grants (G312000042.2223)		\$ 521
3120050900 – 526040 Kinship (G312000011.2323)	\$ 21,000	
3120050900 – 435000 State Grants (G312000011.2323)		\$ 21,000
3120050900 – 513010 Health Insurance (G312000012.2323)	\$ 3,400	
3120050900 – 435000 State Grants (G312000012.2323)		\$ 3,400
3120030900 – 511000 Salaries & Wages (G312000019.2323)	(\$8,149)	
3120030900 – 513010 Health Ins. Expense (G312000019.2323)	(\$975)	
3120030900 – 513030 Retirement Expense (G312000019.2323)	(\$554)	
3120030900 – 513080 PEHP Expense (G312000019.2323)	(\$340)	
3120030900 – 515005 Federal-ER Social Security (G312000019.2323)	(\$506)	
3120030900 – 515010 Federal-ER Medicare (G312000019.2323)	(\$118)	
3120030900 – 435000 State Grants (G312000019.2323)		(\$10,642)
3120050900 – 511000 Salaries & Wages (G312000068.2223)	\$ 255	
3120050900 – 435000 State Grants (G312000068.2223)		\$ 255
3120050900 – 525075 Mentoring (G312000013.2323)	\$ 25,799	
3120030900 – 435000 State Grants (G312000013.2323)		\$ 25,799

3120050900 – 525025 Respite (G312000045.2323)	(\$5,866)	
3120050900 – 435000 State Grants (G312000045.2323)		(\$5,866)
3120070900 – 511000 Wages & Salaries (G312000021.2323)	(\$ 4,287)	
3120070900 – 435000 State Grants (G312000021.2323)		(\$ 4,287)
3120020900 – 526050 CBRF (G312000022.2323)	(\$40,987)	
3120020900 – 435000 State Grants (G312000022.2323)		(\$40,987)
3120030900 – 525040 Counseling & Therapeutic (G312000008.2323)	\$827	
3120030900 – 435000 State Grants (G312000008.2323)		\$ 827
3120030900 – 526015 Foster Care Admin (G312000013.2323)	\$62,948	
3120030900 – 435000 State Grants (G312000013.2323)		\$62,948
3120050900 – 511000 Wages & Salaries (G312000121.2324)	\$ 8,264	
3120050900 – 435000 State Grants (G312000121.2324)		\$ 8,264
3120030900 – 511000 Wages & Salaries (G312000127.2323)	\$ 2,240	
3120030900 – 435000 State Grants (G312000127.2323)		\$2,240

<i>IT- Land Information Department</i>	<i>Expense</i>	<i>Revenue</i>
WLIP – Land Information Grant (G111000008.2323) Strategic		
529005 – 1110060900 – Contractual Consulting	\$20,000	
435000 – 1110060900 – State Grants		\$20,000
WLIP – Land Information Grant (G111000004.2323) Base		
51XXXX - 1110060900 – Salaries	\$11,366	
435000 – 1110060900 – State Grants		\$11,366
NextGen 9-1-1 Grant (New Grant)		
529005 – 1110060900 – Contractual Services	\$23,579	
435000 – 1110060900 – State Grants		\$23,579

BE IT FURTHER RESOLVED that the County Board authorizes the Department of Administration to enter and maintain the information contained herein in a manner based upon generally accepted accounting standards and that, effective with the publication of the proceedings of this meeting, the following changes are hereby adopted.

Dated the 15th of March, 2023, at Menomonie, Wisconsin.

Adopted on: March 15, 2023

OFFERED BY THE EXECUTIVE COMMITTEE:
Kelly McCullough, Chair

ATTEST:

Andrew Mercil, County Clerk

Approved as to Form and Execution:
Nicholas P. Lange, Corporation Counsel

Budget Impact: Adoption of the Health Department part of this resolution increases the 2023 adopted budget by \$44,500 and replaces \$17,000 budgeted salary and fringe. Adoption of the Department of Human Services part of this resolution increases the 2023 adopted budget by \$102,887. Adoption of land information portion of this resolution increases the 2023 adopted budget by a net amount of \$54,945. Adoption of this resolution has no impact upon the current year tax levy.

Background Information:

The Executive Committee has considered the justifications for the proposed 2023 budget adjustments and recommends that the Board adopt the adjustments as being in the best interest of the County.

The following information was provided by department requesting action in support of this resolution.

Department of Health

The Health Department received a minimally competitive grant of \$10,000 from the Wisconsin Department of Health to support tuberculosis education, outreach and disease case management for Ukrainian Refugees.

The Health Department received a \$12,500 scholarship from the National Environmental Health Association (NEHA) to attend the CDC's National Environmental Assessment Reporting System (NEARS) training. This national training will help our Environmental Health Specialists implement best practices for foodborne illness investigation and data assessment.

The Health Department received a minimally competitive grant of \$12,000 from the Wisconsin Department of Health, Bureau of Environmental Occupational Health (BEOH) to support time and materials needed to offer voluntary lead testing in drinking water at childcare facilities. Separate funds will be available to childcares that find elevated lead levels in their drinking water.

The Health Department received a competitive grant of \$10,000 from the Northwoods Coalition to support staff time to conduct community Naloxone (Narcan) training.

Department of Human Services.

The Human Services Department received several new grants since the 2023 budget was passed. Also, received the contacts for the grants that were budgeted for the 2023 budget. There were several grants that were awarded for less than what was put into the 2023 budget, which is creating the negative adjustments. In addition, several grants were awarded for more than what was budgeted for in the 2023 budget.

Land Information

The Land Information section received more grant funds than what was budgeted for 2023. The difference between the grant award and the budgeted amount is \$20,000.

The Land Information section received more grant funds than what was budgeted for 2023. The difference between the grant award and the budgeted amount is \$11,366.

The Land Information section applied for a NexGen9-1-1 grant and was awarded the funds to assist in the preparation of our GIS mapping data to support the upgrade to NexGen9-1-1. The amount of this award is \$23,579.

REPORT & RESOLUTION NO. 14

Supervisor Zons moved to approve resolution No. 14, Authorizing Dunn County to Enter Into the Settlement Agreements with Teva Pharmaceutical Industries Ltd., Allergan Finance, LLC, Walgreen Co., Walmart, Inc., CVS Health Corporation and CVS Pharmacy, Inc., Agree to the Terms of the Addendum to the MOUW Allocation Settlement Proceeds., and Authorize Entry Into the MOUS with the Attorney General, seconded by Supervisor Rogers. Corporation Counsel Nick Lange provided an overview. Chair McCullough asked if there were any questions. Questions were asked from the floor and responded to by Corporation Counsel. Motion carried by voice vote.

RESOLUTION NO. 14

Authorizing Dunn County to Enter Into the Settlement Agreements with Teva

**Pharmaceutical Industries Ltd., Allergan Finance, LLC, Walgreen Co.,
Walmart, Inc., CVS Health Corporation and CVS Pharmacy, Inc., Agree to
the Terms of the Addendum to the MOU Allocating Settlement Proceeds, and
Authorize Entry Into the MOU with the Attorney General**

WHEREAS, in Resolution No. 88, adopted on November 14, 2017, the County Board of Supervisors authorized the County to enter into an engagement agreement with von Briesen & Roper, s.c., Crueger Dickinson LLC and Simmons Hanly Conroy LLC (the “Law Firms”) to pursue litigation against certain manufacturers, distributors, and retailers of opioid pharmaceuticals (the “Opioid Defendants”) in an effort to hold the Opioid Defendants financially responsible for the County’s expenditure of vast money and resources to combat the opioid epidemic;

WHEREAS, on behalf of the County, the Law Firms filed a lawsuit against the Opioid Defendants;

WHEREAS, the Law Firms filed similar lawsuits on behalf of 66 other Wisconsin counties and all Wisconsin cases were coordinated with thousands of other lawsuits filed against the same or substantially similar parties as the Opioid Defendants in the Northern District of Ohio, captioned *In re: Opioid Litigation*, MDL 2804 (the “Litigation”);

WHEREAS, four (4) additional Wisconsin counties (Milwaukee, Dane, Waukesha, and Walworth) hired separate counsel and joined the Litigation;

WHEREAS, since the inception of the Litigation, the Law Firms have coordinated with counsel from around the country (including counsel for Milwaukee, Dane, Waukesha, and Walworth Counties) to prepare the County’s case for trial and engage in extensive settlement discussions with the Opioid Defendants;

WHEREAS, the settlement discussions with Teva Pharmaceutical Industries Ltd., Allergan Finance, LLC, Walgreen Co., Walmart, Inc., CVS Health Corporation and CVS Pharmacy, Inc.. (the “Settling Defendants”) resulted in a tentative agreement as to settlement terms pending agreement from the County and other plaintiffs involved in the Litigation;

WHEREAS, copies of the various settlement agreements relating to the Settling Defendants (collectively “Settlement Agreements”) representing the terms of the tentative settlement agreements with the Settling Defendants have been provided with this Resolution;

WHEREAS, the Settlement Agreements provide, among other things, for the payment of certain sums to Participating Subdivisions (as defined in the Settlement Agreements) upon the occurrence of certain events detailed in the Settlement Agreements;

WHEREAS, the County is a Participating Subdivision in the Settlement Agreements and has the opportunity to participate in the benefits associated with the Settlement Agreement provided the County (a) approves the Settlement Agreements; (b) approves the Memorandum of Understanding allocating proceeds from the Settlement Agreements among the various Wisconsin Participating Subdivisions, a copy of which is attached to this Resolution (the “Allocation MOU”);

(c) approves the Memorandum of Understanding with the Wisconsin Attorney General regarding allocation of settlement proceeds, a copy of which is attached to this Resolution (the “AG MOU”); and (d) the Legislature’s Joint Committee on Finance approves the terms of the Settlement Agreements and the AG MOU;

WHEREAS, 2021 Wisconsin Act 57 created Section 165.12 of the Wisconsin Statutes relating to the settlement of all or part of the Litigation;

WHEREAS, pursuant to Wis. Stat. § 165.12(2), the Legislature's Joint Committee on Finance is required to approve the Settlement Agreements and the AG MOU;

WHEREAS, pursuant to Wis. Stat. § 165.12(2), the proceeds from any settlement of all or part of the Litigation are distributed 70% to local governments in Wisconsin that are parties to the Litigation and 30% to the State;

WHEREAS, Wis. Stat. § 165.12(4)(b)2. provides the proceeds from the Settlement Agreement must be deposited in a segregated account (the "Opioid Abatement Account") and may be expended only for approved uses for opioid abatement as provided in the Settlement Agreements;

WHEREAS, Wis. Stat. § 165.12(7) bars claims from any Wisconsin local government against the Opioid Defendants filed after June 1, 2021;

WHEREAS, the definition of Participating Subdivisions in the Settlement Agreements recognizes a statutory bar on claims such as that set forth in Wis. Stat. § 165.12(7) and, as a result, the only Participating Subdivisions in Wisconsin are those counties and municipalities that were parties to the Litigation (or otherwise actively litigating a claim against one, some, or all of the Opioid Defendants) as of June 1, 2021;

WHEREAS, the Legislature's Joint Committee on Finance is not statutorily authorized or required to approve the allocation of proceeds of the Settlement Agreements among Wisconsin Participating Subdivisions;

WHEREAS, the Law Firms have engaged in extensive discussions with counsel for all other Wisconsin Participating Subdivisions resulting in the proposed Allocation MOU, which is an agreement between all of the entities identified in the Allocation MOU as to how the proceeds payable to those entities under the Settlement Agreements will be allocated;

WHEREAS, the proposed Addendum to the MOU ("Addendum") provided with this Resolution provides for allocation of settlement proceeds among the Wisconsin Participating Subdivisions according to the same percentages as that provided in the previously-approved MOU allocating the settlement proceeds of the settlements involving McKesson Corporation, Cardinal Health, Inc., AmerisourceBergen Corporation, Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc.;

WHEREAS, there is provided with this Resolution a summary of the essential terms of the Settlement Agreements, the deadlines related to the effective dates of the Settlement Agreements, the ramifications associated with the County's refusal to enter into the Settlement Agreements, the form of the Addendum, the form of the AG MOU, and an overview of the process for finalizing the Settlement Agreements;

WHEREAS, the County, by this Resolution, shall deposit the proceeds of the Settlement Agreements consistent with the terms of this Resolution and Wis. Stat. § 165.12(4)(b);

WHEREAS, pursuant to the County's engagement agreement with the Law Firms, the County shall pay up to an amount equal to 25% of the proceeds from successful resolution of all or part of the Litigation, whether through settlement or otherwise, plus the Law Firms' costs and disbursements, to the Law Firms as compensation for the Law Firms' efforts in the Litigation and any settlement;

deposit a sum equal to up to, but in no event exceeding, an amount equal to 20% of the County's proceeds from the Settlement Agreements into the Attorney Fees Account. If the payments to the County are not enough to fully fund the Attorney Fees Account as provided herein because such payments are made over time, the Attorney Fees Account shall be funded by placing up to, but in no event exceeding, an amount equal to 20% of the proceeds from the Settlement Agreements attributable to Local Governments (as that term is defined in the Allocation MOU) into the Attorney Fees Account for each payment. Funds in the Attorney Fees Account shall be utilized to pay the fees, costs, and disbursements owed to the Law Firms pursuant to the engagement agreement between the County and the Law Firms provided, however, the Law Firms shall receive no more than that to which they are entitled under their fee contract when considering the amounts paid the Law Firms from the fee fund established in the Settlement Agreements and allocable to the County. The Law Firms may make application for payment from the Attorney Fees Account at any time and the County shall cooperate with the Law Firms in executing any documents necessary for the escrow agent to make payments out of the Attorney Fees Account.

BE IT FURTHER RESOLVED that all actions heretofore taken by the Board of Supervisors and other appropriate public officers and agents of the County with respect to the matters contemplated under this resolution are hereby ratified, confirmed, and approved.

Offered this 15th day of March, 2023, at Menomonie, Wisconsin.

Adopted on: March 15, 2023

OFFERED BY THE EXECUTIVE COMMITTEE:
Kelly McCullough, Chair

ATTEST:

Andrew Mercil, County Clerk

Approved as to Form and Execution:
Nicholas P. Lange, Corporation Counsel

Fiscal Impact: Adoption of this resolution will result in authorizing Dunn County to participate in the settlements with Teva Pharmaceutical Industries Ltd., Allergan Finance, LLC, Walgreen Co., Walmart, Inc., CVS Health Corporation and CVS Pharmacy, Inc. Dunn County will receive installment payments from settlement proceeds. Estimates for participating local governments have not been finalized. Settlement proceeds must be used for approved programs and services for abatement of the opioid epidemic. Attorney fees will also be paid from the settlement proceeds received.

REPORT & ORDINANCE NO. 15

Supervisor Stene moved to refer Ordinance 15, Amending Section 2.05 and Repealing and Recreating Sections 2.075 of the Code of Ordinances back to committee for further review, seconded by Supervisor Hedlund. Chair McCullough asked if there were any questions. There were none. Motion carried by voice vote.

ORDINANCE NO. 15 AMENDING SECTION 2.05 AND REPEALING AND RECREATING SECTION 2.075 OF THE CODE OF ORDINANCES

The Board of Supervisors of the County of Dunn does hereby ordain as follows:

Section 1. Section 2.05 3) of the Code of Ordinances is hereby amended as follows:

- 3) The Community Resources and Tourism Committee shall consist of five members. It shall be responsible for developing policy and authorizing direction in regard to funding of outside agencies, ~~and~~ promotion of tourism in Dunn County, developing and recommending policy to the Board of Supervisors related to broadband infrastructure, developing policy and direction in regard to Dunn County public relations communications and shall serve as the agriculture and extension education committee consistent with Wis. Stat. § 59.56.

The Committee serves as the home committee for the University of Wisconsin Madison, Division of Extension Program.

Section 2. Section 2.075 of the Code of Ordinances is hereby repealed and recreated to read as follows:

2.075 Electronic Meetings

(1) Definitions. The following definitions apply to this section:

“Anchor Location” means the location set by the County Board, the County Board Chair, or a committee chair, which is the physical location from which an electronic meeting originates and where the public may attend an electronic meeting.

“Electronic Meeting” means any meeting that takes place online by use of a synchronous digital telecommunication platform that allows participants to see and hear each other in real time, and make presentations with visual aids such as charts and graphs by sharing screens.

(2) Electronic meetings and participation by electronic means are permitted and may be used as necessary for the conduct of government business. Members who wish to appear electronically at a meeting shall notify the Board Chair, the County Clerk, or the Committee Chair in advance of the meeting. There shall be no limit to the number of members who may appear electronically. Members may attend via telephone if they do not have an adequate internet connection that allows for synchronous communication.

(3) All electronic meetings must comply with the requirements of the Wisconsin Open Meetings Law.

(a) Access by the public to open meetings shall be at the anchor location only, except when a meeting is broadcast live. Live broadcast shall only be utilized where circumstances interfere with use of county facilities as an anchor location.

(b) Measures shall be taken to ensure that access to documents, exhibits, maps, graphs, charts, or other documents is available to members of the public.

(4) Members attending electronically shall receive per diems, but shall not be eligible for mileage reimbursement.

(5) Members attending electronically shall count as a member present for purposes of determining a quorum as if that member was physically present at the anchor location, and shall be entitled to make, second and vote on all motions and participate in discussion as though physically present at the anchor location. No action shall be invalidated on the grounds that the loss of, or poor quality of, a member’s individual connection prevented participation in the meeting. If there is a question of whether a member voted, the Clerk may take the member’s vote after all other votes have been cast.

(6) Members appearing electronically shall notify the Chair of their departure from the meeting, whether permanent or temporary, before leaving to ensure that a quorum is maintained.

(7) If a closed session is on the agenda, all persons who will be included in the closed session and who are participating electronically must ensure that their location is private and others may not overhear the closed session discussion.

(8) All electronic open meetings of the County Board and Committees shall be recorded. Recordings shall be retained for 120 days after the meeting and shall thereafter be deleted. Closed sessions shall not be recorded.

Section 3. This Ordinance shall become effective upon adoption and publication as required by law. (This section shall not be codified.)

Offered this 15th day of March, 2023, at Menomonie, Wisconsin.

Enacted on: March 15, 2023
Published on: March 22, 2023

OFFERED BY THE EXECUTIVE COMMITTEE:
Kelly McCullough, Chair

ATTEST:
Andrew Mercil, County Clerk

Approved as to Form and Execution:
Nicholas P. Lange, Corporation Counsel

REPORT & RESOLUTION NO. 16

Supervisor Bjork moved to approve resolution No. 16, Proclaiming National County Government Month – April 2023 Counties RISE!, seconded by Supervisor Zons. County Manager Korpela provided an overview. Chair McCullough asked if there were any questions. There were none. Motion carried by voice vote.

RESOLUTION NO. 16 Proclaiming National County Government Month – April 2023 Counties RISE!

NOW, THEREFORE, BE IT RESOLVED THAT the Dunn County Board of Supervisors do hereby proclaim April 2023 as National County Government Month and encourage all county officials, employees, schools, and residents to recognize the contribution of county government and its employees to our community and participate in county government celebration activities.

Offered this 15th day of March, 2023 at Menomonie, Wisconsin.

Adopted on: March 15, 2023

OFFERED BY THE EXECUTIVE COMMITTEE:
Kelly McCullough, Chair

ATTEST:
Andrew Mercil, County Clerk

Approved as to Form and Execution:
Nicholas P. Lange, Corporation Counsel

Budget Impact: Adoption of this resolution does not impact the 2023 budget.

Background: The nation’s 3,069 counties serve more than 330 million Americans and provide essential services to create healthy, safe, and vibrant communities. Counties fulfill a vast range of responsibilities and deliver services that touch nearly every aspect of residents’ lives. Dunn County and all counties take pride in their responsibility to protect and enhance the health, wellbeing, and safety of their citizens in efficient and cost effective ways.

Under the leadership of National Association of Counties President Denise Winfrey, NACo is demonstrating how “Counties RISE!” through exemplary Resiliency, Inclusion, Solvency, and Empowerment. Each year since 1991, NACo has encouraged counties across the country to elevate awareness of county responsibilities, programs, and services.

REPORT & ORDINANCE NO. 17

Supervisor Quinn moved to approve ordinance No. 17, Wilarl Enterprises Rezone Petition, seconded by Supervisor Kneer. Supervisor Quinn provided an overview. Chair McCullough asked if there were any questions. There were none. Motion carried by voice vote.

REPORT NO. 17

The Planning, Resources and Development Committee respectfully submits the following report on a request received by the Zoning Office from WILARL Enterprises, LLC, to rezone the following parcel in the Town of Menomonie from General Agriculture (GA) to General Commercial (GC):

A part of the SE ¼ of the SE ¼ of Section 21, Township 28 North, Range 13 West, Town of Menomonie, Dunn County, Wisconsin, described as follows: Commencing at a point 2 rods West of the Southeast corner of said Section 21 and running thence North parallel with the section line 8.50 chains; thence West 2.62 chains; thence South 37½° West 4.25 chains; thence South 5.12 chains; thence East 5.19 chains to the place of beginning; EXCEPT that part conveyed to Dunn County, Wisconsin by Quit Claim Deed dated 3/2/1960 and recorded 3/15/1960 in Volume 166 of Deeds, Page 307 as Document #260107

The area of this parcel is approximately 4 acres.

FINDINGS OF FACT AND RECOMMENDATION

A Class II notice was published in the Colfax Messenger and Tribune Press Reporter on December 21 and December 29, 2022 establishing a public hearing on January 10, 2022. Based on the evidence received in the public hearing and the testimony from the petitioner, and in consideration of the factors set forth in Section 13.2.6.07 of the Dunn County Zoning Ordinance, the committee concluded to recommend to the County Board of Supervisors said request for amendment be approved, for the following reasons: (1) The proposal fits the neighborhood's development pattern; (2) The proposal is not within the Floodway (FW) district and will not impact wetlands; and (3) The proposal is consistent with Dunn County's Comprehensive Land Use Plan.

Dated this 15th day of March, 2023, at Menomonie, Wisconsin.

ORDINANCE NO. 17 AMENDING THE COMPREHENSIVE ZONING ORDINANCE, TOWN OF MENOMONIE

The Dunn County Board of Supervisors does hereby ordain as follows: The Comprehensive Zoning Ordinance for the County of Dunn, Wisconsin is hereby amended by rezoning the above-described property:

**FROM
General Agriculture (GA)
TO
General Commercial (GC)**

The official zoning map of the Town of Menomonie on file in the Environmental Services Department shall be amended in accordance with this ordinance. This ordinance shall be effective upon passage and publication as provided in Section 59.14 of the Wisconsin Statutes. This ordinance shall not be codified.

Offered this 15th day of March 2023, at Menomonie, Wisconsin.

Enacted on: March 15, 2023
Published on: March 22, 2023

OFFERED BY THE PLANNING, RESOURCES
AND DEVELOPMENT COMMITTEE:
Thomas Quinn, Chair

ATTEST:
Andrew Mercil, County Clerk

COUNTERSIGNED
Kelly McCullough, Chair
Dunn County Board of Supervisors

Approved as to Form and Execution:
Nicholas P. Lange, Corporation Counsel

REPORT & RESOLUTION NO. 18

Supervisor Prochnow moved to approve resolution No. 18, Designating the Week of April 17-21, 2023 Work Zone Awareness Week, seconded by Supervisor Stene. Chair McCullough asked if there were any questions. Comments were made from the floor. Motion carried by voice vote.

RESOLUTION NO. 18

Designating the Week of April 17-21, 2023 Work Zone Awareness Week

NOW, THEREFORE, BE IT RESOLVED by the Dunn County Board of Supervisors that the week of April 17–21, 2023 be designated as Work Zone Awareness Week in Dunn County.

Offered this 15th day of March, 2023, at Menomonie, Wisconsin.

Adopted on: March 15, 2023

OFFERED BY THE HIGHWAY COMMITTEE:
Brian Johnson, Chair

ATTEST:
Andrew Mercil, County Clerk

Approved as to Form and Execution:
Nicholas P. Lange, Corporation Counsel

Budget Impact: Adoption of the resolution will have no impact on the 2023 budget.

Background Information: Construction and maintenance activities on our streets and highways periodically require that work zones be established. Work zones play a critical role in the preservation and enhancement of our nation's roadways. They separate construction and maintenance activities from traffic, providing a safe route for all road users (motorists, pedestrians, and bicyclists) and a safe area for workers, all while maintaining typical traffic volume.

However, work zone-related changes in lane width, pavement, speeds, traffic patterns and rights of way, combined with the presence of highway workers and the frequent movement of work vehicles, make them hazardous for both highway workers and motorists. From 2018 through 2022 there were 12,441 crashes, with 4780 injuries and 62 fatalities recorded in work zones in the State of Wisconsin. On average there are 2488 work zone car crashes per year, which accounts for a crash every 3 hours in a work zone in Wisconsin.

In 1999, the Federal Highway Administration (FHWA) partnered with the American Association of State Highway Transportation Officials (AASHTO) to create the National Work Zone Awareness Week campaign, which is held annually in April prior to the highway and road construction season beginning in much of the nation. This program provides support for awareness and outreach on the dangers that exist in work zones to both motorists and workers. The week of April 17–21 has been designated as National Work Zone Awareness Week for 2023. The theme for 2023 is “You Play A Role in Work Zone Safety.”

The Wisconsin County Highway Association is requesting all seventy-two counties in the State of Wisconsin to unite and kick off “Work Zone Safety Awareness Week” with a resolution and campaign to raise awareness for its workers, the travelling public, public safety workers, and the many highway contractors performing work for the counties.

Providing local support for this initiative will help remind everyone to slow down, pay attention, drive with caution, and be prepared for dynamic changes in highway and road construction work zones. Through their enforcement activities and other participation, the Dunn County Sheriff’s Office, Wisconsin State Patrol, and Dunn County Highway Department are committed to working together in 2023 to make Work Zone Awareness Week a success.

REPORT & RESOLUTION NO. 19

Supervisor Hedlund moved to approve resolution No. 19, A Resolution Authorizing Entry into an Intergovernmental Cooperation Agreement Relating to the “Wisconsin Series Cooperative” and Authorizing Participation in the Investment Programs of the Fund, seconded by Supervisor Morehouse. County Manager Korpela provided an overview. Chair McCullough asked if there were any questions. There were none. Motion carried by voice vote.

RESOLUTION NO. 19

A RESOLUTION AUTHORIZING ENTRY INTO AN INTERGOVERNMENTAL COOPERATION AGREEMENT RELATING TO THE “WISCONSIN INVESTMENT SERIES COOPERATIVE” AND AUTHORIZING PARTICIPATION IN THE INVESTMENT PROGRAMS OF THE FUND

NOW, THEREFORE, BE IT RESOLVED, **Section 1.** The County of Dunn shall join with other Wisconsin municipalities in accordance with the Intergovernmental Cooperation Act by becoming a participant of the Fund and adopting and entering into the Intergovernmental Cooperation Agreement. A copy of the Intergovernmental Cooperation Agreement shall be filed in the minutes of the meeting at which this Resolution was adopted. The Dunn County Board of Supervisors Chair, the Dunn County Manager and the Dunn County Clerk are authorized to take such actions and execute any and all such documents as they may deem necessary and appropriate to effectuate the entry of this Municipality into the Intergovernmental Cooperation Agreement and to utilize Fund programs through PMA Financial Network, Inc., PMA Securities, LLC. U. S. Bank National Association, and/or their affiliates and successors.

