



David Bartlett
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**COUNTY OF DUNN
MENOMONIE, WISCONSIN
NOTICE OF PUBLIC MEETING**

In accordance with the provisions of Section 19.84 and 59.11, (a and b), Wisconsin Statutes, notice is hereby given that a meeting of the **Dunn County Board of Supervisors** will be held on **Tuesday, November 12, 2019** beginning at **7:00 p.m.** in the **County Board Room at the Government Center** in Menomonie, Wisconsin. Items of business to be discussed or acted upon at this meeting are listed below:

AGENDA

1. Call to order
2. Pledge of allegiance
3. Call of the roll
4. Approval of the minutes
5. Presentation of petitions, memorials, and other communications
6. Public Hearing on the Proposed FY 2020 Budget and Property Tax Levy
7. Public comments
8. Appointments
9. Report of County Manager:
 - A. Recycling crisis
 - B. HR Director
 - C. Purchase Orders in excess of \$40,000
10. Reports of Departments:
 - A. Highway Department Financial Report
 - B. County Treasurer Financial Report
 - C. The Neighbors Annual Report
11. Reports of Committees
12. Consideration of Resolutions, Reports and Ordinances from the Standing Committees:
 - A. From the Executive Committee:
 - 1). Resolution Amending the FY 2019 Budget
 - 2). Ordinance Establishing an Annual County Vehicle Registration Fee (Second Reading)
 - 3). Resolution Adopting the FY 2020 Budget
 - 4). Resolution Adopting the FY 2020 Levy
 - 5). Resolution Adopting the 2020 Legislative Agenda
 - B. From the Committee on Administration:
 - 1). Resolution Regarding Cancelled Checks Over Two Years Old

- 2). Resolution Regarding Charging Back Illegal Tax Certificates
- 3). Resolution Regarding FY 20 Pay Grid and Other Compensation
- C. From the Facilities Committee: Resolution Approving a Lease for Red Cedar Racing
- 13. Announcements
- 14. Adjournment

David Bartlett, Chairperson

Signed: 
Paul R. Miller, County Manager

OFFICIAL PROCEEDINGS

Dunn County Board of Supervisors

October 16, 2019 SESSION

DRAFT

The County Board of Supervisors of Dunn County met in regular session at the Government Center in the City of Menomonie on Wednesday, October 16, 2019 at 7:00 p.m. Chairman David Bartlett called the Board to order. The Board recited the Pledge of Allegiance to the Flag. The clerk called the roll. Supervisors Solberg and Tripp were excused. All remaining supervisors were present.

APPROVAL OF THE MINUTES

Supervisor Stene moved to approve the minutes of the September 18, 2019 session, seconded by Supervisor Seipel. Supervisor Morehouse requested the minutes be amended to read Warren Lang in the Public Comment section. Motion to approve the minutes as amended carried by voice vote.

COMMUNICATIONS

There were no communications.

PUBLIC COMMENTS

No members of the public addressed the Board of Supervisors.

APPOINTMENTS

Dunn County Housing Authority

Term expires November 2024

Reappoint Vaughn Hedlund

Fair Board

Term expires September 2020

Appoint Cheyenne Keyes to fill unexpired term of Cal Christianson

Term expires September 2021

Appoint Deric Wolf to fill unexpired term of Rusty Kummer

The appointments above require Board Confirmation. Supervisor Stene moved to approve the appointments as presented, seconded by Supervisor McCullough. Motion carried by voice vote.

Chairman Bartlett announced the following appointment:

Board of the Emergency Food & Shelter Program

Term expires April 2020

Appoint David Bartlett

REPORT OF COUNTY MANAGER

- A. Paul R. Miller provided an update on the Community Services Building remodel and relocation project. Paul R. Miller responded to questions from the Board of Supervisors.

B. Paul R. Miller reported on the purchase orders over \$40,000. There were four purchase orders over \$40,000 totaling \$1,048,540.97.

**REPORTS OF DEPARTMENTS
REPORT NO. 86**

Chief Financial Officer Keith Strey provided an update on the FY2020 budget and levy status. Keith Strey responded to questions from the Board of Supervisors.

REPORTS OF COMMITTEES

The chairman called on the chairpersons of the standing committees to give a brief summary of current and projected activities of their committees.

The Board of Supervisors took a ten-minute recess and reconvened at 8:05.

REPORT & RESOLUTION NO. 87

Supervisor Hedlund moved for adoption of Resolution NO. 87, amending the inventory of job classes, seconded by Supervisor Lienau. Supervisor Hedlund spoke to the resolution. Motion carried by voice vote.

**RESOLUTION NO. 87
AMENDING THE INVENTORY OF JOB CLASSES**

NOW, THEREFORE, BE IT RESOLVED, that the inventory of job classes adopted by the Dunn County Board of Supervisors is amended as follows and will remain in force until such time as a subsequent action of the Board amends or nullifies this action:

Add: Public Health Educator

FURTHER, BE IT RESOLVED, that the Department of Administration is empowered and directed to create standard operating procedures to regulate and implement this resolution.

Offered this 16th day of October, 2019 at Menomonie, Wisconsin.

ADOPTED ON: October 18, 2019

OFFERED BY THE COMMITTEE ON
ADMINISTRATION:
Vaughn Hedlund, Chair

ATTEST:
Julie A. Wathke, County Clerk

Approved as to Form and Execution:
Nicholas P. Lange, Corporation Counsel

Budget Impact: The overall FY2020 salary and fringe benefit inventory budget for the Public Health Department will decrease by an estimated \$6,606.

Background Information: See attached staff report. This resolution empowers the Department of Administration to establish positions within this classification.

REPORT & RESOLUTION NO. 88

Supervisor Hedlund moved for adoption of Resolution NO. 88, amending the employee handbook, seconded by Supervisor Stene. Supervisor Hedlund spoke to the resolution. Motion carried by voice vote.

RESOLUTION NO. 88
AMENDING THE EMPLOYEE HANDBOOK AS FOLLOWS:

NOW, THEREFORE, BE IT RESOLVED by the Dunn County Board of Supervisors that policies contained in the Employee Handbook be amended as shown in the attached document.

BE IT FURTHER RESOLVED THAT the Safety and Clothing Allowance amendment shall become effective on January 1, 2020. All other amendments shall become effective as of the date of adoption of this Resolution.

ADOPTED ON: October 18, 2019

OFFERED BY THE COMMITTEE ON
ADMINISTRATION:
Vaughn Hedlund, Chair

ATTEST:
Julie A. Wathke, County Clerk

Approved as to Form and Execution:
Nicholas P. Lange, Corporation Counsel

Budget Impact: Depending on the need, additional funding may be required for the purchase of body armor. However, should an employee leave within two years of that purchase, the employee will be required to reimburse the County for a portion of that purchase.

Background Information: Information about the proposed amendments is contained in a Staff Report from the Human Resources Director accompanying this resolution.

REPORT & ORDINANCE NO. 74

Chairman Bartlett stated this is the second reading of Ordinance NO. 74, amending the County Code regarding public comment at board meetings. Corporation Counsel, Nicholas P. Lange spoke to the proposed ordinance. Supervisor Stene moved to amend Section (1)(b) of the ordinance as follows: Public comment will not be permitted on proposed actions for which a public hearing has previously been held, including for amendments of the County zoning ordinance, or for political campaigning, except that candidates for public office may introduce themselves by giving their names and identifying the office they seek. Personnel issues shall not be raised during public comment, but should be directed in writing to the County Manager. Motion seconded by Supervisor Morehouse. Discussion held on the amendment. Motion to amend approved by voice vote. Supervisor Morehouse moved to amend section (1)(b) of the ordinance as follows: Public comment will not be permitted on proposed actions for which a public hearing has previously been held, ~~including for amendments of the County zoning ordinance,~~ or for political campaigning, except that candidates for public office may introduce themselves by giving their names and identifying the office they seek. Personnel issues shall not be raised during public comment, but should be directed in writing to the County Manager. Motion to amend seconded by Supervisor Stene. Discussion held on the amendment. Motion to amend approved by voice vote. Corporation Counsel Nicholas P. Lange responded to questions from the Board of Supervisors. Motion to adopt Ordinance No. 74 carried by voice vote.

ORDINANCE NO. 74
CREATING SECTION 2.22 OF THE DUNN COUNTY CODE OF ORDINANCES

The Board of Supervisors of the County of Dunn does hereby ordain as follows:

Section 1. Section 2.22 of the Code of Ordinances is created to read as follows:

2.22 Non-members addressing the board or a committee.

- (1) Public comment may be included in the order of business at the discretion of the board or committee chairperson. The purpose of public comment is to provide non-county board members with an opportunity to present information to the county board or a committee on matters over which it has authority. It is not intended to provide for interactive discussion or for the questioning of board members.
 - (a) All persons wishing to speak must provide their name and address, and follow any guidelines established by the chairperson. Speakers will conduct themselves in a courteous and respectful manner.
 - (b) Public comment will not be permitted on proposed actions for which a public hearing has previously been held, ~~including for amendments of the County zoning ordinance~~; or for political campaigning, except that candidates for public office may introduce themselves by giving their names and identifying the office they seek. Personnel issues shall not be raised during public comment, but should be directed in writing to the County Manager.
 - (c) The chairperson may limit the number of persons who speak on an issue, each speaker's time, and the public comment time period. A speaker whose statements are not germane or are unduly repetitive, or who violates these guidelines may be called to order.
 - (d) Members may be recognized by the chairperson to ask questions of a speaker for the purpose of clarification or to assist in understanding the information presented.
- (2) No action may be taken by the board or a committee regarding matters raised in public comment, unless such matters have previously been included on the agenda. The chair may, at his or her discretion, refer matters to a committee, or to the county manager.
- (3) Any non-county board member wishing to address the board on any subject shall obtain permission to speak from either the county board chair, or a member of the board may request permission on their behalf. Should there be an objection to a nonmember speaking; the issue shall be voted upon without debate. A simple majority vote may override such objection and the nonmember may be heard. This rule shall not prevent the County Manager, the Corporation Counsel, or other county staff from answering any questions put to them by a member of the board, and neither shall it prevent them from presenting information to the Board upon being recognized by the Chair.

Section 2. This Ordinance shall become effective upon adoption and publication as required by law.

Offered this 18th day of September, 2019, at Menomonie, Wisconsin.

Enacted on: October 16, 2019

OFFERED BY THE EXECUTIVE COMMITTEE:
David Bartlett, Chair

Published on: November 2, 2019

ATTEST:
Julie A. Wathke, County Clerk

COUNTERSIGNED:
David Bartlett, Chair

Dunn County Board of Supervisors

Approved as to Form and Execution:
Nicholas P. Lange, Corporation Counsel

REPORT & RESOLUTION NO. 89

Supervisor Stori moved for adoption of Resolution NO. 89, approving FY 2019 budget adjustments for the Sheriff's Department and Public Health Department, seconded by Supervisor Zons. Chief Financial Officer Keith Strey spoke to the resolution. Motion carried by roll vote with all supervisors present voting in favor.

**RESOLUTION NO. 89
2019 BUDGET ADJUSTMENTS**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Dunn, Wisconsin that, effective with the publication of the notices required by law, the budget of the County of Dunn for the year beginning January 1, 2019 is amended by the following amounts to the line item account numbers shown:

<u><i>Sheriff Patrol</i></u>	<u><i>Expense</i></u>	<u><i>Revenue</i></u>
1270010010 – 435004 WisDOT Revenue		\$8,000
1270010010 – 529005 Contractual/Consulting Services	\$8,000	
<u><i>Department of Public Health</i></u>	<u><i>Expense</i></u>	<u><i>Revenue</i></u>
1510050010 – 485000 Misc – Donations and Con		\$ 500
1510050010 – 539075 Donations Expense	\$500	
1510020900 – 435000 State Grants		\$9,900
1510020900 – 534330 Operating Supplies	\$9,400	
1510020900 – 531010 Postage	\$500	
1510010010 – 465005 PCS – Public Health Services		\$1,000
1510010010 – 511000 Salary and Wages	\$1,000	
1510050010 – 485000 Misc – Donations & Con		\$3,905
1510050010 – 511005 Attendance Hours	\$3,840	
1510050010 – 515010 Medicare	\$56	
1510050010 – 513075 Work Comp	\$9	
Totals	\$15,305	\$15,305

BE IT FURTHER RESOLVED that the County Board authorizes the Department of Administration to enter and maintain the information contained herein in a manner based upon generally accepted accounting standards and that, effective with the publication of the proceedings of this meeting, the following changes are hereby adopted.

Dated the 16th day of October, 2019, at Menomonie, Wisconsin.

