School District of the Menomonie Area

Staffing & Course Offering Timeline

October 2021
- October 1 - Deadline for students to apply for Start College Now, and Early College Credit Program for Spring Semester
- Board review of Staffing & Course Offering Timeline

November 2021
- Review of new course proposals (if any)
- High School student registration/course description handbook updated

December 2021
- Approval of new course proposals (if any)
- 2022-2023 4K-12 Staffing Discussion - Administrative Team
  - Initial identification and prioritization of staffing needs

January 2022
- High School student registration presentations to students
- Incoming 9th grade curriculum night (Mustang Preview)
- Students register for classes

February 2022
- February 1 - Deadline for students to apply for Start College Now, and Early College Credit Program for Summer Session
- Review staffing needs with building leadership teams
- High school administration and guidance review initial course registrations
- Student course selection conflicts are identified and begin to be resolved
- Initial Review of HS Sections February 14, 2022
- High school administration to communicate courses not likely to run with students and families to help facilitate selection of alternate choices, other courses, early college credit and/or start college now courses within established deadlines.
- Posting of continuing position vacancies

March 2022
- March 1 - Deadline for students to apply for Start College Now, and Early College Credit Program for Fall Semester
- March 7, 2022 BOE Meeting
  - High school administration presents initial courses recommended to run with enrollments less than 15; courses recommended not to run based on enrollments
- March 28, 2022 BOE Meeting
  - High school administration presents course recommendations
    - Courses recommended to run based on enrollment/staffing
    - Courses recommended not to run based on enrollments
    - Board of Education Action - Vote on courses recommended to run with enrollments less than 15; courses recommended not to run based on enrollments
  - Board of Education Discussion - present preliminary staffing requests

April 2022
- April 11, 2022 BOE Meeting
  - Board of Education Action - Vote on staffing request
  - Board of Education Action - Vote on preliminary notice(s) of non-renewal (if needed)
- April 25, 2022 BOE Meeting
  - Board of Education Action - Vote on final notice(s) of non-renewal (if needed)

*** April 15 Deadline for preliminary layoff and non-renewal notices
*** May 15 Deadline for final notice of layoffs and non-renewals- Teacher contracts issued