Section 2. The County of Dunn is authorized to invest its available monies from time to time and to withdraw such monies from time to time in accordance with the provisions of the Intergovernmental Cooperation Agreement, including investment in the fixed-income program of the Fund through the intermediaries PMA Financial

Network, LLC and PMA Securities, LLC. The following officers and officials of the County of Dunn and their respective successors in office each are designated as "Authorized Officials" with full power and authority to effectuate the investment and withdrawal of monies of the County of Dunn from time to time in accordance with the Intergovernmental Cooperation Agreement and pursuant to the Fixed Rate Investment Program available to participants of the Fund:

Arlene Jevne, County Treasurer, Signature _____

Beata Haug, Chief Financial Officer, Signature _____

The Clerk (Secretary) shall advise the Commission of any changes in Authorized Officials in accordance with procedures established by the Commission.

Section 3. Members of this Governing Body and officials of the County of Dunn are authorized to serve as Commissioners of the Commission from time to time if selected as such pursuant to the provisions of the Intergovernmental Cooperation Agreement.

Section 4. The County of Dunn may open depository accounts, enter into wire transfer agreements, safekeeping agreements, and lockbox agreements, or other applicable or related documents with U. S. Bank National Association, and any other institutions participating in the Fund programs or programs of PMA Financial Network, LLC and PMA Securities, LLC, pursuant to Wisconsin Statutes, Section 34.05, Wisconsin Statutes, Section 120.12(7) (if applicable) and, when directed by one of the Authorized Officials, Wisconsin Statutes, Section 66.0603. PMA Financial Network, LLC and/or PMA Securities, LLC are authorized to act on behalf of this Municipality as its agent with respect to such accounts and agreements.

Section 5. Credit unions, banks, savings banks, trust companies and savings and loan associations authorized to transact business in the State of Wisconsin which qualify as depositories under Wisconsin law and are included on a list approved and maintained for such purpose by the Administrator of the Fund are designated as depositories of this Municipality pursuant to Wisconsin Statutes, Section 120.12(7) (if applicable) and Wisconsin Statutes, Section 34.05. Monies of this Municipality may be deposited in such depositories, from time to time in the discretion of the Authorized Officials, pursuant to the Fixed Rate Investment Program available to participants of the Fund through the intermediary PMA Financial Network, LLC.

FURTHER, BE IT RESOLVED, It is hereby certified that the County of Dunn duly adopted the Model Resolution at a duly convened meeting of the Governing Body of the Municipality held on the 15th day of March 2023 and that such Resolution is in full force and effect on this date, and that such Resolution has not been modified, amended, or rescinded since its adoption.

Adopted on: March 15, 2023

OFFERED BY THE COMMITTEE ON
ADMINISTRATION:
Vaughn Hedlund, Chair

ATTEST:

Andrew Mercil, County Clerk

Approved as to Form and Execution:
Nicholas P. Lange, Corporation Counsel

Budget Impact: Adoption of this resolution has no impact on the 2023 operating budget of Dunn County.

Background Information: Wisconsin school districts, technical college districts, cities, villages, counties and towns may invest their monies as authorized by Wisconsin Statutes, Section 66.0603 (1m). Wisconsin Statutes, Section 66.0301 (the “Intergovernmental Cooperation Act”) provides, among other things, that municipalities may contract with other municipalities for the joint exercise of any power or duty required or authorized by law, including investment of their monies. The Wisconsin Investment Series Cooperative (formerly known as the Wisconsin School District Liquid Asset Fund) (the “Fund”) was formed as of June 23, 1988 pursuant to the Intergovernmental Cooperation Act by the adoption of an Intergovernmental Cooperation Agreement relating to the Wisconsin School District Liquid Asset Fund by Oregon School District and Sheboygan Area School District, as the initial participants of the Fund, which Agreement was amended as of July 15, 1994 and July 12, 2002 (the “Intergovernmental Cooperation Agreement”).

The Fund is governed by the Wisconsin Investment Series Cooperative Commission (the “Commission”) in accordance with the terms of the Intergovernmental Cooperation Agreement. The Intergovernmental Cooperation Agreement has been presented to this governing body (the “Governing Body”) the Intergovernmental Cooperation Agreement authorizes municipalities to adopt and enter into the Intergovernmental Cooperation Agreement and become participants of the Fund. This Governing Body deems it to be advisable for Dunn County (the “Municipality”) to adopt and enter into the Intergovernmental Cooperation Agreement and become a participant of the Fund for the purpose of exercising jointly with other municipalities the power to invest their monies, so as to enhance the investment earnings accruing to each and this Governing Body deems it to be advisable for this Municipality to make use from time to time, in the discretion of the officials of the Municipality identified in Section 2 of this Resolution, of the Fixed Rate Investment Program available to participants of the Fund. This Governing Body deems it advisable for this Municipality to make use of, from time to time, the services provided by PMA Financial Network, Inc., PMA Securities, Inc., U. S. Bank National Association, and/or their affiliates and successors, in connection with the Municipality’s utilization of the Fund.

ANNOUNCEMENTS

Announcements were made from the floor. The Chair declared the meeting adjourned at 8:50 pm.

Respectfully submitted,
ANDREW MERCIL,
DUNN COUNTY CLERK

OFFICIAL PROCEEDINGS

Dunn County Board of Supervisors

March 25, 2023 SESSION

The County Board of Supervisors of Dunn County met in special session in person and via teleconference on Saturday, March 25, 2023 at 10:00 a.m. Chair McCullough called the Board to order. The Board recited the Pledge of Allegiance to the Flag. The clerk called the roll. Supervisor Robinson and Hartung were absent. Supervisors Wilsey, Calabrese, and Sean Breslin were excused. All remaining supervisors were present in person or via zoom.

REPORT NO. 20

County Administration presented the Five-Year Capital Improvements Plan with projects identified for 2024-2028. General introductions were done by Chair McCullough. County Manager Kris Korpela provided a presentation on current levy and debt service. Chief Information Officer Haug an overview of the Capital Improvement Projects. Questions were asked from the floor and responded to by County Administration.

ANNOUNCEMENTS

Chair McCullough declared the meeting adjourned at 12:01pm.

Respectfully submitted,
ANDREW MERCIL
DUNN COUNTY CLERK

Purchase Orders over \$40,000

PO#	Department	Vendor	Description	Amount
2000012715	Human Services	State o f WI	Annual Family Care payment	\$330,334.49



2022 ANNUAL REPORT
OF
**EMERGENCY
COMMUNICATIONS**
&
**EMERGENCY
MANAGEMENT**

Emergency Communications Division

The Dunn County Emergency Communications Center, established in 1995, provides a vital service to the citizens of Dunn County. The primary role is to respond to public safety needs by gathering data and providing support to Police, Fire and EMS agencies. The team of Professional Telecommunicators is ready to respond 24 hours a day, seven days a week and are the gatekeepers to the criminal justice system.

The year 2022 was a very challenging year due to staffing issues. We had several vacancies throughout the year and it put a tremendous strain on the staff. The dedication they showed by working all of the extra hours to help fill the vacancies in our schedule was truly amazing. To give some perspective of the amount of overtime was almost 1400 hours. Several hours by the trainers were spent trying to get new staff members trained to take the vacancies. A new trainee in the dispatch center takes approximately 12 -14 weeks of training and in 2022 we had three new telecommunicators hired.

Projects:

NG911- NG911 is technology that allows the public to share richer, more detailed data—such as videos, images and texts—with 911 call centers. It also enhances the ability of 911 call centers to communicate with each other and improves system resiliency. Most of the equipment we have in the Communications Center will be upgraded to handle text and video transmissions. We are working closely with the GIS department to ensure the address database is as accurate as possible.

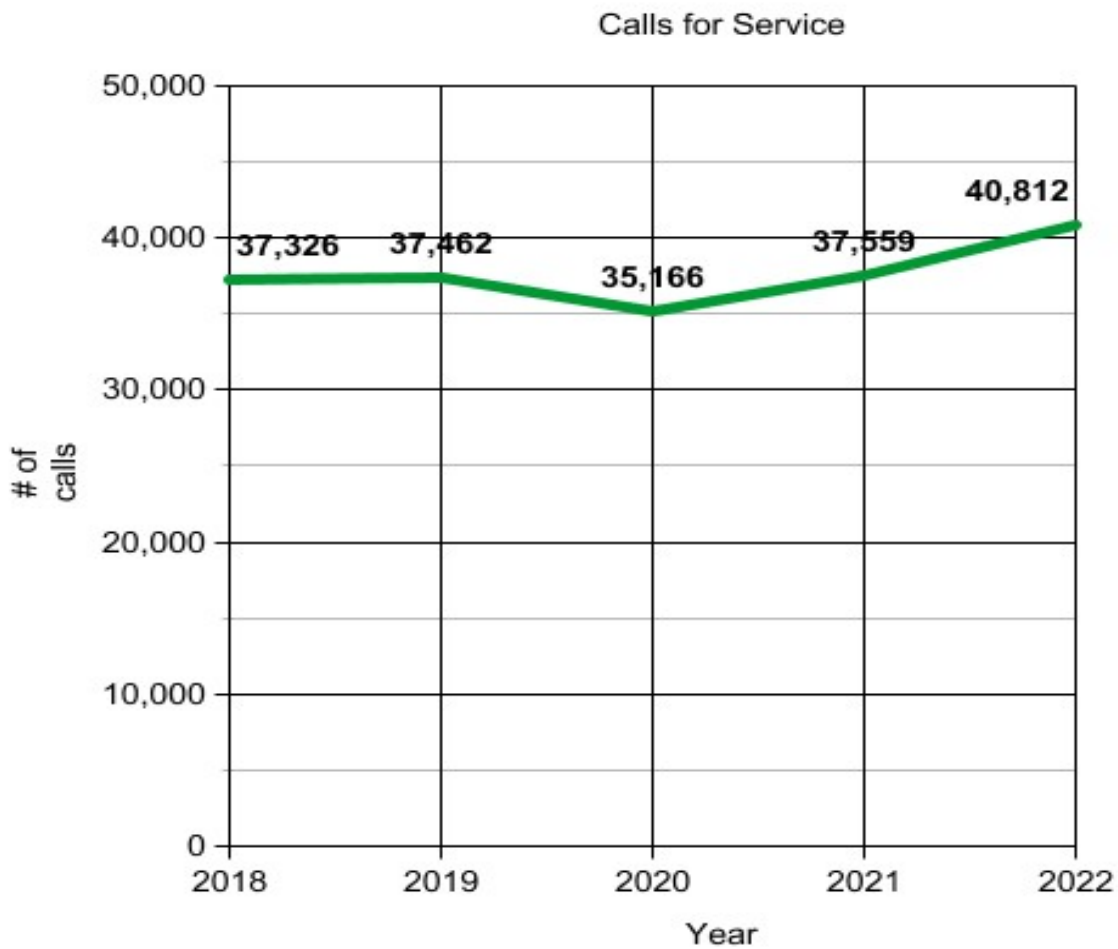
Fire/EMS repeater project-We continue to work on replacing repeaters and linking the three towers together for maximum performance in the system. There have been some setbacks due to contract negotiations and availability of equipment but we are anticipating the project be completed in mid 2023.

Law Enforcement Radio project-The radio communications in Dunn County have been a topic of discussion for years and in 2015 we started using a system that was part of a state wide system. As some of you know this system has not offered us the reliability and coverage that we need for the Law Enforcement Officers to do their jobs safely. We have started the process of hiring a consultant to assess all Dunn County Communications i.e. Law Enforcement, Fire/EMS and Highway shop. As we move forward we hope to get an analysis of what we have and what we need to increase the coverage based on the afore mentioned agencies. This will be a project that will need the full support of the County Board and will take several years to complete

Statistics:

In the Communications Center, we receive and place thousands of phone calls. Community members use the dispatch center for connecting with Officers/Deputies and as a resource for a plethora of information.

The below chart represents the total number of calls that resulted in Police, Fire, or EMS being dispatched. Of the 72,000 plus phone calls that we received in our Communications Center, 40,812 were incidents that our agency dispatched to the appropriate Police Fire or EMS agency. Several of the phone calls received in the dispatch center are calls that are handled directly by the call taker i.e. request to speak with an Officer/Deputy or Medical Examiner or local information requests. Below it shows the upward trend in calls for service over the last five years.



Emergency Management Division

The Dunn County Emergency Management Division uses comprehensive planning, training and coordination efforts to develop effective mitigation, preparedness, and response and recovery capabilities for Dunn County.

To achieve these goals, the Division administers two independent programs. The first is the Emergency Management Program as identified in Wisconsin Statute 323.14 and established under County ordinance in 1972. This program establishes the framework for which the Division may coordinate resources needed by local governments to mitigate the effects of an emergency, whether foreseen or unexpected.

The EM Division is made up of three county personnel lead by EM Director Melissa Gilgenbach, EM Program Assistant Kristin Bunch (part-time) and newly hired EM Coordinator Russell Bauer (part-time).

The second program administered by the Division is the federal Emergency Planning and Community Right-to-Know Act of 1986, or EPCRA. EPCRA was created to help communities plan for chemical emergencies. The Act also requires facilities to report on the storage, use and releases of hazardous substances. State, local and tribal governments use this information to prepare for and protect their communities from potential risks due to hazardous materials mishaps. The Division works with local businesses, institutions and industry to identify risks and develop response plans.

Each of the programs described has an associated grant, which is funded by the State of Wisconsin if projected goals and milestones are met. The combined 2022 grant award was \$71,899.31. The awarded funds help offset the budget for a portion of wages and expenses for activities conducted by the Division.

The Division prepares and updates Off-Site Specific Hazardous Materials Response Plans for 23 Planning Facilities in the County. Planning Facilities are those facilities identified as using, storing or producing certain extremely hazardous chemicals above a pre-determined threshold quantity. Once plans are developed, updated and approved, they are then shared with emergency responders for review, training and pre-planning.

The Division conducts daily work to fulfill our duties to the community. As a part of our ongoing work we are worked on the following:

- updated EPCRA Off-Site Response Plans for 10 Planning Facilities,
- conducted a site visit at a new EPCRA Planning Facility and developed its' Off-Site plan,
- conducted two regular Local Emergency Planning Committee meetings,
- attended several different training courses related to natural disaster situations
- participated in Safe Schools meetings , Dunn County Fire Chiefs Association meetings
- coordinated response at a functional exercise,
- updated the Dunn County Emergency Operations Plan,
- presented at a Wisconsin Towns Association meeting, and
- Updated Dunn Countywide Strategic Plan.
- Several outreach projects within the community

2023 focus area

The focus is reviewing and in some cases re-creating the 23 Town Emergency Operations Plans (EOPs). We will use the below model to encourage preparedness in all municipalities in Dunn County. Also, Integrated Preparedness Plan (IPP) is a new process we will be working on.



We would like to thank the Dunn County Board of Supervisors and send a special thank you to the Judiciary and Law Committee for their continued support and guidance.

Respectfully submitted,

Melissa Gilgenbach, Director

Dunn County Sheriff's Office

2022

ANNUAL REPORT



Submitted by

Sheriff Kevin Bygd



Dunn County Sheriff's Office

Sheriff Kevin Bygd
Chief Deputy Marshall Multhauf

615 Stokke Parkway Suite G300
Menomonie, WI 54751
Communications Center: (715)232-1348
Business Office: (715)232-1564
Fax: (715)232-3900
www.DunnCountySheriff.com

Sheriff's 2022 Annual report

To: Dunn County Board of Supervisors

I want to start this annual report by letting you know how much I appreciate the working relationship that I have with you as the Board. Other Sheriffs across the state aren't as fortunate and have battles with their Boards monthly. I truly do appreciate your confidence and support for me and my agency. It does have a trickledown effect for the culture of my agency that fosters a positive working environment for my staff. I plan to continue to be as transparent as possible with you and keep open lines of communication with you. By all means, if you ever have questions about my office and what we are doing, please reach out to me.

I just want to provide an overview of the Office of Sheriff and the constitutional and statutory obligations provided to me as Sheriff. As I am sure you're already aware, the Sheriff is one of six constitutionally elected offices in Dunn County. For a brief history lesson, the position of Sheriff can be traced back to it's beginning to the medieval times and eventually developed more formally in early England simultaneously with the development of their local government structure. The word "Sheriff" derives from two old English words "shire" and "reeve". In early England, the sheriffs were the tax collectors for the king. With the exception of the king, no English institution is older than the Office of Sheriff.

My authority as Sheriff now comes the constitution and Wisconsin State Statutes found in chapter 59. Along with enforcing state law and county ordinances, specifically SS 59.27 & 59.28 states that the Sheriff SHALL:

- Take the charge and custody of the jail, and keep the persons in the jail personally or by deputy or jailer.
- Keep a true and exact register of all prisoners committed to any jail under the sheriff's charge.
- Attend upon the circuit court held in the sheriff's county.
- Serve or execute all civil process, writs and orders issued by lawful authority and delivered to the sheriff.
- Conduct operations within the county, and in waters which the county has jurisdiction rescue human beings and for the recovery of human bodies.
- Keep and preserve the peace.



Dunn County Sheriff's Office

*Sheriff Kevin Bygd
Chief Deputy Marshall Multhauf*

615 Stokke Parkway Suite G300
Menomonie, WI 54751
Communications Center: (715)232-1348
Business Office: (715)232-1564
Fax: (715)232-3900
www.DunnCountySheriff.com

Sheriff's Office Field Services Division

The Dunn County Sheriff's Office, Field Services Division, currently operates 14 patrol deputies, 1 civil process deputy, 2 deputies assigned to court security, 4 deputies assigned to investigations, 1 grant funded behavioral health officer, 4 patrol sergeants and 1 captain. We provide continuous law enforcement services 24 hours a day, 365 days a year; covering an approximate 864 square mile area, including interstate, state, county and municipal roads. Law Enforcement services are also provided to all municipalities that do not have their own law enforcement agency or those that are not staffed 24/7 as well as assisting other law enforcement agencies and human services with incoming cases. The Sheriff's Office currently operates at a minimum staffing level and is still staffed at a lower staffing level than most agencies in the U.S. per capita. We have committed to paying our deputies a competitive wage in order to attract top recruits to serve our community. A two year Collective Bargaining Agreement was negotiated with the union staff at the end of 2021 that has made our deputy wage much more appealing to potential candidates. That contract is valid through the end of 2023. Only my sworn, non-supervisory staff is covered by the union contract, the employee handbook covers all others.

Despite the fact that we are paying a complete wage and have lateral transfer incentives for years of service at other agencies, we continue to struggle to find quality candidates to fill our vacancies. We are currently have five vacancies in the patrol division. We are in the middle of a hiring process now and hope to be able to fill at least four of the vacancies out of this process. Background investigations are underway on several of the candidates. I am committed to finding candidates that have the ethical and professional standard that Dunn County deserves.

Sheriff's Office Jail Division

The Dunn County Jail is a 160 bed facility, that was first occupied in April of 1999. It is staffed by 20 Correctional Officers, 4 Sergeants, 1 Jail Captain, 1 Program Director, and currently 1 Medication Assisted Treatment Coordinator, which is a grant funded position. We also have contract employees including a full time RN, a Mental Health Counselor who works 12 hours per week, and two full time and one part time kitchen staff.

2022 was a year of changes for the Dunn County Jail. 2021 was really the year of COVID, and 2022 started off much the same. However based on relaxed guidelines issued by the CDC and other government agencies, we began to scale back our COVID protocols in March and by June, we were operating as we did before the pandemic. One of the easiest ways to see these changes are in the number of bookings we had monthly. January and February, we had a combined 127 bookings. In March, we had 112, and we averaged 128 bookings per month after that.



Dunn County Sheriff's Office

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Chief Deputy Marshall Multhauf

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Staffing issues continue to present challenges to our jail staff as well. This is an issue in all of Corrections, everywhere in the Country. Luckily, for us it has not been quite as bad here as it is for some agencies. We have been able to maintain minimum staffing levels while still protecting people's time off so that we do not burn them out. As of this writing, the Jail has four vacancies. The good news is, we have three good applicants going through the background process as we speak. However, the other challenge that comes with turnover is that we have to send them to Jail Officer Training within their first year of employment. This training is for five full weeks, which further creates some staffing issues.

The biggest driver for people coming to Jail remains alcohol, but methamphetamines runs a closer second than many people realize. Meth remains the biggest driver of most property crimes in the county. If you look at someone in jail for retail theft, or burglary, etc, and look at their criminal backgrounds, a history of methamphetamine arrests are generally there.

The biggest challenge for Jail staff is definitely the mental health side of things, this has been an ongoing issue for years, but has steadily gotten more acute. More and more inmates have severe mental health diagnoses that are often aggravated by drug use. (meth being the most common theme here) Wisconsin only has two mental health institutions run by the state, and only one, (Mendota) that is used for people who are either found not guilty by reason of mental illness, or unfit to proceed to trial because of mental illness. For example, we had a subject found incompetent to proceed to trial on October 27th, 2022. He was on an expedited list for Mendota, but he wasn't able to be accepted there until December 1, 2022. From October 22nd until he left, he was in a holding cell because he was too violent to remain in a housing unit, even by himself. Twice we had to call in deputies from patrol to move him from his holding cell so we could clean it, as he would at times urinate or defecate on the floors, and then walk around in it. We currently have two people waiting to go to Mendota, and a third person who will likely be ordered there as well.

As to changes in the Jail. We have streamlined the hiring process to get people into the interview process quicker. Studies show that when people apply for a job, they want some feedback right away. We have also modified the training process we use to better give necessary feedback on areas that need improvement without making the trainee feel like everything they do is wrong. We continue to work closely with DOC to give offenders who violate their parole to do a sanction in the County Jail rather than going back to prison. This is a win for all parties as we are reimbursed \$51/day they are here, they release back to the community they come from, and if they have a job, are often allowed to keep working.



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Sheriff's Office Support Division

Our office also has 4 support staff, which provide a variety of administrative functions and crucial tasks; including paying bills, depositing monies, processing case reports, open records requests, records maintenance, civil process preparation and ordering supplies. They are very crucial in keeping our office running at a very efficient level. As a comparison, Menomonie Police Department has 7 support staff for an agency that is about half the size of the Sheriff's Office and doesn't have a jail or civil process to support. Our business office window is open Monday through Friday, 8:00 a.m. to 4:30 p.m. to serve the public. Menomonie PD's business office is closed by 4:00 p.m. Monday through Thursday and closed on Fridays so my front office staff has to serve their customers as well as our own when they are closed. My staff is dedicated to public service and is invaluable to the operations of my office.

West Central Drug Task Force (WCDF)

The Sheriff's Office is an active member of the West Central Drug Force, which includes law enforcement agencies from multiple counties. Using its regional resources, the Task Force can direct equipment and personnel anywhere within the six county area. The Task Force is funded largely through grants provided by the Federal Government and administered by the State of Wisconsin. These grants reimburse member agencies for some staff hours and other expenses involved in combating illicit drug activity. We continue to take a very aggressive approach to battling the meth and heroin problems we have locally.

Patrol K-9s

The Sheriff's Office continues to run two K-9 teams. Patrol Deputy Corey Stienkraus has his K-9 partner Ranger with him on patrol and Investigator Brennan Porter works with K-9 Rip. These two canines are trained in drug detection, building searches, human tracking, area searches, evidence searches and criminal apprehension. Our canine program is primarily funded by donations from the community and local service organizations. Investigator Porter was on light duty due to an injury received while making an arrest on a combative suspect for part of the year, so the total K-9 deployments were affected by this.

Total K9 deployments **137**
Narcotics sniffs (includes buildings and vehicles) **119**
Tracks **6**
Area searches **1**
Building searches **1**
Perimeter **3**
Public relations events **5**

There were no K9 use of force incidents this year.



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Therapy K-9

In 2019 the Sheriff's Office acquired a Therapy K-9 named Rookie. Rookie is a black Goldendoodle who is handled by Investigator Rebecca Merryfield. He was chosen due to his unwavering friendly personality and the fact that he is non-allergenic and does not shed.

Rookie is utilized while investigating crimes against children, school incidents, fatal accidents, traumatic/violent incidents or calls of special circumstances where he and Investigator Merryfield can bring comfort to victims and emergency responders. Rookie has the run of the office when Deputy Merryfield is busy with cases where Rookie is not needed and can commonly be seen making his rounds demanding treats from staff that keep treats for him at their desks. The contributions of a therapy dog are often hard to put in words. The smiles, the tears, and the expressions of 'thank you for being here' are just a few ways people have shown appreciation. The Therapy K-9 program is completely funded by donations. Several other agencies across the state have now followed suit after learning about Rookie and have therapy K-9s of their own.

DARE Program

The DARE program has a new face. With Investigator Merryfield being assigned the Behavioral Health Officer duties, Deputy James Gates has been certified as a DARE instructor and has taken on the bulk of the DARE training. We continue to teach DARE in Colfax, Elk Mound and Boyceville. Menomonie Police Department has taken over teaching a similar program in the Menomonie School District.

DARE classes are designed to teach children how to live a productive drug and violence free life by making safe and responsible choices. The DARE program has evolved over the years and while it still teaches the dangers of drugs, alcohol and tobacco it now has a focus on self-awareness, responsible decision making, understanding others, relationship/communication skills, and handling responsibilities and challenges. Each DARE class is 45 minutes to one hour in length. All students are provided with a workbook, a certificate upon completion of the program, a DARE t-shirt, and an end of program DARE graduation celebration with friends and family.

The DARE program also allows children to interact with law enforcement under positive circumstances. We want kids to be comfortable around us when they interact with us in public and this program is helping build a bridge between students and law enforcement. DARE helps them learn to trust us and realize that they can come to us when they are in trouble and need help. It shows that we are here to help and protect them. There is minimal cost to the taxpayer for this program as it is partially funded by donations.



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Other Public Relations

In addition to the DARE program the Sheriff's Office participates in numerous public relations engagements, including the following:

- Active threat preparedness training to schools, businesses and other organizations.
- "Shop with a Cop" for underprivileged kids twice a year
- Sporting events
- K-9 demonstrations
- National Night Out
- County Fair Booth
- Job Fairs, Recruitment and Career Day
- Prescription Drug Disposal Program
- Parades and Festivals
- Social Media outreach-Facebook, Website
- Ride-a-long Program
- Handing out Green Bay Packer Football trading cards/Stuffed Animals/Stickers
- Educational presentations to Boy Scouts and Girl Scouts
- Reading books at preschools and daycares
- Member of the Dunn County Partnership for Youth Collaboration
- Leading the Safe Schools Team
- Member of the School District of Menomonie Area Schools Safety Intervention Team (SDMD)
- Lunch Buddy – we will have lunch with kids at school
- Leadership Menomonie presentations

Attached are other program specific reports along with our statistics from 2022 and a five-year comparison of our incidents. I have an incredible staff that is customer service driven and represents us all very well. I am so proud of the work they do every day to make Dunn County a safe and enjoyable place to live and work. Feel free to reach out to me anytime with questions.

Respectfully submitted,

Sheriff Kevin Bygd



DUNN COUNTY SHERIFF RECREATION SAFETY PATROL

2022 ANNUAL REPORT

The Recreation Safety Patrol consists of specially trained deputies that conduct ATV/UTV, Boat, and Snowmobile Patrol. The equipment and hours spent for these duties are supported and mostly funded through the Wisconsin Department of Natural Resources (WDNR).