Adopted on: October 16, 2019

ATTEST:
Julie A. Wathke, County Clerk

OFFERED BY THE EXECUTIVE COMMITTEE:
David Bartlett, Chair

Approved as to Form and Execution:
Nicholas P. Lange, Corporation Counsel

Budget Impact: Adoption of this resolution increases the 2019 adopted budget by \$23,305. Adoption of this resolution has no impact upon the current year tax levy.

Background Information: The Executive Committee has considered the justifications for the proposed 2019 budget adjustments and recommends that the Board adopt the adjustments as being in the best interest of the County.

The following information was provided by the departments requesting action in support of this resolution.

Sheriff Patrol: The Dunn County Sheriff's Patrol Division was awarded a speed enforcement grant of \$8,000 by the Wisconsin Department of Transportation. This grant is to be utilized for wage and benefits of employees of the Sheriff's Office and assisting County Police Agencies in providing targeted speed enforcement.

Department of Public Health: Women's Giving Circle – The \$500.00 was received from a competitive grant. The funds will be used to purchase bike helmets for residents in our community. The helmet sizes will range from toddler to adult.

Taking Action w/Data RFA – The \$9,900 is being received from WI Department of Health Services-Environmental Public Health Tracking program as a competitive grant award. This grant will support increased private well water testing for nitrates and some source testing in southwest Dunn County. Healthy Environment (including safe drinking water) was recently listed as the second highest community health concern for Dunn County residents in the 2019 Community Health Needs Assessment.

Prescription Drug Over Dose (OFRT) – The \$1,000 was received from Eau Claire County. Eau Claire County has provided \$1,000 of the funding that will be used towards salary to offset the cost toward this program.

UW Stout via Community Foundation – The Health Department will receive funds to house a UW Stout intern to help with administrative support for Dunn County Community Health Coalition: Health Dunn Right.

REPORT & ORDINANCE NO. 90

Chairman Bartlett stated this is the first reading of Ordinance NO. 90, establishing an annual county vehicle registration fee. Supervisor Seipel moved for adoption of Ordinance NO. 90, establishing an annual county vehicle registration fee, seconded by Supervisor Maves. Supervisor Seipel spoke to the proposed ordinance. Discussion held on the proposed ordinance. Supervisor Kneer moved to strike all of subsection (9) and insert a new subsection (9) that reads as follows: (9) Sunset Provision; Review. (a) This section shall automatically be repealed and be of no further force or effect as of December 31, 2022, unless the Board of Supervisors acts to extend or remove this sunset provision. (b) This section shall be reviewed by the Highway Committee no later than July 31, 2022 for the purpose of making a recommendation to the County Board of Supervisors about extension or removal of the sunset provision, and whether the fee should be adjusted. Motion to amend seconded by Supervisor Rogers. Discussion held on the amendment. Motion to amend carried by roll call vote with Supervisors Anderson, Bartlett, Gary Bjork, Hedlund, Kneer, Kuether, Lienau, Lyall, Maves, Morehouse, Quinn, Rogers, Stori, Sweeny and

Zons voting in favor. All remaining supervisors present voted in opposition of the amendment. Discussion held on the proposed ordinance. No action taken. The second reading of Ordinance NO. 90 will be placed on the November agenda.

REPORT & RESOLUTION NO. 91

Supervisor Stori moved for adoption of Resolution NO. 91, ratifying a disaster declaration, seconded by Supervisor Hedlund. Corporation Counsel Nicholas P. Lange spoke to the resolution. Motion carried by voice vote.

RESOLUTION NO. 91 DISASTER DECLARATION

NOW, THEREFORE, BE IT RESOLVED by the Dunn County Board of Supervisors that the Disaster Declaration executed by the County Board Chair on October 2, 2019, a copy of which is appended to this resolution, is hereby ratified, and the period of emergency shall be limited to the time during which the emergency conditions exist or are likely to exist.

Dated the 16th day of October, 2019, at Menomonie, Wisconsin.

Adopted on: October 16, 2019

OFFERED BY THE EXECUTIVE COMMITTEE:
David Bartlett, Chair

ATTEST:

Julie A. Wathke, County Clerk

Approved as to Form and Execution:
Nicholas P. Lange, Corporation Counsel

Budget Impact: Adoption of this resolution will have no impact on the 2019 budget.

Background Information: At 7:50 PM On the evening of September 24, 2019, the Village of Elk Mound experienced an EF1 tornado which began in the village park and proceeded northeastward, damaging two twin homes located at 111,113,115 and 117 Independence Drive. Two families were displaced and two families stayed. Debris from the townhomes did exterior damage to the Marshfield Clinic building. There was scattered tree damage in other parts of the village, including tree and roof damage at the park pavilion and significant tree damage at the residence at S401 Holly Avenue, adjacent to the park. The tornado advanced and damaged a corn field and four buildings at Meyer Brothers Grain on 970th Street. From there, the tornado intensified as it crossed the eastern county line into Chippewa County. Additional storm damage, deemed by the National Weather Service to be from a different cell, uprooted trees, damaged the roof of a Wisconsin DOT salt shed and toppled a center pivot irrigation system in the Town of Rock Creek.

Dunn County Emergency Management Coordinator Steven Findlay is awaiting damage estimates from The Town of Rock Creek, Village of Elk Mound and Dunn County Public Works - Highway Division.

County Board Chair Supervisor David Bartlett signed a Declaration of Emergency on October 2, 2019, to facilitate property owners and local government to seek state or federal funding for damages and expenditures resulting from the storm. Adoption of the Resolution will ratify the Chair's Declaration.

REPORT & ORDINANCE NO. 82

Chairman Bartlett stated this is the second reading of Ordinance NO. 82, amending the Zoning Ordinance regarding zone change requests. Supervisor Quinn spoke to the proposed ordinance. Motion to adopt Ordinance NO. 82 approved by voice vote.

Following publication of a Class II notice on July 6, 2019, and July 13, 2019, in the Dunn County News as required by law, a public hearing before the Planning, Resources and Development Committee was conducted on July 23, 2019, regarding an Ordinance amending section 13.6.0 of the Dunn County Code of Ordinances. The Committee recommended to the Dunn County Board of Supervisors that the proposed amendments be approved.

ORDINANCE NO. 82
AMENDING CHAPTER 13 OF THE DUNN COUNTY CODE OF ORDINANCES

The Board of Supervisors of the County of Dunn does hereby ordain as follows:

Section 1. Section 13.6.0 of the Dunn County Code of Ordinances is repealed and recreated as follows:

13.6.0 CHANGES AND AMENDMENTS

13.6.0.01 Authority. The provisions of this section are adopted under the authority of Wis. Stat. § 59.69(5).

13.6.0.02 Purpose. In order to meet the public necessity, convenience, general welfare, or good zoning practice, the County Board may change zoning district boundaries (map) or amend or supplement the regulations (text) established in this chapter.

13.6.0.03 Procedure. Amendments to this chapter are subject to the procedures in this section. Amendments shall be granted or denied by the County Board only after a public hearing before the Committee and a report of the Committee's findings and recommendations has been submitted to the County Board.

13.6.0.04 Pre-Application Review for Rezoning. The pre-application review provides the petitioner an opportunity to explain the rezone proposal, ask and answer questions, and gain an understanding of any concerns the town and/or county may have before incurring expenses associated with a formal petition.

(a) Prior to submittal of a rezone petition a petitioner may request a pre-application review with representatives from the affected town, staff from the planning/zoning division or the Committee to review concept plans in detail, and discuss the approval process. Prior to pre-application review the petitioner should submit the following:

1. A Concept Plan and associated maps, which may be in general form but should be at a scale not to exceed 1"=100' and contain the proposed land uses, general lot configuration, natural features of the site, the character and approximate density of buildings, the approximate location of proposed thoroughfares, water, sewage and drainage systems, total acreage and acreage of each proposed use; and
2. A written statement containing a general explanation of the size and character of the development, including a statement of the present

ownership of all the land to be developed, proposed uses, and expected schedule of construction.

- (b) During a pre-application review, town or county representatives may comment on the concept, but any such comments are not binding on the representatives nor do they constitute the response to a formal petition. The review may take place at a joint meeting.

13.6.0.05 Petitions for Amendment

- (a) A petition for amendment of this chapter may be made by a property owner in the area to be affected by the amendment, the town board of any town in which the chapter is in effect, any member of the County Board or by the Committee. Forms and information about the application and approval process for amendments to the zoning ordinance shall be available from the Zoning Administrator.
- (b) Petitions to amend a zoning district boundary shall include at least the following:
 1. Application Form (Petition) provided by Zoning Administrator and completed by the petitioner.
 2. Name, address, and phone number of all persons having an ownership in the property subject to the petition for amendment of zoning classification.
 3. If a Certified Survey Map will be required, a Preliminary Certified Survey Map must be received and approved by the Planning and Zoning Office prior to the public hearing before the Committee. If a zone map amendment is approved by the County Board, the applicant shall record a Certified Survey Map thereafter in identical form to the previously approved Preliminary Certified Survey Map. Failure by the applicant to record the Certified Survey Map as required shall result in the rezone being void.
 4. Site Plan including: north arrow, date, scale (not less than 1 inch = 200 feet), property boundary with dimensions, existing zoning districts within one-quarter (1/4) mile of the parcel(s), hydrologic features within three-hundred (300) feet of the parcel(s) including: floodplain, wetland, surface water and shore land, existing and proposed drainage features within three-hundred (300) feet of the proposal including: size, location and direction of flow, easements within three-hundred (300) feet of the parcel(s).
 5. Payment of a fee as specified by the Department fee schedule.
 6. Zoning Classification Amendment Narrative and Justification, including at least the following information:
 - a. Description of any proposed development and proposed uses for the property and improvements (proposal).
 - b. Explanation of why the current zoning district is not appropriate for the proposal.
 - c. List of the zoning district(s) within the proposal, past and current uses of the subject property, zoning districts and land uses of all properties within one-quarter (1/4) mile of the proposal.
 - d. Description of development trends within the general vicinity of the proposal, including any development to the proposal, since it was placed in its current zoning district.
 - e. Description of how the proposal is consistent with the Land Use Element and any other relevant Element(s) of the Dunn County Comprehensive Land Use Plan.
 7. The Zoning Administrator or the Committee may also require a petitioner to

provide additional information, including, but not limited to:

- a. Description of the effects the proposal would have in relation to issues such as; traffic, public safety, environmental impacts and/or protection/conservation of natural resources.
 - b. Description of the effects the proposal would have to the health, safety, and welfare, to adjacent land owners and to the County as a whole.
 - c. Description of any anticipated or known changes to property values to adjacent landowners,
 - d. Other than the proposal, describe all other approval processes required to accomplish the proposal, including, but not limited to, sanitation, access, special exception, or variance.
 - e. Additional requirements for certain petitions. Evidence indicating that public infrastructure is, will, or will not be available to accommodate the range of permitted uses listed in the proposed district for petitions to rezone real property to the General Commercial (GC), Limited Commercial (LC), Light Industrial (LI), or Heavy Industrial (HI) zoning district.
 - f. Written approval from the Wisconsin Department of Transportation, County Highway Department or Town authorizing the construction or access to driveway(s) and/or intersection(s), within their respective jurisdiction, associated with the proposal.
 - g. Written statement from emergency service providers, fire, police and ambulance, describing how the proposal would impact their ability to provide emergency services.
- (c) Petitions to amend zoning regulations shall include at least the following;
1. Application Form (Petition) provided by Zoning Administrator and completed by property owner or agent.
 2. Explanation of why the current text in the zoning ordinance is not appropriate.
 3. A copy of the proposed zoning ordinance text change.
 4. A statement on how the proposal is consistent with the Land Use Element and any other relevant element(s) of the Dunn County Comprehensive Land Use Plan.
 5. Payment of a fee as specified by the Department fee schedule.
- (d) Completed petitions to amend zoning district boundaries or zoning regulations shall be filed with the County Clerk or Zoning Administrator. The County Clerk shall refer all petitions to the Zoning Administrator, who shall:
1. Set a time and place for a public hearing thereon.
 2. Publish a notice of the public hearing as a class 2 notice under Chapter 985, Wis. Stats.
 3. Provide notice of the public hearing by certified mail to the town clerk of each town affected by the proposed amendment at least 10 days prior to the date of such hearing. Proof of actual receipt of the notice may be substituted for certified mail.
 4. Provide notice by first class mail or electronic notice to the petitioner and property owner and, for rezone petitions, to parties of interest and landowners within 300 feet of the described parcel.
 5. Provide notice by first class mail or electronic notice to the county

- supervisors of any affected district.
6. Provide notice by first class mail or electronic notice to state agencies, federal agencies, other county agencies and cities and villages where and when appropriate (i.e., floodplain zoning, shoreland zoning and extraterritorial zoning).
 7. Before the public hearing, prepare a written analysis of the petition regarding relevant plans, ordinances, criteria and sound planning and zoning principles.