The patrol covers all of our county's lakes and our two main rivers. These include, Lake Tainter, Lake Menomin, Elk Creek Lake, Lake Eau Galle, the Chippewa River, and the Red Cedar River. This totals over 50 miles of navigable waterways and approximately 3,000 acres of lake waters.

Dunn County has about 315 miles of groomed snowmobile trails throughout the county that is maintained and supported by over 14 snowmobile clubs. Recreation deputies also patrol frozen



waterways during special events on the lakes and assist area DNR wardens as needed.

All of Dunn County's townships have some, or all, of their roadways open to ATV/UTV traffic. In addition, most villages have access to ATV/UTV traffic as well. Many



county highways within Dunn County have routes open for ATV/UTV use. While this increase in accessibility for recreational traffic is attractive for tourists and provides much needed access to area businesses, it does not come without some cost. There has been a noticeable increase in traffic related calls for recreation deputies related to illegal ATV/UTV operation, rider safety issues, reckless operation, trespassing, speed, OWI, and an increase in crashes.



The Dunn County Sheriff's Office currently participates in the DNR funded recreation safety patrol on a part-time basis. Due to the sheriff's office staffing shortages these shifts are already difficult to cover and at times creates overtime that otherwise may be avoided.

RECREATION CALLS FOR SERVICE 2018 – CURRENT					
	Snowmobile	Boat	ATV/UTV	Search/Rescue	Total
2018	40	12	14	5	71
2019	32	77	21	3	133
2020	28	28	25	6	87
2021	28	33	28	3	92
2022	23	43	41	6	113

**Statistics do not reflect other non-recreational calls on waterways or trails such as 911 hang-up , suspicious activity, disorderly, littering, etc.*

ENFORCEMENT STATISTICS				
	Citations	Warnings	DNR Assists	Hours Claimed
2019-2020	39	53	60	485.25
2020-2021	41	77	66	448.5
2021-2022	23	36	39	249.75
2022-2023*	37	57	49	344.5

Highlighted Recreation Calls for Service: 2022-23
Recreation Season

September 2022 – MFD and DUSO Boats deployed on the Red Cedar River near Irvington for a missing person.

September 2022 – Report of ATV operating on highway with child not wearing any safety headgear, Elk Mound

May 2022 – DUSO recreation boats deployed for search of swimmer that went under at Riverside Park, Menomonie. The victim tragically drowned and sheriffs' deputies recovered him days later.



June 2022 – Report of boat fully engulfed in flames on Tainter Lake. MFD dispatched to assist with recovery.

July 2022 – Two ATV operators stopped for illegal operation at 2:19 AM; one of the operators was arrested for Operating ATV While Under the Influence.

July 2022 – DUSO recreation deputy stopped vessel on Tainter Lake for Reckless Operation and No-Wake Violation w/in 100' of another vessel. Operator was arrested for BUI

February 2023 – Deputies and Fire/Rescue dispatched for a snowmobile crash with injury on a trail in the Township of Eau Galle.

January 2023 – Two snowmobilers arrested for operating under the influence after getting their snowmobiles stuck off of the roadway.

June 2022 – DUSO Recreation deputy called to assist Barron County Sheriff and WIDNR with search and recovery of drowning victim on Red Cedar Lake.

August 2022 – Report of UTV driving recklessly in the Village of Boyceville. One subject was riding illegal on the unit and there also was a minor without headgear.

**DUNN COUNTY SHERIFF'S OFFICE
INCIDENT COMPARISON 2018-2022**

INCIDENT TYPE	2018	2019	2020	2021	2022
911 HANG UP	458	509	714	787	646
911 MISSDIALS	75	108	133	151	87
Accidents/Firearms	3	2	4	0	0
Accidents-Home/Public/Occupational	4	7	8	7	5
Alarms – Business/Home	116	129	115	138	135
Animal Complaints	629	655	543	588	542
Area Watch-Extra Patrol Requests	77	74	186	58	33
Arson	0	0	0	0	1
Assault/Battery	17	18	15	13	9
Assist Other Agency	756	302	295	301	364
Attempt to Locate/Missing Person	34	32	47	48	35
Homicide/Attempted Homicide	1	0	2	3	0
Boat	0	80	74	27	41
Bomb Threat	0	0	0	0	2
Burglary-business	9	8	17	15	9
Burglary-Home	31	17	43	47	21
C813-Firearms Surrender		2	1	0	1
Civil Complaints	284	281	269	303	216
Civil Process/protection order	868	704	570/76	642/85	701/82
Crime Stoppers	46	46	83	104	50
Criminal Damage	87	69	82	56	59
Custody Disputes	87	80	85	54	59
Death-suicide or attempted	7	6	2	6	6
DECC	6	7	7	10	10
Disorderly Conduct	194	218	212	233	210
DNR Complaint	10	23	32	18	24
Domestic Dispute	173	155	177	194	205
DOWI-Driving While Intoxicated or With a Restricted Controlled Substance	108	144	116	126	154

**DUNN COUNTY SHERIFF'S OFFICE
INCIDENT COMPARISON 2018-2022**

Drugs	220	345	122*	117	61
Emergency Medical Services Assist	217	241	182	162	214
Escort	54	68	53	104	91
Fire	97	106	100	96	82
Fraud/Forgery	84	95	123	120	127
Harassment	119	117	118	131	141
ICAC	7	13	11	8	12
Inebriate Contact	15	24	24	14	28
Jail-incidents	29	11	1	1	4
Juvenile Disorderly	49	79	81	45	52
Juvenile Protective Services	76	71	70	75	70
Juvenile Runaway	34	57	44	43	31
Juvenile Sexual Assault	39	50	39	47	32
Juvenile Substance Abuse	10	7	6	1	8
K9 Incident	53	166	98	77	137
Kidnapping	0	0	0	0	0
Liquor Law	36	11	6	5	6
Littering	30	39	43	35	18
Mental Case	144	155	150	133	145
Miscellaneous	111	109	148	107	56
Motorist Assist	527	680	334	410	529
Motor Vehicle Theft	20	21	23	31	20
Noise Complaints	41	49	66	38	49
Obstructing	6				0
Open Door	20	59	27	7	4
Ordinance Violation	81	53	74	57	38
Parking Violation	39	50	42	31	26
Phone-Nuisance, Obscene	3	6	7	12	6
Property-Missing, Recovered	43	58	60	60	50
Public Relations	69	89	53	56	84
Repo	64	65	31	34	19
Road	192	215	167	164	192
Robbery	0	2	0	0	0

**DUNN COUNTY SHERIFF'S OFFICE
INCIDENT COMPARISON 2018-2022**

Sale (Civil Process)	47	21	21	9	0
Sexual Assault	8	11	2	8	11
Sexual Malice- Obscenity/Lewd Behavior	3	5	4	4	7
Snow - snowmobile related	39	42	26	25	22
Street	2	5	11	3	14
Suspicion	806	851	916	928	1037
SWAR-Search Warrant	15	23	16	10	12
Theft	121	118	165	126	116
Traffic Accident-Deer	157	185	136	166	136
Traffic Accident-Fatality	6	5	6	6	3
Traffic Accident-Hit and Run	71	52	45	53	64
Traffic Accident-No Injury	366	524	348	344	456
Traffic Accident-Personal Injury	71	107	71	91	81
Traffic Related Complaints	410	449	367	399	422
Traffic Stops	3821	4728	2927	2694	4606
Transport	300	343	343	175	171
Trespassing	66	68	63	82	80
Violate Court Order	48	48	70	63	73
Warrant Pickup & Attempted Warrant Pickup	413	250	148	81	173
Weapons Violation	14	10	23	18	20
Weather Related Incidents	0		2	3	7
Welfare Check	239	253	287	241	211
	2018	2019	2020	2021	2022
Total Number of Cases	13245	14964	12662	12041	14063
	-750	1719	-2302	-621	2022
	(-)5.36%	12.98%	(-) 15.38%	(-)4.90%	14.40%



Dunn County Sheriff's Office

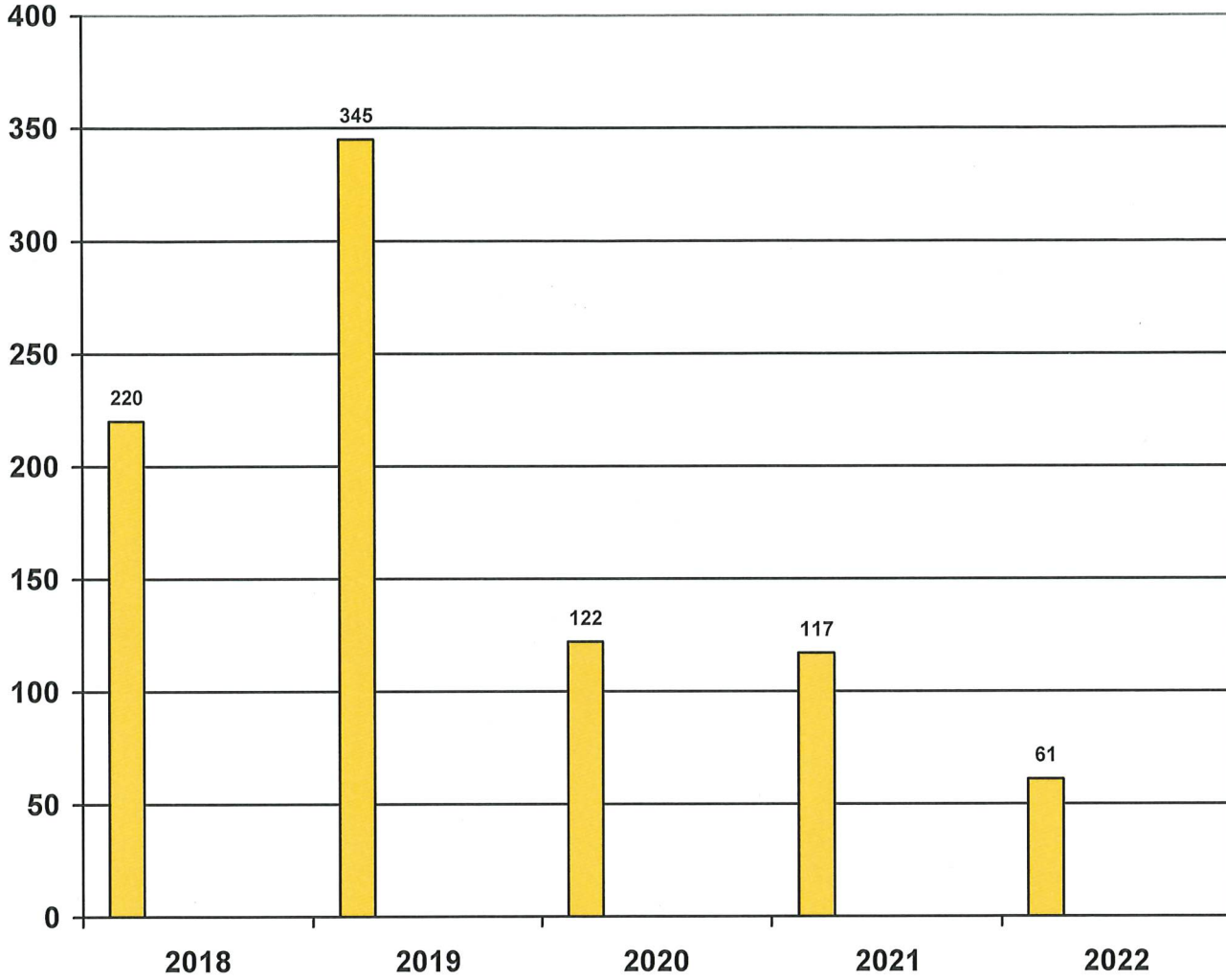
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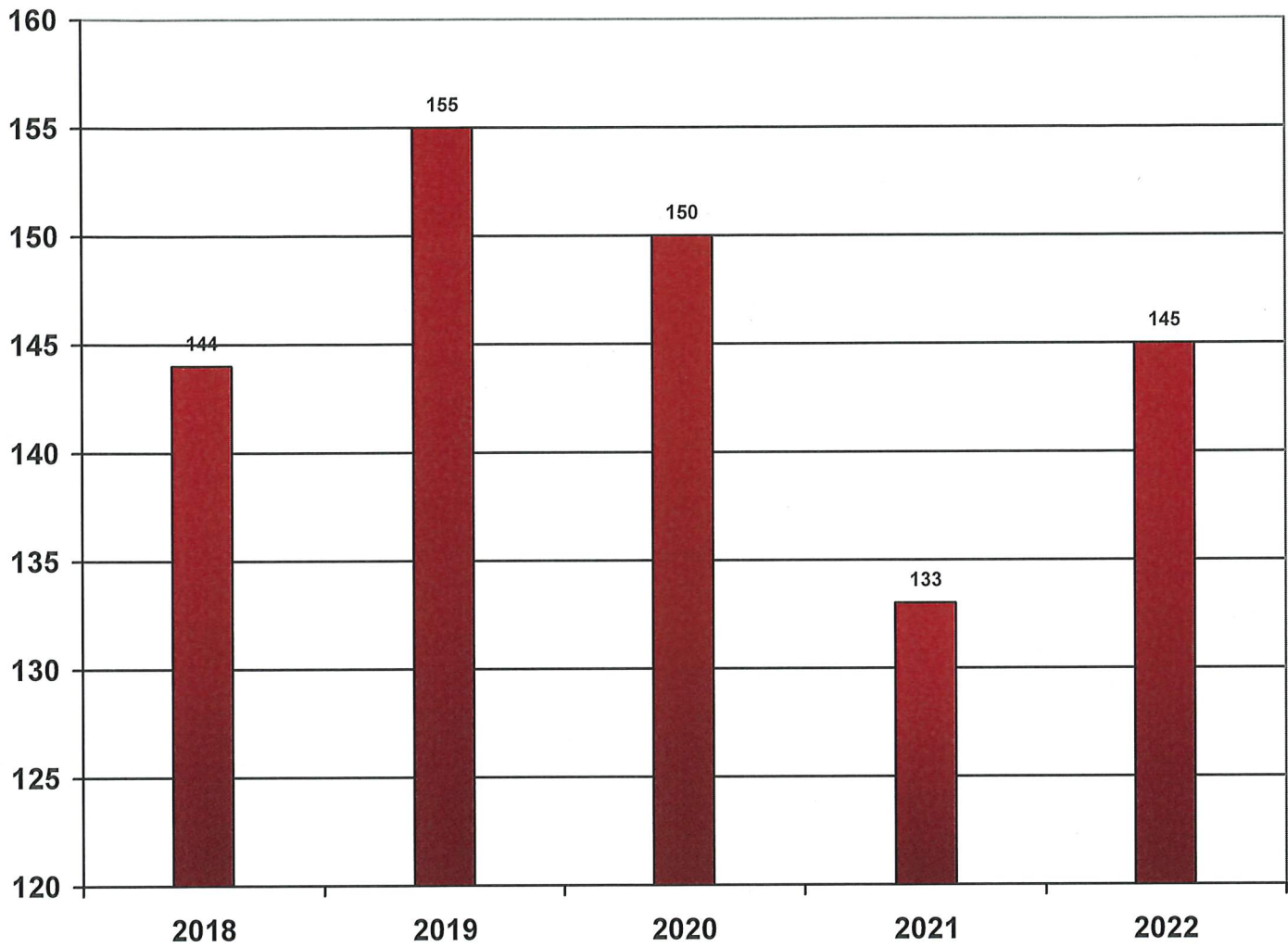
2022 Jail stats

	Total Bookings	Recidism #	Avg Daily Population	Avg Huber	Avg EM	Avg Lockup	Males	Females
January	59	20	64	12	4	44	46	13
February	68	35	68	12	6	46	50	18
March	112	55	68	17	4	46	79	33
April	109	47	69	16	4	47	87	22
May	131	71	72	14	4	52	103	28
June	113	55	68	16	4	46	82	31
July	127	65	67	15	4	46	94	33
August	132	68	67	15	4	45	94	38
September	125	65	70	19	4	45	99	26
October	144	76	81	18	4	56	121	23
November	135	78	78	17	5	54	110	25
December	134	63	73	15	4	52	96	38
Averages/Totals	1389	698	70.416667	15.5	4.25	48.25	1061	328

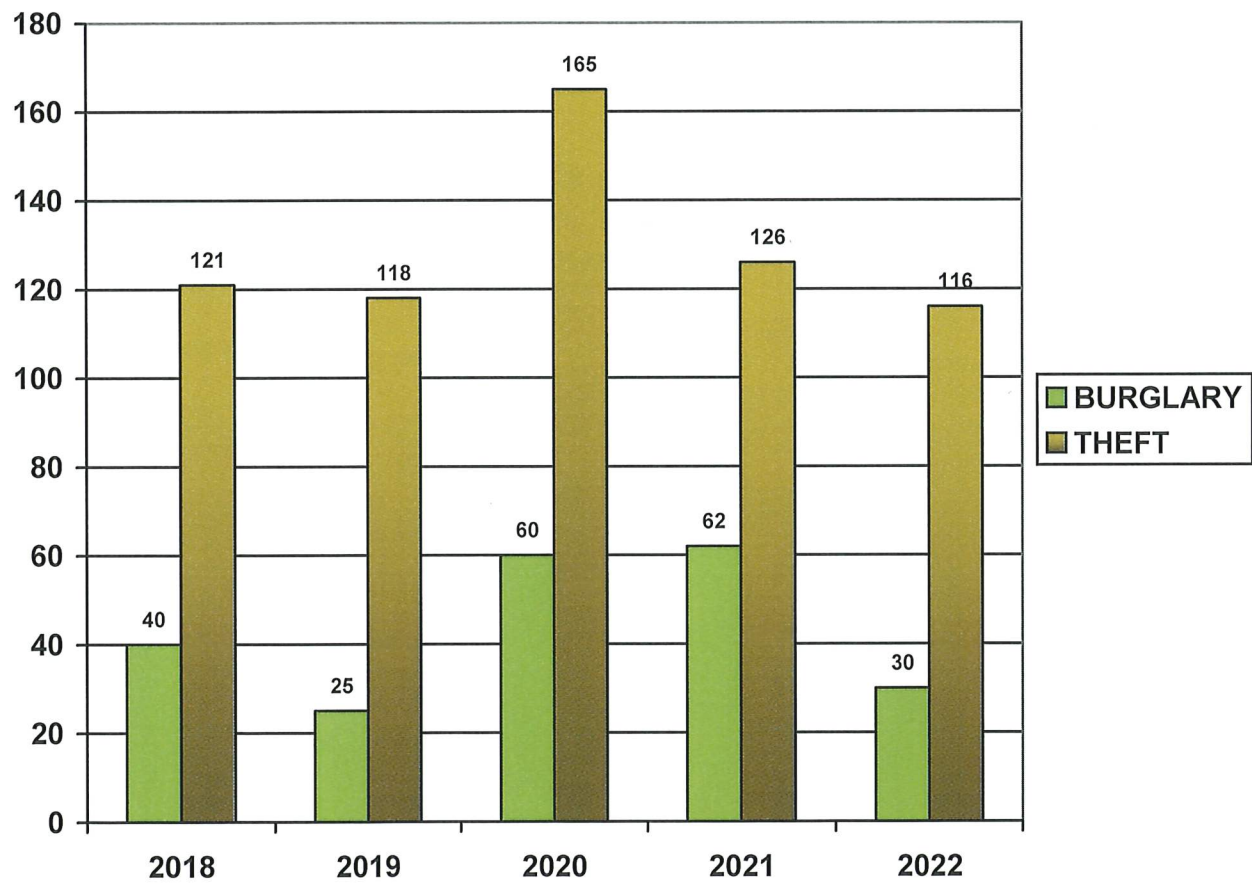
Drug Related Incidents 2018 – 2022



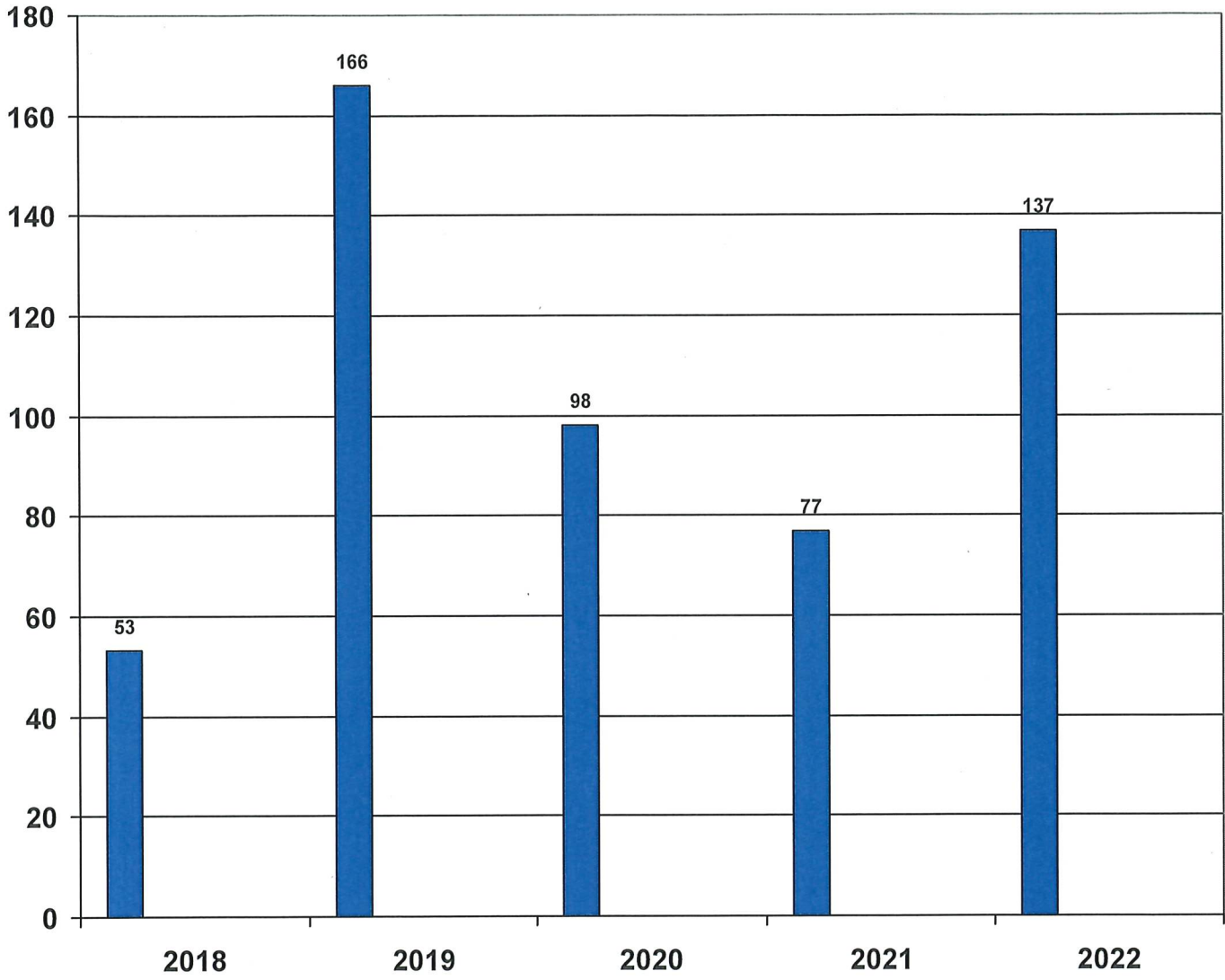
Mental Health Related Incidents 2018 – 2022