13.6.0.06 Committee Procedure

(a). Rezoning Review Criteria.

1. In its review and action on a rezoning application, the Committee shall make findings with respect to the following criteria:
 - a. The planned land use for the subject property as shown on the Dunn County Comprehensive Land Use Plan Map, and whether the proposed zoning district for the subject property is consistent with the Dunn County Comprehensive Land Use Plan. It is the responsibility of an affected town to determine consistency with any town comprehensive plan.
 - b. Existing uses and zoning classifications of property within the general area of the property in question.
 - c. The suitability of the property in question for the uses permitted under the existing zoning classification.
 - d. The trend of development, if any, in the general area of the property in question, including changes, if any, which may have taken place since the day the property in question was placed in its present zoning classification.
 - e. Whether the proposed amendment is likely to cause undesirable land use patterns, including, but not limited to, small, isolated zoning districts or neighboring incompatible uses.
 - f. The extent to which the proposed amendment will have an adverse impact on the use, enjoyment or economic value of properties in the vicinity or impair the normal development of neighboring properties.
 - g. Whether the proposed amendment is likely to have an unreasonable adverse impact on air quality, ground water, surface water or natural vegetation.
 - h. The extent to which the proposed amendment will cause serious noise, odor, light, activity, or other unusual disturbances.
 - i. For vacant property, the length of time the property has been vacant as zoned, considered in the context of land development in the vicinity of the subject property.
 - j. The effect of the proposed amendment on the public health, safety, and welfare.
 - k. The extent to which the proposed amendment may have an unreasonable adverse impact on historically significant features in the area.
 - m. Those factors specified in section 13.6.0.05(b)7. for which the applicant has been required by the Zoning Administrator or the Committee to submit additional information.

2. The Committee shall not recommend approval of a zoning map amendment unless it finds that such approval is consistent with the public interest and not solely for the interest of the applicant.
 3. The Committee may recommend the adoption of an amendment changing the zoning classification of the property in question to an appropriate classification other than that requested by the applicant.
- (b) Within a reasonable time after the close of the public hearing on a proposed amendment, including the passage of the allowable timeframe for any town action permitted by Wisconsin law, the Committee shall make its recommendation to the County Board. Where a petition for amendment is to change the zoning classification of a particular property, the Committee's recommendation to the County Board shall include its findings under section 13.6.0.06(a)1.
 - (c) If the Committee recommends approval of the petition or modifies the petition and recommends approval of the petition as modified, it shall cause an ordinance to be drafted effectuating its determination and shall submit such proposed ordinance to the County Board with its recommendation.
 - (d) If the Committee recommends denial of the petition, it shall cause a resolution denying the petition to be drafted and shall submit such resolution to the County Board with its recommendation.
 - (f) Proof of publication of the notice of the public hearing held by the Committee and proof of the giving of notice to the town clerk of such hearing shall be submitted at the public hearing, noted in the hearing minutes, and reported to the County Board.
 - (g) Any Town Board recommendations resulting from the pre-application review or timely-received resolutions disapproving a proposed amendment shall be reported at the public hearing.
 - (h) Shoreland and Floodplain. Amendments to zoning district boundaries or zoning regulations affecting protected shorelands or floodplains shall not require the approval or be subject to the disapproval of any town.

13.6.0.07 Town Board Resolution.

- (a) If a town affected by the proposed amendment disapproves of the proposed amendment, the town board of such town may file a certified copy of the resolution adopted by such board disapproving of the petition with the County Clerk prior to, at or within 10 days after the public hearing. If the town board of the town affected in the case of an ordinance relating to the location of the boundaries of districts files such a resolution, or the town boards of a majority of the towns affected in the case of all other amendatory ordinances file such resolutions, the Committee may not recommend approval of the petition without change, but may only recommend approval with change or recommend disapproval.
- (b) A town may extend its time for disapproving any proposed amendment by 20 days if the town board adopts a resolution providing for the extension and files a certified copy of the resolution with the County Clerk. The 20-day extension shall remain in effect until the town board adopts a resolution rescinding the 20-day extension and files a certified copy of the resolution with the County Clerk.

13.6.0.08 County Board Action.

- (a) The County Board action on the Committee's recommendation shall be to adopt the ordinance as drafted or with amendments, deny the petition for amendment, or refuse to deny the petition as recommended by the committee, in which case the

County Board shall refer the petition back to the Committee with directions to draft an ordinance to effectuate the petition and report the ordinance back to the County Board, which may then adopt or reject the proposed ordinance.

- (b) If a protest against a proposed amendment is filed with the County Clerk at least 24 hours prior to the date of the meeting of the County Board and duly signed and acknowledged by the owners of 50% or more of the area proposed to be altered, or by abutting owners of over 50% of the total perimeter of the area proposed to be altered included within 300 feet of the parcel or parcels proposed to be rezoned, action on such ordinance may be deferred until the Committee has had a reasonable opportunity to ascertain and report to the County Board as to the authenticity of such ownership statements. Each signer shall state the amount of area or frontage owned by him and shall include a description of the lands owned by him. If such statements are found to be true, such ordinance shall not be adopted except by the affirmative vote of three-fourths of the members of the County Board present and voting. If such statements are found to be untrue to the extent that the required frontage or area ownership is not present such protest may be disregarded.
- (c) If an amendatory ordinance makes only the change sought in the petition, and if the petition was not disapproved prior to, at, or within 10 days after the public hearing pursuant to section 13.6.0.7(a), or 30 days if a resolution under section 13.6.0.7(b) has been properly filed with the County Clerk, whichever is applicable, by the town board of the town affected in the case of an ordinance relating to the location of district boundaries or by the town boards of a majority of the towns affected in the case of all other amendatory ordinances, it shall become effective on passage. The County Clerk shall record the date on which such ordinance becomes effective and shall notify the town clerk of all towns affected by such ordinance of such effective date and also insert such effective date in the proceedings of the County Board.

13.6.0.09 Exercise of Town Board Veto. Any amendatory ordinance other than an ordinance falling under section 13.6.0.08(c) shall, within 7 days of adoption, be submitted in duplicate by the County Clerk by registered mail to the town clerk of each town in which lands affected by such ordinance are located. If after 40 days from the date of adoption a majority of such towns have not filed certified copies of resolutions disapproving such amendment with the County Clerk, or if, within a shorter time a majority of the towns in which the ordinance is in effect have filed certified copies of resolutions approving the amendment with the County Clerk, the amendment shall thereupon be in effect in all of the towns affected by the ordinance. Any such ordinance relating to the location of boundaries of districts shall within 7 days after adoption by the County Board be transmitted by the County Clerk by registered mail only to the town clerk of the town in which the lands affected by such change are located and shall become effective 40 days after the adoption of the ordinance by the County Board unless such town board prior to such date files a certified copy of a resolution disapproving of such ordinance with the County Clerk. If such town board approves the ordinance, said ordinance shall become effective upon the filing of the resolution of the town board approving same with the County Clerk. The County Clerk shall record in his or her office the date on which such ordinance becomes effective and notify the town clerk of all towns affected by such ordinance of such effective date and also make such report to the County Board, which report shall be printed in the proceedings of the County Board.

13.6.0.10 Continued Effect of Ordinance. Whenever any area which has been subject to a county zoning ordinance petitions to become part of a village or city, the regulations imposed by such county zoning ordinance shall continue in effect, without change and shall be enforced by such village or city until such regulations have been changed by official action of the governing body of such village or city, except that in the event an ordinance of annexation is contested in the courts, the county zoning shall prevail and the county shall have jurisdiction over the zoning in the area affected until ultimate determination of the court action.

13.6.0.11 Zoning of County-Owned Lands. The County Board may by ordinance zone and rezone any lands owned by the county without necessity of securing the approval of the town boards of the towns wherein such lands are situated and without following the procedure outlined in Wis. Stat. § 59.69(5), provided that the County Board shall give written notice to the town board of the town wherein such lands are situated of its intent to so rezone and shall hold a public hearing on the proposed rezoning ordinance and give notice of such hearing by posting in 5 public places in the town.

13.6.0.12 Comprehensive Revisions. A single ordinance which repeals the existing county zoning ordinances and enacts a new ordinance changing numerous provisions and adding or altering districts may be adopted by the County Board, following the normal amendment procedure. Such revision may provide that the existing county zoning ordinance remains in effect for up to one year or until the revision is approved by the town board, whichever period is shorter. The failure of a town board to approve the comprehensive revision within one year shall result in neither the comprehensive revision nor the prior county zoning being in force in such town.

13.6.0.13 Amendments to the Zoning Map Removing Lands From Intensive and Primary Agriculture Districts. The following special procedures and standards apply to all petitions to rezone lands out of the Intensive and Primary Agriculture Districts:

- (a) The Wisconsin Department of Agriculture, Trade and Consumer Protection shall be notified of all such petitions by sending the department a copy of the Committee's hearing notice on the petition and of the disposition of all such petitions by sending the department a copy of the proceedings of any County Board meeting that involves a vote on ordinance amendments involving rezones from the Intensive Agriculture and Primary Agriculture Districts.
- (b) Decisions by the Committee and the County Board shall be governed by the standards of Wis. Stat. § 91.48 in effect at the time of application for rezoning. These standards shall be read into the record of the meeting of the Committee. Before such unit votes on the rezone and the report and ordinance which is being adopted to accomplish a rezone shall contain findings on the factors listed in that statute.

Section 2. This Ordinance shall become effective upon adoption and publication as required by law.

Offered this 18th day of September, 2019, at Menomonie, Wisconsin.

Enacted on: October 16, 2019

OFFERED BY THE EXECUTIVE COMMITTEE:
David Bartlett, Chair

Published on: November 2, 2019

ATTEST:
Julie A. Wathke, County Clerk

COUNTERSIGNED:
David Bartlett, Chair
Dunn County Board of Supervisors

Approved as to Form and Execution:
Nicholas P. Lange, Corporation Counsel

REPORT NO. 92

KT Gallagher, Public Health Director/Health Officer and Jessica Schoen, Conservation Planner presented a Groundwater Advisory Committee final report to the Board of Supervisors and responded to statements and questions from the Board of Supervisors.

ANNOUNCEMENTS

Chairman Bartlett announced that the November Board of Supervisors meeting will be held on Tuesday, November 12, 2019.

Supervisor Stene announced that flu shots will be available to the Board of Supervisors prior to the start of the November meeting.

The Chair declared the meeting adjourned at 9:38 p.m.

Respectfully submitted,
JULIE A. WATHKE
COUNTY CLERK

Purchase Orders over \$40,000

PO#	Department	Vendor	Description	Amount
2000009767	Public Works - Highway	Mathy Construction Company	Hot Mix	\$124,945.50
2000009768	Public Works - Highway	Mathy Construction Company	Hot Mix	\$202,561.98
2000009779	Public Works - Highway	Mathy Construction Company	Hot Mix	\$54,726.88
2000009825	DHS	State of Wisconsin	Family Care Payment	\$396,401.39
2000009846	Public Works - Highway	Tractor Central, LLC	John Deere Loaders	\$87,537.70



The Neighbors of Dunn
County
2018-2019 Annual Report

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Mission of The Neighbors

Our kind and caring staff promise to provide this community with efficient, quality nursing and rehab services within a safe and comfortable environment. Whether returning home or making this facility your home, we encourage family involvement and community activities. Recognizing that each resident is unique, we dedicate ourselves to their highest level of comfort and well-being.

The Neighbor's Team

The Neighbor's team is comprised of five departments that work together to provide care and a high quality of life for the residents. The five departments include Nursing, Culinary, Social Services, Life Enrichment and Administration. The Neighbors also provides several other services that are contracted either by outside companies or other departments of Dunn County. This includes Therapy (Physical, Occupational, and Speech), Maintenance/Life Safety Code management, Physician services, and Laboratory services.