Burglary – Home & Business & Thefts 2018 - 2022



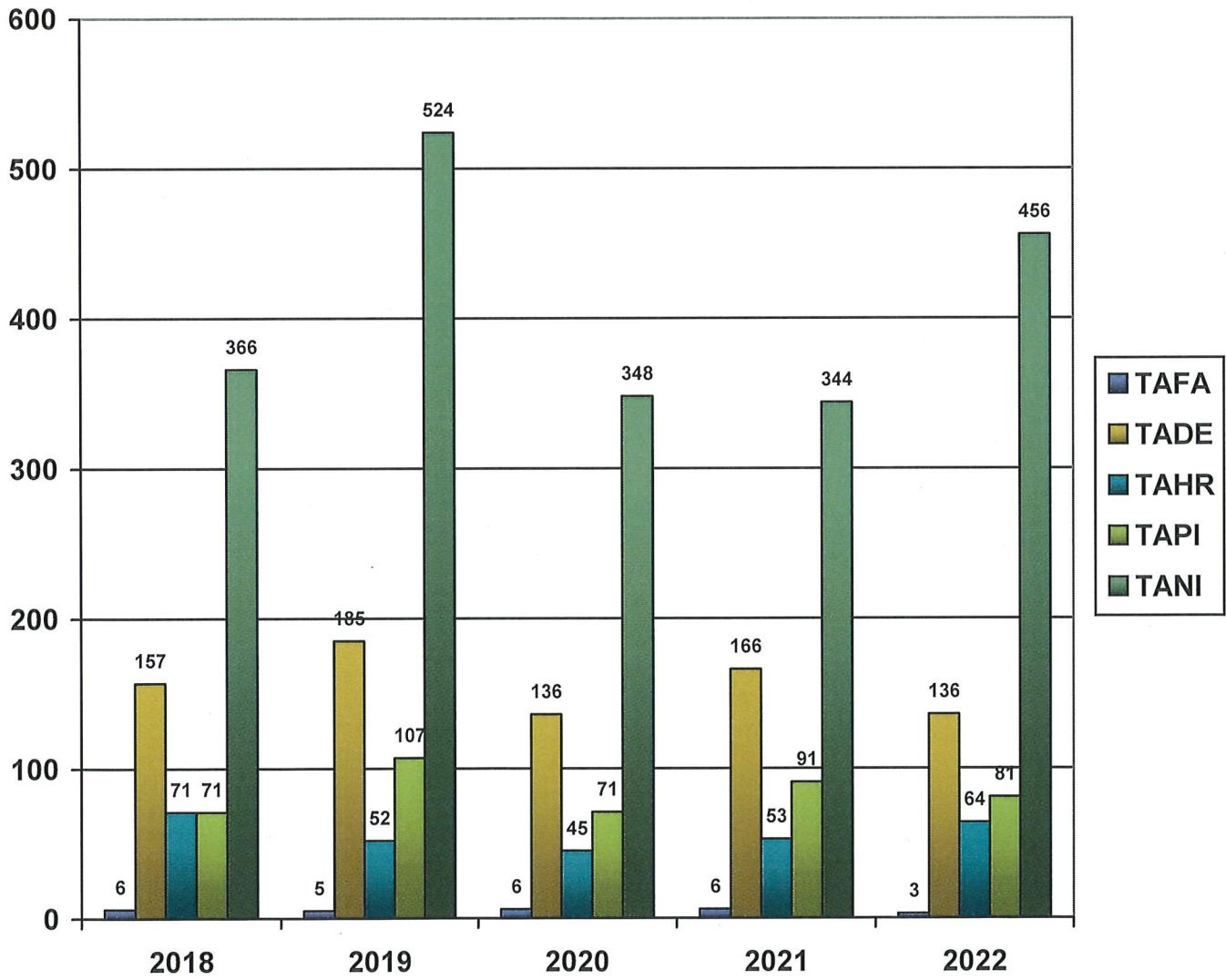
K-9 Incidents 2018 - 2022



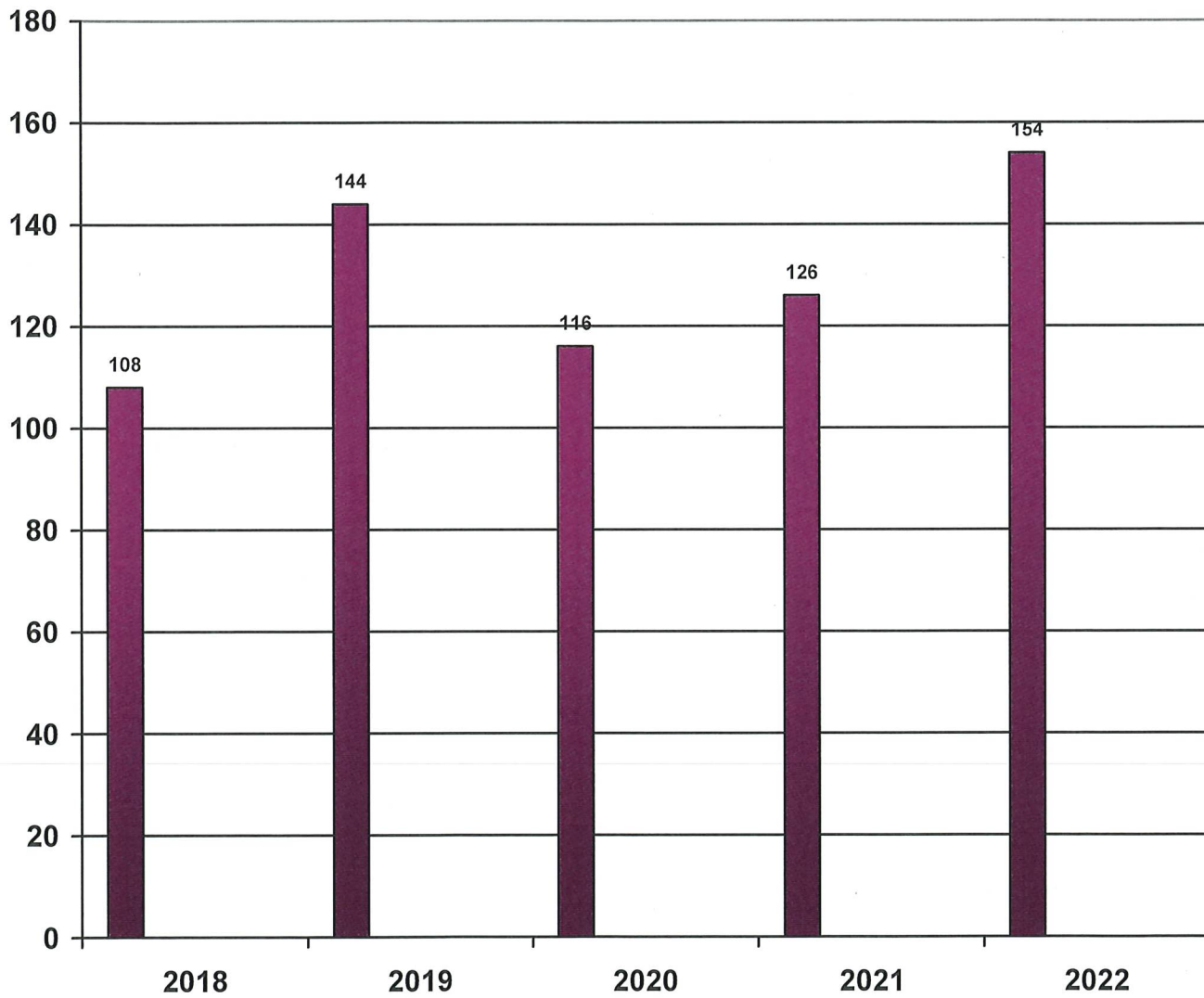
Traffic Crashes

2018 - 2022

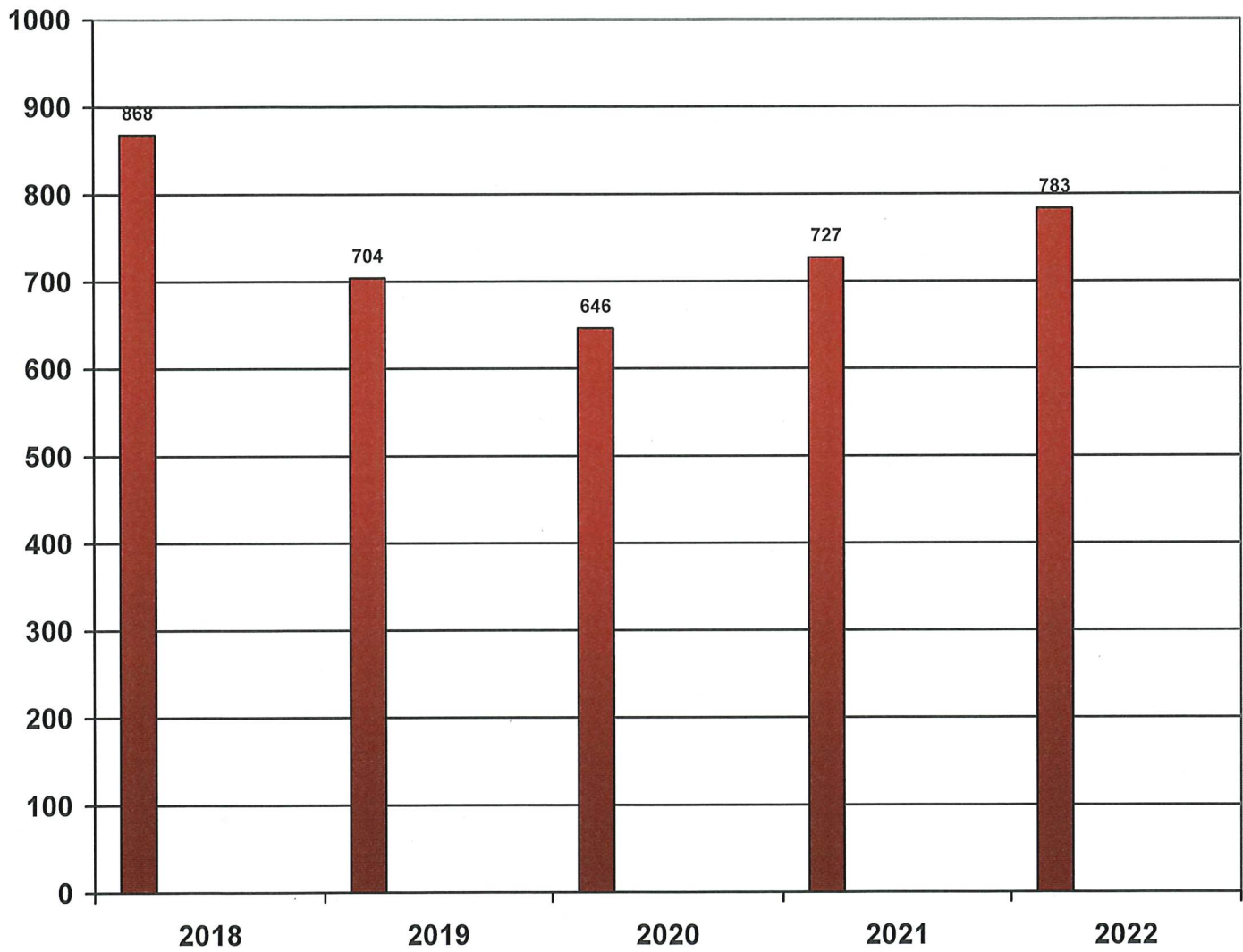
TAFA = Fatality Crash
TADE = Deer vs Car Crash
TAHR = Hit and Run Crash
TAPI = Crash with Injury
TANI = Crash no Injury



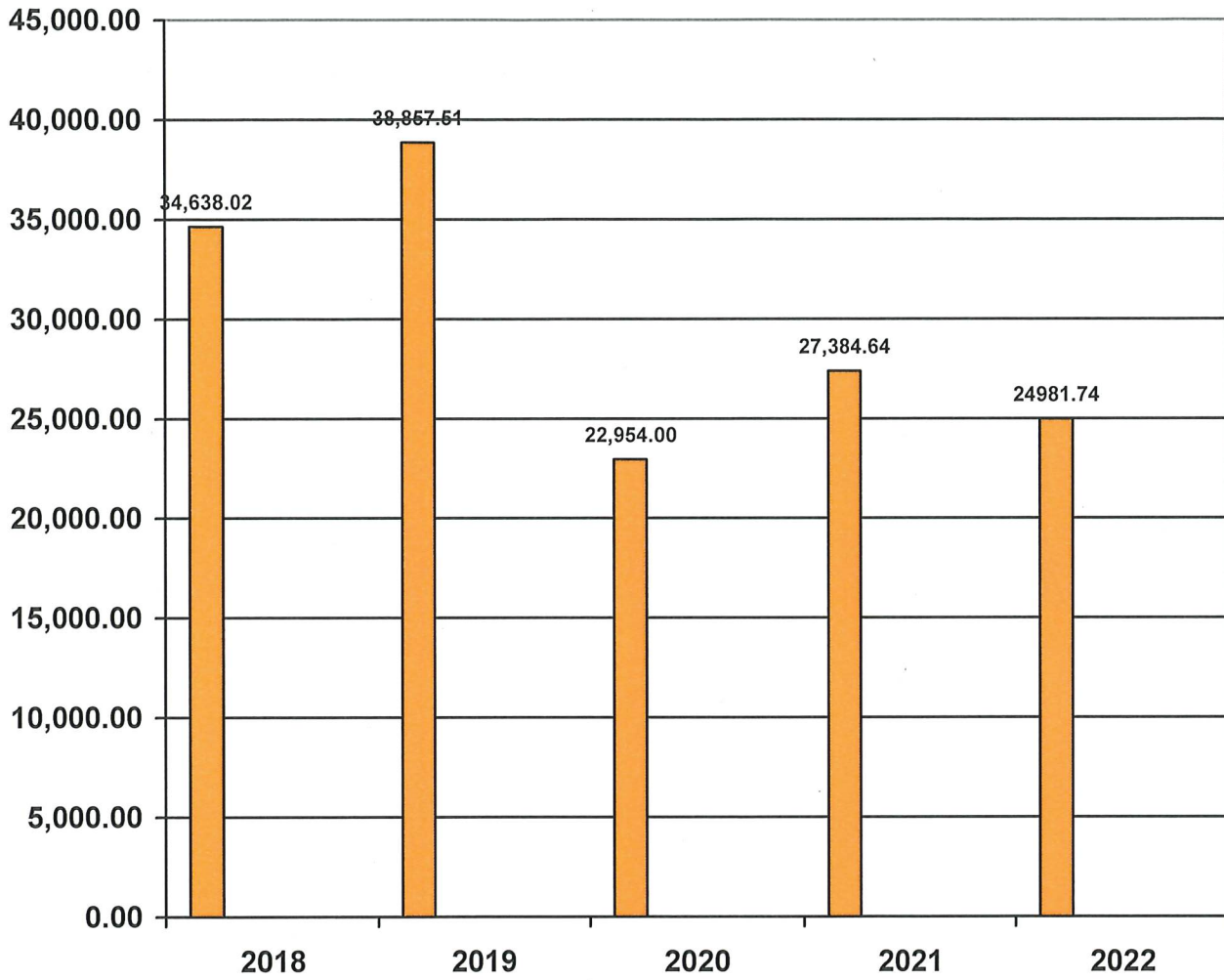
**Operate While Intoxicated or With a Restricted Controlled Substance -
Arrests
2018 – 2022**



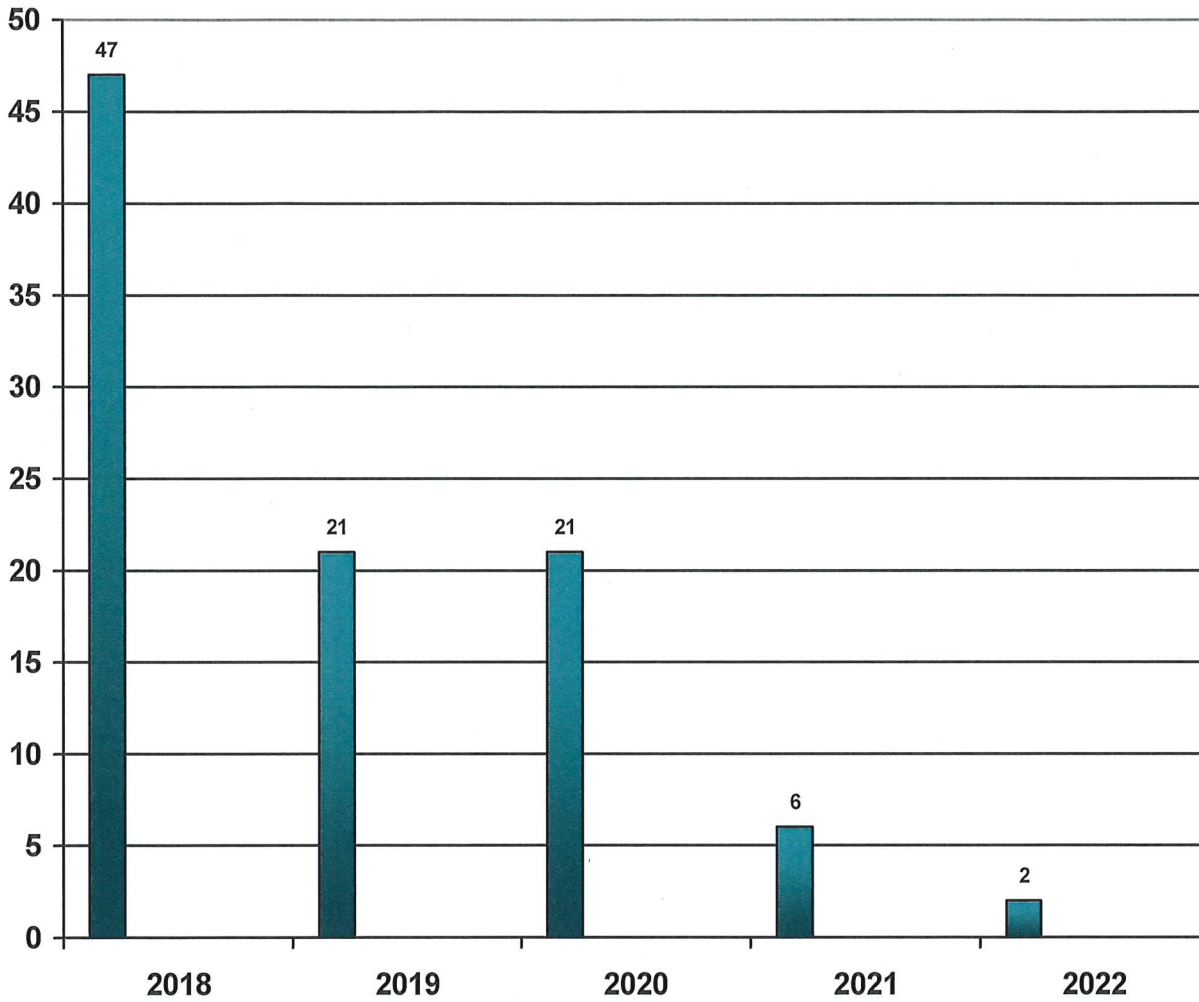
**CIVIL PROCESS PAPERS/PROTECTION ORDERS RECEIVED
2018 – 2022**



Total Monies Received for Service of Papers 2018 - 2022



Real Estate Foreclosure Sales Conducted 2018 - 2022





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2022 OMVWI Breakdown

Operate with a while under the influence 1 st	95
OMVWI 1 st with a passenger under 16	1
OMVWI 2 nd	9
OMVWI 3 rd	13
OMVWI 4 th	10
OMVWI 5 th or 6 th	6
OMVWI 7 th , 8 th or 9 th	1
OMVWI 10 th or more (just PAC)	0
Absolute sobriety (under 21) W pass under 16	1
OMVWI cause injury	1
Operate with a controlled substance 1 st	10
Operate with a controlled substance 1 st with pass under 16	1
Operate with a controlled substance 2 nd	1
Operated with a controlled substance 3 rd	1
Operate with a controlled substance 4 th	1

****Operate with controlled substance may or may not be included in OMVWI violations depending on impairment*****

Drugs Seized 2017 – 2022

2022

Amphetamines/Methamphetamines	231.3 grams (.51lbs), 8 dosages
Marijuana	4481.505 grams (9.88lbs), 6 plants, and 17 dosage units
Narcotics	23.7 grams 19.5 dosages
Other stimulants	2 dosages
Depressants/Stimulants/Other	43 dosages 1 grams
Cocaine	6.5 grams
Heroin	.3 grams
Hallucinogen	9.3 grams
LSD	25 dosages
Other drugs	442.5 dosages 1.4 grams
Unknown	41 grams
Morphine	2 Dosage units

Yearly Total 4796 grams (10.57lbs), 6 plants and 559 dosage units

2021

Amphetamines/Methamphetamines	1049.203 grams (2.313lbs) 39.5 dosages
Marijuana	783.78 grams (1.73lbs) 15 dosages (vape pen cartridges
Narcotics	10.1 grams 140.5 dosages
Other stimulants	10.5 dosages
Depressants/Stimulants/Other	90 dosages .9 grams
Cocaine	13.4 grams
Heroin	.9 grams
Hallucinogen	11.8 grams includes psilocybin mushrooms)

LSD	3.5 dosages
Other drugs	212 dosages
Unknown	14.8grams (.3) lbs 49 dosages

Yearly Total 1873.083 grams (4.13 lbs) and 560 dosage units

2020

Amphetamines/Methamphetamines	3165.081 grams (6.98 lbs) 15 dosages
Barbiturates	4 dosages
Marijuana	1622.52 grams (3.58 lbs) 28 dosages (vape pen cartridges and nerds candy)
Narcotics	101 dosages
Other stimulants	94 dosages
Depressants/Stimulants/Other	36 dosages
Cocaine	14.1 grams (.03lbs)
Heroin	3.2 grams (.007 lbs)
Hallucinogen	82.5 grams (.18lbs) includes psilocybin mushrooms)
LSD	11.2 grams (.02 lbs)
Opium	50 dosages
Other drugs	161 dosages
Unknown	281.4 grams (.62) lbs 60 dosages

Yearly Total 5180 grams (11.42 lbs) and 489 dosage units

2019

Amphetamines/Methamphetamines	1291.07 gm (2.85 lbs)
Marijuana	3731.36 gm (8.23 lbs) and 2 dosage unit (pills, etc.)

Narcotics	162 dosage unit (pills, etc.)
Hashish	69.3 gm (.15 lbs)
Depressants/Stimulants/Other	20.1 gm (.04 lbs) and 166 dosage unit (pills, etc.)
Cocaine	102.01 gm (.22 lbs)
Heroin	13.5 gm (.03 lbs)
Hallucinogen	8.5 gm (.02 lbs) and 1 dosage unit (pills, etc.)
Opium	23 dosage unit (pills, etc.)
Unknown	42 gm (.09 lbs)

Yearly Total 5277.84 gm (11.64 lbs) and 354 dosage unit

2018

Amphetamines/Methamphetamines	181.44 gm (.40 lbs)
Marijuana	30,476.87 gm (67.19 lbs) and 50 plants
Narcotics	6 dosage unit (pills, etc.)
Depressants/Stimulants/Other	3.7 grams 124 dosage unit (pills, etc.)
Cocaine	109.3 gm (.24 lbs)
Heroin	3.4 grams
Hallucinogen	.30 grams
Morphine	3 dosage unit (pills, etc.)
Opium	3 dosage unit (pills, etc.)

Yearly Total 30,755.01 (67.85 lbs) and 136 dosage unit and 50 plants

2017

Amphetamines/Methamphetamines	1097.69 gm (2.42 lbs) and 19 dosage unit (pills, etc.)
Marijuana	3066.28 gm (6.76 lbs) and 1 plant
Narcotics	170 dosage unit (pills, etc.)
Depressants/Stimulants/Other	569.50 dosage unit (pills, etc.)

Cocaine	.6 grams
Heroin	2.2 grams
Opium	36 dosage unit (pills, etc.)

Yearly Total	4166.77 gm (9.19 lbs) and 794.50 dosage unit and 1 plant
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2022 ANNUAL REPORT VETERAN SERVICES OFFICE

MISSION: To provide assistance to Veterans and dependents with obtaining county, state, and federal benefits through advocacy, information and referral, and direct support.

Members of the Health & Human Services Board

Diane Morehouse, Chair

Pat Breslin

Gary Stene, Vice Chair

Bonnie Barker

Hilary Robinson

William Lamb

Andrew Hagen

Dr. Alexandra Hall

VISION STATEMENT: We are the leadership that advocates for the health, safety, and welfare of Dunn County.

Members of the Veterans Service Commission

Dudley Markham, Chair

Kathleen Cundiff

Marlin Severson



ANNUAL REPORT TO THE COUNTY BOARD

2022 OVERVIEW/SUMMARY

The below overview/summary will describe the outputs in relation to Federal, State, and local Veteran assistance this calendar year.

Federal Veteran benefit assistance

- Veteran Benefits Administration (VBA) seen the most significant expansion of VA Benefits in 30 years. The expansion is best known as the PACT Act-Sergeant First Class Heath Robinson Honoring our Promise to Address Comprehensive Toxics Act. The PACT Act added 23 specific conditions that are now considered presumptive due to toxic exposure. This has increased the protection for Veterans and dependents due to the toxic exposures from burn pits, contaminated water, and the use of extremely hazardous chemicals.
- Veteran Health Administration (VHA) access has increased due to the PACT Act, which will provide health care to many more deserving Veterans. This health care access will increase the availability for Veterans to receive a toxic exposure screening and treatment. The VHA has improved the access to health care in the community for our rural Veterans. All of our Dunn County Veterans can receive care in the community with a proper authorization from the VA. This has decreased the need for transportation services to VA Health Care due to the access to community care.
- The National Cemetery Administration (NCA) continued processing benefits applications for Presidential Memorial Certificates, Grave Markers, Burial Flag reimbursement.

State of Wisconsin Veteran benefit assistance

- There was an increase in approvals for the Wisconsin Property Tax Credit this fiscal year. This provides for the credit of paid property taxes for the primary residence and one acre of land for 100% disabled Veterans and dependents in receipt of Dependency Indemnity Compensation. My assessment is that this may continue due to the new PACT Act Legislation approved in August of 2022. This provides for more recognized diseases due to the toxic exposures from a number of wars, contaminated base ground water, and direct chemical contact during service.

Dunn County benefit assistance

- The Dunn County Veterans Office authorized 36 rides for Veterans to medical appointments covering 3,336 miles. The office contract with Dunn County Transit for this service. The office assisted 8 Veterans with direct relief assistance that included 14 days of motel stay for homeless hard to house Veterans, homeless rental assistance, and gas cards for medical appointments. The office remains the funder of last resort and we maximize other partnerships first before utilizing the relief funds. The office continues its collaborative efforts with other human services programs to minimize the effect of crisis, homelessness, suicidal ideation, and drug/alcohol abuse.



2022 Budget

1520010010 Veterans Service Office

Projected Budget: \$223,758
 Consumed Budget: \$221,922
 Available Amount: \$1,836

1520010020 Veterans Relief

Projected Budget: \$13,146
 Consumed Budget: \$12,262
 Available Amount: \$884

1520010900 WDVA Grant

Projected Budget: \$11,000
 Consumed Budget: \$11,000
 Available Amount: \$0

SOLDIERS & SAILORS RELIEF FUND

Wisconsin Statute s.45.81 creates a County Veterans Service Commission to determine aid to needy Veterans. The Veterans Service Commission meets and approves the expenditures for aid to local Veterans.

The Wisconsin Department of Veterans Affairs Transportation Grant and Soldiers and Sailors Relief Fund provided 3,772 miles of transportation that included 36 rides for medical appointments. This is a significant decrease from the previous fiscal year. The decrease is directly due to more Veterans utilizing the VA Community Care options for health care.

Assistance from this fund provides grave flag holders, flags, gas, food, rent, indigent burial, mortgage, furnace repair, and heat for Veterans.

FEDERAL VETERANS BENEFITS

	2021	2022
Compensation and Pension	\$13,550,000	\$13,761,000
Education and Vocational Rehabilitation/Employment	\$1,193,000	\$1,095,000
Insurance and Indemnities	\$59,000	\$80,000
Medical Care/Unique Patients	\$9,530,000/937	\$10,091,000/964
TOTAL	\$24,332,000	\$25,027,000

STATE OF WISCONSIN BENEFITS

	2021	2022
Department of Revenue-Property Tax Credit approvals	15	23
Wisconsin GI Bill Tuition/approved	22	27
Aid to Needy Veteran Grant	\$0/0	\$0/0
Wisconsin State Benefits Applications	106	111

NOTEWORTHY ITEMS

	2021	2022
Burial Benefits Processed	132	245
New Client Records added in VETPRO	543	463
Total Veteran Records Managed	9,513	9,976
Medical Equipment Loan Program	466	677
Total Veteran Transportation Miles	10,376	3,772
Registered Discharge Documents	8	5
Retroactive Disability/Pension Payments	Not tracked	\$645,749



BENEFIT HIGHLIGHT

VETERANS ADMINISTRATION DEPENDENCY INDEMNITY COMPENSATION (DIC)

Eligibility for surviving spouse or dependent

SURVIVING SPOUSE

One of these must be true:

- You lived with the Veteran or service member without a break until their death
- If you're separated, you weren't at fault for the separation

One of these must be true:

- You married the Veteran or service member within 15 years of their discharge from the period of military service during which the qualifying illness or injury started or got worse, or
- You were married to the Veteran or service member for at least 1 year, or
- You had a child with the Veteran or service member

CHILD

- Not married
- Not included on the Surviving spouse's compensation
- Under the age of 18 (or under the age of 23 if attending school)

Note: If you remarried, you can receive or continue to receive compensation if one of these describes you:

- You remarried on or after December 16, 2003, and you were 57 years of age or older at the time you remarried
- You remarried on or after January 5, 2021, and you were 55 years of age or older at the time you remarried

Evidence showing that one of these is true:

- The service member died while on active duty, active duty for training, or inactive-duty training
- The Veteran died from a service-connected illness or injury
- The Veteran didn't die from a service-connected illness or injury, but was eligible to receive VA compensation for a service-connected disability rated as totally disabling for a certain period of time
- If the Veteran's eligibility was due to a rating of totally disabling, they must have had this rating:
 - For at least 10 years before their death
 - Since their release from active duty and for at least 5 years immediately before their death, or
 - For at least 1 year before their death if they were a former prisoner of war who died after September 30, 1999

Note: "Totally disabling" means the Veteran's injuries made it impossible for them to work.

Benefit: \$1,562.74 tax-free monthly benefit payment, Dependent Education Assistance, and CHAMPVA Health Insurance Benefit (no premium health insurance)



IMPACT STATEMENTS

1. A Veteran that has regular contact with this office contacted the Benefits Specialist this month. The Veteran reported that she had incorrectly lit a cigarette in her apartment that resulted in setting her hair on fire and burning her face. After ending the call, a Wellness check was requested and the Veteran was subsequently brought to the hospital. The Benefits Specialist spent the day at the hospital with the Veteran and helped coordinate a transfer to a safe and sober location.
2. Benefit Specialist started working with a female Veteran shortly after being hired in 2015. The Veteran experienced Military Sexual Trauma while in service and the VA denied in initial claim in 2001 stating that the trauma was a result of her own "willful misconduct." An appeal was completed in 2015 and the VA Decision Review Officer upheld the denial. A subsequent appeal to the Board of Veterans Appeal requesting an appeal in front of the Veteran's Law Judge was requested. After waiting several years the Benefit Specialist represented the Veteran in a hearing with a Veteran's Law Judge. During the wait for this hearing, the Veteran had significant struggles with mental health and alcoholism. The Benefit's Specialist has requested multiple welfare checks for the Veteran, met with the Veteran in jail and the hospital and attended multiple court hearings. A decision was made on the Veteran's claim and the Veteran was awarded 70% disability dating back to 2015 when the Veteran initially met with the Benefit Specialist. The VA has also scheduled an evaluation with the Veteran to see if she should be paid at a higher rate since her condition is much worse since the appeal hearing. Currently the Veteran will be receiving \$1529/mo. in tax-free disability payments and was awarded a \$104,500 retroactive payment.
3. CVSO assisted Veteran who deployed 3 times with the 3rd Special Forces Group to Iraq and Afghanistan over a four year period. He had many injuries but due to the work he did in the military it was not supported to get treatment. It took this Veteran 17 year to seek assistance for his conditions at the encouragement of his family and significant other. The Veterans Administration determined this Veteran was permanently and totally disabled within 60 days of submission. He now is fully engaged in treatment with the VA and approaching treatment with an optimistic view on his future.
4. A Vietnam Veteran came to the office in November 2021 to check out medical equipment to aid in his recovery from heart surgery. Benefit Specialist checked the Veteran's discharge document to confirm his exposure to Agent Orange. This confirmed the Veteran's heart problems were likely a result of the defoliant exposure. A consultation and recommendation was made to the Veteran about potential benefits because of this exposure. Veteran decided to pursue the benefit and a full review of the benefits he earned was conducted. The VA determined the exposure caused this Veteran's heart related issues and is now considered 100% disabled receiving over \$3,000 per month in VA disability compensation pay.
5. CVSO conducted a personal hearing with a medically retired Veteran to dispute a proposed reduction of disability benefits by the VA. The Veteran is a West Point Graduate and served in the Army as an Apache Attack Helicopter pilot. Unfortunately, his career was shortened due to the medical issues. The VA will determine at times that some conditions may improve and set future review dates. The VA failed to review current medical records and conduct an examination that resulted in an inaccurate decision. CVSO and Veteran conducted the hearing with a VA Decision Review Officer who immediately reversed the VA decision and determined the condition is now static with no future reviews. This Veteran assistance came from an outreach event conducted at UW Stout a few months prior.



IMPACT STATEMENTS (continued)

6. Veteran died in 2021 due to a condition that is recognized by the VA as a disease from Agent Orange exposure. We had an open appeal for over 2 years and it was at the point of scheduling a hearing. However, the death of the Veteran ends all claims unless there is a substitution of claimant. It took close to 9 months to convince the surviving spouse to allow CVSO to pursue the benefits she is entitled. Her apprehension was over the trust towards the federal government and providing identifying and bank account information. The benefits were quickly approved and the surviving spouse received \$2,000 for burial benefit, \$12,922.88 retroactive compensation from date of death, continued monthly benefit of \$1,437.66, and premium free health insurance.
7. Veteran died in 2021 due to a condition that CVSO believed should be recognized by the VA as causing his death. The Spouse and CVSO gathered and reviewed medical records and military service treatment records from 1970. It was discovered that the Veteran left active duty with hypertension therefore creating the rationale for the cause of death. CVSO presented the information during an appeal and the medical examiner agreed with the rationale. The surviving spouse received \$2,000 for burial benefit, \$12,778.74 retroactive compensation from date of death, continued monthly benefit of \$1,437.66, Wisconsin Property Tax Credit, and premium free health insurance.
8. In March it was reported that a Veteran was awarded a \$104,000 back pay from a claim started in 2015 with the Benefit Specialist. This Veteran went on to apply for Unemployability benefits. This benefit is paid to Veterans who are not considered 100% disabled, but are paid at the 100% disability rate due to the disability preventing them from substantial gainful employment. The Veteran was granted the Unemployability award and received another retroactive payment back to 2015 for \$130,482. The Veteran is using these funds to purchase her first home in Menomonie. This individual has been through multiple in-patient treatment programs with on and off incarceration all related to the self-medication to deal with what happened while on active duty in the military. The Veteran is less hopeless and helpless today due to the validation of what happened. We're happy to report today she has continued sobriety.
9. Benefit Specialist recently met with a female Veteran who needed to update her name in the VA system to reflect her marriage. During the conversation the Veteran confided in the Benefit Specialist that she had been sexually assaulted while in the military and had tried to get service connection years ago but had been denied and was not interested in pursuing the claim again. Benefit Specialist did complete an Intent To File with the Veteran in case she changed her mind and made a referral to the LaCross Veterans Center for counseling. After several months of counseling the Veteran decided to pursue the disability claim. The Veteran was awarded 70% disability and issued over \$9,000 in back pay. The Veteran now gets a monthly disability check and is enrolled in the VA Healthcare System receiving free healthcare. The Veteran is self employed and due to getting healthcare through the VA she was able to cancel her \$700/mo self paid policy.
10. CVSO recently met with the Menomonie Police Department and Dunn County Sheriff's Department to present the Veteran Experience training. The training is a collaborative effort with UW-Extension, Pepin County, and Buffalo County VSO offices. As a result of the training a referral process was established for self-identified Veterans during police encounters. The office has received several referrals since the training. The goal of this training was to improve the partnership with law enforcement in hope of decreasing future law enforcement encounters with Veterans and directly assist Veterans with services.
11. CVSO assisted Veteran with an appeal regarding lung issues due to asbestos exposure serving in the Navy. CVSO conducted two previous appeal approaches in which the VA disregarded the private medical opinion from Veteran's doctor. CVSO took the approach of submitting a Direct Review Appeal with a Veterans Law Judge at the Veterans Board of Appeals. This process reduces the estimated time on the docket from 24 months to as little as 3 months. The evidence was so compelling the decision for approval was made in 5 weeks. The immediate financial impact was \$20,269.85 in retroactive funds and an undetermined future savings with cost free care from the VA.



IMPACT STATEMENTS (continued)

12. CVSO met with Veteran who disclosed during meeting he wrote a suicide note that morning. He contacted his employer's Employee Assistance Program (EAP) earlier due to the trust he had with them. He expressed being in a much better spot after the discussion with EAP and will continue with them. CVSO contacted the Dunn County Behavioral Health Access Worker who met with the Veteran to ensure the suicidal ideation is managed and he had a good safety plan. It was very good collaboration with Dunn County Behavioral Health and it created additional trust with our organization.

13. In early 2021, Benefit Specialist began working with a female Veteran who had recently moved to the area with a pending hearing with the Board of Veterans Appeals Veteran Law Judge. The Veteran has a complex history of sexual trauma, mental health symptoms, and physical conditions. The VA initially denied all physical conditions saying there was no evidence the conditions were caused by the military. Through many hours of research reviewing reports and medical records, a theory of "somatic pain syndrome" was presented to the Veterans Law Judge. The theory maintained that the trauma experienced in service caused the somatic pain syndrome. The BVA agreed and granted the appeal. The Veteran is now 70% service connected disabled and received a retroactive payment of \$57,813.



**DUNN COUNTY, WISCONSIN
RESOLUTION NO. _____**

Adopting a FY 2024- 2028 Capital Improvements Plan

NOW, THEREFORE, BE IT RESOLVED that the Dunn County Board of Supervisors hereby adopts the attached FY 2024 – 2028 Capital Improvements Plan.

Offered this 19th day of April, 2023, at Menomonie, Wisconsin.

OFFERED BY THE EXECUTIVE
COMMITTEE:

Adopted on: _____

Kelly McCullough, Chair

ATTEST:

Approved as to Form and Execution:

Andrew Mercil, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact

Approval of this resolution will have no impact on the adopted 2023 budget. The capital projects planned for 2024 and approved for 2024 and associated funding sources will be incorporated into the FY 2024 budget.

Background Information

Capital Improvement Plan

In March 2020, the Dunn County Board of Supervisors approved a policy of adopting a rolling five-year Capital Improvement Program (CIP), to be reviewed, evaluated, prioritized, and updated on an annual basis in conjunction with the operating budget cycle. The CIP includes a schedule of capital improvement projects, including the estimated total cost and potential funding sources for each project.

Capital projects typically involve construction, improvement or repairs buildings and equipment, and purchase of large assets, but can include non-recurring projects that enhance the services available to the community and/or improve service delivery. Capital projects do not include regular operational costs or salaries.

Projects within the CIP are subject to change or removal as priorities and need change and project dynamics, such as cost, availability and available technologies change.

Review and Planning Process

The CIP Review and Planning Process begins with a request to county departments for modifications, updates, additions or deletions from the previous CIP in advance of the budget process. Department heads are responsible for identifying and submitting capital projects for consideration for inclusion in the CIP. Each project must identify funding source(s) available for the project. The Finance Division works with departments during the submission process to assist with planning and confirm accuracy of costing and prioritization of projects.

The Finance Division incorporates the identified capital projects into an annual five-year capital improvement plan, which is then presented and discussed by the County Board of Supervisors at a workshop meeting held each year in March. The County Board of Supervisors reviews and prioritizes projects and funding sources and gives direction to the Finance Division for the preparation of a five-year CIP plan to be subsequently submitted to County Board for final approval. The County Board of Supervisors adopts the five year capital improvement plan each year by resolution.

**Dunn County 2024 - 2028 Capital Project
Requests by Department and Year**

Department / Division	Capital Project / Purchase	Project Priority	Type	Purchase or Lease	Recommended Funding Source	2024	2025	2026	2027	2028	5-Year Total
Land & Water Conservation											
	Replace Survey Grade GPS	Moderate	Replacement	Purchase	Short-Term Debt	\$30,000					
	TOTALS					<u>\$30,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$30,000</u>
Clerk of Courts											
	Courtroom Audio Visual System	Moderate	Replacement	Purchase	Long-Term Debt					\$400,000	
	TOTALS					<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$400,000</u>	<u>\$400,000</u>
District Attorney											
	Cloud Based Storage	High	New	Purchase	Short-Term Debt	\$30,000				\$0	
	TOTALS					<u>\$30,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$30,000</u>
Emergency Management/Communication											
	911 Phone System Upgrade	High	Replacement	Purchase	Short-Term Debt			\$80,000			
	Emergency Operations Center technology upgrade	Moderate	Upgrade	Purchase	Short-Term Debt	\$24,000					
	Recording System & Equipment	High	Replacement	Purchase	Short-Term Debt		\$53,000				
	Replace Mobile Command Center	High	Replacement	Purchase	Long-Term Debt				\$400,000		
	Vehicle Replacement	Moderate	New	Purchase	Short-Term Debt					\$30,000	
	Vehicle Replacement	Moderate	New	Purchase	Trade/Sale					\$17,000	
	TOTALS					<u>\$24,000</u>	<u>\$53,000</u>	<u>\$80,000</u>	<u>\$400,000</u>	<u>\$47,000</u>	<u>\$604,000</u>
Sheriff											
	Camera System Server Replacement	High	Replacement		ARPA/Fund Balance	\$75,000					
	Expand/ Replace Sheriff's Office Storage Building	Moderate	New	Purchase	Long-Term Debt		\$300,000				
	Interview Room Recording Hardware & Software	high	Replacement	Purchase	Short-Term Debt		\$30,000				
	Squad Truck/SUV (5 squads per year)	High	Replacement	Purchase	Short-Term Debt	\$310,000	\$310,000	\$310,000	\$310,000	\$310,000	
	TOTALS					<u>\$385,000</u>	<u>\$640,000</u>	<u>\$310,000</u>	<u>\$310,000</u>	<u>\$310,000</u>	<u>\$1,955,000</u>

**Dunn County 2024 - 2028 Capital Project
Requests by Department and Year**

Department / Division	Capital Project / Purchase	Project Priority	Type	Purchase or Lease	Recommended Funding Source	2024	2025	2026	2027	2028	5-Year Total
Facilities and Parks											
	Government Center - Boiler room/stack, Carpenter/electical Shop building future fund	Moderate	New	Purchase	Fund Balance	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
	Government Center Computer Controlled Lock System	Moderate	New	Purchase	ARPA/Fund Balance	\$80,000					
	Government Center Lower Level Parking Lot Replacement	Low	Replacement	Purchase	ARPA/Fund Balance		\$125,000				
	John Deere 1575 mowers (x3)*	Moderate	Replacement	Purchase	ARPA/Fund Balance		\$80,000				
	Judicial Center Air Handlers (x4)	Low	New	Purchase	ARPA/Fund Balance	\$100,000					
	Judicial Center Chiller Replacement	Moderate	Replacement	Purchase	ARPA/Fund Balance	\$400,000					
	Judicial Center Parking Lot Replacement	Moderate	Replacement	Purchase	ARPA/Fund Balance				\$350,000		
	Rec Park Pavement	Moderate	Replacement	Purchase	ARPA/Fund Balance	\$75,000					
	TOTALS					<u>\$680,000</u>	<u>\$230,000</u>	<u>\$25,000</u>	<u>\$375,000</u>	<u>\$25,000</u>	<u>\$1,335,000</u>
Highway											
	Highway Equipment (see Appendix II)	High	Replacement	Purchase	HWY Equip Repl Fund	\$1,390,000	\$1,337,000	\$1,405,000	\$1,456,500	\$1,495,000	
	Fuel Tanks & Pump Replacement at Outlying Shops	High	Replacement	Purchase	ARPA/Fund Balance	\$120,000	\$120,000	\$60,000			
	Menomonie Highway Building Addition	Moderate	Expansion	Purchase	ARPA/Fund Balance	\$300,000		\$5,000,000			
	Menomonie Shop Yard Asphalt Replacement	Moderate	Replacement	Purchase	Long-Term Debt		\$180,000				
	TOTALS					<u>\$1,810,000</u>	<u>\$1,637,000</u>	<u>\$6,465,000</u>	<u>\$1,456,500</u>	<u>\$1,495,000</u>	<u>\$12,863,500</u>
Information Technology											
	Access Network Switches	High	Replacement	Purchase	IT Equip Repl Fund			\$300,000			
	Aerial Photography	Moderate	Replacement	Purchase	Land Moderization Fund					\$67,000	
	Backup System Replacement	High	Replacement	Purchase	IT Equip Repl Fund	\$32,000					
	Backup System Replacement	High	Replacement	Purchase	Short-Term Debt	\$48,000					
	Core Network Switches	High	Replacement	Purchase	IT Equip Repl Fund		\$350,000				
	Development Server	Low	Replacement	Purchase	IT Equip Repl Fund				\$25,000		
	Disaster Recovery Solutions	High	Replacement	Purchase	IT Equip Repl Fund				\$20,000		
	LandNav (DOA-IT, Zoning, & Treasurer)	Moderate	Replacement	Purchase	IT Equip Repl Fund	\$30,000					
	Telephone system	High	Replacement	Purchase	Long-Term Debt		\$155,900				
	VXRail	High	Replacement	Purchase	IT Equip Repl Fund				\$350,000		
	WatchGuard Firewall	High	Replacement	Purchase	Short-Term Debt	\$60,000					
	WatchGuard Firewall	High	Replacement	Purchase	Short-Term Debt	\$30,000					
	Wireless Network	High	Replacement	Purchase	IT Equip Repl Fund				\$300,000		
	TOTALS					<u>\$200,000</u>	<u>\$505,900</u>	<u>\$300,000</u>	<u>\$695,000</u>	<u>\$67,000</u>	<u>\$1,767,900</u>

**Dunn County 2024 - 2028 Capital Project
Requests by Department and Year**

Department / Division	Capital Project / Purchase	Project Priority	Type	Purchase or Lease	Recommended Funding Source	2024	2025	2026	2027	2028	5-Year Total
Neighbor's of Dunn County											
	Base Trim - 3 Houses per year	Moderate	Replacement	Purchase	Fees	\$30,000	\$30,000				
	Garage Doors - 3 Houses	High	Replacement	Purchase	Fees	\$30,000					
	New Sign	Low	Upgrade	Purchase	Fees	\$20,000					
	Water to Water/Boilers (1 per year)	High	Replacement	Purchase	Fees	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	
	TOTALS					<u>\$105,000</u>	<u>\$55,000</u>	<u>\$25,000</u>	<u>\$25,000</u>	<u>\$25,000</u>	<u>\$235,000</u>
COUNTY-WIDE TOTAL CIP BY YEAR						<u>\$3,264,000</u>	<u>\$3,120,900</u>	<u>\$7,205,000</u>	<u>\$3,261,500</u>	<u>\$2,369,000</u>	<u>\$19,220,400</u>

Department / Division Summary	5-Year Total	ARPA Funds
Land & Water Conservation	\$30,000	Awarded \$8,812,202
Clerk of Courts	\$400,000	Applied in 2022 -\$3,501,915
District Attorney	\$30,000	Applied in 2023 -\$3,734,522
Emergency Management/Communication	\$604,000	Applied in 2024 \$0
Sheriff	\$1,955,000	Remaining Balance \$1,575,765
Facilities and Parks	\$1,335,000	
Highway	\$12,863,500	ARPA 2022: Includes Broadband of \$100K & \$175K Water Testing; \$41,346.30 Fiar (Fans)
Information Technology	\$1,767,900	
Neighbor's of Dunn County	\$235,000	
Grand Total	<u>\$19,220,400</u>	

Recommended Funding	5-Year Capital Projects					5-Year Total
	2024	2025	2026	2027	2028	
Fund Balance	25,000	30,000	-	-	-	55,000
HWY Equip Repl Fund	1,390,000	1,337,000	1,405,000	1,456,500	1,495,000	7,083,500
IT Equip Repl Fund	62,000	350,000	300,000	695,000	-	1,407,000
Land Moderization Fund	-	-	-	-	67,000	67,000
Short-Term Debt	532,000	363,000	390,000	310,000	340,000	1,935,000
Long-Term Debt or fund balance or ARPA in 2024	75,000	635,900	-	400,000	400,000	1,510,900
Fees	105,000	55,000	25,000	25,000	25,000	235,000
Trade/Sale	-	-	-	-	17,000	17,000
Total	<u>\$2,189,000</u>	<u>\$2,770,900</u>	<u>\$2,120,000</u>	<u>\$2,886,500</u>	<u>\$2,344,000</u>	<u>\$12,310,400</u>

CIP Funding Options 2024

These were the options originally submitted to the Executive Committee for consideration at their 4/12/2023 meeting.

Funding Sources	Option 1	Option 2	Option 3	Option 4	Option 5	Option 6	Option 7	Option 8	Option 9
Fund Balance	-	-	-	\$436,929	\$2,007,000		\$304,929	-	
ARPA	-	\$1,570,071	\$1,570,071	\$1,570,071	-	\$1,170,071	\$1,170,071	\$1,475,000	\$570,071
Short-Term Debt	\$532,000	\$436,929	-	-	-	\$836,929	\$532,000	\$532,000	\$532,000
Long-Term Debt	\$1,475,000		\$436,929	-	-				\$904,929
IT Equip Replace Fund	\$62,000	\$62,000	\$62,000	\$62,000	\$62,000	\$62,000	\$62,000	\$62,000	\$62,000
Hwy Equip Replace Fund	\$1,390,000	\$1,390,000	\$1,390,000	\$1,390,000	\$1,390,000	\$1,390,000	\$1,390,000	\$1,390,000	\$1,390,000
Fees	\$105,000	\$105,000	\$105,000	\$105,000	\$105,000	\$105,000	\$105,000	\$105,000	\$105,000
Total	\$3,564,000	\$3,564,000	\$3,564,000	\$3,564,000	\$3,564,000	\$3,564,000	\$3,564,000	\$3,564,000	\$3,564,000
	\$2,007,000 in short and long term debt	\$436,929 in short term debt and all of ARPA	\$436,929 in long term debt	No borrowing but uses fund balance and all ARPA	No borrowing uses fund balance	Leaves \$400K of ARPA and increases short term borrowing	Leaves \$400K of ARPA and uses fund balance	Leaves \$95,000 in ARPA and uses short term debt	Leaves \$1 Million of ARPA for other things & balances on long term debt

The Executive Committee voted to remove funding for the Rock Falls highway facility planning (upon recommendation of the Highway Committee) and to eliminate the plan to demolish the outbuildings behind the Government Center and instead set aside \$25,000 a year for the next five years for either maintenance or demolition. This removed \$300,000 in expense from the CIP plan for 2024. Updated options are detailed below.

Funding Sources	Option 1	Option 2	Option 3	Option 4	Option 5	Option 6	Option 7	Option 8	Option 9
Fund Balance	-	-	-	\$136,929	\$1,707,000		\$104,299	-	\$404,929
ARPA	-	\$1,570,071	\$1,570,071	\$1,570,071	-	\$1,070,701	\$1,070,701	\$1,475,000	\$770,071
Short-Term Debt	\$532,000	\$136,929	-	-	-	\$636,299	\$532,000	\$232,000	\$532,000
Long-Term Debt	\$1,175,000		\$136,929	-	-				
IT Equip Replace Fund	\$62,000	\$62,000	\$62,000	\$62,000	\$62,000	\$62,000	\$62,000	\$62,000	\$62,000
Hwy Equip Replace Fund	\$1,390,000	\$1,390,000	\$1,390,000	\$1,390,000	\$1,390,000	\$1,390,000	\$1,390,000	\$1,390,000	\$1,390,000
Fees	\$105,000	\$105,000	\$105,000	\$105,000	\$105,000	\$105,000	\$105,000	\$105,000	\$105,000
Total	\$3,264,000	\$3,264,000	\$3,264,000	\$3,264,000	\$3,264,000	\$3,264,000	\$3,264,000	\$3,264,000	\$3,264,000
						Leaves \$500K		Leaves	

\$1,175,000 in short and long term debt	\$136,929 in short term debt and all of ARPA	\$136,929 in long term debt	No borrowing but uses fund balance and all ARPA	No borrowing uses fund balance	of ARPA and increases short term borrowing	Leaves \$500K of ARPA and uses fund balance	\$95,000 in ARPA and uses short term debt	Leaves \$800K of ARPA & balances on fund balance
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The Executive Committee adopted Option 9 which uses a combination of fund balance, ARPA, short-term debt and replacement funds and fees.

DUNN COUNTY, WISCONSIN
ORDINANCE NO. _____

**Amending Section 2.05 and Repealing and Recreating
Section 2.075 of the Code of Ordinances**

The Board of Supervisors of the County of Dunn does hereby ordain as follows:

Section 1. Section 2.05 3) of the Code of Ordinances is hereby amended as follows:

- 3) The Community Resources and Tourism Committee shall consist of five members. It shall be responsible for developing policy and authorizing direction in regard to funding of outside agencies, and promotion of tourism in Dunn County, developing and recommending policy to the Board of Supervisors related to broadband infrastructure, developing policy and direction in regard to Dunn County public relations communications and shall serve as the agriculture and extension education committee consistent with Wis. Stat. § 59.56.

The Committee serves as the home committee for the University of Wisconsin Madison, Division of Extension Program.

Section 2. Section 2.075 of the Code of Ordinances is hereby repealed and recreated to read as follows:

2.075 Electronic Meetings and Attendance

(1) Definitions. The following definitions apply to this section:

“Anchor Location” means the location set by the County Board, the County Board Chair, or a committee chair, which is the physical location from which an electronic meeting originates and where the public may attend an electronic meeting.

“Electronic Meeting” means any meeting that takes place online by use of a synchronous digital telecommunication platform that allows participants to see and hear each other in real time, and make presentations with visual aids such as charts and graphs by sharing screens.

(2) Electronic meetings and participation by electronic means are permitted and may be used as necessary for the conduct of government business. Members who wish to appear electronically at a meeting shall notify the Board Chair the County Clerk for County Board meetings, or the Committee Chair for Committee meetings, in advance of the meeting. There shall be no limit to the number of members who may appear electronically at a meeting. Members may attend via telephone if they do not have an adequate internet connection that allows for synchronous communication.

(3) All electronic meetings must comply with the requirements of the Wisconsin Open Meetings Law.

(a) Access by the public to open meetings shall be at the anchor location only, except when a meeting is broadcast live. Live broadcast shall only be utilized where circumstances interfere with use of county facilities as an anchor location.

(b) Measures shall be taken to ensure that access to documents, exhibits, maps, graphs, charts, or other documents is available to members of the public.

(4) Members attending electronically shall receive per diems, but shall not be eligible for mileage reimbursement.

(5) Members attending electronically shall count as a member present for purposes of determining a quorum as if that member was physically present at the anchor location, and shall be entitled to make, second and vote on all motions and participate in discussion as though physically present at the anchor location. No action shall be invalidated on the grounds that the loss of, or poor quality of, a member's individual connection prevented participation in the meeting. If there is a question of whether a member voted, the Clerk may take the member's vote after all other votes have been cast.

(6) Members appearing electronically shall notify the Chair of their departure from the meeting, whether permanent or temporary, before leaving to ensure that a quorum is maintained.

(7) If a closed session is on the agenda, all persons who will be included in the closed session and who are participating electronically must ensure that their location is private and others may not overhear the closed session discussion.

(8) All electronic open meetings of the County Board and Committees shall be recorded. Recordings shall be retained for 120 days after the meeting and shall thereafter be deleted. Closed sessions shall not be recorded.

(9) Limitations on Electronic Participation. Supervisors are encouraged to always attend meetings in person in the interest of more effective discussion, participation, and voting.

(a) No member of the County Board may attend more than four (4) County Board meetings by electronic means in any calendar year.

(b) No committee member may attend more than four (4) committee meetings in any calendar year via electronic means. This applies separately for each committee assignment. Exceptions may be approved by the Committee Chair for Committee meetings and the County Board Chair for County Board Meetings in advance for good cause demonstrated by the Member.

Section 3. This Ordinance shall become effective upon adoption and publication as required by law. (This section shall not be codified.)

Offered this 19th day of April, 2023, at Menomonie, Wisconsin.

Enacted on: _____

OFFERED BY THE EXECUTIVE COMMITTEE:

Published on: _____

ATTEST:

Kelly McCullough, Chair

Andrew Mercil, County Clerk

COUNTERSIGNED:

Approved as to Form and Execution:

Nicholas P. Lange, Corporation Counsel

Kelly McCullough, Chair
Dunn County Board of Supervisors

DUNN COUNTY, WISCONSIN
ORDINANCE NO. _____

Amending Section 2.18 of the Code of Ordinances

The Board of Supervisors of the County of Dunn does hereby ordain as follows:

Section 1. Section 2.18 of the Code of Ordinances is amended to read as follows:

2.18 Closed Session.

(1) Committees of the County Board shall limit attendance at closed sessions of their meetings to members of the committee and other individuals necessary to conduct the business of the committee as determined by the Chairperson of the committee.

(2) No County Supervisor who is not a member of a subunit of the County Board (e.g., boards, committees, and commissions) shall be permitted to be present during a closed session of a subunit unless the chair of the subunit gives prior approval.