TNDC Committee Members

Elton Christopherson, Chair

Brian Johnson, Vice Chair

Jim Anderson

Sarah Kennedy

Mike Kneer

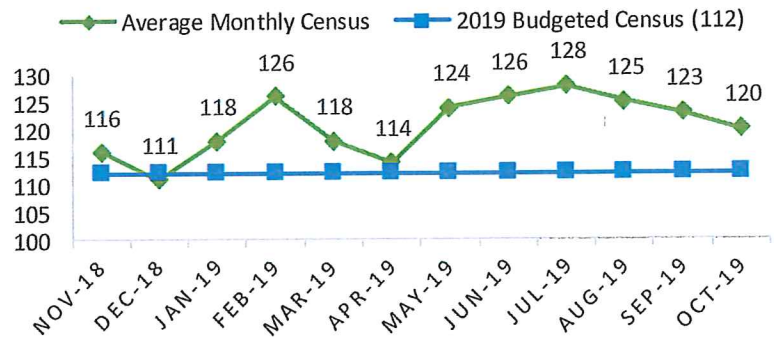
Current Staff

Administrative Assistant-1	Health Info Manager-1
Assistant Clinical Mentor-3	Homemaker-16
Certified Nursing Assistant-87	LPN-6
Clinical Mentor-1	Staff Coordinator-1
Community Mentor-1	RN-16
Dietician-1	Purchasing Supply-1
Director of Social Services-1	Music Therapist-1
Social Workers-2	Recreational Therapist-1
Culinary Mentor-1	Life Enhancement Mentor -1
Lead Cook-1	Life Enhancement Assistant-1
Food Service Workers-8	Unit Clerk-3

Census

Due to the timing of this report, the report's data spans over two fiscal years (the last two months of 2018 and the first ten months of 2019). The budgeted census for 2019 was 82% which is an average of 112 residents per day. Since the beginning of 2019 the average monthly census has not dropped below this point. The twelve month time frame for this report has had an average census of 121 which is equivalent to 88% occupancy. The month with the highest average census was July 2019 with a census of 128, which is 93%. The census peaked at 132 for several days at the end of June. 132 is equivalent to 96% occupancy. During this twelve month span all nine households have remained open. This is largely due to the amount of referrals and admission that The Neighbors has received.

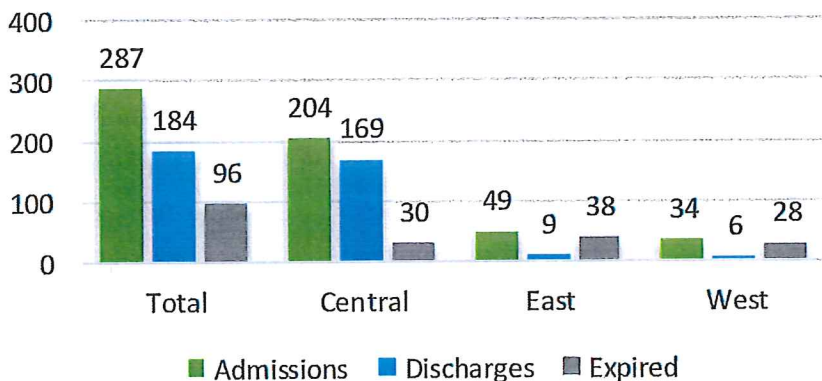
AVERAGE CENSUS NOVEMBER 2018-OCBTOBER 2019



Admissions and Discharges

The process required for a resident to be admitted is not an easy task. It requires the input and work of many departments including, but not limited to, social services, nursing, and billing/finance. The process of accepting a referral can take up to 4 hours of staff time. In the past twelve months The Neighbors has received a total of 626 referrals. If every one of these referrals took a total of four hours this equals 2504 hours of staff time, and this is just the work before a resident is admitted. In the past twelve months The Neighbors has admitted 287 residents. The admission process takes an additional five hours of time between nursing staff and social services staff. If you combine

Admission and Discharges 11/01/2018-10/31/2019



the referral and admission processing times it equals on average 9 hours of staff time from start to finish, multiply that by the 287 admission is 2583 hours.

A significant part of what we do at The Neighbors is helping residents rehabilitate so they are able to go home, or to a lower level of care. Granted we hate seeing resident's leave, but a successful discharge is truly a positive event. In the past twelve months The Neighbors team has successfully discharged 184 residents.

Surveys

Each of the Neighborhoods are separately licensed, and therefore separately surveyed by the State of Wisconsin annually. The state surveyors show up unannounced anywhere between nine and fifteen months after the completion of the previous annual survey. The surveys typically last three days and are extensive reviews of the care that is provided over the past year. The surveyors interview each resident, families, and staff regarding resident care. Over the past twelve months all three of the Neighborhoods have had an annual survey. Central's was at the end of December 2018, East's was in mid June, and West's was in early September. The Neighbors has traditionally had excellent survey history, and we are proud to say that has continued this year. Central received 3 minor citations, East received 5 minor citations, and West received a deficiency free survey. According to Medicare.gov the state average number of citations per survey is 6.3 and the national average is 8.2 citations. In conjunction with the health survey we are also surveyed by the state of Wisconsin in regards to life safety code (LSC). The Neighbors has also had excellent results for these surveys. In the past twelve months; Central received a deficiency free LSC survey, East received two minor citations for LSC, and West received one minor citation for LSC. Skilled nursing facilities can also receive additional surveys that are triggered by either complaints or self reports. In the past twelve months East and Central both had one complaint survey each. The complaint surveys were both found to be unsubstantiated with no citations.

Surveys are an extremely important part of the operation of a skilled nursing facility for many reasons. They are a basis for assessing the facilities quality, they directly effect the five star rating, poor surveys can have financial implications/fines, and survey results are public knowledge that can be found online. Good survey outcomes are imperative to the success of a skilled nursing facility, and the Neighbors strives to continue to meet this expectation.



Star Ratings

Central	★★★★★
East	★★★★★
West	★★★★★

Skilled nursing facilities are rated on a five star rating system. Each facility receives a rating for their health inspection (survey), their staffing, their quality measures, and an overall rating. The overall rating starts with the health inspection rating. If the staffing rating is a 4 or a 5 a star is added to the inspection rating (if staffing is higher than inspection). If staffing is a 1 star, a star is removed from the inspection rating. Finally a star is added if the quality measure rating is a 5 star, or a star is removed if it is a 1 star. All three of the Neighborhoods are currently 5 stars.

What's New at the Neighbors

New Leadership



In January of 2019 we welcomed Lisa Blakley, RN into the role of Assistant Clinical Mentor of the Central Building. Lisa has a long history working in Dunn County. She worked at the Dunn County Health Care Center as a LPN from 2006-2011. In 2013 Lisa came back to Dunn County as an RN. She worked both as an MDS nurse and a RN on the floor, until the Central ACM position became open. The Neighbors is very happy to have her, and she is an excellent addition to our management team.

New Partnerships

Over the past twelve months The Neighbors has made a couple of new partnerships. One of which is the Memory Café. This past year The Neighbors became a sponsor for the local Memory Café. The Memory Café is a group that offers a fun and safe place for people suffering from memory loss and/or Alzheimer's and their caregivers to socialize, learn, do activities, and connect with others in similar situations. The other partnership that The Neighbors has joined in the last few months is being the host for Community coffee. This is a group that meets monthly for educational events, crafts, performances, and to socialize. The Neighbors is very proud to offer our space to this great group, as well as provide some of the programming. The Memory Café and the Community coffee groups' missions align well with the mission of the Neighbors. We all share a common goal of improving the lives of Dunn county's senior population, and The Neighbors is extremely excited to be working with both of these groups.



<http://clipart-library.com/clip-art/coffee-clipart-transparent-11.htm>

Changes in Payment Model

October 1, 2019 brought a big change for the skilled nursing facility world. Medicare as we knew it was gone and Patient Driven Payment Model (PDPM) was here. PDPM is a new payment model for Medicare Part A residents (primarily post acute rehab). PDPM replaced RUGs IV and brought on a new way of looking at reimbursement. PDPM focuses on residents as a whole, as opposed to the amount of therapy minutes they are capable of completing. Though PDPM adds many different variables to the reimbursement equation it's purpose is good; to reimburse skilled nursing facilities appropriately for the level of care they are providing for residents. The focus of this payment model is to look at the whole picture of a resident; their nursing needs, comorbidities, and therapy. Transitioning to a new payment model is not simple and took many months of preparation by the entire team.

Medicaid Reimbursement Rate

2019 was an exciting year for skilled nursing facilities. The state budget gave the biggest increase to Medicaid reimbursement in decades. This is an excellent feat and will have a positive impact on the financial picture of The Neighbors. The team at The Neighbors would like to thank the Dunn County Board of Supervisors for their advocacy on this issue. This has been a long, drawn out initiative, and the work that the County Board has done to push this forward is greatly appreciated.

It is extremely refreshing to see the State of Wisconsin recognize the need of the health care industry. The increase that was written into the biannual budget will make a major difference in the lives of many people in Wisconsin. Even though this is excellent news, the issue is not solved. The Neighbors would greatly appreciate your continued advocacy to make increases to the Medicaid reimbursement rates a regular initiative, and not only a one time occurrence.



The Reason We Do What We Do



The pictures on this page are a very small sample of the wonderful people The Neighbors is fortunate to care for. It is extremely important to remember why we do what we do. At the Neighbors our "why" is the folks pictured here, as well as all the residents we are so lucky to serve. Over the past twelve months we have been a part of 407 resident's lives. These residents and their families have become a part of our family and we could not be more grateful for each and every one of them.

Respectfully submitted by:
Carmen Flunker, LNHA
Community Mentor/
Administrator

12.9.1

COUNTY OF DUNN, WISCONSIN

RESOLUTION NO. _____

2019 BUDGET ADJUSTMENTS

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Dunn, Wisconsin that, effective with the publication of the notices required by law, the budget of the County of Dunn for the year beginning January 1, 2019 is amended by the following amounts to the line item account numbers shown:

<u>Department of Human Services</u>	<u>Expense</u>	<u>Revenue</u>
3120020900 - 525025-Respite (G312000081.1919)	\$8,954	
3120020900 - 435000 - State Revenue		\$8,954
3120040900 - 534230 - Computer Supplies and Exp (G312000047.1819)	\$400	
3120040900 - 435000 - State Revenue		\$400
3120050900 - 534230 - Computer Supplies and Exp	-\$21,425	
3120050900 - 435000 - State Grants		-\$21,425
3120020900 - 525040 - Counseling & Therapeutic (G312000082.1919)	\$64,325	
3120020900 - 435000 - State Grants		\$64,325
3120030900 - 526025 - Group Home	-\$14,658	
3120030900 - 435000 - State Grants (G312000045.1919)		-\$14,658
3120030900 - 525040 - Counseling & Therapeutic	\$13,200	
3120030900 - 435000 - State Grants (G312000069.1919)		\$13,200
3120030900 - 526110 - Case Management	\$38,000	
3120030900 - 435000- State Grants (G312000045.1919)		\$38,000
3120020900 - 511000 - Salaries (FEP Grant)New	\$6,960	
3120020900 - 515005 - FICA (FEP Grant)New	\$ 432	
3120020900 - 515010 - Medicare (FEP Grant)New	\$ 101	
3120020900 - 513030 - Retirement (FEP Grant)New	\$ 457	
3120020900 - 513010 - Health Insurance (FEP Grant)New	\$2,241	
3120020900 - 513005 - Dental (FEP Grant)New	\$ 50	
3120020900 - 513080 - PEHP (FEP Grant)New	\$ 63	
3120020900 - 513025 - Life Insurance (FEP Grant)New	\$ 8	
3120020900 - 513075 - Work Comp(FEP Grant)New	\$ 18	
3120020900 - 435000 State Grants (FEP Grant)New		\$10,330
Totals	\$99,126	\$99,126

<u>Sheriff First Responders Cost Center # 1270030010</u>	<u>Expense</u>	<u>Revenue</u>
485000 - Misc. Donations from Private Orgs		\$ 3,000
539075 - Donation Expenses	\$ 3,000	

<u>Solid Waste & Recycling (See detailed accounts below)</u>	<u>Expense</u>	<u>Revenue</u>
Solid Waste & Recycling Revenue Shortfalls		-\$ 105,000
Solid Waste & Recycling Additional Expenses	\$185,062	
Solid Waste & Recycling Fund Balance		\$290,062

BE IT FURTHER RESOLVED that the County Board authorizes the Department of Administration to enter and maintain the information contained herein in a manner based upon generally accepted accounting standards and that, effective with the publication of the proceedings of this meeting, the following changes are hereby adopted.

Dated the 12th day of November 2019, at Menomonie, Wisconsin.

OFFERED BY THE EXECUTIVE COMMITTEE:

David Bartlett, Chair

ADOPTED ON: _____

ATTEST:

Approved as to Form and Execution:

Julie A. Wathke, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact: Adoption of this resolution increases the 2019 adopted budget by \$99,126. Adoption of this resolution has no impact upon the current year tax levy.

Background Information:

The Executive Committee has considered the justifications for the proposed 2019 budget adjustments and recommends that the Board adopt the adjustments as being in the best interest of the County. The following information was provided by departments requesting action in support of this resolution.