(3) Discussions held, information presented or obtained, and actions taken during closed sessions are deemed to be confidential information. No person attending a closed session shall divulge any information pertaining to such closed session without specific authorization to do so. Penalties for violation of the secrecy of a legal closed session include discipline, censure, and/or payment of damages resulting from the breach of confidentiality.

Section 2. This Ordinance shall become effective upon adoption and publication as required by law. (This section shall not be codified.)

Offered this 19th day of April, 2023, at Menomonie, Wisconsin.

Enacted on: _____

OFFERED BY THE EXECUTIVE COMMITTEE:

Published on: _____

ATTEST:

Kelly McCullough, Chair

Andrew Mercil, County Clerk

COUNTERSIGNED:

Approved as to Form and Execution:

Nicholas P. Lange, Corporation Counsel

Kelly McCullough, Chair
Dunn County Board of Supervisors



Kris Korpela
County Manager
3001 US Hwy 12, East, Suite 225
Menomonie, WI 54751
(715) 232-2429
kkorpela@co.dunn.wi.us

FY 2024 Budget Calendar:

March 25, 2023	Executive Committee recommended CIP funding plan.
March 25, 2023	County Board workshop on capital improvements program
April 12, 2023	FY 2024 Calendar presented to Executive Committee
April 19, 2023	County Board approves FY 2024 – 2028 Capital Improvements Plan & FY 2024 Budget Calendar
May 22, 2023	FY 2024 Budget Guidelines, Calendar, and Forms distributed by Department of Administration to department heads.
May 22-July 7, 2023	Departments develop FY 2024 Budget requests with support from Finance, Human Resources & Information Technology Divisions
July 7, 2023	Departments submit draft FY 2024 Budgets to Department of Administration
July 2023	County Manager and CFO review draft FY 2024 budgets and meet with department/division managers as needed.
August 2023	Department budgets approved by standing committees.
August 30, 2022	County Board workshop on draft FY 2024 budget (evening: time to be determined)
Sept. 13, 2023	County Manager and CFO present updated draft of FY 2024 Budget to Executive Committee for review
Sept. 14 – Oct.4	County Manager and CFO prepare final revisions to FY 2024 Budget
Oct. 11, 2023	Executive Committee recommends final draft FY 2024 Budget
Oct. 18, 2023	Draft FY 2023 Budget presented to County Board – Board endorses
Oct. 19, 2023	Notice of public hearing for FY 2024 Budget published
Nov. 14, 2023	Public Hearing for FY 2024 Budget at County Board meeting. Board adopts balanced FY 2024 Budget

DUNN COUNTY, WISCONSIN
RESOLUTION NO. _____

**Approving and Authorizing the Joint Agreement Between
Elk Creek Solar, the Town of Spring Brook, and the County of Dunn
Regarding the Construction and Operation of a Photovoltaic Electrical Generating Facility**

NOW, THEREFORE, BE IT RESOLVED that that the Dunn County Board of Supervisors hereby approves the attached Joint Agreement between Elk Creek Solar, the Town of Spring Brook, and Dunn County; and

BE IT FURTHER RESOLVED that the Dunn County Board of Supervisors authorizes the County Board Chair or designee to enter into and execute the Joint Agreement.

Offered this 19th day of April, 2023, at Menomonie, Wisconsin.

OFFERED BY THE EXECUTIVE COMMITTEE:

Adopted on: _____

Kelly McCullough, Chair

ATTEST:

Approved as to Form and Execution:

Andrew Mercil, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact: Approval of this resolution will have no direct budgetary impact. Dunn County will no longer receive property tax revenue on the land used for operation of the solar photovoltaic electrical generating facility, but will receive payments in lieu of taxes from the State of Wisconsin in the form of shared Utility Tax revenue that is anticipated to exceed the amount of lost tax revenue.

Background Information: Elk Creek PV 1, LLC (Elk Creek Solar) desires to develop, construct, and operate a solar photovoltaic electrical generating facility to generate and deliver up to 300-megawatts, along with necessary associated facilities such as a generation tie line, a new substation, power collection lines, an operations and maintenance facility, a battery energy storage system, and access roads.

Solar photovoltaic electrical generating facilities of the scale being proposed by Elk Creek Solar are subject to the exclusive jurisdiction, approval, and authority of the Public Service Commission of Wisconsin. Elk Creek Solar has applied for a Certificate of Public Convenience and Necessity from the Public Service Commission of Wisconsin.

Elk Creek Solar has negotiated a Joint Agreement in good faith with input from the Town of Spring Brook and the County of Dunn. The Joint Agreement addresses matters such as project planning, use and repair of public roads and rights-of-way, drainage, setbacks, equipment height, vegetation management, fencing, decommissioning assurances, and shared revenue payments to the Town of Spring Brook and the County of Dunn.

Once both the County and Town have executed the Joint Agreement, it will be filed with the Wisconsin Public Service Commission.

JOINT AGREEMENT

This Joint Agreement (Agreement) is made by, among and between Elk Creek PV I, LLC (Elk Creek Solar); the Town of Spring Brook, Wisconsin (Town); and Dunn County, Wisconsin (County) (the Town and County, together, are referred to herein as Local Governments), on this _____ day of _____, 2023 (Effective Date). The Town, the County, and Elk Creek Solar are referred to individually as a Party and collectively referred to as the Parties.

RECITALS

1. Elk Creek Solar desires to develop, construct and operate a 300-megawatt (MW) (at the point of interconnection) solar photovoltaic electrical generating facility with necessary associated facilities such as a generation tie line (Gen-Tie Line), a new substation, power collection lines, an operations and maintenance facility, a battery energy storage system, and access roads in the Town and County (Project). The size of the Project components may sum to up to 324 MW (alternating current) to allow for commercial delivery of no more than 300 MW to the transmission system. In order to build the Project, Elk Creek Solar must apply for and receive a Certificate of Public Convenience and Necessity (CPCN) from the Public Service Commission of Wisconsin (PSCW).
2. The Parties agree that it is in the best interests of each to memorialize the rights, obligations, and responsibilities of the Parties with respect to the Project's use of, among other things, County and Town roads, rights-of-way, and drainage systems during construction, operation, and decommissioning of the Project.
3. The Parties agree that the Project is under the jurisdiction of the PSCW.
4. The Parties further agree that this Agreement is the product of joint negotiations and its primary purpose is to foster cooperation and good faith dealing.
5. Any amendment to this Agreement must be negotiated among the Parties and agreed to by mutual consent of all Parties, which shall be in writing and signed by all Parties.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises, covenants, and agreements contained herein, the Parties to this Agreement hereby stipulate and agree as follows:

1. **Planning.** The Parties understand and agree that approval of the Project is solely under the jurisdiction of the PSCW and that the Project's preliminary site plans are subject to approval from the PSCW for substantive site design changes. The Local Governments further agree that the Local Governments may not require changes to

the Project. Elk Creek Solar recognizes the benefits of sharing information with the Local Governments with the goals of minimizing detrimental impacts to existing infrastructure, managing costs, promoting good working relationships, and protecting non-participating property owners. Each Party agrees to fully support the Project CPCN application through the PSCW CPCN review process and any related appeal.

- a. At least thirty (30) days prior to the start of construction, Elk Creek Solar will hold an on-site meeting inviting local emergency responders to discuss the construction site specific emergency action plan, emergency response information such as meeting points and locations of emergency equipment, and construction plans. As available, written copies of emergency action plans and site maps will be provided to local emergency responders.
- b. At least thirty (30) days prior to the start of construction, Elk Creek Solar shall provide the construction target start date to the Local Governments.
- c. At least thirty (30) days prior to the start of construction, representatives of Elk Creek Solar shall meet virtually or in person with the Local Government officials¹ responsible for roads and drainage and local emergency responders to present final plans for use of public roads (including all Town and County roads anticipated to be used during construction), public road crossings, driveway/entrance locations, location of equipment laydown yards, finalize construction scheduling and discuss safety practices and further coordinate local emergency response capabilities (such meeting, the Pre-Construction Meeting). At the Pre-Construction Meeting, the Parties shall identify safety concerns and structural issues of any road or structure, if applicable, and propose mutually acceptable alternative routes or remediation methods for alleviating such concerns and issues.
- d. No later than the date of the Pre-Construction Meeting, Elk Creek Solar shall provide the contact person for each Local Government with copies of any glare, sound, electromagnetic frequency, and storm water studies which were previously submitted in conjunction with the PSCW's CPCN review process.
- e. No later than one hundred and twenty (120) days after the commercial operation date (COD), Elk Creek Solar will schedule an on-site meeting inviting local emergency responders to discuss the operation's site-specific emergency action plan, emergency response information such as meeting points, locations of emergency equipment, and operation plans. No later than one (1) year after the COD, an emergency response drill will be scheduled by Elk Creek Solar, at which local emergency responders will be invited to participate.

¹ Local Government representatives under this provision shall be designated by each Local Government entity.

2. Project's Use of Roads and Road Repair Obligations.

- a. Elk Creek Solar will construct twelve to twenty (12-20) foot wide Project site roads to provide access to public roadways and on-site equipment for construction and operation. The roads will be constructed primarily at grade to maintain the site drainage characteristics. Elk Creek Solar may install culverts in areas of confined/preferential flow to maintain surface water flow under the constructed access roads. Elk Creek Solar will begin construction of the internal site roads by removing the topsoil and organic material, then compact and construct the subgrade per civil design requirements, before adding and compacting a layer of road base.
- b. The Parties agree that the Project may use public roads, and that this Agreement expressly provides for such use to the extent approval is required by the Town or County, and that no additional Town or County permits are required for the use of public roads jurisdictional to the Town or County. Additionally, the Parties acknowledge that in connection with construction, operation and maintenance of electric collection lines, communications cables and other equipment (collectively, the Facilities), that Elk Creek Solar may, when necessary, operate vehicles, build and use new Project driveways and entrances, and place underground Project Facilities within road rights-of-way, cross roads, and drainage systems without the need for additional approval from the County or Town.
- c. Elk Creek Solar shall commission a report prepared by a mutually agreed-upon subject matter expert to record the pre-construction condition of the portions of the Local Government roads anticipated to be used during construction (the "Public Roads" constituting the "Construction Route") and provide such report to the Local Governments. This report will include video documentation and will be provided forty-five (45) days prior to the start of construction. The Public Roads are 790th Street, 810th Street, 850th Street, 890th Street, 260th Street, 270th Street, 290th Street, 370th Avenue, County Highway B, County Highway C, County Highway E, County Highway EE, and County Highway H. The Construction Route and roads constituting the Public Roads may be modified as provided in Sections 1.c and 2.g. Elk Creek Solar shall comply with any County road weight restrictions during the period of March 1 through April 15.
- d. Elk Creek Solar shall reasonably maintain the road infrastructure of the Construction Route and Project site access points in safe conditions consistent with County and Town standards for such Public Roads throughout the construction.
- e. In instances where a utility line for the Project must cross a Public Road, Elk Creek Solar shall use directional boring under the roadway instead of open cuts for trenches that affect the roadway surface. All underground borings shall commence and terminate outside of the right-of-way, unless otherwise approved by the applicable permitting entity. Limited exceptions may be requested from the

appropriate Local Government, which the appropriate Local Government will consider in good faith.

- f. For purposes of this Section 2.f, the “Commercial Operation Date” shall be the date designated by Elk Creek Solar in its written notice to the Local Governments declaring that commercial operation of the Project has commenced. Promptly after the Commercial Operation Date, Elk Creek Solar shall commission a report prepared by a mutually agreed upon subject matter expert to document the post-construction condition of the Construction Route and compare it to previously documented pre-construction conditions. The subject matter expert’s report shall be submitted to the Local Governments no more than ninety (90) days after the Commercial Operation Date. To the extent any damage (excluding normal wear and tear, unrelated to the Project) has occurred as a direct result of the Project’s construction, and unless waived by the Local Government with jurisdiction over the road, Elk Creek Solar shall return those portions of any Public Road affected by the Project to a level comparable to their pre-construction conditions, or alternatively, if approved by the appropriate Local Governments, compensate the jurisdictional Local Governments to repair said roadways to a level comparable to their pre-construction level within forty-five (45) days following receipt of the subject matter expert’s report.
- g. The Public Roads identified in this Section will be the exclusive County and Town roads authorized to be used by construction vehicles (excluding vehicles used primarily for transporting construction employees) for the Project. If Elk Creek Solar needs to use County or Town roads not listed herein by construction vehicles, Elk Creek Solar shall negotiate such use with the applicable Local Governments, as provided for in Section 1.c. Local Governments shall not unreasonably deny requests by Elk Creek Solar to use additional County or Town roads.
- h. As affected by the maintenance and operational activities of the Project, Elk Creek Solar shall reasonably maintain the road infrastructure of the Construction Route and Project site access points, in safe conditions consistent with County and Town standards throughout the Project operational period.
- i. No less than ninety (90) days prior to the start of decommissioning, Elk Creek Solar and Local Governments shall coordinate, and where appropriate make necessary binding commitments, to ensure that all decommissioning activities have no unreasonable impacts on County and Town roads.

3. Project’s Drainage Repair Obligations.

- a. Elk Creek Solar shall develop a Stormwater Pollution Prevention Plan and Erosion Control Plan for the Project (Erosion Plan) or similar plan as required by the PSCW. Elk Creek Solar shall provide these documents to the contact person for each Local Government thirty (30) days prior to the start of construction.

- b. Prior to the commencement of construction, Elk Creek Solar will consult with the Dunn County Land and Water Conservation Division for review and comment of the Erosion Plan. At its discretion, Elk Creek Solar shall modify its Erosion Plan as a result of such consultation for any reasonable recommendations made by the Land and Water Conservation Division.
- c. If not provided in the Erosion Plan, Elk Creek Solar shall have ninety (90) days from the completion of Project construction to provide the applicable Local Government with a plan in which to (a) remedy damage to public drainage infrastructure, if any, within the Project footprint, caused by construction activities that negatively impact drainage systems, and if applicable (b) compensate the applicable Local Government to repair such public drainage infrastructure to a level comparable to the pre-construction level. Elk Creek Solar shall complete all relevant drainage infrastructure repairs within sixty (60) days of the Local Government's approval of the drainage infrastructure repair plan.
- d. Elk Creek Solar agrees to maintain all drainage systems on the Project site to the extent necessary for proper drainage on the Project site and to prevent unreasonable drainage onto public property and roads, including rights of way, and other private property from the Project site, all in accordance with the Project's CPCN. Failures of the Project's drainage system to prevent unreasonable drainage onto public property and roads as well as other private property from the Project site will be corrected in a timely manner. This includes during construction, throughout the life of the Project's operations, during decommissioning and at the completion of decommissioning.

4. Utility Shared Revenue Payments.

- a. The Parties acknowledge that commercial operation of the Project will result in the payment to the Local Governments of annual license fee under Wisconsin Statutes §§ 76.28 or 76.29 (Annual License Fee) upon commercial operation of the Project. Pursuant to Wisconsin Statutes § 79.04, the Wisconsin Department of Administration is required to distribute a certain amount of the Annual License Fee to certain counties and municipalities (Utility Shared Revenue Payment). The Parties estimate that the Project will generate annually over its useful life \$1,200,000.00 in Utility Shared Revenue Payments.² The Local Governments hereby agree among themselves that the Utility Shared Revenue Payment may be distributed by the State of Wisconsin as follows, subject to any necessary approval from the State of Wisconsin:
 - 1) \$500,000.00 annually for the Town
 - 2) \$700,000.00 annually for the County

² The total amount of Utility Shared Revenue Payments and allocation of the same are based on current Project design as of the time of execution of this Agreement. These amounts and recipients may change based upon final Project design and construction. Additional payments from the State of Wisconsin may also be made, as provided for under state law.

- b. Neither Elk Creek Solar nor its direct or indirect owners or affiliates shall take any affirmative action to directly interfere, impede, eliminate, or reduce the Utility Shared Revenue Payments that result from operation of the Project, provided that the foregoing prohibition shall not apply to any action taken in order to obtain or maintain rate recovery for the project(s) subject to the Utility Shared Revenue program.

5. Assurances in Support of Decommissioning.

- a. Subject to Section 5.b:
 - 1) Within ninety (90) days prior to starting construction, Elk Creek Solar shall provide the County with cash, a bond, or a letter of credit (collectively and individually, Financial Assurance) to cover ten (10) percent of the estimated costs of the decommissioning plan filed with the PSCW, net of any salvage value if not otherwise accounted for in the decommissioning plan costs.
 - 2) On or before the fifth anniversary of the Project's COD, Elk Creek Solar shall provide the County with Financial Assurance to cover fifty (50) percent of the estimated costs of the decommissioning plan filed with the PSCW, net of any salvage value if not otherwise accounted for in the decommissioning plan costs.
 - 3) On or before the tenth anniversary of the Project's COD, Elk Creek Solar shall provide the County with Financial Assurance to cover one hundred (100) percent of the estimated costs of the decommissioning plan filed with the PSCW, net of any salvage value if not otherwise accounted for in the decommissioning plan costs.
- b. If Elk Creek Solar is acquired by a utility or cooperative with service territory in Wisconsin, no Financial Assurance shall be required. Financial Assurance shall be required if Elk Creek Solar is acquired by any entity other than a utility or cooperative with service territory in Wisconsin (Non-Utility Acquiring Entity). A Non-Utility Acquiring Entity shall be required to maintain the Financial Assurance and decommissioning requirements set forth in this Agreement and the decommissioning plan filed with the PSCW.
- c. The decommissioning plan filed with the PSCW (the Decommissioning Plan) shall be provided to the Local Governments. The Decommissioning Plan shall be reviewed and updated, including the net cost estimates for decommissioning, in the twentieth (20th) year of the Project's operations and every subsequent five (5) years, unless the requirement to complete the update is waived by all Parties to this Agreement. The updated Decommissioning Plan may not be less restrictive with respect to decommissioning requirements than the initial Decommissioning Plan.

- d. The Financial Assurance set forth herein and the Decommissioning Plan filed with the PSCW shall survive the termination of this Agreement until decommissioning is complete as determined by the PSCW.

6. Setbacks, Equipment Height, Vegetation, Fencing, Aesthetics and Sound Impacts.

- a. Project Setbacks. The Project design shall incorporate a minimum one hundred (100) foot setback to all above ground Project components from the property boundary of each non-participating property abutting the Project property (excluding fences and access roads) and existing at the time of Project CPCN application submission to the PSCW. There shall also be a one hundred and fifty (150) foot setback from residential structures of non-participating landowners. All applicable requirements of the Dunn County Shoreland Zoning Ordinance shall be met when determining setbacks for structures and other Project components.
- b. Equipment Height. The height of the Project's equipment shall be no higher than twenty (20) feet (with the exception of the Project substation, utility switching station, Gen-Tie Line, and, if necessary, above-ground collection line structures).
- c. Vegetation Management. Elk Creek Solar shall comply with the vegetation management plan filed with and approved by the PSCW. To control potential invasive and/or noxious weed species that have the potential to impact neighboring properties, Elk Creek Solar will implement a vegetation management regimen that will consist of mowing and selective practices sufficient to control noxious weeds, including but not limited to the use of approved herbicides. All applicable requirements of the Dunn County Shoreland Zoning Ordinance shall be met regarding restrictions on removing vegetation.
- d. Fencing.
 - 1) Elk Creek Solar shall install deer fencing around the solar equipment at the height of eight (8) feet or a height mandated by the PSCW to mitigate changes to the aesthetics of agricultural landscape and to prevent larger animals from gaining access to solar equipment. In the event of a conflict between a height of eight (8) feet or a height mandated by the PSCW, the height mandated by the PSCW shall control.
 - 2) The Project's substation fence may utilize chain link and barbed wire, as required by electrical code.
 - 3) No fence shall cross a "navigable" waterway as defined by the Wisconsin Department of Natural Resources.
 - 4) No fencing shall be placed within the right-of-way of any road or highway maintained by the Local Governments.

- e. **Aesthetics.** Elk Creek Solar shall maintain all facilities in a manner to preserve the aesthetics of all facilities including, but not limited to, not allowing equipment or fencing to deteriorate or remain in a state of disrepair within view of the public or adjoining landowners. For non-participating landowners whose primary residence abuts the Project, Elk Creek Solar shall make a good faith effort to address aesthetic concerns raised by such landowners. Good faith efforts shall include meeting with the landowner to discuss, and where appropriate, implement, reasonable mitigation.
 - f. **Sound Impacts.** The Project's inverters, substations, motors and other noise emitting equipment shall not exceed the maximum sound level mandated by the PSCW.
7. **Assignment of Interest.** Elk Creek Solar shall have the sole and exclusive right to sell, assign, or lease any or all portions of its Project to any non-Party entity at any time. In such event, such non-Party entity shall, with Elk Creek Solar or, in the event of total sale, assignment or lease, in lieu of Elk Creek Solar, have the same rights and obligations as Elk Creek Solar as set forth in this Agreement, to operate the Project in, along, under, and across the same road rights-of-way and drainage systems. Elk Creek Solar shall also have the sole and exclusive right (without consent from the Local Governments required) to collaterally assign its interest in this Agreement to any parties providing debt, equity, or other financing for the Project to Elk Creek Solar or any of its affiliates. For the avoidance of doubt, no direct or indirect change in control of the ownership interests of Elk Creek PV I, LLC, or any sale of direct or indirect ownership interests in Elk Creek PV I, LLC (including any tax equity investment or passive investment) shall constitute an assignment requiring the consent of the Local Governments under this Agreement.
8. **Cooperation.** Elk Creek Solar and the Local Governments shall communicate and cooperate in good faith concerning the safe construction and operation of the Project and preventing or correcting any adverse conditions that may be created by the Project. If, at any time after the Project's COD, Elk Creek Solar brings forth a new permit application to the PSCW related to the Project, then Elk Creek Solar shall provide the Local Governments with sixty (60) days' prior notice of such action and the Parties shall work together in good faith to develop and implement appropriate modifications to this Agreement to account for such action.
9. **Compliance and Complaint Process.** Elk Creek Solar shall identify to the contact person for each Local Government a Project contact for compliance and complaints, if any (Project Contact). During construction, the construction site manager of the engineering, procurement, and construction firm selected by Elk Creek Solar will be designated as the Project Contact. After construction completion, at least one member of Elk Creek Solar's full-time operations team will be its Project Contact. Complaints shall be submitted in writing via electronic mail at an address provided by Elk Creek Solar.

10. Indemnification. Elk Creek Solar agrees to defend, indemnify, and hold harmless each Local Government and its supervisors, trustees, administrators, employees, and representatives (collectively the Indemnified Parties) against any and all losses, damages, claims, expenses, including reasonable attorneys' fees, and liabilities for physical damage to the property of the Local Government and for physical injury to any person, to the extent the same is a result of any activities or operations of Elk Creek Solar, its agents and employees, or the performance or non-performance of its duties pursuant to this Agreement, except to the extent caused by the negligence or intentional misconduct of one or more of the Indemnified Parties.

Furthermore, Elk Creek Solar agrees to defend, indemnify, and hold harmless the Indemnified Parties from any third party claims arising out of performance or non-performance of any of the terms and conditions of this Agreement, except to the extent that such claims are caused by the negligence or intentional misconduct of one or more of the Indemnified Parties. This indemnification obligation shall survive the termination of this Agreement.

11. Insurance. Elk Creek Solar shall at all times during construction, operation and decommissioning of the Project maintain Commercial General Liability insurance policy commensurate with industry standards. The Local Governments shall be named as additional insureds on the policy and the certificates of insurance will be provided to the Local Governments upon initial purchase and each renewal, as well as notifications of policy cancellation.

12. Compliance with Laws. Elk Creek Solar shall at all times comply in all material respects with all federal, state and local laws, statutes, ordinances, rules, regulations, judgments, and other valid orders of any government authority with respect to its activities associated with the Project and shall obtain all material permits, licenses, and orders required to conduct any and all such activities unless such approvals are otherwise preempted by Elk Creek Solar's receipt of a CPCN.

13. Entire Agreement. This Agreement, including all other documents and agreements referenced herein, constitutes the entire Agreement among the Parties hereto in respect to the Project. However, this Agreement shall be deemed and read to include and incorporate any related approvals of the Local Governments if not preempted by the grant of the CPCN or if agreed to by Elk Creek Solar in this Agreement. In the event of a conflict between this Agreement, any related approvals by the Local Governments, or the requirements of the PSCW, the PSCW's requirements shall be deemed controlling. A conflict is that situation where a PSCW requirement and a requirement of either this Agreement or Local Government approval as described and limited in this Section are mutually exclusive – it is impossible to satisfy both. No modification, waiver, amendment, or change of this Agreement shall be valid unless the same is in writing and signed by the Parties.

14. Relevant Law. Any and all disputes arising under this Agreement and/or relating to the actual development and/or construction of the Project shall be resolved pursuant to the laws of the State of Wisconsin.

15. Disputes. Elk Creek Solar will have sixty (60) days from the time in which a Local Government notifies it of any dispute related to this Agreement to: 1) make a determination of its validity, and if so determined to be valid, 2) provide a plan in which to reasonably remedy such complaint. In the event such a dispute cannot be resolved after steps 1) or 2) above, the Local Government shall provide written notice of said dispute to Elk Creek Solar within thirty (30) days after the occurrence of steps 1) or 2) (Notice of Dispute). The Notice of Dispute shall include a description of the nature of the dispute and the remedy sought by the Local Government. The Parties shall endeavor to resolve the Dispute by mediation with a mediator mutually acceptable to the Parties. The administration of the mediation shall be as mutually agreed by the Parties. The mediation shall be convened within thirty (30) days, or as soon thereafter as possible, of the issuance of a Notice of Dispute. The costs of the mediator shall be equally shared by the Parties. All Disputes which are not resolved by good faith discussions or mediation may be resolved by any other process provided by law.

16. Severability. In the event that any provision of this Agreement is unenforceable or held to be unenforceable, the Parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby. The Parties shall, however, use their best endeavors to agree on the replacement of the void, illegal or unenforceable provision(s) with legally acceptable clauses which correspond as closely as possible to the sense and purpose of the affected provision and this Agreement as a whole.

17. Term. The term of this Agreement shall commence on the Effective Date and, other than as described in Sections 5(d) and 10 of this Agreement, shall continue for the duration of the Project's commercial operation, unless terminated by mutual agreement of the Parties.

18. Notices. Notices, requests, demands, and other communications shall be sent to the following addresses:

If to Elk Creek PV I, LLC:

Bill Keeney
Chief Development Officer
TED Renewables, LLC
7500 College Blvd, Suite 400
Overland Park, KS 66210

If to Dunn County:

Kristin Korpela
Dunn County Manager
3001 UW Hwy 12 East, Suite 225
Menomonie, WI 54751

and

Dunn County Office of Corporation Counsel
3001 US Hwy 12 East, Suite 263
Menomonie, WI 54751

If to the Town of Spring Brook:

Mary L. Strand
Town of Spring Brook Clerk
N2616 County Road H
Elk Mound, WI 54739-9402

All notices shall be in writing. Any notice shall be deemed to be sufficiently given (i) on the date, if delivered in person; (ii) five (5) days after being sent by United States registered or certified mail, postage prepaid, return receipt requested; or (iii) on the next business day if sent by overnight delivery service (e.g., Federal Express) to the notified Party at its address set forth above. These addresses shall remain in effect unless another address is substituted by written notice.

Notices may be also sent via email transmission to the email addresses provided below, however, notice sent via email shall be followed by notice delivered by personal service or by registered or certified mail, return receipt requested, or by overnight delivery.

If to Elk Creek PV I, LLC:

NAME: Bill Keeney
TITLE: Chief Development Officer
EMAIL: bkeeney@tedrenewables.com

NAME: Dylan Stickney
TITLE: Sr. Manager, Project Development
EMAIL: dstickney@tedrenewables.com

NAME: Ian Edwards
TITLE: Manager, Project Development
EMAIL: iedwards@tedrenewables.com

If to Dunn County:

NAME: Kristin Korpela
TITLE: Dunn County Manager
EMAIL: kcorpela@co.dunn.wi.us

NAME: Nicholas P. Lange
TITLE: Corporation Counsel
EMAIL: nlange@co.dunn.wi.us

If to the Town of Spring Brook:

NAME: Mary L. Strand
TITLE: Town of Spring Brook Clerk
EMAIL: clerk@tn.springbrook.wi.gov

ELK CREEK PV I, LLC:

By: Bill Keeney, Authorized Signatory

Approved this _____ day of _____, 2023.

By: _____

DUNN COUNTY:

By:

Approved this _____ day of _____, 2023.

By: _____

TOWN OF SPRING BROOK:

By:

Approved this _____ day of _____, 2023.

By: _____



ELK CREEK SOLAR



PROJECT LOCATION: Dunn County, WI



PROPOSED SIZE: 300 megawatts (MW)



LIFE CYCLE: 35 years



ESTIMATED PROJECT AREA: 1,600 acres



ESTIMATED TAX REVENUES:
\$1.2 million annually

Elk Creek Solar is a solar photovoltaic (PV) project proposed for Dunn County, Wisconsin. It will generate clean, emissions-free energy and substantial local revenues for decades to come. Elk Creek Solar looks forward to working with the local community in the planning and development of this important project.

TOGETHER WE SHINE BRIGHTER

Elk Creek Solar offers a new resource of economic development for the community, with new revenue for schools and government services. The project will generate economic opportunities by creating both short-term (construction) and long-term (maintenance and operational) jobs in the local area, as well as other job opportunities supported through spending and purchases by these workers at local businesses, shops, restaurants, and hotels.

In addition, solar power is one of the most cost-effective sources of electricity today, and its ability to generate power during high-demand times reduces the cost of electricity for all consumers.

LOCAL ECONOMIC BENEFITS:

- When completed and operational, Elk Creek Solar will generate annual tax payments to local government. In addition, a separate community fund will be established to provide additional revenue to school districts in the project area.
- The Project will create 250-300 jobs during the construction phase; 3-4 highly skilled long-term jobs for Project operations; and is projected to result in more than 20 total new jobs throughout Wisconsin.
- The Project is estimated to bring more than \$20.5 million of new earnings into Dunn County during the construction phase alone.
- Helps local farmers and landowners' diversify their income through solar lease payments that can be reinvested in their farms and communities.
- At the end of its operational life, the equipment will be recycled or reused, and the land restored to its original condition. The soil will be improved substantially due to the long resting period and the use of deep-rooted plants.
- Taxpayers and landowners are protected against decommissioning costs by Elk Creek Solar's binding commitment to decommission the Project.



ABOUT THE PROJECT

- Will generate enough clean energy to power 60,000 homes.
- Expected to be operational in 2025.
- Panel height and vegetative screening will limit project visibility to neighbors and nearby roads.
- Landowner retains ownership of land during and after lease; landowners may choose to resume farming after lease expires.
- Over \$292 million estimated total Project investment with more than \$40 million in state revenue reinvested into local and state communities.
- Helps meet the growing demand for clean renewable energy sources in Wisconsin and the state's commitment to be carbon-neutral by 2050.
- Life cycle: 35 years from date of commercial operation.
- Up to 300 megawatts (MW) with a potential Battery Energy Storage System (B.E.S.S.) to be included.
- Proposed within 2,500 acres of privately-owned land, with estimated Project size of 1,600 acres once operational.

TIMELINE



APPLY FOR
STATE PERMITS:

Q4 2022



RECEIVE STATE
PERMIT APPROVALS:

Q4 2023



BEGIN
CONSTRUCTION:

Q4 2024



SITE
OPERATIONAL:

Q4 2025

**STAY CONNECTED FOR THE LATEST
INFORMATION ON THE
ELK CREEK SOLAR PROJECT:**

EMAIL: info@elkcreeksolarproject.com

PHONE: 715-309-5921  [ElkCreekSolarProject](https://www.facebook.com/ElkCreekSolarProject)





FREQUENTLY ASKED QUESTIONS

WHAT IS THE REGULATORY PROCESS THAT ELK CREEK SOLAR MUST GO THROUGH TO RECEIVE APPROVAL TO BUILD THE PROJECT?

A: Wisconsin has a very thorough, objective process run by the Public Service Commission of Wisconsin (PSCW) to review applications for large solar photovoltaic projects. Simultaneously, the WDNR reviews the project to ensure that any necessary impacts to wildlife, water, and the environment are minimized, and that all required environmental permits are sought and issued. The permitting process is similar to a judicial hearing, where evidence is entered into a record, and three impartial commissioners at the PSCW review the application for compliance with all Wisconsin laws. The process typically takes about a year from start to finish. More information on the process – and how to get involved – can be found at the PSCW website, here:

<https://psc.wi.gov/Pages/ForConsumers/ConstructionAndEnvironmentalInformation.aspx>

HOW WILL THE PROJECT IMPACT FARMLAND AND LOCAL AGRICULTURE?

A: Solar development and traditional agriculture can co-exist side-by-side, and increasingly are found together. Responsible solar development provides benefits to both agriculture and ecosystems by improving soil health, retaining water, nurturing native species, and supporting native pollinators which improves local food production. In addition, solar farms help farmers and landowners diversify their income by providing a reliable, drought-resistant revenue stream. This steady income means that farmers are less vulnerable to fluctuations in market prices on their products, uncertain trade regimes, and volatile annual weather, thus helping farmers stay in business. Additionally, at the end of its useful life, the project will be decommissioned, and the land will be available for all future potential uses, including traditional agriculture.

IS THERE A FIRE RISK ASSOCIATED WITH UTILITY-SCALE SOLAR POWER GENERATION FACILITIES?

A: There is a very low risk of fire at large-scale solar facilities. The equipment at Elk Creek Solar will be monitored 24/7 electronically, and physically throughout a standard work week. It is the Project's number one priority to ensure the safe operation of the Project facility and the safety of nearby residents and landowners. As Elk Creek Solar is being developed, the Project team will work with local fire departments regarding all necessary procedures for the safe handling of fires within the facility. While this is prudent planning, fires within the Project are highly unlikely to occur.

FREQUENTLY ASKED QUESTIONS

ARE PROPERTY VALUES IMPACTED BY THIS FACILITY?

A: Industry studies show that large-scale solar power facilities economically benefit the community and do not decrease residential property resale values. The increase in state revenues generated by the facility typically leads to more funding for local services like schools, roads and emergency services.

Additionally, homeowners may view the solar facility as a safe, quiet neighbor.

HOW IS THE SOLAR PLAN TAXED?

A: Under the Wisconsin revenue sharing formula currently in place, a qualifying solar farm (such as ours) will result in a payment to local governments of \$4,000 per megawatt (MW) per year, for a total of \$1.2 million annually for the life of the Project. Additional state monies may also be available to the host communities.

WHERE WILL THE POWER GENERATED FROM THE PROJECT GO?

A: The power from Elk Creek Solar will be delivered into the local Wisconsin electric grid, helping to diversify the state's energy portfolio. Power generated by the Project will be used both locally and transmitted to where it is needed based on demand.

ARE SOLAR PANELS TOXIC?

A: No. Elk Creek Solar will utilize monocrystalline silicon photovoltaic (PV) solar panels, which account for over 90% of solar PV panels installed today. These panels use a crystalline lattice of silicon atoms to convert sunlight into electricity. Silicon is the second-most abundant material on Earth (after oxygen) and the most common semiconductor material used in computer chips. It is nontoxic and does not pose a risk to public health or safety. When a project is decommissioned, panels can be recycled.

WHAT WILL THIS DO TO LOCAL WILDLIFE?

A: Impacts to local wildlife are expected to be minimal. Project environmental experts have been assessing the Project footprint by conducting site-specific studies to understand and mitigate potential impacts on wildlife. The Project will comply with all state and federal wildlife regulations, including requirements of the United States Fish and Wildlife Service and the Wisconsin Department of Natural Resources (WDNR). Small local wildlife will be able to come and go through wildlife friendly fencing, including rabbits and other small mammals as well as turtles and other small reptiles. The Project fencing will be set back from public roadways, and larger animals, such as deer, will be able to safely traverse around the Project area.

WHAT HAPPENS TO SOLAR PANELS AT THE END OF THEIR LIFE?

A: As part of the permitting process, Elk Creek Solar will provide a detailed decommissioning plan and a commitment to implement the same. At the end of the Project's useful life (35-40 years on average), panels can be removed and recycled. Up to 90% of the materials used in panels, much of which is glass and aluminum, are recyclable.

**FOR THE LATEST INFORMATION
ON THE ELK CREEK SOLAR:**

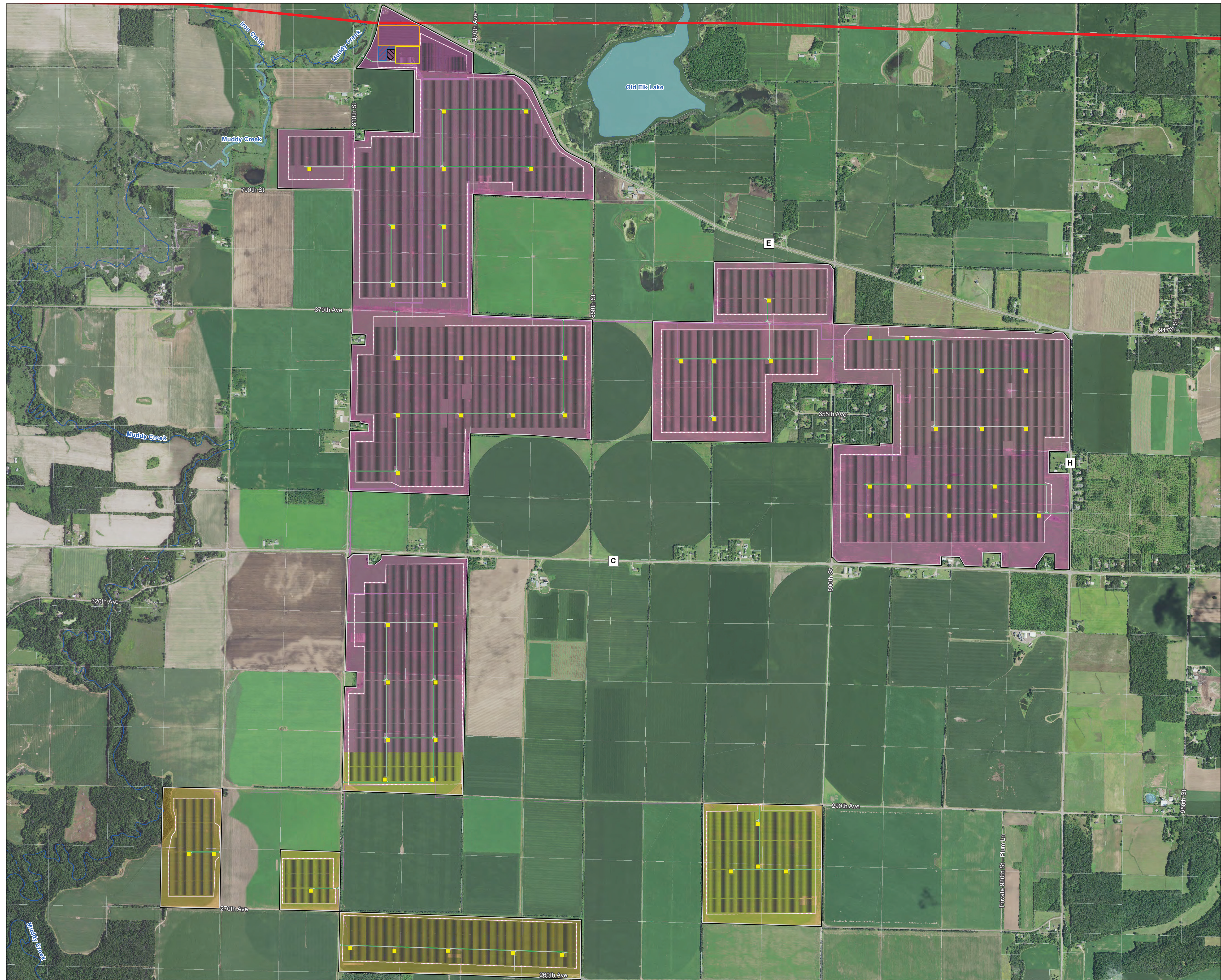
EMAIL: info@elkcreeksolarproject.com

PHONE: 715-309-5921

 [ElkCreekSolarProject](https://www.facebook.com/ElkCreekSolarProject)



**ELK CREEK
SOLAR**



Title
Elk Creek Solar Project: Conceptual Plan

Client/Project
 Elk Creek PV I, LLC
 Elk Creek Solar Project

Project Location
 T. of Spring Brook,
 Dunn County, WI



0 1,000 2,000 Feet
 (At original document size of 24x36)
 1:12,000

Legend

- Primary Project Area
- Alternate Project Area
- Inverter and Battery Station
- Collection System
- Access Road
- Boundary Fence
- Solar Tracker
- Substation
- Switchyard
- O&M Area
- Stormwater Basin
- Electric Transmission Line
- Parcel Boundary
- DNR 24k Hydrography
- Perennial Stream
- Intermittent Stream
- Waterbody



This plan is based on the Certificate of Authority application submitted to the Public Service Commission of Wisconsin. Changes to the plan may be made throughout the design process.

DUNN COUNTY, WISCONSIN
RESOLUTION NO. _____

**Approving and Authorizing the Joint Agreement Between
Elk Creek Solar, the Town of Spring Brook, and the County of Dunn
Regarding the Construction and Operation of a Photovoltaic Electrical Generating Facility**

NOW, THEREFORE, BE IT RESOLVED that that the Dunn County Board of Supervisors hereby approves the attached Joint Agreement between Elk Creek Solar, the Town of Spring Brook, and Dunn County; and

BE IT FURTHER RESOLVED that the Dunn County Board of Supervisors authorizes the County Board Chair or designee to enter into and execute the Joint Agreement.

Offered this 19th day of April, 2023, at Menomonie, Wisconsin.

OFFERED BY THE EXECUTIVE COMMITTEE:

Adopted on: _____

Kelly McCullough, Chair

ATTEST:

Approved as to Form and Execution:

Andrew Mercil, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact: Approval of this resolution will have no direct budgetary impact. Dunn County will no longer receive property tax revenue on the land used for operation of the solar photovoltaic electrical generating facility, but will receive payments in lieu of taxes from the State of Wisconsin in the form of shared Utility Tax revenue that is anticipated to exceed the amount of lost tax revenue.

Background Information: Elk Creek PV 1, LLC (Elk Creek Solar) desires to develop, construct, and operate a solar photovoltaic electrical generating facility to generate and deliver up to 300-megawatts, along with necessary associated facilities such as a generation tie line, a new substation, power collection lines, an operations and maintenance facility, a battery energy storage system, and access roads.

Solar photovoltaic electrical generating facilities of the scale being proposed by Elk Creek Solar are subject to the exclusive jurisdiction, approval, and authority of the Public Service Commission of Wisconsin. Elk Creek Solar has applied for a Certificate of Public Convenience and Necessity from the Public Service Commission of Wisconsin.

Elk Creek Solar has negotiated a Joint Agreement in good faith with input from the Town of Spring Brook and the County of Dunn. The Joint Agreement addresses matters such as project planning, use and repair of public roads and rights-of-way, drainage, setbacks, equipment height, vegetation management, fencing, decommissioning assurances, and shared revenue payments to the Town of Spring Brook and the County of Dunn.

Once both the County and Town have executed the Joint Agreement, it will be filed with the Wisconsin Public Service Commission.

**COUNTY OF DUNN, WISCONSIN
RESOLUTION NO. _____
2023 BUDGET ADJUSTMENTS**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Dunn, Wisconsin that, effective with the publication of the notices required by law, the budget of the County of Dunn for the year beginning January 1, 2023 is amended by the following amounts to the line item account numbers shown:

<u><i>Environmental Services Department</i></u>	<u><i>Expense</i></u>	<u><i>Revenue</i></u>
State Grants – Nitrogen Optimization Pilot Program (new grant)		
2100010900 – 524030 – Grounds and Grounds Improvement	\$150,000	
2100010900 – 435000 – State Revenue		\$150,000
<u><i>Human Services Department</i></u>	<u><i>Expense</i></u>	<u><i>Revenue</i></u>
ADRC – Independent Living Supports Pilot		
3120050900 – 511*** – Salaries (New Grant)	\$371,520	
3120050900 – 435000 - State Grants (New Grant)		\$371,520
Coordinated Specialty Care-CAA (G312000122.2223)		
3120020900 – 521230 – Peer Specialist (G312000122.2223)	\$30,596	
3120020900 – 435000 – State Grants (G312000122.2223)		\$30,596

BE IT FURTHER RESOLVED that the County Board authorizes the Department of Administration to enter and maintain the information contained herein in a manner based upon generally accepted accounting standards and that, effective with the publication of the proceedings of this meeting, the following changes are hereby adopted.

Dated the 19th day of April 2023, at Menomonie, Wisconsin.

OFFERED BY THE EXECUTIVE COMMITTEE:

Kelly McCullough, Chair

ADOPTED ON: _____

ATTEST:

Approved as to Form and Execution:

Andrew Mercil, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact: Adoption of the ENS portion of this resolution increases the 2023 adopted budget by a net amount of \$150,000. Adoption of the Human Services portion of this resolution increases the 2023 adopted budget by a net amount of \$402,116. Adoption of this resolution will have no impact on the current year tax levy.

Background Information:

ENS

The Environment Services Department, Land and Water Conservation Division (LWCD), received and will administer a Commercial Nitrogen Optimization Pilot Program (NOPP) Grant for the Red Cedar Conservation Farmers Producer-led Watershed group through the Department of Agriculture, Trade and Consumer Protection (DATCP) in 2023. Grant funds will support on-farm research for agricultural trials on private land owned by Red Cedar Conservation Farmer Producer-led Watershed (RCCF) group participants. Two separate trials will be conducted and four producers from RCCF will participate.

Human Services

The Human Services Department was awarded \$371,520 for an Independent Living Supports Pilot program.

The \$30,596 was additional funds that were put on the Coordinated Specialty Care grant when we received the contract for 2023 that were not originally budgeted.

DUNN COUNTY, WISCONSIN
RESOLUTION NO. _____

Requesting The State Revise The Current Real Estate Transfer Fee Revenue Sharing Formula

NOW, THEREFORE, BE IT RESOLVED that the Dunn County Board of Supervisors, requests the State of Wisconsin to revise the real estate transfer fee share formula to again allow Wisconsin counties to retain 50% of all real estate transfer fees collected, with 50% to be remitted to the State; and

BE IT FURTHER RESOLVED that the County Clerk is directed to send copies of this resolution to Dunn County's elected representatives in the Wisconsin Assembly and Senate, to the Governor, and to the Wisconsin Counties Association.

Offered this 19th day of April, 2023, at Menomonie, Wisconsin.

Adopted on: _____
ATTEST:

OFFERED BY THE LEGISLATIVE COMMITTEE:

Andrew Mercil, County Clerk

Gary Stene, Chair
Approved as to Form and Execution:

Nicholas P. Lange, Corporation Counsel

Fiscal Impact Statement: Approval of this Resolution will have no budget impact.

Background Information: The collection of a real estate transfer fee by counties was mandated by the State of Wisconsin in 1969, and included a requirement that counties remit 50% of all transfer fees collected to the State. In 1981 the State changed the transfer fee formula to require counties to remit 80% of all transfer fees collected to the State.

Dunn County, through the Register of Deeds office, assumes the annual operating costs of recording all real estate transfers occurring in the county, including the collection of real estate transfer fees. Dunn County real estate transfer fee collections over the past five years totaled \$3,488,097.90 of which the County retained \$697,619.58 and \$2,790,478.32 was remitted to the State. If the transfer fees collected had been shared equally between the State and the County under the original formula, the County's share of fees collected during that same five-year period would have provided an additional \$1,046,429.37 in support of local government.

In 2021, the State of Wisconsin built up a budget surplus of approximately \$2.5 billion dollars while Wisconsin counties continue to struggle financially due to the increasing costs of providing county government services in an inflationary economy; and providing services for increasing unfunded State mandated programs along with the financial restrictions imposed by State imposed levy limits.

This request is also included in the 2023-2024 Wisconsin Counties Association's Legislative Agenda.

The Planning, Resource and Development Committee has reviewed this Resolution and recommends its approval.

COUNTY OF DUNN, WISCONSIN

RESOLUTION NO. _____

AMENDING THE EMPLOYEE HANDBOOK

NOW, THEREFORE, BE IT RESOLVED by the Dunn County Board of Supervisors that policies contained in the Employee Handbook be amended as shown in the attached document, effective as of April 1, 2023.

Offered this ___ day of _____, 2023, at Menomonie, Wisconsin.

OFFERED BY THE COMMITTEE ON
ADMINISTRATION

Adopted on: _____

Vaughn Hedlund, Chair

ATTEST:

Approved as to Form and Execution:

Andrew Mercil, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact: The estimated financial impact of each proposed policy amendment is included below. The departments impacted by the amendments anticipate being able to absorb the additional expense within the FY 2023 budget.

Background Information:

Recruitment and retention has been a primary focus for the Human Resources Division. Therefore, staff has been reviewing the current policies that provide forms of compensation and overtime relating to on-call pay, training pay, voluntary shift pay, and call-in pay.

On-Call Pay

Currently, the on-call pay provision is included within the Wages & Other Forms of Compensation policy. The current policy simply states that only Professional Exempt employees are eligible to receive \$1.60 per each hour they are assigned to be on-call. This has been mostly applicable to employees in Human Services that are required to be on call per state statute. Over time, due to operational changes and requirements, a review of this provision has been completed and proposed changes are being provided for consideration.

Four departments in the County have a need to schedule employees for on-call services including Human Services, the Sheriff’s Office, Facilities and the Highway Department. Due to the specificity of each Department’s needs, a separate policy has been drafted to replace the existing provision. This proposed policy applies to the Departments of Human Services, Highway, Facilities & Parks, and

Sheriff's Office - Jail Division. It is only applicable to the employees in the listed Departments who are required to remain on premises or expected to be available to report to work or perform duties within one hour. Eligible employees will receive \$2.00 for each hour of being scheduled on-call outside of their normal work schedule. Non-exempt employees who are called to work during on-call periods will receive their base hourly rate for the time they are required to perform duties. If the work performed during on-call results in more than 40 hours worked within the work week of Sunday through Saturday, overtime pay will be processed per the Overtime Policy. Non-exempt employees who fall under this proposed policy would not be eligible for Call-In pay as described in the Overtime Policy for work performed within the timeframe of scheduled On-call pay.

The estimated annual fiscal impact of the proposed on-call pay rate for each applicable department is provided below. Each department anticipates the ability to absorb the cost of this change for the remainder of FY 2023.

- Human Services: \$2,660
- Highway Department: \$10,600
- Facilities Department: \$13,312
- Sheriff's Office – Jail: \$4,326

Please note, the proposed On-Call Policy has been drafted in a new policy format. Human Resources has been working with a consultant to convert all existing policies to a policy manual format. It is intended to convert all policies to the new format moving forward. During the process, there will be a mix of the prior format with the new format until we are able to fully complete the project and propose all updated policies for review by this Committee and the Board.

Wages & Other Forms of Compensation Policy: Training Pay

Training pay is provided as part of the Wages & Other forms of compensation policy. Currently only Correctional Officers and Telecommunicators are provided with \$0.50 for each hour they are assigned to train new staff. The current rate was added to the policy in 2016 and has not since been reviewed. Based on a review of comparable organizations with similar provisions, staff is recommending to increase the training pay rate to \$3.00 per hour. The increased rate is also being proposed in an effort to retain tenured staff that have been training new employees more frequently compared to prior years.

Compared to the annual average of training hours that have been compensated for the past 5 years, the following estimated annual fiscal impact to each applicable department is listed below. Both departments are able to absorb these costs due to existing vacancies in FY 2023.

- Emergency Management & Communications: \$1,120
- Sheriff's Office – Jail Division: \$1,806

Wages & Other Forms of Compensation Policy: Voluntary Shift Incentive Pay

The Wages & Other Forms of Compensation Policy currently provides incentive pay to nursing employees at the Neighbors of Dunn County that volunteer to pick up open shifts. In consideration of the staffing challenges that have occurred in the Emergency Communications Center, it is proposed to include Telecommunicators in this provision. The proposal would provide \$5.00 per hour to Telecommunicators that voluntarily pick up open shifts with greater than 48 hours of notice. It would provide \$7.00 per hour to employees that voluntarily pick up open shifts with less than 48 hours of notice. This change is proposed in an effort to improve the process of filling open shifts, as the Emergency Communications Center has remained at short staffing levels for more than two years. This would encourage more employees to pick up open shifts and would also contribute to retention efforts for that group specifically.

The estimated fiscal impact of this cost based on the average number of open shifts per week is \$13,312 per year. The Emergency Management & Communications Department would be able to absorb this cost in FY 2023 due to several vacancies in the department.

Overtime Policy: Call-In Pay

Currently within the overtime policy there is a call-in pay provision which provides hourly employees that are called in to work outside of their normal schedule with a minimum of 2 hours of pay at 1.5x their regular rate of pay.

In consideration of the proposed on-call pay policy that was previously discussed, the proposed changes for the call-in pay provision would remove the non-exempt employees from receiving call-in pay during the time they are receiving on-call pay. There has also been language added to clarify that call-in pay would apply only to employees that are called in to report in-person to work on premise. This change is anticipated to reduce call-in pay costs for Departments that allow remote work, as well as the Departments that assign employees to on-call shifts.

Overtime Policy: Compensatory Time

In 2019, the Compensatory Time policy was updated to prohibit employees from accruing and/or using compensatory time during the last three payroll periods of each calendar year. This change was put in place to allow time for processing pay-out of any compensatory time that is remaining at the end of the year. Concerns regarding this change have been identified and it limits the amount of time that employees have to be able to use the Compensatory Time. Therefore, it is proposed to amend the policy to provide more time for employees to utilize Compensatory Time before payouts are processed. This change would be intended to lower the cost of compensatory time payouts each year. This provides less time for Human Resources and Payroll to process the payout amounts, but it has been agreed that this is a feasible change from an operational perspective.

Responsible Department or Division: Human Resources	
Effective Date: April 1, 2023	Last Updated: 03/14/2023

1. **Purpose.** To recognize employees that are required to be on-call outside of their normal work schedule.