Department of Human Services

Human Services was awarded a Mental Health Block grant Supplemental Award. The grant was for \$8,954 to help with the unmet needs or gaps in services for community mental health with serious mental illness or children with severe emotional disorders.

Human Services was awarded \$400.00 from Wisconsin Home Energy Assistance Program (WHEAP) towards the purchase a new scanner for the WHEAP program.

The amount of \$21,425 has to be removed from DHS's budget because there was a request made twice for these grant funds. DHS is only receiving one award of \$21,425 not two.

A grant has been received from Wisconsin DHS State Opioid Response for 9/30/2019-9/29/2020. Dunn County will receive \$64,325 of that award for the remainder of 2019. Services will be delivered through Arbor Place Inc in the form of substance use treatment services for persons with a opioid addiction.

Youth Aids grant adjustment to equal the grant award. Youth aids is an annual funding allocation from the Department of Children & Families Services. This a small, and unanticipated, increase to that grant.

In Home Safety Services, grant award adjustment to match grant award. In home safety services is a specific allocation from the Dept of Children & Families Services to fund services to keep children from being placed outside of the home or to support their reunification upon removal.

Department of Children and Family's was underspending Title IV-E funding and this allocation and recoupment are an administrative adjustment to the DCF State/County contract.

Dunn County was awarded a 5-year grant from the Department of Health Services effective 10/1/19 to address First Episode Psychosis. The grant award in year one is \$470,000 and approximately \$400,000 in years 2-5. Services will be delivered on a regional basis and funding covers staff and service costs. Because spending can begin as of 10/1/19, this budget adjustment covers expenditures through the remainder of 2019. 2020 funding is included in the 2020 county budget proposal.

Sheriff First Responders

The Sheriff's Office-First responder program has received a grant in the amount of \$3,000 from Campeer Financial for the sole purpose of purchasing AEDS and related equipment.

Solid Waste & Recycling

The Solid Waste & Recycling programs has seen reduced recycling revenues and increased operating expenditures resulting from higher landfill hauling and disposal charges. This Budget Adjustment is to reconcile the overall budget shortfall projected for 2019. Detailed list of impacted accounts provided below.

12.9.2

DUNN COUNTY, WISCONSIN
ORDINANCE NO. _____

**Creating Section 7.5.1 of the Code of Ordinances
Establishing an Annual County Vehicle Registration Fee**

The Board of Supervisors of the County of Dunn does hereby ordain as follows:

Section 1. Section 7.5.1 of the Code of Ordinances is created to read as follows:

7.5.1 Annual County Vehicle Registration Fee

(1) Authority. This ordinance is adopted pursuant to the authority granted by Wis. Stat. § 341.35.

(2) Purpose. The purpose of this section is to provide the Dunn County Highway Department a source of funds in addition to other funding sources currently being utilized to maintain highways and bridges. It is not for the purpose of reducing the County's levy contribution to highway projects.

(3) Definition. In this chapter "motor vehicle" means an automobile, or motor truck registered under Wis. Stat. § 341.25 (1)(c) at a gross weight of not more than 8,000 pounds, that is registered in this state and is customarily kept in Dunn County.

(4) Annual registration fee. At the time a motor vehicle is first registered or at the time of registration renewal, the applicant shall pay a county vehicle registration fee of \$20. This fee is in addition to other fees required by chapter 341, Wis. Stats. The Wisconsin Department of Transportation (WisDOT) shall collect the fee.

(5) Exemptions. The following motor vehicles are exempt from the annual vehicle registration fee:

(a) All vehicles exempted by chapter 341, Wis. Stats., from payment of a state vehicle registration fee.

(b) All vehicles registered by the state under Wis. Stat. § 341.26 for a fee of \$5.

(6) Replacements. No county vehicle registration fee may be imposed on a motor vehicle which is a replacement for a motor vehicle for which a current county vehicle registration fee has been paid.

(7) Administrative costs. WisDOT shall retain a portion of the moneys collected equal to the actual administrative costs related to the collection of these fees. The method for computing the administrative costs will be reviewed annually by WisDOT, as provided in Wis. Stat. § 341.35.

(8) Effective date. This section shall be effective on January 1, 2020.

(9) Sunset Provision; Review.

(a) This section shall automatically be repealed and be of no further force or effect as of December 31, 2022, unless the Board of Supervisors acts to extend or remove this sunset provision.

(b) This section shall be reviewed by the Highway Committee no later than July 31, 2022 for the purpose of making a recommendation to the County Board of Supervisors about extension or removal of the sunset provision, and whether the fee should be adjusted.

Section 2. This Ordinance shall become effective on January 1, 2020.

Section 3. The County Clerk is directed to forward a copy of this ordinance to the Wisconsin Department of Transportation.

Offered this 16th day of October, 2019, at Menomonie, Wisconsin.

Enacted on: _____

OFFERED BY THE HIGHWAY COMMITTEE:

Published on: _____
ATTEST:

Gary Seipel, Chair

Julie A. Wathke, County Clerk

COUNTERSIGNED:

Approved as to Form and Execution:

Nicholas P. Lange, Corporation Counsel

David Bartlett, Chair
Dunn County Board of Supervisors

12.9.3

DUNN COUNTY, WISCONSIN
RESOLUTION NO. _____

Adopting 2020 Budget

WHEREAS, it is the responsibility of the Dunn County Board of Supervisors to adopt a budget for the operation and fiscal management of the County for the year beginning January 1, 2020; and

WHEREAS, the County Manager did offer a budget for review by the County Board at its meeting of October 16, 2019; and

WHEREAS, that budget was published for public review and a public hearing has been conducted as required by the laws of the State of Wisconsin; and

WHEREAS, the Executive Committee of the Board of Supervisors has met and continued its review of the budget proposed by the Department of Administration in conjunction with the Committees, Departments and Offices of the County.

NOW, THEREFORE, BE IT RESOLVED, the Executive Committee of the Board of Supervisors does recommend the adoption of the following budget for the year beginning January 1, 2020, as recommended by the Department of Administration:

Revenues, including taxes for the:

Administration	\$ 5,490,300
Child Support	739,789
Courts	1,600,579
Corporation Counsel	407,189
County Board & Commissions	141,425
County Clerk	359,790
District Attorney	715,333
Emergency Communication	1,323,600
Environmental Services Department	2,259,347
Extension	241,336
External Organizations	135,251
Fair Board	189,450
Library	817,215
Medical Examiner	484,669
Public Health	1,371,338
Register of Deeds	315,451
Sheriff & Jail Assessment	7,191,160
Treasurer	744,631
Veteran's Service	231,119
Solid Waste & Recycling	2,904,998
Debt Service	4,690,290
Human Services	13,660,058
The Neighbors	13,618,376
Public Works	
Highway Division	12,323,994
Facilities & Rec Division	1,490,680
Bridge Aide	112,040
Transit Commission	873,067
Self-Funded Health Insurance	8,705,308
Self-Funded Worker's Comp	883,801
TOTAL	\$ 84,021,584

Appropriations for the expenditure of the:

Administration	\$ 5,975,429
Child Support	739,789
Courts	1,600,579
Corporation Counsel	407,189
County Board & Commissions	141,425
County Clerk	359,790
District Attorney	715,333
Emergency Communication	1,323,600
Environmental Services Department	2,259,347
Extension	241,336
External Organizations	135,251
Fair Board	189,450
Library	817,215
Medical Examiner	484,669
Public Health	1,371,338
Register of Deeds	315,451
Sheriff & Jail Assessment	7,156,160
Treasurer	259,502
Veteran's Service	231,119
Solid Waste & Recycling	2,904,998
Debt Service	4,690,290
Human Services	13,660,058
The Neighbors	13,577,741
Public Works	
Highway Division	12,323,994
Facilities & Rec Division	1,490,680
Bridge Aide	112,040
Transit Commission	873,067
Self-Funded Health Insurance	8,705,308
Self-Funded Worker's Comp	883,801
TOTAL	\$ 83,945,949

BE IT FURTHER RESOLVED, that the complete budget, as adopted, be placed on file in the Department of Administration.

BE IT FURTHER RESOLVED, that this levy shall comply with all state rules and regulations and should the final calculations create a noncompliant levy, the County Manager's Office is authorized to make any technical corrections in the levy as deemed necessary.

Offered this 12th day of November, 2019, at Menomonie, Wisconsin.

OFFERED BY THE EXECUTIVE COMMITTEE:

Adopted on: _____

David Bartlett, Chair

ATTEST:

Approved as to Form and Execution:

Julie A. Wathke, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact: Adoption of a budget for the County for 2020.

12.9.4

DUNN COUNTY, WISCONSIN
RESOLUTION NO. _____

Adopting 2020 Property Levy

WHEREAS, the Dunn County Executive Committee has presented the Budget to the Dunn County Board of Supervisors; and

WHEREAS, the Dunn County Board of Supervisors has completed its review, revision, and adoption of the Budget for Dunn County.

NOW, THEREFORE, BE IT RESOLVED, that the Dunn County Board of Supervisors approves the tax levy against the taxable property in Dunn County in the following amounts:

State Taxes for:			
AGGREGATE AMOUNT OF STATE TAXES		\$	0
Forestry Mill Tax pursuant to Wis. Stat. § 70.58			
County Taxes for:		\$	22,202,376
General Fund	\$ 8,468,200		
Special Revenue Fund	4,096,708		
Debt Service Funds	4,690,290		
Public Works	4,835,138		
Bridge Aides	112,040		
Library Purpose Taxes:		\$	817,215
Special Charges		\$	0
Town, Village and City Taxes for:			
Town, Village, and City Illegal Tax Certificate Charge Back		\$	94
GRAND TOTAL FOR ALL TAXES AND CHARGES		\$	23,019,685

BE IT FURTHER RESOLVED, that this levy shall comply with all state rules and regulations and should the final calculations create a noncompliant levy, it is therefore authorized that the Department of Administration is authorized to make any technical corrections in the levy as deemed necessary.

Offered this 12th day of November, 2019, at Menomonie, Wisconsin.

OFFERED BY THE EXECUTIVE COMMITTEE:

Adopted on: _____

David Bartlett, Chair

ATTEST:

Approved as to Form and Execution:

Julie A. Wathke, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact: Approves a tax levy for the 2020 budget.

12.0.5

COUNTY OF DUNN
RESOLUTION NO. _____

ADOPTING THE 2020 DUNN COUNTY LEGISLATIVE AGENDA

NOW, THEREFORE, BE IT RESOLVED by the Dunn County Board of Supervisors that the 2019 Dunn County Legislative Agenda, recommended by the Executive Committee and attached hereto as "Exhibit A", is hereby adopted, and that the Chairman of the Dunn County Board of Supervisors is hereby to directed to distribute said Agenda to all State elected officials representing the citizens of the County and to seek the support and participation of such officials in implementing the details of the Agenda.

Offered this 12th day of November, 2019, at Menomonie, Wisconsin.

OFFERED BY THE EXECUTIVE COMMITTEE

Adopted on: _____

David Bartlett, Chair

ATTEST:

Approved as to Form and Execution:

Julie A. Wathke, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact: Approval of this resolution will have no impact on the 2019 budget or the proposed 2020 budget or levy.

Background Information: The adoption of new State and Federal legislation and changes to existing laws and policies affect the ability of counties to effectively and efficiently deliver services to their citizens. In recognition of this fact, the Dunn County Directional Plan, adopted March 16, 2016, includes an initiative to develop a Legislative Policy that identifies concerns important to the County and its residents, and encourages that efforts be made toward the enactment of legislation that is beneficial to its citizens. The Executive Committee of the Dunn County Board of Supervisors determined in 2017 that the development and adoption of an annual Legislative Agenda, consisting of items for which the County seeks the support and active participation of State elected representatives, would be a key element in enacting a Legislative Policy.

Accordingly, the Executive Committee solicited input from the County Supervisors, County Board standing committees, and department and division managers on legislative items that might be included in the Dunn County Legislative Agenda for 2020. The Committee considered the items and issues to be included in the legislative agenda and recommended at its meeting of October 9, 2019 the adoption by the Dunn County Board of Supervisors of the 2020 Dunn County Legislative Agenda, attached hereto as "Exhibit A".

Exhibit A

DUNN COUNTY BOARD OF SUPERVISORS LEGISLATIVE AGENDA

Dunn County seeks the support of the State elected representatives representing the citizens of the County on the following issues:

1. Judicial:
 - A. Support for Dunn County receiving an additional judgeship position;
 - B. Support for an additional \$1.5 million in GPR per year from the State; and
 - C. Support for the Administrative Paternity Legislation.

2. Land use:
 - A. Support allowing local control of land-spreading of human septage;
 - B. Develop a model county resolution that identifies policy areas in which counties would like to restore elements of local control. This resolution could be adopted by counties, and would serve as a broad general policy framework and message to state legislators;
 - C. Establishment of Wisconsin Legacy Fund to support core conservation and environmental programs and practices;
 - D. Request full funding for Land Conservation staff according to the formula contained in Chapter 92.14(6)(b) of the Wisconsin Statutes;
 - E. Advocate for increased State recycling grant funding to Responsible Units (RUs); and
 - F. Support State grant program for disposal of deer carcasses.

3. Health and Human Services:
 - A. Advocate for increased funding to child welfare services in Wisconsin;
 - B. Advocate for continued funding for communicable disease investigations. It is an unfunded mandate for Public Health to follow up on communicable disease reports and the small amount of state money received helps to offset the cost;
 - C. Advocate for study and funding of resource to address mental health bed space shortage statewide. Western Region counties have experienced a 400+% increase in mental health placement costs at Winnebago over the past five years;
 - D. Advocate for a statewide groundwater assessment and monitoring initiative. Additionally, fund mitigation of problems that are identified in groundwater quality, and secure funding for long-term, private drinking water protection, monitoring and remediation program;
 - E. Continued support for Medicaid expansion for Wisconsin;
 - F. Request for additional Birth to Three Program funding; and
 - G. Secure funding for detection and management of communicable and infectious disease.

4. Nursing homes:
 - A. Encourage State to increase the Medicaid reimbursement rate **for nursing homes**;
 - B. Encourage State to eliminate the rule that prohibits a County-owned SNF from also having a CBRF that accepts Medicaid residents; and
 - C. Encourage State to increase funding to expand nurse programs at universities and community colleges.

5. Broadband: Support increased funding for rural broadband expansion.

6. Financial:
 - A. Support modifying the annual levy limit exemptions to include exemptions for the costs of unfunded, state-mandated services;
 - B. Encourage the State to amend the annual levy limit law to allow counties to increase the levy over the amount levied in the prior year by the percentage increase in equalized value from net new construction plus CPI for the region in which the county is located. If no new construction occurred in a county, then the allowable levy increase may equal CPI for the region.

7. Roads and Highways: Support for increase in the gas tax.

12.B.1

DUNN COUNTY, WISCONSIN
RESOLUTION NO. _____

Cancellation of Checks Over Two Years Old

WHEREAS, Wisconsin Statute 59.64(4)(e) permits cancellation of checks over two years old.

NOW, THEREFORE, BE IT RESOLVED, by the Dunn County Board of Supervisors that the following list of checks which are over two years old be cancelled and credited back to the general fund.

Dated	Check Number	Payee	Amount
10/13/2016	00000204313	Nuenke, Janet A Elk Mound WI	100.00
11/4/2016	00000204628	Estate of Stella Powell Menomonie WI	1.48
12/9/2016	00000205187	Jonathan Michael Miller Menomonie WI	17.60
12/9/2016	00000205221	Richard A. Olson Menomonie WI	20.15
12/19/2016	00000205416	Women's Rugby Team-U of MN Elk Mound WI	138.75
12/22/2016	00000205515	CHARLES LAWSON MENOMONIE WI	6.04
12/22/2016	00000205521	MILESTONE SETTLEMENT LLC HENDERSON NV	34.81
1/10/2017	00000205708	Edmund or Judy Knee Afton MN	8.82
1/10/2017	00000205712	Jena Down Menomonie WI	17.00
2/16/2017	00000206436	XCEL ENERGY/SITTING & LAND RIGEAU CLAIRE WI	15.00
3/20/2017	00000207009	Merrill Jain Eau Claire WI	150.00
4/5/2017	00000207295	Mitchell Scott Weber Menomonie WI	17.60
4/12/2017	00000207444	DENNIS J LARSON ANCHORAGE AK	5.15
4/12/2017	00000207452	Mayo Clinic Health Solutions Eagan MN	42.67
6/7/2017	00000208332	Melvin A. Beck Menomonie WI	33.16
6/14/2017	00000208470	Charles E. Martin Colfax WI	12.50
6/14/2017	00000208501	Troy J. Winder Menomonie WI	20.15
7/5/2017	00000208855	Mary A. Durand Colfax WI	42.34
7/5/2017	00000208865	Ryan D Larson Elk Mound WI	40.30
7/5/2017	00000208876	Tia Renee Lemke Menomonie WI	17.60
7/5/2017	00000208879	Zachariah A Peterson Elk Mound WI	22.70
7/26/2017	00000209258	Odessa Llaguno Naughtoon Ridgeland WI	48.20
7/26/2017	00000209272	Sara E. Jones Menomonie WI	14.03
9/25/2017	00000210309	Paul Heller Menomonie WI	100.00
Total			926.05

Offered this 12th day of November, 2019, at Menomonie, Wisconsin.

OFFERED BY THE COMMITTEE ON
ADMINISTRATION:

Adopted on: _____

Vaughn Hedlund, Chair

ATTEST:

Approved as to Form and Execution:

Julie A. Wathke, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact: The amount of \$926.05 will be credited back to the general fund.

12.B.2

DUNN COUNTY, WISCONSIN

RESOLUTION NO. _____

Charging Back Illegal Tax Certificates

WHEREAS, the following taxes on parcels of land were illegal and should be cancelled.

NOW, THEREFORE, BE IT RESOLVED, by the Dunn County Board of Supervisors, that the following illegal tax certificates be charged back to the municipalities as listed below:

- 1) Tax Exempt Parcel (17012-2-301329-440-0004)
 Description: Section 29, Town 29, Range 13 – Town of Hay River
 PT. SE SE, COMM. AT SE 29; THENCE N'RLY 33.01 TO POB, THENCE
 W'RLY 171.78', THENCE NE'RLY 147.93', THENCE N'RLY 276.16', THENCE
 E'RLY 33.01', THENCE S'RLY 330.06' TO POB

<u>CERTIFICATE NUMBER</u>	<u>DATE OF SALE BOOK</u>	<u>AMOUNT</u>
2015 Tax: 226	September 1, 2016	\$ 2.10
2016 Tax: 137	September 1, 2017	\$ 2.19
2017 Tax: 139	September 4, 2018	\$ 2.13
2018 Tax: 126	September 3, 2019	\$ 2.05

Total Charged Back to Town of Hay River \$ 8.47

- 2) Tax Exempt Parcel (17022-2-261234-410-0001)
 Description: Section 34, Town 26, Range 12 – Town of Peru
 PT. NE SE AS DESCRIBED WITHIN DOCUMENT NUMBER 171622. (10
 RODS X 16 RODS)

<u>CERTIFICATE NUMBER</u>	<u>DATE OF SALE BOOK</u>	<u>AMOUNT</u>
2018 Tax: 205	September 3, 2019	\$ 85.37

Total Charged Back to Town of Peru \$ 85.37

Total Charged Back to All Districts \$ 93.84

Offered this 12th day of November, 2019, at Menomonie, Wisconsin.

OFFERED BY THE COMMITTEE ON
ADMINISTRATION:

Adopted on: _____

Vaughn Hedlund, Chair

ATTEST:

Approved as to Form and Execution:

Julie A. Wathke, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact: Adoption of this resolution will have no impact upon the 2019 or 2020 budget or levy.

Background Information: A resolution of this nature is routinely submitted at the annual meeting of the Board of Supervisors to make necessary corrections in the tax system.

12. B. 3

DUNN COUNTY, WISCONSIN
RESOLUTION NO. _____

ADOPTING A 2020 PAY GRID AND OTHER PAY-RELATED ITEMS

NOW, THEREFORE BE IT RESOLVED, that the pay grid applicable to the job classes adopted by the Dunn County Board of Supervisors shall be amended by multiplying the value of Grade 1, step 6, by 1.02, and adjusting the grid so as to maintain a separation of 6% between grades and 2.75% between steps, effective for the payroll period including January 1, 2020; and

BE IT FURTHER RESOLVED that, based upon the information contained in the preceding paragraph, the Pay Grid for 2020 is adopted by reference as shown in Appendix A to this Resolution; and

BE IT FURTHER RESOLVED that, effective for the payroll period including January 1, 2020, except for those employees represented by a collective bargaining agreement, payment in lieu of fringe benefits for eligible employees shall be increased by 2.0%; and

BE IT FURTHER RESOLVED that employee premium contribution rates for health and dental insurance for all non-represented employees shall be established as described in the Department of Administration open enrollment documentation provided to employees in September, 2019 and incorporated herein by reference as Appendix B to this Resolution; and

BE IT FURTHER RESOLVED that the Department of Administration is directed to take any and all actions necessary for the implementation of this Resolution.

Offered the 12th day of November, 2019, at Menomonie, Wisconsin.

OFFERED BY THE COMMITTEE ON
ADMINISTRATION:

Adopted on: _____

Vaughn Hedlund, Chair

ATTEST:

Approved as to Form and Execution:

Julie A. Wathke, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact: Funding sufficient to implement this Resolution is included in the draft 2020 budget being proposed to the Board of Supervisors.

Background Information: This Resolution is the continuation of the implementation of the Compensation and Classification Study completed by Springsted Incorporated for the County. Implementation of this Resolution does not include elected officials, employees represented by a collective bargaining agreement, or others specifically excluded by prior actions of the Dunn County Board of Supervisors.

APPENDIX A:

DUNN COUNTY 2020 PAY GRID - PROPOSED 2% Inc.

% Between Grades:	6%
% Between Steps on Grade 1:	2.75%
Starting midpoint:	\$ 14.94

Grade	Step										
	1	2	3	4	5	6	7	8	9	10	11
1	13.04	13.40	13.77	14.15	14.54	14.94	15.35	15.77	16.20	16.65	17.11
2	13.82	14.20	14.60	15.00	15.41	15.84	16.27	16.72	17.17	17.65	18.14
3	14.65	15.05	15.48	15.90	16.33	16.79	17.25	17.72	18.20	18.71	19.23
4	15.53	15.95	16.41	16.85	17.31	17.80	18.29	18.78	19.29	19.83	20.38
5	16.48	16.91	17.39	17.86	18.35	18.87	19.39	19.91	20.45	21.02	21.60
6	17.45	17.92	18.43	18.93	19.45	20.00	20.55	21.10	21.68	22.28	22.90
7	18.50	19.00	19.54	20.07	20.62	21.20	21.78	22.37	22.98	23.62	24.27
8	19.61	20.14	20.71	21.27	21.86	22.47	23.09	23.71	24.36	25.04	25.73
9	20.79	21.35	21.95	22.55	23.17	23.82	24.48	25.13	25.82	26.54	27.27
10	22.04	22.63	23.27	23.90	24.58	25.25	25.95	26.64	27.37	28.13	28.91
11	23.36	23.99	24.67	25.33	26.03	26.77	27.51	28.24	29.01	29.82	30.64
12	24.76	25.43	26.15	26.85	27.59	28.38	29.16	29.93	30.75	31.61	32.48
13	26.25	26.96	27.72	28.46	29.25	30.08	30.91	31.73	32.60	33.51	34.43
14	27.83	28.58	29.38	30.17	31.01	31.88	32.76	33.63	34.56	35.52	36.50
15	29.50	30.29	31.14	31.98	32.87	33.79	34.73	35.65	36.63	37.65	38.69
16	31.27	32.11	33.01	33.90	34.84	35.82	36.81	37.79	38.83	39.91	41.01
17	33.15	34.04	34.99	35.93	36.93	37.97	39.02	40.06	41.16	42.30	43.47
18	35.14	36.08	37.09	38.09	39.15	40.25	41.36	42.48	43.63	44.84	46.08
19	37.25	38.24	39.32	40.38	41.50	42.67	43.84	45.01	46.25	47.53	48.84
20	39.49	40.53	41.68	42.80	43.99	45.23	46.47	47.71	49.03	50.38	51.77
21	41.88	42.98	44.18	45.37	46.63	47.94	49.26	50.57	51.97	53.40	54.88
22	44.37	45.54	46.83	48.09	49.43	50.82	52.22	53.60	55.09	56.60	58.17
23	47.03	48.27	49.64	50.98	52.40	53.87	55.35	56.82	58.40	60.00	61.66
24	49.85	51.17	52.62	54.04	55.54	57.10	58.67	60.23	61.90	63.60	65.36
25	52.84	54.24	55.78	57.28	58.87	60.53	62.19	63.84	65.61	67.42	69.28

APPENDIX B

Following are the proposed monthly Dental and Health Insurance premiums effective on January 1, 2020. Changes will be reflected on the December 13, 2109 payroll.