2. **Applicability.** This policy applies to positions that require on-call services as part of their job within the following Departments & Divisions:
 - 2.1. Human Services
 - 2.2. Highway
 - 2.3. Facilities & Parks
 - 2.4. Sheriff’s Office – Jail Division

3. **Responsibilities.**
 - 3.1. Department Heads and/or Supervisors are responsible for communicating schedules and expectations of on-call employees.
 - 3.2. Employees are responsible to work according to the on-call guidelines and expectations as set forth within their department work rules and procedures. Employees must accurately report all on-call shifts worked timely.
 - 3.3. The County Manager is responsible for determining a position’s eligibility to receive on-call pay.

4. **Definitions.**
 - 4.1. On-Call. A requirement of an employee to be expected to report to work and/or respond and perform work duties within less than one hour of being contacted.

5. **Policy.**
 - 5.1. **Human Services.** The following policies are applicable only to employees that work in the Department of Human Services that are assigned to perform on-call services.
 - 5.1.1. On-Call Pay. Employees required to remain on premises or expected to be available to report to work or perform duties within 30 minutes will be compensated \$2.00 per hour of being scheduled on-call, outside of their normal work schedule.
 - 5.1.2. Non-Exempt employees that are called to work within an on-call period will be compensated their base hourly rate for the time spent performing duties. If the work performed during an on-call shift results in the employee exceeding 40 hours worked within the work week of Sunday through Saturday, overtime pay will be processed per the Overtime Policy.
 - 5.1.3. Non-Exempt employees that fall under this specific policy are not eligible for Call-In pay as described in the Overtime Policy for work performed within the timeframe of scheduled On-call pay.
 - 5.2. **Highway.** The following policies are applicable only to supervisory employees working in the Highway Department that are regularly assigned to perform on-call services.

- 5.2.1. On-Call Pay. Employees scheduled and required to respond to calls or perform duties in less than one hour will be compensated \$2.00 per hour of being scheduled on-call, outside of their normal work schedule.
- 5.2.2. Non-Exempt employees that are called to work within an on-call period will be compensated their base hourly rate for the time spent performing duties. If the work performed during an on-call shift results in the employee exceeding 40 hours worked within the work week of Sunday through Saturday, overtime pay will be processed per the Overtime Policy.
- 5.2.3. Non-Exempt employees that fall under this specific policy are not eligible for Call-In pay as described in the Overtime Policy for work performed within the timeframe of scheduled On-call pay.
- 5.3. **Facilities & Parks.** The following policies are applicable only to employees working in the Facilities & Parks Department that are regularly assigned to perform on-call services for response to the Neighbors of Dunn County Facilities.
 - 5.3.1. On-Call Pay. Employees scheduled and required to respond to calls or perform duties in less than one hour at the Neighbors of Dunn County facilities will be compensated \$2.00 per hour of being scheduled on-call, outside of their normal work schedule.
 - 5.3.2. Non-Exempt employees that are called to work within an on-call period will be compensated their base hourly rate for the time spent performing duties. If the work performed during an on-call shift results in the employee exceeding 40 hours worked within the work week of Sunday through Saturday, overtime pay will be processed per the Overtime Policy.
 - 5.3.3. Non-Exempt employees that fall under this specific policy are not eligible for Call-In pay as described in the Overtime Policy for work performed within the timeframe of scheduled On-call pay.
- 5.4. **Sheriff's Office – Jail Division.** The following policies are applicable only to supervisory employees working in the Jail Division that are regularly assigned to perform on-call services.
 - 5.4.1. On-Call Pay. Employees scheduled and required to respond to calls or perform duties in less than one hour will be compensated \$2.00 per hour of being scheduled on-call, outside of their normal work schedule.
 - 5.4.2. Non-Exempt employees that are called to work within an on-call period will be compensated their base hourly rate for the time spent performing duties. If the work performed during an on-call shift results in the employee exceeding 86 hours worked within the 14-day pay period, overtime pay will be processed per the Overtime Policy.
 - 5.4.3. Non-Exempt employees that fall under this specific policy are not eligible for Call-In pay as described in the Overtime Policy for work performed within the timeframe of scheduled On-call pay.

6. References.

- 6.1. Overtime Policy
- 6.2. United States Department of Labor Fair Labor Standards Act
- 6.3. Wisconsin Department of Workforce Development

7. Revision History.

TOTAL BASE WAGE & OTHER FORMS OF COMPENSATION

POLICY: To review and provide total base wages in accordance with State law which authorizes collective bargaining for total base wages only; to allow for consideration of other forms of compensation outside of collective bargaining.

Procedure: Dunn County is prohibited from engaging in collective bargaining with general municipal employees on any form of compensation except for total base wages. Premium pay, merit pay, automatic pay progressions and any other form of supplemental compensation may be considered, but not bargained, by the employer.

Employers may bargain with units comprised exclusively of public safety employees on most terms or conditions of employment, including any form of compensation. Public safety employees may not bargain on the design and selection of health care coverage plans or the WRS required contributions for new hires.

Out of Class Pay: Occasionally, there may be a need to place an employee in a position of higher responsibility and pay for a temporary period of time. Such time period shall be for more than 3 days. Such compensation shall be referred to as out of class pay. The County Manager may authorize the step for out of class pay to be consistent with the classification and compensation plan. A request for out of class pay may be initiated by the employee or the department head. Such request should be presented to the County Manager who shall have the authority to authorize temporary out of class pay for a period of up to three (3) months in duration. Out of class pay for periods longer than three (3) months shall require Committee on Administration approval.

Shift Differential: Employees at the Neighbors of Dunn County and Emergency Communications Center working between 11:00 p.m. and 7:00 a.m. shall receive an additional \$0.40 per hour. Employees of the Sheriff's Department working between the hours of 10:30 p.m. and 7:00 a.m. shall receive an additional \$0.40 per hour. Employees of the Public Works Department scheduled to work between the hours of 10:00 p.m. and 6:00 a.m. shall receive an additional \$0.40 per hour.

~~**On Call Pay:** All FLSA professional exempt employees who are assigned to be on call outside of their normal work schedule shall receive \$1.60 per hour for all time served on call~~

Other Premium Pay: Unless otherwise specified, premium pay is cumulative. Other premium pay is authorized as follows:

Working Foreman, chosen at the discretion of Management, shall be compensated by the payment of \$2.50 over and above the regular wage rate of the employee when serving in this capacity.

Telecommunicators and Correctional Officers that are assigned to train new employees shall receive an additional \$3.00 per hour.

Telecommunicators who accept additional hours voluntarily (48 hours prior to open shift) at the Emergency Communication Center shall receive an additional \$5.00 per hour.

Telecommunicators who accept additional hours voluntarily on short notice (within less than 48 hours prior to open shift) shall receive an additional \$7.00 per hour for voluntarily filling the shift.

Registered Nurses at the Neighbors of Dunn County shall receive an additional \$0.50 per hour for in-charge pay, when serving in this capacity.

Household Coordinators at the Neighbors of Dunn County shall receive an additional \$0.50 per hour in addition to the regular wage rate for an employee so assigned.

Employees who accept additional hours voluntarily (72 hours prior to open shift) at the Neighbors of Dunn County shall receive the following compensation in addition to their regular pay:

- Certified Nursing Assistants.....\$5.00 per hour
- Licensed Practical Nurses.....\$7.00 per hour
- Registered Nurses\$10.00 per hour

Employees mandated to work vacant shifts shall receive the following compensation in addition to their regular pay:

- Certified Nursing Assistants\$2.50 per hour
- Licensed Practical Nurses.....\$3.50 per hour
- Registered Nurses.....\$5.00 per hour

Part-time employees at the Neighbors of Dunn County who are eligible to receive “in lieu of” pay shall receive \$1.00 per hour for recruitment and retention incentive in addition to their regular wage rate.

Full- and part-time certified nursing assistant employees who are enrolled in the WisCaregiver Career Program and who successfully complete an approved nurse aide training and testing program and work at the Neighbors of Dunn County for a minimum of six months are eligible to receive a \$500 WisCaregiver Retention bonus.

Cell Phone Reimbursement:

An employee whose position warrants the assignment of a cellular telephone by the County may request, subject to departmental and administrative approval, an additional \$5.00 per pay period compensation for using their personal cell phone for county business in lieu of the County assigning a phone and service. Approval may be withdrawn at the sole discretion of the County Manager. This could occur if circumstances change; i.e. the employee discontinues cell personal cell phone service or the employee moves to a new position which would not warrant assignment of a personal cell phone or the employee changes carriers to one which does not have sufficient coverage or the County chooses not to fund the program.

Some of the issues to be taken into consideration when determining if a request for compensation should be approved or denied include but are not limited to:

- The coverage area of the personal cell phone should equal or exceed that of the County’s service.

- The employee seeking approval of the option would have been eligible for having a cell phone assigned to them using the test that the assignment would have been an appropriate business practice for the County to have approved. (Just because an employee has a personal cell phone doesn't mean they should automatically be approved).
- For those employees currently using a County phone, we will only consider approval of a request under this program upon the expiration of the current county phone contract unless extraordinary circumstances exist.
- This program may not be suitable for everyone. Make an objective analysis of whether approval is of benefit to both the employee and the employer before granting approval or denying.
- Proof of service may be required.
- Employees receiving the stipend will not be eligible for reimbursement of itemized cell phone expenses incurred as a result of County business.
- Represented employees and elected officials are not eligible at this time.

Other issues:

- This will be taxable compensation.
- Employees approved to receive the cell phone allowance that are on an unpaid leave of absence equal to or greater than 14 calendar days will not be eligible to receive the allowance.

The process:

- Employees requesting the optional compensation should submit a written request to their supervisor or department head. Documentation from cell phone bills indicating use on County business would be helpful.
- Department Heads who wish to approve the request should submit a written request for approval including the justification and a copy of the employees request to the County Manager.
- The County Manager will respond in writing with approval, denial, or request for additional information and shall inform the appropriate payroll center of the need to make change.

Management Sick Leave Contribution: Management employees shall receive a contribution to their 401(a) account equal to 0.905% of their regular pay (excludes overtime and FLSA straight time). Payment shall be based upon a maximum of 80 hours per pay period (bi-weekly) for full-time employees.

Revised 07/17/2013; 11/12/2014; 03/26/2015; 02/18/2015; 10/27/2016; 11/15/2016; 10/18/2017; 11/14/2017; 03/20/19; 10/16/2019; 7/29/2020; 4/19/2023

OVERTIME

POLICY: To provide a consistent system for distributing overtime in compliance with the overtime-pay provisions of the Fair Labor Standards Act.

Exempt / Non-Exempt Employees: Each position is designated as either “Non-exempt” or “Exempt” from the federal Fair Labor Standards Act and state wage and hour laws. Employees in “non-exempt” jobs are paid on an hourly basis and are entitled to overtime pay for hours worked in excess of 40 hours per week. Patrol Sergeants, Correctional Sergeants and Correctional Officers are entitled to overtime pay in accordance with Section 207(k) of the FLSA. Registered Nurses at the Neighbors of Dunn County are classified as non-exempt. Non-exempt employees shall work overtime when directed to do so by the department head or supervisors.

Exempt employees are classified as executive, professional or administrative and are paid on a salaried basis. These employees are exempt from receiving overtime under the FLSA. The distinction that these employees are paid by salary versus hourly wages creates performance expectations often requiring extra hours of work for no additional compensation. An exempt employee who works any amount of time on a regularly scheduled workday shall not be required to use accrued leave. An employee on a reduced schedule family or medical leave is subject to leave bank deductions for the difference in hours between what they would have worked as part of their normally scheduled workday and the amount of the reduced schedule leave.

Call In: All Regular, full-time, non-exempt employees who are called in to report in-person to work on-site shall be compensated at one and one-half (1½) times their regular hourly rate for hours worked outside of their normal regular schedule, as a result of being called in. For non-union employees, call-in compensation is subject to a two (2) hour minimum. Employees that are eligible to receive on-call pay as outlined in the On-Call Pay policy, are not eligible to receive Call In pay for work performed within the timeframe of scheduled On-call pay.

Accrual: Any paid leave time shall not be counted as hours worked for overtime purposes.

Compensatory Time: Non-exempt employees asked to work overtime may mutually agree with their supervisor to accrue compensatory time at one and one-half (1½) times the hours worked. Where the employee and the supervisor do not mutually agree to compensatory time off in lieu of overtime pay, or when the overtime request results in the employee exceeding their compensatory time accrual maximum, the employee shall be paid at the rate of time and one half their regular rate of pay. Those employees eligible to accrue compensatory time are authorized to accrue up to a maximum of 60 hours. No compensatory time shall be accrued or used following the last day of the 25th payroll period of each calendar year in the last three payroll periods of the calendar year. Compensatory time that is not used during the calendar year will be paid out as cash on or before the last payroll period of the calendar year in which the time is earned. Use of compensatory time shall be scheduled with the approval of the department head or supervisor. Employees and managers shall make every effort to ensure that employees utilize all compensatory time accruals prior to payout and prior to terminating. In cases where this is not possible, hourly employees shall be paid out for their accruals at their current rate of pay.

Approval: All overtime hours worked must be approved in advance by management.

Revised 03/29/2012; 02/18/2015; 10/27/2016; 09/19/2018; 09/26/19; 04/19/2023



Jenalee J. Nutter
Human Resources Director

Rachel E. Bock
Human Resources Manager

STAFF REPORT

TO: Committee on Administration

FROM: Jenalee Nutter
Human Resources Director

DATE: March 15, 2023

SUBJECT: Compensation & Overtime Policies

Recruitment and retention has been a primary focus for the Human Resources Division. Therefore, staff has been reviewing the current policies that provide forms of compensation and overtime relating to on-call pay, training pay, voluntary shift pay, and call-in pay.

On-Call Pay

Currently, the on-call pay provision is included within the Wages & Other Forms of Compensation policy. The current policy simply states that only Professional Exempt employees are eligible to receive \$1.60 per each hour they assigned to be on-call. This has been mostly applicable to employees in Human Services that are required to be on call per state statute. Over time, due to operational changes and requirements, a review of this provision has been completed and proposed changes are being provided for consideration.

Four departments in the County have a need to schedule employees for on-call services including Human Services, the Sheriff's Office, Facilities and the Highway Department. Due to the specificity of each Department's needs, a separate policy has been drafted to replace the existing provision. The proposed policy is included with this report as Appendix A. This proposed policy applies to the Departments of Human Services, Highway, Facilities & Parks, and Sheriff's Office - Jail Division. It is only applicable to the employees in the listed Departments who are required to remain on premises or expected to be available to report to work or perform duties within one hour. Eligible employees will receive \$2.00 for each hour of being scheduled on-call outside of their normal work schedule. Non-exempt employees who are called to work during on-call periods will receive their base hourly rate for the time they are required to perform duties. If the work performed during on-call results in more than 40 hours worked within the work week of Sunday through Saturday, overtime pay will be processed per the Overtime Policy. Non-exempt employees who fall under this proposed policy would not be eligible for Call-In pay as described in the Overtime Policy for work performed within the timeframe of scheduled On-call pay.

The estimated annual fiscal impact of the proposed on-call pay rate for each applicable department is provided below. Each department anticipates the ability to absorb the cost of this change for the remainder of FY 2023.

3001 US Highway 12 E, Suite 225 Menomonie, WI 54751

☎ 715 232-2429 📠 715-232-1324 🌐 www.co.dunn.wi.us ✉ admin_hr@co.dunn.wi.us

AN EQUAL OPPORTUNITY EMPLOYER/MINORITIES/FEMALES/VETERANS/DISABILITY

- Human Services: \$2,660
- Highway Department: \$10,600
- Facilities Department: \$13,312
- Sheriff's Office – Jail: \$4,326

Please note, the proposed On-Call Policy has been drafted in a new policy format. Human Resources has been working with a consultant to convert all existing policies to a policy manual format. It is intended moving forward, to convert all policies to the new format. During the process, there will be a mix of the prior format with the new format until we are able to fully complete the project and propose all updated policies for review by this Committee and the Board.

Wages & Other Forms of Compensation Policy: Training Pay

Training pay is provided as part of the Wages & Other forms of compensation policy. Currently only Correctional Officers and Telecommunicators are provided with \$0.50 for each hour they are assigned to train new staff. The current rate was added to the policy in 2016 and has not since been reviewed. Based on a review of comparable organizations with similar provisions, staff is recommending to increase the training pay rate to \$3.00 per hour. The increased rate is also being proposed in an effort to retain tenured staff that have been training new employees more frequently compared to prior years.

Compared to the annual average of training hours that have been compensated for the past 5 years, the following estimated annual fiscal impact to each applicable department is listed below. Both departments are able to absorb these costs due to existing vacancies in FY 2023.

- Emergency Management & Communications: \$1,120
- Sheriff's Office – Jail Division: \$1,806

Wages & Other Forms of Compensation Policy: Voluntary Shift Incentive Pay

The Wages & Other Forms of Compensation Policy currently provides incentive pay to nursing employees at the Neighbors of Dunn County that volunteer to pick up open shifts. In consideration of the staffing challenges that have occurred in the Emergency Communications Center, it is proposed to include Telecommunicators in this provision. The proposal would provide \$5.00 per hour to Telecommunicators that voluntarily pick up open shifts with greater than 48 hours of notice. It would provide \$7.00 per hour to employees that voluntarily pick up open shifts with less than 48 hours of notice. This change is proposed in an effort to improve the process of filling open shifts, as the Emergency Communications Center has remained at short staffing levels for more than two years. This would encourage more employees to pick up open shifts and would also contribute to retention efforts for that group specifically.

The estimated fiscal impact of this cost based on the average number of open shifts per week is \$13,312 per year. The Emergency Management & Communications would be able to absorb this cost in FY 2023 due to several vacancies in the department.

The amended Wages & Other Forms of Compensation Policy is attached as Appendix B.

Overtime Policy: Call-In Pay

Currently within the overtime policy there is a call-in pay provision which provides hourly employees that are called in to work outside of their normal schedule with a minimum of 2 hours of pay at 1.5x their regular rate of pay.

In consideration of the proposed on-call pay policy that was previously discussed, the proposed changes for the call-in pay provision would remove the non-exempt employees from receiving call-in pay during the time they are receiving on-call pay. There has also been language added to clarify that call-in pay would apply only to employees that are called in to report in-person to work on premise.

Overtime Policy: Comp Time

In 2019, the Compensatory Time policy was updated to prohibit employees from accruing and/or using compensatory time during the last three payroll periods of each calendar year. This change was put in place to allow time for processing pay-out of any compensatory time that is remaining at the end of the year. Concerns regarding this change have been identified and it limits the amount of time that employees have to be able to use the Compensatory Time. Therefore, it is proposed to amend the policy to provide more time for employees to utilize Compensatory Time before payouts are processed. This change would be intended to lower the cost of compensatory time payouts each year. This provides less time for Human Resources and Payroll to process the payout amounts, but it has been agreed that this is a feasible change from an operational perspective.

The amended Overtime Policy is attached as Appendix C.

The Administration Committee is asked to formally adopt the updates to the Employee Handbook and forward a recommendation for such in the form of a resolution.

Appendix A: Proposed On-Call Pay Policy

Appendix B: Amended Wages & Other Forms of Compensation Policy

Appendix C: Amended Overtime Policy

JN/jn



Responsible Department or Division: Human Resources	
Effective Date: April 1, 2023	Last Updated: 03/14/2023

1. **Purpose.** To recognize employees that are required to be on-call outside of their normal work schedule.
2. **Applicability.** This policy applies to positions that require on-call services as part of their job within the following Departments & Divisions:
 - 2.1. Human Services
 - 2.2. Highway
 - 2.3. Facilities & Parks
 - 2.4. Sheriff’s Office – Jail Division
3. **Responsibilities.**
 - 3.1. Department Heads and/or Supervisors are responsible for communicating schedules and expectations of on-call employees.
 - 3.2. Employees are responsible to work according to the on-call guidelines and expectations as set forth within their department work rules and procedures. Employees must accurately report all on-call shifts worked timely.
 - 3.3. The County Manager is responsible for determining a position’s eligibility to receive on-call pay.
4. **Definitions.**
 - 4.1. On-Call. A requirement of an employee to be expected to report to work and/or respond and perform work duties within less than one hour of being contacted.
5. **Policy.**
 - 5.1. **Human Services.** The following policies are applicable only to employees that work in the Department of Human Services that are assigned to perform on-call services.
 - 5.1.1. On-Call Pay. Employees required to remain on premises or expected to be available to report to work or perform duties within 30 minutes will be compensated \$2.00 per hour of being scheduled on-call, outside of their normal work schedule.
 - 5.1.2. Non-Exempt employees that are called to work within an on-call period will be compensated their base hourly rate for the time spent performing duties. If the work performed during an on-call shift results in the employee exceeding 40 hours worked within the work week of Sunday through Saturday, overtime pay will be processed per the Overtime Policy.
 - 5.1.3. Non-Exempt employees that fall under this specific policy are not eligible for Call-In pay as described in the Overtime Policy for work performed within the timeframe of scheduled On-call pay.
 - 5.2. **Highway.** The following policies are applicable only to supervisory employees working in the Highway Department that are regularly assigned to perform on-call services.
 - 5.2.1. On-Call Pay. Employees scheduled and required to respond to calls or perform duties in less than one hour will be compensated \$2.00 per hour of being scheduled on-call, outside of their normal work schedule.
 - 5.2.2. Non-Exempt employees that are called to work within an on-call period will be compensated their base hourly rate for the time spent performing duties. If the work performed during an

on-call shift results in the employee exceeding 40 hours worked within the work week of Sunday through Saturday, overtime pay will be processed per the Overtime Policy.

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5.3. **Facilities & Parks.** The following policies are applicable only to employees working in the Facilities & Parks Department that are regularly assigned to perform on-call services for response to the Neighbors of Dunn County Facilities.

5.3.1. On-Call Pay. Employees scheduled and required to respond to calls or perform duties in less than one hour at the Neighbors of Dunn County facilities will be compensated \$2.00 per hour of being scheduled on-call, outside of their normal work schedule.

5.3.2. Non-Exempt employees that are called to work within an on-call period will be compensated their base hourly rate for the time spent performing duties. If the work performed during an on-call shift results in the employee exceeding 40 hours worked within the work week of Sunday through Saturday, overtime pay will be processed per the Overtime Policy.

5.3.3. Non-Exempt employees that fall under this specific policy are not eligible for Call-In pay as described in the Overtime Policy for work performed within the timeframe of scheduled On-call pay.

5.4. **Sheriff's Office – Jail Division.** The following policies are applicable only to supervisory employees working in the Jail Division that are regularly assigned to perform on-call services.

5.4.1. On-Call Pay. Employees scheduled and required to respond to calls or perform duties in less than one hour will be compensated \$2.00 per hour of being scheduled on-call, outside of their normal work schedule.

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5.4.3. Non-Exempt employees that fall under this specific policy are not eligible for Call-In pay as described in the Overtime Policy for work performed within the timeframe of scheduled On-call pay.

6. References.

- 6.1. Overtime Policy
- 6.2. United States Department of Labor Fair Labor Standards Act
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~~**On-Call Pay:** All FLSA professional exempt employees who are assigned to be on call outside of their normal work schedule shall receive \$1.60 per hour for all time served on call.~~

Commented [JN1]: This is being removed within this policy as it is drafted to be outlined in a separate policy.

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Exempt / Non-Exempt Employees: Each position is designated as either “Non-exempt” or “Exempt” from the federal Fair Labor Standards Act and state wage and hour laws. Employees in “non-exempt” jobs are paid on an hourly basis and are entitled to overtime pay for hours worked in excess of 40 hours per week. Patrol Sergeants, Correctional Sergeants and Correctional Officers are entitled to overtime pay in accordance with Section 207(k) of the FLSA. Registered Nurses at the Neighbors of Dunn County are classified as non-exempt. Non-exempt employees shall work overtime when directed to do so by the department head or supervisors.

Exempt employees are classified as executive, professional or administrative and are paid on a salaried basis. These employees are exempt from receiving overtime under the FLSA. The distinction that these employees are paid by salary versus hourly wages creates performance expectations often requiring extra hours of work for no additional compensation. An exempt employee who works any amount of time on a regularly scheduled workday shall not be required to use accrued leave. An employee on a reduced schedule family or medical leave is subject to leave bank deductions for the difference in hours between what they would have worked as part of their normally scheduled workday and the amount of the reduced schedule leave.

Call In: All Regular, full-time, non-exempt employees who are called in to report in-person to work on-site shall be compensated at one and one-half (1½) times their regular hourly rate for hours worked outside of their normal regular schedule, as a result of being called in. For non-union employees, call-in compensation is subject to a two (2) hour minimum. Employees that are eligible to receive on-call pay as outlined in the On-Call Pay policy, are not eligible to receive Call In pay for work performed within the timeframe of scheduled On-call pay.

Accrual: Any paid leave time shall not be counted as hours worked for overtime purposes.

Compensatory Time: Non-exempt employees asked to work overtime may mutually agree with their supervisor to accrue compensatory time at one and one-half (1½) times the hours worked. Where the employee and the supervisor do not mutually agree to compensatory time off in lieu of overtime pay, or when the overtime request results in the employee exceeding their compensatory time accrual maximum, the employee shall be paid at the rate of time and one half their regular rate of pay. Those employees eligible to accrue compensatory time are authorized to accrue up to a maximum of 60 hours. No compensatory time shall be accrued or used following the last day of the 25th payroll period of each calendar year in the last three payroll periods of the calendar year. Compensatory time that is not used during the calendar year will be paid out as cash on or before the last payroll period of the calendar year in which the time is earned. Use of compensatory time shall be scheduled with the approval of the department head or supervisor. Employees and managers shall make every effort to ensure

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that employees utilize all compensatory time accruals prior to payout and prior to terminating. In cases where this is not possible, hourly employees shall be paid out for their accruals at their current rate of pay.

Approval: All overtime hours worked must be approved in advance by management.

Revised 03/29/2012; 02/18/2015; 10/27/2016; 09/19/2018; 09/26/19; 04/19/2023

DUNN COUNTY, WISCONSIN
RESOLUTION _____

Proclaiming April 28, 2023, as Worker’s Memorial Day in Dunn County

NOW, THEREFORE, BE IT RESOLVED that the Dunn County Board of Supervisors hereby proclaims April 28, 2023, as Worker’s Memorial Day in Dunn County in recognition and honor of those workers who have died on the job or from occupational illness and disease, and to acknowledge the resulting suffering experienced by families and communities.

BE IT FURTHER RESOLVED that the Dunn County Board of Supervisors urges all employers and employees in Dunn County to work together to create safe and healthy work environments that will prevent the needless suffering caused by workplace accidents.

Offered this 19th day of April, 2023 at Menomonie, Wisconsin.

OFFERED BY THE COMMITTEE ON
ADMINISTRATION:

Adopted on: _____

Vaughn Hedlund, Chair

ATTEST:

Approved as to Form and Execution:

Andrew Mercil, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact: Adoption of this resolution will have no impact upon the 2023 budget.

Background Information: Every year thousands of American workers are fatally injured on the job, tens of thousands die from occupational illness and disease, and millions more are injured.

Concerned Americans are determined to prevent these tragedies by:

- Organizing Worker’s Memorial Day on April 28th, a day chosen by the unions of the AFL-CIO as a day to remember and reflect on the lives of workers who have died from workplace injuries and disease;
- Renewing our efforts to seek stronger safety and health protections, better standards and enforcement, and fair and just compensation;
- Rededicating ourselves to improving safety and health in every American workplace.