HEALTH INSURANCE Coverage Type	2020 Employee Contribution	2020 County Contribution	2020 Total Premium
HSA Eligible \$3,000 Deductible – CompleteHealth (Single)	\$ 55	\$ 857	\$ 912
HSA Eligible \$6,000 Deductible – CompleteHealth (Family)	\$ 98	\$2,362	\$2,460
HSA Eligible \$3,000 Deductible – Choice Passport (Single)	\$ 100	\$ 812	\$ 912
HSA Eligible \$6,000 Deductible – Choice Passport (Family)	\$ 197	\$2,263	\$2,460
Public Safety Employees Only HSA Eligible \$3,000 Deductible – CompleteHealth AND Choice Passport (Single)	\$ 80	\$ 832	\$912
Public Safety Employees Only HSA Eligible \$6,000 Deductible – CompleteHealth AND Choice Passport (Family)	\$ 100	\$2,360	\$2,460
Part Time AND Retired/Resigned Participants			
Single Plan	\$ 912	\$ 0	
Family Plan	\$2,460	\$ 0	
High HSA Eligible \$5,000 Deductible – CompleteHealth (Single)	\$ 25	\$ 801	\$ 826
High HSA Eligible \$10,000 Deductible– CompleteHealth (Family)	\$ 50	\$2,179	\$2,229
High HSA Eligible \$5,000 Deductible – Choice Passport (Single)	\$ 80	\$ 746	\$ 826
High HSA Eligible \$10,000 Deductible – Choice Passport (Family)	\$ 100	\$2,129	\$2,229
Public Safety Employees Only HSA Eligible \$5,000 Deductible – CompleteHealth AND Choice Passport (Single)	\$ 25	\$801	\$826
Public Safety Employees Only HSA Eligible \$10,000 Deductible – CompleteHealth AND Choice Passport (Family)	\$ 50	\$2,179	\$2,229
Part Time AND Retired/Resigned Participants			
Single	\$ 826	\$ 0	
Family	\$2,229	\$ 0	

DENTAL INSURANCE Coverage Type	2020 Employee Contribution	2020 County Contribution	2020 Total Premium
DentaCare	\$ 91.91	\$50.00	\$141.91
Part Time AND Retired/Resigned Participants			
Freestanding	\$ 63.87	\$50.00	\$113.87
Part Time AND Retired/Resigned Participants			

12.C.

COUNTY OF DUNN, WISCONSIN
RESOLUTION NO. _____

Approving a Contract with the Red Cedar Racing Association for 2020–2022

NOW, THEREFORE, BE IT RESOLVED that the Dunn County Board of Supervisors does hereby approve the attached contract between Dunn County and the Red Cedar Racing Association for lease of part of the Recreation Park to conduct automobile races.

BE IT FURTHER RESOLVED that the County Manager and the Chair of the Facilities Committee are authorized execute the contract on behalf of Dunn County.

OFFERED this 12th day of November, 2019, at Menomonie, Wisconsin.

OFFERED BY THE FACILITIES COMMITTEE:

Adopted on: _____

Charles Maves, Chair

ATTEST:

Approved as to Form and Execution:

Julie A. Wathke, County Clerk

Nicholas P. Lange, Corporation Counsel

Budget Impact

Dunn County will receive revenue of \$5500 in budget year 2020, \$6500 in budget year 2021, and \$7500 in budget year 2022.

Background Information

Dunn County owns a race track located at the Dunn County Recreation Park, Menomonie, Wisconsin, and has had a long-standing relationship with the Red Cedar Racing Association, leasing the race track and adjacent area for the Association's use for many years.

The most recent contract expired at the end of the 2019 racing season. The Red Cedar Racing Association desires to lease the race track for the 2020, 2021, and 2022 racing seasons. This Resolution is for approval of the contract that was negotiated for that purpose. The Facilities Committee has reviewed the attached contract and is recommending that Dunn County enter into a multiple-year contract with the Red Cedar Racing Association for the lease of the race track.

**DUNN COUNTY RECREATION PARK
RACETRACK LEASE AGREEMENT**

This Agreement is made and entered into this ____ day of _____, 2019, between the Dunn County, hereinafter referred to as "County", and the Red Cedar Racing Association, Inc., a Wisconsin corporation, hereinafter referred to as "Association."

The purpose of this Agreement is to permit the Association to promote and conduct automobile races upon county property during the term of this Agreement.

In consideration of the mutual covenants and stipulations set out herein, the County and the Association agree as follows:

1. LEASED PREMISES

The leased premises consists of the race track, bleachers, and concession stands surrounded by and contained within a fence-like enclosure, and the concession/bathroom building outside the main entrance to the grandstand, all of which are located at the Dunn County Recreation Park. This area is attached to this Agreement as "Appendix A." The single storage/garage bay on the west end of the grandstand is also included in the Lease Premises. The Association can store items in the bay during the off-season, subject to the County's need for seasonal storage space.

2. TERM OF AGREEMENT; MODIFICATION; RENEWAL

This Agreement shall be for a period of three (3) years covering the 2020, 2021, and 2022 racing seasons. After the 2021 racing season, the County shall have the right to review and renegotiate in good faith the terms of this Agreement. In the event that the County exercises this right and the parties are unable to agree on terms for the remaining year, the County shall have the right to terminate this lease no later than January 31, 2022. When the Association notifies the County of its intent to seek renewal, it shall comply with the requirements of section 25. Discussions and negotiations for a renewal or amendment can take place at any time. This agreement shall terminate in the event the County sells the Recreation Park property, in which case the Lessee shall have the right to finish any racing season already in progress.

3. USE OF LEASED PREMISES

3.1 Racing Season. The Association's use of the Leased Premises is for the purpose of holding automobile races. Racing events shall be limited to the Racing Season, which is the second Friday of April through September 30th. The Association shall have access to the Leased Premises before and after the Racing Season for the purpose of maintenance, set-up, improvements, and other similar pre- and post-season activities.

3.2 Racing Events. The Association shall be permitted to use the Leased Premises for the purpose of conducting Racing Events, which includes automobile races and other activities relating to the Association's use of the Leased Premises. The Association may permit the public to attend automobile races upon payment to the Association of an admission fee.

- 3.3 Concessions. The Association shall be permitted to sell concessions, and shall comply with all applicable health regulations.
- 3.4 Dunn County Fair. During the week of the Dunn County Fair, the Association will not have access or control of the Leased Premises. The County will be responsible for restoring the race track for use by the Association following the fair.
- 3.5 Exclusive Use; Condition. The Association shall have exclusive rights to all automobile racing events held at the Recreation Park, except during the week of the Dunn County Fair and subject to the right of the County, at its option, to terminate the lease or make the Leased Premises available for other racing activity should the Association fail to schedule at least eight (8) weekly race events during a season.
- 3.6 Official Rules. Racing Events shall be conducted in accordance with the current official rules of the Red Cedar Speedway, with no exceptions. The Association shall provide a copy of the current rules to the Dunn County Public Works Director before the beginning of each racing season. The Association will comply with all applicable state and local laws and regulations.
- 3.7 Other Uses. The Association may use the lease premises for promotional or fundraising events, such as concerts during the racing season, with prior written approval of the Facilities Committee. All performers for concerts shall be required to sign a liability waiver agreement with the County.

4. TIMES OF USE AND ACCESS

- 4.1 Friday Night Races. The Association shall have use of the Leased Premises on Fridays afternoons and evenings, except for the Friday during the week of the Dunn County Fair. Racing will begin no earlier than 5:00 pm. Access before 5:00 pm will be for maintenance, set-up and other pre-race activities.
- 4.2 September Invitational. During the September Invitational, the Association shall have use of the Leased Premises on both Friday and Saturday. Races on Saturday can start sooner than 5:00 pm in order to avoid inclement weather. Races can be postponed to and held on Sunday, and start prior to 5:00 pm, due to inclement weather.
- 4.3 Additional Racing Events. The Association shall be permitted to hold Racing Events on two evenings other than Friday nights and the September Invitational upon express written approval of the Dunn County Facilities Committee, memorialized in a letter of understanding, which shall include times of use of the Leased Premises during such additional Racing Events. Times of use for additional racing events shall also be subject to section 7.2. The Association shall be required to provide no less than 30 days' advance notice to the County Manager and the City of Menomonie Administrator in order to obtain such approval.
- 4.4 Preparation, Maintenance and Fundraising Activities. The Association, or its members or employees, may enter the Leased Premises at all reasonable times to make the track suitable for racing, for maintenance, set-up and other similar activities, and for fundraising activities.

4.5 Clean-up. The Association, or its members or employees, may enter the Lease Premises for clean-up activities at any reasonable time.

5. **SECURITY**

The Association shall provide such protection and security for those in attendance at all racing events as shall be necessary to insure that peace and orderly conduct are maintained. The Association shall be responsible for ensuring all facilities are secured after each event.

6. **NOISE CONTROL**

6.1 Exhaust Systems. All racing vehicles must be equipped with an exhaust system complying with the standards contained in the current Wisconsin Rules, which are part of the official rules of the Red Cedar Speedway, without exception. All visiting "Touring Series" vehicles will be required to have mufflers that meet these standards.

6.2 Decibel Levels. The decibel level during a race shall not exceed 115 decibels. Readings shall be taken at the northwest corner of the grandstand on the walkway. The Association will be responsible for taking readings, which shall be verified by an employee of the County. Written records of the decibel measurements shall be kept and copies provided to the Dunn County Public Works Director. The County, in its sole discretion, may impose additional reasonable regulations on noise levels in connection with racing events. The County may terminate this agreement for violations of this section in 2 successive races or more than 3 races in a season.

7. **CURFEW**

7.1 Last Race. The Association agrees that no new race shall start after ten thirty o'clock (10:30 p.m.) and that it will cease all racing activities by eleven o'clock (11:00 p.m.) on the night of each race.

7.2 Curfew. By 12:30 am of the night of racing events, track lights will be off, and race participants and spectators shall have exited from the premises.

7.3 Penalty. A penalty of One Hundred Dollars (\$100.00) will be charged for each additional fifteen (15) minutes of racing after eleven o'clock (11:00 p.m.). Example: 11:01-11:15 p.m. + \$100.00; 11:16 -11:30 p.m. + \$100.00; 11:31-11:45 p.m. + \$100.00, etc. The pits must be closed no later than midnight of any race night. Exercise of this penalty provision shall not constitute waiver of the County's right to treat a violation of the curfew as a breach and terminate this Agreement.

8. **OVERNIGHT CAMPING**

Except as provided herein, overnight camping is prohibited in the Dunn County Recreation Park.

8.1 Only members, employees, agents, contractors, subcontractors, and invitees of the Association may camp overnight.

8.2 Camping will be permitted during the September Invitational.

8.3 The Facilities Committee may authorize camping in conjunction with approval of additional racing events under section 4.3.

8.4 All persons camping as permitted in this Agreement shall meet any City of Menomonie requirements for overnight camping. No dumping of gray or waste water shall be permitted at the Recreation Park.

9. RESPONSIBILITIES

- 9.1 Parking.** The County will provide free parking facilities for those in attendance at Racing Events.
- 9.2 Permanent Restrooms.** The County will replace restroom fixtures as is reasonably necessary. The Association shall be responsible for painting the restrooms as needed, and for restocking supplies following Racing Events.
- 9.3 Portable Restrooms.** The Association shall provide two (2) handicap accessible portable toilets during the Racing Season, which shall be located as directed by the County. The Association will be responsible for pumping portable toilets after racing events and the associated cost.
- 9.4 Water for Track.** The Association shall reimburse the County for all regular water use charges to maintain the track, which will be drawn from the metered outlet on the east end of the track. Payments shall be made within 15 days of receiving a statement from the County.
- 9.5 Dumpsters.** The Association shall be responsible for emptying trash dumpsters and associated cost. Dumpsters shall be emptied after every Racing Event.
- 9.6 Clean-up.** The Association shall be responsible for clean-up of the Recreation Park following Race Events. This shall include, but not be limited to all restroom areas open to the public during Racing Events, parking lots, road, grounds, grandstand, announcing booth, track, pit area, and infield, and sweeping of 17th Street as may be necessary or required. Cleaning must be completed within 48 hours of the end of each Racing Event. Any cleanup not completed will be done by the County and charged to the Association at cost.
- 9.7 Waste and Refuse from Racing.** All waste or refuse material from racing and racing cars, including, but not limited to, batteries, tires, vehicles parts, waste oils and fluids, and similar refuse items shall be disposed of properly and shall not be placed in trash bins or dumpsters.
- 9.8 Electricity and Utilities.** The Association shall reimburse the County for all charges and expenses for electricity and other utilities used by the Association in connection with Racing Events. Payment shall be made within 15 days of receipt of a statement from the County.
- 9.9 Mowing.** The Association shall be responsible for mowing the area inside the Leased Premises.
- 9.10 Damage and Repair.** The Association, at its own expense, shall make repairs to the track, fences or guardrails, and install any additional fences or guardrails that may be required by the Association's insurer. Any such materials, once installed, shall become the property of the County and the Association shall not have any right to remove such materials. Alterations to the track surface and configurations of guardrails and

entrances must have prior approval of the County. The Association shall be responsible for repairing all damage to fences and guardrails caused while the Association is in control of the Leased Premises for Racing Events, including preparation and clean-up activities. The Association shall make any repairs needed to bring the track into proper condition before the beginning of each racing season.

9.11 Maintenance. The Association shall be responsible for all track preparation, including, but not limited to, grading, watering and repairs to the track.

9.12 Reporting. The Association shall provide to the County on an annual basis the following information:

- The average number of persons in attendance per night;
- The average number of cars per night; and
- The muffler inspection policy.

10. NON-DISCRIMINATION

During the term of this Agreement the Association shall not discriminate against any person based on race, color, national origin, gender, age, disability, sexual orientation, religion, or marital status.

11. INSURANCE

11.1 During the term of this Agreement, the Association shall, at its sole cost and expense, in a form and from providers acceptable to the County, obtain and maintain a policy or policies of comprehensive general liability insurance with coverage written on an occurrence basis with limits not less than \$2,000,000.00 for personal injury or death arising out of any one occurrence.

11.2 Said insurance shall cover all risks incident to any activity of the Association at the Dunn County Recreation Park. Each policy shall name "Dunn County" as an additional insured and shall include a clause or endorsement to the effect that such may not be terminated or amended during the term of this lease except upon fourteen (14) days written notice to the County. The Association agrees to honor and comply with all provisions and requirements of such insurance policies.

11.3 The Association shall provide the County copies of all insurance policies, with evidence of payment of premiums. Lessee shall not commence exercising its rights under this Agreement until and unless all insurance required hereunder is in full force and effect.

11.4 Coverage and limits enumerated in this section represent only the minimum insurance required by the County. The Association agrees that it will rely on its own expertise to obtain any additional insurance coverage needed for the Association or the County in its performance under this Agreement.

11.5 The Association shall maintain its own worker's compensation coverage at its own cost.

12. INDEMNIFICATION; LIABILITY

12.1 The Association shall indemnify and hold the County harmless against any and all claims, demands, causes of action, suits or judgments, including expenses and legal

fees incurred in connection therewith, arising out of or in connection with the Association's use of the Leased Premises.

12.2 The County shall not be responsible for any damage, injury or death arising from any act or omission in connection with the operation, management, or maintenance of any equipment of the facility in the Leased Premises by the Association, its members, employees, agents, invitees or others under its control. The Association shall assume liability and indemnify the County against any liability arising therefrom.

12.3 The Association shall be solely responsible for and shall take all necessary actions to eliminate the harmful effects from discharge, spilling, leaking, pumping, pouring, emitting, emptying or dumping of any hazardous substance by the Association or its members, employees, agents, contractors, subcontractors or licensees.

12.4 This Article shall survive termination or expiration of this Agreement.

13. RENT

The Association shall pay rent, in six (6) equal monthly installments, to be made by 4:00 p.m. on the 10th day of each month, commencing in June and ending in November of each year to the County as follows:

2020	\$5,500.00
2021	\$6,500.00
2022	\$7,500.00

In lieu of additional rent, the Association agrees to install hand railings, in compliance with all applicable regulations and subject to approval of the Public Works Director, in the grandstand by the end of the 2022 Racing Season.

14. PAYMENTS

All payments to be made by the Association for rent and reimbursements under this Agreement shall be made payable to "Dunn County" and remitted to the following address:

Department of Administration
Dunn County Government Center
3001 U.S. Highway 12
Menomonie, Wisconsin 54751

15. PROPERTY DAMAGE

The Association shall repair any and all damages to the Dunn County Recreation Park, including without limitation, any resources, facilities, premises, or property of the County at the Recreation Park, caused by the activities of Association. The County or its designee shall be the sole judge of the extent of such damage and the adequacy of any repairs or restoration.

16. UNSAFE OR UNLAWFUL CONDUCT

Notwithstanding any provision herein, the County or its designee shall have the sole discretion to terminate any activity permitted hereunder when such action is deemed necessary or appropriate for the safety of lawful users of the Dunn County Recreation Park, for the

protection of the Dunn County Recreation Park, resources or equipment of the Dunn County Recreation Park, or for the prevention of a violation of any local, state, or federal law relating to or arising from the use of the Park or any activity permitted hereunder.

17. NO REPRESENTATION OR WARRANTY OF CONDITION OR FITNESS

The race track and surrounding grounds and facilities are provided on an “as is, with all its faults” basis. The County makes no representation or warranty as to the condition or fitness of the Leased Premises for the Association’s particular uses or purposes. The Association is solely responsible for inspecting the Leased Premises before execution of this Agreement and commencement of any Racing Event.

18. BREACH; TERMINATION

- 18.1** The County shall have the right to terminate this Agreement at any time upon the failure of the Association to perform or observe any of the obligations contained herein.
- 18.2** The County may elect, in its sole discretion, to notify the Association of any breach in order to obtain compliance. Upon receipt from the County of notice of any failure to perform or observe any of its obligations under this Agreement, the Association shall have ten (10) days to rectify the non-compliance. If at the end of ten (10) days, material non-compliance is not corrected, the County may terminate this Agreement.
- 18.3** Failure of the County to enforce at any time any provision of this Agreement, or to require at any time performance by the Association of any of the provisions hereof, shall in no way be construed to be a waiver of such provision, nor in any way to affect the validity of this Agreement or any part hereof, or the right of the County to thereafter enforce each and every provision.

19. RELATIONSHIP

Nothing in this Agreement is intended to, or shall be deemed to constitute, a partnership or joint venture between the Parties, or to create any agency/partner relationship between the Parties. Neither Party shall hold itself out as a partner, joint venturer, agent or representative of the other under this Agreement.

20. SUBLEASING; ASSIGNMENT

The Association shall not sublease or assign any of the part of this Agreement without consent of the County. Such consent will require an amendment to this Agreement, approved by the Dunn County Board of Supervisors.

21. ATTORNEY’S FEES AND COSTS OF COLLECTION

In the event that it becomes necessary for the County to bring any action or proceeding to collect unpaid rent, fees or charges, to enforce any other provision of this Agreement, to recover damages due to the Association’s breach of this Agreement, or to seek specific performance, the County shall be entitled to collect its reasonable attorneys fees, costs of suit, and costs of collection as part of the judgment in such action or proceeding.

22. APPLICABLE LAW

The Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin. All legal proceedings shall be venued in the Dunn County Circuit Court. In the event that any provision hereof shall be determined to be invalid, illegal or unenforceable, such invalidity, illegality or unenforceability shall not affect the other or remaining provisions hereof which shall be severable.

23. ENTIRE AGREEMENT

This Agreement constitutes the entire Agreement between the parties hereto superseding all prior oral or written representations, understandings, covenants and agreements on the subject hereof.

24. SECTION CAPTIONS

The captions of the paragraphs are set forth only for the convenience and reference of the Parties and are not intended in any way to define, limit or describe the scope or intent of this Agreement.

25. NOTICES

25.1 All notices regarding this Agreement shall be in writing and delivered to the following persons:

For Dunn County:

County Manager
3001 US Hwy 12
Menomonie, WI 54751
Tel: (715) 232-2429

For Red Cedar Racing Association, Inc.:

Mark Thomas, President
714 North Court
Menomonie, WI 54751
Tel: (715) 308-2578

Corporation Counsel
3001 US Hwy 12
Menomonie, WI 54751
Tel: (715) 232-3996

25.2 All requests by either the Association for additional Racing Events as permitted in section 4.3, and by either party for renewal, renegotiation, and/or amendment shall be made in writing and, in addition to the above persons, copies of such requests shall be provided to the following persons:

For the City of Menomonie

Office of City Administrator
City of Menomonie
800 Wilson Avenue
Menomonie, WI 54751

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties have executed this Agreement at Menomonie, Wisconsin, as of the day and the year first written above.

FOR THE LESSOR

FOR THE LESSEE

COUNTY OF DUNN

RED CEDAR RACING ASSOCIATION, INC.

By: _____
Paul R. Miller
County Manager

By: _____
Mark Thomas
President

Date: _____

Date: _____

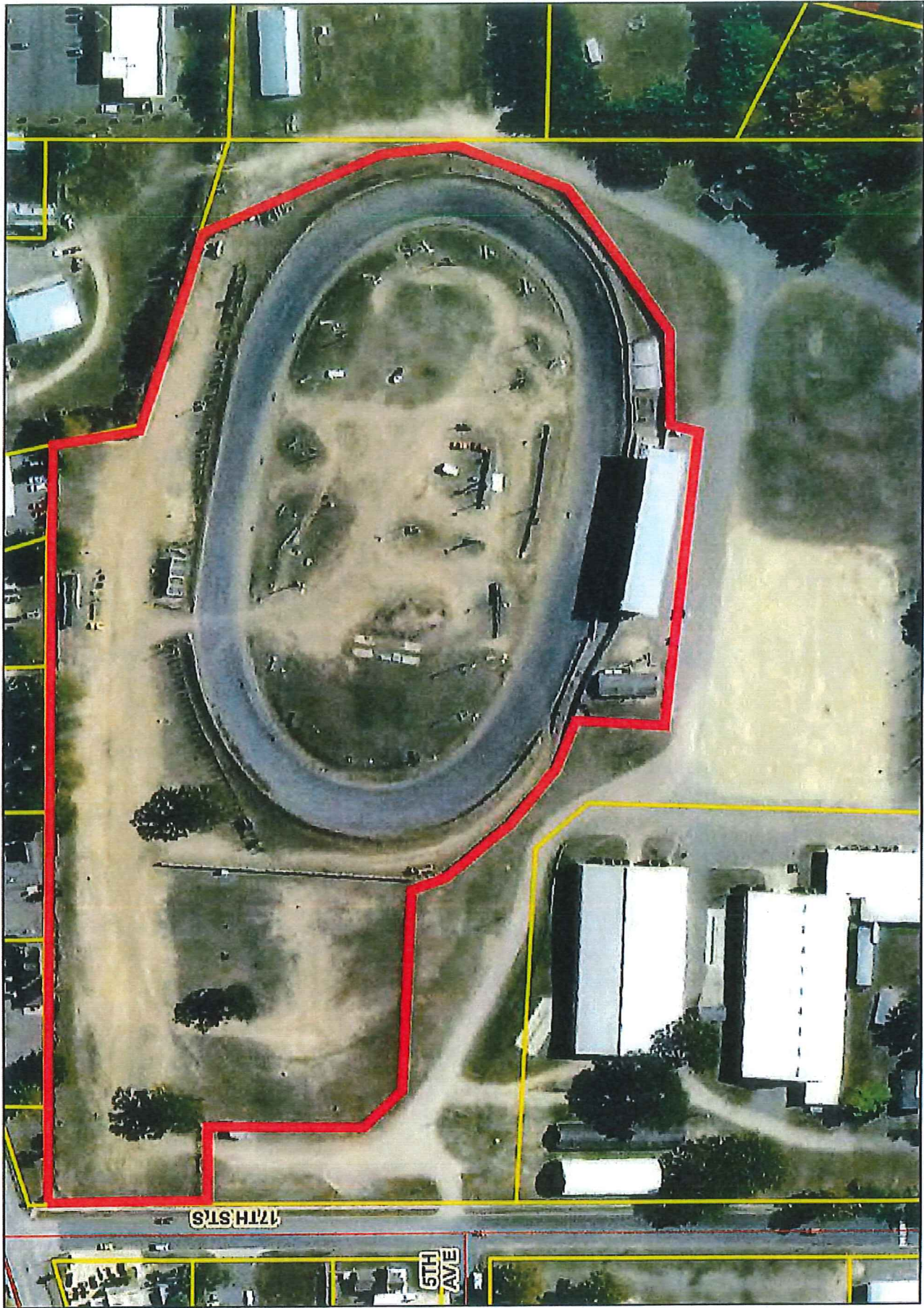
By: _____
Charles Maves
Chair, Dunn County Facilities Committee

By: _____
Amy Peterson
Treasurer

Date: _____

Date: _____

Appendix A



"This map shows the approximate relative location of property boundaries but was not prepared by a professional land surveyor. This map is provided for informational purposes only and may not be sufficient or appropriate for legal, engineering, or surveying purposes."



Fall 2012 air photo